

A meeting of the City Council was held on Tuesday the 15th day of October 2019.

Present were Councilmen Brown, Carsrud, Lundvall, McLeland, Montgomery, and Mayor Carter-King; City Administrator Davidson and City Attorney Reyes; Directors Cole, Henderson, Muzzarelli, and Wilde; Managers Palazzari, and Toscana; Planner Sanders; City Clerk Staskiewicz and Deputy Clerk Crawford.

### **Invocation and Pledge of Allegiance**

Citizen Bruce Williams made a statement and led the Pledge of Allegiance.

### **Approval of General Agenda**

Councilman Montgomery made a motion to approve the General Agenda; seconded by Councilman Carsrud. All voted aye. The motion carried.

### **Approval of Consent Agenda**

#### **Minutes**

Pre-Meeting – October 1, 2019; Executive Session – October 1, 2019; Regular Meeting – October 1, 2019; Work Session – October 8, 2019

### **Ordinance 2nd Reading - Consent**

#### **ORDINANCE NO. 19-19**

#### **AN ORDINANCE APPROVING AND AUTHORIZING AN AMENDMENT TO ORDINANCE 3827 AND ASSOCIATED VILLAS AT TENTH HOLE ESTATES PHASE 1, PLANNED UNIT DEVELOPMENT PLAT TO BE KNOWN AS FINAL PUD PLAT, A RESUBDIVISION OF LOTS 17-28, BLOCK 3, VILLAS AT TENTH HOLE ESTATES, PHASE I, TO THE CITY OF GILLETTE, WYOMING**

#### **Bills and Claims**

Absolute Auto, LLC, 39.16; Advance Auto Parts, 1,560.38; Albertsons, 50.00; AlSCO, 1,248.84; Alyshia M Vigil, 20.00; American Water Works, 240.00; Anderson, Colton, 174.12; Andy Lucas, 100.00; Anixter Power Solutions, 2,146.23; Annalicia Brodie, 166.00; Antelope Valley Improvement & Service District, 768.85; Anthony Reyes, 202.42; Arete Design Group, 76,319.47; Arrow Printing And Graphics Inc, 292.05; Axon Enterprises, 558.00; Ayden Kniffen, 10.00; Bailee Short, 13.59; Bennett, Colton, 187.74; Big Horn Tire Inc, 1,342.50; Black Cat Construction LLC, 2,431.24; Black Hills Wyoming LLC, 3,609.34; Blue Cross Blue Shield of Wyoming, 194.30; Blue Cross Blue Shield of Wyoming, 168,583.93; Blue Cross Blue Shield of Wyoming, 64,362.66; Blue Cross Blue Shield of Wyoming, 45,677.63; Border States Electric, 13,731.14; Braaton, Kayla, 27.65; Brenntag Pacific Inc, 12,948.89; Bryan Miller, 843.00; Burrows, Jacquelyn, 98.41; Campbell County Coordinated Benefits Trust, 3,953.45; Campbell County Coordinated Benefits Trust, 137.50; Campbell County Hospital District, 730.00; Campbell County Landfill, 837.00; Campbell County Parks And Recreation Dept, 25,381.53; Campbell County Public Land Board Complex, 225,969.07; Campbell County Sheriff, 5,350.00; Campbell County Treasurer, 278,046.77; CDW Government Inc, 4,640.25; Central Truck & Diesel Inc, 569.17; Charles W Anderson, 1,000.00; Charter Media, 406.80; City of Gillette, 6.50; City of Gillette, 100.00; City of Gillette, 159.91; City of Gillette, 166.06; City of Gillette, 168.19; City of Gillette - Petty Cash, 85.98; City of Torrington, 30.64; Cody Geeting, 100.00; Collins Communications Inc, 103.85; Craig Belecky, 300.00; Craig Furman, 50.00; Creative Beverage, 15.00; Crestview Improvement & Service District, 204.00; Cross Match Technologies Inc, 1,160.80; Crum Electric Supply Company, 22,808.19; Cummins Rocky Mountain Inc, 1,324.54; Dana Kepner Company Inc, 693.50; Daniel Kluver, 300.00; Dar Smith, 152.00; Dell Computer Corp, 27,236.91; Delta Dental of Wyoming, 23,313.10; Diane Monahan, 240.12; Dieterich, Kristyn, 15.25; DRM Inc, 27,359.43; Edge Construction Supply, 106.38; Elemech Inc, 3,400.00; Elvera Willadson, 80.00; Employment Testing Services Inc, 478.00; Energy Laboratories Inc, 292.25; Energy Share of Wyoming, 172.71; Entenmann Rovin Company, 252.50; Eric Weltmer, 300.00; Falcon Environmental Corporation, 534.15; Fannie Mae, 186.01; Fastenal Company, 845.30; FedEx, 602.73; Floyd Nielsen, 75.00; Frandson Safety Inc, 242.00; G and G Landscaping Inc, 690.62; Galls, An Aramark Company, 7.00; Gillette Contractors Supply Inc, 128.00; Gillette Main Street, 5,000.00; Glenn, Lisa, 20.79; GoVolution, LLC, 1,532.30; Gray Matter Systems, LLC, 7,768.65; Grossenburg Implement Incorporated, 582.73; GW Construction, LLC, 62,099.10; Hawkins Inc, 8,316.00; HDR Inc - US Engineering Accounts Receivable, 18,345.31; Hladky Construction, 37,649.30; Holly Campbell, 257.89; Homax Oil, 6,443.23; Honnen Equipment Company, 739.95; Hot Iron, 388,925.97; Inland Truck Parts, 334.14; Jack's Truck Center Inc, 1,176.22; Jason Materi, 15.00; Jeff Connor, 300.00; Jennifer Cortez, 6.00; JLC Sign Systems Inc, 27.60; Joseph Rivers, 50.00; Kadrmas Lee & Jackson Inc, 49,729.36; Karen Johnson, 103.25; Kendall Wigger, 300.00; Ladonna Hatch, 465.00; Liebherr, 5,063.46; Line Finders, LLC, 1,558.75; Liquivision Technology,

9,448.00; Little, Devin, 29.23; Lonnie Anderson, 12.00; Louise Carter King, 32.49; MacLaine, Linda & Bruce, 23.17; Markee Escrow Services, Inc, 153,549.56; Martin Rivers, 273.50; MCM General Contractors, 37,135.62; McNeilus Truck & Manufacturing, 706.25; Mentley, Robert & Emily, 91.67; Michael Stulken, 270.00; Michael Tiefenthaler, 15.00; Midland Implement Co Inc, 447.37; MII Life Insurance, Incorporated, 1,861.81; MII Life Insurance, Incorporated, 3,797.31; MII Life Insurance, Incorporated, 360.00; Mike Palo, 100.00; Morrison Maierle Inc, 8,295.44; Motorola Government Markets Sales, 16,097.09; Mountain Prime 2018 LLC, 155.24; Mountain Prime 2018 LLC, 94.83; MRC Global (US) Inc, 1,574.76; Municipal Energy Agency of Nebraska, 6,145.00; Netmotion Wireless Inc, 12,664.97; Newman Signs Inc, 1,498.50; News Record, 5,028.00; Nicks, Taylor, 20.80; Norco Inc, 2,881.78; Outliers Creative, LLC, 800.00; Overhead Door Co Of Gillette, 98.00; Partner Software Inc, 466.91; PCA Engineering Inc, 48,643.46; Pokeys BBQ, 1,245.00; Postal Pros Southwest Inc, 4,102.48; Powder River Heating & Conditioning Corporation, 268.22; Pro Windmill Inc, 575.00; ProElectric Inc, 24,753.06; Purvis Industries, LLC, 308.52; Ramirez, Peggy, 93.77; Rapid Fire Protection Inc, 1,050.00; Record Supply Inc NAPA, 1,235.77; Red Tiger Well Service, 614.75; Saltus Technologies, LLC, 2,500.00; Sandra Cross, 50.00; Scott Skaggs, 680.00; Senecaut, Endia, 114.11; Serio-Us Industries, 1,741.01; Siek, Haley, 109.42; Simon Contractors, 789,728.75; Simpson's Printing, 130.00; Sisson, Austin, 139.30; Source Office Products, 4,302.47; South Fork Apartments, LLC, 76.23; Southern Computer Warehouse, 24,170.28; Sri Bala, 288.71; Structural Dynamics LLC, 16,198.00; Stuart C Irby Co, 191.13; Superior International Industries Inc, 3,696.00; That Embroidery Place, 40.00; Theodore Milner, 10.00; Tim Carsrud, 30.90; Tim Gales, 139.20; Titan Machinery Inc, 962.80; Tom Trancynger, 75.00; Torian, Bruce, 180.64; Trevor Johnson, 100.00; Tri-State Industries, 3,284.00; Trugrit Traction, Inc, 2,256.80; Tyler Technologies Inc, 30,000.00; Vannortrick, Sonya, 42.19; Verizon Wireless, 3,505.49; Vision Service Plan (WY), 1,943.12; Visionary Communications, 969.14; Wambeke, Logan, 72.12; Warne Chemical & Equipment Co, 1,113.70; Waste Connections, Inc., 540.75; Wendtland & Wendtland, LLP, 113.30; Wesco Receivables Corp, 3,131.32; Western Stationers, 4,984.51; Western Waste Solutions Inc, 3,644.40; White's Frontier Motors, 436.84; WYODAK Resources Development Corp, 36,368.13; Wyoming Conference Building Official, 150.00; Wyoming Crime Victims Group, 236.41; Wyoming Dept of Transportation, 5,045.38; Wyoming Machinery Co, 150.13; Wyoming Marine, 84.30; Wyoming Rents LLC, 1,225.00; Wyoming Secretary of State, 30.00; Wyoming State Revenue and Tax, 103,812.10; Zach Parker, 100.00; Zions Bank, 1,500.00; Zoetis Inc, 301.00

#### Other Consent

#### **RESOLUTION NO. 2708**

#### **A RESOLUTION AUTHORIZING PUBLIC WEATHER EMERGENCY ADVISORIES FOR THE CITY OF GILLETTE**

Councilman Carsrud made a motion to approve the Consent Agenda; seconded by Councilman McLeland. All voted aye. The motion carried.

Councilman Lundvall made a motion to approve a conflict claim for Councilman Carsrud in the amount of \$30.90; seconded by Councilman Brown. Brown, Lundvall, McLeland, Montgomery, and Mayor Carter-King voted aye. Councilman Carsrud abstained. The motion carried.

Councilman Montgomery made a motion to approve a conflict claim for Mayor Carter-King in the amount of \$32.49; seconded by Councilman Brown. Brown, Carsrud, Lundvall, McLeland, and Montgomery voted aye. Mayor Carter-King abstained. The motion carried.

#### Comments

Council Comments – Councilman McLeland commented on the great success of the YES House Foundation's recent "Dancing with the Stars" event.

Public Comments – Jessica Seders, with the Gillette Main Street, commended the City and County for providing a safe, clean, and beautiful place to live. She recently attended a "Best Practices Tour" in other communities that confirmed how great it is to live in Campbell County and Gillette. Mayor Carter-King thanked Ms. Seders for her kind words and commended City Staff for all their hard work to keep our City beautiful and safe.

Other Comments – Tony Woodell, Director of Food Bank of the Rockies, presented Council with statistics and information about their upcoming "Gobble, Gobble, Give" fund raising event, which has a goal of providing 70,000 meals to families in need. Various businesses around Gillette will be collecting funds and food for the program.

## **Unfinished Business – Ordinance 2nd Reading**

### **ORDINANCE NO. 19-20**

#### **AN ORDINANCE APPROVING AND AUTHORIZING A ZONING TEXT AMENDMENT TO AMEND THE ZONING ORDINANCE OF THE CITY OF GILLETTE, WYOMING, TO AMEND SECTION 16 DEFINITIONS, SECTION 9.B., OFF-STREET PARKING AND LOADING REQUIREMENTS AND SECTION 5, ADMINISTRATION AND ENFORCEMENT; SUBJECT TO ALL PLANNING REQUIREMENTS**

Councilman McLeland made a motion to approve the foregoing Ordinance on second reading; seconded by Councilman Carsrud. Rebekah Bane, owner of Trends Furniture, asked for clarification on who would be cited if the problem with the property was not corrected. City Attorney Reyes stated that the Ordinance would allow the City the authority to protect the health, safety, and welfare of the City by holding either the occupant, lessee, or property owner responsible for repair of the property. The City would have the ability to cite either the landowner or the occupant, or both. After further discussion, all voted aye. The motion carried.

## **Unfinished Business – Ordinance 3rd Reading**

### **ORDINANCE NO. 19-17**

#### **AN ORDINANCE TO AMEND CHAPTER 11, SECTION 11-10 OF THE GILLETTE CITY CODE TO REVISE CITY SNOW ROUTES AND SNOW EMERGENCY DECLARATIONS**

Councilman Montgomery made a motion to approve the foregoing Ordinance on 3rd and final reading; seconded by Councilman Brown. All voted aye. The motion carried.

### **ORDINANCE 19-18**

#### **AN ORDINANCE TO AMEND CHAPTER 14, SECTION 14 A OF THE GILLETTE CITY CODE TO REVISE CITY PARK HOURS**

Councilman Carsrud made a motion to approve the foregoing Ordinance on 3rd and final reading; seconded by Councilman McLeland. All voted aye. The motion carried.

## **New Business**

### **Minute Action**

Councilman Montgomery made a motion to authorize the Mayor to sign a Memorandum of Understanding to provide telecommunication services between the City of Gillette and Campbell County; seconded by Councilman Brown. Administrator Davidson stated the proposed MOU would provide fiber between the Rockpile Museum and the Sheriff's Office, and gave details of the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a Professional Services Agreement for the Gillette Regional Water Supply Project – Phase IV District Extensions to DOWL for Engineering Services in the amount of \$213,235; seconded by Councilman Lundvall. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Lundvall made a motion to approve a Professional Services Agreement for Design and Bidding Services associated with the 2020 Water Main Replacement Project, with Morrison Maierle, Inc., in the amount of \$440,000 (1% Project); seconded by Councilman Carsrud. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Montgomery made a motion to accept public improvements for the Dalbey Park to Gillette College Pathway – Phase 1 Project, installed by Hladky Construction in the amount of \$558,995.76 (WYDOT TAP Grant and 1% Project); seconded by Councilman McLeland. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to accept public improvements for the Goldenrod Avenue Additional Repairs Project, installed by GW Construction, in the amount of \$402,868.21 (1% Project); seconded by Councilman Montgomery. Administrator Davidson explained that Staff is awaiting more documentation. Council President Montgomery made a motion to postpone the item until November 19, 2019; seconded by Councilman Brown. All voted aye. The motion to postpone the item until November 19, 2019 carried.

Councilman Brown made a motion to approve a bid award for the City West Remodel, Phase II, Project to Van Ewing Construction, in the amount of \$2,233,200; seconded by Councilman Carsrud. Administrator Davidson and Development Services Director Muzzarelli explained the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a bid award for the base bid and all three (3) alternate bids for the 2019 Energy Capital Sports Complex Proposed Improvements Project to DRM, Inc., in the amount of \$5,774,165.66 (General Fund); seconded by Councilman Lundvall. Administrator Davidson and Mayor Carter-King explained the consideration. Councilman Brown asked Council to consider scaling the project down in order to reduce costs. Carsrud, Lundvall, McLeland, Montgomery, and Mayor Carter-King voted aye. Councilman Brown voted nay. The motion carried.

**RESOLUTION NO. 2709**

**A RESOLUTION APPROVING AND AUTHORIZING THE FINAL PLAT KNOWN AS  
BETCHER II SUBDIVISION, LOCATED IN THE SW1/4 SE1/4 NW1/4 AND THE W1/2  
NE1/4 SW1/4, SECTION 2, TOWNSHIP 49 NORTH, RANGE 72 WEST OF THE 6TH P.M.;  
TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING  
REQUIREMENTS.**

Councilman Lundvall made a motion to approve the foregoing Resolution approving and authorizing the final plat known as Betcher II Subdivision, located in the SW1/4 SE1/4 NW1/4 and the W1/2 NE1/4 SW1/4, Section 2, Township 49 North, Range 72 West of the 6th P.M., to the City of Gillette, Wyoming, subject to all Planning requirements; seconded by Councilman Montgomery. Administrator Davidson explained the consideration. All voted aye. The motion carried.

**Public Hearings and Considerations**

Mayor Carter-King opened a public hearing to consider amendments to the Gillette City Budget for FY2019/2020. Administrator Davidson explained the consideration. Mayor Carter-King closed the public hearing.

**RESOLUTION 2710**

**A RESOLUTION AMENDING THE GILLETTE CITY BUDGET FOR THE 2019-20 FISCAL  
YEAR PURSUANT TO W.S. 16-4-113.**

Councilman Carsrud made a motion to approve the foregoing Resolution amending the Gillette City Budget for the 2019-20 fiscal year pursuant to Wyoming Statute 16-4-113; seconded by Councilman Brown. All voted aye. The motion carried.

**Adjournment**

There being no further business to come before the Council, the meeting adjourned at 7:53 p.m. The next regularly scheduled meeting will be held on November 5, 2019, Council Chambers, City Hall.

This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

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Louise Carter-King, Mayor

ATTEST:

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Cindy Staskiewicz, City Clerk  
Publication Date: October 23, 2019