

A meeting of the City Council was held on Tuesday the 5th day of November 2019.

Present were Councilmen Brown, Carsrud, Lundvall, McLeland, Montgomery, and Mayor Carter-King; City Administrator Davidson and City Attorney Reyes; Directors Cole, Henderson, Hloucal, Muzzarelli, and Wilde; Managers Schoen and Palazzari; City Clerk Staskiewicz.

Invocation and Pledge of Allegiance

Invocation was led by George Keralis of Christian Church. Pledge of Allegiance was led by Civil Air Patrol Cadets.

Approval of General Agenda

Councilman Lundvall made a motion to approve the General Agenda; seconded by Councilman Carsrud. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes

Pre-Meeting – October 15, 2019; Regular Meeting – October 15, 2019; Work Session – October 22, 2019; Executive Session – October 22, 2019.

Ordinance 3rd Reading - Consent

ORDINANCE NO. 3972

AN ORDINANCE APPROVING AND AUTHORIZING AN AMENDMENT TO ORDINANCE 3827 AND ASSOCIATED VILLAS AT TENTH HOLE ESTATES PHASE 1, PLANNED UNIT DEVELOPMENT PLAT TO BE KNOWN AS FINAL PUD PLAT, A RESUBDIVISION OF LOTS 17-28, BLOCK 3, VILLAS AT TENTH HOLE ESTATES, PHASE I, TO THE CITY OF GILLETTE, WYOMING

Bills and Claims

American Red Cross of Wyoming, 2,606.00; Boys and Girls Club of Campbell County, 20,267.00; Campbell County Parks and Recreation Dept, 1,158.00; Campbell County Senior Citizen Center, 97,861.00; Campbell County Healthcare Foundation, 1,448.00; Campbell County Commissioners, 3,040.00; Campbell County Juvenile, 2,895.00; Climb Wyoming, 8,541.00; Council Of Community Services, 10,134.00; Gillette Abuse Refuge Corporation, 18,530.00; Gillette Reproductive Health, 8,686.00; Personal Frontiers Inc, 1,384.00; Second Chance Ministries, 5,791.00; Visitation & Advocacy For 6th Judicial District, 18,819.00; Youth Emergency Services Inc, 46,325.00; Pinnacle Bank, 6,899.90; Security State Bank, 1,000,000.00; Arizona Department of Revenue, 545.66; Nebraska State Treasurer, 108.32; Unclaimed Property Division, 147.16; Wyoming State Treasurer's Office, 4,261.33; Anne Zollinger, 2,150.50; Absolute Auto, LLC, 33.90; Dave Lueras, 205.00; Advance Auto Parts, 804.02; AlSCO, 1,516.91; Anixter Power Solutions, 51,680.44; Architectural Specialties LLC, 1,463.50; Arete Design Group, 49,060.66; Assure Co Risk Management & Regulator Compliance, 350.00; AT&T Mobility National Accounts, 4,262.01; AVP Consulting LLC, 60.40; Bennett Weber & Hermstad LLP, 11,775.00; Best Best & Krieger LLP, 106.50; Big Horn Tire Inc, 9,287.04; Bighorn Hydraulics Inc, 58.22; Black Cat Construction LLC, 1,965.33; Black Hills Energy, 3,925.59; Black Hills Power & Light, 670.13; Blue Bull Inc, 24,000.00; Central Truck & Diesel Inc, 24,110.04; Border States Electric, 3,209.40; Burns And McDonnell Corporation, 15,432.63; Campbell County Conservation District, 7,500.00; Campbell County Public Land Board Complex, 324,730.98; Campbell County Hospital District, 1,034.00; Campbell County Juvenile, 24,112.25; Campbell County Public Works, 34,150.00; Campbell County Landfill, 86.25; CenturyLink, 229.54; CenturyLink, 2,368.48; Charles W Anderson, 500.00; Charter Media, 406.80; City of Gillette - Petty Cash, 159.02; CBH Co-Op, 140.00; Collection Professionals Gillette, 680.98; Columbine Control Company, 8,215.21; Communication Technologies Inc, 2,294.00; Gillette Contractors Supply Inc, 2,919.16; Bryan Miller, 150.00; Crum Electric Supply Company, 2,171.12; Cummins Rocky Mountain Inc, 1,072.06; Dana Kepner Company Inc, 2,138.00; DBC Irrigation Supply, 199.96; Department of Energy, 45,846.06; Design Construction LLC, 95,755.05; DOWL LLC, 15,170.00; DRM Inc, 31,292.41; Duke's Root Control Inc, 30,490.67; Eaton Sales & Service LLC, 1,515.37; Edge Construction Supply, 324.50; Edge Electric, Inc, 1,359.17; Employment Testing Services Inc, 286.00; Energy Capital Economic Development, 33,000.00; Energy Chain & Sling LLC, 311.42; Energy Laboratories Inc, 1,813.00; Entech Inc, 2,084.00; Equipment Company Of The Rockies, LLC, 4,889.57; Fairmont Supply Company, 320.78; Farmer Brothers Company, 631.61; FedEx, 762.95; Jack's Truck Center Inc, 679.46; Untamed Design LLC, 150.00; Frandson Safety Inc, 242.00; Craig Furman, 150.00; G and G Landscaping Inc, 600.00; Galls, An Aramark Company, 396.45; Gillette College, 125,000.00; Gillette Winnelson Company, 17.11; Gray Matter Systems, LLC, 732.79; GW Construction, LLC, 5,050.20; HDR Inc - Us Engineering Accounts Receivable, 23,083.81; Hladky Construction, 5,060.00; Homax Oil, 1,096.80; Home Fire Foods, 675.00;

Hon Company, 1,761.99; Honnen Equipment Company, 75.60; Hot Iron, 466,525.09; ICMA, 1,400.00; Inland Truck Parts, 2,569.42; Innovyze, Inc, 1,895.00; Interstate Companies Inc, 555.15; IT Outlet Inc, 1,247.34; JB Storage Containers, 1,618.36; Jackson Creek Manufacturing Inc, 91.00; Cove Products LLC, 11,525.00; Karen's Delivery Service, 13.00; Karl's TV And Appliance Inc, 2,149.92; Kaseya US LLC, 249.30; Kone Inc, 1,933.72; Line Finders, LLC, 1,128.75; Machine Products Inc, 882.00; Manning Wrecker Service LLC, 80.00; MCM General Contractors, 96,342.93; McNeilus Truck & Manufacturing, 1,898.85; Midland Implement Co Inc, 48.96; Karen Johnson, 323.76; Alan Stuber, 100.00; Brian McColley, 100.00; Jerry Van Damme, 100.00; Ryan Mussell, 100.00; Ben Decker, 29.00; Menards, 30.00; Wal-Mart, 150.19; City of Gillette, 100.00; Dallas Hunt, 745.00; Daniel Golay, 2,500.00; Don Johnson, 128.40; Gary Darlow, 50.00; Holly Campbell, 250.00; Jason Hall, 100.00; Jeremy Guernsey, 150.00; Karibett Enriquez Gonzalez, 25.00; Precious Pets, 7.32; Sandra Cross, 50.00; Scott Wiley, 100.00; Selena Nava, 50.00; Trina Kershaw, 100.00; Elm Court Apts, 111.30; Archer, Kenneth & Joyce, 140.00; Bunting, Jordan, 129.25; Carlson, Randy, 81.00; Cruzen, Joe, 44.74; Fairway LLC, 249.48; Filley, Brian & Marjiory, 131.31; Fourum LLC, 51.96; French, Cynthia, 72.97; Fuller, Preston, 78.96; H&H Inc, 146.90; Hanna, Kayla, 15.21; Hintz, Joe, 14.36; Ice Cream Land, 251.89; Jacob, James J, 25.00; Jones, Hudson, 179.88; Kahl, Brynna, 75.36; Kantz, Nicholas, 134.74; Kramer, Robert & Elizabeth, 148.05; Lenz, Darryl, 21.88; Maguire, Sean, 119.12; Martinez, Miriam, 29.80; Maynard, Dave, 82.52; McStay, Karen & Wade, 123.83; Mills, Shyann, 129.83; Monokroussos, Nick, 116.65; Mountain Prime 2018 LLC, 68.55; Sanfilippo, Shana, 141.37; Shepperson Enterprises LLC, 25.88; Smith, Harlie, 181.73; South Fork Apartments, LLC, 46.40; Spelts, Jeremy, 30.75; Stoppelbein, Tyler, 59.97; Swenson, Elizabeth, 58.75; Motion Industries, Inc, 830.65; Mountain Peaks Diagnostics, LLC, 119.20; Mountain States Pipe & Supply, 200.00; BJ Nelson Inc/Nelson Auto Glass, 1,043.40; Newman Signs Inc, 173.25; News Record, 1,442.50; Norco Inc, 2,356.77; One Call of Wyoming Corp, 319.50; Online Information Services Inc, 327.00; Outliers Creative, LLC, 525.00; Overhead Door Co of Gillette, 135.00; Paintbrush Sewer & Drain, 1,493.00; PCA Engineering Inc, 1,962.50; Peregrine Leadership Institute, 220.00; Pinkerton C&I, 374.00; Postal Pros Southwest Inc, 6,862.07; Powder Basin Chapter WSPE, 80.00; Powder River Energy Corporation, 19,538.39; Powder River Heating & Conditioning Corporation, 10,585.88; Purvis Industries, LLC, 2,429.95; ProElectric Inc, 24,924.58; QA Balance Services Inc, 96.00; Railroad Management Co LLC, 258.95; Razor City Locksmith LLC, 2,929.45; Real Time Networks Inc, 9,470.00; Record Supply Inc NAPA, 2,034.17; Schutz Foss Architects PC, 18,585.00; Security State Bank, 28,311.86; Simon Contractors, 4,549.88; Simpson's Printing, 48.00; Source Office Products, 446.30; Southwestern Equipment Company, 346.35; Stuart C Irby Co, 556.45; That Embroidery Place, 40.00; Buffalo Federal Bank, 8,193.92; Thunder Basin Ford LLC, 342.52; Titan Machinery Inc, 3,287.20; Wastequip LLC, 30,017.65; Traffic Signal Controls Inc, 661.00; TW Enterprises Inc, 8,601.64; Tyler Technologies Inc, 4,475.00; Universal Athletic Service, 413.00; Ladonna Hatch, 230.00; Verizon Wireless, 5,111.24; Ferguson Enterprises, Inc #1701, 1,435.10; Wausau Equipment Company Inc, 7,079.11; Wesco Receivables Corp, 44,786.00; West Plains Engineering, 2,280.00; Western Stationers, 151.20; Western Waste Solutions Inc, 85.00; White's Frontier Motors, 4,084.59; WWG & PCA Assoc, 865.00; Wyoming Department of Health, 928.00; Wyoming Conference Building Official, 150.00; Wyoming Engineering Society, 60.00; Wyoming Law Enforcement Academy, 210.00; Wyoming Machinery, 2,450.00; Wyoming Marine, 43.46; Wyoming Secretary of State, 50.00; Wyoming Supreme Court, 8,614.65; Wyoming State Board of Veterinary Medicine, 150.00; Xerox Corporation, 46.63; Black Hills Power & Light, 275.34; Black Hills Power & Light, 199,156.96; Black Hills Power & Light, 211,750.50; Black Hills Power & Light, 277,596.67; Black Hills Wyoming LLC, 148,994.40; Black Hills Wyoming LLC, 190,087.03; MII Life Insurance, Incorporated, 3,595.27; MII Life Insurance, Incorporated, 4,699.41; MII Life Insurance, Incorporated, 2,830.58; UMB Bank, 60,139.83; WYODAK Resources Development Corp, 124,364.52; Campbell County Coordinated Benefits Trust, 3,154.37; Delta Dental of Wyoming, 19,719.60; MII Life Insurance, Incorporated, 355.50; Optum Health Financial Services, 291.50; Campbell County Coordinated Benefits Trust, 2,027.77; Blue Cross Blue Shield of Wyoming, 5.34; Blue Cross Blue Shield of Wyoming, 6,454.97; Blue Cross Blue Shield of Wyoming, 55,698.24; Blue Cross Blue Shield of Wyoming, 308.80; Blue Cross Blue Shield of Wyoming, 125,946.72

Other Consent

Authorization for the Mayor to sign an agreement for investment advisory services with PFM Asset Management, LLC.

Councilman McLeland made a motion to approve the Consent Agenda; seconded by Councilman Montgomery. All voted aye. The motion carried.

Comments

Council Comments – Councilman Brown commented that a local citizen won a Sirius Radio contest, which will provide the opportunity for a free Cam-Plex event featuring Joel Osteen on November 18, 2019. Councilman Montgomery gave a brief report of the upcoming Veterans' Day events.

Other Comments – Mayor Carter-King offered condolences for the passing of John McGuire, Gillette College Director of Business Education. Mayor Carter-King made the following proclamations, designating the week of November 11, 2019 as *Gillette Hunger Awareness Week* and *National Apprenticeship Week*; designating November 15, 2019, as *the Beginning of the Small Business Shop Local Season and the Launch of the 4th Annual Gillette Startup Weekend*; and designating December 14, 2019, as *Wreaths Across America Day*. Mayor-Carter King recognized the 2019 Gillette Main Street Boo-Fest Scarecrow contest winner. Communications Manager Palazzari gave a video of past and present activities and events throughout the community.

Unfinished Business – Ordinance 3rd Reading

ORDINANCE NO. 3973

AN ORDINANCE APPROVING AND AUTHORIZING A ZONING TEXT AMENDMENT TO AMEND THE ZONING ORDINANCE OF THE CITY OF GILLETTE, WYOMING, TO AMEND SECTION 16 DEFINITIONS, SECTION 9.B., OFF-STREET PARKING AND LOADING REQUIREMENTS AND SECTION 5, ADMINISTRATION AND ENFORCEMENT; SUBJECT TO ALL PLANNING REQUIREMENTS

Councilman Montgomery made a motion to approve the foregoing Ordinance on third and final reading; seconded by Councilman Carsrud. All voted aye. The motion carried.

Unfinished Business – Other

ITEM TABLED UNTIL NOVEMBER 19, 2019: An open motion remains on the table, made on October 15, 2019, by Councilman Carsrud and seconded by Councilman Montgomery, to accept public improvements for the Goldenrod Avenue Additional Repairs Project, installed by GW Construction, in the amount of \$402,868.21 (1% Project). The item will be considered on the November 19th agenda.

New Business

Minute Action

Councilman Carsrud made a motion to approve a Professional Services Agreement for Design and Bidding Services associated with the Energy Capital Sports Complex Playground and Splash Park, with KLJ, in the amount of \$192,500 (1% Project); seconded by Councilman Brown. Administrator Davidson explained the consideration. Councilman Brown expressed appreciation for the addition of an all-inclusive park in the area. All voted aye. The motion carried.

Councilman Montgomery made a motion to approve a Professional Services Agreement for Design and Bidding Services associated with the 2020 Alley Pavement Management System Project, with Inberg-Miller Engineers, in the amount of \$15,985 (1% Project); seconded by Councilman McLeland. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a bid award for the Eight Mile Improvement and Service District (ISD) Water Connection, to Hot Iron, Inc., in the amount of \$1,108,029.97; seconded by Councilman Montgomery. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Montgomery made a motion to approve Amendment Number Two between the Board of Cooperative Higher Education Services (BOCHES) and the City of Gillette, regarding the transfer of ownership of fiber optic lines and Spectrum leasing arrangements with the Federal Communications Commission (FCC); seconded by Councilman Brown. Utilities Director Cole explained the consideration. All voted aye. The motion carried.

Appointments

Council President Montgomery made a motion to appoint Trish Simonson to the Mayor's Art Council for one (1) partial term expiring on June 30, 2020; seconded by Councilman Brown. All voted aye. The motion carried.

Public Hearings and Considerations

Mayor Carter-King opened a public hearing for the issuance of a new restaurant liquor license to El Burrito Listo, LLC, located at 500 O.R. Drive, Unit #5.

Councilman Carsrud made a motion to approve the issuance of new Restaurant Liquor License RST-11 to El Burrito Listo, LLC, d.b.a. El Burrito Listo, located at 500 O.R. Drive, Unit #5; seconded by Councilman Lundvall. All voted aye. The motion carried.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 7:48 p.m. The next regularly scheduled meeting will be held on November 19, 2019, Council Chambers, City Hall.

This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

Louise Carter-King, Mayor

ATTEST:

Cindy Staskiewicz, City Clerk
Publication Date: November 13, 2019