



**CITY COUNCIL AGENDA**  
**201 E 5th Street, Council Chambers**  
**CITY OF GILLETTE**  
**Monday, June 3, 2013**  
**7:00 PM**

**A. Call to Order.**

**B. Invocation.**

1. [Invocation Led by Reverend Phil Jones of the Roadway Alliance Church.](#)

Staff Reference:

**C. Pledge of Allegiance.**

**D. Approval of General Agenda.**

**E. Consent Agenda.**

(All items listed will be enacted by one motion unless a request is made for discussion by any member of the Audience or Council, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the Agenda).

**1. Approval of Minutes**

- a. **Pre-Meeting - May 20, 2013.**

Staff Reference: Karlene Abelseth, City Clerk

- b. **Regular Meeting - May 20, 2013.**

Staff Reference: Karlene Abelseth, City Clerk

- c. **City/County/Town of Wright - May 21, 2013.**

Staff Reference: Karlene Abelseth, City Clerk

**2. Unfinished Business - Consent Agenda**

**3. Ordinance Third Reading - Consent Agenda**

**4. Ordinance Second Reading - Consent Agenda**

- a. **An Ordinance Providing for the Vacation of the Southern Four (4) Feet of a Twenty Foot Wide Utility Easement Located Along the North Property Line on Lot 10B, Collins Heights Industrial Park, as Shown on the Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to all Planning Requirements.**

Staff Reference: Dustin Hamilton, P.E., Director of Engineering and Development Services

- b. **An Ordinance Providing for the Vacation of a Ten (10) Foot Wide Walking Easement as Shown on the Exhibit "A" Map on Lots 13, 14, 29A, and 30, Block 10, RC Ranch, Phase 2, in the City of Gillette, Wyoming, Subject to all Planning Requirements.**

**5. New Business - Consent Agenda**

- a. Council Consideration of a Master Subscription Agreement for Provision of Internet-Based Electronic Payment Services with Govolution Public Sector ePayments.**

Staff Reference: Tom Pitlick, Finance Director

- b. Bills and Claims.**

Staff Reference: Tom Pitlick, Finance Director

**F. Approval of Conflict Claims - General Agenda.**

- 1. Council Member Carter-King - \$1,697.89.**

Staff Reference: Tom Pitlick, Finance Director

**G. Oral Comments.**

- 1. Recognition of Years of Service  
~ Steve Necklason, Electrical Services Foreman, Utilities Department, 25 Years**

Staff Reference: Kendall Glover, Utilities Director

- 2. A Proclamation Designating the Month of June 2013 as National Safety Month.**

Staff Reference: John Aguirre, Human Resources Director

- 3. For the Good of the Community**

- a. Recognition of Production Assistant Harder for the 2013 Hometown Media Award in the Entertainment and Arts - Access Center Professional Category ~ Michele Janota, Pearls of the Prairie President.**

Staff Reference:

- b. LunneTunes.**

Staff Reference: **VIDEO**  
Joe Lunne, Public Information Officer

- 4. Public Comments**

- 5. Council Reports**

**H. Written Comments.**

**I. Unfinished Business - General Agenda.**

**J. Ordinance Third Reading - General Agenda.**

- 1. An Ordinance to Amend Section 14-33 (a) of the Gillette City Code Concerning Concealed Weapons other than Firearms.**

Staff Reference: Charlie Anderson, City Attorney

- 2. An Ordinance to Amend Portions of Section 11-10(C) (3) of the Gillette City Code to Extend the Snow Route on 6th Street to Gillette Avenue and to Enact Section 11-12 (h) of the Gillette City Code Concerning Parking on Driveways and Sidewalks.**

Staff Reference: Charlie Anderson, City Attorney

**K. Ordinance Second Reading - General Agenda.**

- 1. An Ordinance to Amend Section 16-3 of the Gillette City Code Concerning Enforcement of Section 17-21 GCC by Special Municipal Officers.**

**L. Ordinance First Reading - General Agenda.**

**M. New Business - General Agenda.**

**N. Appointments.**

1. [Appointment of the Official Voting Delegate and Alternate Voting Delegate for the 2013 WAM Convention Business Meeting Held in Riverton, Wyoming, on Saturday, June 15, 2013.](#)

Staff Reference:

**O. Administrator's Report.**

**P. Special Orders of the Day**

1. [Public Hearing for the Transfer of Ownership of a Retail Liquor License from Pat's Liquors, Inc., to BGM Partners, LLC, d.b.a. Pat's Drive-Up Liquor, Located at 600 S. Douglas Hwy.](#)

Staff Reference:Pamela L. Boger, Administrative Services Director  
Karlene Abelseth, City Clerk

2. [Council Consideration for the Transfer of Ownership of a Retail Liquor License from Pat's Liquors, Inc., to BGM Partners, LLC, d.b.a. Pat's Drive-Up Liquor, Located at 600 S. Douglas Hwy.](#)

Staff Reference:Pamela L. Boger, Administrative Services Director  
Karlene Abelseth, City Clerk

3. [A Public Hearing for the Zoning Map Amendment for Tracts 1-3, of the Proposed Cedar Rim Estates Subdivision with Tract 1 to be Zoned C-1, General Commercial District, Tract 2 to be Zoned R-3, Single and Multiple Family Residential District, Tract 3 to be Zoned A, Agricultural Zoning District, and the Beaver Drive Right-of-Way to be Zoned to the Centerline and Correspond with the Adjacent Zoning Districts, as Shown on the Attached Exhibit 'A' and Exhibit 'B' Maps, Subject to all Planning Requirements.](#)

Staff Reference:MAP  
Dustin Hamilton, P.E., Director of Engineering and Development Services

4. [An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Property Generally Located at 1881 South Burma Avenue and Legally Described as Tracts 1-3 of the Proposed Cedar Rim Estates Subdivision, with Tract 1 to be Zoned C-1, General Commercial District, Tract 2 to be Zoned R-3, Single and Multiple Family Residential District, Tract 3 to be Zoned A, Agricultural Zoning District, and the Beaver Drive Right-of-Way to be Zoned to the Centerline and Correspond with the Adjacent Zoning Districts, as Shown on the Attached Exhibit 'A' and Exhibit 'B' Maps, Subject to all Planning Requirements.](#)

Staff Reference:Dustin Hamilton, P.E., Director of Engineering and Development Services

5. [A Public Hearing for the Zoning Map Amendment for Lot 1, Lakeland Hills Commercial Subdivision from C-P, Planned Neighborhood Business Zoning District to C-1, General Commercial Zoning District, Subject to all Planning Requirements.](#)

Staff Reference:MAP  
Dustin Hamilton, P.E., Director of Engineering and Development Services

6. [An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Property Generally Located at 1001 East Warlow Drive and Legally Described as Lot 1, Lakeland Hills Commercial Subdivision from C-P, Planned Neighborhood Business District to C-1, General Commercial Zoning District, Subject to all Planning Requirements.](#)

Staff Reference:Dustin Hamilton, P.E., Director of Engineering and Development Services

**Q. Executive Session**

1. [Personnel.](#)

Staff Reference:

**R. Adjournment**

**MAYOR**

Tom Murphy

**COUNCIL MEMBERS BY WARDS**

**WARD 1**

Kevin McGrath  
Louise Carter - King

**WARD 2**

Forrest Rothleutner  
John Opseth

**WARD 3**

Robin Kuntz  
Ted Jerred

[www.gillettewy.gov](http://www.gillettewy.gov)

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CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

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**DATE:** 6/3/2013 7:00:00 PM

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**SUBJECT:**

Invocation Led by Reverend Phil Jones of the Roadway Alliance Church.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available



CITY OF GILLETTE  
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CITY OF GILLETTE

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**DATE:** 6/3/2013 7:00:00 PM

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**SUBJECT:**

Pre-Meeting - May 20, 2013.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

Karlene Abelseth, City Clerk

**ATTACHMENTS:**

Click to download

☐ [Pre-Meeting - May 20, 2013](#)

## COUNCIL PROCEEDINGS

Council Pre-Meeting

May 20, 2013

6:00 p.m.

A Pre-Meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Monday the 20th day of May 2013, in the third floor conference room of City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Louise Carter-King, Robin Kuntz, Ted Jerred, Kevin McGrath, John Opseth, Forrest Rothleutner, and Mayor Tom Murphy.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Pamela L. Boger, Administrative Services Director; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Engineering and Development Services; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Brent Wasson, Lieutenant; Rick Lock, Electrical Manager; Mike Cole, Utility Project Manager; Wayne Lindgren, Utility System Analyst; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

### Warm Up Items

City Administrator Napier asked Director of Engineering and Development Services Hamilton to give an update on the status of the Burma Road closure. Mr. Hamilton stated that BNSF discovered that track adjustments were necessary. The track adjustments were estimated to be completed within the week. Councilman Opseth requested information regarding the street closure on Potter Avenue. Director of Engineering and Development Services Hamilton stated the street closure would be researched and an update would be forthcoming. Utilities Director Glover gave an update on the Burma Road water leak.

City Administrator Napier introduced Evan Byrd, Intern Analyst.

### Data Centers

Dave Spencer, Regional Director of the Wyoming Business Council, presented Council with information regarding data storage facilities. Wyoming offers optimal conditions for the location of future data storage facilities; Gillette could be very competitive for the location of a data storage facility. Councilwoman Carter-King asked if there were other locations in Wyoming that currently had data storage facilities. Mr. Spencer stated that Cheyenne, Sheridan, and Laramie currently have data storage facilities; and Casper is currently investigating the possibility. Councilman Jerred stated that the trend is to locate the facilities throughout the state rather than have all the locations in one area, due to the possibility of natural disasters. Mr. Spencer stated that a prime Gillette location would be on City owned property near the Gillette College.

### Agenda Discussion

The group discussed the agenda items for the upcoming May 20, 2013, Council Meeting. City Attorney Anderson clarified item K1, concerning the amendment of portions of section 14-33(a) of the Gillette City Code concerning concealed weapons other than firearms. Councilman McGrath asked for clarification of item M4,

regarding a professional services agreement for reconnaissance design services associated with the Boxelder Road reconstruction from Highway 59 to 4-J Road. He wondered if City Staff could perform these services rather than hiring an outside firm. City Administrator Napier and Director of Engineering and Development Services Hamilton explained the proposed project. Utility Project Manager Cole updated Council on item M1, the pre-qualification process of general contractors for formal bidding purposes for the Gillette Madison pipeline project contract 4b, 4c, 4d and 4f.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:50 p.m.

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Tom Murphy, Mayor

(S E A L)

ATTEST:

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Karlene Abelseth, City Clerk

Publication Date: May 29, 2013



CITY OF GILLETTE  
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CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 6/3/2013 7:00:00 PM

---

**SUBJECT:**

Regular Meeting - May 20, 2013.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

Karlene Abelseth, City Clerk

**ATTACHMENTS:**

Click to download

☐ [Regular Meeting - May 20, 2013](#)

## COUNCIL PROCEEDINGS

REGULAR

May 20, 2013

7:00 p.m.

A meeting of the City Council, of the City of Gillette, County of Campbell, State of Wyoming, was held on Monday the 20th day of May 2013, in the Council Chambers of City Hall, the regular meeting place of said Council in said City, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Forrest Rothleutner, John Opseth, Louise Carter-King, Robin Kuntz, Ted Jerred, Kevin McGrath, and Mayor Tom Murphy.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Pamela L. Boger, Administrative Services Director; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Engineering and Development Services; Sawley Wilde, Public Works Director; Brent Wasson, Lieutenant; Mike Cole, Utilities Project Manager; Evan Byrd, Management Analyst; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Thereupon the following proceedings were had and taken. Reverend Burry Bessee of First United Methodist Church gave the Invocation. The Pledge of Allegiance was led by Councilman Kuntz.

The Presiding Officer called for approval of the General Agenda. It was moved by Councilman McGrath and seconded by Councilwoman Carter-King to approve the General Agenda. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Carter-King, Kuntz, Jerred, McGrath, Opseth, Rothleutner, and Mayor Murphy. The Presiding Officer declared the motion carried.

The Presiding Officer called for approval of the Consent Agenda. The Consent Agenda consists of the following:

### Approval of Minutes

Work Session - April 29, 2013.  
Pre-Meeting - May 6, 2013.  
Regular Meeting - May 6, 2013.  
Executive Session - May 8, 2013.  
Budget Work Session #2 - May 13, 2013.  
Budget Work Session #3 - May 14, 2013.

### Ordinance Third Reading

#### ORDINANCE 3793

AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR PROPERTY GENERALLY LOCATED AT 2200 SOUTH BURMA AVENUE AND LEGALLY DESCRIBED AS A TRACT OF UNPLATTED LAND SHOWN ON THE ATTACHED EXHIBIT A AND EXHIBIT B FROM R-2, SINGLE AND TWO FAMILY RESIDENTIAL DISTRICT, TO C-1, GENERAL COMMERCIAL DISTRICT, SUBJECT TO ALL PLANNING REQUIREMENTS

### New Business - Consent Agenda

Approval of a temporary construction easement for the Gillette Madison Pipeline Project with Thomas Zebroski, c/o Campbell County Abstract Company, in the amount of \$7,465.

Approval for the write off of bad debt on uncollectible account receivable accounts in the amount of \$2,259.40.

Bills and Claims

A & B BUSINESS EQUIPMENT INC.	261.01
ADECCO EMPLOYMENT SERVICES	686.07
AIRGAS INTERMOUNTAIN	402.55
ALSCO	1,329.81
ANIMAL MEDICAL CENTER OF WYO LLC	1,154.39
ARROW PRINTING & GRAPHICS, INC	3,930.80
BARNEY, CATHY	50.00
BIG D SANITATION CORP	100.00
BIG HORN VETERINARY HOSPITAL	150.00
BLACK HILLS POWER & LIGHT	231,930.57
BLUE CROSS-BLUE SHIELD OF WYOMING	90,689.27
BORDER STATES ELECTRIC	2,392.29
BREANNA'S BAKERY	23.99
BRUCE ENGINEERING SERVICES CORP	5,902.25
BURLINGTON NORTHERN SANTA FE	4,375.00
CAMEL TOWING LLC	125.00
CAMPBELL COUNTY ABSTRACT	47,339.00
CAMPBELL COUNTY CHAMBER	13,296.50
CAMPBELL COUNTY COORDINATED	883.20
CAMPBELL COUNTY ENGINEERS	69,617.40
CAMPBELL COUNTY HOSPITAL DIST	8,772.00
CAMPBELL COUNTY OBSERVER	400.00
CAMPBELL COUNTY PUBLIC HEALTH	61.00
CAMPBELL COUNTY SENIOR CITIZEN	1,303.00
CAMPBELL COUNTY SHERIFF	250.00
CARMICHAEL, ROBERT	2,043.00
CARTER-KING, LOUISE	23.73
CENTER FOR RESOURCE CONSERVATION	7,500.00
CENTURYLINK-PHONE CHARGES	2,523.16
CHOICE ADVERTISING	804.20
CITY OF GILLETTE-PETTY CASH	200.50
CLARK SAFETY INC. MONTE RUSSELL	900.00
CLIMB WYOMING	14,750.00
COLLINS COMMUNICATIONS, INC	18,405.40
COMPASSCOM SOFTWARE	10,146.00
CONSOLIDATED ENGINEERS, INC.	9,326.51
CONSOLIDATED WATER SOLUTIONS	2,775.11
CONTRACTORS SUPPLY, INC.	4,862.74
CRESCENT ELECTRIC SUPPLY	450.40
CRUM ELECTRIC SUPPLY CO	2,542.50
DALE BUCKINGHAM ARCHITECTS, LLC.	26,113.73
DANA KEPNER COMPANY, INC.	261.00
DAVIS & CANNON LLP	11,343.04
DELTA DENTAL OF WYOMING	23,177.47
DESIGN/CONSTRUCTION LLC	5,004.44
DPC INDUSTRIES, INC.	3,858.98
DRM INC	73,730.73
DXP ENTERPRISES, INC	234.00
EARTH WORK SOLUTIONS	11,700.00
EDGE CONSTRUCTION SUPPLY	264.81

EFLEXGROUP.COM, INC.	6,692.65
ELY, KIRVEN D. & WINONA KAY	570.50
ENERGY LABORATORIES, INC	20.00
EXPRESS-SCRIPTS, INC.	21,084.90
FARMER BROTHERS COMPANY	1,141.92
FIRST INTERSTATE BANK-GILLETTE	13,354.63
FIRST NAT'L BANK-GILLETTE	34,059.59
FIRST NORTHERN BANK OF WYOMING	31,228.78
FORCE AMERICA, INC.	102.82
FRANDSON SAFETY, INC.	96.00
G&G LANDSCAPING, INC.	32,040.00
GENERAL DYNAMICS BROADBAND INC	350.00
GILLETTE ENERGY ROTARY CLUB	204.50
GILLETTE ROTARY CLUB	235.30
HAZLETT HSE CONSULTING	2,000.00
HD SUPPLY POWER SOLUTIONS, LTD	2,760.24
HDR ENGINEERING, INC	54,614.53
HKM ENGINEERING INC.	86,128.22
HOMAX OIL	33,690.42
ICMA RETIREMENT TRUST 401	272.85
ICMA RETIREMENT TRUST-457	6,663.56
INTEGRATED INFORMATION SOLUTIONS	700.00
INTER-MOUNTAIN LABS, INC.	146.00
ISC INC.	503.00
ITRON, INC.	1,790.00
J & J PLUMBING	137.50
J B STORAGE CONTAINERS	150.00
JOHN'S WELDING	700.00
JOHNSON CONTROLS, INC.	799.00
JOHNSON, GREGORY	8,322.00
JONES, LETICIA RAMIEREZ	262.50
JUDICIAL VENDORS	839.00
KADRMAS, LEE & JACKSON, INC.	12,685.01
KENDIG KEAST COLLABORATIVE	11,575.67
KIMBALL EQUIPMENT COMPANY	597.25
KRIZ-DAVIS COMPANY	2,057.30
KUNTZ, ROBIN M.	14.98
LANDSCAPES BY HOLCOMB, LLC	745.75
LANNAN'S SUPPLY CO.	56.50
LYLE SIGNS INC	694.25
MANNING WRECKER SERVICE, LLC	60.00
MCM GENERAL CONTRACTORS	42,591.65
MILLER LANDSCAPING	1,134.94
MISC. VENDOR	947.50
MORRISON MAIERLE, INC.	49,722.12
MOTOROLA	3,000.00
MOUNTAIN VIEW BUILDING, INC.	207,328.29
MUNICIPAL TREATMENT EQUIPMENT	237.51
MURPHY, TOM	23.67
MYERS, AMANDA	150.00
NATIONAL IMPRINT CORPORATION	685.25
NEWS RECORD	10,577.45
NORCO, INC	1,594.37
NORTON CONSTRUCTION CORP	116,603.41



OCCUPATIONAL TESTING INC (OTI)	685.00
ONE CALL OF WYOMING COPR	228.75
ONLINE INFORMATION SERVICES, INC.	397.20
OPENTEXT INC	8,775.00
PAINTBRUSH SEWER & DRAIN	7,473.00
PARKS PLUMBING	184.16
PCA ENGINEERING, INC.	71,384.29
PIERCE, ANDREANNA	150.00
PINKERTON CONSULTING & INVESTIGAT	324.80
POKEY'S BBQ	105.00
POWDER RIVER CONSTRUCTION, INC	10,487.88
POWDER RIVER ENERGY CORP.	8,451.22
POWDER RIVER OFFICE SUPPLY	1,590.02
POWER ENGINEERS INC.	3,217.66
PRIME POWER & COMMUNICATIONS	14,821.00
PRIME RIB RESTAURANT	1,960.00
PROELECTRIC, INC.	13,001.39
QUALITY UTILITY EQUIPMENT	654.11
RAFT RIVER ELECTRIC	570.00
RAILROAD MANAGEMENT CO. III, LLC	265.74
RAZOR CITY LOCKSMITH, LLC	256.90
RDG SCHUTTE WILSCAM BIRGE	3,735.00
RDJ SPECIALTIES, INC.	1,659.57
REINTS, TIM	1,142.00
RESOURCE RECOVERY SYSTEMS OF NEB.	1,750.00
RINGER LAW, P.C.	3,020.00
ROCKY MOUNTAIN BUSINESS EQUIP, LLC	260.80
RODELL, LEONARD	22.50
S & S BUILDERS, LLC.	29,290.12
S D MYERS, INC.	504.00
SKAGGS COMPANIES, INC.	2,334.00
SKYLINE GRILLE	350.00
SMYLIE ANIMAL CLINIC	50.00
SOURCE OFFICE PRODUCTS	8,550.00
SOUTHERN COMPUTER WAREHOUSE	1,765.46
SPINDLER, ADAM	762.50
SWEET DELIVERIES	159.50
T-M SERVICE COMPANY INC	4,147.31
TRUGREEN CHEMLAWN	122.50
TRUJILLO, JOSEPH A.	800.00
TYLER TECHNOLOGIES INC.	11,480.90
U S TREASURY-EFTPS	205,696.53
UMB BANK-CARD CENTER	88,609.36
UNDERWRITERS LABORATORIES INC	2,366.00
UNIVERSAL ATHLETIC SERV.	1,127.75
UNTAMED DESIGN LLC	2,325.00
UTILITY OVERPAYMENTS ONLY	7,234.32
VAN EWING CONSTRUCTION CORP	282,131.59
VARITECH INDUSTRIES, INC	71.53
VISIONARY COMMUNICATIONS	451.88
WASTE CONNECTIONS OF WYOMING	349.13
WATERWORKS INDUSTRIES INC	1,923.19
WAUSAU EQUIPMENT COMPANY, INC.	196.99
WELLS FARGO BANK	3,019,454.25

WESCO DISTRIBUTION, INC.	2,452.40
WEST PLAINS ENGINEERING	455.00
WESTERN SERVICES, LLC	2,890.00
WESTERN STATIONERS	651.70
WYODAK RESOURCES DEVELOPMENT CORP.	173,857.92
WYOMING ASSOC SHERIFF & POLICE	500.00
WYOMING CUSTODIAL ASSOCIATION	210.00
WYOMING DEPARTMENT OF TRANSP	2,241.03
WYOMING DEPT. OF EMPLOYMENT	7,538.52
WYOMING MACHINERY CO.	10,282.58
WYOMING SECRETARY OF STATE	90.00
WYOMING STATE-REVENUE & TAX	95,184.22
WYOMING TECHNOLOGY TRANSFER COPR	1,300.00
WYOMING WATER SOLUTIONS	27.00
WYOSTAR	4,367,572.57
XEROX CORPORATION	2,628.71

It was moved by Councilman Jerred and seconded by Councilman McGrath to approve the Consent Agenda. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Kuntz, Jerred, McGrath, Opseth, Rothleutner, Carter-King, and Mayor Murphy. The Presiding Officer declared the motion carried.

#### Approval of Conflict Claims

It was moved by Councilman McGrath and seconded by Councilman Jerred to approve a conflict claim for Councilwoman Carter-King in the amount of \$2,623.18 (Powder River Office Supply - \$2,599.45 and internet reimbursement - \$23.73). Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Jerred, McGrath, Opseth, Rothleutner, Kuntz, and Mayor Murphy. Councilwoman Carter-King abstained. The Presiding Officer declared the motion carried.

It was moved by Councilwoman Carter-King and seconded by Councilman McGrath to approve a conflict claim for Councilman Kuntz in the amount of \$14.98 for internet reimbursement. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: McGrath, Opseth, Rothleutner, Carter-King, Jerred, and Mayor Murphy. Councilman Kuntz abstained. The Presiding Officer declared the motion carried.

It was moved by Councilwoman Carter-King and seconded by Councilman Kuntz to approve a conflict claim for Councilman Rothleutner in the amount of \$40.60 to Mike's Hardware. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Opseth, Carter-King, Kuntz, Jerred, McGrath, and Mayor Murphy. Councilman Rothleutner abstained. The Presiding Officer declared the motion carried.

It was moved by Councilwoman Carter-King and seconded by Councilman Kuntz to approve a conflict claim for Mayor Murphy in the amount of \$23.67 for travel reimbursement to the National Main Street Conference and the WAM Committee Board Meeting. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Rothleutner, Carter-King, Kuntz, Jerred, McGrath, and Opseth. Mayor Murphy abstained. The Presiding Officer declared the motion carried.

### Oral Comments

The Mayor and Council recognized the Campbell County High School State Champions.

Mayor Murphy proclaimed May 20, 2013, as "Coach Mike Curry Appreciation Day" and presented Coach Curry with the Key to the City.

### For the Good of the Community

Mayor Murphy noted the grand opening of Jordan's and stated this is an example of hearing the citizen's voices concerning the need for more restaurants and shopping in the community.

### Public Comments

Brian Likewise stated that in the early 80's the City of Gillette built a concrete channel to contain the Stonepile Creek runoff in right of way purchased from the mobile home park across the channel from his property. There was a 10' wide drainage easement adjacent to the creek which limited him, as a landowner, from what he could build in this easement so as not to impede the flow of water. Mr. Likewise went on to say that a concrete retaining wall with a chain link fence has been built five foot into this easement and stated that an easement does not give the City the right to build such a structure on his property. He then stated that someone employed by the City replaced his NE property corner placing it where the easement line used to be. He feels that the placement of this property corner shows the City's intention to take possession of this piece of property. This has reduced his lot from 7,700 square feet to 7,000 square feet. He stated that he has contacted City staff to work with them to correct this issue and feels the City needs to compensate those affected by this. Councilman Jerred asked what staff member he had been working with. Mr. Likewise stated Dustin. Mayor Murphy asked when this became apparent. Mr. Likewise stated it became apparent in 2010. Mayor Murphy noted that staff is taking careful note and will follow up with Mr. Likewise.

### Council Reports

Mayor Murphy asked for Council reports. There were none.

### Written Comments

Mayor Murphy asked for written comments. City Clerk Abelseth said there were none.

### Ordinance Second Reading

#### ORDINANCE 13-12

#### AN ORDINANCE TO AMEND SECTION 14-33 (a) OF THE GILLETTE CITY CODE CONCERNING CONCEALED WEAPONS OTHER THAN FIREARMS

It was moved by Councilwoman Carter-King and seconded by Councilman Jerred to approve the foregoing Ordinance on second reading. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Carter-King, Kuntz, Jerred, McGrath, Opseth, and Mayor Murphy. Councilman Rothleutner voted nay. The Presiding Officer declared the motion carried.

### ORDINANCE 13-13

AN ORDINANCE TO AMEND PORTIONS OF SECTION 11-10(C) (3) OF THE GILLETTE CITY CODE TO EXTEND THE SNOW ROUTE ON 6TH STREET TO GILLETTE AVENUE AND TO ENACT SECTION 11-12 (h) OF THE GILLETTE CITY CODE CONCERNING PARKING ON DRIVEWAYS AND SIDEWALKS

It was moved by Councilwoman Carter-King and seconded by Councilman Jerred to approve the foregoing Ordinance on second reading. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Kuntz, Jerred, McGrath, Opseth, Rothleutner, Carter-King, and Mayor Murphy. The Presiding Officer declared the motion carried.

#### Ordinance First Reading

### ORDINANCE 13-14

AN ORDINANCE TO AMEND SECTION 16-3 OF THE GILLETTE CITY CODE CONCERNING ENFORCEMENT OF SECTION 17-21 GCC BY SPECIAL MUNICIPAL OFFICERS

It was moved by Councilman Opseth and seconded by Councilwoman Carter-King to approve the foregoing Ordinance on first reading. Mayor Murphy asked for background information. City Administrator Napier explained that recently Council passed an Ordinance concerning enforcement of conservation measures, and more specifically, watering on Monday's. The Ordinance now needs to be updated in regards to authorizing individuals as Special Municipal Officers who can issue citations in regard to enforcement of the Ordinance. Those individuals would include the Community Service Officers, the Code Compliance Inspectors, and the Sustainability Coordinator. Mayor Murphy asked if these individuals would be the only ones authorized to issue citations. City Administrator Napier stated that certainly the police department would also be authorized to issue citations as well, but would not need special authorization like this would designate. Councilman McGrath stated he understands the need for enforcement, but cannot support authorizing anyone, other than law enforcement officers, issuing citations. He went on to say that these individuals are not trained on how to issue citations and feels this could put the individuals into a confrontational situation with a citizen while issuing a citation. Sherilyn Likewise stated her opposition to the proposed amendment. She stated that her tax dollars shouldn't be spent on employing Special Municipal Officers who will be issuing citations for watering. Ms. Likewise concluded her opposition by stating "My natural inclination is when you tell me that you are going to fine me to do it, is go right ahead; I dare you." Councilman Rothleutner stated that he will not be supporting this amendment as in the initial Ordinance there was no allowance for a sunset, and he feels it would have quelled constituent fears if it would have been spelled out the right way in the beginning. After the discussion, roll was called on the motion with the following results. Council Members voting aye: Jerred, Opseth, Carter-King, and Mayor Murphy. Voting nay: McGrath, Rothleutner, and Kuntz. The Presiding Officer declared the motion carried.

### ORDINANCE 13-15

AN ORDINANCE PROVIDING FOR THE VACATION OF THE SOUTHERN FOUR FEET OF A TWENTY FOOT WIDE UTILITY EASEMENT LOCATED ALONG THE NORTH PROPERTY LINE ON LOT 10B, COLLINS HEIGHTS INDUSTRIAL PARK, AS SHOWN ON THE EXHIBIT "A" MAP, IN THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS

It was moved by Councilman Opseth and seconded by Councilman Rothleutner to approve the foregoing Ordinance on first reading. Mayor Murphy asked for background information. City Administrator Napier explained that property owner of Lot 10B is interested in expanding their facility. He went on to say, that there is a four foot wide and 20' long utility easement located on the north property boundary that is needed in order to expand the facility. The petitioner is asking that a portion of the utility easement be vacated. Dean Thompson, employee of Powder River Construction, stated that upon approval by City Council, he would like to make a special request that the building department issue a permit prior to the three readings of the Ordinance. He went on to say, at the beginning of the project, there was an existing building attached to the facility that needed to be demolished and he was not aware that the building was on top of a utility easement. Therefore, he is requesting that a portion of the utility easement be vacated in order to expand the facility. Mr. Thompson stated that he understands that if the permit is issued and the Ordinance not approved on the remaining readings, then the structure will be torn down. Mayor Murphy asked if City Administrator Napier was aware of this. Mr. Napier stated staff is aware of this request and reported there was a letter received from Powder River Construction stating their understanding that if they move forward with the construction, it would be at their own risk. After the discussion, roll was called on the motion with the following results. Council Members voting aye: McGrath, Opseth, Rothleutner, Carter-King, Kuntz, Jerred, and Mayor Murphy. The Presiding Officer declared the motion carried.

#### ORDINANCE 13-16

AN ORDINANCE PROVIDING FOR THE VACATION OF A TEN FOOT WIDE WALKING EASEMENT AS SHOWN ON THE EXHIBIT "A" MAP ON LOTS 13, 14, 29A, AND 30, BLOCK 10, RC RANCH, PHASE 2, IN THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS

It was moved by Councilwoman Carter-King and seconded by Councilman Jerred to approve the foregoing Ordinance on first reading. Mayor Murphy asked for background information. City Administrator Napier stated there are four property owners that would like to utilize the rear of their properties to erect fences and landscaping and are requesting the vacation of the easement. After further discussion, roll was called on the motion with the following results. Council Members voting aye: Opseth, Rothleutner, Carter-King, Kuntz, Jerred, McGrath, and Mayor Murphy. The Presiding Officer declared the motion carried.

#### New Business

It was moved by Councilman Rothleutner and seconded by Councilman McGrath to pre-qualify general contractors for formal bidding purposes for the Gillette Madison Pipeline Project Contract 4b, 4c, 4d and 4f. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Rothleutner, Carter-King, Kuntz, Jerred, McGrath, Opseth, and Mayor Murphy. The Presiding Officer declared the motion carried.

It was moved by Councilman Rothleutner and seconded by Councilman McGrath to approve a bid award for the base bid of the Ash Meadows Park Improvements Project to S&S Builders, LLC, in the amount of \$302,791.80. Mayor Murphy asked for back ground information. City Administrator Napier explained that several bids were received and S&S Builders, LLC, is the apparent low bidder. An alternate was included in the bid package which consisted of additional irrigation for the multi-use field; however, staff is recommending

only the base bid be awarded at this time. The base bid would include a shelter, play ground equipment, concrete sidewalk, half basketball court, landscaping, lighting, and new irrigation system. After the discussion, roll was called on the motion with the following results. Council Members voting aye: Carter-King, Kuntz, Jerred, McGrath, Opseth, Rothleutner, and Mayor Murphy. The Presiding Officer declared the motion carried.

#### RESOLUTION 2415

##### A RESOLUTION TO ADOPT THE SAFE ROUTE TO SCHOOLS TRAVEL PLAN

It was moved by Councilwoman Carter-King and seconded by Councilman Jerred to approve the foregoing Resolution to adopt the Safe Routes to Schools Travel Plan as a general guide to determine improvements needed to educate and encourage school attendance access using walking or biking modes of transportation, as prepared by Kadrmas, Lee and Jackson (KLJ), Inc. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Kuntz, Jerred, McGrath, Opseth, Rothleutner, Carter-King, and Mayor Murphy. The Presiding Officer declared the motion carried.

It was moved by Councilman Opseth and seconded by Councilwoman Carter-King to approve a professional services agreement for reconnaissance design services associated with the Boxelder Road reconstruction, from Highway 59 to 4-J Road, with PCA Engineering, Inc., in the amount of \$58,320. Mayor Murphy asked for background information. City Administrator Napier explained that the traffic counts between Highway 59 and 4-J Road on Boxelder have increased. With these potential impacts, staff thought it appropriate to consider reconnaissance services for the consideration of the potential widening of Boxelder Road. It's anticipated that this assemblage of data would assist staff with a holistic understanding for some of the needs in this particular area. It would also give detail for right of ways that may exist for construction consideration several years down the road. After further discussion, roll was called on the motion with the following results. Council Members voting aye: Jerred, Opseth, Carter-King, and Mayor Murphy. Council Members voting nay: McGrath, Rothleutner, and Kuntz. The Presiding Officer declared the motion carried.

It was moved by Councilman Rothleutner and seconded by Councilwoman Carter-King to approve a catering permit requested by Mingles Lounge for June 28, 2013, from 9:00 p.m. to midnight for their annual "Summertime Bash". Mayor Murphy asked for background information. City Administrator Napier explained that this is for Mingles' annual Summertime Bash that will begin at 9:00 p.m. and end at 1:00 a.m. The reason for Council's consideration is due to the fact that there will be amplified music. Councilman McGrath asked if there were complaints received last year. Lieutenant Wasson stated there were no issues last year and asked for clarification of the times as his application showed 1:00 a.m. Councilman McGrath stated that it is his recollection that Council has requested that outdoor events with amplified music end at midnight. City Clerk Abelseth stated that, typically, in the past, Council has requested that the music end at midnight. Mayor Murphy stated the event could continue on until 1:00 a.m., however, it's the music that would need to end at midnight. After the discussion, roll was called on the motion with the following results. Council Members voting aye: McGrath, Opseth, Rothleutner, Carter-King, Kuntz, Jerred, and Mayor Murphy. The Presiding Officer declared the motion carried.

It was moved by Councilwoman Carter-King and seconded by Councilman McGrath to approve a parade permit requested by Campbell County Parks & Recreation for July 4th, beginning at 10:00 a.m. to 11:30 a.m., located on Second Street from 4-J Road south to Osborne Avenue. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Opseth, Rothleutner, Carter-King, Kuntz, Jerred, McGrath, and Mayor Murphy. The Presiding Officer declared the motion carried.

It was moved by Councilman Rothleutner and seconded by Councilman Opseth to approve a street closure located on Warlow Drive west of the Aquatic Center entrance to North Osborne Avenue, and on Brooks Avenue between Lakeside Drive and Warlow Drive, requested by the Mayor's Art Council for June 8th from 1:00 p.m. to 2:00 p.m. for a "Time of Remembrance" at the Children's Memorial Remembrance Garden. Mayor Murphy asked for discussion. Councilman Kuntz stated there is construction in this area and asked if staff could ensure that the construction does not interfere with the ceremony. Roll was called on the motion with the following results. Council Members voting aye: Rothleutner, Carter-King, Kuntz, Jerred, McGrath, Opseth, and Mayor Murphy. The Presiding Officer declared the motion carried.

It was moved by Councilman Opseth and seconded by Councilman Jerred to approve a request from Gillette Brewing Company to extend their serving area to include a covered patio area located on the east side of the building. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Carter-King, Kuntz, Jerred, McGrath, Opseth, Rothleutner, and Mayor Murphy. The Presiding Officer declared the motion carried.

It was moved by Councilman Rothleutner and seconded by Councilman Jerred to approve a carnival permit requested by North Star Amusements and Post 42 American Legion Baseball, to be located at the Aquatic Center, June 10th through June 17, 2013. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Kuntz, Jerred, McGrath, Opseth, Rothleutner, Carter-King, and Mayor Murphy. The Presiding Officer declared the motion carried.

It was moved by Councilman Opseth and seconded by Councilman Jerred to approve a pipeline license agreement for a 16" water transmission main crossing for the Westover Road Zone 2 Water Transmission Replacement Project, with BNSF Railroad, in the amount of \$4,375. Mayor Murphy asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Jerred, McGrath, Opseth, Rothleutner, Carter-King, Kuntz, and Mayor Murphy. The Presiding Officer declared the motion carried.

#### Appointments

Mayor Murphy inquired about the appointment of a voting delegate for the upcoming WAM Conference. Community & Gov't Relations Manager Davidsmeier reported that this item will be on the June 3rd agenda for Council's consideration.

#### Administrator's Report

Mayor Murphy asked for an Administrator's Report. City Administrator Napier said there was none.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 8:00 p.m. The next regularly scheduled meeting will be Monday, June 3, 2013.

---

Tom Murphy, Mayor

(S E A L)

ATTEST:

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Karlene Abelseth, City Clerk

Publication date: May 29, 2013





CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 6/3/2013 7:00:00 PM

---

**SUBJECT:**

City/County/Town of Wright - May 21, 2013.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

Karlene Abelseth, City Clerk

**ATTACHMENTS:**

Click to download

☐ [City/County/Town of Wright - May 21, 2013](#)

## COUNCIL PROCEEDINGS

City/County/Town of Wright

May 21, 2013

12:00 p.m.

A Workshop of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 21st day of May 2013, at the George Amos Memorial Building, Cottonwood Room, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Forrest Rothleutner, Louise Carter-King, Robin Kuntz, Ted Jerred, Kevin McGrath, and Mayor Tom Murphy.

Council Member absent: John Opseth.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Engineering and Development Services; Mike Cole, Utility Project Manager; Evan Byrd, Management Analyst; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community and Gov't Relations Coordinator; and Karlene Abelseth, City Clerk.

County Commissioners present: Mickey Shober, Mark Christensen, and Dan Coolidge.

Others present were: Bob Palmer, Kendra Como, Susan Saunders, and other County Staff Members.

Town of Wright: No representatives were in attendance.

### Air Service Enhancement:

Nick Wangler, Forecast, Inc., gave a presentation on air service development and how it affects Gillette's airport.

### Joint Powers Land Board and Fire Board Agreements

Chairman Coolidge gave background information concerning the Joint Powers Land Board agreement and addressed the options in the highlighted areas within the agreement such as the snow removal, adequate law enforcement, and the boundaries of the annexation, which he said would stop at Fox Park Road. He went on to say that the County has always been adamant about the 20% participation; and recognizes that the City is on a five year budget. The County is agreeable to the 15%, and 1% per year for five years until the 20% is reached. Mr. Coolidge stated that he appreciates the City's consideration and the dialog. Mr. Coolidge addressed the possibility of revenue change such as the One Percent Tax not passing, a drop in sales tax revenues, then the entities would need to re-address this portion of the agreement. Councilman McGrath asked if revenues decline, how often can this portion of the agreement be addressed. City Attorney stated that the parties may convene to discuss the budget and distribution of funding and didn't see why that couldn't happen in the year that the funds declined as opposed to the two year review. Chairman Coolidge stated that if language is needed to clarify this issue, it could be added to the agreement. Mr. Coolidge then addressed the effluent and said that he didn't feel the County communicated their intent exactly how they wanted to. He went on to say that he and the Mayor felt it could be a good consensus project; the County would be

willing to assist the City with whatever it takes to put the infrastructure in so it can be utilized by both entities, and wanted the option to be available. After further discussion, Councilman Kuntz asked to see a snapshot of the County's budget for the last five years to compare with the City's budget for the last five years before he could make a commitment. The group then discussed the fire board agreement and Bob Palmer reported that this agreement is mirrored to the land board agreement. Mayor Murphy asked if a resolution would be prepared concerning these two documents. Chairman Coolidge stated that he recommends the final touches be done to the agreements and bring it to the respective Entities for a vote one way or the other. Mayor Murphy suggested that discussion of the agreements be conducted at the next Work Session.

Chairman Coolidge thanked Mike Cole for his presentation and update on the Gillette Regional Water Project.

There being no further discussion, the meeting adjourned at 1:26 p.m.

---

Tom Murphy, Mayor

(S E A L)  
ATTEST:

---

Karlene Abelseth, City Clerk  
Publication: May 29, 2013



**CITY OF GILLETTE**  
**P.O. Box 3003**  
**201 E. 5th Street**  
**Phone (307)686-5200**  
**CITY OF GILLETTE**

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE: 6/3/2013 7:00:00 PM**

**SUBJECT:**

An Ordinance Providing for the Vacation of the Southern Four (4) Feet of a Twenty Foot Wide Utility Easement Located Along the North Property Line on Lot 10B, Collins Heights Industrial Park, as Shown on the Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to all Planning Requirements.

**BACKGROUND:**

Ordinance First Reading 7/0

The property owner is requesting that a portion of an existing 20 foot wide Utility Easement be vacated in order to construct an addition on the current building at 4001 Collins Road. The property is part of the Collins Heights Industrial Park which was platted in the County and annexed into the City in 2002. There is currently a 20 foot Utility Easement located along the north property boundary. Due to a planned building expansion, the owner would like to vacate the southern four (4) feet of the 20 foot wide Utility Easement. The applicant has been working with the City Electrical crews to have the electrical service re-located to be outside of the area to be vacated. All City Divisions have been notified and no comments have been received regarding this case.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for Approval of an Ordinance Providing for the Vacation of the Southern Four (4) Feet of a Twenty Foot Wide Utility Easement located along the North Property Line on Lot 10B, Collins Heights Industrial Park, as shown on the Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to all Planning Requirements on Second Reading.

**STAFF REFERENCE:**

Dustin Hamilton, P.E., Director of Engineering and Development Services

**ATTACHMENTS:**

Click to download

- ☐ [Planning Commission Minutes](#)
- ☐ [Vicinity and Aerial Map](#)
- ☐ [Exhibit A Map](#)
- ☐ [Case Sheet](#)
- ☐ [Ordinance](#)
- ☐ [Request for Permit](#)

# CITY OF GILLETTE PLANNING COMMISSION

## MINUTES OF THE REGULAR MEETING

City Council Chambers, City Hall

May 7, 2013 – 7:00 p.m.

### PRESENT

*Commission Members Present:* Clark Sanders, Lee Wittler, Damon Hart, Val Elliott, and Dallas Streets.

*Staff Present:* Dustin Hamilton, Director of Engineering & Development Services, Michael Surface, Senior Planner, Staci Beecher, Planner, and Tracy Olson, Administrative Assistant.

### CALL TO ORDER

Chairman Sanders called the meeting to order at 7:00 p.m.

### APPROVAL OF THE MINUTES

A motion was made by Mr. Wittler, seconded by Mr. Streets to approve the Minutes of the City Planning Commission Meeting on April 2, 2013. The motion to approve the Minutes carried 5/0.

### 13.008V – VACATION – Portion of Utility Easement on Lot 10B, Collins Heights Industrial Park

Ms. Elliott made a motion to approve said case. Mr. Streets seconded the motion. Ms. Beecher presented the case and stated there were no public comments regarding this case.

There being no questions or comments, a vote was taken on the motion. Motion carried 5/0.

### OLD BUSINESS

None

### NEW BUSINESS

Ms. Beecher stated there would be two (2) cases at the next Planning Commission Meeting being held on Tuesday, May 21, 2013.

### ADJOURNMENT

There being no further business, the meeting adjourned at 7:12 p.m.

Minutes prepared by

---

Tracy Olson  
Planning Administrative Assistant

Pcm050713minutes

# Aerial Map

Project Area

10B

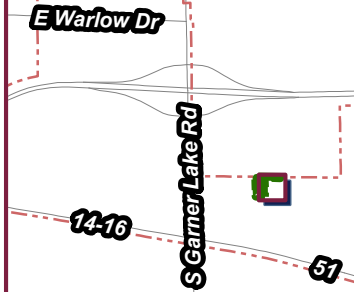
E Collins Rd



## CITY OF GILLETTE

GIS Division  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov

## Vicinity Map



- Projects
- Parcels
- Easements

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

Y:\GIS Work\EDS\Planning\PlanningCommissionMaps\13.008V

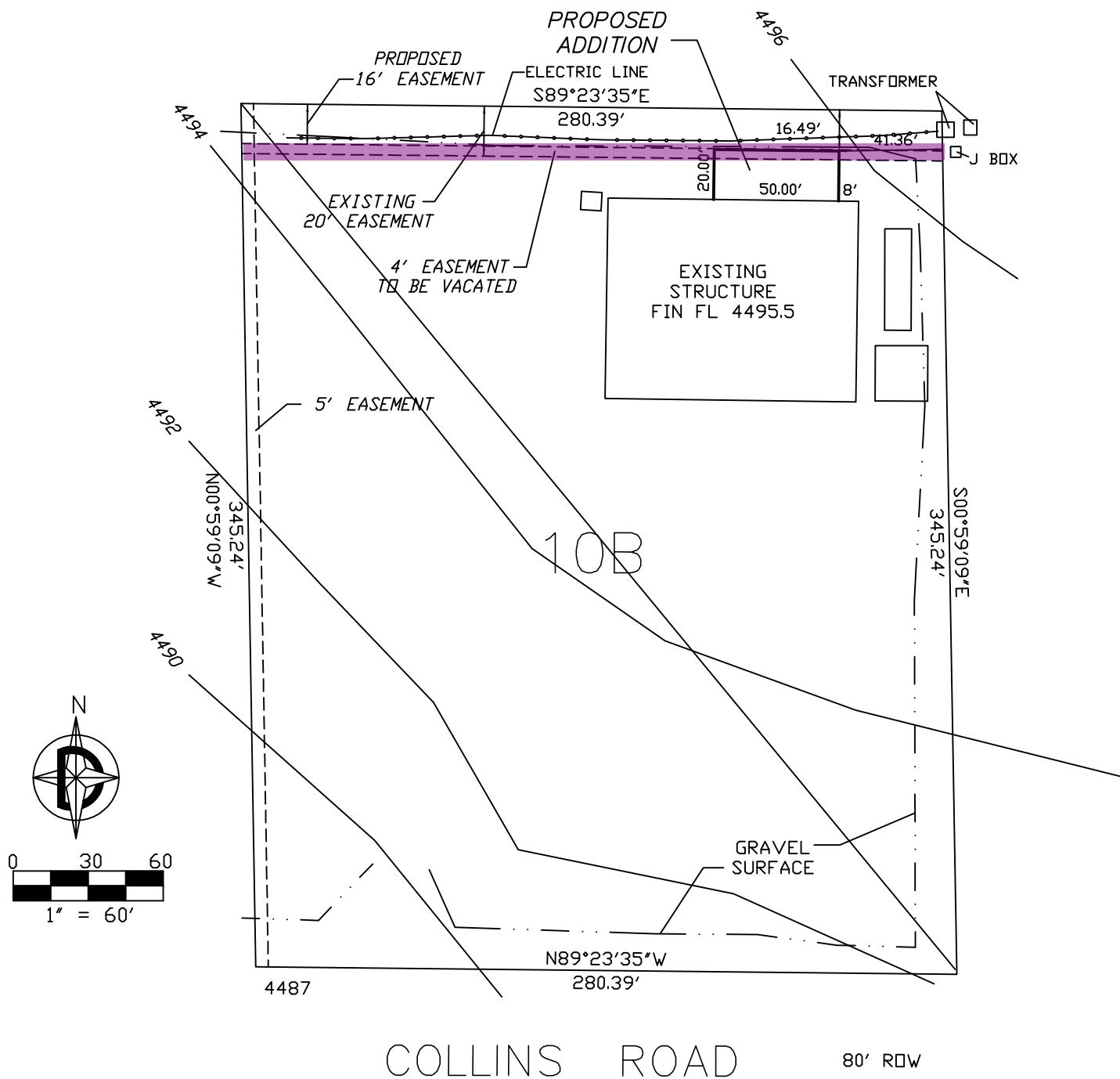


13.008V - Easement Vacation  
for Lot 10B at  
Collins Heights Industrial Park

May 7, 2013

Productivity Service With P.R.I.D.E. Enthusiasm  
Responsibility Integrity Dedication

# Exhibit A Map



COLLINS ROAD

80' ROW

PREPARED FOR:  
POWDER RIVER CONSTRUCTION  
4100 E COLLINS ROAD  
GILLETTE, WY 82718  
PH: 307-687-7721

PREPARED BY:  
DOYLE LAND SURVEYING  
801 E 4th ST Ste 15  
GILLETTE, WY 82718  
PH: 307-686-2410  
EMAIL: DLS@VCN.COM

PLOT PLAN  
4001 COLLIN ROAD  
LOT 10B  
COLLINS HEIGHTS  
INDUSTRIAL PARK  
GILLETTE, WYOMING

DATE OF PREPARATION:  
4-11-13 5-10-13



## Planning Commission Agenda Item for May 7, 2013

Case Number 13.008V: Easement Vacation – Portion of Utility Easement on Lot 10B,  
Collins Heights Industrial Park

Applicant/Owner: Powder River Construction, Inc.  
Dean Thompson

Agent: Doyle Land Surveying

### Summary:

The property owner is requesting that a portion of an existing 20 foot wide Utility Easement be vacated in order to construct an addition on the current building at 4001 Collins Road.

### Background:

The property is part of the Collins Heights Industrial Park which was platted in the County and annexed into the City in 2002. There is currently a 20 foot Utility Easement located along the north property boundary. Due to a planned building expansion, the owner would like to vacate the southern four (4) feet of the 20 foot wide Utility Easement. The applicant has been working with the City Electrical crews to have the electrical service re-located to be outside of the area to be vacated. All City Divisions have been notified and no comments have been received regarding this case.

### Planning Requirements:

1. The applicant shall verify there are no utilities in the area to be vacated as shown on the Exhibit "A" Map, prior to the City Council hearing this request on First Reading.
2. The Ordinance and Exhibit "A" Map shall be recorded at the Campbell County Clerk's Office, upon approval by City Council.

### Staff Recommendation:

Staff recommends approval of the Vacation for the southern four (4) feet of the 20 foot wide Utility Easement located along the north property line on Lot 10B, Collins Heights Industrial Park, as shown on the Exhibit "A" Map, subject to all Planning requirements.

*This case is tentatively scheduled for First Reading of City Council on May 20<sup>th</sup>, 2013 at 7:00 p.m. in the City Council Chambers.*

Save: 13.008V PC Case Sheet

Attachments: Vicinity and Aerial Map, Exhibit "A" Map

Case Management: Staci Beecher



ORDINANCE NO.

AN ORDINANCE PROVIDING FOR THE VACATION  
OF THE SOUTHERN FOUR FEET OF A TWENTY FOOT WIDE UTILITY  
EASEMENT LOCATED ALONG THE NORTH PROPERTY LINE  
ON LOT 10B, COLLINS HEIGHTS INDUSTRIAL PARK,  
AS SHOWN ON THE EXHIBIT "A" MAP,  
IN THE CITY OF GILLETTE, WYOMING,  
SUBJECT TO ALL PLANNING REQUIREMENTS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE,  
WYOMING:

Section 1.

Pursuant to the petition of the owner of Lot 10B Collins Heights Industrial Park, and the authority of §15-6-104 and §34-12-106 through 110 W. S., the City Council finds that the Vacation of the Southern Four Feet of a Twenty Foot Wide Utility Easement located along the North Property Line on Lot 10B, Collins Heights Industrial Park as Shown on the Exhibit "A" Map, will not abridge or destroy any of the rights and privileges of other proprietors in the said Collins Heights Industrial Park and further finds that the Vacation is in the best interest of the City of Gillette. For a more particular legal description see the attached Exhibit "A" Map.

Section 2.

- (a) The Southern Four Feet of a Twenty Foot Wide Utility Easement located along the North Property Line on Lot 10B, Collins Heights Industrial Park as Shown on the Exhibit "A" Map A, is hereby vacated. All other Easements shall remain.
- (b) The Clerk of Campbell County, in whose office the aforesaid plat is recorded, shall write in plain legible letters across that part of the plat so vacated, the word "VACATED" and also make a reference on the same to the volume and page in which the said instrument of Vacation is recorded.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_,  
2013.

\_\_\_\_\_  
Tom Murphy, Mayor

(S E A L)

ATTEST:

\_\_\_\_\_  
Karlene Abelseth, City Clerk

Publication Date:

STATE OF WYOMING     )  
  )ss.  
County of Campbell     )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared Tom Murphy, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Gillette, and that the seal affixed to said instrument is the Corporate Seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Tom Murphy acknowledged said instrument to be a free act and deed of said corporation.

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission Expires:



# Powder River Construction, Inc.

Commercial • Residential • Mining

General Contracting • Site Concrete • Structural Concrete

Underground Utilities • Site Grading • Snow Removal

Material Sales • Material Recycling • Trucking

May 10<sup>th</sup>, 2013

Attention: City of Gillette

Staci Beecher

## Vacation Request Lot 10B, Collins Heights Industrial Park

City of Gillette and City Council,

We at PRC request an issuance of a building permit at our own risk to construction a 20x50 addition on the back of our shop to replace an old structure that was removed last month. This new structure encroaches 4' on to the existing 20' easement on the back of the lot, in which PRC is currently working on getting vacated. We anticipate City Councils approval in three readings, but time is of the essence so we need to start construction immediately. Please authorize the building department to issue a building permit for this structure with our full understanding that if the vacate permit does not pass third reading of City Council PRC will remove any improvements on the easement.

Thank you,

Travis Bourne

Office: 307-687-7721

Cell: 307-257-9605

Fax: 307-687-3137

[tbourne@prcwy.com](mailto:tbourne@prcwy.com)

4001 East Collins Road • PO Box 2020 • Gillette, WY 82718

Office 307.687.7721 • Fax 307.687.3137

[www.prcwy.com](http://www.prcwy.com)

5/10/2013



**CITY OF GILLETTE**  
**P.O. Box 3003**  
**201 E. 5th Street**  
**Phone (307)686-5200**  
**CITY OF GILLETTE**

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE: 6/3/2013 7:00:00 PM**

**SUBJECT:**

An Ordinance Providing for the Vacation of a Ten (10) Foot Wide Walking Easement as Shown on the Exhibit "A" Map on Lots 13, 14, 29A, and 30, Block 10, RC Ranch, Phase 2, in the City of Gillette, Wyoming, Subject to all Planning Requirements.

**BACKGROUND:**

Ordinance First Reading 7/0

The property owners are requesting that a ten (10) foot Walking Easement be vacated for greater land use flexibility. The four (4) lots are located in the RC Ranch, Phase 2 Subdivision with access provided by Gage Court and Spur Court. The Walking Easement was platted with the original plat back in 2007 for the purpose of providing pedestrian connectivity throughout the subdivision. The City has already approved several requests to vacate the Walking Easements in this area, as they have not been used or developed as pathways by the developer. The owners would like to fence and landscape the area encumbered by the Walking Easement.

All City Divisions have been notified and no comments have been received regarding this case. There are no known utilities located in the ten (10) foot Walking Easement.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for Approval of an Ordinance Providing for the Vacation of a Ten (10) Foot Wide Walking Easement as Shown on the Exhibit "A" Map on Lots 13, 14, 29A, and 30, Block 10, RC Ranch, Phase 2, in the City of Gillette, Wyoming, Subject to all Planning Requirements on Second Reading.

**STAFF REFERENCE:**

Dustin Hamilton, P.E., Director of Engineering and Development Services

**ATTACHMENTS:**

Click to download

- ☐ [Planning Commission Minutes](#)
- ☐ [Vicinity and Aerial Map](#)
- ☐ [Exhibit A Map](#)
- ☐ [Case Sheet](#)
- ☐ [Ordinance](#)

# CITY OF GILLETTE PLANNING COMMISSION

## MINUTES OF THE REGULAR MEETING

City Council Chambers, City Hall

May 7, 2013 – 7:00 p.m.

### PRESENT

*Commission Members Present:* Clark Sanders, Lee Wittler, Damon Hart, Val Elliott, and Dallas Streets.

*Staff Present:* Dustin Hamilton, Director of Engineering & Development Services, Michael Surface, Senior Planner, Staci Beecher, Planner, and Tracy Olson, Administrative Assistant.

### CALL TO ORDER

Chairman Sanders called the meeting to order at 7:00 p.m.

### APPROVAL OF THE MINUTES

A motion was made by Mr. Wittler, seconded by Mr. Streets to approve the Minutes of the City Planning Commission Meeting on April 2, 2013. The motion to approve the Minutes carried 5/0.

### 13.004V – VACATION – Walking Easement on Lots 13, 14, 29A, and 30, Block 10, RC Ranch, Phase 2

Mr. Hart made a motion to approve said case. Mr. Wittler seconded the motion. Ms. Beecher presented the case and stated there was one (1) public inquiry but no opposition regarding this case.

There being no questions or comments, a vote was taken on the motion. Motion carried 5/0.

### OLD BUSINESS

None

### NEW BUSINESS

Ms. Beecher stated there would be two (2) cases at the next Planning Commission Meeting being held on Tuesday, May 21, 2013.

### ADJOURNMENT

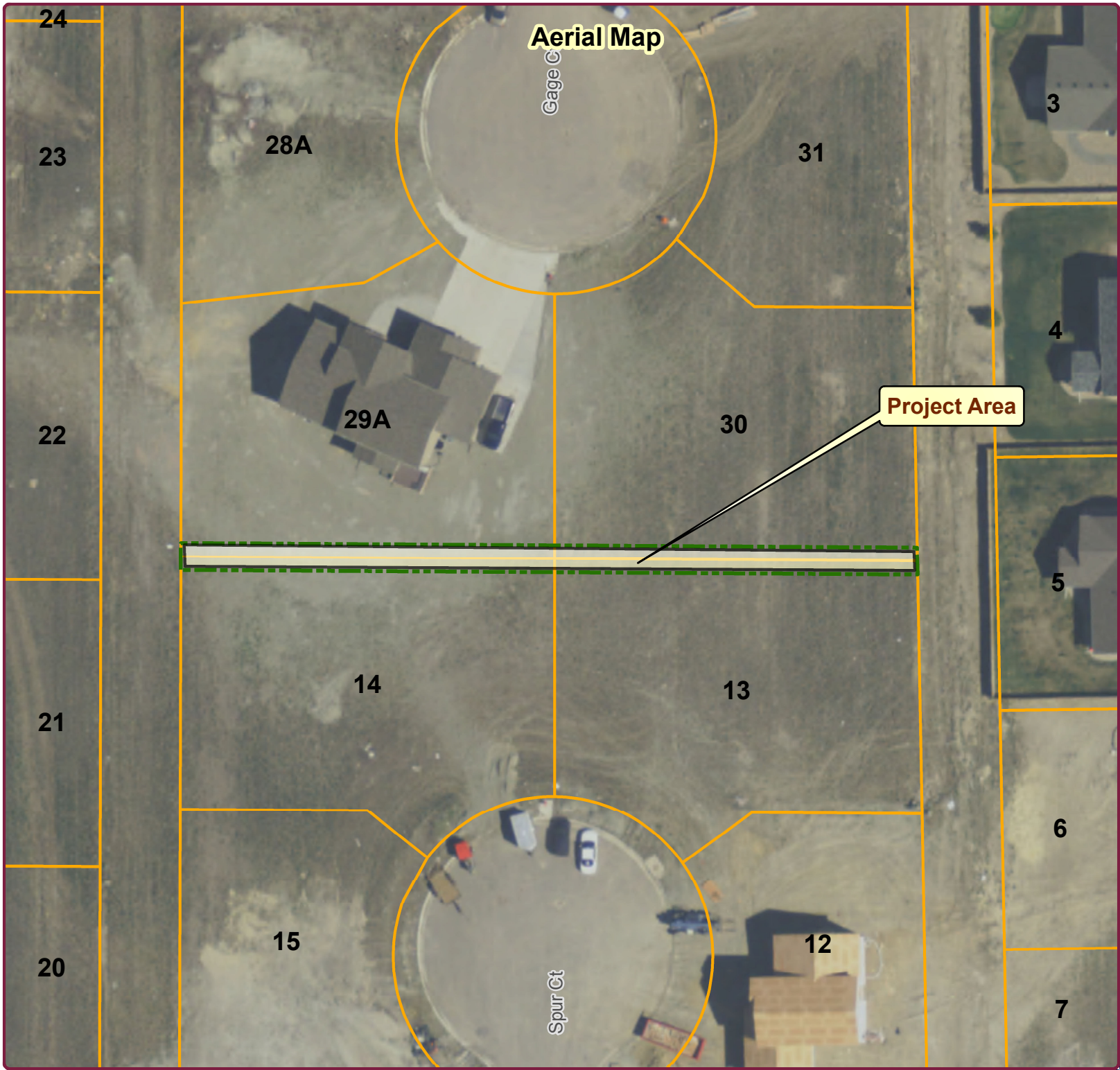
There being no further business, the meeting adjourned at 7:12 p.m.


Minutes prepared by

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Tracy Olson  
Planning Administrative Assistant

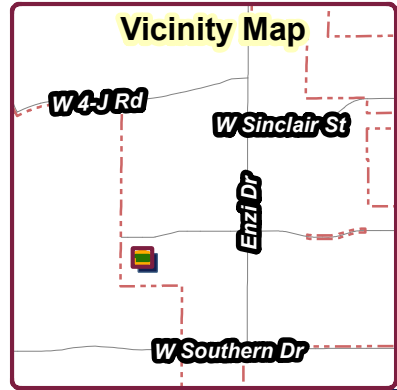
Pcm050713minutes





**CITY OF GILLETTE**



GIS Division  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
[www.gillettewy.gov](http://www.gillettewy.gov)



 Projects
 Parcels
 Easements

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

Y:\GIS Work\EDS\Planning\PlanningCommissionMaps\13.004V

**13.004V - Easement Vacation for Lots 13, 14, 29A & 30, Block 10 RC Ranch Phase 2**

May 7, 2013

Productivity **Service With P.R.I.D.E.** Enthusiasm  
Responsibility Integrity Dedication



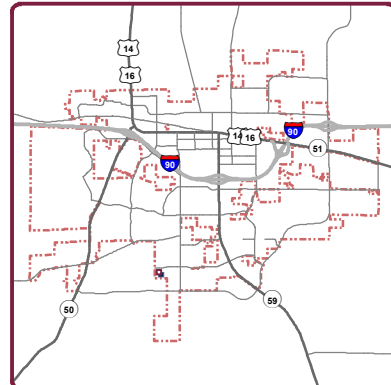
# Exhibit A

Proposed Easement Vacate  
Lots 13, 14, 29A, 30, Block 10,  
RC Ranch Phase 2



## CITY OF GILLETTE

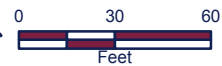
GIS Division  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov



Legend  
 Proposed Easement To Vacate  
 Parcels

Y:\GIS Work\EDS\Planning\  
Staci\RC\_Ranch\_Vacate\  
EasementVacate.mxd

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM  
RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO  
GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR  
THE INFORMATION CONTAINED THEREIN.



Proposed Easement Vacate  
Lots 13, 14, 29A, 30,  
Block 10,  
RC Ranch Phase 2

April 17, 2013

Productivity Service With P.R.I.D.E. Enthusiasm  
Responsibility Integrity Dedication



10 ft wide walking easement  
to be vacated

## Planning Commission Agenda Item for May 7, 2013

Case Number 13.004V: Easement Vacation – Walking Easement on Lots 13, 14, 29A, and 30, Block 10, RC Ranch, Phase 2

Applicant/Owner: Brian Clemetson, 4601 Spur Court, Lot 13  
Josh & Megan Petersen, 4600 Spur Court, Lot 14  
Eric Zipperian, 4506 Gage Court, Lot 29A  
Wesley & Stacey Brinda, 4507 Gage Court, Lot 30

Agent: Eric Zipperian

### Summary:

The property owners are requesting that a ten (10) foot Walking Easement be vacated for greater land use flexibility.

### Background:

The four (4) lots are located in the RC Ranch, Phase 2 Subdivision with access provided by Gage Court and Spur Court. The Walking Easement was platted with the original plat back in 2007 for the purpose of providing connectivity throughout the subdivision. The City has already approved several requests to vacate the Walking Easements in this area, as they have not been used or developed as pathways. The owners would like to fence and landscape the area encumbered by the Walking Easement.

All City Divisions have been notified and no comments have been received regarding this case. There are no known utilities located in the ten (10) foot Walking Easement.

### Planning Requirements:

1. The Ordinance and Exhibit "A" Map shall be recorded at the Campbell County Clerk's Office, upon approval by City Council.

### Staff Recommendation:

Staff recommends approval of the Vacation for a ten (10) foot Walking Easement located on Lots 13, 14, 29A, and 30, Block 10, RC Ranch, Phase 2, as shown on the Exhibit "A" Map, subject to all Planning requirements.

*This case is tentatively scheduled for First Reading of City Council on May 20<sup>th</sup>, 2013 at 7:00 p.m. in the City Council Chambers.*

Save: 13.004V PC Case Sheet  
Attachments: Vicinity and Aerial Map, Exhibit "A" Map  
Case Management: Staci Beecher

ORDINANCE NO.

AN ORDINANCE PROVIDING FOR THE VACATION  
OF A TEN FOOT WIDE WALKING EASEMENT  
AS SHOWN ON THE EXHIBIT "A" MAP ON  
LOTS 13, 14, 29A, AND 30, BLOCK 10, RC RANCH, PHASE 2,  
IN THE CITY OF GILLETTE, WYOMING,  
SUBJECT TO ALL PLANNING REQUIREMENTS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE,  
WYOMING:

Section 1.

Pursuant to the petition of the owners of Lots 13, 14, 29A, and 30, Block 10, RC Ranch, Phase 2, and the authority of §15-6-104 and §34-12-106 through 110 W. S., the City Council finds that the Vacation of the Ten Foot Wide Walking Easement as Shown on the Exhibit "A" Map, on Lots 13, 14, 29A, and 30, Block 10, RC Ranch, Phase 2, will not abridge or destroy any of the rights and privileges of other proprietors in the said RC Ranch, Phase 2 Subdivision and further finds that the Vacation is in the best interest of the City of Gillette. For a more particular legal description see the attached Exhibit "A" Map.

Section 2.

- (a) A Ten Foot Wide Walking Easement as Shown on the Exhibit "A" Map, is hereby vacated.
- (b) The Clerk of Campbell County, in whose office the aforesaid plat is recorded, shall write in plain legible letters across that part of the plat so vacated, the word "VACATED" and also make a reference on the same to the volume and page in which the said instrument of Vacation is recorded.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_,  
2013.

\_\_\_\_\_  
Tom Murphy, Mayor

(S E A L)

ATTEST:

\_\_\_\_\_  
Karlene Abelseth, City Clerk

Publication Date:

STATE OF WYOMING     )  
  )ss.  
County of Campbell     )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared Tom Murphy, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Gillette, and that the seal affixed to said instrument is the Corporate Seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Tom Murphy acknowledged said instrument to be a free act and deed of said corporation.

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission Expires:





CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 6/3/2013 7:00:00 PM

**SUBJECT:**

Council Consideration of a Master Subscription Agreement for Provision of Internet-Based Electronic Payment Services with Govolution Public Sector ePayments.

**BACKGROUND:**

Govolution is a provider of internet-based electronic payment services handling the behind the scenes processing of credit card and internet payment transactions. With the conversion to the Tyler Munis software operating system, it is necessary to secure a vendor that is compatible with Munis. Govolution is one of three vendors contacted to provide these services, ultimately providing the best product and pricing for our application.

**ACTUAL COST VS. BUDGET:**

Actual costs are anticipated to be lower than current vendor.

**SUGGESTED MOTION:**

I move for approval of the master subscription agreement for provision of internet-based electronic payment services with Govolution Public Sector ePayments.

**STAFF REFERENCE:**

Tom Pitlick, Finance Director

**ATTACHMENTS:**

Click to download

☐ [Govolution Master Subscription Agreement](#)

## Master Subscription Agreement

This Master Subscription Agreement (the "Agreement") is entered into between Govolution LLC ("Govolution") and The City of Gillette, Wyoming ("Subscriber"), whose principal place of business is located at 201 East 5<sup>th</sup> Street – Attn: Finance Department Gillette, Wyoming 82717 on this date the 31<sup>st</sup> day of May, 2013. (the "Effective Date"). In consideration of the mutual promises set forth herein, the sufficiency of which hereby is acknowledged, the parties agree as follows:

1. **SERVICES.** Subject to the terms of this agreement, Govolution shall provide to Subscriber Internet-based electronic payment services (the "Subscribed Services") using a third party's proprietary software applications for the purpose of processing credit card and/or ACH payments as specified in Attachment 1.
2. **PAYMENT.** Subscriber shall pay Govolution in accordance with Attachment 1 - Price Schedule.
3. **TERM.** The term of this agreement shall be for a period of 2 years from the date of the Agreement, with automatic annual renewals until termination notice is provided by either party, as required in section 4.
4. **TERMINATION.** Either party may elect to terminate this Agreement by giving the other party at least thirty (30) days advance written notice prior to the date of termination. In the event of such termination the Subscriber shall be responsible for all fees, costs and charges incurred prior to the date of termination.
5. **PROPRIETARY RIGHTS.** Subscriber acknowledges that Govolution and/or its licensors own all intellectual property rights in the Subscribed Services, including without limitation all hardware and software components and any associated documentation, and all customizations, developments and derivative works made therefrom. The parties agree that this Agreement does not grant Subscriber any rights to patents, copyrights, trade secrets, trade names, or trademarks, registered or unregistered, or any other rights or licenses with respect to the Subscribed Services, other than those agreed to herein and described in Attachment 1.
6. **SUBSCRIBER OBLIGATIONS.** Subscriber shall provide Govolution with full, good faith cooperation and such information, assistance and support as Govolution reasonably deems to render the Subscribed Services.
  - 6.1. **Technical Representative.** Subscriber shall designate a technical representative, who is knowledgeable of Subscriber's technical requirements and authorized to provide guidance and instruction to Govolution, to serve as primary point of contact with Govolution or Govolution's third party agent for technical purposes.
  - 6.2. **Data Maintenance and Backup Procedures.** Govolution shall maintain and update the databases and associated files utilized in the Subscribed Services on behalf of Subscriber, and Subscriber agrees that Govolution has the sole right to do so. Data will be maintained for a period of one year online and seven years offline. Subscriber can request data. In connection with such maintenance and updates, Subscriber shall test, and/or assist Govolution in testing, the consistency and completeness of such maintenance and updates as Govolution reasonably requests.
  - 6.3. In the event of any loss or damage to Subscriber's data, Subscriber's sole and exclusive remedy shall be for Govolution to use commercially reasonable and good faith efforts to replace or restore the lost or damaged data from the latest backup, which Govolution has maintained in accordance with its standard archival procedures.

- 6.4. **Taxes:** Subscriber shall be responsible for any federal, state or local taxes based on the Subscribed Services (other than taxes based on Govolution's net income). Such taxes shall be billed to and paid by Subscriber, in addition to the fees and expenses stated above.

7. **CONFIDENTIALITY** By virtue of this Agreement, the parties hereto may have access to information that is confidential to one another (the "Confidential Information"). Confidential Information shall include, but not be limited to, source code, algorithms, formulas, methods, know-how, processes, designs, new products, developmental work, marketing requirements, and marketing plans. Subscriber name, terms and pricing under this Agreement may be disclosed. All other information clearly identified in writing at the time of disclosure may not be disclosed. The obligations imposed by this Section 7 shall survive the expiration or earlier termination of this Agreement.
  - 7.1. **Exceptions:** A party's Confidential Information shall not include information that (a) is or becomes a part of the public domain through no act or omission of the other party; (b) was in the other party's lawful possession prior to the disclosure and had not been obtained by the other party either directly or indirectly from the disclosing party; (c) is lawfully disclosed to the other party by a third party without restriction on disclosure; or (d) is independently developed by the other party.
  - 7.2. **Use and Nondisclosure:** The parties agree, unless required by law, not to make each other's Confidential Information available in any form to any third party, except Govolution's subcontractors, accountants and/or attorneys, or to use each other's Confidential Information for any purpose other than the implementation of this Agreement. Each party agrees to take all reasonable steps to ensure that Confidential Information is not disclosed or distributed by its employees or agents in violation of the terms of this Agreement. In the event that disclosure is required by law, to the maximum extent possible, prior to making the disclosure the disclosing party shall first provide the other party with written notice that disclosure is required by law and provide that party with a reasonable opportunity to make legally permissible objections or otherwise present evidence establishing that disclosure is not required by law.
8. **WARRANTY.** Govolution warrants that the Subscribed Services will substantially comply with the specifications set forth in this Agreement.
9. **LIMITATIONS ON LIABILITY.** To the maximum extent permitted by law, in no event shall Govolution and/or its parents, subsidiaries, affiliates, officers, directors, shareholders, employees and agents be liable, under any circumstances or legal theories whatsoever, to Subscriber or any third party for any loss of profits, revenue or goodwill, loss of savings, loss of use or data, interruption of business, cost of substituted facilities or services, or for any indirect, special, incidental or consequential damages of any character, even if Govolution is aware of the risk of such damages, that result in any way from Subscriber's or any third party's use of or inability to use the Subscribed Services, or that result from errors, defects, omissions, delays in operation or transmission, or any other failure of performance of the Subscribed Services. Govolution does maintain General Liability insurance which will cover contractual liability, independent contractors, and products and completed operations. Govolution will provide evidence of insurance showing Gillette, Wyoming as an additional insured on the policy.
  - 9.1. Subscriber understands and agrees that Govolution does not and cannot control the flow of data to or from Govolution's data center and other portions of the Internet. At times, actions or inactions of such third parties can impair or disrupt connections to the Internet or portions thereof. Govolution disclaims any and all liability resulting from or related to such events. In addition to and not in limitation of the foregoing,



Subscriber acknowledges and agrees that the Subscribed Module(s) is intended for access and use by means of web browsing software, and that Govolution does not commit to support any particular browsing platform or technology, including assistive technology.

9.2. Subscriber understands and agrees that Govolution shall not be responsible for the security of data residing on the server of Subscriber or any third party to this Agreement (including without limitation the general public, any Govolution, financial institution or third party processor) or for the ability or inability of such third parties to transact, receive, obtain, exchange or transmit data to or from a server(s) controlled by Govolution.

10. **INDEMNIFICATION.** To the maximum extent permitted by law, Subscriber agrees to indemnify and hold Govolution, its employees and agents harmless from and against all claims or demands from third parties arising out of any acts and/or omissions of Subscriber or its employees or agents to the extent that such claims or demands are not the result of a negligent act or omission by Govolution, its employees or agents.
11. **NOTICES.** Except as otherwise expressly stated in this Agreement, any notices or communications required or permitted under this Agreement shall be deemed to have been duly given only if in writing and delivered to the address of the receiving party as follows:

Govolution LLC  
2000 N 14<sup>th</sup> St., Suite 600  
Arlington, VA 22201

Subscriber:

The City of Gillette, Wyoming  
201 East 5<sup>th</sup> Street – Attn: Finance Department  
Gillette, Wyoming 82717

Notices shall only be sent via (a) certified U.S. mail, return receipt requested, postage prepaid; (b) overnight courier, postage prepaid; or (c) via hand delivery.

12. **ENTIRE AGREEMENT.** This Agreement (and any exhibits and/or schedules attached hereto) constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes and merges any and all prior proposals, understandings, agreements and representations, whether oral or written.
13. **MODIFICATION.** This Agreement may not be modified except by a written instrument duly executed by the parties hereto.
14. **HEADINGS AND SUBSECTIONS.** Section headings are provided for convenience of reference and do not constitute part of this Agreement.

15. **SEVERABILITY; NO WAIVER.** If any provision of this Agreement is held to be invalid or unenforceable for any reason, the remaining provisions will continue in full force without being impaired or invalidated in any way. The parties agree to replace any invalid provision with a valid provision that most closely approximates the intent and economic effect of the invalid provision. The waiver by either party of any provision of this Agreement will not operate or be interpreted as a waiver of any other or subsequent breach.
16. **ASSIGNMENT.** Neither party may assign or delegate any or all of its rights (other than the right to receive payments) or its duties or obligations hereunder without the consent of the other party; provided, however, that either party may assign this Agreement, without the need to obtain the consent of the other party, to an Affiliate of such party or to a successor in interest resulting from a merger, acquisition or sale of all or substantially all of the assets to which this Agreement relates. An assignee of either party authorized hereunder shall be bound by the terms of this Agreement and shall have all of the rights and obligations of the assigning party set forth in this Agreement.
17. **NO THIRD PARTY BENEFIT.** The provisions of this Agreement are for the sole benefit of the parties hereto. This Agreement confers no rights, benefits or claims upon any person or entity not a party hereto.
18. **RELATIONSHIP OF THE PARTIES.** The parties will be and shall act as independent contractors and not as an agent or partner of, or joint venturer with, the other party for any purpose. Neither party by virtue of this Agreement shall have any right, power, or authority to act or create any obligation, express or implied, on behalf of the other party.
19. **FORCE MAJEURE.** Either party shall be excused from performance and shall not be liable for any delay in whole or in part, caused by the occurrence of any contingency beyond the reasonable control of the excused party or its subcontractors or suppliers including, but not limited to, war, sabotage, insurrection, riot or other act of civil disobedience, act of public enemy, failure or delay in transportation or communications systems, act of any government or any agency or subdivision thereof affecting the terms hereof, accident, fire, explosion, flood, severe weather or other act of God.
20. **GOVERNING LAW.** This agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Wyoming. All disputes arising out of this Agreement shall be subject to the exclusive jurisdiction and venue of the applicable state court of the Commonwealth of Wyoming (or, if there is exclusive federal jurisdiction, U.S. District Court, and the parties hereby consent to the personal and exclusive jurisdiction of these courts and hereby agree that such courts are a convenient forum for any disputes hereunder.
21. **FEES.** Merchant card services fees will be automatically deducted from a client-defined account on a monthly basis. Technology fees can be automatically deducted from a client-defined account on a monthly basis, or Govolution can invoice the Subscriber monthly for fees due.

IN WITNESS WHEREOF, authorized representatives of the parties hereto have executed this Agreement, effective as of the date first written above.

**Subscriber:**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**Govolution**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



## PRICING SCHEDULE – ATTACHMENT 1

### NON-SERVICE FEE MODELS (NON-CONVENIENCE FEE MODEL)

The following pricing models are offered to the Client for Non-Service fee (Non-Convenience Fee) applications. This model assumes that the individual Client agency, department or entity will not be passing along a Service fee to payers, and will be absorbing the cost of payment-related services.

#### SOFTWARE LICENSE FEE FOR NON-SERVICE FEE DEPLOYMENTS

<i>Velocity Payment System<sup>SM</sup></i> Enterprise License Fee <sup>(1)</sup>	<i>Waived</i>
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#### VELOCITY IMPLEMENTATION FEES FOR NON-SERVICE FEE/NON-CONVENIENCE FEE DEPLOYMENTS

Velocity Product	Setup Fee per Deployment	Monthly Gateway Fee per Deployment	Per Transaction Gateway Fee
Online Reporting	<i>Waived</i>	<i>Waived</i>	<i>Not Applicable</i>
Online User Administration	<i>Waived</i>	<i>Waived</i>	<i>Not Applicable</i>
Automated Batch Data Export	<i>Waived</i>	<i>Waived</i>	<i>Not Applicable</i>
Risk Management & Audit Reporting	<i>Waived</i>	<i>Waived</i>	<i>Not Applicable</i>
Mobile Phone Payments	<i>Waived</i>	<i>Waived</i>	<i>Not Applicable</i>
Virtual Terminal (No Setup fee charged for Virtual Terminal applications deployed with other modules)	\$125.00	\$19.95	\$0.10
Virtual Terminal with Customer Profiles	\$250.00	\$29.95	\$0.10
Integrated Web Payments	\$350.00	\$35.00	\$0.10
Basic Bill Presentment <sup>(1)</sup>	\$500.00	\$50.00	\$0.10
Advanced Bill Presentment <sup>(1)</sup>	\$750.00	\$75.00	\$0.10
Basic Interactive Voice Response (IVR) <sup>(2)</sup>	\$500.00	\$25.00	\$0.10
Advanced Interactive Voice Response (IVR) <sup>(2)</sup>	\$750.00	\$75.00	\$0.10

1. Bill presentment and payment module implementation fee includes setup of branded bill presentment page and two Subscriber-defined data validations. Additional data validations can be provided at professional services rates.
2. Interactive voice response module implementation fee includes a single standard IVR call script utilizing Govolution pre-recorded professional voice prompts and a single workflow. Each additional recorded language and/or workflow is classified as a separate call script. Additional call scripts or non-standard recorded voice prompts can be provided at an additional cost of \$175.00/hour. Non-standard call scripts (e.g. custom script design, custom system integration, etc.) may incur additional costs.

### IVR Fees - Telecommunications Fees for Non-Service Fee IVR Deployments

Per minute Telecommunications Fee	\$0.15 per minute
-----------------------------------	-------------------

1. Interactive Voice Response telecommunications charges apply if Govolution's IVR platform is used for interactive voice response during payment. If the Merchant's existing IVR system is used, then no additional Telecommunications fees will be charged.

### Merchant Card Services - Processing Fees – First American Payment Systems (4)

Visa Discount Rate	VI Interchange + DFA <sup>(1)</sup> + (.16%) <sup>(2)</sup> + (\$0.09) <sup>(3)</sup>
MasterCard Discount Rate	MC Interchange + DFA <sup>(1)</sup> + (.16%) <sup>(2)</sup> + (\$0.09) <sup>(3)</sup>
Discover Card Discount Rate	Discover Rate + DFA <sup>(1)</sup> + (.16%) <sup>(2)</sup> + (\$0.09) <sup>(3)</sup>
American Express Discount Rate	American Express Rate + (\$0.25) <sup>(3)</sup>
PIN-Based Debit Discount Rate	Visa/MasterCard Interchange Rate + (\$0.26)
ACH/e-Check Rate	\$1.00 per transaction <sup>(5)</sup>

1. Pass through of Dues, Fees and Assessments charged by Visa, MasterCard and Discover card associations.
2. Merchant Services Provider Fee
3. Standard Electronic Authorization Fee
4. Merchant services provided by First American Merchant Services through First American Payment Systems.
5. ACH services provided by First Fund through First American Payment Systems.

### Other Merchant Fees – First American Payment Systems

New Merchant ID Setup	<b>No Charge</b>
Retrievals - Plus Pass Through Postage	\$10.00 per retrieval request
Charge backs - Plus Pass Through Postage	\$25.00 per charge back request
Monthly Merchant ID Statement Fee	\$4.00 per Merchant ID per month
Standard Authorization Fee	Included in provided Discount Rates listed above
Voice Authorization Fee	\$0.65 per voice authorization
Online Daily Batch Reporting	<b>No Charge</b>
Online Monthly Reports by Merchant ID	<b>No Charge</b>
Check Guarantee Services	Pricing available on request
Check Conversion Services	Pricing available on request
Negative Check Verification Services	\$0.05 per ACH transaction
ACH Return/NOC Fee	\$2.00 per transaction

**Note:** Electronic payment processing via Govolution's enterprise platform, the *Velocity Payment System*, Customer Support, Hosting, & Continuity of Operations are included. License fee is not applicable to Service fee applications.



*Other Service Fees*

Client User Training	<p><b><i>No Charge - Comprehensive remote training is included for all deployments*</i></b></p> <p>Additional training available at:</p> <p>\$500 per 3-hour remote training session \$1,000 per 8-hour onsite training session (Travel &amp; expenses are billed at cost)</p>
Professional Service Fees:	<p>Custom Development - \$150.00/hour Custom Project Management - \$180.00/hour</p>

\*Comprehensive remote training includes one 3-hour end user or train-the-trainer session via the web for each collection type deployed (i.e. tax payments, parking tickets, permit fees, etc.). Govolution will provide the Client with electronic training materials and product user guides prior to each training session.



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 6/3/2013 7:00:00 PM

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**SUBJECT:**

Bills and Claims.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move that the bills and claims, excepting any and all conflict claims, be approved.

**STAFF REFERENCE:**

Tom Pitlick, Finance Director

**ATTACHMENTS:**

Click to download

- ☐ [Bills and Claims](#)
- ☐ [Bills and Claims - Prepaids](#)
- ☐ [Wire Transfers](#)

PREPARED 05/29/2013, 14:10:12  
 PROGRAM: GM339L  
 CITY OF GILLETTE/CITY CLERK  
 FIRST INTERSTATE BANK

EXPENDITURE APPROVAL LIST  
 AS OF: 06/04/2013 CHECK DATE: 06/04/2013

PAGE 1

BANK: 00

FUND 001 GENERAL FUND									
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR	
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	BAND-ISSUED	
NO	NO	NO						AMOUNT	
-----									
DEPT 00				DIV 00					
0099999	00	CITY OF GILLETTE							
REC #36984		25993P	00	05/29/2013	001-0000-227.03-00	RESTITUTION PAYMENT FROM	100.00		
						VENDOR TOTAL *	100.00		
0006678	00	CONTRACTORS SUPPLY, INC.							
557128		PI8599	00	05/18/2013	001-0000-140.01-00	PUMPS AND ACCESSORIES	425.00		
						VENDOR TOTAL *	425.00		
0099999	00	LEMPKA, SUSAN							
REC #36928		49156Z	00	05/29/2013	001-0000-227.03-00	RESTITUTION PAYMENT FROM	200.00		
						VENDOR TOTAL *	200.00		
0001490	00	NORCO, INC							
11346165		PI8589	00	04/18/2013	001-0000-140.01-00	JANITORIAL SUPPLIES	115.20		
11489036		PI8592	00	05/16/2013	001-0000-140.01-00	JANITORIAL SUPPLIES	57.60		
11471626		PI8603	00	05/13/2013	001-0000-140.01-00	JANITORIAL SUPPLIES	707.24		
11502269		PI8605	00	05/20/2013	001-0000-140.01-00	JANITORIAL SUPPLIES	337.62		
11502270		PI8606	00	05/20/2013	001-0000-140.01-00	JANITORIAL SUPPLIES	72.63		
11522615		PI8607	00	05/23/2013	001-0000-140.01-00	JANITORIAL SUPPLIES	203.72		
						VENDOR TOTAL *	1,494.01		
0040490	00	POWDER RIVER OFFICE SUPPLY							
58614		PI8601	00	05/15/2013	001-0000-140.01-00	OFFICE SUPPLIES	205.48		
58614		PI8602	00	05/15/2013	001-0000-140.01-00	OFFICE SUPPLY: RIBBONS	1,492.41		
						VENDOR TOTAL *	1,697.89		
0077777	00	RDC EXCAVATING							
REFUND		15380	00	05/29/2013	001-0000-227.01-00	DEMO DEPOSIT REFUND	500.00		
						VENDOR TOTAL *	500.00		
0099999	00	SHELL FOOD MART							
REC #37015		19734P	00	05/29/2013	001-0000-227.03-00	RESTITUTION PAYMENT FROM	11.29		
						VENDOR TOTAL *	11.29		
0002767	00	SIMPSON'S PRINTING							
268180		PI8598	00	05/10/2013	001-0000-140.01-00	OFFICE SUPPLIES	588.00		
						VENDOR TOTAL *	588.00		
0099999	00	WAL-MART							
REC #36998		74512G	00	05/29/2013	001-0000-227.03-00	RESTITUTION PAYMENT FROM	6.36		
						VENDOR TOTAL *	6.36		
0099999	00	WALKER, PATRICIA							
REC #36964		25261P	00	05/29/2013	001-0000-227.03-00	RESTITUTION PAYMENT FROM	500.00		
						VENDOR TOTAL *	500.00		
0099999	00	WHISLER, MICHAEL							
REC #37015		16066P	00	05/29/2013	001-0000-227.03-00	RESTITUTION PAYMENT FROM	80.00		
						VENDOR TOTAL *	80.00		
0099999	00	WILLIAMS, BRENT							
REC #36962		64792D	00	05/29/2013	001-0000-227.03-00	RESTITUTION PAYMENT FROM	50.00		
						VENDOR TOTAL *	50.00		
						DEPARTMENT TOTAL **	5,652.55		



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FUND 001 GENERAL FUND		VENDOR NAME		BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
VEND NO	SEQ#	VOUCHER NO	P.O. NO						
DEPT 10 ADMINISTRATION DIV 10 MAYOR AND COUNCIL									
0005033	00	BREANNA'S BAKERY							
572506		PI8685	182512	00	05/14/2013	001-1010-411.63-10	MISC SERVICES	63.00	
VENDOR TOTAL *								63.00	
0005930	00	CHOPHOUSE RESTAURANT, THE							
456		PI8734	182587	00	05/21/2013	001-1010-411.63-10	MISC SERVICES	86.93	
VENDOR TOTAL *								86.93	
0033877	00	NATIONAL LEAGUE OF CITIES							
90296		PI8735	182588	00	05/07/2013	001-1010-411.59-10	EDUCATIONAL SERVICES	1,861.00	
VENDOR TOTAL *								1,861.00	
0066872	00	PILOTS							
04-13		PI8740	182599	00	05/08/2013	001-1010-411.32-40	MISC SERVICES	815.00	
VENDOR TOTAL *								815.00	
0065839	00	UNTAMED DESIGN LLC							
MEMORIAL BRICKS		PI8769	182627	00	05/24/2013	001-1010-411.90-11	BRICKS AND CLAY PRODUCTS	40.00	
VENDOR TOTAL *								40.00	
DEPARTMENT TOTAL **								2,865.93	

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FUND 001	GENERAL FUND								
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EPT, EPAY OR	
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED	
NO	NO	NO						AMOUNT	

DEPT 10 ADMINISTRATION DIV 30 HUMAN RESOURCES

0005225	00	CAMPBELL COUNTY CHAMBER							
127304		PI8741 182600 00 05/06/2013			001-1030-415.29-05	OFFICE SUPPLIES	71.00		
						VENDOR TOTAL *	71.00		
						DEPARTMENT TOTAL **	71.00		

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FUND 001	GENERAL FUND							
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
-----								
DEPT 10	ADMINISTRATION				DIV 40	CITY ATTORNEY		
0067034	00	DAVIS & CANNON LLP						
41478		PI8635 182485 00 04/30/2013			001-1040-411.32-30	MISC SERVICES	1,678.36	
						VENDOR TOTAL *	1,678.36	
0067052	00	HALVORSEN, ALLISON						
121952		PI8768 182623 00 05/23/2013			001-1040-411.32-40	MISC SERVICES	100.00	
						VENDOR TOTAL *	100.00	
0059610	00	WYOMING ASSOC MUNICIPALITIES						
12954		PI8667 182349 00 05/09/2013			001-1040-411.58-10	EDUCATIONAL SERVICES	120.00	
						VENDOR TOTAL *	120.00	
						DEPARTMENT TOTAL **	1,898.36	

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FUND 001 GENERAL FUND		VENDOR NAME		BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
VEND NO	SEQ#	NO	P.O. NO						
DEPT 10 ADMINISTRATION DIV 50 SPECIAL PROJECTS									
0005225	00	CAMPBELL COUNTY CHAMBER							
127310		PI8689	182527	00	05/08/2013	001-1050-419.29-30	COMMUNICATIONS/MEDIA SERV	75.25	
127315		PI8727	182582	00	05/21/2013	001-1050-419.29-30	COMMUNICATIONS/MEDIA SERV	225.75	
VENDOR TOTAL *								301.00	
0006630	00	COLLINS COMMUNICATIONS, INC							
289696		PI8613	182570	00	02/27/2013	001-1050-419.72-10	POLICE EQUIPMENT & SUPP	14,574.81	
VENDOR TOTAL *								14,574.81	
0066113	00	SOURCE OFFICE PRODUCTS							
QS60750		PI8701	182543	00	05/13/2013	001-1050-419.72-10	FURNITURE,OFFICE	1,074.45	
VENDOR TOTAL *								1,074.45	
0006108	00	WYOMING WATER SOLUTIONS							
151123		PI8694	182531	00	05/13/2013	001-1050-419.29-10	MISC SERVICES	20.25	
VENDOR TOTAL *								20.25	
DEPARTMENT TOTAL **								15,970.51	

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FUND 001 GENERAL FUND		VEND NO SEQ#		VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	NO	VOUCHER	P.O.	NO	NO		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO								AMOUNT
DEPT 15 ADMINISTRATIVE SERVICES DIV 10 ADMINISTRATIVE SERVICES											
0077777	00	ALEXANDER, ANDREW									
REBATE	18179	00	05/29/2013	001-1510-419.54-50	TOILET REBATE					50.00	
										VENDOR TOTAL *	50.00
0077777	00	ARNDT, AMBER MAUL									
REBATE	18601	00	05/29/2013	001-1510-419.54-10	RAIN BARREL REBATE					120.00	
REBATE	18601	00	05/29/2013	001-1510-419.54-10	DIVERTER REBATE					20.00	
										VENDOR TOTAL *	140.00
0077777	00	DEEGAN, NICK									
REBATE	18603	00	05/29/2013	001-1510-419.54-50	SPRAY HEAD NOZZLE REBATE					112.50	
										VENDOR TOTAL *	112.50
0077777	00	FALL, DAVID									
REBATE	18602	00	05/29/2013	001-1510-419.54-50	SPRAY HEAD NOZZLES					80.00	
										VENDOR TOTAL *	80.00
0077777	00	HANSON, KATHRYN									
REBATE	18178	00	05/29/2013	001-1510-419.54-50	TOILET REBATE					50.00	
										VENDOR TOTAL *	50.00
0077777	00	HATCHER, BRICE									
REBATE	18581	00	05/29/2013	001-1510-419.54-50	SPRAY HEAD NOZZLES					152.50	
										VENDOR TOTAL *	152.50
0028650	00	LANDMARK, INC.									
79748	PI8652 182591	00	04/24/2013	001-1510-419.43-10	MISC SERVICES					85.00	
										VENDOR TOTAL *	85.00
0077777	00	NICHOLS, BECKY									
REBATE	18582	00	05/29/2013	001-1510-419.54-50	SPRAY HEAD NOZZLES					157.50	
										VENDOR TOTAL *	157.50
0077777	00	TULLIS, ROBERT									
REBATE	18177	00	05/29/2013	001-1510-419.54-50	TOILET REBATE					50.00	
										VENDOR TOTAL *	50.00
0077777	00	VAN BOVEN, GARRIT									
REBATE	18585	00	05/29/2013	001-1510-419.54-50	TOILET REBATE					100.00	
										VENDOR TOTAL *	100.00
0077777	00	WALKER, BETH									
REBATE	18584	00	05/29/2013	001-1510-419.54-50	SPRAY HEAD NOZZLES					167.50	
										VENDOR TOTAL *	167.50
										DEPARTMENT TOTAL **	1,145.00

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FUND 001 GENERAL FUND		VENDOR NAME		BK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
VEND NO	SEQ#	NO	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
INVOICE									AMOUNT
NO		NO							
DEPT 15 ADMINISTRATIVE SERVICES DIV 20 JUDICIAL									
0066202	00	BROWN, GLENDA		00	05/29/2013	001-1520-412.56-10	MUNICIPAL COURT CONF	149.31	
5/8-10/13		02843							
VENDOR TOTAL *								149.31	
0006089	00	CITY OF GILLETTE-PETTY CASH		00	05/29/2013	001-1520-412.32-40	PETTY CASH	5.00	
REIMBURSEMENT		18250							
VENDOR TOTAL *								5.00	
0066915	00	JONES, LETICIA RAMIEREZ		00	05/24/2013	001-1520-412.32-30	MISC SERVICES	25.00	
004		PI8745 182605							
VENDOR TOTAL *								25.00	
0066625	00	ROBERT J. O'NEIL LAW OFFICE		00	05/23/2013	001-1520-412.32-30	MISC SERVICES	775.00	
CT-2012-1415		PI8742 182602							
CT-2012-3981		PI8743 182603							
CT-2012-0313		PI8744 182604							
VENDOR TOTAL *								1,500.00	
DEPARTMENT TOTAL **								1,679.31	

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PUND 001 GENERAL FUND		VEND NO SEQ# VENDOR NAME		BNK	CHSK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.			DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO							AMOUNT
DEPT 15 ADMINISTRATIVE SERVICES DIV 24 MAINT OF CITY BUILDINGS									
0006993	00	ADECCO EMPLOYMENT SERVICES							
66639940		PI8776 182633 00 05/13/2013	001-1524-419.32-40	MISC SERVICES			677.60		
VENDOR TOTAL *								677.60	
0003144	00	ALSCO							
LCAS769507		PI8773 182629 00 05/13/2013	001-1524-419.42-10	AUTO & TRUCK ACCESSORIES			148.25		
LCAS771277		PI8775 182629 00 05/20/2013	001-1524-419.42-10	AUTO & TRUCK ACCESSORIES			129.25		
VENDOR TOTAL *								277.50	
0013082	00	FARMER BROTHERS COMPANY							
57814372	SO	PI8770 182628 00 05/22/2013	001-1524-419.61-40	EDIBLE FOODS, STAPLES			394.65		
VENDOR TOTAL *								394.65	
0066973	00	J B STORAGE CONTAINERS							
9433		PI8778 182634 00 05/20/2013	001-1524-419.43-10	BUILDING MAINTENANCE/REPR			64.11		
VENDOR TOTAL *								64.11	
0003376	00	PROELECTRIC, INC.							
20130377		PI8622 182630 00 03/01/2013	001-1524-419.75-10	BUILDING MAINTENANCE/REPR			10,524.45		
20130378		PI8623 182630 00 03/08/2013	001-1524-419.75-10	BUILDING MAINTENANCE/REPR			6,797.37		
20130379		PI8624 182630 00 03/22/2013	001-1524-419.75-10	BUILDING MAINTENANCE/REPR			7,377.61		
20130380		PI8625 182630 00 03/27/2013	001-1524-419.75-10	BUILDING MAINTENANCE/REPR			552.50		
20130417		PI8658 182630 00 04/12/2013	001-1524-419.75-10	BUILDING MAINTENANCE/REPR			586.19		
20130474		PI8659 182630 00 04/22/2013	001-1524-419.75-10	BUILDING MAINTENANCE/REPR			387.96		
VENDOR TOTAL *								26,226.08	
0039485	00	SOURCEGAS							
201357837377		PI8707 182568 00 05/13/2013	001-1524-419.51-20	SERVICES			3,316.03		
201446817864		PI8713 182568 00 05/14/2013	001-1524-419.51-20	SERVICES			250.13		
VENDOR TOTAL *								3,566.16	
DEPARTMENT TOTAL **								31,206.10	

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FUND 001	GENERAL FUND								
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR	
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED	
NO	NO	NO						AMOUNT	
-----									
DEPT 15	ADMINISTRATIVE SERVICES			DIV 25	INFORMATION TECHNOLOGY				
0006879	00	BRESNAN COMMUNICATIONS							
0272252	6/13	PI8660 178235 00 05/13/2013			001-1525-419.34-10	COMMUNICATIONS/MEDIA SERV	900.00		
						VENDOR TOTAL *	900.00		
0005353	00	CDW-GOVERNMENT, INC.							
V659436		PI8609 180671 00 12/20/2012			001-1525-419.43-20	COMPUTERS, DP & WORD PROC	999.02		
W351832		PI8611 180671 00 01/14/2013			001-1525-419.43-20	COMPUTERS, DP & WORD PROC	234.60		
BC70688		PI8615 181725 00 03/19/2013			001-1525-419.75-10	DP PROCESSING & SOFTWARE	3,294.62		
BC70684		PI8616 181726 00 03/19/2013			001-1525-419.43-20	DP PROCESSING & SOFTWARE	3,294.62		
						VENDOR TOTAL *	7,822.86		
0006089	00	CITY OF GILLETTE-PETTY CASH							
REIMBURSEMENT		18250 00 05/29/2013			001-1525-419.56-10	PETTY CASH	27.99		
						VENDOR TOTAL *	27.99		
0006630	00	COLLINS COMMUNICATIONS, INC							
295617		PI8655 182594 00 04/26/2013			001-1525-419.75-10	HARDWARE,AND ALLIED ITEMS	13,505.17		
						VENDOR TOTAL *	13,505.17		
0066694	00	LEARNING TREE INTERNATIONAL	USA INC						
INP0154C		PI8738 182593 00 05/07/2013			001-1525-419.58-10	EDUCATIONAL SERVICES	3,598.32		
						VENDOR TOTAL *	3,598.32		
0066882	00	SOLVINGTECH, LLC							
5682		PI8621 182595 00 03/19/2013			001-1525-419.75-10	SECURITY SYSTEMS	20,510.43		
						VENDOR TOTAL *	20,510.43		
0006579	00	SOUTHERN COMPUTER WAREHOUSE							
IN-000094370		PI8662 181517 00 05/14/2013			001-1525-419.43-20	COMPUTERS, DP & WORD PROC	2,346.63		
						VENDOR TOTAL *	2,346.63		
0066109	00	SWEET DELIVERIES							
1758		PI8737 182590 00 05/08/2013			001-1525-419.61-42	MISC SERVICES	570.00		
						VENDOR TOTAL *	570.00		
0066897	00	TYLER TECHNOLOGIES INC.							
045-86407		PI8653 182592 00 04/22/2013			001-1525-419.75-10	EDUCATIONAL SERVICES	4,112.50		
045-86407		PI8654 182592 00 04/22/2013			001-1525-419.75-10	MISC SERVICES	2,093.96		
						VENDOR TOTAL *	6,206.46		
						DEPARTMENT TOTAL **	55,487.86		



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VEND NO	SEQ#	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO	NO						AMOUNT
DEPT 30 POLICE DIV 10 ADMINISTRATION									
0004317	00	ACTION LOCK AND KEY							
23468		PI8725	182579	00	05/22/2013	001-3010-421.32-40	MISC SERVICES	100.00	
								VENDOR TOTAL *	100.00
0066017	00	BEAR'S NATURALLY CLEAN							
7572		PI8700	182542	00	05/15/2013	001-3010-421.42-10	CLEANING SERVICES	578.05	
								VENDOR TOTAL *	578.05
0003224	00	BICYCLE SHOP							
TUNE UP BIKE		PI8670	182439	00	05/09/2013	001-3010-421.61-40	POLICE EQUIPMENT & SUPP	50.00	
								VENDOR TOTAL *	50.00
0066754	00	DEVINS, AMY							
FY12/13 BOOTS		PI8723	182576	00	05/16/2013	001-3010-421.61-70	FIRST AID AND SAFETY EQUI	100.00	
								VENDOR TOTAL *	100.00
0077777	00	HOEKSTRA, SHALAYNA							
REIMBURSEMENT		17629		00	05/29/2013	001-3010-421.92-05	ASSIST W/WASCOP TOBACCO	240.00	
								VENDOR TOTAL *	240.00
0005707	00	MARCUS, JASON							
SPRING 2013		PI8610	182577	00	12/28/2012	001-3010-421.58-10	EDUCATIONAL SERVICES	686.00	
								VENDOR TOTAL *	686.00
0066930	00	MYERS, AMANDA							
337		PI8692	182530	00	05/11/2013	001-3010-421.61-40	MISC SERVICES	50.00	
863		PI8693	182530	00	05/12/2013	001-3010-421.61-40	MISC SERVICES	50.00	
								VENDOR TOTAL *	100.00
0003986	00	NEVE'S UNIFORM INC.							
RP-029917		PI8691	182529	00	05/09/2013	001-3010-421.61-50	CLOTHING & APPAREL	264.24	
								VENDOR TOTAL *	264.24
0006729	00	ROCKY MOUNTAIN BUSINESS EQUIP, LLC							
M16511		PI8736	182589	00	05/17/2013	001-3010-421.43-20	EQUIPMENT MAINT & REPAIR	115.00	
								VENDOR TOTAL *	115.00
0067050	00	THE ALPHA GROUP							
9380		PI8728	182583	00	05/21/2013	001-3010-421.58-10	EDUCATIONAL SERVICES	525.00	
								VENDOR TOTAL *	525.00
0066203	00	TRAVERSE, JEREMY							
FY12/13 BOOTS		PI8724	182578	00	05/13/2013	001-3010-421.61-70	FIRST AID AND SAFETY EQUI	100.00	
								VENDOR TOTAL *	100.00
0065472	00	WARM - LIABILITY POOL							
112		PI8695	182535	00	05/07/2013	001-3010-421.92-05	POLICE EQUIPMENT & SUPP	6,161.70	
112		PI8696	182535	00	05/07/2013	001-3010-421.92-05	POLICE EQUIPMENT & SUPP	16,383.94	
								VENDOR TOTAL *	22,545.64
0077777	00	WILDE, TAYLOR							
REIMBURSEMENT		17630		00	05/29/2013	001-3010-421.92-05	ASSIT W/WASCOP TOBACCO	220.00	
								VENDOR TOTAL *	220.00
0006108	00	WYOMING WATER SOLUTIONS							
151122		PI8793	182531	00	05/13/2013	001-3010-421.61-40	MISC SERVICES	162.00	
								VENDOR TOTAL *	162.00
								DEPARTMENT TOTAL **	25,785.93

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NO	NO	NO	NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
											AMOUNT

DEPT 30 POLICE

DIV 25 VOCA/VAWA

0067032	00	TARGET SIGN COMPANY, INC									
7223		PI8699 182541 00 05/03/2013						001-3025-421.92-05	COMMUNICATIONS/MEDIA SERV	200.00	
									VENDOR TOTAL *	200.00	
									DEPARTMENT TOTAL **	200.00	

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FUND 001 GENERAL FUND

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
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DEPT 30 POLICE

DIV 30 SUBSTNCE ABUSE PREVENTION

0006221	00	BASIN RADIO NETWORK									
MC-113046170		PI8649 182533 00 04/29/2013						001-3030-421.92-05	MISC SERVICES	2,640.00	

VENDOR TOTAL \* 2,640.00

0067047	00	GILLETTE JUNIOR HOCKEY LLC									
1223		PI8612 182534 00 01/01/2013						001-3030-421.92-05	MISC SERVICES	283.02	

VENDOR TOTAL \* 283.02

0066355	00	KEYHOLE BROADCASTING									
13040154		PI8647 182532 00 04/30/2013						001-3030-421.92-05	MISC SERVICES	936.00	
13040155		PI8648 182532 00 04/30/2013						001-3030-421.92-05	MISC SERVICES	648.00	

VENDOR TOTAL \* 1,584.00  
DEPARTMENT TOTAL \*\* 4,507.02

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FUND 001	GENERAL FUND								
VEND NO	SRQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR	
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED	
NO	NO	NO						AMOUNT	
-----									
DEPT 30	POLICE				DIV 40	ANIMAL SHELTER OPERATIONS			
0066522	00	CROOK COUNTY VETERINARY SERVICE							
234721		PI8633 182438 00 04/18/2013			001-3040-429.34-10	MISC SERVICES	25.00		
23742		PI8634 182438 00 04/23/2013			001-3040-429.34-10	MISC SERVICES	50.00		
						VENDOR TOTAL *	75.00		
0077777	00	LAUSER, WARREN							
REFUND		15866 00 05/29/2013			001-3040-429.34-10	SPAY VOUCHER	50.00		
						VENDOR TOTAL *	50.00		
0039485	00	SOURCEGAS							
201090934583		PI8709 182568 00 05/14/2013			001-3040-429.51-20	SERVICES	405.82		
						VENDOR TOTAL *	405.82		
						DEPARTMENT TOTAL **	530.82		

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DEPT 35 PUBLIC WORKS DIV 10 ADMINISTRATION

[illegible]

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FUND 001 GENERAL FUND		VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
VEND NO	SEQ#	NO	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
INVOICE									AMOUNT
NO		NO	NO						
DEPT 35 PUBLIC WORKS DIV 15 PARKS & LANDSCAPING									
0003144	00	ALSCO							
LCAS767669		PI8684	182508	00	05/06/2013	001-3515-452.42-10	CLEANING SERVICES	39.20	
VENDOR TOTAL *								39.20	
0001845	00	BIG D SANITATION CORP							
302308		PI8642	182509	00	04/27/2013	001-3515-452.44-20	BUILDING, FABRICATED	4,825.00	
VENDOR TOTAL *								4,825.00	
0067046	00	GORSUCH, BARB							
FY12/13	BOOTS	PI8620	182514	00	03/28/2013	001-3515-452.61-41	VEHICLE PARTS AND SERVICE	75.00	
VENDOR TOTAL *								75.00	
0003376	00	PROELECTRIC, INC.							
20130492		PI8677	182504	00	05/07/2013	001-3515-452.32-40	MISC SERVICES	65.00	
VENDOR TOTAL *								65.00	
0039485	00	SOURCEGAS							
201446817862		PI8711	182568	00	05/14/2013	001-3515-452.51-20	SERVICES	75.26	
VENDOR TOTAL *								75.26	
0067045	00	VIGIL, SHELBY							
FY12/13	BOOTS	PI8619	182513	00	03/23/2013	001-3515-452.61-70	VEHICLE PARTS AND SERVICE	75.00	
VENDOR TOTAL *								75.00	
DEPARTMENT TOTAL **								5,154.46	

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FUND 001 GENERAL FUND									
VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.			DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO							AMOUNT

DEPT 35 PUBLIC WORKS DIV 20 SWIMMING POOL

0039485	00	SOURCEGAS							
201357837391	PI8708	182568	00	05/13/2013		001-3520-451.51-20	SERVICES	70.23	
VENDOR TOTAL *								70.23	
DEPARTMENT TOTAL **								70.23	

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FUND 001	GENERAL FUND								
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR	
INVOICE		VOUCHER P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED	
NO		NO NO						AMOUNT	
-----									
DEPT 35	PUBLIC WORKS				DIV 25	FORESTRY			
0003144	00	ALSCO							
LCAS767668	PI8678	182505	00	05/06/2013	001-3525-452.42-10	CLEANING SERVICES	4.36		
						VENDOR TOTAL *	4.36		
0005353	00	CDW-GOVERNMENT, INC.							
BC70684	PI8617	181726	00	03/19/2013	001-3525-452.34-10	DP PROCESSING & SOFTWARE	3,294.62		
						VENDOR TOTAL *	3,294.62		
						DEPARTMENT TOTAL **	3,298.98		



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FUND 001 GENERAL FUND		VEND NO SEQ# VENDOR NAME		INVOICE NO	VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
DEPT 35	PUBLIC WORKS	DIV 35		STREETS							
0003144	00	ALSCO									
LCAS769498		PI8703	182546	00	05/13/2013		001-3535-431.42-10	CLEANING SERVICES	83.76		
LCAS771268		PI8732	182586	00	05/20/2013		001-3535-431.42-10	CLEANING SERVICES	60.66		
		VENDOR TOTAL *								144.42	
0002554	00	FAIRMONT SUPPLY CO.									
3833730-00		PI8729	182584	00	05/13/2013		001-3535-431.61-70	PUBLIC WORKS & RELATED SE	112.12		
		VENDOR TOTAL *								112.12	
0003051	00	MCM GENERAL CONTRACTORS									
13-119		PI8792	182643	00	05/22/2013		001-3535-431.61-51	PUBLIC WORKS & RELATED SE	3,458.18		
		VENDOR TOTAL *								3,458.18	
0051135	00	POWDER RIVER ENERGY CORP.									
U3361 4/13		PI8730	182585	00	05/17/2013		001-3535-431.51-30	MISC SERVICES	31.87		
U9600 4/13		PI8731	182585	00	05/17/2013		001-3535-431.51-30	MISC SERVICES	32.25		
		VENDOR TOTAL *								64.12	
0003376	00	PROELECTRIC, INC.									
20130469		PI8650	182536	00	04/30/2013		001-3535-431.43-20	PUBLIC WORKS & RELATED SE	60.00		
20130480		PI8698	182540	00	05/03/2013		001-3535-431.43-21	MISC SERVICES	1,717.50		
20130501		PI8702	182545	00	05/09/2013		001-3535-431.43-20	PUBLIC WORKS & RELATED SE	97.50		
20130522		PI8787	182639	00	05/15/2013		001-3535-431.61-51	MISC SERVICES	9,084.00		
		VENDOR TOTAL *								10,959.00	
0039485	00	SOURCEGAS									
201624790872		PI8715	182568	00	05/14/2013		001-3535-431.51-20	SERVICES	213.99		
		VENDOR TOTAL *								213.99	
		DEPARTMENT TOTAL **								14,951.83	

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FUND 001	GENERAL FUND							
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EPT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT

DEPT 40 ENGINEERING DIV 10 ENGINEERING

0003221	00	PCA ENGINEERING, INC.						
19124	PI8679	182506 00 05/08/2013			001-4010-419.34-10	MISC SERVICES	175.00	
19125	PI8680	182506 00 05/08/2013			001-4010-419.34-10	MISC SERVICES	175.00	
19126	PI8681	182506 00 05/08/2013			001-4010-419.34-10	MISC SERVICES	175.00	
19127	PI8682	182506 00 05/08/2013			001-4010-419.34-10	MISC SERVICES	175.00	
19142	PI8683	182506 00 05/08/2013			001-4010-419.34-10	MISC SERVICES	175.00	

VENDOR TOTAL *	875.00
DEPARTMENT TOTAL **	875.00

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FUND 001	GENERAL FUND								
VEND NO	SEQ#	VENDOR NAME							
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR	
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED	AMOUNT
-----									
DEPT 40	ENGINEERING				DIV 25	TRAFFIC SAFETY			
0005735	00	LYLE SIGNS INC							
1030457	PI8641	182507 00	04/16/2013		001-4025-424.61-41	SIGNS-MAT,EQUIP.,SUPPLIES	110.77		
VENDOR TOTAL *							110.77		
DEPARTMENT TOTAL **							110.77		
001	GENERAL FUND			CASH ON HAND	51,665,747.74-	FUND TOTAL ***	171,525.50		

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FUND 201 1* OPT SALES TAX FUND									
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT	
INVOICE NO	VOUCHER NO	P.O. NO							
DEPT 10 ADMINISTRATION DIV 11 1* OPTIONAL SALES TAX									
0000401	00	CPS DISTRIBUTORS							
1709546-00		PI8614 181400 00 03/11/2013		201-1011-419.73-10	201-1011-419.73-10	GROUNDS & PARK SERVICES	1,930.00		
VENDOR TOTAL *							1,930.00		
0066638	00	DONKEY CREEK FESTIVAL							
FY12/13 2ND		PYM18593 00 05/29/2013		201-1011-419.90-10	201-1011-419.90-10	FY12/13 FUNDING	20,000.00		
VENDOR TOTAL *							20,000.00		
0065632	00	DUMBRILL, DOUG							
89		PI8739 182598 00 05/22/2013		201-1011-419.71-10	201-1011-419.71-10	REAL ESTATE, LAND	810.00		
VENDOR TOTAL *							810.00		
0006990	00	POWDER RIVER CONSTRUCTION, INC							
12828		PI8608 182510 00 10/16/2012		201-1011-419.43-32	201-1011-419.43-32	PUBLIC WORKS & RELATED SE	26,345.00		
VENDOR TOTAL *							26,345.00		
0065689	00	STEINER THUESEN PLLC							
PR #2 13EN06		PI8664 182132 00 05/05/2013		201-1011-419.73-11	201-1011-419.73-11	PUBLIC WORKS & RELATED SE	3,587.64		
BNZI DR 5/5/13		PI8721 182574 00 05/05/2013		201-1011-419.73-01	201-1011-419.73-01	CONSULTING SERVICES	3,468.90		
VENDOR TOTAL *							7,056.54		
0003318	00	YOUTH EMERGENCY SERVICES, INC							
FT12/13 4TH		PYMPI8661 178695 00 05/13/2013		201-1011-419.90-03	201-1011-419.90-03	MISC SERVICES	37,500.00		
VENDOR TOTAL *							37,500.00		
DEPARTMENT TOTAL **							93,641.54		
FUND TOTAL ***							93,641.54		
201 1* OPT SALES TAX FUND		CASH ON HAND		17,238,801.25					

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FUND 301 MADISON WATER LINE		VENDOR NAME		ACCOUNT		ITEM	CHECK	EFT, EPAY OR
VEND NO	SEQ#	VOUCHER	P.O.	BNK	CHECK/DUE	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO	NO		DATE			AMOUNT
DEPT 45 UTILITIES DIV 30 WATER								
0006506	00	BURNS & MCDONNELL CORP						
PR #39	07EN58	PI8626	166396	00	04/25/2013	301-4530-441.74-11	PUBLIC WORKS & RELATED SE	86,786.03
PR #11	07EN58	PI8628	178226	00	04/25/2013	301-4530-441.74-11	PUBLIC WORKS & RELATED SE	187,515.57
VENDOR TOTAL *							274,301.60	
0006092	00	CITY OF GILLETTE						
RET #11	07EN58	PI8627	178224	00	04/26/2013	301-4530-441.74-11	PUBLIC WORKS & RELATED SE	34,017.26
RET #9	07EN58	PI8629	178762	00	04/25/2013	301-4530-441.74-11	PUBLIC WORKS & RELATED SE	49,422.57
VENDOR TOTAL *							83,439.83	
0066311	00	COLE, MIKE						
5/14-17/13		4038		00	05/29/2013	301-4530-441.56-10	APWA ROCKY MOUNTAIN CONF	68.90
VENDOR TOTAL *							68.90	
0065632	00	DUMBRILL, DOUG						
PR #34	07EN58	PI8794	168655	00	05/22/2013	301-4530-441.74-11	PUBLIC WORKS & RELATED SE	800.00
PR #34	07EN58	PI8795	168656	00	05/22/2013	301-4530-441.74-11	PUBLIC WORKS & RELATED SE	11.70
PR #10	12UT05	PI8796	179899	00	05/22/2013	301-4530-441.74-21	PUBLIC WORKS & RELATED SE	4,840.00
PR #10	12UT05	PI8797	179900	00	05/22/2013	301-4530-441.74-21	PUBLIC WORKS & RELATED SE	14.63
VENDOR TOTAL *							5,666.33	
0007095	00	GARNEY WYOMING, INC.						
PR #9	07EN58	PI8632	181715	00	04/25/2013	301-4530-441.74-11	PUBLIC WORKS & RELATED SE	444,803.05
VENDOR TOTAL *							444,803.05	
0066917	00	GROUND ENGINEERING CONSULTANTS						
PR #9	007EN58	PI8630	179041	00	04/22/2013	301-4530-441.74-11	PUBLIC WORKS & RELATED SE	15,007.50
VENDOR TOTAL *							15,007.50	
0066886	00	TIC - THE INDUSTRIAL COMPANY WYO.						
PR #11	07EN58	PI8631	181393	00	04/26/2013	301-4530-441.74-11	PUBLIC WORKS & RELATED SE	419,546.27
VENDOR TOTAL *							419,546.27	
DEPARTMENT TOTAL **							1,242,833.48	
FUND TOTAL ***							1,242,833.48	
301 MADISON WATER LINE		CASH ON HAND		29,564,155.47				

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FUND 501 UTILITIES ADMINISTRATION

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
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DEPT 45 UTILITIES

DIV 10 UTILITIES ADMINISTRATION

0000114	00	LINDGREN, WAYNE									
5/14-18/13	4037				00	05/29/2013		501-4510-440.56-10	MEAN COMMITTEE MTNG	263.86	
									VENDOR TOTAL *	263.86	
									DEPARTMENT TOTAL **	263.86	

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FUND 501 UTILITIES ADMINISTRATION							
VEND NO	SEQ#	VENDOR NAME					EFT, EPAY OR
INVOICE		VOUCHER P.O.	BNK	CHECK/DUE	ACCOUNT	CHECK	HAND-ISSUED
NO		NO NO		DATE	NO	AMOUNT	AMOUNT
-----							
DEPT 45	UTILITIES			DIV 11	CUSTOMER SERVICE		
0088888	00	AGEE, WALKER					
000070601	UT		00	05/22/2013	501-4511-440.35-10	FINAL BILL REFUND	6.03
						VENDOR TOTAL *	6.03
0088888	00	ATKINS, ANNA					
000076809	UT		00	06/03/2013	501-4511-440.35-10	FINAL BILL REFUND	155.69
						VENDOR TOTAL *	155.69
0088888	00	ATKINS, DONNA G					
000011903	UT		00	05/21/2013	501-4511-440.35-10	MANUAL CHECK	158.61
						VENDOR TOTAL *	158.61
0088888	00	BAKER, KENDRA & MICHAEL					
000053305	UT		00	05/21/2013	501-4511-440.35-10	MANUAL CHECK	175.29
						VENDOR TOTAL *	175.29
0088888	00	BALL, PATRICIA					
000064541	UT		00	06/03/2013	501-4511-440.35-10	FINAL BILL REFUND	108.26
						VENDOR TOTAL *	108.26
0088888	00	BAUMANN, TANNER					
000074607	UT		00	05/28/2013	501-4511-440.35-10	FINAL BILL REFUND	58.29
						VENDOR TOTAL *	58.29
0088888	00	BAYNE, JAMES					
000016943	UT		00	05/28/2013	501-4511-440.35-10	MANUAL CHECK	109.25
						VENDOR TOTAL *	109.25
0088888	00	BELL, TIM & RONI					
000029749	UT		00	05/28/2013	501-4511-440.35-10	MANUAL CHECK	713.18
						VENDOR TOTAL *	713.18
0088888	00	BROOKS, TOM & KELLY					
000017241	UT		00	05/28/2013	501-4511-440.35-10	MANUAL CHECK	145.03
						VENDOR TOTAL *	145.03
0088888	00	BUNNING, NICHOLAS					
000061081	UT		00	05/21/2013	501-4511-440.35-10	MANUAL CHECK	17.24
						VENDOR TOTAL *	17.24
0088888	00	CANTRELL, KELLEY & MATT					
000075587	UT		00	05/20/2013	501-4511-440.35-10	FINAL BILL REFUND	22.44
						VENDOR TOTAL *	22.44
0088888	00	CATES, LINDA					
000011919	UT		00	05/20/2013	501-4511-440.35-10	MANUAL CHECK	17.86
						VENDOR TOTAL *	17.86
0088888	00	CHRISTIAN CHURCH					
000010171	UT		00	05/20/2013	501-4511-440.35-10	MANUAL CHECK	1,352.25
						VENDOR TOTAL *	1,352.25
0088888	00	CITI MORTGAGE					
000065003	UT		00	05/21/2013	501-4511-440.35-10	FINAL BILL REFUND	181.29
						VENDOR TOTAL *	181.29
0088888	00	CITY OF GILLETTE					
000074351	UT		00	05/22/2013	501-4511-440.35-10	FINAL BILL REFUND	32.76
						VENDOR TOTAL *	32.76
0088888	00	COOL, DON & CAROL					
000012373	UT		00	05/28/2013	501-4511-440.35-10	MANUAL CHECK	321.68
						VENDOR TOTAL *	321.68
0088888	00	COTTERMAN, CHRIS					
000067637	UT		00	05/22/2013	501-4511-440.35-10	FINAL BILL REFUND	179.65

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FUND 501	UTILITIES ADMINISTRATION							
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, SPAY OR
INVOICE	NO	VOUCHER P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO						AMOUNT
DEPT 45	UTILITIES				DIV 11	CUSTOMER SERVICE		
0088888	00	COTTERMAN, CHRIS						
						VENDOR TOTAL *	179.65	
0088888	00	CROWELL, WALTER S & COLLEEN						
000018323	UT	00 05/28/2013	501-4511-440.35-10	MANUAL CHECK		6.78		
						VENDOR TOTAL *	6.78	
0088888	00	CUDMORE, JAYNE						
000057129	UT	00 05/21/2013	501-4511-440.35-10	MANUAL CHECK		5.27		
						VENDOR TOTAL *	5.27	
0088888	00	CUDMORE, MATTHEW						
000065653	UT	00 06/03/2013	501-4511-440.35-10	FINAL BILL REFUND		16.50		
						VENDOR TOTAL *	16.50	
0088888	00	ELIASON, FLORENCE						
000016215	UT	00 05/28/2013	501-4511-440.35-10	MANUAL CHECK		60.82		
						VENDOR TOTAL *	60.82	
0088888	00	FRANKS, JUDITH						
000017953	UT	00 05/28/2013	501-4511-440.35-10	MANUAL CHECK		431.91		
						VENDOR TOTAL *	431.91	
0088888	00	GALAN, NATALIE						
000072243	UT	00 05/28/2013	501-4511-440.35-10	FINAL BILL REFUND		117.98		
						VENDOR TOTAL *	117.98	
0088888	00	GARDUNO, FENNIS *						
000075149	UT	00 05/20/2013	501-4511-440.35-10	FINAL BILL REFUND		77.53		
						VENDOR TOTAL *	77.53	
0088888	00	GIL, PATRICK*						
000045189	UT	00 05/28/2013	501-4511-440.35-10	MANUAL CHECK		17.54		
000045189	UT	00 05/28/2013	501-4511-440.35-10	MANUAL CHECK		20.28		
						VENDOR TOTAL *	37.82	
0088888	00	GRAY, KENNETH R						
000072989	UT	00 05/28/2013	501-4511-440.35-10	FINAL BILL REFUND		120.11		
						VENDOR TOTAL *	120.11	
0088888	00	GREEN, PATRICK & CINDY						
000009955	UT	00 05/20/2013	501-4511-440.35-10	MANUAL CHECK		539.61		
						VENDOR TOTAL *	539.61	
0088888	00	HAHN, DONALD & JONI						
000031341	UT	00 05/28/2013	501-4511-440.35-10	MANUAL CHECK		181.63		
						VENDOR TOTAL *	181.63	
0088888	00	HAMILTON, CHRIS**						
000060549	UT	00 05/21/2013	501-4511-440.35-10	MANUAL CHECK		299.01		
						VENDOR TOTAL *	299.01	
0088888	00	IGO, JAMI & MICHELLE						
000014291	UT	00 05/28/2013	501-4511-440.35-10	MANUAL CHECK		107.28		
						VENDOR TOTAL *	107.28	
0002163	00	ITRON, INC.						
288618	PI8697 182538	00 05/12/2013	501-4511-440.43-20	EQUIPMENT MAINT & REPAIR		1,591.93		
						VENDOR TOTAL *	1,591.93	
0088888	00	JOHNSON, DUANE						
000018227	UT	00 05/28/2013	501-4511-440.35-10	MANUAL CHECK		617.46		
						VENDOR TOTAL *	617.46	
0088888	00	JOHNSON, JESSE						
000060221	UT	00 05/28/2013	501-4511-440.35-10	FINAL BILL REFUND		5.51		



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FUND 501 UTILITIES ADMINISTRATION

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
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DEPT 45 UTILITIES DIV 11 CUSTOMER SERVICE

0088888	00	JOHNSON, JESSE								
								VENDOR TOTAL *	5.51	
0088888	00	JOSLYN, TY								
000073051		UT			00	06/03/2013	501-4511-440.35-10	FINAL BILL REFUND	104.67	
								VENDOR TOTAL *	104.67	
0088888	00	KAY, DEANNA & TREVOR								
000041913		UT			00	05/21/2013	501-4511-440.35-10	MANUAL CHECK	149.78	
								VENDOR TOTAL *	149.78	
0088888	00	KEFFER, ROHY								
000012149		UT			00	05/21/2013	501-4511-440.35-10	MANUAL CHECK	31.07	
								VENDOR TOTAL *	31.07	
0088888	00	KRAUTER, CODY								
000070403		UT			00	05/28/2013	501-4511-440.35-10	FINAL BILL REFUND	429.73	
								VENDOR TOTAL *	429.73	
0088888	00	LOYA, BENJAMIN JR & NAYRA **								
000067107		UT			00	05/28/2013	501-4511-440.35-10	FINAL BILL REFUND	71.28	
								VENDOR TOTAL *	71.28	
0088888	00	LUKEN, HEATHER								
000075373		UT			00	05/22/2013	501-4511-440.35-10	FINAL BILL REFUND	58.46	
								VENDOR TOTAL *	58.46	
0088888	00	MARQUISS, ROCKY & LISA								
000017181		UT			00	05/28/2013	501-4511-440.35-10	MANUAL CHECK	31.26	
								VENDOR TOTAL *	31.26	
0088888	00	MARRELLO, FRANK & JANICE								
000017239		UT			00	05/28/2013	501-4511-440.35-10	MANUAL CHECK	76.51	
								VENDOR TOTAL *	76.51	
0088888	00	MATTSON, JUSTIN								
000047151		UT			00	05/20/2013	501-4511-440.35-10	MANUAL CHECK	26.02	
								VENDOR TOTAL *	26.02	
0088888	00	MCLELAND, JIM								
000012281		UT			00	05/22/2013	501-4511-440.35-10	MANUAL CHECK	285.73	
								VENDOR TOTAL *	285.73	
0088888	00	MORRISON, BRUCE P								
000010045		UT			00	05/20/2013	501-4511-440.35-10	MANUAL CHECK	12.21	
								VENDOR TOTAL *	12.21	
0088888	00	PAULI, EDWARD**								
000066107		UT			00	06/03/2013	501-4511-440.35-10	FINAL BILL REFUND	162.97	
								VENDOR TOTAL *	162.97	
0088888	00	PHELPS, BRENT								
000041513		UT			00	06/03/2013	501-4511-440.35-10	FINAL BILL REFUND	162.54	
								VENDOR TOTAL *	162.54	
0088888	00	RAYMOND, MARK								
000046201		UT			00	05/22/2013	501-4511-440.35-10	MANUAL CHECK	259.90	
								VENDOR TOTAL *	259.90	
0088888	00	SAFEGUARD PROPERTIES								
000072595		UT			00	05/22/2013	501-4511-440.35-10	FINAL BILL REFUND	181.91	
								VENDOR TOTAL *	181.91	
0088888	00	SANDQUIST, CHRISTY								
000049081		UT			00	05/22/2013	501-4511-440.35-10	FINAL BILL REFUND	181.37	
								VENDOR TOTAL *	181.37	

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FUND 501 UTILITIES ADMINISTRATION									
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR	
INVOICE	NO	VOUCHER P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED	
NO		NO						AMOUNT	
DEPT 45 UTILITIES				DIV 11 CUSTOMER SERVICE					
0088888	00	SHOCK, ROBERT							
000015985	UT		00	05/28/2013	501-4511-440.35-10	MANUAL CHECK	82.88		
						VENDOR TOTAL *	82.88		
0088888	00	SIMMONS, DANIEL & SERENA							
000043767	UT		00	05/28/2013	501-4511-440.35-10	MANUAL CHECK	22.71		
						VENDOR TOTAL *	22.71		
0088888	00	SOLIS, JULIAN							
000074341	UT		00	05/28/2013	501-4511-440.35-10	FINAL BILL REFUND	125.86		
						VENDOR TOTAL *	125.86		
0088888	00	STEEL, ANDREW & AMANDA							
000063835	UT		00	05/28/2013	501-4511-440.35-10	FINAL BILL REFUND	31.49		
						VENDOR TOTAL *	31.49		
0088888	00	SUEDEKUM, MARGARET							
000021711	UT		00	05/28/2013	501-4511-440.35-10	MANUAL CHECK	50.86		
						VENDOR TOTAL *	50.86		
0001343	00	SUNGARD PUBLIC SECTOR INC.							
65177		PI8722 182575	00	05/15/2013	501-4511-440.38-10	EQUIPMENT MAINT & REPAIR	69.47		
						VENDOR TOTAL *	69.47		
0088888	00	TORREY, TIFFANY *							
000072401	UT		00	06/03/2013	501-4511-440.35-10	FINAL BILL REFUND	89.36		
						VENDOR TOTAL *	89.36		
0053356	00	UNIVERSAL ATHLETIC SERV.							
302-0010745-01		PI8688 182525	00	05/09/2013	501-4511-440.61-42	OFFICE SUPPLIES	78.00		
						VENDOR TOTAL *	78.00		
0088888	00	WALKER, TOM F							
000073425	UT		00	05/21/2013	501-4511-440.35-10	FINAL BILL REFUND	143.09		
						VENDOR TOTAL *	143.09		
0088888	00	WASSON, MIKE & ANGELA							
000012341	UT		00	05/22/2013	501-4511-440.35-10	MANUAL CHECK	17.13		
						VENDOR TOTAL *	17.13		
0088888	00	WELLS FARGO HOME MTG							
000072471	UT		00	05/28/2013	501-4511-440.35-10	FINAL BILL REFUND	181.09		
						VENDOR TOTAL *	181.09		
0088888	00	WIARD, MATTHEW & MADELINE							
000039493	UT		00	05/20/2013	501-4511-440.35-10	FINAL BILL REFUND	118.98		
						VENDOR TOTAL *	118.98		
0088888	00	WILMOTH, LANCE							
000050477	UT		00	05/22/2013	501-4511-440.35-10	MANUAL CHECK	6.53		
						VENDOR TOTAL *	6.53		
0088888	00	WILSON, LORETTA *							
000072097	UT		00	06/03/2013	501-4511-440.35-10	FINAL BILL REFUND	79.15		
						VENDOR TOTAL *	79.15		
						DEPARTMENT TOTAL **	11,293.96		
501 UTILITIES ADMINISTRATION		CASH ON HAND			966,599.77-	FUND TOTAL ***	11,557.82		

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FUND 502 SOLID WASTE FUND		VENDOR NAME		BANK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
VEND NO	SEQ#	NO	NO	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
INVOICE	VOUCHER	P.O.							AMOUNT
NO	NO	NO							
DEPT 45 UTILITIES									
DIV 20 SOLID WASTE									
0003144	00	ALSCO							
LCAS769501	PI8704	182546	00	05/13/2013	502-4520-432.42-10	CLEANING SERVICES		28.06	
LCAS771271	PI8733	182586	00	05/20/2013	502-4520-432.42-10	CLEANING SERVICES		28.06	
VENDOR TOTAL *								56.12	
0001845	00	BIG D SANITATION CORP							
302351	PI8651	182537	00	04/27/2013	502-4520-432.42-10	BUILDING, FABRICATED		100.00	
VENDOR TOTAL *								100.00	
0066783	00	WESTERN WASTE SOLUTIONS, INC							
34162	PI8720	182573	00	05/13/2013	502-4520-432.32-40	MISC SERVICES		10,528.80	
VENDOR TOTAL *								10,528.80	
DEPARTMENT TOTAL **								10,684.92	
502	SOLID WASTE FUND	CASH ON HAND			1,523,014.37	FUND TOTAL ***		10,684.92	

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FUND 503 WATER FUND		VENDOR NAME		BANK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
VEND NO	SEQ#	NO	P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
INVOICE									AMOUNT
NO		NO							
DEPT 45 UTILITIES						DIV 30 WATER			
0003144	00	ALSCO							
LCAS769500		PI8750 182610	00 05/13/2013			503-4530-441.51-30	CLEANING SERVICES	11.28	
							VENDOR TOTAL *	11.28	
0005033	00	BREANNA'S BAKERY							
510384		PI8643 182517	00 04/17/2013			503-4530-441.56-10	MISC SERVICES	18.00	
							VENDOR TOTAL *	18.00	
0005665	00	CENTRILIFT							
903204935		PI8746 182606	00 05/17/2013			503-4530-441.61-50	ELECTRONIC COMPONENTS	3,298.34	
							VENDOR TOTAL *	3,298.34	
0026488	00	DANA KEPNER COMPANY, INC.							
2216999-00		PI8748 182608	00 05/21/2013			503-4530-441.61-50	PIPE FITTINGS & VALVES	728.75	
							VENDOR TOTAL *	728.75	
0001111	00	DRM INC							
20882		PI8686 182516	00 05/10/2013			503-4530-441.43-41	ROAD HWY HEAVY EQUIPMENT	8,940.67	
							VENDOR TOTAL *	8,940.67	
0066441	00	FRANDSON SAFETY, INC.							
46141		PI8747 182607	00 05/20/2013			503-4530-441.61-50	FIRST AID AND SAFETY EQUI	192.00	
							VENDOR TOTAL *	192.00	
0018520	00	OVERHEAD DOOR CO COPR							
134075		PI8644 182518	00 04/10/2013			503-4530-441.43-10	BUILDING MAINTENANCE/REPR	637.05	
							VENDOR TOTAL *	637.05	
0051135	00	POWDER RIVER ENERGY CORP.							
DR5102 4/13		PI8751 182611	00 05/17/2013			503-4530-441.51-30	MISC SERVICES	1,022.66	
DR5565 4/13		PI8752 182611	00 05/17/2013			503-4530-441.51-30	MISC SERVICES	7,664.65	
DR5066 4/13		PI8753 182611	00 05/17/2013			503-4530-441.51-30	MISC SERVICES	101.82	
							VENDOR TOTAL *	8,789.13	
0066481	00	RED TIGER WELL SERVICE							
1231		PI8749 182609	00 05/08/2013			503-4530-441.74-12	PUBLIC WORKS & RELATED SE	43,675.00	
							VENDOR TOTAL *	43,675.00	
0039485	00	SOURCEGAS							
201446817863		PI8712 182568	00 05/14/2013			503-4530-441.51-20	SERVICES	299.10	
							VENDOR TOTAL *	299.10	
							DEPARTMENT TOTAL **	66,609.32	
503 WATER FUND		CASH ON HAND				3,907,453.93	FUND TOTAL ***	66,609.32	

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FUND 504		POWER FUND		VENDOR NAME		BNK CHECK/DUS		ACCOUNT		ITEM		CHECK		EFT, EPAY OR	
INVOICE		SEQ#		VOUCHER P.O.		DATE		NO		DESCRIPTION		AMOUNT		HAND-ISSUED	
NO				NO				NO						AMOUNT	
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DEPT 45		UTILITIES						DIV 40		POWER					
0005722		00		CLARK SAFETY INC. MONTE RUSSELL											
31				PI8788 182641		00 05/15/2013		504-4540-442.34-10		MISC SERVICES		900.00			
												VENDOR TOTAL *		900.00	
0066094		00		CLAUS LLC											
4J/SKYLINE				PI8757 182615		00 05/10/2013		504-4540-442.61-40		DECORATIONS		5,197.72			
												VENDOR TOTAL *		5,197.72	
0001111		00		DRM INC											
20900				PI8789 182642		00 05/15/2013		504-4540-442.43-52		PUBLIC WORKS & RELATED SE		4,940.00			
												VENDOR TOTAL *		4,940.00	
0006690		00		HD SUPPLY POWER SOLUTIONS, LTD											
2254368-00				PI8656 182619		00 04/26/2013		504-4540-442.74-32		ELECTRICAL EQUIP & SUPPLY		193.75			
2258121-00				PI8760 182620		00 05/10/2013		504-4540-442.74-32		SIGNS-MAT,EQUIP.,SUPPLIES		212.93			
2281894-00				PI8783 182638		00 05/22/2013		504-4540-442.61-50		TOOLS,HAND (NOT CLASSSED)		530.73			
												VENDOR TOTAL *		937.41	
0003051		00		MCM GENERAL CONTRACTORS											
13-101				PI8758 182616		00 05/03/2013		504-4540-442.74-32		PUBLIC WORKS & RELATED SE		4,275.97			
13-102				PI8790 182643		00 05/03/2013		504-4540-442.74-30		PUBLIC WORKS & RELATED SE		683.60			
13-117				PI8791 182643		00 05/17/2013		504-4540-442.43-52		PUBLIC WORKS & RELATED SE		2,602.30			
												VENDOR TOTAL *		7,561.87	
0003578		00		POWER ENGINEERS INC.											
114663				PI8781 182637		00 05/15/2013		504-4540-442.43-51		MISC SERVICES		9,965.53			
114663				PI8782 182637		00 05/15/2013		504-4540-442.43-51		MISC SERVICES		9,965.54			
												VENDOR TOTAL *		19,931.07	
0066330		00		PRIME POWER & COMMUNICATIONS											
INJC0000950				PI8761 182621		00 05/20/2013		504-4540-442.43-52		MISC SERVICES		480.00			
INJC0000950				PI8762 182621		00 05/20/2013		504-4540-442.43-52		MISC SERVICES		3,648.00			
INJC0000950				PI8763 182621		00 05/20/2013		504-4540-442.43-52		MISC SERVICES		5,060.00			
INJC0000950				PI8764 182621		00 05/20/2013		504-4540-442.74-30		MISC SERVICES		2,432.00			
INJC0000950				PI8765 182621		00 05/20/2013		504-4540-442.74-30		MISC SERVICES		5,282.00			
INJC0000950				PI8766 182621		00 05/20/2013		504-4540-442.74-30		MISC SERVICES		1,216.00			
INJC0000950				PI8767 182621		00 05/20/2013		504-4540-442.74-32		MISC SERVICES		1,260.00			
												VENDOR TOTAL *		19,378.00	
0003376		00		PROELECTRIC, INC.											
20130493				PI8784 182639		00 05/03/2013		504-4540-442.34-10		MISC SERVICES		2,605.00			
20130490				PI8785 182639		00 05/07/2013		504-4540-442.34-10		MISC SERVICES		924.55			
20130504				PI8786 182639		00 05/08/2013		504-4540-442.34-10		MISC SERVICES		2,429.50			
												VENDOR TOTAL *		5,959.05	
0065920		00		RJM COMPANY											
1622				PI8663 181951		00 05/10/2013		504-4540-442.75-10		ELECTRONIC COMPONENTS		8,511.00			
												VENDOR TOTAL *		8,511.00	
0066913		00		SAIC ENERGY, ENVIRONMENT, &											
11-1401				PI8726 182580		00 05/10/2013		504-4540-442.32-30		MISC SERVICES		4,116.00			
												VENDOR TOTAL *		4,116.00	
0039485		00		SOURCEGAS											
201446817865				PI8714 182568		00 05/14/2013		504-4540-442.51-20		SERVICES		146.39			
												VENDOR TOTAL *		146.39	
												DEPARTMENT TOTAL **		77,578.51	
												FUND TOTAL ***		77,578.51	
504		POWER FUND		CASH ON HAND		2,915,153.00									

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FUND 505	SEWER FUND							
VRND NO	SEQ#	VENDOR NAME						
INVOICE	VOUCHER	P.O.	BNK CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, SPAY OR	
NO	NO	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED	AMOUNT
DEPT 45	UTILITIES			DIV 50	SEWER			
0066918	00	AIR SOLUTIONS LLC						
199	PI8676	182497	00 05/02/2013	505-4550-443.43-20	EQUIPMENT MAINT & REPAIR	9,924.00		
					VENDOR TOTAL *	9,924.00		
0005704	00	AIRGAS INTERMOUNTAIN						
9909153824	PI8646	182524	00 04/30/2013	505-4550-443.44-20	MISC SERVICES	36.90		
					VENDOR TOTAL *	36.90		
0003144	00	ALSCO						
LCAS762839	PI8639	182498	00 04/18/2013	505-4550-443.42-10	CLOTHING & APPAREL	27.00		
LCAS763318	PI8640	182498	00 04/18/2013	505-4550-443.42-10	CLOTHING & APPAREL	95.43		
					VENDOR TOTAL *	122.43		
0000332	00	BLACK HAWK CRANE &						
28532	PI8671	182486	00 05/10/2013	505-4550-443.43-20	EQUIPMENT MAINT & REPAIR	770.00		
					VENDOR TOTAL *	770.00		
0006345	00	CLEMENT COMMUNICATIONS, INC.						
9320799124	PI8618	182494	00 03/25/2013	505-4550-443.59-10	MISC SERVICES	228.28		
					VENDOR TOTAL *	228.28		
0005363	00	CONSOLIDATED WATER SOLUTIONS						
8650	PI8672	182487	00 05/07/2013	505-4550-443.43-62	EQUIPMENT MAINT & REPAIR	2,776.11		
					VENDOR TOTAL *	2,776.11		
0006678	00	CONTRACTORS SUPPLY, INC.						
556291	PI8665	182198	00 05/15/2013	505-4550-443.43-20	POLICE EQUIPMENT & SUPP	11,974.78		
					VENDOR TOTAL *	11,974.78		
0003069	00	CUES, INC.						
387012	PI8673	182488	00 05/08/2013	505-4550-443.44-20	EQUIPMENT MAINT & REPAIR	383.48		
					VENDOR TOTAL *	383.48		
0001123	00	ENERGY LABORATORIES, INC						
330500137	PI8687	182523	00 05/09/2013	505-4550-443.61-40	MISC SERVICES	20.00		
330500274	PI8755	182613	00 05/22/2013	505-4550-443.61-40	MISC SERVICES	81.00		
					VENDOR TOTAL *	101.00		
0066441	00	FRANDSON SAFETY, INC.						
46140	PI8756	182614	00 05/20/2013	505-4550-443.61-40	MISC SERVICES	96.00		
					VENDOR TOTAL *	96.00		
0022165	00	INTER-MOUNTAIN LABS, INC.						
134997	PI8637	182490	00 04/30/2013	505-4550-443.34-10	MISC SERVICES	2,480.00		
135321	PI8754	182612	00 05/21/2013	505-4550-443.61-40	MISC SERVICES	75.00		
					VENDOR TOTAL *	2,555.00		
0018260	00	PAINTBRUSH SEWER & DRAIN						
110641--01	PI8690	182528	00 05/09/2013	505-4550-443.43-62	EQUIPMENT MAINT & REPAIR	205.00		
					VENDOR TOTAL *	205.00		
0066805	00	PLATTE RIVER BUILDERS, INC.						
05-21-2013	PI8705	182567	00 05/21/2013	505-4550-443.75-10	PUBLIC WORKS & RELATED SE	22,572.00		
					VENDOR TOTAL *	22,572.00		
0065677	00	POLYDYNE, INC.						
801260	PI8675	182493	00 05/07/2013	505-4550-443.61-41	CHEMICAL, COMM, BULK	8,184.00		
					VENDOR TOTAL *	8,184.00		
0051135	00	POWDER RIVER ENERGY CORP.						
DE0214 3/13	PI8674	182492	00 05/08/2013	505-4550-443.51-10	MISC SERVICES	856.65		
					VENDOR TOTAL *	856.65		
0039485	00	SOURCEGAS						
201002113958	PI8706	182568	00 05/13/2013	505-4550-443.51-20	SERVICES	5,760.80		
					VENDOR TOTAL *	5,760.80		

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FUND NO	SEWER FUND								
VEND NO	SEQ#	VENDOR NAME							
INVOICE	VOUCHER	P.O.	BANK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR	
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED	AMOUNT
-----									
DEPT 45 UTILITIES									
DIV 50 SEWER									
0051356	00	UNIVERSAL ATHLETIC SERV.							
302-0010747-01	PI8638	182491 00	04/29/2013		505-4550-443.59-10	CLOTHING & APPAREL	294.00		
VENDOR TOTAL *							294.00		
0066524	00	VYROTECH LLC							
320	PI8636	182489 00	04/08/2013		505-4550-443.42-10	MISC SERVICES	625.00		
VENDOR TOTAL *							625.00		
DEPARTMENT TOTAL **							67,465.43		
FUND TOTAL ***							67,465.43		
505 SEWER FUND									
CASH ON HAND				1,845,849.20					

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FUND 601 BUILDING MAINTENANCE FUND

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, SPAY OR HAND-ISSUED AMOUNT
DEPT 15 ADMINISTRATIVE SERVICES DIV 24 MAINT OF CITY BUILDINGS											
0006993	00	ADECCO EMPLOYMENT SERVICES									
66639941		PI8777 182633 00 05/13/2013						601-1524-419.32-40	MISC SERVICES	73.44	
VENDOR TOTAL *										73.44	
0003144	00	ALSCO									
LCAS765768		PI8657 182629 00 04/29/2013						601-1524-419.42-10	AUTO & TRUCK ACCESSORIES	123.22	
LCAS769502		PI8772 182629 00 05/13/2013						601-1524-419.42-10	AUTO & TRUCK ACCESSORIES	123.22	
LCAS771272		PI8774 182629 00 05/20/2013						601-1524-419.42-10	AUTO & TRUCK ACCESSORIES	78.32	
VENDOR TOTAL *										324.76	
0013082	00	FARMER BROTHERS COMPANY									
57814384	SO	PI8771 182628 00 05/22/2013						601-1524-419.61-40	EDIBLE FOODS, STAPLES	236.71	
VENDOR TOTAL *										236.71	
0038520	00	OVERHEAD DOOR CO COPR									
135018		PI8779 182635 00 05/09/2013						601-1524-419.43-10	BUILDING MAINTENANCE/REPR	72.00	
VENDOR TOTAL *										72.00	
0066924	00	SHIELDS PLUMBING HEAT & AIR									
1536		PI8780 182636 00 05/17/2013						601-1524-419.43-10	BUILDING MAINTENANCE/REPR	1,556.21	
VENDOR TOTAL *										1,556.21	
0039485	00	SOURCEGAS									
201357840742		PI8710 182568 00 05/14/2013						601-1524-419.51-20	SERVICES	331.37	
201624790888		PI8716 182568 00 05/14/2013						601-1524-419.51-20	SERVICES	135.30	
201713780686		PI8717 182568 00 05/14/2013						601-1524-419.51-20	SERVICES	1,177.54	
201713780981		PI8718 182568 00 05/14/2013						601-1524-419.51-20	SERVICES	304.37	
VENDOR TOTAL *										1,948.58	
DEPARTMENT TOTAL **										4,211.70	
601	BUILDING MAINTENANCE FUND		CASH ON HAND	121,732.47-	FUND TOTAL ***					4,211.70	



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FUND 603 CITY WAREHOUSE FUND		VEND NO SEQ#		VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	NO	VOUCHER	P.O.	NO	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO	NO	NO	NO	DATE	NO	DESCRIPTION	AMOUNT	AMOUNT
DEPT 00										
0006678	00			CONTRACTORS SUPPLY, INC.						
552855		PI8591		00 05/13/2013	603-0000-140.01-00			GENERAL CONSTRUCTION	83.75	
								VENDOR TOTAL *	83.75	
0000401	00			CPS DISTRIBUTORS						
1723602/1753416		PI8590		00 04/30/2013	603-0000-140.01-00			LAWN EQUIPMENT	352.25	
								VENDOR TOTAL *	352.25	
0026488	00			DANA KEPNER COMPANY, INC.						
2216619-01		PI8588		00 04/23/2013	603-0000-140.01-00			GENERAL CONSTRUCTION	48.00	
								VENDOR TOTAL *	48.00	
0005008	00			DXP ENTERPRISES, INC						
5886375		PI8595		00 05/08/2013	603-0000-140.01-00			EQUIPMENT MAINT & REPAIR	475.20	
								VENDOR TOTAL *	475.20	
0006690	00			HD SUPPLY POWER SOLUTIONS, LTD						
2271086-00		PI8600		00 05/09/2013	603-0000-140.01-00			ELECTRICAL EQUIP & SUPPLY	266.22	
								VENDOR TOTAL *	266.22	
0001490	00			NORCO, INC						
11522612		PI8593		00 05/23/2013	603-0000-140.01-00			EQUIPMENT MAINT & REPAIR	56.10	
11522613		PI8594		00 05/23/2013	603-0000-140.01-00			EQUIPMENT MAINT & REPAIR	382.56	
11522614		PI8596		00 05/23/2013	603-0000-140.01-00			EQUIPMENT MAINT & REPAIR	95.64	
								VENDOR TOTAL *	534.30	
0000464	00			WESCO DISTRIBUTION, INC.						
094432		PI8597		00 05/08/2013	603-0000-140.01-00			ELECTRICAL EQUIP & SUPPLY	146.20	
095778		PI8604		00 05/16/2013	603-0000-140.01-00			ELECTRICAL EQUIP & SUPPLY	190.80	
								VENDOR TOTAL *	337.00	
								DEPARTMENT TOTAL **	2,096.72	

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FUND 603 CITY WAREHOUSE FUND											
VEND NO	SEQ#	VENDOR NAME								EFT. EPAY OR	
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK			HAND-ISSUED	
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT			AMOUNT	
DEPT 20 FINANCE DIV 25 WAREHOUSE											
0003144	00	ALSCO									
LCAS769506	PI8668	182372	00	05/13/2013	603-2025-415.42-10	FLOOR COVERING, INSTALL ET	27.58				
LCAS771276	PI8669	182372	00	05/20/2013	603-2025-415.42-10	FLOOR COVERING, INSTALL ET	27.58				
VENDOR TOTAL *							55.16				
0039485	00	SOURCEGAS									
201802769333	PI8719	182568	00	05/14/2013	603-2025-415.51-20	SERVICES	506.13				
VENDOR TOTAL *							506.13				
0065628	00	WESTERN SERVICES, LLC									
2333	PI8759	182617	00	05/17/2013	603-2025-415.36-10	GROUNDS & PARK SERVICES	782.00				
VENDOR TOTAL *							782.00				
DEPARTMENT TOTAL **							1,343.29				
FUND TOTAL ***							3,440.01				
603 CITY WAREHOUSE FUND			CASH ON HAND		1,710,514.85						

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FUND 604 VEHICLE MAINTENANCE

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, SPAY OR HAND-ISSUED AMOUNT
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DEPT 15 ADMINISTRATIVE SERVICES DIV 50 VEHICLE MAINTENANCE

0066933	00	M G OIL - GILLETTE									
IN-179508A		PI8666 182313 00 05/02/2013						604-1550-419.61-32	FUEL,OIL,GREASE & LUBRICN	25,476.00	

VENDOR TOTAL \* 25,476.00

DEPARTMENT TOTAL \*\* 25,476.00

FUND TOTAL \*\*\* 25,476.00

604 VEHICLE MAINTENANCE CASH ON HAND 382,207.29-

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FUND 702 INSURANCE FUND											
VEND NO	SEQ#	VENDOR NAMS	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR			
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED			
NO	NO	NO						AMOUNT			
DEPT 15 ADMINISTRATIVE SERVICES DIV 95 INSURANCE											
0002675	00	BW INSURANCE AGENCY, INC.									
2846133		18017	00	05/29/2013	702-1595-419.52-10	NOTARY BOND M. MACK	50.00				
VENDOR TOTAL *							50.00				
0067041	00	CAMEL TOWING LLC									
1141		PI8645 182522	00	04/30/2013	702-1595-419.92-06	MISC SERVICES	120.00				
VENDOR TOTAL *							120.00				
DEPARTMENT TOTAL **							170.00				
FUND TOTAL ***							170.00				
TOTAL EXPENDITURES ****							1,775,194.23				
GRAND TOTAL *****										1,775,194.23	
702 INSURANCE FUND		CASH ON HAND		135,177.83							

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FUND 001	GENERAL FUND							
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
-----								
DEPT 00					DIV 00			
0077777	00	CLEMETSON CONTRACTING						
REFUND	14493		00	05/17/2013	001-0000-227.01-00	RETURN OF FINANCIAL	3,937.50	
VENDOR TOTAL *							3,937.50	
0077777	00	GILLETTE LAND DEVELOPMENT						
REFUND	14494		00	05/17/2013	001-0000-227.01-00	RTRN OF FINANCE GUARANTEE	1,548.00	
VENDOR TOTAL *							1,548.00	
DEPARTMENT TOTAL **							5,485.50	

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FUND 001	GENERAL FUND							
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO NO						AMOUNT

DEPT 35 PUBLIC WORKS DIV 35 STREETS

0006924	00	CRESCENT ELECTRIC SUPPLY						
062-499889-00	18586	00 05/17/2013		001-3535-431.61-51	RETURN OF CREDIT		226.30	

VENDOR TOTAL \* 226.30

DEPARTMENT TOTAL \*\* 226.30

001	GENERAL FUND	CASE ON HAND	50,942,573.77-	FUND TOTAL ***	5,711.80
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PREPARED 05/22/2013, 16:00:07  
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FUND 301 MADISON WATER LINE									
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR	
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED	
NO	NO	NO						AMOUNT	
DEPT 45 UTILITIES									
DIV 30 WATER									
0000078	00	CAMPBELL COUNTY ABSTRACT							
KNOPP EASEMENT 18587	00	05/22/2013	301-4530-441.74-21	FEE PARCEL		2,000.00			
KNOPP EASEMENT 18587	00	05/22/2013	301-4530-441.74-21	TEMPORARY CONST EASEMENT		960.50			
KNOPP EASEMENT 18587	00	05/22/2013	301-4530-441.74-21	TEMPORARY CONST EASEMENT		2,341.50			
KNOPP EASEMENT 18587	00	05/22/2013	301-4530-441.74-21	TEMPORARY CONST EASEMENT		73.50			
KNOPP EASEMENT 18587	00	05/22/2013	301-4530-441.74-21	PERMANENT WATERLINE &		2,960.00			
KNOPP EASEMENT 18587	00	05/22/2013	301-4530-441.74-21	RECORDING FEES		250.00			
VENDOR TOTAL *							8,585.50		
0067051	00	JOHNSON, RICHARD L. & KIMBERLE R.							
EASEMENT 18589	00	05/22/2013	301-4530-441.74-21	TEMPORARY CONST EASEMENT		664.50			
VENDOR TOTAL *							664.50		
DEPARTMENT TOTAL **							9,250.00		
301	MADISON WATER LINE	CASH ON HAND	29,536,318.98	FUND TOTAL ***		9,250.00			
TOTAL EXPENDITURES ****							9,250.00		
GRAND TOTAL *****								9,250.00	



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FUND 001	GENERAL FUND										
VEND NO	SEQ#	VENDOR NAME									
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR			
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED			
								AMOUNT			
DEPT 10 ADMINISTRATION DIV 50 SPECIAL PROJECTS											
0000366	00	FIRST INTERSTATE BANK-GILLETTE									
3221829	18679	00 05/28/2013	001-1050-419.29-30	INCENTIVE GIFT CARD		CHECK #: 8130524	107.90				
VENDOR TOTAL *							.00	107.90			
DEPARTMENT TOTAL **							.00	107.90			
001	GENERAL FUND	CASH ON HAND	51,449,925.28-	FUND TOTAL ***		.00	107.90				

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FUND 504	POWER FUND							
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
DEPT 45 UTILITIES DIV 40 POWER								
0003701	00	BLACK HILLS		POWER & LIGHT				
MAY 2013	18373		00	05/23/2013	504-4540-442.78-10	WHOLESSALE POWER-WYGEN III	CHECK #: 8130521	100,420.00
MAY 2013	18372		00	05/23/2013	504-4540-442.51-35	WHOLESSALE POWER-WYGEN III	CHECK #: 8130522	235,203.00
VENDOR TOTAL *							.00	335,623.00
0066920	00	BLACK HILLS		WYOMING, LLC				
DOWN PAYMENT	18571		00	05/07/2013	504-4540-442.75-10	CTII	CHECK #: 8130523	950,000.00
VENDOR TOTAL *							.00	950,000.00
DEPARTMENT TOTAL **							.00	1,285,623.00
504	POWER FUND			CASH ON HAND	2,915,153.00	FUND TOTAL ***	.00	1,285,623.00

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FUND 701 HEALTH BENEFIT PLAN											
VEND NO	SEQ#	VENDOR NAME									
INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT		EFT, EPAY OR HAND-ISSUED AMOUNT		
DEPT 15 ADMINISTRATIVE SERVICES DIV 95 INSURANCE											
0005570	00	BLUE CROSS-BLUE SHIELD OF WYOMING									
W/E 5/7/13	18332		00	05/23/2013	701-1595-419.52-50	WEEKLY CLAIMS LISTING	CHECK #: 8130525		44,069.82		
W/E 5/14/13	18332		00	05/23/2013	701-1595-419.52-50	WEEKLY CLAIMS LISTING	CHECK #: 8130525		44,125.88		
VENDOR TOTAL *							.00		88,195.70		
0066273	00	EXPRESS-SCRIPTS, INC.									
W/E 5/12/13	18331		00	05/23/2013	701-1595-419.52-60	PRESCRIPTION DRUG COSTS	CHECK #: 8130526		15,729.73		
VENDOR TOTAL *							.00		15,729.73		
DEPARTMENT TOTAL **							.00		103,925.43		
FUND TOTAL ***							.00		103,925.43		
HAND ISSUED TOTAL ***									1,389,656.33		
TOTAL EXPENDITURES ****							.00		1,389,656.33		
GRAND TOTAL *****									1,389,656.33		

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FUND 001	GENERAL FUND							
VEND NO	SEQ#	VENDOR NAME						
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
								AMOUNT
DEPT 00					DIV 00			
0006370	00	EFLEXGROUP.COM, INC.						
P/R 5/15/13	18413	00 05/15/2013	001-0000-202.01-00	FLEX CONTRIBUTIONS	CHECK #: 8130531	5,581.48		
P/R 5/15/13	18413	00 05/15/2013	001-0000-202.01-00	DEPENDENT FLEX CONTRIB	CHECK #: 8130531	1,111.17		
				VENDOR TOTAL *	.00	6,692.65		
0001501	00	ICMA RETIREMENT TRUST 401						
P/R 5/15/13	18411	00 05/15/2013	001-0000-202.07-00	CONTRIBUTION FOR C NAPIER	CHECK #: 8130529	272.85		
				VENDOR TOTAL *	.00	272.85		
0021005	00	ICMA RETIREMENT TRUST-457						
P/R 5/15/13	18412	00 05/15/2013	001-0000-202.07-00	DEFERRED COMP	CHECK #: 8130530	6,840.16		
				VENDOR TOTAL *	.00	6,840.16		
0065649	00	U S TREASURY-SFTPS						
MNLCHECK 5/15/13	18415	00 05/15/2013	001-0000-202.03-00	FICA DEPOSIT	CHECK #: 8130527	61.20		
MNLCHECK 5/15/13	18415	00 05/15/2013	001-0000-202.04-00	WHT DEPOSIT	CHECK #: 8130527	100.00		
P/R 5/15/13	18410	00 05/15/2013	001-0000-202.03-00	FICA DEPOSIT	CHECK #: 8130528	106,275.32		
P/R 5/15/13	18410	00 05/15/2013	001-0000-202.04-00	WHT DEPOSIT	CHECK #: 8130528	95,099.28		
				VENDOR TOTAL *	.00	201,535.80		
				DEPARTMENT TOTAL **	.00	215,341.46		

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FUND 001	GENERAL FUND							
VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	NO	VOUCHER P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT

DEPT 20 FINANCE

DIV 10 FINANCE

0006370	00	EFLEXGROUP.COM, INC.						
INV000165440	18414		00	05/15/2013	001-2010-415.23-20	FSA MONTHLY ADMIN FEES	CHECK #: 8130532	481.00
						VENDOR TOTAL *	.00	481.00
						DEPARTMENT TOTAL **	.00	481.00
001	GENERAL FUND					FUND TOTAL ***	.00	215,822.46
		CASH ON HAND			51,665,747.74-	HAND ISSUED TOTAL ***		215,822.46
						TOTAL EXPENDITURES ****	.00	215,822.46
					GRAND TOTAL	*****		215,822.46



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

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**DATE:** 6/3/2013 7:00:00 PM

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**SUBJECT:**

Council Member Carter-King - \$1,697.89.

**BACKGROUND:**

Powder River Office Supply - \$1,697.89 - Office Supplies

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move approval of the conflict claims for Council Member Carter-King.

**STAFF REFERENCE:**

Tom Pitlick, Finance Director

**ATTACHMENTS:**

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☐ [Conflict Claims](#)

PREPARED 05/29/2013, 14:07:47  
PROGRAM: GM339L  
CITY OF GILLETTE/CITY CLERK  
FIRST INTERSTATE BANK

EXPENDITURE APPROVAL LIST  
AS OF: 06/04/2013 CHECK DATE: 06/04/2013

PAGE 1

BANK: 00

VEND NO	SEQ#	VENDOR NAME					
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM
NO		NO	NO		DATE	NO	DESCRIPTION
0040490	00	POWDER RIVER	OFFICE SUPPLY				
58614		PI8601	00 05/15/2013	001-0000-140.01-00	OFFICE SUPPLIES		205.48
58614		PI8602	00 05/15/2013	001-0000-140.01-00	OFFICE SUPPLY: RIBBONS		1,492.41
					VENDOR TOTAL *		1,697.89



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 6/3/2013 7:00:00 PM

---

**SUBJECT:**

Recognition of Years of Service  
~ Steve Necklason, Electrical Services Foreman, Utilities Department, 25 Years

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

Kendall Glover, Utilities Director

**ATTACHMENTS:**

**Click to download**

No Attachments Available





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**DATE:** 6/3/2013 7:00:00 PM

---

**SUBJECT:**

A Proclamation Designating the Month of June 2013 as National Safety Month.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

NOW THEREFORE, be it resolved that I, Tom Murphy, by virtue of the authority vested in me by the City of Gillette, County of Campbell, and State of Wyoming, do hereby proclaim the month of June 2013, as National Safety Month.

As Mayor, I call upon the citizens of Gillette to observe the importance of establishing and practicing safe driving habits on roadways. Remember, Safety is Everyone's Responsibility.

**STAFF REFERENCE:**

John Aguirre, Human Resources Director

**ATTACHMENTS:**

Click to download

☐ [National Safety Month Proclamation](#)



# CITY OF GILLETTE

## Human Resources Department - Safety Division

Jerry Martinez, Safety Manager (307) 686-5331

P.O. Box 3003 Gillette, Wyoming 82717-3003

Jerrym@gillettewy.gov

www.gillettewy.gov

## *Proclamation* *June as National Safety Month*

- Whereas,** Unintentional injury deaths, by month, have June, July and August as the highest exposure months;
- Whereas,** Wyoming is ranked number one for motor vehicle traffic deaths, with a rate of 26.9%, down from 27.6%, the previous year;
- Whereas,** A national survey conducted by the National Highway Traffic Safety Administration on distracted driving attitudes and behaviors found that the majority of drivers (77%) report answering their phone while driving while 41% report making calls;
- Whereas,** Understanding that driving while using cell phones is risky behavior, please refrain from cell phone usage while driving;

**NOW Therefore,** be it resolved that I, Tom Murphy, by virtue of the authority vested in me by the City of Gillette, County of Campbell, and State of Wyoming, do hereby proclaim the month of June 2013, as:

### *NATIONAL SAFETY MONTH*

As Mayor, I call upon the citizens of Gillette to observe the importance of establishing and practicing safe driving habits on roadways. Remember, Safety is Everyone's Responsibility.

**ADOPTED** this 3rd day of June 2013.

(Attest)

---

Tom Murphy, Mayor

---

Karlene Abelseth, City Clerk



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

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**DATE:** 6/3/2013 7:00:00 PM

---

**SUBJECT:**

Recognition of Production Assistant Harder for the *2013 Hometown Media Award in the Entertainment and Arts - Access Center Professional Category* ~ Michele Janota, Pearls of the Prairie President.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**ATTACHMENTS:**

**Click to download**

No Attachments Available



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**DATE:** 6/3/2013 7:00:00 PM

---

**SUBJECT:**

LunneTunes.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**VIDEO**

Joe Lunne, Public Information Officer

**ATTACHMENTS:**

**Click to download**

No Attachments Available



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[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE: 6/3/2013 7:00:00 PM**

**SUBJECT:**

An Ordinance to Amend Section 14-33 (a) of the Gillette City Code Concerning Concealed Weapons other than Firearms.

**BACKGROUND:**

Ordinance First Reading 7/0

Ordinance Second Reading 6/1

An ordinance has been prepared to clarify language that has caused confusion in the enforcement of the concealed weapons regulations. The ordinance was last amended to align it with the Wyoming State Statutes which allow the carrying of a concealed firearm without a permit if the individual could qualify for a permit. The amended ordinance has been interpreted to imply that an individual who could qualify for a concealed firearms permit would be allowed to carry any concealed weapon. That conclusion was never intended, and is not consistent with Wyoming State Statutes or the enforcement history of this ordinance and leads to absurd results. This ordinance has been drafted to clarify the intent that only concealed firearms may be carried by individuals who could qualify for a State concealed firearm permit and that carrying other sorts of weapons would not be authorized.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for the Approval of an Ordinance to Amend Section 14-33 (a) of the Gillette City Code Concerning Concealed Weapons other than Firearms on Third and Final Reading.

**STAFF REFERENCE:**

Charlie Anderson, City Attorney

**ATTACHMENTS:**

Click to download

☐ [CONCEALED WEAPONS ORDINANCE](#)

ORDINANCE NO. \_\_

AN ORDINANCE TO AMEND SECTION 14-33 (a) OF THE GILLETTE CITY CODE CONCERNING CONCEALED WEAPONS OTHER THAN FIREARMS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE. Section 14-33 (a) of the Gillette City Code is amended to read as follows:

§14-33. Weapons--Carrying pistol, knife, etc., on person.

(a) It shall be unlawful for any person, except peace officers of the United States, of the state or county, city or town, to keep or bear upon the person any concealed knife with an overall length of more than eight inches, concealed pistol or revolver, blow gun, slingshot, or any concealed deadly weapon, in the city ~~unless t.~~ The person may possess a concealed firearm if the person possesses a permit under, or otherwise complies with the terms of W. S. § 6-8-104, or the person holds a valid permit from a state agency in another state authorizing him to carry a concealed firearm.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Tom Murphy, Mayor

( S E A L )  
ATTEST:

\_\_\_\_\_  
Karlene Abelseth, City Clerk  
Published:



**CITY OF GILLETTE**  
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**CITY OF GILLETTE**

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE: 6/3/2013 7:00:00 PM**

**SUBJECT:**

An Ordinance to Amend Portions of Section 11-10(C) (3) of the Gillette City Code to Extend the Snow Route on 6th Street to Gillette Avenue and to Enact Section 11-12 (h) of the Gillette City Code Concerning Parking on Driveways and Sidewalks.

**BACKGROUND:**

Ordinance First Reading 7/0

Ordinance Second Reading 7/0

An ordinance has been prepared to amend the snow route ordinance to include 6th street from 4-J Road to Gillette Avenue as one of the streets that will be subject to a an on-street parking prohibition in the case of snow emergencies. 6th street has become a more important route since the construction of the Burma overpass and the installation of a traffic signal at the intersection with 4-J Road. The current version of the snow route ordinance includes 6th street between Burma Road and 4-J Road.

In conjunction with the extension of the snow route on 6th street between Burma Road and 4-J Road, this ordinance will increase parking flexibility on driveways. This second section of the ordinance will permit people to park cars and trucks on short driveways even if doing so means they will overhang the adjoining sidewalk somewhat. Shorter existing driveways are more common in the older part of town including along 6th street and allowing parking to overhang sidewalks will provide increased off-street parking alternatives to aid in implementing additional snow parking restrictions in this neighborhood.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for the Approval of an Ordinance to Amend Portions of Section 11-10(C) (3) of the Gillette City Code to Extend the Snow Route on 6th Street to Gillette Avenue and to Enact Section 11-12 (h) of the Gillette City Code Concerning Parking on Driveways and Sidewalks on Third and Final Reading.

**STAFF REFERENCE:**

Charlie Anderson, City Attorney

**ATTACHMENTS:**

Click to download

☐ [6th street snow route ordinance](#)

ORDINANCE NO. \_\_

AN ORDINANCE TO AMEND PORTIONS OF SECTION 11-10(C) (3) OF THE GILLETTE CITY CODE TO EXTEND THE SNOW ROUTE ON 6<sup>TH</sup> STREET TO GILLETTE AVENUE AND TO ENACT SECTION 11-12 (h) OF THE GILLETTE CITY CODE CONCERNING PARKING ON DRIVEWAYS AND SIDEWALKS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE. Section 11-10(C) (3) of the Gillette City Code is amended to read as follows:

(3) Snow Routes Designated.

The following streets or portions of streets within the city are hereby designated as Snow Routes:

- 1) 6th Street from Burma Road to 4-J Road Gillette Avenue.
- 2) 4th Street from 4-J Road to Gurley Avenue.
- 3) Gurley Avenue from 12th Street to 4<sup>th</sup> Street.
- 4) 4-J Road from 2<sup>nd</sup> Street to 8<sup>th</sup> Street.
- 5) Brooks - 2nd Street to Warlow.
- 6) 9th - Butler Spaeth to U. S. 59.
- 7) Foothills Blvd. - U.S. 14-16 to Echeta Road.
- 8) 7th Street - U.S. 59 to 4-J Road (Ord. 3194, 12-18-01).

SECTION TWO. Section 11-12 (h) of the Gillette City Code is enacted to read as follows:

(h) A motor vehicle as defined in this section, which is registered and properly insured for operation on public streets or highways, and parked on an off-street driveway, may extend over the adjoining sidewalk if the motor vehicle is longer than the length of the driveway measured from the edge of the sidewalk furthest from the street, does not violate Wyoming Statute section 31-5-504 (a)(i)(B). The word 'motor vehicle' shall have the meaning provided in Wyoming Statutes Section 31-1-101 (a)(xv) but does not include a bus, motor home, school



bus .This section shall not apply to any trailer or other vehicle which is attached to a motor vehicle.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Tom Murphy, Mayor

( S E A L )  
ATTEST:

\_\_\_\_\_  
Karlene Abelseth, City Clerk  
Published:

DRAFT 2



CITY OF GILLETTE  
P.O. Box 3003  
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CITY OF GILLETTE

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**DATE:** 6/3/2013 7:00:00 PM

**SUBJECT:**

An Ordinance to Amend Section 16-3 of the Gillette City Code Concerning Enforcement of Section 17-21 GCC by Special Municipal Officers.

**BACKGROUND:**

Ordinance First Reading 4/3

Amendments are proposed to Section 16-3 of the Gillette City Code which lists specific municipal employees by position title who can issue municipal citations for violations of specified city ordinances. State Statutes were amended in 2007 to authorize Special Municipal Officers to issue citations for violations of municipal ordinances. The Special Municipal Officers are not authorized to arrest or to carry firearms. Section 16-3 was written to cover parking violations, animal control, building and zoning cases and nuisances. This particular ordinance has been drafted to authorize specific employees to issue citations for the recently amended Section 17-21 of the Gillette City Code that covers outside watering on Mondays and other forms of water wasting.

This amendment would authorize the Sustainability Coordinator, the Community Services Officers and the Code Compliance Inspectors to issue citations for this section. In addition this amendment updates the list of Position Titles to bring it up to date with the position titles that have changed since the ordinance was originally enacted in 2007. The Building Division Supervisor is now the Chief Building Official and the Community Development Director is now the Planning Manager. We would also recommend adding the Engineering and Development Services Director to enforce the Zoning Ordinance and the Deputy Building Official to enforce the Building codes in Chapter 5. The new language is highlighted in yellow and the replaced language is shown with strikethroughs.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for the Approval of an Ordinance to Amend Section 16-3 of the Gillette City Code Concerning Enforcement of Section 17-21 GCC by Special Municipal Officers on Second Reading.

**STAFF REFERENCE:**

Charlie Anderson, City Attorney

**ATTACHMENTS:**

Click to download

☐ [Ordinance to amend section 16-3](#)

☐ [City code section 17-21](#)

ORDINANCE NO. \_\_

AN ORDINANCE TO AMEND SECTION 16-3 OF THE GILLETTE CITY CODE  
CONCERNING ENFORCEMENT OF SECTION 17-21 GCC BY SPECIAL MUNICIPAL  
OFFICERS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE,  
WYOMING:

SECTION ONE. Section 16-3 of the Gillette City Code is amended to read as follows:

§16-3. Special Municipal Officers

A. Special Municipal Officers are appointed by the Governing Body of the City of Gillette to issue citations to individuals for the limited purposes of enforcing ordinances, resolutions and regulations in the areas of animal control, parking and municipal code enforcement. The appointment is subject to the conditions and limitations of Wyoming Statutes § 15-1-103(a)(l). Special Municipal Officers are not certified police officers, are not required to carry a firearm and do not have the power of arrest. They are municipal employees whose job descriptions and duties include the enforcement of municipal ordinances including parking control, animal control, nuisance abatement, contractor licensing, building code enforcement and zoning.

B. Upon a written request from the appropriate Department Head, approval by the City Administrator and completion of specific training directed by the City Administrator, designated individuals filling these positions shall have the authority to act as Special Municipal Officers. The following positions are appointed to enforce particular ordinances associated and listed with the title of each position.

Position Title	Authority
Animal Control Supervisor, Animal Control Officer, and Shelter Assistants	Animal Control Ordinances Chapter 4 of the Gillette City Code Parking Violations Chapter 11 of the Gillette City Co
<del>Building Division Supervisor</del> Chief Building Official and Deputy Building Official	Adopted Construction Codes and Contractor Licensing Chapter 5 of the Gillette City Code
Code Compliance Inspector	Nuisance Abatement Chapter 13 of the Gillette City Code Section 17-21 of the Gillette City Code Zoning Violations Zoning Ordinance
<del>Community Development Director</del> Engineering and Development Services Director Planning Manager	Zoning Violations Zoning Ordinance
Community Services Officer	Parking Violations Chapter 11 of the Gillette City Code Animal Control Ordinances Chapter 4 of the Gillette City Code Section 17-21 of the Gillette City Code
Sustainability Coordinator	Section 17-21 of the Gillette City Code

(C.O. 1948, § 24.; Ord. 3305, 1-20-2004 ; Ord. 3514, October 1, 2007)

PASSED, APPROVED AND ADOPTED this \_\_ day of \_\_\_\_\_, 2013.

( S E A L )  
ATTEST:

---

Tom Murphy, Mayor

---

Karlene Abelseth, City Clerk  
Published:

ORDINANCE NO. \_\_

AN ORDINANCE TO AMEND SECTION 17-21 OF THE GILLETTE CITY  
CODE CONCERNING WATER WASTING

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF  
GILLETTE, WYOMING:

SECTION ONE. Section 17-21 of the Gillette City Code is amended to read as  
follows:

§17-21. Property owner not to let water run to waste.

(a) It shall be unlawful for any person or organization to waste water as  
defined in this ordinance.

(b) The following actions constitute wasting water;

1. Irrigation, such as yard or property watering between June 1 and  
October 1, on any Monday.

2. Irrigation, such as yard or property watering with leaking or  
damaged irrigation components, including service lines or other plumbing fixtures  
after ten business days written notice to repair.

3. Irrigation, such as yard or property watering, which results in water  
to pool or flow or run across the ground or onto adjacent property, into any  
drainage way, such as gutters, streets, alleys or storm drains. or sewers.

(c) If the owner of a property that contains new sod or grass seed or his  
agent has applied for and received a permit and sign from the Water Division  
authorizing additional watering, that property may be irrigated at the greater  
frequency specified in the permit and provided that the sign provided is posted.

(d) Any person, persons, firm, co-partnership, corporation, company or  
association found violating any of the terms of this Ordinance upon conviction  
shall be fined as follows, and each day a violation continues shall be considered a  
separate offense:

First Offense: \$100.00

Second Offense: \$150.00

Third Offense: \$200.00  
Each Offence thereafter: \$250.00  
(C.O. 1948, § 117; Ord. No. 950, § 1, 7-21-78.)

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Tom Murphy, Mayor

( S E A L )  
ATTEST:

\_\_\_\_\_  
Karlene Abelseth, City Clerk  
Published:



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 6/3/2013 7:00:00 PM

---

**SUBJECT:**

Appointment of the Official Voting Delegate and Alternate Voting Delegate for the 2013 WAM Convention Business Meeting Held in Riverton, Wyoming, on Saturday, June 15, 2013.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**ATTACHMENTS:**

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☐ [WAM Voting Delegate 2013](#)



315 West 27<sup>th</sup> Street  
Cheyenne, WY 82001  
Phone (307) 632-0398  
FAX (307) 632-1942  
email: wam@wyomuni.org

## MEMORANDUM

TO: **All Mayors**

FROM: Ginger Newman, Director of Communications and Training

SUBJECT: **Voting Delegates for the 2013 WAM Convention**

DATE: March 29, 2013

We are requesting that your municipality's governing body appoint its **OFFICIAL VOTING DELEGATE** and **alternate** to WAM's Annual Convention Business Meeting, held Saturday, June 15, 2013 in Riverton. **Any** individual member of the association is entitled to speak during the annual business meeting. However when a vote is taken on any action the official voting delegate, or the alternate, is the **only one allowed to vote** for the city or town. Any elected or appointed official/staff may be designated by the city/town as its official voting delegate.

**Please complete the attached form and mail/fax it to WAM by Friday, May 24.** We appreciate your cooperation and prompt action on this matter to insure that each municipality is represented by a person who has been duly authorized by your governing body to take an active role in the business meeting.

If you find your official delegate is not able to attend the convention at the last moment, you may re-appoint someone else. In order for this change to be accepted we do need the change **in writing**. You may send/fax it to the WAM office by Friday, June 7 or your voting delegate may bring the written change/authorization to convention and submit it to the WAM registration desk **by Friday, June 14 before 12:00n.** After that time, changes will not be accepted.

Please contact us with any questions.

Ensure YOUR community has a VOICE and a VOTE at the annual business meeting!



**WYOMING ASSOCIATION OF MUNICIPALITIES  
2013 WAM ANNUAL CONVENTION  
OFFICIAL VOTING DELEGATE FORM**

The following person has been selected as the *Official Voting Delegate* for the 2013 WAM Convention Business Meeting in Riverton, Saturday, June 15, 2013.

**City/Town:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

*Alternate Delegate will be:* \_\_\_\_\_

*Title:* \_\_\_\_\_

Date Approved by the City/Town Council: \_\_\_\_\_

Attest: \_\_\_\_\_ (City/Town Clerk)

**PLEASE MAIL/FAX TO WAM NO LATER THAN MAY 24, 2013**

315 West 27 Street, Cheyenne, WY 82001

Phone (307) 632-0398, Fax (307) 632-1942 or

Email to Earla Checchi at: [checchi@wyomuni.org](mailto:checchi@wyomuni.org)



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 6/3/2013 7:00:00 PM

**SUBJECT:**

Public Hearing for the Transfer of Ownership of a Retail Liquor License from Pat's Liquors, Inc., to BGM Partners, LLC, d.b.a. Pat's Drive-Up Liquor, Located at 600 S. Douglas Hwy.

**BACKGROUND:**

BGM Partners, LLC is seeking to transfer the liquor license currently held by Pat's Liquor, Inc. The LLC Members are Michael Ryan, Burce Brown, and Gregory Dougherty.

The public hearing notice has been published four consecutive weeks beginning May 10 through May 31. The State Liquor Division, to my knowledge, has accepted the application and supporting documents required for the transfer of a retail liquor license. No protests have been received.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

Pamela L. Boger, Administrative Services Director  
Karlene Abelseth, City Clerk

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available



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[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 6/3/2013 7:00:00 PM

**SUBJECT:**

Council Consideration for the Transfer of Ownership of a Retail Liquor License from Pat's Liquors, Inc., to BGM Partners, LLC, d.b.a. Pat's Drive-Up Liquor, Located at 600 S. Douglas Hwy.

**BACKGROUND:**

BGM Partners, LLC is seeking to transfer the liquor license currently held by Pat's Liquor, Inc. The LLC Members are Michael Ryan, Burce Brown, and Gregory Dougherty.

The public hearing notice has been published four consecutive weeks beginning May 10 through May 31. The State Liquor Division, to my knowledge, has accepted the application and supporting documents required for the transfer of the retail liquor license. No protests have been received.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I Move for the Approval to Transfer the Ownership of a Retail Liquor License from Pat's Liquors, Inc., to BGM Partners, LLC d.b.a., Pat's Drive-Up Liquor, Located at 600 S. Douglas Hwy.

**STAFF REFERENCE:**

Pamela L. Boger, Administrative Services Director  
Karlene Abelseth, City Clerk

**ATTACHMENTS:**

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- ☐ [Application](#)
- ☐ [Lease Agreement](#)
- ☐ [Meeting Minutes of the Board of Directors](#)
- ☐ [Letter of Good Standing w/Bank](#)
- ☐ [Map of Location](#)



FOR NEW LICENSES AND TRANSFER  
**LICENSE AND/OR PERMIT APPLICATION**  
 FOR LIQUOR, COUNTY MALT BEVERAGE, LIMITED, WINERY OR MICROBREWERY

<u>To be completed by the City, Town or County Clerk:</u>			
Date Filed: <u>5 / 8 / 2013</u>		Formerly Held by: <u>Pat's Liquors, Inc.</u>	
Basic Fee: \$ _____ Add'l Dispensing Room Fee: \$ _____ Transfer Fee: \$ <u>100.-</u> Total License Fee Collected: \$ _____ Publishing Fee Collect: \$ <u>80.00</u>		Applicant: <u>BGM Partners, LLC</u> Trade Name (dba): <u>Pat's Drive-Up Liquor</u> Premise Address: <u>600 S Douglas Hwy</u> <div style="text-align: right; font-size: small;">Number &amp; Street</div>	
Required Attachments Received: Yes <input checked="" type="checkbox"/> Advertising Dates(4): <u>5/10, 5/17, 5/24, 5/31/2013</u> Hearing Date: <u>6 / 3 / 2013</u> Local Licensing Number: <u>13-21</u> For the license term: <u>6 / 3 / 2013</u> <div style="text-align: right; font-size: small;">Month Day Year</div> Through: <u>3 / 31 / 2014</u> <div style="text-align: right; font-size: small;">Month Day Year</div>		City: <u>Gillette</u> State: <u>WY</u> Zip: <u>82718</u> County: <u>Campbell</u> Mailing Address: <u>PO Box 878</u> <div style="text-align: right; font-size: small;">City State Zip</div> Business Telephone Number: <u>(307) 257-0137</u> Fax Number: <u>( ) NONE</u> E-Mail Address: <u>NONE</u>	
<b>A copy must be immediately forwarded to:</b> <b>State of Wyoming Liquor Division</b> <b>1520 E 5<sup>th</sup> Street</b> <b>Cheyenne WY 82002-0110</b>		<b>LICENSING AUTHORITY:</b> Begin publishing promptly. As W.S. 12-4-104(d) specifies: <b>NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.</b>	

FILING FOR	TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)	To Assist the Liquor Division with scheduling inspections:
<input type="checkbox"/> NEW <input type="checkbox"/> TRANSFER LOCATION <input checked="" type="checkbox"/> TRANSFER OWNERSHIP	<input checked="" type="checkbox"/> RETAIL LIQUOR LICENSE <div style="margin-left: 20px;"> <input type="checkbox"/> on-premise only  <input type="checkbox"/> off-premise only  <input checked="" type="checkbox"/> combination on/off premise         </div> <input type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE <input type="checkbox"/> COUNTY RETAIL or SPECIAL MALT BEVERAGE PERMIT <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB <input type="checkbox"/> MICROBREWERY <input type="checkbox"/> WINERY <input type="checkbox"/> BAR AND GRILL	<b>DO YOU OPERATE?</b> <input checked="" type="checkbox"/> FULL TIME (e.g. Jan through Dec) <input type="checkbox"/> SEASONAL/PART-TIME (specify months of operation) from _____ to _____ DAYS OF WEEK (e.g. Mon through Sat) _____ HOURS OF OPERATION (e.g. 10a - 2a) <u>6 am to 2 am - Monday - Saturday</u> <u>12:01pm to 10:00 pm - Sunday</u>
<b>FILING IN (CHOOSE ONLY ONE)</b> <input checked="" type="checkbox"/> CITY OF <u>Gillette</u> <input type="checkbox"/> COUNTY OF _____	<input type="checkbox"/> LOCATED WITHIN 5 MILES OF CITY (County License only)	
<b>FILING AS (CHOOSE ONLY ONE)</b> <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION <input type="checkbox"/> LTD PARTNERSHIP <input type="checkbox"/> ASSOCIATION <input type="checkbox"/> ORGANIZATION	<input checked="" type="checkbox"/> LLC <input type="checkbox"/> LLP	

1. Location of License:

(a) Give a description of the dispensing room and state where it is located in the building (e.g. 10x12 room in SE corner of 1st floor of building). If the building is not in existence, provide the location and an architect's drawing or suitable plans of the room and premises to be licensed: If **Winery** or **Microbrewery**, also list manufacturing facility. W.S. 12-4-102(a)(i): (Please submit a drawing of dispensing room)

25x50 Room Entire Building

(b) Do you have an additional dispensing room? ☐ YES ☒ NO If yes, provide description and location:

(c) Provide the legal description and the zoning of the site where the applicant will conduct business:

Lot 9, Block 3 of Lincoln Addition C-1

2. Do you W.S. 12-4-103 (a) (iii):

(1) **OWN** the building in which sales room is located?

☐ YES (own)

(2) **LEASE** the building in which sales room is located?

☒ YES (lease)

(A) **DATE** lease expires June 30, 2016 located on page 1 paragraph 2 of lease document.

(B) Provision for **SALE** of alcoholic or malt beverages located on page 1 paragraph 4 of lease.

**NOTE:** Attach a true copy of the lease to application. Lease **MUST** contain provision for **SALE OF ALCOHOLIC or MALT BEVERAGES** and be valid **THROUGH** the **TERM OF THE LICENSE** W.S. 12-4-103(a)(iii).

3. Have you already assigned, leased, transferred or do you intend to assign, lease, transfer, contract or in any other manner agree with any person or firm other than yourself as licensee to operate and assert control or partial control of the license and the licensed room to carry on the licensed liquor business? ☐ YES ☒ NO



4. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403
- (a) Hold any interest in the license applied for? ☐ YES ☒ NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business? ☐ YES ☒ NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☒ NO
- (d) If you answered **YES** to any of the above, explain fully and submit any documents in connection therewith: ☐ YES ☒ NO

NA

5. Does applicant have any interest or intent to acquire an interest in any other retail liquor license to be issued by this licensing authority? W.S. 12-4-103(b) ☐ YES ☒ NO  
If "YES", explain: \_\_\_\_\_
6. Is applicant a mayor, member of a city or town council, or member of the board of county commissioners within the jurisdiction of this licensing authority? W.S. 12-4-103(a)(i) ☐ YES ☒ NO
7. Is applicant employed by the State, City or Town, or County as a law enforcement officer, or hold office as a law enforcement officer through election? W.S. 12-4-103(a)(ii) ☐ YES ☒ NO

**RESTAURANT OR BAR AND GRILL LICENSE: Complete questions 8(a) and 8(b):**

8. (a) Have you submitted a valid food service permit upon application? W.S. 12-4-407(a) W.S. 12-4-413(a) ☐ YES ☐ NO
- (b) Was your dispensing room for alcoholic and/or malt beverages in existence and open for consumption purposes prior to February 1, 1979? W.S. 12-4-410(b) ☐ YES ☐ NO ☐ N/A

**RESORT LICENSE: Complete questions 9(a) through 9(c):**

9. (a) Is the actual valuation of the resort complex at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☐ YES ☐ NO
- (b) Does the resort complex include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☐ YES ☐ NO
- (c) Does the resort complex include motel or hotel accommodations with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☐ YES ☐ NO

**MICROBREWERY AND/OR WINERY LICENSE: Complete questions 10 through 11:**

10. Is premise to be co-existent with a retail, restaurant, resort or bar and grill liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☐ NO
- If "YES", please specify type: ☐ Microbrewery ☐ Winery ☐ Retail  
☐ Restaurant ☐ Resort ☐ Bar & Grill:
11. (a) Do you self distribute your products? ☐ YES ☐ NO
- (b) Do you distribute your products through an existing malt beverage wholesaler? ☐ YES ☐ NO

**ORGANIZATION AND/OR CLUB LICENSE: Complete questions 12 through 15 as applicable:**

12. **FRATERNAL CLUBS** W.S. 12-1-101(a)(iii)(B)
- (a) The name and address of the grand lodge or national organization is: \_\_\_\_\_
- (b) Does lodge or fraternal organization hold a charter from a national organization or national grand lodge? ☐ YES ☐ NO
- (c) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO
- (d) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO

**13. VETERANS CLUBS** W.S. 12-1-101(a)(iii)(A):

- (a) The name and address of the National Veterans organization is: \_\_\_\_\_
- (b) Has the Veteran's organization been chartered by the Congress of the United States for patriotic, fraternal or benevolent purposes? ☐ YES ☐ NO
- (c) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO



14. SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E):

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐YES ☐NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐YES ☐NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? ☐YES ☐NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? ☐YES ☐NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐YES ☐NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐YES ☐NO
- (g) Have you filed a true copy of your bylaws with the local licensing authority and the Wyoming Liquor Division? ☐YES ☐NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License?  
**(THE PETITION MUST BE ATTACHED TO APPLICATION)** ☐YES ☐NO
- (i) Have you filed with the licensing authority and the Wyoming Liquor Division a detailed statement of your activities during the preceding year which were undertaken or furthered in pursuit of the objectives of the club, along with an itemized statement expended for such activities? ☐YES ☐NO

15. GOLF CLUBS W.S. 12-1-101(a)(iii)(D):

- (a) Do you have more than fifty (50) bona fide members? ☐YES ☐NO
- (b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? ☐YES ☐NO

16. (a) **If applicant is an Individual or Partnership:** State the name, date of birth and residence of each applicant or partner, if the application if made by more than one individual or by a partnership.  
**If the application is for a Club:** State the name, date of birth and residence of each officer.

True and Correct Name	Date of Birth	DONOT LIST PO BOXES Residence Address No. & Street City, State & Zip	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

- (b) **If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership:** State the name, date of birth and residence of each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director.

True and Correct Name	Date of Birth	DONOT LIST PO BOXES Residence Address No. & Street City, State & Zip	Residence Phone Number	No. of Years in Corp or LLC	% of Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Michael A Ryan	7/21/49	1105 Big Horn Circle, Gillette, WY 82716	307 680-9155		33.34	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Bruce Brown	1/22/56	186 Hwy 24 Devils Tower, WY 82714	307 257-0137		33.33	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Gregory A Dougherty	9/8/58	2823 Castle Pines Drive Gillette, WY 82718	307 680-3000		33.33	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)



**OATH OR VERIFICATION**

(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING )

SS.

COUNTY OF CAMPBELL )

Before Me, Jim D. Engel a Notary Public authorized to administer oaths in and for  
Campbell County, State of Wyoming, personally appeared

Bruce Brown being first duly sworn by me upon his oath says that the facts alleged in the foregoing instrument are true.

(Seal)



Bruce Brown  
Bruce Brown

My Commission expires: November 22, 2015

Witness my hand and official seal:

Jim D. Engel  
Notary Public

Dated: 5/8/13

**REQUIRED ATTACHMENTS:**

- (a) Attach any lease agreements W.S. 12-4-103 (a) (iii).
- (b) If the building is not in existence, an architect's drawing or suitable plans of the room and the premises to be licensed must be attached W.S. 12-4-102 (a) (i).
- (c) A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102 (a) (v).
- (d) Restaurant or Bar & Grill Liquor License applicants must include a copy of the CURRENT food service permit W.S. 12-4-407 (a) or 12-4-413 (a).
- (e) Include a drawing of the dispensing room W.S. 12-5-201 (a).
- (f) Check or bank draft as payment for the application and publishing the notice of application (Direct billing is permissible for publication fees) W.S. 12-4-101-4 (a).
- (g) If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601 (b).

**ADVERTISING REQUIREMENTS W.S. 12-4-104(a):**

When an application for a license, permit, renewal or any transfer of location or ownership thereof has been filed with a licensing authority, the clerk shall promptly prepare a notice of application, place the notice conspicuously upon the premises shown by the application as the proposed place of sale and public the notice in a newspaper of local circulation once a week for four (4) consecutive weeks. The notice shall state that a named applicant has applied for a license, permit, renewal or transfer thereof, and that protests against the issuance, renewal, or transfer of the license or permit will be heard at a designated meeting of the licensing authority.

FOR LIQUOR DIVISION USE ONLY		
Reviewer	Initials	Date
Agent:		
Chief:		
Acct.:		

## COMMERCIAL LEASE

THIS AGREEMENT is made by and between BGM Investments, LLC of Gillette, Wyoming, ("Lessor"), and BGM Partners, LLC of Gillette, Wyoming, ("Lessee").

WITNESSETH:

For and in consideration of the mutual covenants and agreements contained herein, the parties do hereby agree as follows:

1. Description of Property. Lessor does hereby agree to lease to the Lessee upon the terms and conditions stated herein the following real property, together with all improvements thereon:

600 South Douglas Highway  
Gillette, Wyoming 82716

and

603 South Miller Avenue  
Gillette, Wyoming 82716

2. Term of Lease. The term of this lease shall be for 3 (three) years commencing on the 1<sup>st</sup> day of July, 2013, and shall remain in force and effect to and including the 30<sup>th</sup> day of June, 2016, unless terminated or extended according to the provisions of this agreement.

3. Rent. Lessee agrees to pay as total rental for the premises the amount of \$30,000.00 per year. Lessee shall pay Lessor that amount in installments of \$2,500.00 per month. The first payment shall be due on July 1, 2013, which installment shall be pro-rated for that month, and the remaining payments shall be due and payable on or before the 1<sup>st</sup> (first) day of each succeeding month for the term of this lease.



4. Sale and Storage of Liquor. Lessee may sell or store alcoholic beverages (liquor) on the Premises provided that Lessee complies at all times with any applicable Federal, State or local liquor regulations. Lessee's violation of any Federal, State or local liquor regulations may be deemed a breach of this Agreement and, in such event, Lessor shall have all remedies upon default as provided in Section Eleven of this Agreement.

5. Use of the Premises. Lessee shall use the premise for its lawful business purposes as a liquor and lounge facility. Lessee agrees to comply with all laws, ordinances, rules, and regulations of any governmental authority which are applicable to the conduct of Lessee's business.

6. Alterations and Improvements. Lessee shall not, without the prior written consent of the Lessor, make any alterations, additions, or improvements to the premises.

7. Repairs. Any damage caused directly by Lessee not arising through normal wear and tear shall be the sole responsibility of the Lessee, and upon notice, Lessee, shall immediately repair the same. Lessor and Lessee agree that the leased premises are in a good and tenantable condition at the time of the execution of this agreement.

8. Condemnation. If the leased premises or any portion thereof as will make the leased premises unsuitable for the purposes of the lessee is condemned or taken under right of eminent domain by any legally constituted authority, then in either of such events, this lease shall cease on the date when possession is taken by the condemnor and rent shall be due to the Lessor until said date.

Such termination shall be without prejudice to the rights of either Lessor or Lessee to recover compensation from the condemning authority for any loss or damage caused

by the condemnation. Lessor nor Lessee shall have any rights in or to any award made to the other by the condemning authority.

9. Insurance and Indemnification. Lessee shall indemnify Lessor and save it harmless from any and all claims, actions, damages, liability, and expense in connection with the loss of life, personal injury, and/or damage to property occurring in or about, or arising from or out of the premises, or occasioned wholly or in part by any act or omission of Lessee, its agents, contractors, customers, or employees. Lessee shall keep in force, at its own expense, a commercial general public liability insurance policy with combined single limit for bodily injury and property damage of not less than \$1,000,000.00, and naming as insured both Lessor and Lessee and containing an express waiver of any subrogation against Lessor. A copy of such policy shall be delivered within ninety (90) days of the signing of this agreement to Lessor and shall be kept in full force and effect during the term of this lease.

10. Personal Property and Risk of Lessee. Personal property on the premises shall be at the risk of Lessee. Lessor shall not be liable for any damage to any personal property at any time in the premises not due to its negligence which may be caused by fire, steam electricity, sewage, gas or odors, or from water, rain, or snow which may leak into, issue, or flow from any part of the premises or from pipes or plumbing works of the same, or from any other place.

11. Default. Any of the following events shall constitute a default of this lease:

a. The Lessees failure to pay any rent to Lessor when the same is due and payable under the terms of this lease.

b. Lessee's failure to perform any other duty or obligations imposed upon it by this lease, and such default shall continue for a period of ten (10) days after written notice thereof has been given by Lessor.

c. The filing of a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act or the making of an assignment for the benefit of creditors by Lessee.

d. The sale of the interest of Lessee in the premises under execution or other legal process.

In the event of any such default of Lessee, Lessor may at any time thereafter, with or without notice or demand, and without limiting Lessor in the exercise of any other right or remedy which Lessor may have by reason of such default, whether created by statute or case law, and without terminating this lease, re-enter the premises and take possession of the same, and all equipment and fixtures therein, and at any time re-let the premises or any part thereof for the account of Lessee, for such terms and upon such conditions and at such rental as Lessor may deem proper. In such event, Lessor may receive and collect rent from such re-letting and apply it against any amount due from Lessor hereunder, including, without limitation, such expenses as Lessor may have incurred in recovering possession of the premises, placing the same in good order and condition, and all other expenses, commissions, and charges, including attorney's fees, which Lessor may have paid or incurred in connection with said repossession and re-letting. Lessor may execute any lease made pursuant hereto in Lessor's name or in the name of Lessee, as Lessor may see fit, and Lessee shall have no right to any rent collected thereunder. Whether or not the premises are re-let, Lessee shall pay Lessor all amounts required to be paid by Lessee to the date of Lessor's re-entry, and, thereafter, Lessee shall pay Lessor, until the end of the term



hereof, the amount of all rent and other charges required to be paid by Lessee hereunder, less the proceeds of such re-letting during the term hereof, if any, after payment of Lessor's expenses as provided above. Such payment by Lessee shall be done at such times as are provided elsewhere in this lease, and Lessor need not wait until the termination of this lease to recover them by legal action or otherwise.

Lessor shall not, by any re-entry or other act, be deemed to have terminated this lease or the liability of Lessee for the total rent reserved hereunder unless Lessor shall give Lessee written notice of Lessor's election to terminate this lease.

Lessor shall have the right to cancel and terminate this lease upon default by giving written notice to Lessee, and upon such termination, Lessor shall have the right to re-enter the premises and take possession of the same and all equipment and fixtures therein. In such event, Lessor shall thereupon be entitled to recover from Lessee the worth, at the time of such termination, of the excess, if any, of the rent and other charges required to be paid by Lessee hereunder for the balance of the term hereof (if the lease had not been so terminate), or the then reasonable rental value of the premises for the same period.

Lessor shall not be deemed in default in the performance of any obligation required to be performed by it hereunder unless and until it has failed to perform such obligations within thirty (30) days after written notice by Lessee to Lessor, specifying wherein Lessor has failed to perform such obligations; that if the nature of the Lessor's obligation is such that more than thirty (30) days are required for its performance, then Lessor shall not be deemed to be in default if it shall commence such performance within such 30-day period.

12. Lien on Personal Property and Abandoned Property. All goods, chattels, fixtures, and other personal property belonging to Lessee which are in or are put into the premises during said term shall at all times be bound with a lien in favor of Lessor and shall be chargeable for all rent hereunder and the fulfillment of all other covenants and agreements herein.

Should Lessee vacate or abandon the premises and leave any goods or chattels in, upon, or about the premises for a period of more than ten (10) days after such vacation or abandonment or after termination of this lease in any manner whatsoever, then Lessor shall have the right to sell, after ten (10) days written notice to Lessee, all or any part of the property at public or private sale and apply the proceeds of such sale first to the payment of all costs and expenses of conducting the same and caring for or storing the goods and chattels and, second, to apply to the balance, if any, of any indebtedness due from Lessee to Lessor.

13. Assignment, Mortgage, or Sublease. Lessee shall not assign, mortgage, pledge, or encumber this lease or sublet the premises in whole or in part or permit the premises to be used or occupied by others without the prior consent in writing of Lessor.

14. Lessor's Reserved Rights. Lessor reserves the right to:

- a. Inspect the premises during normal business hours.
- b. Make repairs and improvements, structural or otherwise, in or to the premises as Lessor deems desirable or necessary, so long as said improvements do not interfere with the operation of the conduct of business by the Lessee.

15. Utilities. Lessee shall be responsible for all charges for gas, electricity, light, heat, power, and telephone or other communication service used, rendered, or supplied upon or

in connection with the leased premises and shall indemnify the Lessor against any liability or damages on such account.

16. Notice. Any notice or demand required by the provisions of this lease to be given to either of the parties shall be deemed to have been given adequately if sent by United States certified or registered mail to the following addresses:

LESSOR: BGM Investments, LLC  
P.O. Box 878  
Gillette, WY 82717-0878

LESSEE: BGM Partners, LLC  
P.O. Box 878  
Gillette, WY 82717-0878

17. Holding Over/Extension. In the event Lessee fails to deliver possession of the premises by the last day of the initial term or any extension thereof, this lease shall be extended on a month-to-month basis and all terms and conditions as are in effect during the initial term of the lease or the last extension, if the lease has been extended, shall remain in full force and effect. During any such hold over period the lease can be terminated by thirty (30) days written notice to either party.

18. Miscellaneous.

a. This agreement shall be binding on and shall inure to the benefit of the parties hereto, their heirs, executors, and assigns.

b. Time is of the essence in all provisions of this lease.

c. The failure of Lessor to insist upon strict performance of any of the covenants, agreements, or obligations of this lease shall not be deemed a waiver of any subsequent breach or default of any of the covenants, agreements, or obligations of this lease.



d. In the event it becomes necessary for either of the parties to this agreement to file suit for the enforcement of any of the terms herein, the successful party shall be entitled to collect from the other party all attorney's fees and costs.

e. Any amendments or changes in this lease shall be in writing and shall be signed by both Lessee and Lessor.

f. BGM Investments, LLC acknowledges the law firm of Stevens, Edwards, Hallock, Carpenter and Phillips, P.C. prepared this Commercial Lease, and BGM Partners, LLC should consult its own legal counsel if BGM Partners, LLC has questions regarding the effect, validity, or legality of this transaction.

g. This agreement shall constitute the entire agreement between the parties and prior understanding or representation of any kind preceding the date of this agreement shall not be binding upon either party except to the extent incorporated in this agreement.

EXECUTED this 8<sup>th</sup> day of May, 2013.

LESSOR:  
BGM Investments, LLC

  
\_\_\_\_\_  
Bruce Brown, Managing Member

LESSEE:  
BGM Partners, LLC

  
\_\_\_\_\_  
Bruce Brown, Managing Member

**MINUTES OF THE SEPCIAL MEETING OF THE  
BOARD OF DIRECTORS AND SHAREHOLDERS OF  
PAT'S LIQUOR'S, INC.**

A Special Meeting of the Board of Directors and Shareholders of Pat's Liquor's, Inc., a Wyoming Corporation, was held at the office of the corporation in Gillette, Wyoming on the 6<sup>th</sup> day of May, 2013, at the hour of 8:30 o'clock a.m.

Those present were Timothy L. Thomas, President of Pat's Liquor's, Inc.

Timothy L Thomas called the meeting to order.

Those purposed of the special meeting was as follows:

- A. To discuss and approve the sale and transfer of the liquor license #13-21 held by Pat's Liquor's, Inc. to BGM Partners, LLC &/or assigns.

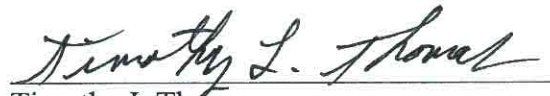
Upon motion duly made,

**RESOLVED** that the President shall execute any and all documents relating to said transfer of liquor license commonly known as:

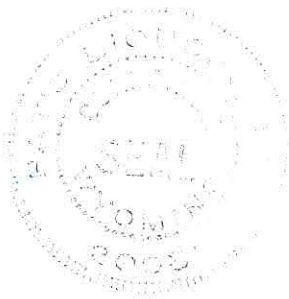
City of Gillette Liquor License – 13-21

There being no further business to come before the meeting and upon motion duly made, the same was adjourned.

DATED this 6<sup>th</sup> day of May, 2013.

 , pres.  
Timothy L Thomas,  
President of Pat's Liquor's, Inc.

( S E A L )







[www.fnbgillette.com](http://www.fnbgillette.com)

P.O. Box 3002 • 319 South Gillette Avenue • Gillette, WY 82717 • (307) 686-3300 • Fax: (307) 686-3390 • Downtown Branch  
P.O. Box 3002 • 520 Running W Drive • Gillette, WY 82717 • (307) 686-3300 • Fax: (307) 685-7071 • RC Ranch Branch  
P.O. Box 3002 • 2400 South Douglas Highway • Gillette, WY 82717 • (307) 686-3300 • Fax: (307) 685-7001 • Highway 59 Branch

May 8, 2013

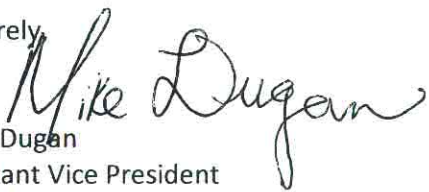
City of Gillette  
Clerk's Office  
Gillette, WY 82716

RE: BGM Partners, LLC

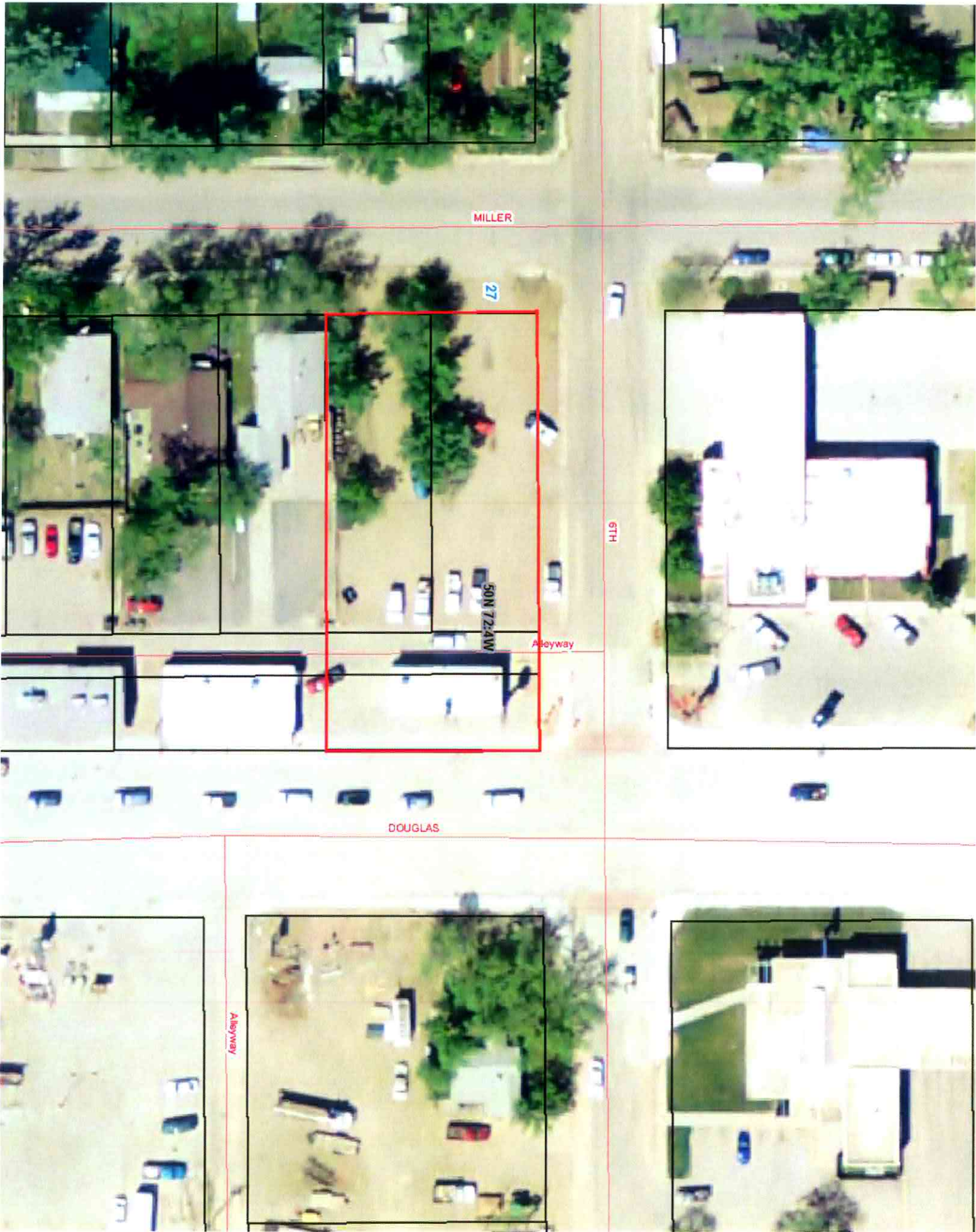
Members of BGM Partners, LLC have accounts with First National Bank of Gillette and they are in good standing with the bank.

Should you have questions please contact me at 686-3320.

Sincerely,

  
Mike Dugan  
Assistant Vice President

MTD/lb





**CITY OF GILLETTE**  
**P.O. Box 3003**  
**201 E. 5th Street**  
**Phone (307)686-5200**  
**CITY OF GILLETTE**

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE: 6/3/2013 7:00:00 PM**

**SUBJECT:**

A Public Hearing for the Zoning Map Amendment for Tracts 1-3, of the Proposed Cedar Rim Estates Subdivision with Tract 1 to be Zoned C-1, General Commercial District, Tract 2 to be Zoned R-3, Single and Multiple Family Residential District, Tract 3 to be Zoned A, Agricultural Zoning District, and the Beaver Drive Right-of-Way to be Zoned to the Centerline and Correspond with the Adjacent Zoning Districts, as Shown on the Attached Exhibit 'A' and Exhibit 'B' Maps, Subject to all Planning Requirements.

**BACKGROUND:**

The owners are seeking approval of a Zoning Map Amendment in order to re-zone a portion of property which was divided by the City's right-of-way acquisition for Beaver Drive. The property is located near the intersection of Beaver Drive and Burma Avenue. The land was annexed in 2011 and zoned at the same time based on the proposed alignment of Beaver Drive. The actual placement of Beaver Drive was different than expected, which will end up creating split zoning on the proposed tracts of land. This re-zoning request aims to create zoning district designations that will correspond with the tracts of land proposed for the Cedar Rim Estates Subdivision plat. The attached Exhibit 'B' Map shows the split zoning districts on the proposed tracts of land. Tract 1 is proposed as C-1, General Commercial District, Tract 2 as R-3, Single and Multiple Family Residential District, and Tract 3 as A, Agricultural District. The Beaver Drive right-of-way will be zoned to the centerline and correspond with the adjacent zoning districts.

The Cedar Rim Estates plat will be forwarded to the City Council after the zoning is completed. The City has not received any information on future plans for development of the property at this time. Tract 3 is proposed as an Agricultural District as the owner would like to have the flexibility to re-zone the property in the future as no development is planned in the near future.

The area is largely a mix of vacant land combined with existing residential development to the south and east and some industrial uses to the north. The adopted City of Gillette Comprehensive Plan shows the future land use as Mixed Use 1 which includes mixed density residential, office, and commercial and also low density residential. The re-zoning request meets the general intent of the City's Comprehensive Plan.

An amendment to the Zoning Map shall not take place unless at least one (1) of two (2) criteria exists as set forth in Section 12 of the City of Gillette Zoning Ordinance.

- a. The zoning map may be amended when there is a need to correct an obvious error. In this case there is no obvious error in the zoning designation.
- b. The zoning map may be amended to recognize changing conditions within the City. This request does recognize changing conditions as the new Beaver Drive extension split the property and will create split zoning on the proposed tracts of land.

Section 12 of the City of Gillette Zoning Ordinance also provides for a minimum size land area of four (4) acres for a General Commercial Zoning District, three (3) acres for R-3, Single and Multiple Family Residential District, and 20 acres for a A, Agricultural District. The Zoning Ordinance allows the property to connect to other similar zones in both the City and the County to meet the size requirements. This request meets the minimum size requirements for both Districts.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**MAP**

Dustin Hamilton, P.E., Director of Engineering and Development Services

**ATTACHMENTS:**

**Click to download**

No Attachments Available





**CITY OF GILLETTE**  
**P.O. Box 3003**  
**201 E. 5th Street**  
**Phone (307)686-5200**  
**CITY OF GILLETTE**

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE: 6/3/2013 7:00:00 PM**

**SUBJECT:**

An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Property Generally Located at 1881 South Burma Avenue and Legally Described as Tracts 1-3 of the Proposed Cedar Rim Estates Subdivision, with Tract 1 to be Zoned C-1, General Commercial District, Tract 2 to be Zoned R-3, Single and Multiple Family Residential District, Tract 3 to be Zoned A, Agricultural Zoning District, and the Beaver Drive Right-of-Way to be Zoned to the Centerline and Correspond with the Adjacent Zoning Districts, as Shown on the Attached Exhibit 'A' and Exhibit 'B' Maps, Subject to all Planning Requirements.

**BACKGROUND:**

The owners are seeking approval of a Zoning Map Amendment in order to re-zone a portion of property which was divided by the City's right-of-way acquisition for Beaver Drive. The property is located near the intersection of Beaver Drive and Burma Avenue. The land was annexed in 2011 and zoned at the same time based on the proposed alignment of Beaver Drive. The actual placement of Beaver Drive was different than expected, which will end up creating split zoning on the proposed tracts of land. This re-zoning request aims to create zoning district designations that will correspond with the tracts of land proposed for the Cedar Rim Estates Subdivision plat. The attached Exhibit 'B' Map shows the split zoning districts on the proposed tracts of land. Tract 1 is proposed as C-1, General Commercial District, Tract 2 as R-3, Single and Multiple Family Residential District, and Tract 3 as A, Agricultural District. The Beaver Drive right-of-way will be zoned to the centerline and correspond with the adjacent zoning districts.

The Cedar Rim Estates plat will be forwarded to the City Council after the zoning is completed. The City has not received any information on future plans for development of the property at this time. Tract 3 is proposed as an Agricultural District as the owner would like to have the flexibility to re-zone the property in the future as no development is planned in the near future.

The area is largely a mix of vacant land combined with existing residential development to the south and east and some industrial uses to the north. The adopted City of Gillette Comprehensive Plan shows the future land use as Mixed Use 1 which includes mixed density residential, office, and commercial and also low density residential. The re-zoning request meets the general intent of the City's Comprehensive Plan. An amendment to the Zoning Map shall not take place unless at least one (1) of two (2) criteria exists as set forth in Section 12 of the City of Gillette Zoning Ordinance.

- a. The zoning map may be amended when there is a need to correct an obvious error. In this case there is no obvious error in the zoning designation.
- b. The zoning map may be amended to recognize changing conditions within the City. This request does recognize changing conditions as the new Beaver Drive extension split the property and will create split zoning on the proposed tracts of land.

Section 12 of the City of Gillette Zoning Ordinance also provides for a minimum size land area of four (4) acres for a General Commercial Zoning District, three (3) acres for R-3, Single and Multiple Family Residential District, and 20 acres for a A, Agricultural District. The Zoning Ordinance allows the property to connect to other similar zones in both the City and the County to meet the size requirements. This request meets the minimum size requirements for both Districts.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for Approval of an Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Property Generally Located at 1881 South Burma Avenue and Legally Described as Tracts 1-3 of the Proposed Cedar Rim Estates Subdivision, with Tract 1 to be Zoned C-1, General Commercial District, Tract 2 to be Zoned R-3, Single and Multiple Family Residential District, Tract 3 to be Zoned A, Agricultural Zoning District, and the Beaver Drive Right-of-Way to be Zoned to the Centerline and Correspond with the Adjacent Zoning Districts, as Shown on the Attached Exhibit 'A' and Exhibit 'B' Maps, Subject to all Planning Requirements.

**STAFF REFERENCE:**

Dustin Hamilton, P.E., Director of Engineering and Development Services

**ATTACHMENTS:**

Click to download

- ☐ [Planning Commission Minutes](#)
- ☐ [Vicinity and Aerial Map](#)
- ☐ [Exhibit A Map](#)
- ☐ [Exhibit B Map](#)
- ☐ [Case Sheet](#)
- ☐ [Ordinance](#)

# CITY OF GILLETTE PLANNING COMMISSION

## MINUTES OF THE REGULAR MEETING

City Council Chambers, City Hall  
May 21, 2013 – 7:00 p.m.

### PRESENT

*Commission Members Present:* Clark Sanders, Lee Wittler, Damon Hart, Val Elliott, Jennifer Thomas, Billy Montgomery, and Dallas Streets.

*Staff Present:* Dustin Hamilton, Director of Engineering & Development Services, Michael Surface, Senior Planner, Staci Beecher, Planner, and Tracy Olson, Administrative Assistant.

### CALL TO ORDER

Chairman Sanders called the meeting to order at 7:00 p.m.

### APPROVAL OF THE MINUTES

A motion was made by Mr. Hart, seconded by Mr. Wittler to approve the Minutes of the City Planning Commission Meeting on May 7, 2013. The motion to approve the Minutes carried 7/0.

### 13.010Z – ZONING MAP AMENDMENT – Tracts 1-3 of the Proposed Cedar Rim Estates Subdivision and Beaver Drive OLD BUSINESS

Mr. Wittler made a motion to approve said case. Ms. Thomas seconded the motion. Ms. Beecher presented the case and stated there were no public comments regarding this case.

There being no questions or comments, a vote was taken on the motion. Motion carried 7/0.

None

### NEW BUSINESS

Ms. Beecher stated there would be one (1) case at the next Planning Commission Meeting being held on Tuesday, June 4, 2013.

### ADJOURNMENT

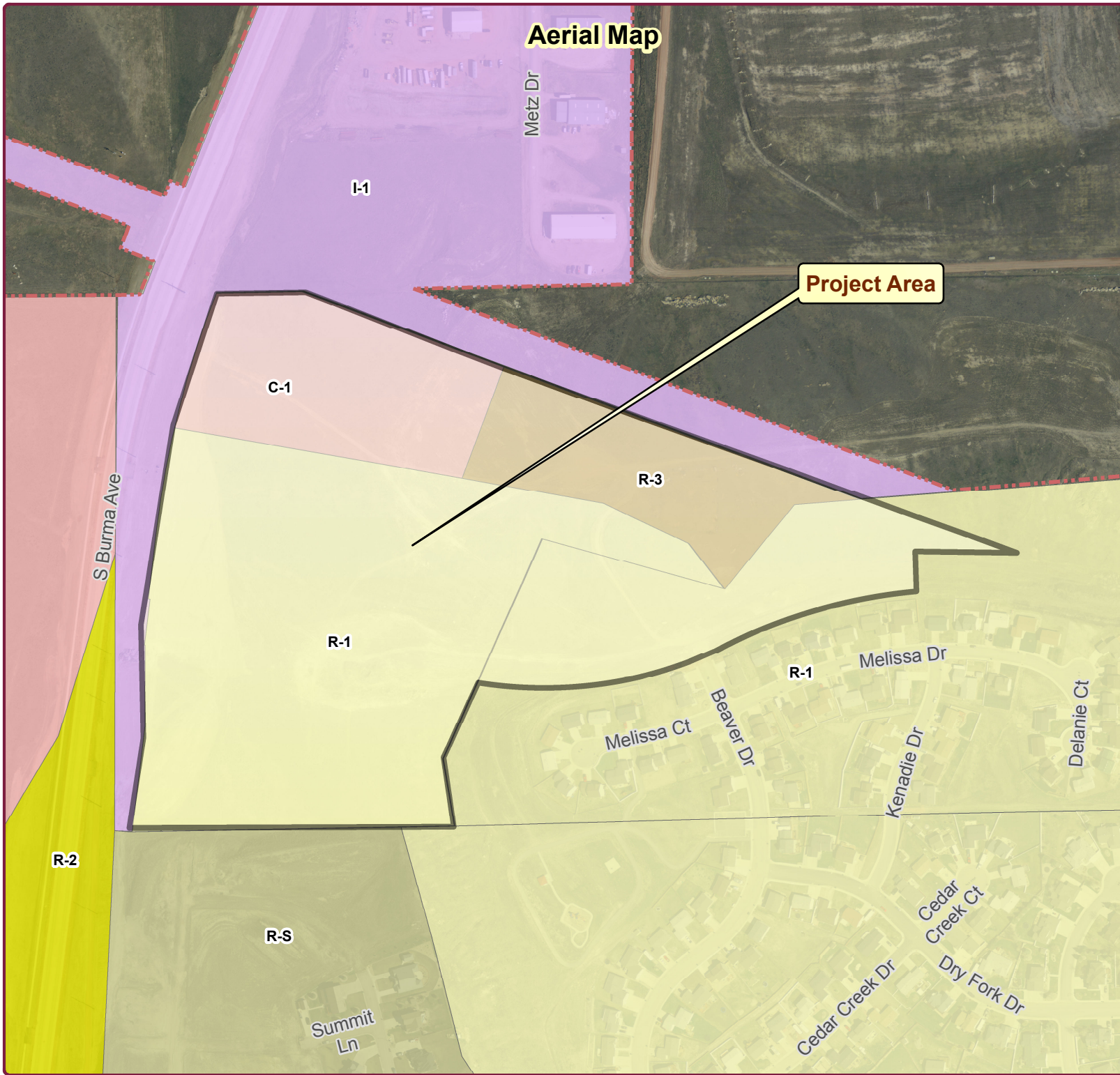
There being no further business, the meeting adjourned at 7:11 p.m.

Minutes prepared by

---

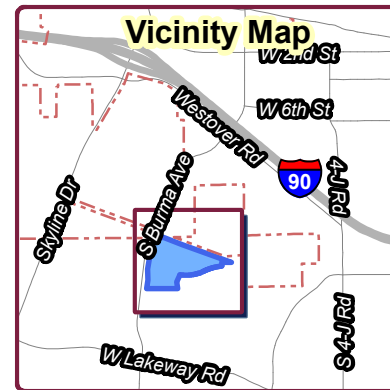
Tracy Olson  
Planning Administrative Assistant

Pcm052113minutes



## CITY OF GILLETTE

GIS Division  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov



- Projects
- City Limits

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



Y:\GIS Work\EDS\Planning\PlanningCommissionMaps\13.010Z



13.010Z - Zoning Map Amendment  
Cedar Rim Estates

May 21, 2013

Productivity Service With P.R.I.D.E. Enthusiasm  
Responsibility Integrity Dedication



DECLARATION VACATING PREVIOUS PLATTING  
THIS PLAT IS THE RESUBDIVISION OF SAGE VALLEY ESTATES, PHASE VI AS RECORDED IN BOOK 8 OF PLATS, PAGE 130, OF THE RECORDS OF CAMPBELL COUNTY. ALL EARLIER PLAT OR PORTIONS THEREOF, ENCOMPASSED BY THE BOUNDARIES OF THIS PLAT ARE HEREBY VACATED.

## SURVEYOR'S CERTIFICATE

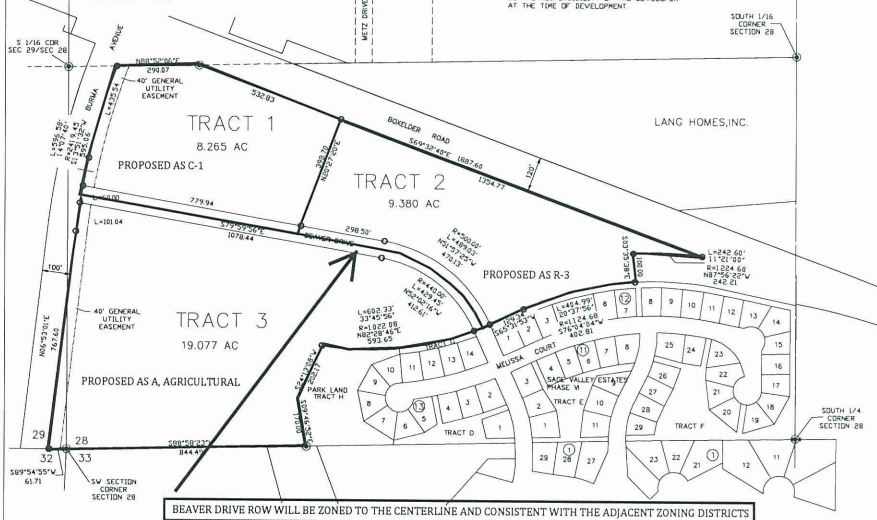
I, Richard T. Boyle, do hereby certify that I am a registered land surveyor, licensed under the laws of the State of Wyoming, that this plat is a true, correct, and complete plat of CEDAR RIM ESTATES, as laid out, platted, dedicated and shown hereon, that such plat was made from an accurate survey of said property by me and under my supervision and correctly shows the location and dimensions of the lots, easements, and streets of said subdivision as the same are shown on the ground in compliance with City of Gillette regulations governing the subdivision of the land.

## LEGEND

- FOUND CORNER
- SET 24" LONG 5/8" REBAR WITH ALUMINUM SURVEY CAP MARKED "RLS 2333"

SUMMARY  
TOTAL TRACTS: 3  
R.O.W. AREA: 2144 AC  
TOTAL AREA: 38867 AC  
ZONING: C-1, R-3, R-1, I-1

SCALE 1" = 200'



## APPROVALS

Data on this plat reviewed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ A.D., by the City Engineer of Gillette, Wyoming

City Engineer \_\_\_\_\_

This plat approved by the City of Gillette Planning Commission this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ A.D.

Chairman \_\_\_\_\_ Secretary \_\_\_\_\_

Approved by the City Council of the City of Gillette, Wyoming this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ A.D.

Mayor \_\_\_\_\_ City Clerk \_\_\_\_\_

STATE OF WYOMING )  
COUNTY OF CAMPBELL ) SS

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_, by Tom Murphy as Mayor for the City of Gillette, as a free and voluntary act and deed.

Witness my hand and official seal.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

# FINAL PLAT CEDAR RIM ESTATES

A RESUBDIVISION OF THE  
S1/2 SW1/4 OF SECTION 28 &  
SE1/4 SE1/4 OF SECTION 29,  
T50N, R72W OF THE SIXTH P.M.,  
CITY OF GILLETTE, WYOMING

## DEDICATION

Know all men by these presents that the undersigned LANG HOMES, INC. and the CITY OF GILLETTE, being the owners, proprietors, or parties of interest in the land shown on this plat, do hereby certify.

The above and foregoing CEDAR RIM ESTATES being more particularly described as follows:

SEE LAND DESCRIPTION

Said tract of land contains 38867 acres, more or less, subject to all rights, restrictions and/or easements of right and record, and as appears on this plat, is made with the free consent, and in accordance with the desires of the undersigned owners and proprietors, and that this is a correct plat of the area as it is divided in lots, blocks, streets and easements, and

That the undersigned owners and proprietors of the land shown and described on this plat do hereby dedicate to the City of Gillette for perpetual public use all streets, alleys, easements and other lands within the boundary lines of the plat as indicated and not already otherwise dedicated for public use. Utility easements as designated on this plat are hereby dedicated to the City of Gillette for perpetual public use for installing, repairing, replacing and maintaining water lines, sewers, gas lines, electrical lines, telephone lines, cable TV lines and the forms and types of public utilities now or hereafter generally utilized by the public.

All rights under and by virtue of the homestead exemption laws of the State of Wyoming are hereby waived and released.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_ by:

Doner: LANG HOME, INC.

Tom J. Lang \_\_\_\_\_ CITY OF GILLETTE, WYOMING  
Manager: LANG HOMES, INC.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_ by:

Doner: CITY OF GILLETTE, WYOMING

Mayor \_\_\_\_\_ City Clerk \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS

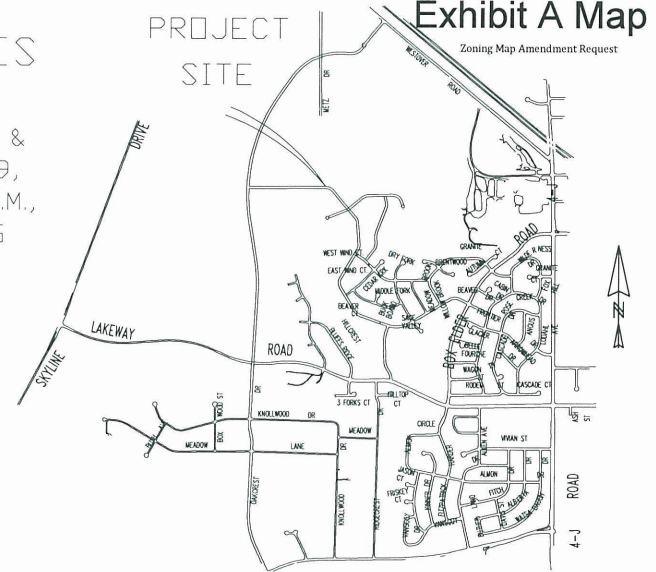
The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_, by Tom Lang as manager for LANG HOMES, INC. as a free and voluntary act and deed.

Witness my hand and official seal.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

## PROJECT SITE



## VICINITY MAP

N.T.S.

## LAND DESCRIPTION

A tract of land being part of the S1/2 SW1/4 of Section 28 and the SE1/4 SE1/4 of Section 29, Township 50 North, Range 72 West of the Sixth P.M., Campbell County, Wyoming and a portion of Sage Valley Estates VI and VII, Gillette, Wyoming. Said tract of land being described more particularly as follows:

Beginning at the Southwest corner of said Section 28;  
thence S89°54'55"W along the South line of said Section 29 a distance of 6171 feet to a point on the east right-of-way of Burns Road;  
thence N06°53'01"E a distance of 767.60 feet;  
thence Northerly along a curve to the right through a central angle of 140°14'00" with a radius of 241945 feet an arc distance of 596.58 feet with a chord that bears N17°51'32"E a chord distance of 595.06 feet to the North line of the said S1/2 SW1/4 of Section 28;  
thence N88°52'06"E along the said North line of the S1/2 SW1/4 of Section 28 a distance of 29007 feet to the south right-of-way of Boxelder Road;  
thence S69°32'40"E along the said south right-of-way of Boxelder Road a distance of 1887.60 feet;  
thence Southwesterly along a curve to the left through a central angle of 112°18'00" with a radius of 122468 feet an arc distance of 242.60 feet with a chord that bears N87°56'22"W a chord distance of 242.21 feet;  
thence S83°35'38"E a distance of 1000 feet to the North line of Sage Valley Estates, Phase VI;  
thence Southwesterly along the said North line of Sage Valley Estates, Phase VI along a curve to the left through a central angle of 20°37'56" with a radius of 112468 feet an arc distance of 404.99 feet with a chord that bears S76°54'04"W a chord distance of 402.81 feet;  
thence S65°31'53"W along the said North line of Sage Valley Estates, Phase VI a distance of 129.34 feet;  
thence Southwesterly along the said North line of Sage Valley Estates, Phase VI along a curve to the right through a central angle of 33°45'56" with a radius of 102208 feet an arc distance of 602.33 feet with a chord that bears S82°28'46"W a chord distance of 593.63 feet to the Northwest corner of said Sage Valley Estates, Phase VI;  
thence S24°13'08"W along the West line of said Sage Valley Estates, Phase VI a distance of 280.17 feet;  
thence S09°46'52"E along the said West line of Sage Valley Estates, Phase VI a distance of 1700 feet to a point on the south line of said Section 28;  
thence S88°58'23"W along the said south line of Section 28 a distance of 844.9 feet to the POINT OF BEGINNING.

This plat filed for record in the office of the Clerk and Recorder at \_\_\_\_\_ o'clock \_\_\_\_\_, 20\_\_\_\_, and is duly recorded in Book \_\_\_\_\_ Page No. \_\_\_\_\_

County Clerk \_\_\_\_\_

## FINAL PLAT CEDAR RIM ESTATES GILLETTE, WYOMING

PREPARED FOR:  
CITY OF GILLETTE  
PO BOX 3803  
GILLETTE, WY 82717

PREPARED BY:  
BOYLE LAND SURVEYING  
801 E Fourth St.  
Suite C-8  
Gillette, WY 82718  
Ph: (207) 686-2418

DATE OF PREPARATION: MAY, 2012 SHT 1 OF 1

REV: 6/11/12

## Exhibit B

 $y' = 200$ 

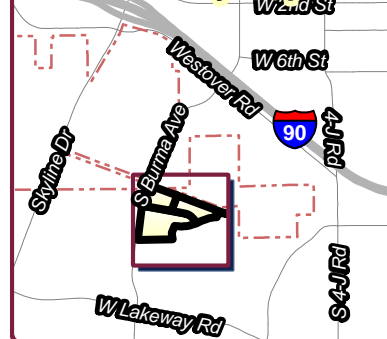
NOTE  
THIS SUBDIVISION IS FOR OWNERSHIP  
PURPOSES ONLY AND ALL IMPROVMENTS WILL  
BE THE RESPONSIBILITY OF THE DEVELOPER  
AT THE TIME OF DEVELOPMENT



## CITY OF GILLETTE

GIS Division  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
[www.gillettewy.gov](http://www.gillettewy.gov)

### Vicinity Map



 Projects  
 City Limits

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM  
RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO  
GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR  
THE INFORMATION CONTAINED THEREIN.



Y:\GIS Work\EDS\Planning\  
PlanningCommissionMaps\  
13.010ZExhibitB

13.010Z - Zoning Map Amendment  
Cedar Rim Estates  
Exhibit B

May 21, 2013

Productivity **Service With P.R.I.D.E.** Enthusiasm  
Responsibility Integrity Dedication

TOTAL AREA: 38.867 AC  
ZONING: C-1, R-3, R-1, I-1

S 1/26 COR  
EC 29/SEC 28

**I-1**

## Project Area

LANG HOME

TRACT 1

**C-1**

8.265 AC

**8.803 acres**

Proposed as C-1

R-3

**R-3**

5 AC

**9.914 acres**

Proposed as R-3

TRACT 3

19.202 AC

**20.096 acres**

Proposed as A. Agricultural

R-2

SW SECTION  
CORNER  
SECTION 28

## Zoning Map Amendment Request

**R-S**

## APPROVALS

Data on this plat reviewed this \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_ A.D. by the City Engineer of Gillette, Wyoming.

STATE OF WYOMING )  
 ) ss  
COUNTY OF CAMPBELL )

The foregoing instrument was acknowledged on this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 19\_\_\_\_, before me, \_\_\_\_\_, a Notary Public in and for the State of Montana, as Mayor for the City of Gillette, as \_\_\_\_\_, of the County of \_\_\_\_\_, State of Montana, personally appearing \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument, acknowledged to me that he executed the same for the purposes and consideration therein expressed, and he acknowledged to me that he executed the same as a voluntary act and deed.

## Planning Commission Agenda Item for May 21, 2013

Case Number 13.010Z: Zoning Map Amendment- Tracts 1-3 of the Proposed Cedar Rim Estates Subdivision and Beaver Drive

Applicant/Owner: Lang Homes, Inc.  
City of Gillette

Agent: Doyle Land Surveying  
Josh Richardson, P.E., City Engineering Division

### Summary:

The owners are seeking approval of a Zoning Map Amendment in order to re-zone a portion of property which was divided by the City's right-of-way acquisition for Beaver Drive.

### Background:

The property is located near the intersection of Beaver Drive and Burma Avenue. The land was annexed in 2011 and zoned at the same time based on the proposed alignment of Beaver Drive. The actual placement of Beaver Drive was different than expected, which will end up creating split zoning on the proposed tracts of land. This re-zoning request aims to create zoning district designations that will correspond with the tracts of land proposed for the Cedar Rim Estates Subdivision plat. The attached Exhibit 'B' Map shows the split zoning districts on the proposed tracts of land. Tract 1 is proposed as C-1, General Commercial District, Tract 2 as R-3, Single and Multiple Family Residential District, and Tract 3 as A, Agricultural District. The Beaver Drive right-of-way will be zoned to the centerline and correspond with the adjacent zoning districts.

The Cedar Rim Estates plat will be forwarded to the City Council after the zoning is completed. The City has not received any information on future plans for development of the property at this time. Tract 3 is proposed as an Agricultural District as the owner would like to have the flexibility to re-zone the property in the future as no development is planned in the near future.

The area is largely a mix of vacant land combined with existing residential development to the south and east and some industrial uses to the north. The adopted City of Gillette Comprehensive Plan shows the future land use as Mixed Use 1 which includes mixed density residential, office, and commercial and also low density residential. The re-zoning request meets the general intent of the City's Comprehensive Plan.

An amendment to the Zoning Map shall not take place unless at least one (1) of two (2) criteria exists as set forth in Section 12 of the City of Gillette Zoning Ordinance.

- a. The zoning map may be amended when there is a need to correct an obvious error. In this case there is no obvious error in the zoning designation.

- b. The zoning map may be amended to recognize changing conditions within the City. This request does recognize changing conditions as the new Beaver Drive extension split the property and will create split zoning on the proposed tracts of land.

Section 12 of the City of Gillette Zoning Ordinance also provides for a minimum size land area of four (4) acres for a General Commercial Zoning District, three (3) acres for R-3, Single and Multiple Family Residential District, and 20 acres for a A, Agricultural District. The Zoning Ordinance allows the property to connect to other similar zones in both the City and the County to meet the size requirements. This request meets the minimum size requirements for both Districts.

Planning Requirements:

1. The re-zoning request shall be approved by City Council with an Ordinance prior to taking effect.
2. The Zoning Map Amendment shall be approved by the City Council prior to the Council acting on the proposed Cedar Rim Estates Final Plat.

Staff Recommendation:

Staff recommends approval of the re-zoning request for Tracts 1-3 of the proposed Cedar Rim Estates Subdivision which is legally described as shown on the attached Exhibit 'A' and Exhibit 'B' Maps. Tract 1 is to be zoned C-1, General Commercial, Tract 2 is to be zoned R-3, Single and Multiple Family Residential District, and Tract 3 is to be zoned A, Agricultural Zoning District, subject to all Planning requirements. The Beaver Drive right-of-way will be zoned to the centerline and correspond with the adjacent zoning districts as shown on the Exhibit 'A' and Exhibit 'B' Maps.

*This case is tentatively scheduled for a Public Hearing and First Reading by City Council on June 3, 2013 in the City Council Chambers at 7:00 p.m.*

Save: 13.010Z Case Sheet

Attachments: Vicinity and Aerial Map, Exhibit A Map, Exhibit B Map

Case Manager: Staci Beecher

ePlans: N/A

ORDINANCE NO.

AN ORDINANCE TO AMEND  
THE DISTRICT ZONING MAP  
OF THE CITY OF GILLETTE, WYOMING,  
FOR PROPERTY GENERALLY LOCATED  
AT 1881 SOUTH BURMA AVENUE  
AND LEGALLY DESCRIBED AS  
TRACTS 1-3, OF THE PROPOSED CEDAR RIM ESTATES SUBDIVISION  
WITH TRACT 1 TO BE ZONED C-1, GENERAL COMMERCIAL DISTRICT,  
TRACT 2 TO BE ZONED R-3, SINGLE AND MULTIPLE FAMILY  
RESIDENTIAL DISTRICT,  
TRACT 3 TO BE ZONED A, AGRICULTURAL ZONING DISTRICT, AND THE  
BEAVER DRIVE RIGHT-OF-WAY TO BE ZONED TO THE CENTERLINE AND  
CORRESPOND WITH THE ADJACENT ZONING DISTRICTS,  
AS SHOWN ON THE ATTACHED  
EXHIBIT A AND EXHIBIT B MAPS,  
SUBJECT TO ALL PLANNING REQUIREMENTS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE,  
WYOMING, THAT:

The Zoning of property legally described as a tract of land generally located at 1881 South Burma Avenue being legally described as Tracts 1-3 of the proposed Cedar Rim Estates Subdivision with Tract 1 to be zoned C-1, General Commercial District, Tract 2 to be zoned R-3, Single and Multiple Family Residential District, Tract 3 and to be zoned A, Agricultural Zoning District, and the Beaver Drive Right-of-Way to be zoned to the centerline and correspond with the adjacent zoning districts as shown on the attached Exhibit A and B Maps, Subject to all Planning Requirements.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_  
Tom Murphy, Mayor

(S E A L)

ATTEST:

\_\_\_\_\_  
Karlene Abelseth, City Clerk

Publication Date:





CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 6/3/2013 7:00:00 PM

**SUBJECT:**

A Public Hearing for the Zoning Map Amendment for Lot 1, Lakeland Hills Commercial Subdivision from C-P, Planned Neighborhood Business Zoning District to C-1, General Commercial Zoning District, Subject to all Planning Requirements.

**BACKGROUND:**

The applicant is requesting that the 1.2 acre property be re-zoned from C-P, Planned Neighborhood Business District to C-1, General Commercial District to facilitate commercial development. Bombay Land Company is working with Kum & Go to develop a convenience store gas station on part of the property. Kum & Go is also working to purchase another parcel and combine both. A minor subdivision which combines the two (2) properties is scheduled to be at the Planning Commission in June. Part of the property which is slated for commercial development is zoned C-P, Planned Neighborhood Business, and part of the property is zoned C-1, General Commercial. The re-zone would make the entire parcel of land which Kum & Go desires to use, one (1) zoning district, C-1, General Commercial.

An amendment to the Zoning Map shall not take place unless at least one (1) of two (2) criteria exists as set forth in Section 12 of the City of Gillette Zoning Ordinance.

- a. The zoning map may be amended when there is a need to correct an obvious error. In this case, there was no error in the original zoning of the property.
- b. The zoning map may be amended to recognize changing conditions within the City. This request does recognize changing commercial conditions in the City.

Section 12 of the City of Gillette Zoning Ordinance also provides for a minimum size land area for the C-1 Zoning District. This request, combined with the existing C-1 zoned land, meets the minimum size requirements.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**MAP**

Dustin Hamilton, P.E., Director of Engineering and Development Services

**ATTACHMENTS:**

**Click to download**

No Attachments Available



**CITY OF GILLETTE**  
**P.O. Box 3003**  
**201 E. 5th Street**  
**Phone (307)686-5200**  
**CITY OF GILLETTE**

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE: 6/3/2013 7:00:00 PM**

**SUBJECT:**

An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Property Generally Located at 1001 East Warlow Drive and Legally Described as Lot 1, Lakeland Hills Commercial Subdivision from C-P, Planned Neighborhood Business District to C-1, General Commercial Zoning District, Subject to all Planning Requirements.

**BACKGROUND:**

The applicant is requesting that the 1.2 acre property be re-zoned from C-P, Planned Neighborhood Business District to C-1, General Commercial District to facilitate commercial development. Bombay Land Company is working with Kum & Go to develop a convenience store gas station on part of the property. Kum & Go is also working to purchase another parcel and combine both. A minor subdivision which combines the two (2) properties is scheduled to be at the Planning Commission in June. Part of the property which is slated for commercial development is zoned C-P, Planned Neighborhood Business, and part of the property is zoned C-1, General Commercial. The re-zone would make the entire parcel of land which Kum & Go desires to use, one (1) zoning district, C-1, General Commercial.

An amendment to the Zoning Map shall not take place unless at least one (1) of two (2) criteria exists as set forth in Section 12 of the City of Gillette Zoning Ordinance.

- a. The zoning map may be amended when there is a need to correct an obvious error. In this case, there was no error in the original zoning of the property.
- b. The zoning map may be amended to recognize changing conditions within the City. This request does recognize changing commercial conditions in the City.

Section 12 of the City of Gillette Zoning Ordinance also provides for a minimum size land area for the C-1 Zoning District. This request, combined with the existing C-1 zoned land, meets the minimum size requirements.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for Approval of an Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Property Generally Located at 1001 East Warlow Drive and Legally Described as Lot 1, Lakeland Hills Commercial Subdivision from C-P, Planned Neighborhood Business District to C-1, General Commercial Zoning District, Subject to all Planning Requirements.

**STAFF REFERENCE:**

Dustin Hamilton, P.E., Director of Engineering and Development Services

**ATTACHMENTS:**

**Click to download**

- ☐ [Planning Commission Minutes](#)
- ☐ [Vicinity and Aerial Map](#)
- ☐ [Exhibit A Map](#)
- ☐ [Exhibit B Map](#)
- ☐ [Case Sheet](#)
- ☐ [Ordinance](#)



# CITY OF GILLETTE PLANNING COMMISSION

## MINUTES OF THE REGULAR MEETING

City Council Chambers, City Hall  
May 21, 2013 – 7:00 p.m.

### PRESENT

*Commission Members Present:* Clark Sanders, Lee Wittler, Damon Hart, Val Elliott, Jennifer Thomas, Billy Montgomery, and Dallas Streets.

*Staff Present:* Dustin Hamilton, Director of Engineering & Development Services, Michael Surface, Senior Planner, Staci Beecher, Planner, and Tracy Olson, Administrative Assistant.

### CALL TO ORDER

Chairman Sanders called the meeting to order at 7:00 p.m.

### APPROVAL OF THE MINUTES

A motion was made by Mr. Hart, seconded by Mr. Wittler to approve the Minutes of the City Planning Commission Meeting on May 7, 2013. The motion to approve the Minutes carried 7/0.

### 13.009Z – ZONING MAP AMENDMENT – Lot 1, Lakeland Hills Commercial Subdivision

Ms. Elliott made a motion to approve said case. Mr. Hart seconded the motion. Mr. Surface presented the case and stated there were no public comments regarding this case.

**Zach Lauterbach, Olsson Associates**, introduced himself and stated he would answer any questions of the Planning Commission.

There being no questions, a vote was taken on the motion. Motion carried 7/0.

### OLD BUSINESS

None

### NEW BUSINESS

Ms. Beecher stated there would be one (1) case at the next Planning Commission Meeting being held on Tuesday, June 4, 2013.

### ADJOURNMENT

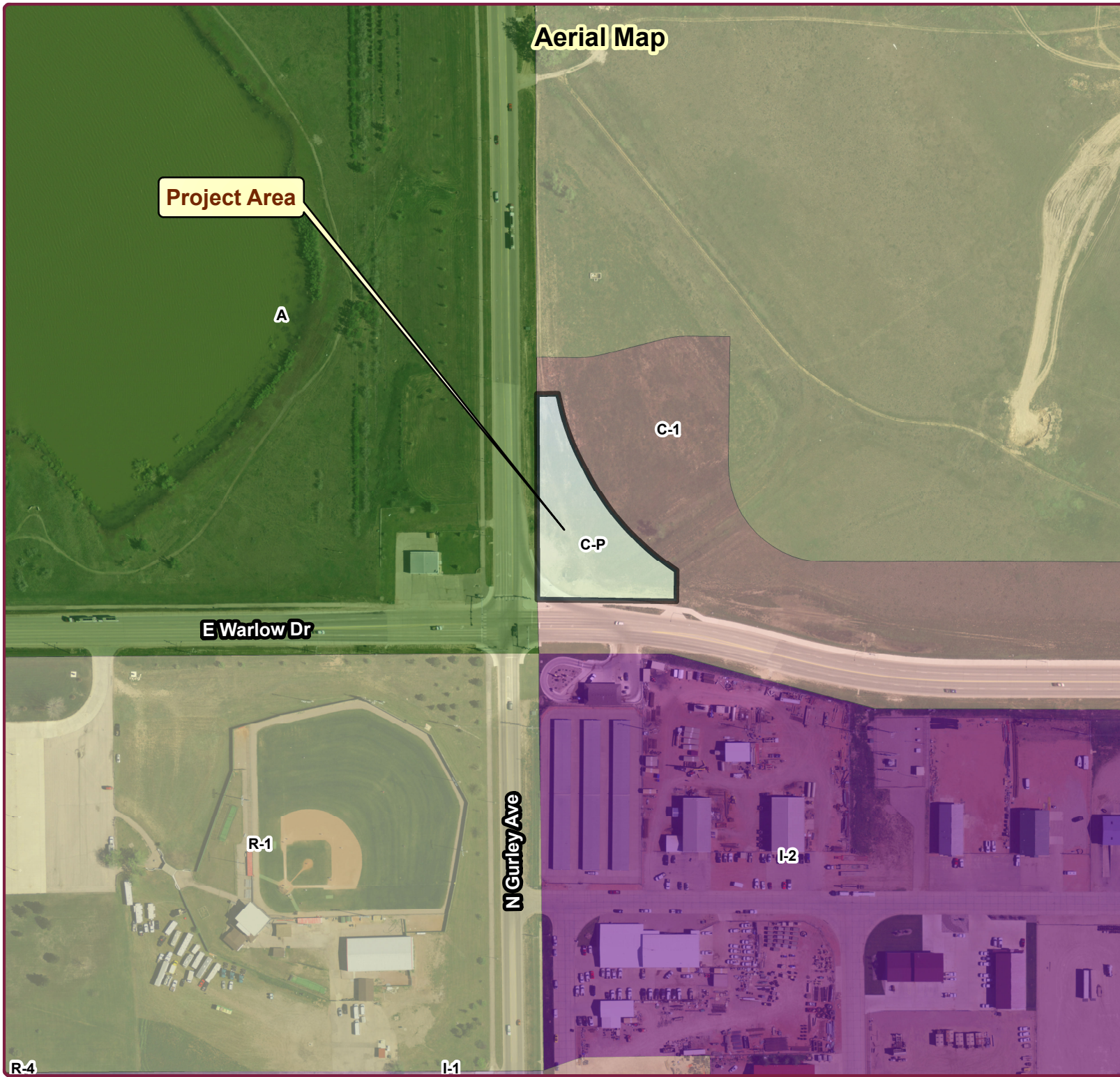
There being no further business, the meeting adjourned at 7:11 p.m.

Minutes prepared by

---

Tracy Olson  
Planning Administrative Assistant

Pcm052113minutes



## Aerial Map

Project Area

A

C-1

C-P

E Warlow Dr

N Gurley Ave

R-1

R-4

I-1

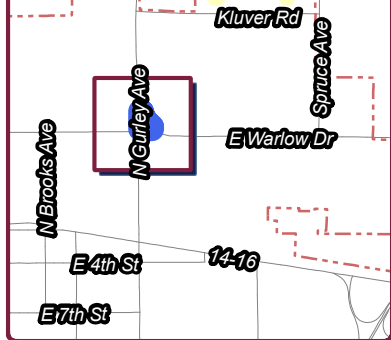
I-2



## CITY OF GILLETTE

GIS Division  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov

## Vicinity Map



- Projects
- City Limits

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

Y:\GIS Work\EDS\Planning\PlanningCommissionMaps\13.0029



13.009Z - Zoning Map Amendment  
Lakeland Hills Commercial  
Subdivision Lot 1

May 21, 2013

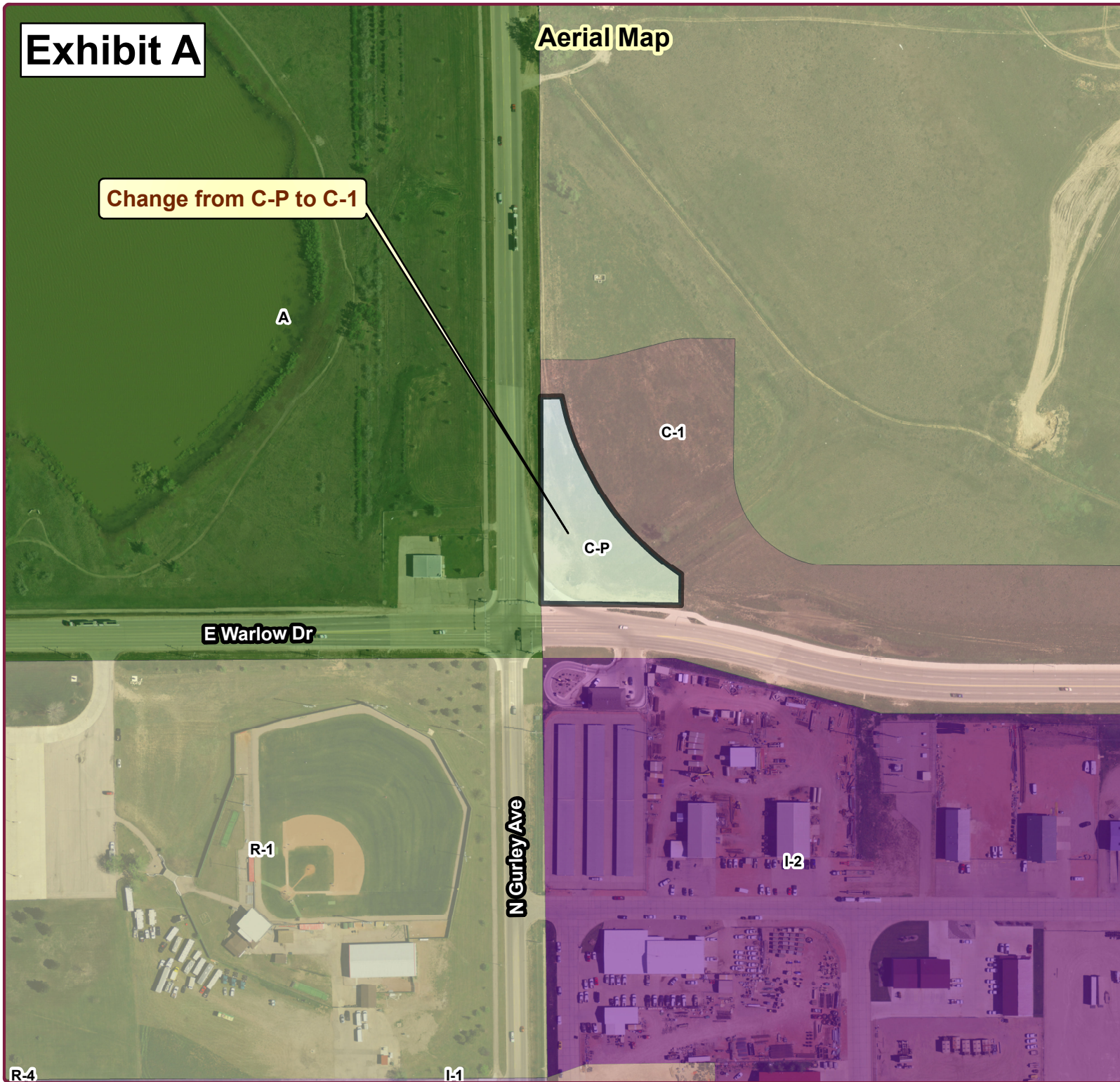
Productivity Service With P.R.I.D.E. Enthusiasm  
Responsibility Integrity Dedication



# Exhibit A

## Aerial Map

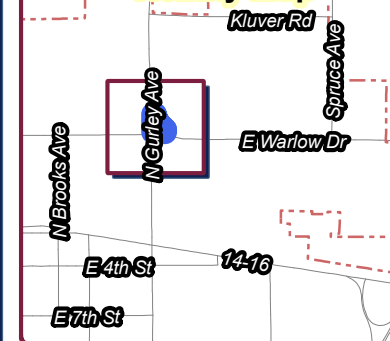
Change from C-P to C-1



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## Vicinity Map



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- City Limits

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Y:\GIS Work\EDS\Planning\PlanningCommissionMaps\13.0029



13.009Z - Zoning Map Amendment  
Lakeland Hills Commercial  
Subdivision Lot 1  
Exhibit A  
May 21, 2013

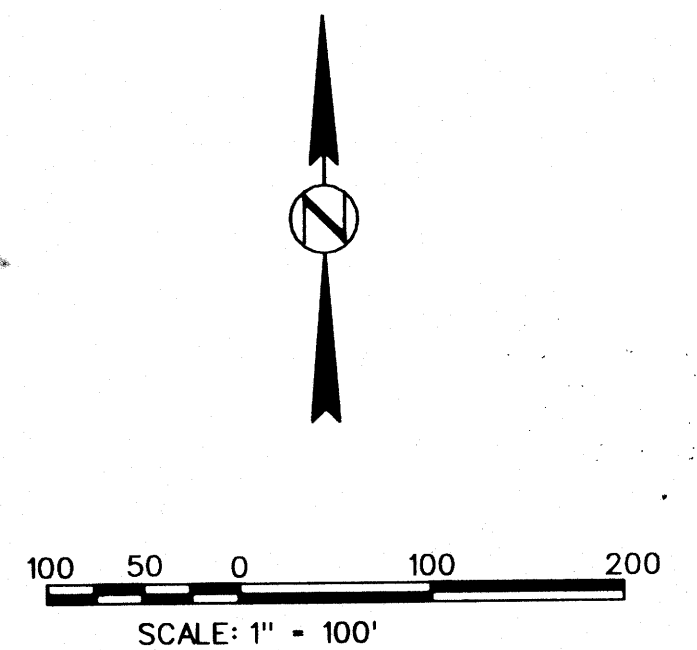
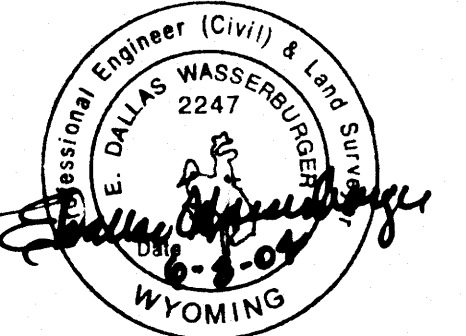
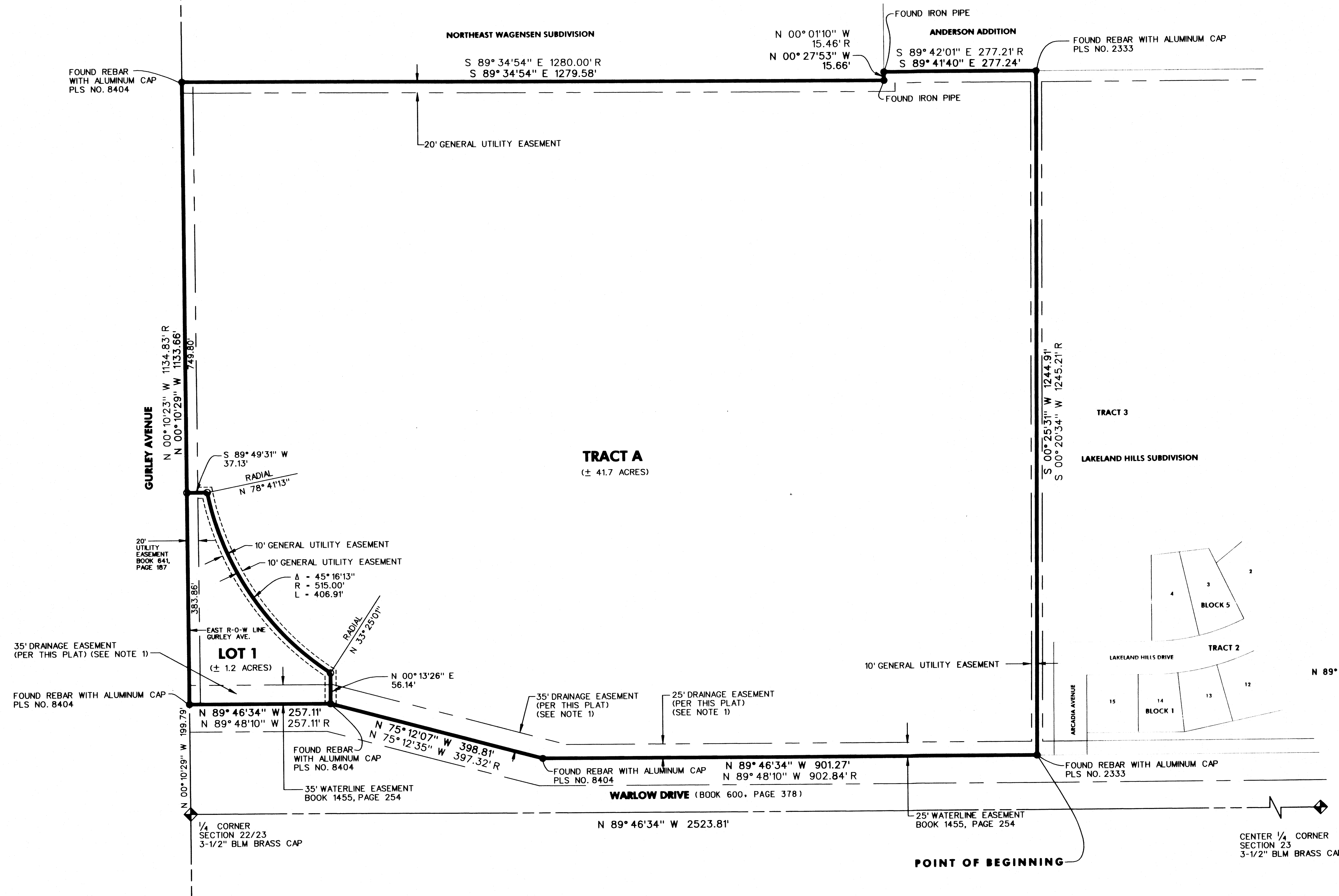
Productivity Service With P.R.I.D.E. Enthusiasm  
Responsibility Integrity Dedication



## LAKELAND HILLS COMMERCIAL SUBDIVISION

RESUBDIVISION OF TRACT 1A, ENERGY PARK THIRD ADDITION,  
GILLETTE, WYOMING IN THE SOUTH 1/2 OF THE  
NORTH 1/2 SECTION 23, T49N, R72W, 6TH PRINCIPAL  
MERIDIAN, CAMPBELL COUNTY, WYOMING

SHEET 1 OF 2



### LEGEND

- SET 2' #5 REBAR WITH ALUMINUM CAP LS NO. 2247
- FOUND REBAR WITH ALUMINUM CAP MARKED AS SHOWN
- ◆ FOUND SECTION CORNER
- RECORD DIMENSION

### NOTE:

- APPROVAL FROM THE CITY OF GILLETTE ENGINEERING DEPARTMENT MUST BE OBTAINED PRIOR TO GRADING OR PLACING DRAINAGE STRUCTURES IN THE EXISTING WATER LINE EASEMENTS RECORDED IN BOOK 600 AT PAGE 378 AND BOOK 1455 AT PAGE 254.

### BASIS OF BEARING:

- THE BASIS OF BEARING IS S 00° 25' 31" W BETWEEN THE TWO MONUMENTS ALONG THE EAST LINE OF TRACT 1A ENERGY PARK THIRD ADDITION BASED ON THE CITY OF GILLETTE HORIZONTAL CONTROL NETWORK.

### PREPARED BY:

ALLIANCE OF ARCHITECTS & ENGINEERS  
706 WEST BOULEVARD  
RAPID CITY, SOUTH DAKOTA 57701  
PHONE: 605-342-9470



Planning Commission Agenda Item for May 21, 2013

Case Number 13.009Z: Zoning Map Amendment – Lot 1, Lakeland Hills Commercial Subdivision: From C-P, Planned Neighborhood Business District to C-1, General Commercial Zoning District

Location: Located at the northeast corner of Warlow Drive and Gurley Avenue

Owner: Bombay Land Company, Laura Scholten

Agent: Kum & Go

Summary:

The applicant is requesting that the 1.2 acre property be re-zoned from C-P, Planned Neighborhood Business District to C-1, General Commercial District to facilitate commercial development.

Background:

Bombay Land Company is working with Kum & Go to develop a convenience store gas station on part of the property. Kum & Go is also working to purchase another parcel and combine both. A minor subdivision which combines the two (2) properties is scheduled to be at the Planning Commission in June. Part of the property which is slated for commercial development is zoned C-P, Planned Neighborhood Business, and part of the property is zoned C-1, General Commercial. The rezone would make the entire parcel of land which Kum & Go desires to use, one (1) zoning district, C-1, General Commercial.

An amendment to the Zoning Map shall not take place unless at least one (1) of two (2) criteria exists as set forth in Section 12 of the City of Gillette Zoning Ordinance.

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- b. The zoning map may be amended to recognize changing conditions within the City. This request does recognize changing commercial conditions in the City.

Section 12 of the City of Gillette Zoning Ordinance also provides for a minimum size land area for the C-1 Zoning District. This request, combined with the existing C-1 zoned land, meets the minimum size requirements.

Planning Requirements:

1. The rezone of the property shall be approved prior to a subdivision plat being approved.

Staff Recommendation:

Staff recommends approval of the Zoning Map Amendment for Lot 1 of the Lakeland Hills Commercial Subdivision from C-P, Planned Neighborhood Business Zoning District to C-1, General Commercial Zoning District subject to all Planning requirements.

*This case is tentatively scheduled for First Reading by City Council on June 3, 2013 at 7:00 p.m. in the City Council Chambers.*

Save: 13.009Z Case Sheet

Attachments: Vicinity and Aerial Map, Exhibit 'A' Map, Exhibit 'B' Map

Case Management: Michael Surface

ePlans: N/A

ORDINANCE NO.

AN ORDINANCE TO AMEND  
THE DISTRICT ZONING MAP  
OF THE CITY OF GILLETTE, WYOMING,  
FOR PROPERTY GENERALLY LOCATED  
AT 1001 EAST WARLOW DRIVE  
AND LEGALLY DESCRIBED AS  
LOT 1, LAKELAND HILLS COMMERCIAL SUBDIVISION FROM  
C-P, PLANNED NEIGHBORHOOD BUSINESS ZONING DISTRICT  
TO C-1, GENERAL COMMERCIAL ZONING DISTRICT,  
SUBJECT TO ALL PLANNING REQUIREMENTS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE,  
WYOMING, THAT:

The Zoning of property legally described as a tract of land generally located at 1001 East Warlow Drive being legally described as Lot 1, Lakeland Hills Commercial Subdivision and shown on the attached Exhibit 'A' Map and Exhibit 'B' Map, from C-P, Planned Neighborhood Business Zoning District to C-1, General Commercial Zoning District.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_  
Tom Murphy, Mayor

(S E A L)

ATTEST:

\_\_\_\_\_  
Karlene Abelseth, City Clerk

Publication Date:





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**DATE:** 6/3/2013 7:00:00 PM

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**SUBJECT:**

Personnel.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available