

A meeting of the City Council was held on Tuesday the 21st day of January 2020.

Present were Councilmen Brown, Carsrud, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King; City Administrator Davidson and City Attorney Reyes; Directors Cole, Henderson, and Wilde; Managers Schoen, D. Wasson, Lt. Deaton, Toscana, and Palazzari; Planner Sanders; City Clerk Staskiewicz and Deputy Clerk Crawford.

### **Invocation and Pledge of Allegiance**

Invocation was led by Pastor Don Wight of the Calvary Community Church. The National Anthem was performed by Gillette College Energy City Voices, conducted by Dennis Gilbar.

### **Approval of General Agenda**

Councilman Carsrud made a motion to approve the General Agenda; seconded by Councilman Lundvall. All voted aye. The motion carried.

### **Approval of Consent Agenda**

#### **Minutes**

Executive Session – November 26, 2019; Pre-Meeting – January 7, 2020; Regular Meeting – January 7, 2020; Special Meeting – January 10, 2020; Executive Session – January 10, 2020; Special Meeting – January 11, 2020

#### **Bills and Claims**

Advance Auto Parts, 1,162.61; ALSCO, 1,559.31; Altec Industries Inc, 604.32; Alyshia Vigil, 20.00; AM Signal Inc, 3,830.00; American Red Cross of Wyoming, 2,638.00; American Welding & Gas Inc, 33.14; Ameri-Tech Equipment Company, 351.61; Anixter Power Solutions, 2,508.30; Applied Concepts, 60.00; Arete Design Group, 4,709.00; Arrow Printing And Graphics Inc, 219.00; Ashley Enright, 1,000.00; Assure Co Risk Management & Regulator Compliance, 350.00; Barrett, Kristina, 81.20; Big Horn Tire Inc, 6,904.35; Bighorn Hydraulics Inc, 418.45; Black Cat Construction LLC, 4,044.24; Black Hills Power & Light, 29,660.15; Black Hills Power & Light, 59,455.55; Black Hills Truck And Trailer, 185.16; Black Hills Wyoming LLC, 273,735.54; Bladt, Shannon, 161.46; Blue Cross Blue Shield Of Wyoming, 62,534.48; Blue Cross Blue Shield Of Wyoming, 45,510.18; Blue Cross Blue Shield Of Wyoming, 110,359.64; Bomgaars Supply, 2.95; Border States Electric, 39.54; Boys And Girls Club Of Campbell County, 20,517.00; Brain Hartle, 45.00; Braun, Charles, 70.87; Brenntag Pacific Inc, 11,595.64; Burtsfield, Robbie, 366.36; Calibration Technicians & Supply Inc, 113.09; Callan Brothers, 240.00; Call-In Dig-In Safety Council, 300.00; Campbell County Commissioners, 3,078.00; Campbell County Commissioners, 11,825.00; Campbell County Healthcare Foundation, 1,466.00; Campbell County Juvenile, 2,931.00; Campbell County Landfill, 75,185.25; Campbell County Parks And Recreation Dept, 1,172.00; Campbell County Public Health, 56.00; Campbell County Senior Citizen Center, 99,069.00; Carnahan, Clynt, 54.65; Cassie Otte, 692.77; CBH Co-Op, 15,346.68; CEM Sales & Service, 30,308.37; Central Truck & Diesel Inc, 146.54; CenturyLink, 2,268.16; City Of Gillette, 61.06; City Of Gillette, 100.00; City Of Gillette, 176.37; Climb Wyoming, 8,647.00; Compass Indian Hills LLC, 44.57; Convergeone Inc, 42,723.00; Council Of Community Services, 10,259.00; Cove Products LLC, 5,950.00; Craig Belecky, 300.00; Craig Furman, 50.00; Crank Legal Group, P.C., 270.00; Crescent Electric Supply, 1,017.60; Crum Electric Supply Company, 523.72; Cues Inc, 2,115.67; Culligan, 123.00; Cummins Rocky Mountain Inc, 3,155.84; Dale Maurer, 50.00; Dana Kepner Company Inc, 1,990.00; Daniel Kluver, 300.00; Derek Weinhardt, 100.00; Desert Mountain Corporation, 37,425.97; DOWL LLC, 13,414.50; DRM Inc, 40,500.00; Elvera Willadson, 75.00; Employment Testing Services Inc, 1,248.21; Encodeplus, LLC, 7,250.00; Energy Capital Economic Development, 32,500.00; Energy Laboratories Inc, 107.25; Entech Inc, 910.00; Entenmann Rovin Company, 273.00; Eric Weltmer, 300.00; Farmer Brothers Company, 109.06; Ferguson Enterprises, Inc #1701, 1,588.90; Firemaster Dept 1019, 10.00; First Class Auto, 565.00; First National Bank Of Gillette, 8,318.70; First Northern Bank Of Wyoming, 4,500.00; Flanagan, Angela, 46.90; Flow Tech Fueling, LLC, 7,523.44; Frandson Safety Inc, 198.00; Gades Sales Company Inc, 3,902.00; Galls, An Aramark Company, 558.50; Gillette Abuse Refuge Corporation, 18,759.00; Gillette College, 125,000.00; Gillette Contractors Supply Inc, 286.64; Gillette Reproductive Health, 8,793.00; Goodtimes Liquor, 14.00; Gray Matter Systems, LLC, 1,304.73; Grossenburg Implement Incorporated, 691.57; Groupware Technology Inc, 24,763.34; Guevara, S Judith Lepe, 12.64; Halbrook, Tianna, 138.79; Hawkins Inc, 4,158.00; Hdr Inc - US Engineering Accounts Receivable, 3 7,422.65; Henderson, Terry, 167.26; Homax Oil, 2,330.58; Home Fire Foods, 117.50; Inberg Miller Engineers, 15,028.00; Inland Truck Parts, 67.84; International Institute Of Municipal Clerks, 110.00; Interstate Companies Inc, 2,096.35; Jack's Truck Center Inc, 816.57; Jackson, Steven, 116.99; James A Sich, 296.25; James E Mahaffey, 300.00; James, Mandi, 61.80; James, Mandi, 61.80; Jason Hall, 100.00; Jeff Connor, 300.00; Jennifer Ivory, 50.00; Jeremy Guernsey, 50.00; JLC Sign Systems Inc, 153.80; Justus, Matthew, 200.87; Kadrmass Lee & Jackson Inc,

93,499.00; Karibett Gonzalez, 20.00; Kaseya US LLC, 14,695.98; Keith Wilson, 75.00; Kendall Wigger, 300.00; Kone Inc, 1,742.49; Kukuchka, Anna, 50.41; Lea Aid Acquisition Company, 2,495.00; Leiker, Todd, 156.15; Logan, Jerilyn, 68.68; Long, Seth, 133.05; Louise Carter King, 32.49; Mark Christensen, 1,325.00; Matt Tetzlaff, 509.99; Mayfield, Hailey, 66.44; MCM General Contractors, 3,465.87; Mendoza, Darian, 148.54; Michael Stulken, 440.00; Midland Implement Co Inc, 76.47; MII Life Insurance, Incorporated, 1,507.88; MII Life Insurance, Incorporated, 1,788.45; Mike Jundt, 140.94; Mikelson, Jill, 150.15; Morrison Maierle Inc, 102,010.63; Mountain Peaks Diagnostics, LLC, 93.60; Newman Signs Inc, 253.95; News Record, 5,861.00; Norco Inc, 1,437.34; Northland Industrial Specialties LLC, 1,382.03; One Call Of Wyoming Corp, 160.75; Online Information Services Inc, 259.50; Opentext Inc, 1,323.00; Pacific Steel & Recycling, 253.01; Paintbrush Sewer & Drain, 120.00; PCA Engineering Inc, 10,130.75; Personal Frontiers Inc, 10,259.00; Pinkerton C&I, 171.55; Pokeys BBQ, 685.00; Postal Pros Southwest Inc, 3,651.96; Powder River Heating & Conditioning Corporation, 1,104.97; PRBSHRM, 70.00; Prime Rib Restaurant, 9,271.50; ProElectric Inc, 17,236.50; Promaac Systems Inc, 65.25; Purvis Industries, LLC, 419.07; Railroad Management Co LLC, 3,287.85; Rambo, Robert, 150.24; Rapid Fire Protection Inc, 2,130.00; Record Supply Inc NAPA, 2,432.86; Roberta Thwreath, 447.00; Rocky Mountain Business Equipment LLC, 220.38; Roto Rooter Sewer Service, 1,015.00; RT Communications Inc, 4,600.00; RTC Manufacturing, Inc, 19,440.00; Rusk, Alyssa, 267.00; Ryley Constable, 50.00; S&S Builders LLC, 200.00; Second Chance Ministries, 5,862.00; Sheehan, Stanley S, 188.35; Sheila Summers, 80.00; Simon Contractors, 191.50; SiteImprove Inc, 6,675.00; Source Office Products, 5,138.54; State Of Wyoming - DCI, 30.00; Steve Warfield, 222.90; Stitch LLC, 2,329.70; Strata Inc, 2,260.00; Structural Dynamics LLC, 21,501.75; Stuart C Irby Co, 688.33; Table Mountain Group, LLC, 4,600.00; Terry Sjolín, 247.25; The Estate Of Lisa Kay Deherrera, 100.00; Thunder Basin Ford LLC, 950.03; Tim Carsrud, 30.90; Titan Machinery Inc, 801.13; TJ Electric LLC, 268.22; Traffic Parts Inc, 550.00; Trent Hebrelee, 38,323.20; Trina Kershaw, 50.00; Ultimate Office, 82.43; UMB Bank, 42,998.47; Unity, 320.78; Universal Athletic Service, 88.00; Van Ewing Construction, 74,868.30; Visionary Communications, 969.14; Visitation & Advocacy For 6th Judicial District, 19,052.00; Waste Connections, Inc., 930.30; Waylon Rader, 50.00; We'll Clean It Up, 34.98; We'll Clean It Up, 36.44; Wendtland & Wendtland, LLP, 540.00; Wesco Receivables Corp, 1,317.07; Westcoast Rotor Inc, 602.96; Western Waste Solutions Inc, 3,890.00; Westview MHC LLC, 20.91; Westview MHC LLC, 92.25; White's Frontier Motors, 349.75; WYODAK Resources Development Corp, 181,796.33; Wyoming Dept Of Transportation, 2,460.96; Wyoming Law Enforcement Academy, 880.00; Wyoming Machinery Co, 1,906.35; Wyoming Machinery Co, 60.63; Wyoming Secretary Of State, 30.00; Wyoming State Revenue And Tax, 99,206.86; Yarger, Josh, 114.15; Youth Emergency Services Inc, 46,896.00; Zions Bank, 90,458.00

#### Other Consent

Approval of a maintenance agreement which allows the city to add hardware to Wyoming Department of Transportation's traffic signals between Wyoming Department of Transportation and the City of Gillette at no cost.

Councilman Montgomery made a motion to approve the Consent Agenda; seconded by Councilman Brown. All voted aye. The motion carried.

#### Conflict Claims

Councilman Brown made a motion to approve a conflict claim for Council Member Carsrud in the amount of \$30.90; seconded by Councilman McLeland. Brown, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King voted aye. Councilman Carsrud abstained. The motion carried.

Councilman Carsrud made a motion to approve a conflict claim for Mayor Carter-King in the amount of \$32.49; seconded by Councilman Montgomery. Brown, Carsrud, Lundvall, McLeland, Montgomery, and Neary voted aye. Mayor Carter-King abstained. The motion carried.

#### Comments

Council Comments – Councilman Brown praised the Gillette College Pronghorns on their win over the weekend and encouraged citizens to attend their next game against Sheridan College on Wednesday, January 22, 2020.

Public Comments – Christy Gerrits spoke about an upcoming event at the library to discuss a bipartisan climate solution.

#### New Business – Minute Action

Councilman Carsrud made a motion to approve a cooperative agreement for the North Gurley Avenue Bridge Planning Study between the Wyoming Department of Transportation and the City of Gillette; seconded by Councilman McLeland. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Brown made a motion to approve a professional services agreement for public involvement associated with the 2020 Sanitary Sewer Replacement Project, with HDR, Inc., in the amount of \$27,025 (1% Project); seconded by Councilman Neary. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Montgomery made a motion to approve a professional services agreement for the Pump Station Number One Upgrade Project for engineering design, bidding, and construction phase services to HDR, Inc., in the amount of \$403,236.14; seconded by Councilman Brown. Administrator Davidson explained the consideration. All voted aye. The motion carried.

#### **Public Hearings and Considerations**

Mayor Carter-King opened a public hearing for the extension of the boundaries of the City of Gillette, Wyoming, and annexation of a tract of land known as the Aspen Heights II Annexation, entirely adjacent and contiguous to the present boundaries of the City of Gillette, Wyoming, pursuant to W.S. 15-1-403, and establishing a C-1, General Commercial Zoning District, subject to all Planning requirements. Administrator Davidson explained the annexation request. Mayor Carter-King closed the public hearing.

#### **RESOLUTION NO. 2717**

#### **CERTIFYING COMPLIANCE WITH W.S. 15-1-402 FOR THE EXTENSION OF THE BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, AND ANNEXATION OF A TRACT OF LAND KNOWN AS THE ASPEN HEIGHTS II ANNEXATION, ENTIRELY ADJACENT AND CONTIGUOUS TO THE PRESENT BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, PURSUANT TO W.S. 15-1-403**

Councilman Carsrud made a motion to approve the foregoing Resolution certifying compliance with Wyoming Statute 15-1-402 for the extension of the boundaries of the City of Gillette, Wyoming, and annexation of a tract of land known as the Aspen Heights II Annexation, entirely adjacent and contiguous to the present boundaries of the City of Gillette, Wyoming, pursuant to Wyoming Statute 15-1-403; seconded by Councilman Montgomery. Administrator Davidson explained the consideration. All voted aye. The motion carried.

#### **ORDINANCE NO. 20-01**

#### **AN ORDINANCE APPROVING AND AUTHORIZING THE EXTENSION OF THE BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, AND ANNEXATION OF A TRACT OF LAND KNOWN AS THE ASPEN HEIGHTS II ANNEXATION, ENTIRELY ADJACENT AND CONTIGUOUS TO THE PRESENT BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, PURSUANT TO W.S. 15-1-403, AND ESTABLISHING A C-1, GENERAL COMMERCIAL ZONING DISTRICT, SUBJECT TO ALL PLANNING REQUIREMENTS**

Councilman Carsrud made a motion to approve the foregoing Ordinance on first reading; seconded by Councilman McLeland. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Mayor Carter-King opened a public hearing to amend the district zoning map of the City of Gillette, Wyoming, for the south 297.24 feet of lot 2A, Betcher II Subdivision, City of Gillette, Wyoming, from C-1, General Commercial District to I-1, Light Industrial District, subject to all Planning requirements. Administrator Davidson explained the zoning map amendment. Mayor Carter-King closed the public hearing.

#### **ORDINANCE NO. 20-02**

**AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, SOUTH 297.24 FEET OF LOT 2A, BETCHER II SUBDIVISION, CITY OF GILLETTE, WYOMING, FROM C-1, GENERAL COMMERCIAL DISTRICT TO I-1, LIGHT INDUSTRIAL DISTRICT. SUBJECT TO ALL PLANNING REQUIREMENTS**

Councilman Brown made a motion to approve the foregoing Ordinance on first reading; seconded by Councilman Carsrud. All voted aye. The motion carried.

Mayor Carter-King opened a public hearing to consider amendments to the Gillette City Budget FY2019-2020. Administrator Davidson explained the budget amendment. Mayor Carter-King closed the public hearing.

**RESOLUTION NO. 2718**

**A RESOLUTION AMENDING THE GILLETTE CITY BUDGET FOR THE 2019-20 FISCAL YEAR PURSUANT TO W.S. 16-4-113**

Councilman Carsrud made a motion to approve the foregoing Resolution amending the Gillette City Budget for the 2019-20 fiscal year pursuant to Wyoming Statute 16-4-113; seconded by Lundvall. All voted aye. The motion carried.

**Adjournment**

There being no further business to come before the Council, the meeting adjourned at 7:35 p.m. The next regularly scheduled meeting will be held on February 4, 2020, Council Chambers, City Hall.

This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

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Louise Carter-King, Mayor

ATTEST:

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Misti Crawford, Deputy Clerk  
Publication Date: January 29, 2020