



# CITY OF GILLETTE

## Parks and Beautification Board

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**CITY OF GILLETTE  
PARKS AND BEAUTIFICATION BOARD  
MINUTES  
MAY 14, 2020  
5:30 P.M.  
VIDEO MEETING**

### MEMBERS:

Justin Lay, Chairperson  
Megan McManamen, Vice-Chairperson  
Mike Castellanos  
Cathrine Gallilee  
Wes Johnson  
Angi Klamm  
Robin Voigt  
**Meeting Quorum:**

### PRESENT

(YES)	(NO)
(X)	( )
(X)	( )
(X)	( )
(X)	( )
( )	(X)
(X)	( )
(X)	( )
(X)	( )

### STAFF:

Sawley Wilde, Public Works Director  
Janie Kuntz, Parks Manager  
Clark Sanders, Planner  
Kim Klein, Senior Administrative Assistant

### I. CALL MEETING TO ORDER

Chairperson Lay called the meeting to order at 5:30 p.m.

### II. APPROVAL OF MINUTES

Ms. Klamm made a motion to accept the minutes from the April 23, 2020 meeting. Seconded by Mr. Castellanos. All members voted Aye. Motion passed.

### III. PUBLIC COMMENT

None

### IV. NEW BUSINESS

#### A. Case – Copper Ridge Estates Phase II

Clark Sanders, City Planner, presented the case on behalf of the developer. The size of this development is approximately 15.62 acres. There are 23 lots, ranging in size from 1/3 to 1/2 acre. The developer is proposing 2.91 acres of drainage / open space, as well as land between lots 3 and 4, and lots 18 and 19. Fee-in-lieu for this property would be \$8,050 (23 x \$350= \$8,050). Staff recommendation to the Board was to accept fee-in-lieu, as there is already a park (Westover Park) within 1/2 mile, sufficient open space (Bell Nob Golf Course) and the park does not follow what is set forth in the Parks and Pathways Master Plan. Mr. Castellanos

made a motion to accept staff recommendation of fee-in-lieu of \$8,050. Seconded by Ms. Voigt. All members voted Aye. Motion passed.

**V. OLD BUSINESS**

None

**VI. STAFF REPORT**

Mr. Wilde updated to the Board on the following topics:

- The services that the City is providing at this time due to COVID-19.
- The flower order is in and pickup is scheduled for Saturday, May 16<sup>th</sup> - 7:00 a.m. to 12:00 p.m.
- Landscape Beautification Award nominations are being accepted.
- Mr. Wilde will give his snow debrief to the Board at the June 11<sup>th</sup> meeting.

**VII. CHAIRPERSON'S / BOARD REPORT**

The Board shared how happy they were that yard waste is being picked up, and compost is being sold.

The Board would like the 4<sup>th</sup> of July parade to be added to the agenda for the next meeting.

**VIII. ADJOURNMENT**

This meeting was adjourned at 6:38 p.m.

**RESPECTFULLY SUBMITTED,**

Sawley Wilde, Public Works Director  
SW/kk