

A Work Session of the City Council was held on Tuesday the 24th day of September 2019.

Present were Councilmen Brown, Carsrud, Lundvall, McLeland, Neary, and Mayor Carter-King; Administrator Davidson and City Attorney Reyes; Directors Aguirre, Cole, Henderson, Hloucal, Muzzarelli, and Wilde; Managers Clark, Hogan, Kuntz, Milliron, Schoen, Palazzari and Toscana; Senior Adm. Asst. Klein, Streets Senior Operators Hagen and Scherry, and Civil Engineer Marty; and City Clerk Staskiewicz.

### **Warm Up Items**

Mayor Carter-King reminded Council of the employee safety luncheon, scheduled for September 25th, and the Chamber of Commerce luncheon, scheduled for October 8th.

### **Employee Appreciation Day**

Randy Milliron, Safety Manager, presented Council with the City's incident and accident data and statistics for 2019, and reminded Council of the criteria for awarding the day after Thanksgiving as a paid day off for "Employee Appreciation Day". Employees met the criteria with an incident rate for FY2019 of 3.4, which was below the national average of 5.40. The Mayor and Council agreed that November 29, 2019, should be designated as Employee Appreciation Day.

### **Mowing Debrief and Snow Pre-Brief**

Public Works Director Wilde provided statistics and information from the 2019 mowing season. Director Wilde also summarized other summer activities and services provided by the Streets and Parks Divisions. Mayor Carter-King commended Public Works employees for diligently cleaning up trash prior to mowing. Councilman Carsrud inquired about the "floating islands" in the Fishing Lake. Director Wilde stated that geese and wind destroy the floating islands, but efforts would be made to reconstruct them.

Public Works Director Wilde presented Council with data comparing ice slicer and scoria usage for the 2017-2018 and 2018-2019 snow seasons. Director Wilde asked for direction as to the level of service Council would like offered for the 2019-2020 snow season. Mayor Carter-King and the Council directed Public Works to offer the same services as last season. Director Wilde demonstrated data and charts compiled by the City's GIS Division, which enhance the identification and location of pot holes and the status of repairs.

### **Snow Route Ordinance**

Public Works Director Wilde summarized the intent of the ordinance presented to Council on the September 17th agenda for first reading. The ordinance, as written, would prohibit street parking on areas of 4th Street, 6th Street, 7th Street, and Foothills Boulevard, from November 1st thru March 31st, to improve snow removal efforts. Citizens Tom Murphy, Elaine Jessen, and John Yarkosky, explained reasons for continuing to allow street parking, and requested that the snow removal ordinance and policy remain the same as past years. Mayor Carter-King, Director Wilde, and Police Chief Hloucal, explained the reasons for the changes, citing safety issues as the main objective. Director Wilde explained that, currently, all vehicles must be removed from streets designated as emergency snow routes, if an accumulation of 4" or more of snow was predicted (a Level 1 Snow Emergency); he added that snow removal difficulties result from storms that accumulate less than 4". Chief Hloucal stated that most residents and businesses, located on snow routes, comply with the removal of vehicles during level 1 storms, and reiterated that the issue with snow removal was the smaller storms that accumulate snow and ice around the parked vehicles, making snow removal difficult. Discussion ensued regarding different ideas of managing snow removal efforts, including keeping vehicles off the emergency snow routes for longer periods during and after a storm; reducing the requirement of a 4" snow prediction to a lesser amount; plowing snow from the curb to the center of the road; requiring the removal of vehicles on a case-by-case scenario, rather than prohibiting parking for months at a time; and removing 4th Street from the list of parking prohibition. Mayor Carter-King stated that the intent was to address the problem and ensure safe travel through town. Administrator Davidson suggested tabling the second reading of the ordinance, to allow staff to obtain the opinion and expertise of the plow truck drivers and research possibilities. Further discussion of the snow route ordinance would be scheduled for the October 8th Work Session.

### **Animal Control Bids**

Development Services Director Muzzarelli informed Council that two (2) bids were received for the animal control remodel project, and the apparent low bid was substantially higher than the engineer's

estimate. Dale Buckingham of Arete Design, explained the reasoning for the discrepancy with the engineer’s estimate, and stated that the actual bids received were valid representations of costs for the project. Director Muzzarelli explained the scope of the project, and informed Council that consideration of the bid award would be on the October 1st agenda. Council discussed the cost of the base bid and the bid alternates. Administrator Davidson explained that the City is awaiting a determination from the Wyoming Association of Risk Management (WARM), for damages incurred from hail storms. Administrator Davidson stated that funding for the project would include the budgeted amount of \$500,000 and compensation for damages from WARM; the remaining balance would be paid from funds on hand allotted for a different capital project. Mayor Carter-King asked for pros and cons to assist with the decision of consideration of the bid. Administrator Davidson explained the project time constraints, and that re-bidding the project would delay the process. Because bids have been revealed, parameters would be available that could skew future bids. He explained that another project would be taken off line to complete this project, and reminded Council that it was staff’s opinion that the overall bids were accurate. Development Services Director Muzzarelli added that the roof is leaking and delaying the project could lead to further damages. Councilman Carsrud was pleased that both bids were from local companies, and that the bid alternates were for practical needs and not aesthetic purposes. Councilman Brown asked which budgeted project would be delayed for funding this project. Administrator Davidson stated that the City Hall 3rd floor remodel would be delayed. Mayor Carter-King indicated that there seemed to be more reasons to proceed with the animal control remodel project than not to proceed.

**Review September October 1st Council Agenda**

The group reviewed the upcoming Council agenda.

**Adjournment**

There being no further business to come before the Council, the meeting adjourned at 7:57 p.m.

(S E A L)

ATTEST:

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Cindy Staskiewicz, City Clerk

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Louise Carter-King, Mayor

Publication date: October 2, 2019