

A meeting of the City Council was held on Tuesday the 7th day of January 2020.

Present were Councilmen Brown, Carsrud, Lundvall, McLeland, Montgomery, and Mayor Carter-King; City Administrator Davidson and City Attorney Reyes; Directors Cole, Henderson, Hloucal, and Wilde; Managers Schoen, Toscana, and Palazzari; City Clerk Staskiewicz and Deputy Clerk Crawford.

Invocation and Pledge of Allegiance

Invocation was led by Pastor Phil Jones of the Roadway Alliance Church. The National Anthem was performed by Kimberly Dougal.

Approval of General Agenda

Councilman Lundvall made a motion to approve the General Agenda; seconded by Councilman Montgomery. Councilman Brown made a motion to move the items transferring funds from WYOSTAR in the amount of \$20,000,000 from the Consent Agenda, Bills and Claims, to the General Agenda, item H.1.e., for consideration; seconded by Councilman McLeland. All voted aye on the amendment. The motion carried. All voted aye on the amended General Agenda. The motion carried.

Approval of Consent Agenda

Minutes

Pre-Meeting – December 17, 2019; Executive Session – December 17, 2019; Regular Meeting – December 17, 2019;

Bills and Claims

Adobe Systems Inc, 228.50; Advance Auto Parts, 1,516.26; Allen, Jaysee, 177.66; Alsc0, 823.06; Altec Industries Inc, 2,344.16; American Welding & Gas Inc, 32.25; Anixter Power Solutions, 21,796.10; Architectural Specialties LLC, 28.90; Arete Design Group, 210.00; Assure Co Risk Management & Regulator Compliance, 350.00; AT&T Mobility National Accounts, 4,247.99; Baker Hughes, A GE Company, LLC, 4,252.39; Ben Hoang, 100.00; Bennett Weber & Hermstad LLP, 37,475.00; BFT LP, 365.98; Big Horn Tire Inc, 2,920.80; Bighorn Hydraulics Inc, 430.26; BJ Nelson Inc/Nelson Auto Glass, 488.56; Black Cat Construction LLC, 5,483.17; Black Hills Energy, 18,496.49; Black Hills Power & Light, 228,638.70; Black Hills Power & Light, 162,731.72; Black Hills Wyoming LLC, 149,638.86; Blue Cross Blue Shield of Wyoming, 33,665.04; Blue Cross Blue Shield of Wyoming, 274.49; Blue Cross Blue Shield of Wyoming, 95,200.42; Blue Cross Blue Shield of Wyoming, 103,713.73; Border States Electric, 12,475.99; Burns and McDonnell Corporation, 29,233.59; Campbell County Chamber of Commerce, 137,843.75; Campbell County Coordinated Benefits Trust, 2,989.77; Campbell County Coordinated Benefits Trust, 128.75; Campbell County Hospital District, 260.00; Campbell County Joint Powers Fire Board, 470,392.56; Campbell County Landfill, 75,468.75; Campbell County Public Land Board Camplex, 90,901.51; Campbell County Sheriff, 7,725.00; Carlston, Eric E, 229.46; CBH Co-Op, 7,029.67; CBH Co-Op, 1,427.94; Central Truck & Diesel Inc, 357.51; CenturyLink, 242.21; Charter Media, 406.80; City of Gillette, 100.00; City of Gillette - Petty Cash, 129.24; CNA Surety, 500.00; Collection Professionals Gillette, 524.34; Collins Communications Inc, 50.00; Craig Furman, 100.00; Crescent Electric Supply, 43,552.00; Crestview Improvement & Service District, 6.50; Crum Electric Supply Company, 113.40; Cummins Rocky Mountain Inc, 113.41; Dakota Environmental Inc, 2,173.00; Dana Kepner Company Inc, 3,866.88; Dave Lueras, 65.00; DBC Irrigation Supply, 1,096.62; Deguzis, Shane, 106.29; Delta Dental of Wyoming, 19,129.90; Desert Mountain Corporation, 17,826.81; Domina, Mike, 121.67; Donkey Creek Festival, 35,000.00; DOWL LLC, 19,750.50; DRM Inc, 66,477.31; Encodeplus, LLC, 198.00; Energy Chain & Sling LLC, 12.00; Energy Laboratories Inc, 2,606.50; Fastenal Company, 30.58; FedEx, 401.05; First Class Auto, 111,755.05; First Interstate Bank Of Gillette, 12,880.00; First Interstate Bank of Gillette, 23,330.00; First National Bank of Gillette, 16,513.85; Frandson Safety Inc, 459.75; Gades Sales Company Inc, 3,200.00; Galls, An Aramark Company, 318.90; Garry Ginn, 200.00; Gillette Contractors Supply Inc, 2,420.32; Gillette Printing Company Inc, 664.06; Gillette Steel Center, 1,583.45; Gregorio, Nickolas, 123.35; GW Construction, LLC, 5,982.50; HRD Inc - US Engineering Accounts Receivable, 26,117.89; Hladky Construction, 1,068.17; Holly Campbell, 250.00; Homax Oil, 30,908.32; Honnen Equipment Company, 639.59; Hot Iron, 71,703.11; Inland Truck Parts, 3,141.31; Jack's Truck Center Inc, 61.20; Jane Stearns M.S. Lpc, 825.00; Jason Hall, 100.00; Jennifer Ivory, 150.00; Jensen, Mykaila, 146.48; Kadrmass Lee & Jackson Inc, 2,086.00; Karen's Delivery Service, 15.00; Keever, Bryan, 183.35; Keiderling, Daniel, 59.99; Magnet Forensics USA, Inc, 3,500.00; MCM General Contractors, 1,120.52; MG Oil Company, 208.01; Michael Stulken, 790.00; Midland Implement Co Inc, 240.38; MII Life Insurance, Incorporated, 2,494.70; MII Life Insurance, Incorporated, 3,286.41; MII Life Insurance, Incorporated, 4,164.96; MII Life Insurance, Incorporated, 355.50; Motion Industries, Inc, 215.21; Mountain Peaks Diagnostics, LLC, 148.80; Munoz, Pam, 323.95; Nathan Lauer, 100.00; Nicole Keever, 2,669.63; Norco Inc, 4,045.23; Norton Construction, 115,920.00; Norton Construction, 209,970.00; Office of State Lands and Investments, 98,812.12; One Call of Wyoming Corp, 218.25; Optum Health Financial Services, 145.75; Pacific Steel & Recycling, 69.15; Pacific Steel & Recycling, 519.81; Paintbrush Sewer & Drain, 120.00; Periscope Intermediate Corp, 2,060.00; Pete Lien & Sons Inc, 866.00; Pfeil, Andrea, 155.23; Pilot Investments, 116.89; Postal Pros Southwest Inc, 6,166.81; Potter, Tanner, 4.21; Powder River Energy Corporation, 4,647.88; Powder River

Heating & Conditioning Corporation, 20,907.55; Powell, Brandy, 74.68; ProElectric Inc, 17,195.75; Purvis Industries, LLC, 280.32; Railroad Management Co LLC, 6,149.38; Ranch Creek Prop Inc, 33.83; Real Time Networks Inc, 9,470.00; Record Supply Inc NAPA, 1,407.96; Regulatory Software Services, 948.00; Rocky Mountain Business Equipment LLC, 353.18; Rosenbaum, Alexander, 136.59; Samantha Hoffman, 940.00; Sandra Cross, 50.00; Scott Wiley, 100.00; Security State Bank, 6,024.24; Selena Nava, 50.00; Setiyaningsih, Megan, 443.61; Shepperson Enterprises LLC, 28.57; Sikkenga, Nate & Tana, 34.71; Simon Contractors, 1,604.50; Sioux Falls Children's Home Society, 450.00; Source Office Products, 1,212.31; South Fork Apartments, LLC, 107.65; State of Wyoming - DCI, 15.00; Strata Inc, 590.00; Tantalus Systems Inc, 8,694.50; Teacher's Corner/Kid's Mart, 18.97; Thunder Basin Ford LLC, 806.33; Tigertree, Inc, 8,805.00; Titan Machinery Inc, 1,187.08; Tyler Technologies Inc, 7,347.87; UMB Bank, 63,101.74; Universal Athletic Service, 48.00; Van Ewing Construction, 148,624.65; Varitech Industries Inc, 1,307.18; Verizon Wireless, 5,745.53; Vision Service Plan (WY), 3,783.70; Wal-Mart, 9.55; Warner, Matt, 80.35; Waste Connections, Inc., 37.55; Wayne E. Eckas, P.E., 3,482.30; WCDA, 33.10; Wesco Receivables Corp, 4,770.54; Westcoast Rotor Inc, 16,211.00; Western Stationers, 175.60; Western Waste Solutions Inc, 3,900.00; Westview MHC LLC, 149.82; White's Frontier Motors, 280.39; Wood, Laura, 126.29; WYODAK Resources Development Corp, 36,368.13; Wyoming Dept. of Transportation, 5.00; Wyoming Dept. of Transportation, 625.07; Wyoming Engineering Society, 120.00; Wyoming Government Investment Fund, 10,000,000.00; Wyoming Government Investment Fund, 10,000,000.00; Wyoming Government Investment Fund, 10.00; Wyoming Law Enforcement Academy, 1,484.50; Wyoming Machinery Co, 89.50; Wyoming Marine, 81.32; Zoetis Inc, 172.00

Councilman Montgomery made a motion to approve the Consent Agenda; seconded by Councilman McLeland. All voted aye. The motion carried.

Comments

Council Comments – Councilman Carsrud stated that he received positive comments from a Northern California family, visiting Gillette for the recent Energy Classic Basketball Tournament, noting how everyone in the area was so kind, friendly, and genuine.

Councilman Lundvall informed of a \$10,000 funding contribution by the Kiwanis Club, for use at the Energy Capital Sports Complex for sensory-purposed playground equipment in the proposed all-inclusive park area. Councilman Lundvall thanked the Kiwanis Club for their contribution, and commended their continued involvement in the community.

Other Comments – Communications Manager Palazzari gave a video presentation of community events and information.

New Business – Minute Action

Council Montgomery made a motion to designate the Gillette News Record as the City's official newspaper for calendar year 2020; seconded by Councilman Brown. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Lundvall made a motion to designate bank depositories for public funds of the City of Gillette for the calendar year 2020; seconded by Councilman Carsrud. Administrator Davidson explained that the annual designation includes the following institutions that have applied and met the City and State requirements for depositories: US Bank, First National Bank, Security State Bank, Bank of Gillette, 1st Northern Bank of Wyoming, Pinnacle Bank, 1st Interstate Bank, and American National Bank. Administrator Davidson clarified that the City is not obligated to utilize each bank, the annual designation grants the authority to do so. All voted aye. The motion carried.

RESOLUTION NO. 2716

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING PARKS AND CULTURAL RESOURCES COMMISSION UNDER THE LAND AND WATER CONSERVATION FUND FOR THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, FOR THE PURPOSE OF THE ENERGY CAPITAL SPORTS COMPLEX ENHANCEMENT PROJECT.

Councilman Carsrud made a motion to approve the foregoing Resolution authorizing the submission of an application to the Wyoming Parks and Cultural Resources Commission under the Land and Water Conservation Fund for the governing body of the City of Gillette, Wyoming, for the purpose of the Energy Capital Sports Complex Enhancement Project; seconded by Councilman Brown. Administrator Davidson explained the consideration and stated that the funds, if awarded, would not become available until after October 1st. All voted aye. The motion carried.

Councilman McLeland made a motion to accept public improvements for the 2019 Sanitary Sewer Main Replacement Project, installed by Hot Iron, Inc., in the amount of \$650,256.41 (1% Project); seconded by

Councilman Montgomery. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Montgomery made a motion to approve the item moved from the Consent Agenda, Bills and Claims, to the General Agenda, as requested by Councilman Brown; seconded by Councilman Brown. Mayor Carter-King stated that the Bills and Claims item is in the amount of \$20,000,000. City Administrator Davidson explained that the City of Gillette maintains reserve funds in a few different accounts. Historically, the City has used WYOSTAR to manage some of the funds. The City will now be utilizing WYGIF for the management of some of the funds, pursuant to the PFM Asset Management recommendation, as additional ways for the City to manage long-term reserve funds. The \$20,000,000, as listed on the Bills and Claims, is not technically an expenditure of funds, but is a transfer of funds between investment savings accounts. All voted aye. The motion carried.

Appointments

Council President Montgomery made a motion to appoint Councilman Shawn Neary as Council President for the 2020 calendar year; seconded by Councilman Brown. All voted aye. The motion carried.

Councilman Montgomery made a motion to appoint Patrick G. Davidson as City Administrator for the 2020 calendar year; seconded by Councilman Brown. All voted aye. The motion carried.

Councilman Montgomery made a motion to appoint Anthony M. Reyes as City Attorney for the 2020 calendar year; seconded by Councilman Carsrud. All voted aye. The motion carried.

Councilman Montgomery made a motion to appoint R. Douglas Dumbrill as Municipal Court Judge for the 2020 calendar year; seconded by Councilman Lundvall. Brown, Carsrud, Lundvall, Montgomery, and Mayor Carter-King voted aye. Councilman McLeland abstained. The motion carried.

Councilman Montgomery made a motion to appoint Christopher R. Ringer as the at-will Municipal Prosecutor for the City of Gillette, Wyoming, for the 2020 calendar year; seconded by Councilman Brown. All voted aye. The motion carried.

Councilman Montgomery made a motion to appoint the following Citizen Advisory Board Members for terms expiring December 31, 2022:

- ~ Board of Examiners: Chris Weight and Todd Newlin, At Large; Nate Sikkenga, Builder; Tony Holden, Electrician; Richard Cisneros, Plumber
- ~ Campbell County Joint Powers Lodging Tax Board: Mary-Beth Flanders
- ~ Gillette/Torrington Joint Powers Board: Patrick G. Davidson
- ~ Retiree Health Benefit Trust Committee: Lori King
- ~ Gillette Historic Preservation Commission: Brenda Kirk

The motion was seconded by Councilman Carsrud. All voted aye. The motion carried.

Public Hearings and Considerations

Mayor Carter-King opened a public hearing for the sale of real property to the Boys and Girls Club of Campbell County, Wyoming. Administrator Davidson explained the history of the property. Nate Grotrian thanked the Council for considering the transfer of the property. Mayor Carter-King closed the public hearing.

Councilman Lundvall made a motion to approve the sale of real property to the Boys and Girls Club of Campbell County, Wyoming; seconded by Councilman Brown. All voted aye. The motion carried.

Mayor Carter-King opened a public hearing for the transfer of retail liquor license RTL-18 from Jake's Tavern, Inc., d.b.a. Jake's Tavern, located at 5201 S Douglas Highway, to Bar & Liquor, LLC, d.b.a. Grinners, located at 5201 S Douglas Highway. Administrator Davidson explained the transfer request. Toni and Rusty Bell explained their business intentions. Mayor Carter-King closed the public hearing.

Councilman Brown made a motion to approve the transfer of retail liquor license RTL-18 from Jake's Tavern, Inc., d.b.a. Jake's Tavern, located at 5201 S Douglas Highway, to Bar & Liquor, LLC, d.b.a. Grinners, located at 5201 S Douglas Highway; seconded by Councilman Montgomery. All voted aye. The motion carried.

Mayor Carter-King opened a public hearing for the transfer of retail liquor license RTL-20 from Montgomery Bar & Hotel, Inc., d.b.a. Montgomery Bar, located at 100 South Gillette Avenue, to LMM Enterprises, LLC, d.b.a. Montgomery Bar, located at 100 South Gillette Avenue. Administrator Davidson explained the transfer request. Rachelle Woodford explained their business intentions. Mayor Carter-King closed the public hearing.

Councilman Montgomery made a motion to approve the transfer of retail liquor license RTL-20 from Montgomery Bar & Hotel, Inc., d.b.a. Montgomery Bar, located at 100 South Gillette Avenue, to LMM

Enterprises, LLC, d.b.a. Montgomery Bar, located at 100 South Gillette Avenue; seconded by Councilman Brown. All voted aye. The motion carried.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 7:41 p.m. The next regularly scheduled meeting will be held on January 21, 2020, Council Chambers, City Hall.

This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

Louise Carter-King, Mayor

ATTEST:

Cindy Staskiewicz, City Clerk
Publication Date: January 15, 2020