



CITY COUNCIL AGENDA
Council Chambers, 201 E. 5th Street
CITY OF GILLETTE
Tuesday, April 19, 2016
7:00 PM

A. Call to Order.

B. Invocation and Pledge of Allegiance.

1. [Invocation Led by Reverend Ed Sisti of Open Door Church.](#)

Staff Reference:

C. Approval of General Agenda.

D. Approval of Consent Agenda.

(All items listed will be enacted by one motion unless a request is made for discussion by any member of the Audience or Council, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the Agenda).

1. Minutes

- a. **Special Meeting - March 29, 2016**

Staff Reference:

- b. **Special Meeting - April 5, 2016**

Staff Reference:

- c. **Regular Meeting - April 5, 2016**

Staff Reference:

- d. **Special Meeting - April 12, 2016**

Staff Reference:

2. Ordinance 3rd Reading - Consent

3. Ordinance 2nd Reading - Consent

4. Bills and Claims

- a. **Bills and Claims**

Staff Reference: Tom Pitlick, Finance Director

5. Other - Consent

- a. **Council Consideration of a Resolution to Establish Salaries for Municipal Judges.**

E. Approval of Conflict Claims.

1. [Council Member Carsrud - \\$21.50](#)
Staff Reference: Tom Pitlick, Finance Director
2. [Mayor Carter-King - \\$3,215.66](#)
Staff Reference: Tom Pitlick, Finance Director
3. [Council Member Kuntz - \\$14.98](#)
Staff Reference: Tom Pitlick, Finance Director

F. Comments.

1. Written
2. Public
3. Other - Comments
 1. [Recognition of Years of Service
~ Jim Hloucal, Police Chief, Police Department, 25 Years](#)
Staff Reference:
 2. [Life Saving Award - Officer Sprague & Officer Norlander \(Council in Front of Dais\)](#)
Staff Reference: Jim Hloucal - Chief of Police
 3. [A Proclamation Designating Friday, April 29, 2016, as the City of Gillette's Official Arbor Day.](#)
Staff Reference: Sawley Wilde, Public Works Director
 4. [Recognition of the Winner of the 125th Anniversary \(Quasquicentennial\) Logo Contest](#)
Staff Reference:
Geno Palazzari, Communication Manager
 5. [Photo Contest Winners - Sponsored by the Parks and Beautification Board](#)
Staff Reference:

G. Unfinished Business.

1. Ordinance 2nd Reading.
2. Ordinance 3rd Reading.
 - a. **An Ordinance Amending Sections 7-17 and 17-19 of the Gillette City Code to Revise Rates for Plant Investment Fees and System Development Charges.**
Staff Reference: Charlie Anderson, City Attorney
 - b. **An Ordinance to Amend Section 17-14 (C), 17-14 (F) 1, and 17-14 (F) 2, and to Enact 17-14 (J) of the Gillette City Code to Revise Rates for Wastewater Service Furnished by the City of Gillette.**
Staff Reference: Charlie Anderson, City Attorney
 - c. **An Ordinance Amending Gillette City Code Sections 17-6.A.1, 17-6.B.1, 17-6.C.1, 17-6.D.1, 17-6.E.1, 17-6.F.5(a), Repealing Section 17-6.G, Renumbering Sections 17-6.H Through K -6.G Through J, Amending 17-6.G.3 and Enacting 17-6. K, to Revise Rates for Electrical Service Supplied by the**

City of Gillette.

Staff Reference: Charlie Anderson, City Attorney

- d. An Ordinance Amending Section 17-47 of the Gillette City Code to Revise Rates for Water Furnished by the City of Gillette.**

Staff Reference: Charlie Anderson, City Attorney

- e. An Ordinance Amending Chapter Seven of the Gillette City Code Regulating Stormwater Runoff and Drainage Within the City of Gillette.**

Staff Reference: Dustin Hamilton, P.E., Development Services Director
Heath VonEye, City Engineer
Charlie Anderson, City Attorney

3. Other.

H. New Business.

1. Minute Action.

- a. Council Consideration for the Acceptance of Subdivision Improvements for the Legacy Ridge Subdivision, Phase III, Installed by DRM, Inc., on Behalf of the Developer, Quantum Partners, LLC.**

Staff Reference: Dustin Hamilton, P.E., Director of Development Services
Heath VonEye, P.E., City Engineer

2. Ordinance 1st Reading.

- a. An Ordinance Providing for the Vacation of a 10 Foot Wide Portion of a 20 Foot Wide Utility Easement that is Contained Entirely Within Lot 150 of the Sierra Glen Addition, as Shown on the Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to all Planning Requirements.**

Staff Reference: **MAP**
Dustin Hamilton, P.E., Development Services Director

- b. An Ordinance Providing for the Repeal of Ordinance No. 3260, Which Approved the Wyoming Orthopaedic & Rehabilitation Institute Condominium Plat on Lot 1A of the Stocktrail Park Subdivision.**

Staff Reference: **MAP/VIDEO**
Dustin Hamilton, P.E., Development Services Director

- c. An Ordinance Amending Chapter 3, Section 3-5(b)(1) of the Gillette City Code to Include Subsection (K) and (L) Prohibiting the Delivery of Alcoholic or Malt Beverages.**

Staff Reference: Charlie Anderson, City Attorney

3. Appointments.

- a. Appointment of R. Douglas Dumbrill as Senior Municipal Court Judge for the Remainder of 2016.**

Staff Reference: Charlie Anderson, City Attorney

- b. Appointment of Mathew R. Sorenson as Municipal Court Judge, to Begin on May 1, 2016, for the Remainder of 2016.**

Staff Reference: Charlie Anderson, City Attorney

- c. Judge Swearing in Ceremony**

Staff Reference:

I. Public Hearings and Considerations

J. Executive Session

K. Adjournment

MAYOR

Louise Carter-King

COUNCIL MEMBERS BY WARDS

WARD 1

Kevin McGrath
Dan Barks

WARD 2

Billy Montgomery
Timothy Carsrud
www.gillettewy.gov

WARD 3

Robin Kuntz
Ted Jerred

Productivity **Service With P.R.I.D.E.** Enthusiasm
Responsibility Integrity Dedication



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Invocation Led by Reverend Ed Sisti of Open Door Church.

BACKGROUND:

ACTUAL COST VS. BUDGET:

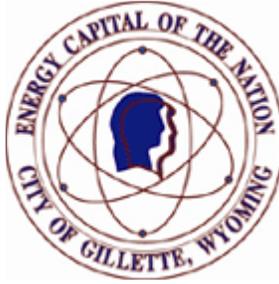
SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

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No Attachments Available



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CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Special Meeting - March 29, 2016

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

[Special Meeting - March 29, 2016](#)

COUNCIL PROCEEDINGS

Special Meeting

March 29, 2016

6:00 p.m.

A Special meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 29th day of March 2016, in the 2nd floor Community Room, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Billy Montgomery, Dan Barks, Tim Carsrud, Ted Jerred, Robin Kuntz, Kevin McGrath, and Mayor Louise Carter-King.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; John Aguirre, Human Resource Director; Pamela L. Boger, Administrative Services Director; Patrick Davidson, Asst. City Attorney; Jim Hloucal, Chief of Police; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Dan Bridges, Utilities Electrical Manager; Heath VonEye, City Engineer; Kurt Siebenaler, City Engineer; Diane Monahan, Water Services Manager; Mike Cole, Planning Manager; Geno Palazzari, Communications Manager; Patti Davidsmeier, Community & Government Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Councilman Montgomery requested, with the upcoming rise in utility costs, that Council consider allowing seniors who are on a fixed income, to choose the day in which they pay their utility bill. City Administrator Napier stated that staff could evaluate the City's current programs to determine possible adjustments and present proposals for Council's consideration.

Councilman Montgomery reported that today is Wyoming Welcome Home Veterans Day.

Action Item: It was moved by Councilman Carsrud and seconded by Councilman McGrath to extend the appointment of R. Douglas Dumbrill as Municipal Court Judge until the end of April 2016. Mayor Carter-King asked for an explanation regarding the request. City Administrator Napier explained that the City is seeking the appointment of a second judge and currently is in the process of looking into a new term with Judge Dumbrill. After the explanation, roll was called on the motion with the following results. Council Members voting aye: Barks, Carsrud, Jerred, Kuntz, McGrath, Montgomery, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Storm Water Ordinance Discussion

City Engineer VonEye gave a Power Point presentation regarding a final draft of the stormwater ordinance. He reported that several meetings were held to gather input from the public and contractors that this ordinance would impact. Mr. VonEye gave background information and explained the proposed revisions, which include amendments to the permit procedures and requirements, stormwater permit fee schedule, erosion & sediment control inspections, and the right to appeal.

Liquor Deliveries Discussion

City Administrator Napier explained that this discussion stems from an idea brought to staff's attention that precipitated discussion at a previous meeting. Staff brought forward a draft ordinance to address this idea. City Attorney Anderson explained that the ordinance would prohibit a retail liquor licensee from delivering alcoholic or malt beverages, and can only consummate sales at their licensed establishments. Staff has been in contact with the Wyoming Liquor Division who essentially stated that there is no law that would prohibit this type of activity. Staff feels this would be difficult to enforce, especially, if delivering to a minor. This ordinance is similar to other cities' ordinances such as Cheyenne, Laramie, and Douglas. Riley Hunter and Grant Edmunds, Creative Beverages, informed the Council of research with other cities regarding this issue. He explained how other cities handle the delivery of alcoholic and malt beverages and stated that even though there weren't statistics to back up their claim, the cities they spoke with felt that it has lowered DUI offenses. Councilman Montgomery provided information stating the research he had done, which showed that if alcohol is delivered to the home, the person is more apt of becoming an alcoholic. He added that he is opposed to the delivery service. Councilman Carsrud feels that effective stings could be conducted. City Administrator Napier stated that if Council chooses to entertain this type of service that time be allowed for staff to create a best business practice for the regulation of this type of service. After further discussion, it was the consensus of the Council to pursue the ordinance.

Public Works Cost of Services Discussion

City Administrator Napier explained that staff will be bringing concepts forward regarding cost saving measures for Council's review. Public Works Director Wilde then gave a presentation regarding cost saving ideas within Public Works. He provided information regarding the cost of maintaining the City Pool and is suggesting an admission charge to assist with the costs associated with chlorine and maintenance. He then provided information regarding the costs associated with seasonal employees, Parks operations overtime costs, right-of-way overtime costs for mowing for both employees and contractors, and street sweeping costs. Mr. Wilde is proposing 40 hours per week for mowing and sweeping, however, he added, the level of service will be different. Other proposed cost reductions were for sweeper pile removal, a reduction in Parks materials such as mulch, fertilizer, etc., by cleaning and repurposing what Parks currently has, and reducing port-a-potties in the parks. Council expressed concerns regarding the proposals such as mowing. After some discussion regarding the proposed cost saving ideas, and the expressed concerns, Mr. Napier cautioned Council that there may be more drastic conditions in the future, and there is not much room for negotiation.

Mayor & Council Cost of Services Discussion

Community & Government Relations Manager Davidsmeier presented cost saving ideas regarding the Mayor and Council's budget. Cost saving ideas presented were reductions to: other contractual services, travel, public relations, training and education, meeting expenses, artwork, general community, and Mayor's Art Council. Reduction recommendations for the Special Projects Budget is a total reduction in the employee/citizen advisory picnic line item and a reduction of \$41,304 in the Awards Banquet line item. From the 1% Budget line item for the Donkey Creek Festival there was no recommendation for a decrease as

this event brings thousands of people to the community that brings revenue into the community. Council discussed the recommendations and suggested that there be a reduction made in the Donkey Creek Festival's line item as well. During the discussion Mr. Napier expressed his concerns regarding the drop in revenues, but assured the Council that staff would present a balanced budget. Councilman Kuntz suggested that the public be notified of Council's concerns with regard to the reduction in revenues, and the need for decreasing services.

Review April 5th Council Agenda

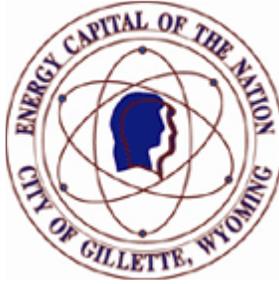
The group reviewed the agenda items for the upcoming April 5th meeting.

Mayor Louise Carter-King

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk
Publication Date: April 6, 2015



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

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DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Special Meeting - April 5, 2016

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

[Special Meeting - April 5, 2016](#)

COUNCIL PROCEEDINGS

Special Meeting

April 5, 2016

5:13 p.m.

A Special meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 5th day of April 2016, in the 3rd floor Conference Room, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Dan Barks, Tim Carsrud, Ted Jerred, Robin Kuntz, Kevin McGrath, Billy Montgomery, and Mayor Louise Carter-King.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Pamela L. Boger, Administrative Services Director; Patrick Davidson, Asst. City Attorney; Kendall Glover, Utilities Director; Dustin Hamilton, Development Services Director; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Dan Bridges, Utilities Electrical Manager; Heath VonEye, City Engineer; Mick Wolf, Electrical Superintendent; Brent Wasson, Lieutenant; Geno Palazzari, Communications Manager; Patti Davidsmeier, Community & Government Relations Manager; and Karlene Abelseth, City Clerk.

Executive Session

It was moved by Councilman Carsrud and seconded by Councilman McGrath to move into an Executive Session to discuss litigation, personnel, and confidential matters. Roll was called with the following results. Council Members voting aye: Barks, Carsrud, Jerred, Kuntz, McGrath, Montgomery, and Mayor Carter-King. The Presiding Officer declared the motion carried and the group moved into an Executive Session at 5:13 p.m.

The Special Meeting resumed at 6:25 p.m.

Warm Up Items

Councilman Barks reported that there is a lot of trash being blown onto the interstate from a motel being built near Towers West. He asked if there is an ordinance addressing this issue and if something could be done.

Councilman Montgomery reported on the Wyoming Welcome Home Veterans Day, and thanked Rozet School for hosting the ceremony.

Downtown Plaza Management Discussion

City Administrator Napier reported that staff, and the Gillette Main Street Committee, have been working together to better facilitate the downtown activities with regard to the 3rd Street Plaza. A draft MOU has been prepared for Council's review. Assistant City Attorney Davidson highlighted some of the details within the MOU. He explained calendar events and processes regarding street closures, as well as permitting processes for events that will include alcohol. Councilman McGrath asked who would be responsible for cleaning the restrooms and for placing the barricades. Mr. Davidson stated that the barricades will be fairly mobile and the organization requesting the closure would be responsible for placing, and removing the barricades. The restroom details are still being discussed. Councilman Jerred asked what the processes would be if an event encroaches onto

Gillette Avenue. Mr. Davidson stated that these processes are still being discussed as well.

Rates Review

City Administrator Napier explained, in light of calls that have been received, it seems that most of the conversations have been, primarily, power, and why a rate increase is necessary. Staff prepared information for Council, as a reminder, as to the need for rate increases. There is not, technically, a request for water rates to be increased. Staff is trying to reconcile the way water rate modeling has been conducted with what was agreed upon, by virtue of signing a joint powers agreement that enabled us to secure support for the Madison water-line funding. The requirement, that this reconciliation process involves, is deconstructing water base rates, as well as ensuring that a similar rate is charged for those both inside and outside the community. He views this as a contractual obligation to reconcile the way rates are being paid both inside and outside the city. A presentation was given for the electric fund. Mr. Napier went over the rate adjustment/subsidy scenarios and the risk of not increasing electric rates. He then presented information regarding the history of the power fund since the year 2008. He assured Council that rates are not being increased to keep up with employee raises; they are being increased to keep up with significant capital expenses associated with operating a power company that has both transmission obligations, as well as production obligations. The power fund has increased because of growth and development pressures, and extending our network into areas that had interest in becoming part of the city. It is not the arbitrary decision of staff to do, or not do, projects; it's been in response to the demands of customers and potential customers.

Review April 5th Council Agenda

The group reviewed the agenda items for the upcoming April 5th meeting. City Administrator Napier updated Council regarding the tabled item on the agenda and added that communication was received from the State and they agree that the project should be rebid. Staff is requesting, if the item is removed from the table, that Council move forward and reject all bids. Councilman Kuntz reported that he has a conflict of interest regarding item H-1(g) and would be abstaining.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 7:00 p.m.

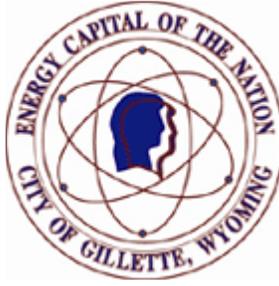
Mayor Louise Carter-King

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

Publication Date: April 13, 2015



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Regular Meeting - April 5, 2016

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

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[Regular Meeting - April 5, 2016](#)

COUNCIL PROCEEDINGS

REGULAR

April 5, 2016

7:00 p.m.

A meeting of the City Council, of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday, the 5th day of April 2016, in the Council Chambers of City Hall, the regular meeting place of said Council in said City, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Tim Carsrud, Robin Kuntz, Ted Jerred, Kevin McGrath, Billy Montgomery, Dan Barks, and Mayor Carter-King.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Pam Boger, Administrative Services Director; Patrick Davidson, Asst. City Attorney; Kendall Glover, Utilities Director; Dustin Hamilton, Development Services Director; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Brent Wasson, Lieutenant; Heath VonEye, City Engineer; Dan Bridges, Electrical Manager; Geno Palazzari, Communications Manager; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk

Thereupon the following proceedings were had and taken:

Invocation and Pledge of Allegiance

The Invocation was given by Bishop Matt Melinkovich of Jesus Christ of Latter Day Saints Church. The Pledge of Allegiance was led by Councilman Kuntz.

Approval of General Agenda

It was moved by Councilman Carsrud and seconded by Councilman McGrath to approve the General Agenda. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Approval of Consent Agenda

Minutes

Executive Session - January 19, 2016

Executive Session - February 23, 2016

Executive Session - March 1, 2016

Executive Session - March 15, 2016

Special Meeting - March 8, 2016

Pre-Meeting - March 15, 2016

Regular Meeting - March 15, 2016

Bills & Claims

WYOMING DEPT OF TRANSPORTATION	12.00
BANK OF THE WEST	640.00
4 SEASONS EVENTS	2,777.00

ACTION LOCK AND KEY	70.00
ADECCO EMPLOYMENT SERVICES	507.78
ADOBE SYSTEMS INC	284.11
AIR TECH INC	85.00
ALSCO	1,472.11
AM SIGNAL INC	6,221.00
AMEC FOSTER WHEELER	2,800.00
AMERI-TECH EQUIPMENT COMPANY	1,910.00
AMERICAN WELDING & GAS INC	22.45
ANIXTER POWER SOLUTIONS	89,730.74
APPLIED CONCEPTS	230.00
ASSOCIATED GLASS INC	281.33
ASSOCIATED CONSTRUCTION ENGINEERING INC	73.49
ASSURE CO RISK MANAGEMENT & REGULATOR COMPLIANCE	500.00
AT & T MOBILITY NATIONAL ACCOUNTS	3,317.41
AVP CONSULTING LLC	47.93
BIG D SANITATION	100.00
BIG HORN TIRE INC	42.69
BLACK HAWK CRANE AND RIGGING INC	662.50
BLACK CAT CONSTRUCTION LLC	10,480.67
BOMGAARS SUPPLY	427.87
BORDER STATES ELECTRIC	80,576.00
BREANNA'S BAKERY	120.00
BNSF RAILWAY CO	5,794.25
BURNS AND MCDONNELL CORPORATION	277,544.66
CAMPBELL COUNTY SENIOR CITIZEN CENTER	79,995.00
CAMPBELL COUNTY HIGH SCHOOL	300.00
CAMPBELL COUNTY CHAMBER OF COMMERCE	25.00
CAMPBELL COUNTY CLERK OFFICE	19.00
CAMPBELL COUNTY SHERIFF	11,650.00
CDW GOVERNMENT INC	866.34
CENTURYLINK	281.18
CENTURYLINK	2,808.77
CHARTER MEDIA	400.00
CHRIS SUPPLY COMPANY INC	71.59
CITY OF GILLETTE - PETTY CASH	111.00
CLEMENT COMMUNICATIONS INC	228.28
COLLECTION PROFESSIONALS GILLETTE	137.55
COLLINS COMMUNICATIONS INC	14,684.12
CONTRACTORS SUPPLY INC	2,777.27
STEVE WARFIELD	222.86
CRUM ELECTRIC SUPPLY COMPANY	859.00
CTA INC	4,054.42
DALE BUCKINGHAM ARCHITECTS LLC	2,072.45
DANA KEPNER COMPANY INC	7,127.12
DELL COMPUTER CORP	43,839.95
DEPARTMENT OF ENERGY	58,408.33
DESIGN CONSTRUCTION LLC	4,489.10
CAROL A TREIDE	477.00
DISASTER RECOVERY INC	2,954.82
RICHARD DOUGLAS DUMBRILL	3,887.22
DOWL LLC	27,313.25
DPC INDUSTRIES INC	100.00
DRM INC	44,697.82
E Z TOWING & RECOVERY INC	192.50

EDGE CONSTRUCTION SUPPLY	966.72
EMPLOYMENT TESTING SERVICES INC	272.00
ENERGY LABORATORIES INC	157.00
FALCON PUMP AND SUPPLY	4,046.15
FASTENAL COMPANY	6.71
FIRST INTERSTATE BANK OF GILLETTE	155,637.21
FRANDSON SAFETY INC	975.00
FRONTIER PRECISION INC	659.00
CRAIG FURMAN	50.00
GILLETTE PET VET CLINIC	115.00
GILLETTE PRINTING COMPANY INC	101.70
GILLETTE TITLE SERVICES INC	600.00
GILLETTE WINNELSON COMPANY	105.23
GOURMET ON THE GO LLC	144.00
GOVCONNECTION	2,059.20
HIGH GLASS WINDOW CLEANERS INC	2,053.00
HILLCREST SPRING WATER INC	180.00
HLADKY CONSTRUCTION	12,417.67
HOT IRON	19,098.00
HUB INTERNATIONAL MOUNTAIN STATES LIMITED	50.00
HUB INTERNATIONAL MOUNTAIN STATES LIMITED	50.00
IMPACT RECOVERY SYSTEMS, INC	635.00
INBERG MILLER ENGINEERS	7,000.00
INSIGHT PUBLIC SECTOR	1,485.82
INTER-MOUNTAIN LABS INC	75.00
J B STORAGE CONTAINERS	2,895.88
JACKS HEAVY EQUIPMENT	61,442.85
JACKS HEAVY EQUIPMENT	3,466.85
JLC SIGN SYSTEMS INC	17.50
KADRMAS LEE & JACKSON INC	4,770.55
KAY PARK REC	1,334.90
KOIS BROTHERS EQUIPMENT COMPANY	6,000.00
KRIZ-DAVIS COMPANY	643.00
LAYNE CHRISTENSEN COMPANY	712,521.18
LITTLETON, KAREN	200.14
LONG BUILDING TECHNOLOGIES	7,474.00
LONG'S PLUMBING & HEATING INC	233.46
MAJOR METAL SERVICE LLC	105.00
MAVRON, INC	26,770.00
MCM GENERAL CONTRACTORS	172,631.45
MEDICAL ARTS LABORATORY	115.00
METTLER, KANDY	200.48
BENJAMIN VIGIL	152.28
ERIC WELTMER	373.00
AMBER MUNRO	50.00
BRETT PETERSEN	76.14
BRIAN HARTLE	300.00
CODY GEETING	250.00
CRAIG BELECKY	300.00
DANIEL KLUVER	300.00
HUNTER DEATON	360.00
JASON MARCUS	200.00
KAITLYN FOSTER	340.00
KENDALL WIGGER	300.00
MARK WERNSMANN	300.00

SETH MORRIS	375.00
SHAWN FRANKLIN	200.00
STEVEN DILLARD	250.00
WAL-MART	127.55
CHADIA PATTERSON	100.00
CINDELIN MCCALLUM-PORTER	75.00
FAIRWAY ESTATES	75.00
FIRST NATIONAL BANK	130.49
HELMSMAN MANAGEMENT SERVICES LLC	150.00
HONG KONG	100.00
JAKES TAVERN	100.00
KEITH GRIZZLE	100.00
MAVERIK EAST	180.00
SHARON KUEMMERLE	1,389.00
SHAY FOLLUM	160.00
SQUAW VALLEY APARTMENTS	200.00
TAMI PATTERSON	1,000.00
TODD CRASE	200.00
TONJA SLATER	100.00
VALERIE DDUGHERTY	182.71
CITY OF GILLETTE	307.52
AGUIRRE, ADRIAN	53.06
ANDERS, CHELSEA	59.52
ANDERSON, JAMES E	38.24
BENNETT, MICHAEL L	111.07
BEUSCH, JAMES	87.03
BRIDWELL, CHRISTY	164.64
BROWN, AARON & BRIANNA	36.75
CASTING REAL ESTATE	25.42
CORONA, SAVIAN	102.96
COVEY, ALLEN SCOTT	84.36
DELOGE, BEAU	113.14
DOKKEN, WILLIAM R	162.58
EVERLY, RONALD	7.06
GAYLORD, HEATHER	39.57
GILLET, TRAVIS	76.06
GRIMM, JOE	48.27
HALL, DALTON	191.12
HAMILTON, MICHAEL	118.11
HILL, KENNETH & WANDA	14.03
HINES, TIMOTHY	8.41
HOCHHALTER, RON	25.89
HOTCHKISS, TODD	38.75
HYATT, SHAWN	39.98
ISAACSON, JOHN	95.90
JOHNSON, JERRY	72.66
KINNEAR, HEIDI	23.90
KUHBACHER, TYSON	18.65
LAZARUS, CAMERON	6.24
LEHMAN, BRYCEN	106.01
LU, FUBIN	87.24
MCKEE, ALYSE	179.14
NUNEZ, ABELITO	153.35
OLIVER, STACY	108.20
OROZCO, ALEJANDRO	59.04

POWELL, RICK	117.63
POWELL, RICK	905.00
PRUDENTIAL PROPERTIES	160.93
RAMMAGE, SHANNON	29.26
SA WAT DEE GROUP	389.02
SCHWARTZ, SPENCER & CHRISTINA	25.86
SPENGLER, PATRICK	188.63
STEVENS, KARA	16.57
SYNERGY HEATING	277.36
WALTER, AUSTIN	11.00
WEISS, JOHN & TRACY	160.12
MOA WYOMING INC	26,191.94
MOUNTAIN STATES EMPLOYERS COUNCIL INC	185.00
BJ NELSON/NELSON AUTO GLASS	358.25
NEWEDC	10,000.00
NEWMAN SIGNS INC	5,316.86
NORCO INC	756.66
NORTON CONSTRUCTION	828.54
ONE CALL OF WYOMING COPR	175.50
ONLINE INFORMATION SERVICES INC	575.65
PAINTBRUSH SEWER & DRAIN	310.99
PCA ENGINEERING INC	3,430.63
BFT LP	142.99
POKEYS BBQ	197.00
POWDER RIVER CONSTRUCTION	1,824.26
POWDER RIVER ENERGY CORPORATION	1,452.15
POWDER RIVER HEATING & CONDITIONING CORPORATION	2,355.17
POWDER RIVER OFFICE SUPPLY INC	6,652.60
PRBSHRM	70.00
PROELECTRIC INC	14,500.30
RED HILLS VETERINARY HOSPITAL	1,400.00
RJM PRECISION INSTRUMENTS	7,332.00
ROCKY MOUNTAIN BUSINESS EQUIPMENT LLC	1,765.19
ROTO ROOTER SEWER SERVICE	1,650.00
SAFETY-KLEEN SYSTEMS INC	837.01
SHERMAN & REILLY INC	4,097.49
SHERWIN WILLIAMS	67.89
SIGNBOSS LLC	3,491.80
SIMON CONTRACTORS	682.50
SKIP TO MY LOU CATERING	1,797.50
SOURCE OFFICE PRODUCTS	117,274.06
SOURCEGAS	27,991.21
SOUTHWESTERN EQUIPMENT COMPANY	6,455.71
SPILLMAN TECHNOLOGIES INC	42,595.00
CARL A. THEUSEN	1,818.25
STRATA INC	2,153.00
EMPTY SEA	246.25
THUNDER BASIN FORD LLC	80,636.88
THUNDER BASIN VETERINARY CLINIC	50.00
TITAN MACHINERY INC	204,047.82
TYLER TECHNOLOGIES INC	1,912.50
LADONNA HATCH	225.00
VERIZON WIRELESS	1,391.06
WAUSAU EQUIPMENT COMPANY INC	3,628.79
WBI ENERGY CORROSION SERVICES	29,681.70

WESCO RECEIVABLES CORP	9,122.88
WHITE'S FRONTIER MOTORS	48,548.25
WIRELESS ADVANCE COMMUNICATION	28,952.50
WYOMING CHAPTER IAEI	620.00
WYOMING WATER SOLUTIONS	55.00
XYLEM WATER SOLUTIONS USA INC	24,166.11
COP WYOMING LLC	688,213.67
ACTION DIRECT LLC	475,535.47
S J LOUIS CONSTRUCTION, INC	137,243.01
TOTAL ADMINISTRATION SERVICES CORP.	585.48
TOTAL ADMINISTRATION SERVICES CORP.	37.00
UMB BANK	80,467.83
CAMPBELL COUNTY COORDINATED BENEFITS TRUST	2,967.55
CAMPBELL COUNTY COORDINATED BENEFITS TRUST	291.25
CAMPBELL COUNTY HOSPITAL DISTRICT	102,822.00
CITY OF GILLETTE	31,085.00
DELTA DENTAL OF WYOMING	24,549.90
MONTANA ASSOCIATION OF HEALTH CARE PURCHASERS	2,752.75
MOUNTAIN STATES EMPLOYERS COUNCIL INC	2,600.00
BLUE CROSS BLUE SHIELD OF WYOMING	90,217.12
BLUE CROSS BLUE SHIELD OF WYOMING	34,593.26
BLUE CROSS BLUE SHIELD OF WYOMING	44,408.79
EXPRESS SCRIPTS INC	28,549.45
EXPRESS SCRIPTS INC	19,723.46
EXPRESS SCRIPTS INC	18,378.89

Other - Consent

Approval of a Broadcast License Agreement between the Gillette Public Access Television and Wyoming PBS for the North by Northeast Program.

It was moved by Councilman Jerred and seconded by Councilman McGrath to approve the Consent Agenda. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Approval of Conflict Claims - General Agenda

It was moved by Councilman Carsrud and seconded by Councilman Barks to approve a conflict claim for Mayor Carter-King in the amount of \$7,592.94 to Powder River Office Supply. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, and Kuntz voting aye. Mayor Carter-King abstained. The motion carried.

Written Comments

Mayor Carter-King asked for written comments. There were none.

Public Comments

Mayor Carter-King asked for public comments. There were none.

Other Comments

The Mayor and Council recognized Troy Murff for 35 years of service to the City of Gillette.

Mayor Carter-King proclaimed the month of April 2016 to be "Child Abuse and Neglect Prevention Month".

Mayor Carter-King proclaimed April 5, 2016 as "National Service Day". Cody Friedlan explained the proclamation.

Communications Manager Palazzari gave a video presentation of past and upcoming events around the community. Mr. Palazzari then reported that two hockey teams from Wyoming recently won national championships.

Councilman Carsrud reported that Shawna Harris from the Wyoming Food Bank of the Rockies, will be setting up at the Home Depot parking lot, on Monday, April 11th to distribute food to 500 families between noon and 2:00 p.m.

Councilman Barks reported that the upcoming Trash-a-thon is a wonderful learning opportunity for schools and family to teach young children the importance of not littering.

Councilman McGrath thanked Rozet Elementary School for hosting, and performing at, the Welcome Home Veterans Ceremony.

Stacey Moeller, equipment operator for Rawhide Mine, reported on a Facebook post that she created, prior to the recent massive layoffs, which has gone all around the world. She added that the outpouring from the community and businesses has done a wonderful job supporting those who have been laid off. Those who were laid off do not want hand-outs; they want to work.

Unfinished Business - Ordinance Second Reading

ORDINANCE 16-06

AN ORDINANCE AMENDING SECTIONS 7-17 AND 17-19 OF THE GILLETTE CITY CODE TO REVISE RATES FOR PLANT INVESTMENT FEES AND SYSTEM DEVELOPMENT CHARGES

It was moved by Councilman Jerred and seconded by Councilman McGrath to approve the foregoing Ordinance on second reading. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows. Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

ORDINANCE 16-07

AN ORDINANCE TO AMEND SECTION 17-14 (C), 17-14 (F) 1, AND 17-14 (F) 2, AND TO ENACT 17-14 (J) OF THE GILLETTE CITY CODE TO REVISE RATES FOR WASTEWATER SERVICE FURNISHED BY THE CITY OF GILLETTE

It was moved by Councilman McGrath and seconded by Councilman Kuntz to approve the foregoing Ordinance on second reading. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

ORDINANCE 16-08

AN ORDINANCE AMENDING GILLETTE CITY CODE SECTIONS 17-6.A.1, 17-6.B.1, 17-6.C.1, 17-6.D.1, 17-6.E.1, 17-6.F.5(a), REPEALING SECTION 17-6.G, RENUMBERING SECTIONS 17-6.H THROUGH K -6.G

THROUGH J, AMENDING 17-6.G.3 AND ENACTING 17-6. K, TO REVISE
RATES FOR ELECTRICAL SERVICE SUPPLIED BY THE CITY OF GILLETTE

It was moved by Councilman Barks and seconded by Councilman Carsrud to approve the foregoing Ordinance on second reading. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

ORDINANCE 16-09

AN ORDINANCE AMENDING SECTION 17-47 OF THE GILLETTE CITY CODE TO
REVISE RATES FOR WATER FURNISHED BY THE CITY OF GILLETTE

It was moved by Councilman McGrath and seconded by Councilman Barks to approve the foregoing Ordinance on second reading. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Unfinished Business - Other

Tabled Item: Council Consideration for the rejection of all bids for the School Zone Crossings Phase II Project (1% Project and Wyoming Department of Transportation, Transportation Alternative Grant). It was moved by Councilman Carsrud and seconded by Councilman Barks to remove the foregoing item from the table for discussion. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried and the item was removed from the table. City Administrator Napier explained the reason behind tabling this item was the uncertainty that there was a structural flaw in the bid documents prepared that staff believes would, ordinarily, substantiate the redevelopment of bids. There was concern from contractors that had responded that this would present an unfair advantage. In the interim, staff received communication from the State of Wyoming, which is important, as dollars were going to be spent that are facilitated through the State of Wyoming in order to complete this project. The State agreed that rebidding the project was an appropriate move, and not doing so would indicate some concern leveraging those dollars into this project. Staff continues to stand by their position that it is appropriate to reject the bids submitted, so far, giving staff the opportunity to redesign the bid based on what is now known. After the explanation, Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

New Business - Minute Action

It was moved by Councilman Barks and seconded by Councilman Jerred to approve three (3) catering permits requested by Prime Rib Restaurant, for the Donkey Creek Festival, located at the Gillette College, on June 24th, 25th, and 26th, from 11:00 a.m. to midnight, that will include outdoor music. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

It was moved by Councilman Jerred and seconded by Councilman McGrath to approve a street closure permit, malt beverage permit, and an open container permit for the 2016 Gillette Main Street

Brew Fest, on July 23rd, between the hours of 7:00 a.m. to 8:00 p.m. for the street closure permit, and 3:00 p.m. to 7:00 p.m. for the open container and malt beverage permits, located on Gillette Avenue, between 2nd Street and 4th Street, and a portion of 3rd Street between Kendrick Avenue and Warren Avenue, that will include outdoor music, requested by the Gillette Main Street Committee. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

It was moved by Councilman Barks and seconded by Councilman Kuntz to approve a parade permit application for July 4th from 10:00 a.m. to noon located on 2nd Street between Brooks Avenue and Burma Road, as well as 1st Street, for the 4th of July Parade, requested by Campbell County Parks & Recreation. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

RESOLUTION 2559

RESOLUTION DESIGNATING GILLETTE, WYOMING, AS A *BEE CITY USA*®

It was moved by Councilman Jerred and seconded by Councilman McGrath to approve the foregoing Resolution designating Gillette, Wyoming, as a "Bee City USA". City Administrator Napier explained that this would indicate that practices are in place that would be mindful of the environment when using pesticides and herbicides. Hannah Johnson, Campbell County Extension Office, explained further that the designation also recognizes all pollinators such as bees, butterflies, moths, etc., and the promotion of a healthy habitat. After the explanation, Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

It was moved by Councilman Carsrud and seconded by Councilman Barks to approve a bid award for the Concrete Apron Repairs Z1-R4 Tank and Driveway Repairs Z1-R5 to S&S Builders, LLC, in the amount of \$290,485.70 (1% Project). Mayor Carter-King asked for an explanation regarding the request. City Administrator Napier explained the project and added that there was a savings with this project compared to the engineer's estimate. After the explanation, Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

It was moved by Councilman Jerred and seconded by Councilman McGrath to approve a professional services agreement for construction management services associated with the Concrete Apron Repairs Z1-R4 Tank and Driveway Repairs Z1-R5, with Morrison-Maierle, in the amount of \$32,364 (1% Project). Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

It was moved by Councilman McGrath and seconded by Councilman Carsrud to approve a bid award for the Pavement Management System 2016 Schedule A Project to Simon Contractors in the amount of \$958,362.85 (1% Project). Mayor Carter-King asked for an explanation regarding the request. City Administrator Napier explained that a number of streets in the community will see improvements. He added there were two bids received for the

project and a savings compared to the engineer's estimate of \$1,098,253. Councilman Kuntz announced that he has a conflict of interest and will abstain. After the explanation, Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, and Mayor Carter-King voting aye. Councilman Kuntz abstained. The motion carried.

It was moved by Councilman Carsrud and seconded by Councilman McGrath to approve a professional services agreement for construction management associated with the Pavement Management System 2016 Schedule A Project with Morrison-Maierle, Inc., in the amount of \$120,839 (1% Project). Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

It was moved by Councilman Barks and seconded by Councilman Kuntz to approve a bid award for the Alley Pavement Management System 2016 to Powder River Construction, Inc., in the amount of \$334,596.25 (1% Project). Mayor Carter-King asked for an explanation regarding the request. City Administrator Napier explained that certain alley segments are in need of significant repairs. He added there is a savings compared to the engineer's estimate of \$386,642. After the explanation, Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Public Hearings and Considerations

Mayor Carter-King opened a public hearing to consider the transfer of ownership of a retail liquor license from B&B Kelley of Gillette, LLC, to Corner Pocket of Gillette, Inc., d.b.a. Mingles/Uncle Fredies, located at 2209 S. Douglas Hwy. No comments were made and the public hearing closed.

It was moved by Councilman Barks and seconded by Councilman McGrath to transfer the ownership of a retail liquor license from B&B Kelley of Gillette, LLC, to Corner Pocket of Gillette, Inc., d.b.a. Mingles/Uncle Fredies, located at 2209 S. Douglas Hwy. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Mayor Carter-King opened a public hearing to consider the transfer the ownership of a retail liquor license from B&B Kelley of Wyoming, LLC, to White Pony, Inc., d.b.a. Humphrey's Bar & Grill, located at 408 W. Juniper Lane. No comments were made and the public hearing closed.

It was moved by Councilman Barks and seconded by Councilman Carsrud to transfer the ownership of a retail liquor license from B&B Kelley of Wyoming, LLC, to White Pony, Inc., d.b.a. Humphrey's Bar & Grill, located at 408 W. Juniper Lane. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Mayor Carter-King opened a public hearing to accept public comments on an Ordinance amending Chapter Seven of the Gillette City Code regulating Stormwater runoff and drainage within the City of Gillette. Jason Tystad, S&S Builders, who also serves on the Chamber of Commerce Board, read a letter on behalf of the

Chamber of Commerce, extending their appreciation for re-writing the Ordinance, and thanking City staff for their assistance. After the comments, the public hearing was closed.

ORDINANCE 16-10

AN ORDINANCE AMENDING CHAPTER SEVEN OF THE GILLETTE CITY
CODE REGULATING STORMWATER RUNOFF AND DRAINAGE WITHIN THE
CITY OF GILLETTE

It was moved by Councilman Carsrud and seconded by Councilman McGrath to approve the foregoing Ordinance on first reading. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Executive Session

It was moved by Councilman McGrath and seconded by Councilman Carsrud to move into an Executive Session to discuss litigation, personnel, and confidential matters. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 7:56 p.m. The next regularly scheduled meeting will be held on April 19, 2016.

Louise Carter-King, Mayor

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk
Publication Date: April 13, 2016



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Special Meeting - April 12, 2016

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

[Special Meeting - April 12, 2016](#)

COUNCIL PROCEEDINGS

Special Meeting

April 12, 2016

5:30 p.m.

A Special meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 12th day of April 2016, in the 3rd floor Conference Room, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Tim Carsrud, Ted Jerred, Robin Kuntz, Kevin McGrath, Billy Montgomery, Dan Barks, and Mayor Louise Carter-King.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Pamela L. Boger, Administrative Services Director; Patrick Davidson, Asst. City Attorney; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Heath VonEye, City Engineer; Kurt Siebenaler, City Engineer; Tawnya Peterson, Grant Writer/Special Project Coordinator; Kent Clark, Streets Manager; Chuck Deaton, Lieutenant; Geno Palazzari, Communications Manager; Patti Davidsmeier, Community & Government Relations Manager; and Karlene Abelseth, City Clerk.

Tour of City West Facility

The Mayor and Council toured City West to see the remodeling efforts at 5:30 p.m.

The Special Meeting resumed at 6:10 p.m.

Warm Up Items

Councilman Barks reported that there is an upcoming tournament scheduled and needs to touch bases with staff member Mike Rothleutner.

Councilman Montgomery reported the he and Councilman McGrath were asked to hand out flags during the Gold Star Family event at the Cam-Plex.

Councilman McGrath suggested that a letter of appreciation be sent to the Rozet School for hosting the recent Welcome Home Veterans event.

Action Item

ORDINANCE 16-10

AN ORDINANCE AMENDING CHAPTER SEVEN OF THE GILLETTE CITY CODE REGULATING STORMWATER RUNOFF AND DRAINAGE WITHIN THE CITY OF GILLETTE

It was moved by Councilman McGrath and seconded by Councilman Montgomery to approve the foregoing Ordinance on second reading. Mayor Carter-King asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Barks, Carsrud, Jerred, Kuntz, McGrath, Montgomery, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Snow Cost of Services Discussion

City Administrator Napier offered background information regarding the services provided by Public Works for snow and street services. Public Works Director Wilde gave a presentation of proposed cost cutting measures regarding Public Works' services that include street sweeping, snow removal, etc. Proposed cost cutting measures for the repair and maintenance of property, buildings and equipment, as well as street infrastructure, sidewalk repairs, drainage repairs, preventative streets maintenance, and a reduction for parts and materials were presented. Mr. Wilde cautioned Council, with these proposed cost cutting measures, there will be a reduction to the level of service provided. He added that with budget reductions, there will be no overtime proposed in the budget for post storm clean-up, and clean-up efforts will not happen as quickly or as often.

Agency Funding Discussion

The Council entertained discussion with the following agencies due to an increase in their requested funding: Boys & Girls Club of Campbell County, Council of Community Services, Personal Frontiers, and Senior Citizens Center. The Mayor advised each agency that due to the decrease in revenues, increased funding requests may not be approved. It was the consensus of the Council to appropriate \$4,000 for the 4th of July Parade requested by Campbell County Parks & Recreation. After the discussion, Council supported staff's recommendation regarding the agency funding requests and directed staff to contact those agencies that will not receive funding this year.

Review April 19th Council Agenda

The group reviewed the upcoming agenda items for April 19th.

Executive Session

It was moved by Councilman Montgomery and seconded by Councilman Carsrud to move into an Executive Session to discuss personnel, confidential information and litigation. Roll was called on the motion with the following results. Council Members voting aye: Carsrud, Jerred, Kuntz, McGrath, Montgomery, Barks, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Adjournment

There being no further business to come before the Council, the Special meeting adjourned at 8:30 p.m.

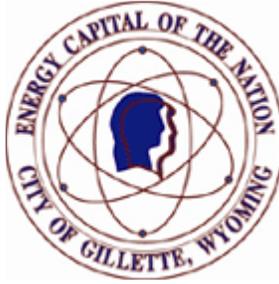
Mayor Louise Carter-King

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

Publication Date: April 20, 2016



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Bills and Claims

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move that the bills and claims, excepting any and all conflict claims, be approved.

STAFF REFERENCE:

Tom Pitlick, Finance Director

ATTACHMENTS:

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- [Bills and Claims](#)
- [Bills and Claims - Prepays](#)
- [Wire Transfers](#)

Expenditure Approval Report
Check Approval Date of 04/20/2016



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
1630-DISPLAY SALES			
	48044	OS INVENTORY	492.00
		VENDOR TOTAL:	492.00
77777-MISC ONE TIME VENDOR			
	47935	REIMBURSEMENT FOR GREAT WEST CONTRIBUTIONS	80.00
		VENDOR TOTAL:	80.00
99999-MISC RESTITUTIONS			
	47936	RESTITUTION PAYMENT FROM LETICIA SANTIAGO	150.00
	47937	RESTITUTION PAYMENT FROM ADAM BAER	222.10
	47938	RESTITUTION PAYMENT FROM MELISSA OLSON	100.00
	47939	RESTITUTION PAYMENT FROM LOIS DREILING	278.00
	47940	RESTITUTION PAYMENT FROM ANTHONY HAYES	75.00
	47941	RESTITUTION PAYMENT FROM CURTIS HOBSON	50.00
	47942	RESTITUTION PAYMENT FROM RICHARD ROBINSON	17.23
		VENDOR TOTAL:	892.33
2037-POWDER RIVER OFFICE SUPPLY INC			
	48056	OS INVENTORY	3,191.93
		VENDOR TOTAL:	3,191.93
2066-SOURCE OFFICE PRODUCTS			
	48057	OS INVENTORY	882.06
		VENDOR TOTAL:	882.06
2435-WYOMING STATE			
	47764	JUDICIAL AUTOMATION FEES - JAN-MARCH 2016	6,980.92
		VENDOR TOTAL:	6,980.92
		DIVISION TOTAL:	12,519.24
		DEPARTMENT TOTAL:	12,519.24

Expenditure Approval Report
Check Approval Date of 04/20/2016



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
01-MAYOR & COUNCIL			
2588-CITY OF BUFFALO			
	47863	TRI-CITIES REGIONAL MARKETING STUDY	3,800.00
		VENDOR TOTAL:	3,800.00
2875-GILLETTE MAIN STREET			
	47893	ICE FESTIVAL	127.50
		VENDOR TOTAL:	127.50
1994-JANICE HAMILTON			
	47891	"WINTERS GOLD" - ACRYLIC/GOLD LEAF	1,250.00
		VENDOR TOTAL:	1,250.00
2735-JENNIFER JOHNSON JARRELL			
	47928	AUGUST 2016 CONGRESSIONAL FACT FINDING TRIP	1,000.00
		VENDOR TOTAL:	1,000.00
1764-JLC SIGN SYSTEMS INC			
	47892	NAME PLATE/YEAR SERVED FOR ALL MAYOR PHOTO	239.70
	47901	BRONZE PLAQUES - "SYNERGY", "TRANSCENDENCE"	340.00
	47902	BRONZE PLAQUE - "FLOATING NOTES"	170.00
		VENDOR TOTAL:	749.70
2487-LOUISE CARTER KING			
	48021	INTERNET REIMBURSEMENT	23.73
		VENDOR TOTAL:	23.73
2565-ROBIN KUNTZ			
	48020	INTERNET REIMBURSEMENT	14.98
		VENDOR TOTAL:	14.98
2844-SKIP TO MY LOU CATERING			
	47921	COUNCIL WORKSESSION/SPECIAL MEETING	245.00
	47930	MAYORS PHOTO SHOOT	40.00
		VENDOR TOTAL:	285.00
2710-TIM CARSRUD			
	48019	INTERNET REIMBURSEMENT	21.50
		VENDOR TOTAL:	21.50

Expenditure Approval Report
Check Approval Date of 04/20/2016



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
01-MAYOR & COUNCIL			
2725-TRESSA HORNING			
	47890	"SPRING IN THE BIG HORNS" PHOTO	150.00
		VENDOR TOTAL:	150.00
2195-UNIVERSAL ATHLETIC SERVICE			
	47922	SHIRTS FOR DAN BARKS	44.00
	47929	SHIRTS FOR BILLY MONTGOMERY	72.00
		VENDOR TOTAL:	116.00
		DIVISION TOTAL:	7,538.41
02-ADMINISTRATION			
1967-GOURMET ON THE GO LLC			
	47920	YEARS OF SERVICE LUNCH	93.60
		VENDOR TOTAL:	93.60
1580-HOMES & MORE, CLASSIFIEDS & MORE			
	47784	ADVERTISING	349.00
		VENDOR TOTAL:	349.00
1482-NEWS RECORD			
	47722	MARCH 2016 ADVERTISING	1,337.98
		VENDOR TOTAL:	1,337.98
2089-SPRING CREEK DESIGNS			
	47931	SPRING FLORAL ARRANGEMENT FOR ADMIN OFFICE	74.99
	47932	ADD TO SPRING ARRANGEMENT IN ADMIN OFFICE	20.00
		VENDOR TOTAL:	94.99
		DIVISION TOTAL:	1,875.57
03-PUBLIC ACCESS			
1381-CITY OF GILLETTE			
	47807	PETTY CASH REIMBURSEMENT 4/1/16	45.00
		VENDOR TOTAL:	45.00
2754-GOVOLUTION, LLC			
	47783	MARCH 2016 CREDIT CARDS FEES	35.00
		VENDOR TOTAL:	35.00

Expenditure Approval Report
Check Approval Date of 04/20/2016



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
03-PUBLIC ACCESS			
1965-PEGMEDIA INC			
	47776	DOWNLOADS FOR PROGRAMMING ON PUBLIC ACCESS	100.00
		VENDOR TOTAL:	100.00
		DIVISION TOTAL:	180.00
04-SPECIAL PROJECTS			
2861-AT ARCHITECTURE			
	47999	GILLETTE AQUATIC PARK PH II DE	35,747.53
		VENDOR TOTAL:	35,747.53
1862-FIRST INTERSTATE BANK OF GILLETTE			
	48023	RETAINAGE - CITY WEST BUILDING	12,350.00
		VENDOR TOTAL:	12,350.00
1864-FIRST NATIONAL BANK OF GILLETTE			
	48022	RETAINAGE - GILLETTE COLLEGE S	32,300.70
		VENDOR TOTAL:	32,300.70
2908-MOA WYOMING INC			
	48000	GILLETTE COLLEGE STUDENT HOUSI	26,797.13
		VENDOR TOTAL:	26,797.13
1701-NORTON CONSTRUCTION			
	47984	CITY WEST BUILDING REMODEL PH1	111,150.00
		VENDOR TOTAL:	111,150.00
1958-PCA ENGINEERING INC			
	48013	GILLETTE SOFTBALL/BASEBALL COM	15,552.96
	48025	SOFTBALL/BASEBALL COMPLEX CMAR	8,424.46
		VENDOR TOTAL:	23,977.42
2888-SCHUTZ FOSS ARCHITECTS PC			
	47998	CAMPBELL COUNTY FIRE STATION #	2,618.75
		VENDOR TOTAL:	2,618.75

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
04-SPECIAL PROJECTS			
2193-STRATA INC			
	48002	GILLETTE COLLEGE STUDENT HOUSI	961.75
		VENDOR TOTAL:	961.75
2827-TURN KEY TECHNOLOGIES LLC			
	47894	CITY WEST REMODEL CABLE	796.62
		VENDOR TOTAL:	796.62
2212-VAN EWING CONSTRUCTION			
	47982	GILLETTE COLLEGE STUDENT HOUSI	290,706.28
		VENDOR TOTAL:	290,706.28
		DIVISION TOTAL:	537,406.18
		DEPARTMENT TOTAL:	547,000.16

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
15-ATTORNEY			
15-ATTORNEY			
2143-RINGER LAW P.C.			
	47775	CITY COURT PROSECUTOR	3,490.00
		VENDOR TOTAL:	3,490.00
		DIVISION TOTAL:	3,490.00
		DEPARTMENT TOTAL:	3,490.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
20-HUMAN RESOURCES			
1349-CAMPBELL COUNTY HOSPITAL DISTRICT			
	47957	RETURN TO WORK SCREENS	224.50
		VENDOR TOTAL:	224.50
1753-EMPLOYMENT TESTING SERVICES INC			
	47772	RANDOM DRUG & ALCOHOL TEST	876.00
	47899	POST ACCIDENT DRUG & ALCOHOL TEST	175.00
		VENDOR TOTAL:	1,051.00
2047-PRBSHRM			
	47864	MEMBER SHIP - D WASSON	35.00
		VENDOR TOTAL:	35.00
2431-WYOMING ASSOCIATION MUNICIPALITIES			
	47770	2016 HR RETREAT - J AGUIRRE	35.00
	47771	2016 WAM CONVENTION REGISTRATION - J AGUIRRE	225.00
		VENDOR TOTAL:	260.00
		DIVISION TOTAL:	1,570.50
21-SAFETY			
1349-CAMPBELL COUNTY HOSPITAL DISTRICT			
	47769	AUDIOGRAMS	8,064.00
		VENDOR TOTAL:	8,064.00
2481-CAMPBELL COUNTY PUBLIC HEALTH			
	47726	HEPATITIS A & B SHOTS FOR EMPLOYEES	163.00
		VENDOR TOTAL:	163.00
1511-NORCO INC			
	48053	AED SUPPLIES	559.68
	48054	AED SUPPLIES	3,301.50
		VENDOR TOTAL:	3,861.18
		DIVISION TOTAL:	12,088.18
		DEPARTMENT TOTAL:	13,658.68

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
25-FINANCE			
2615-WYOMING DEPT OF EMPLOYMENT			
	47908	4TH QTR 2015 INTERST	5.09
		VENDOR TOTAL:	5.09
		DIVISION TOTAL:	5.09
26-CUSTOMER SERVICE			
2754-GOVOLUTION, LLC			
	47783	MARCH 2016 CREDIT CARDS FEES	1,106.20
		VENDOR TOTAL:	1,106.20
1898-ONLINE UTILITY EXCHANGE			
	47766	COLLECTION TRANSACTIONS RECEIVED	23.33
	47767	UTILITY EXCHANGE REPORT	362.86
	48011	CREDIT - DOUBL PAYMENT	-267.60
		VENDOR TOTAL:	118.59
2017-PITNEY BOWES INC			
	47768	E-Z SEAL	100.28
		VENDOR TOTAL:	100.28
		DIVISION TOTAL:	1,325.07
27-PURCHASING			
2754-GOVOLUTION, LLC			
	47783	MARCH 2016 CREDIT CARDS FEES	35.00
		VENDOR TOTAL:	35.00
2222-VERIZON WIRELESS			
	47910	AIR CARDS	721.82
		VENDOR TOTAL:	721.82
		DIVISION TOTAL:	756.82
		DEPARTMENT TOTAL:	2,086.98

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
30-ADMINISTRATIVE SERVICES			
30-ADMINISTRATIVE SERVICES			
2133-RESOURCE ACTION PROGRAMS			
	47785	5TH GRADE WATERWISE PROGRAM	448.50
		VENDOR TOTAL:	448.50
		DIVISION TOTAL:	448.50
31-CITY CLERK/PRINT SHOP			
1381-CITY OF GILLETTE			
	47807	PETTY CASH REIMBURSEMENT 4/1/16	28.00
		VENDOR TOTAL:	28.00
1397-COLLINS COMMUNICATIONS INC			
	47866	PRINT SHOP DOOR ACCESS CONTROL	971.81
		VENDOR TOTAL:	971.81
2754-GOVOLUTION, LLC			
	47783	MARCH 2016 CREDIT CARDS FEES	36.60
		VENDOR TOTAL:	36.60
1482-NEWS RECORD			
	47723	MARCH 2016 LEGAL ADVERTISING	6,426.05
		VENDOR TOTAL:	6,426.05
2151-ROCKY MOUNTAIN BUSINESS EQUIPMENT LLC			
	47773	COPIES MADE ON KYOCERA	718.34
		VENDOR TOTAL:	718.34
2182-U S POSTAL SERVICE			
	47898	BRM ANNUAL MAINTENANCE	885.00
		VENDOR TOTAL:	885.00
2406-XEROX CORPORATION			
	47774	COPIES MADE ON XEROX	2,666.50
		VENDOR TOTAL:	2,666.50
		DIVISION TOTAL:	11,732.30
32-JUDICIAL			
1082-ARROW PRINTING AND GRAPHICS INC			
	47909	BUINESS CARDS FOR MUNICIPAL COURT	85.00
		VENDOR TOTAL:	85.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
30-ADMINISTRATIVE SERVICES			
32-JUDICIAL			
2754-GOVOLUTION, LLC			
	47783	MARCH 2016 CREDIT CARDS FEES	45.20
		VENDOR TOTAL:	45.20
		DIVISION TOTAL:	130.20
33-MAINT OF CITY BUILDINGS			
1040-ALSCO			
	47752	RUG CLEANING	54.13
	47753	RUG CLEANING	54.13
	47754	RUG CLEANING	60.81
	47755	RUG CLEANING	60.81
		VENDOR TOTAL:	229.88
1844-FARMER BROTHERS COMPANY			
	47742	COFFEE FOR CITY HALL	354.75
	47744	CREDIT FOR CAPP AND COCOA RETURNED	-343.09
	47746	COFFEE FOR CITY HALL	390.85
		VENDOR TOTAL:	402.51
1113-LONG BUILDING TECHNOLOGIES			
	47956	HVAC BUILDING MAINTENANCE	7,270.00
		VENDOR TOTAL:	7,270.00
1511-NORCO INC			
	47749	ICE MELT FOR CITY HALL	98.60
		VENDOR TOTAL:	98.60
		DIVISION TOTAL:	8,000.99
34-INFORMATION TECHNOLOGY			
1397-COLLINS COMMUNICATIONS INC			
	47865	CITY HALL ACCESS CONTROL	15,991.24
	47897	ALERTUS LICENSE ANNUAL	1,215.00
	47911	TOWER MAINTENANCE	1,785.00
		VENDOR TOTAL:	18,991.24

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001-GENERAL FUND			
30-ADMINISTRATIVE SERVICES			
34-INFORMATION TECHNOLOGY			
3153-GROUPWARE TECHNOLOGY INC			
	48046	Network Storage	142,285.48
		VENDOR TOTAL:	142,285.48
2179-TYLER TECHNOLOGIES INC			
	47895	TYLER MEETING MANAGER INSTALL	637.50
		VENDOR TOTAL:	637.50
2247-VISIONARY COMMUNICATIONS			
	47896	ISP MONTHLY INTERNET	969.14
		VENDOR TOTAL:	969.14
		DIVISION TOTAL:	162,883.36
35-GEOGRAPHIC INFO SYSTEMS			
2476-CAMPBELL COUNTY CLERK OFFICE			
	47779	COPIES MADE	6.00
		VENDOR TOTAL:	6.00
		DIVISION TOTAL:	6.00
		DEPARTMENT TOTAL:	183,201.35

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
1429-AMANDA MORRISON			
	47868	DUI BLOOD DRAW	50.00
		VENDOR TOTAL:	50.00
2010-ANDREANNA PIERCE			
	47869	DUI BLOOD DRAW	50.00
		VENDOR TOTAL:	50.00
1188-BLAKEMAN PROPANE INC			
	47729	PROPANE	306.95
	47731	PROPANE	167.14
		VENDOR TOTAL:	474.09
1368-CHILDREN'S HOME SOCIETY			
	47916	FORENSIC INTERVIEW	125.00
	47918	FORENSIC INTERVIEW	125.00
		VENDOR TOTAL:	250.00
1397-COLLINS COMMUNICATIONS INC			
	47867	RADIO MAINTENANCE	100.00
		VENDOR TOTAL:	100.00
2597-CRAIG FURMAN			
	47760	DUI BLOOD DRAW	50.00
	47778	DUI BLOOD DRAW	50.00
	47787	DUI BLOOD DRAW	50.00
		VENDOR TOTAL:	150.00
1606-DELL MARKETING LP			
	48043	E-CITATION SQL SERVER LICENSE	7,737.02
		VENDOR TOTAL:	7,737.02
1846-FARMER CO-OP			
	47762	K9 ANIMAL CARE	72.98
		VENDOR TOTAL:	72.98

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001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
2754-GOVOLUTION, LLC			
	47783	MARCH 2016 CREDIT CARDS FEES	36.30
		VENDOR TOTAL:	36.30
1472-NEVE'S UNIFORM INC			
	47904	UNIFORM - TAYLOR	271.19
		VENDOR TOTAL:	271.19
2359-WIRELESS ADVANCE COMMUNICATION			
	47919	RADIO MAINTENANCE	900.00
		VENDOR TOTAL:	900.00
2651-WYOMING STATE BOARD PHARMACY			
	47757	CONTROLLED SUBSTANCE RENEWAL	80.00
		VENDOR TOTAL:	80.00
		DIVISION TOTAL:	10,171.58
41-DISPATCH			
2435-WYOMING STATE			
	47979	NOTRAY RENEWAL - L BARTHEL	30.00
		VENDOR TOTAL:	30.00
		DIVISION TOTAL:	30.00
44-ANIMAL CONTROL			
2754-GOVOLUTION, LLC			
	47783	MARCH 2016 CREDIT CARDS FEES	44.90
		VENDOR TOTAL:	44.90
		DIVISION TOTAL:	44.90
45-ANIMAL SHELTER			
1040-ALSCO			
	47725	RUG CLEANING	14.80
	47786	RUG CLEANING	14.80
	47900	RUG CLEANING	14.80
		VENDOR TOTAL:	44.40

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
45-ANIMAL SHELTER			
1064-ANIMAL MEDICAL CENTER OF WYOMING LLC			
	47758	EUTHANASIA - HARLEY	54.50
		VENDOR TOTAL:	54.50
2675-GILLETTE PET VET CLINIC			
	47799	SPAY/NEUTER VOUCHER	100.00
		VENDOR TOTAL:	100.00
2719-RED HILLS VETERINARY HOSPITAL			
	47906	EUTHANASIA SERVICE	82.30
	47907	RABIES, SPAY/NEUTER VOUCHERS, ANIMAL CRUELTY	769.40
		VENDOR TOTAL:	851.70
		DIVISION TOTAL:	1,050.60
		DEPARTMENT TOTAL:	11,297.08

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
51-PARKS			
1040-ALSCO			
	47801	UNIFORM CLEANING	45.90
	47803	UNIFORM CLEANING	45.90
		VENDOR TOTAL:	91.80
1165-BIG D SANITATION			
	47805	PORTA POTTIES	1,010.00
		VENDOR TOTAL:	1,010.00
1967-GOURMET ON THE GO LLC			
	47798	PARKS BOARD DINNER	156.00
		VENDOR TOTAL:	156.00
		DIVISION TOTAL:	1,257.80
53-FORESTRY			
1040-ALSCO			
	47802	UNIFORM CLEANING	7.60
	47804	UNIFORM CLEANING	7.60
		VENDOR TOTAL:	15.20
1815-SKILLPATH SEMINARS			
	47806	LEADERSHIP TRAINING	139.00
		VENDOR TOTAL:	139.00
		DIVISION TOTAL:	154.20
54-STREETS			
1040-ALSCO			
	47797	UNIFORM CLEANING	71.40
	47913	UNIFORM CLEANING	71.40
		VENDOR TOTAL:	142.80
1182-BLACK CAT CONSTRUCTION LLC			
	47795	STORM DRAIN INLET REPAIR	2,850.80
		VENDOR TOTAL:	2,850.80
1511-NORCO INC			
	47912	CYLINDER RENT MARCH 2016	62.09
		VENDOR TOTAL:	62.09

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
54-STREETS			
2035-POWDER RIVER ENERGY CORPORATION			
	47790	SIGN LIGHTING HWY 50	40.42
	47791	SIGN LIGHTING HWY 14-16	35.65
	47792	WELCOME TO GILLETTE SIGN HWY 59	41.01
		VENDOR TOTAL:	117.08
2071-PROELECTRIC INC			
	47966	ELECTRICIAN MAINTENANCE SERVIC	11,607.00
	47967	ELECTRICIAN MAINTENANCE SERVIC	819.00
		VENDOR TOTAL:	12,426.00
1493-S & S BUILDERS			
	47794	CONCRETE CRACK SEALING ON ROBERTSON CIRCLE	2,220.00
		VENDOR TOTAL:	2,220.00
3032-WALKER INSPECTION			
	47789	DRAINAGE CULVERT REPAIRS	8,256.70
		VENDOR TOTAL:	8,256.70
		DIVISION TOTAL:	26,075.47
		DEPARTMENT TOTAL:	27,487.47

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
60-ENGINEERING & DEV SERVICES			
60-ENGINEERING			
1958-PCA ENGINEERING INC			
	47732	SOILS TESTING - CHINOOK /FOOTHILLS SW PATCH	200.00
		VENDOR TOTAL:	200.00
		DIVISION TOTAL:	200.00
61-BUILDING INSPECTION			
2754-GOVOLUTION, LLC			
	47783	MARCH 2016 CREDIT CARDS FEES	36.90
		VENDOR TOTAL:	36.90
2230-JAIME REYNOLDS			
	47862	BOE LUNCH	215.00
		VENDOR TOTAL:	215.00
		DIVISION TOTAL:	251.90
		DEPARTMENT TOTAL:	451.90
		FUND TOTAL:	801,192.86

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	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
1182-BLACK CAT CONSTRUCTION LLC			
	47914	LAKEWAY & 4J-CORNER RAMP & CURB REPAIR	36,808.09
		VENDOR TOTAL:	36,808.09
1220-BRUCE ENGINEERING SERVICES			
	48024	ALLEY PMS 2016	4,531.50
		VENDOR TOTAL:	4,531.50
1279-CAMPBELL COUNTY PARKS AND RECREATION DEPT			
	47977	15/16 SERVICE FUNDING	4,000.00
		VENDOR TOTAL:	4,000.00
1415-CONSOLIDATED ENGINEERS INC			
	48003	PMS 2016 SCHEDULE C	1,522.89
	48008	GURLEY OVERPASS STRUCTURAL REP	2,611.25
		VENDOR TOTAL:	4,134.14
1559-DOWL LLC			
	47992	BOXELDER ROAD EXTENSION PH III	14,359.25
	48001	INTERSTATE INDUSTRIAL PARK LID	27,298.75
	48009	TRANSPORTATION MASTER PLAN UPD	10,545.52
	48012	BOXELDER RD - HWY 50 TO OVERDA	2,366.00
		VENDOR TOTAL:	54,569.52
1709-EARTH WORK SOLUTIONS			
	47980	BOXELDER ROAD EXTENSION - PH I	74,064.58
		VENDOR TOTAL:	74,064.58
1250-FIRST AMERICAN TITLE			
	48061	TITLE RESEARCH FEES	483.00
		VENDOR TOTAL:	483.00
1864-FIRST NATIONAL BANK OF GILLETTE			
	47981	RETAINAGE - BOXELDER ROAD EXTE	8,229.39
		VENDOR TOTAL:	8,229.39
1450-HDR ENGINEERING INC			
	47987	2014 SANITARY SEWER MAIN REPLA	564.22

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	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
1450-HDR ENGINEERING INC			
	47994	2015 SANITARY SEWER MAIN REPLA	5,762.61
	48004	GILLETTE FISHING LAKE IMPROVEM	391.12
	48007	DOWNTOWN FACILITIES ENHANCEMEN	16,351.45
		VENDOR TOTAL:	23,069.40
1754-KADRMAS, LEE & JACKSON INC			
	47995	2015 WATER MAIN REPLACEMENT	2,770.88
		VENDOR TOTAL:	2,770.88
1312-MORRISON MAIERLE INC			
	47988	CONCRETE APRON REPAIRS Z1-R4 T	1,029.42
	47990	2016 PMS SCH A - DESIGN BID	16,975.26
	48006	PMS 2015 SCHEDULE A - CM	1,197.00
		VENDOR TOTAL:	19,201.68
1958-PCA ENGINEERING INC			
	47927	BURMA AVE/CRUMP DETENTION POND	668.45
	47989	WESTOVER ROAD IMPROVEMENTS	979.87
	47993	PMS 2016 - SCHEDULE B	2,025.00
	47996	BOXELDER RD ENHANCEMENTS EMERS	33,127.37
	47997	WESTOVER ROAD IMPROVEMENTS - C	2,910.00
		VENDOR TOTAL:	39,710.69
2432-WYOMING DEPT OF TRANSPORTATION			
	47948	BOXELDER RD - HWY 50 TO OVERDA	17,118.50
	47949	BOXELDER RD - HWY 50 TO OVERDA	541.15
		VENDOR TOTAL:	17,659.65
		DIVISION TOTAL:	289,232.52
		DEPARTMENT TOTAL:	289,232.52
		FUND TOTAL:	289,232.52

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	Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE			
70-UTILITIES			
72-MADISON WATER LINE			
1684-DRM INC			
	47851	ELECTRICAL BORE AND TRENCH	16,980.75
	47852	ELECTRICAL BORE & TRENCH	615.00
	47853	ELECTRICAL TRENCH & BORE	21,476.26
		VENDOR TOTAL:	39,072.01
1852-FEDERAL EXPRESS CORPORATION			
	47903	MISC SHIPPING	44.63
		VENDOR TOTAL:	44.63
		DIVISION TOTAL:	39,116.64
		DEPARTMENT TOTAL:	39,116.64
		FUND TOTAL:	39,116.64

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	Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND			
70-UTILITIES			
70-UTILITIES ADMINISTRATION			
		2222-VERIZON WIRELESS	
	47910	AIR CARDS	461.49
		VENDOR TOTAL:	461.49
		DIVISION TOTAL:	461.49
76-SCADA			
		1511-NORCO INC	
	47849	GENERATOR	2,398.75
		VENDOR TOTAL:	2,398.75
		DIVISION TOTAL:	2,398.75
		DEPARTMENT TOTAL:	2,860.24
		FUND TOTAL:	2,860.24

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	Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND			
50-PUBLIC WORKS			
55-SOLID WASTE			
1040-ALSCO			
	47796	UNIFORM CLEANING	23.20
	47933	UNIFORM CLEANING	23.20
		VENDOR TOTAL:	46.40
2303-WESTERN WASTE SOLUTIONS INC			
	47978	BLUE BAG CURBSIDE RECYCLING	10,520.05
		VENDOR TOTAL:	10,520.05
		DIVISION TOTAL:	10,566.45
		DEPARTMENT TOTAL:	10,566.45
		FUND TOTAL:	10,566.45

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	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
1040-ALSCO			
	47882	UNIFORM CLEANING	154.40
		VENDOR TOTAL:	154.40
1182-BLACK CAT CONSTRUCTION LLC			
	47870	REMOVE CONCRETE/SLURRY/REPLACE CONCRETE	3,822.25
	47871	LOWER F/H,POUR CONCRETE,INSTALL BLOCK WALL,FENCE	4,276.91
	47872	PAD AROUND POST OFF MADISON PIPELINE-UNION CHAPEL	563.00
	47873	CURB STOPS	525.00
	47874	REMOVE CONCETE/PREP & POUR CONCRETE AROUND HYDRANT	3,276.90
	47875	SUTHERLAND PARK/CONCRETE AT WELL SITE	1,480.00
		VENDOR TOTAL:	13,944.06
1574-DANA KEPNER COMPANY INC			
	47883	PARTS	520.00
	47884	CREDIT FOR DOUBLE PAYMENT	-195.00
		VENDOR TOTAL:	325.00
1705-DYKMAN ELECTRICAL INC			
	48060	VFD DRIVE	143,360.80
		VENDOR TOTAL:	143,360.80
1716-EDGE CONSTRUCTION SUPPLY			
	48016	USED CREDIT BUT ALREADY APPLIED TO ANOTHER INVOICE	22.84
		VENDOR TOTAL:	22.84
1852-FEDERAL EXPRESS CORPORATION			
	47903	MISC SHIPPING	155.25
		VENDOR TOTAL:	155.25
1892-FRANDSON SAFETY INC			
	47879	MULTI-GAS MONITOR CALIBRATION	80.00
		VENDOR TOTAL:	80.00
7777-MISC ONE TIME VENDOR			
	47934	TRAVEL REIMBURSEMENT	82.35
		VENDOR TOTAL:	82.35

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	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
2035-POWDER RIVER ENERGY CORPORATION			
	47876	UNION CHAPEL WATER LINE	30.00
	47877	MADISON REHAB CPS #7	30.15
	47878	UNIFORM CLEANING	81.50
		VENDOR TOTAL:	141.65
2822-SHANE SCHULTZ PLUMBING & HEATING			
	47880	MOVED METER ASSEMBLY INTO HOUSE	231.94
	47881	REPLACE MAIN VALVE AND METER ASSEMBLY	165.90
		VENDOR TOTAL:	397.84
		DIVISION TOTAL:	158,664.19
		DEPARTMENT TOTAL:	158,664.19
		FUND TOTAL:	158,664.19

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
3202-ALLISON FABRICATION INC			
	47707	UB 26554 3103 E 2ND ST	411.68
		VENDOR TOTAL:	411.68
3200-BARRERA, ALEJANDRO & MONICA			
	47705	UB 25098 600 S GARNER LAKE RD 082	205.98
		VENDOR TOTAL:	205.98
3208-BETTS, BOBBI & DAVID			
	48062	UB 1084 504 PUMPHOUSE LN	154.32
		VENDOR TOTAL:	154.32
3207-CHRISTIANSEN, LEE R			
	47843	UB 11922 147 DUBOIS LN	213.86
		VENDOR TOTAL:	213.86
3199-DEVEY, MIKE			
	47704	UB 19664 901 1/2 E 8TH ST	205.99
		VENDOR TOTAL:	205.99
2683-ENERGY SHARE OF WYOMING			
	47756	FY15/16 3RD QTR CONTRIBUTIONS	147.48
		VENDOR TOTAL:	147.48
3198-ENGLUND, ERIC			
	47703	UB 18956 1019 SANTEE DR D	205.91
		VENDOR TOTAL:	205.91
3195-GILMORE, HALEY & JAMES			
	47700	UB 14840 1004 BUCKSKIN DR	205.87
		VENDOR TOTAL:	205.87
3194-MENDOZA, MARTIN			
	47699	UB 14458 706 E LINCOLN ST	205.92
		VENDOR TOTAL:	205.92
88888-MISC UTILITY OVERPAYMENTS			
	47686	UE 18024 1107 STANLEY	121.79
	47687	UE 33118 1354 WARLOW	172.29

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
	47688	UE 42592 2677 LEDOUX	161.55
	47689	UE 16472 500 CHURCH	45.06
	47808	UE 25786 3901 PEAK	77.54
	47809	UE 35608 1054 COUNTRY CLUB	89.28
	47810	UE 26138 1000 CHRISTINCK	90.14
	47811	UE 25232 37 MERCANTILE	76.17
	47812	UE 16412 210 LIMESTONE	155.30
	47813	UE 17886 1016 ELON	56.59
	47814	UE 6678 3000 HARDER	51.84
	47815	UE 20230 908 E-Z	28.44
	47816	UE 25478 1020 COUNTRY CLUB	82.39
	47817	UE 9200 702 RICHARDS	14.99
	47818	UE 9294 402 ROSS	64.33
	47819	UE 11952 162 DUBOIS	88.90
	47820	UE 17198 117 OVERLAND	110.64
	47821	UE 17356 1502 CIMARRON	14.33
	47822	UE 26158 610 LONGMONT	35.67
	47823	UE 27650 1101 DESERT HILLS	79.69
	47824	UE 34826 3716 MIRANDA	63.41
	47825	UE 1576 215 GILLETTE	183.07
	47826	UE 7752 1017 GRANITE	128.64
	47827	UE 18064 1005 STANLEY	12.39
	47828	UE 32366 4514 RUNNING W	87.18
	47829	UE 38074 804 MOUNTAIN VIEW	45.20
	47830	UE 12428 4 GARDEN	141.89
	47831	UE 35356 715 EXPRESS	128.34
	47832	UE 9870 3332 GEORGIA	25.09
	47833	UE 6666 2906 HARDER	121.31
	47834	UE 6258 500 VIVIAN	64.71

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
	47835	UE 11572 2404 Foothills	77.06
	47836	UE 11684 30 Chinook	145.15
	47837	UE 17778 1307 Eagles Nest	14.41
	47838	UE 23642 1205 Energy	372.38
	47839	UE 34898 3603 Triton	78.54
	47840	UE 8814 909 Warren	52.98
	47841	UE 2942 14 Sunrise	49.61
	47842	UE 27294 1001 Desert Hills	95.02
	47924	UE 3176 305 Cottonwood	47.20
	47925	UE 18500 1000 Woodland	98.32
	47926	UE 9326 404 Warren	58.91
		VENDOR TOTAL:	3,707.74
3196-RODRIGUEZ, MARCOS & GUADALUPE			
	47701	UB 16792 216 Sierra Cir	205.96
		VENDOR TOTAL:	205.96
3192-SHERRODD, JENNIFER			
	47697	UB 3028 428 Prairieview Dr F	205.87
		VENDOR TOTAL:	205.87
3201-STRANSKY, CHRISTY			
	47706	UB 25496 1020 Country Club Rd 5C	206.02
		VENDOR TOTAL:	206.02
3205-STURDEVANT, JON			
	47721	UB 13632 1205 5th Ave	213.58
		VENDOR TOTAL:	213.58
3191-WEST, CORY R			
	47696	UB 2036 307 S Emerson Ave	205.89
		VENDOR TOTAL:	205.89

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
3193-WESTERN PLAINS CHIROPRACTIC			
	47698	UB 3098 439 PRAIRIEVIEW DR D	411.83
		VENDOR TOTAL:	411.83
3203-WILLIAMS, NANCY			
	47708	UB 6722 1100 VANSCOY DR	205.83
		VENDOR TOTAL:	205.83
3197-WIREMAN, PATRICIA & DONNIE			
	47702	UB 18960 1017 SANTEE DR A	205.98
		VENDOR TOTAL:	205.98
3204-YOUNG, KELSIE & JACOB			
	47709	UB 34880 3600 TRITON AVE	205.87
		VENDOR TOTAL:	205.87
		DIVISION TOTAL:	7,731.58
		DEPARTMENT TOTAL:	7,731.58

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
1684-DRM INC			
	47959	ANNUAL TRENCHING AND BORING AG	615.00
	47960	ANNUAL TRENCHING AND BORING AG	1,000.00
	47961	ANNUAL TRENCHING AND BORING AG	16,298.75
	47962	ANNUAL TRENCHING AND BORING AG	13,754.35
	47963	ANNUAL TRENCHING AND BORING AG	6,748.25
	47964	ANNUAL TRENCHING AND BORING AG	357.54
	47965	ANNUAL TRENCHING AND BORING AG	1,786.89
		VENDOR TOTAL:	40,560.78
2963-ESC ENGINEERING, INC			
	47854	ARC FLASH STUDY	3,980.00
		VENDOR TOTAL:	3,980.00
1264-MCM GENERAL CONTRACTORS			
	47952	ANNUAL TRENCHING AND BORING AG	54,652.15
	47953	ANNUAL TRENCHING AND BORING AG	34,800.50
	47954	ANNUAL TRENCHING AND BORING AG	652.01
	47958	ANNUAL TRENCHING AND BORING AG	2,470.15
	47973	ANNUAL ELECTRICAL SERVICE DROP	1,144.38
	47974	ANNUAL ELECTRICAL SERVICE DROP	1,422.40
	47975	ANNUAL ELECTRICAL SERVICE DROP	996.34
		VENDOR TOTAL:	96,137.93
1325-MUNICIPAL ENERGY AGENCY OF NEBRASKA			
	47724	ANNUAL MEMEBERSHIP DUES	8,633.93
		VENDOR TOTAL:	8,633.93
1958-PCA ENGINEERING INC			
	47950	PROFESSIONAL SURVEYING & EASEM	1,621.26
	47951	PROFESSIONAL SURVEYING & EASEM	1,925.21
		VENDOR TOTAL:	3,546.47

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
2035-POWDER RIVER ENERGY CORPORATION			
	47376	DEC 2015 69KV WHEELING	5,250.00
	47377	FEB 2016 69KV WHEELING	5,250.00
		VENDOR TOTAL:	10,500.00
2071-PROELECTRIC INC			
	47968	ELECTRICIAN MAINTENANCE SERVIC	5,185.48
	47969	ELECTRICIAN MAINTENANCE SERVIC	5,083.90
	47971	ELECTRICIAN MAINTENANCE SERVIC	5,090.78
	47972	ELECTRICIAN MAINTENANCE SERVIC	55.50
		VENDOR TOTAL:	15,415.66
2114-RAILROAD MANAGEMENT CO LLC			
	47727	POWERLINE CROSSING RAILROAD	3,875.67
	47728	POWER LINE CROSSING RAILROAD	3,392.94
		VENDOR TOTAL:	7,268.61
1383-SAFETY SOLUTIONS INC			
	47955	CLARK SAFETY CONSULTANT	1,135.00
		VENDOR TOTAL:	1,135.00
2061-SOLOMON ELECTRIC SUPPLY			
	47976	SUBSTATION MAINTENANCE AND OIL	210.00
		VENDOR TOTAL:	210.00
2296-WESTERN SERVICES LLC			
	47855	INSTALL WALK THRU GATE AT CYCLONE DRILLING	605.00
		VENDOR TOTAL:	605.00
		DIVISION TOTAL:	187,993.38
		DEPARTMENT TOTAL:	187,993.38
		FUND TOTAL:	195,724.96

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	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
1398-AGRICULTURAL CONSULTANTS INC			
	47859	GREEN WASTE COMPOST	405.00
	47860	SLUDGE REGULATIONS	1,720.00
		VENDOR TOTAL:	2,125.00
1040-ALSCO			
	47857	UNIFORM CLEANING	112.44
	47858	REPLACE DAMANGED UNIFORM	23.00
		VENDOR TOTAL:	135.44
1792-ENERGY LABORATORIES INC			
	47856	TESTING	22.50
	47885	TESTING	22.50
		VENDOR TOTAL:	45.00
1840-FALCON PUMP AND SUPPLY			
	48063	Pumps and Pump Accessories Mai	14,310.53
		VENDOR TOTAL:	14,310.53
1852-FEDERAL EXPRESS CORPORATION			
	47888	SHIPPING	303.76
		VENDOR TOTAL:	303.76
1872-FLEXSYSTEMS			
	47889	FLEX EDITION 3 ONE YEAR SUPPORT	2,100.00
		VENDOR TOTAL:	2,100.00
1892-FRANDSON SAFETY INC			
	47887	MULTI-GAS MONITOR CALIBRATION	60.00
		VENDOR TOTAL:	60.00
1575-HOMAX OIL			
	47733	DIESEL FOR WASTEWATER	1,815.00
		VENDOR TOTAL:	1,815.00
1733-JOHNSON CONTROLS INC			
	47861	BOILER REPAIR	1,045.40
		VENDOR TOTAL:	1,045.40

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	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
2035-POWDER RIVER ENERGY CORPORATION			
	47886	GIL SEWAGE MTR STA	38.86
		VENDOR TOTAL:	38.86
2065-SOURCE EQUIPMENT			
	48010	PARTS	2,171.99
		VENDOR TOTAL:	2,171.99
		DIVISION TOTAL:	24,150.98
		DEPARTMENT TOTAL:	24,150.98
		FUND TOTAL:	24,150.98

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	Invoice Number	Invoice Description	Amount
601-CITY WEST FUND			
30-ADMINISTRATIVE SERVICES			
39-CITY WEST BUILDING MAINT			
1019-ADECCO EMPLOYMENT SERVICES			
	47739	TEMP HELP FOR CITY WEST	208.32
		VENDOR TOTAL:	208.32
1040-ALSCO			
	47750	RUGS FOR CITY WEST	54.17
	47751	RUG CLEANING	66.92
		VENDOR TOTAL:	121.09
1526-CURRY GARAGE DOOR COMPANY			
	47741	OVERHEAD DOORS FOR VEHICLE MAINTENANCE	590.00
		VENDOR TOTAL:	590.00
1844-FARMER BROTHERS COMPANY			
	47743	COFFEE FOR CITY WEST	329.06
	47744	CREDIT FOR CAPP AND COCOA RETURNED	-452.97
	47745	COFFEE FOR CITY WEST	411.30
		VENDOR TOTAL:	287.39
1947-GILLETTE WINNELSON COMPANY			
	47740	AERATOR FOR SINKS	13.80
		VENDOR TOTAL:	13.80
1511-NORCO INC			
	47748	CUSTODIAL ITEMS FOR CITY WEST	31.35
		VENDOR TOTAL:	31.35
1786-SHERWIN WILLIAMS			
	47747	NEW PAINT COLOR FOR CITY WEST	39.24
		VENDOR TOTAL:	39.24
		DIVISION TOTAL:	1,291.19
		DEPARTMENT TOTAL:	1,291.19
		FUND TOTAL:	1,291.19

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
1447-ANIXTER POWER SOLUTIONS			
	48026	ELECTRICAL INVENTORY	57,970.42
		VENDOR TOTAL:	57,970.42
1197-BORDER STATES ELECTRIC			
	48027	ELECTRICAL INVENTORY	4,225.00
	48028	ELECTRICAL INVENTORY	59.50
	48029	ELECTRICAL INVENTORY	155.00
		VENDOR TOTAL:	4,439.50
1422-CONTRACTORS SUPPLY INC			
	48030	WATER'S INVENTORY	11.40
	48031	STREET'S INVENTORY	1,047.20
	48033	WATER'S INVENTORY	765.40
	48034	WATER'S INVENTORY	9.60
	48035	STREET'S INVENTORY	908.67
	48036	WATER'S INVENTORY	1,693.62
	48037	WATER'S INVENTORY	71.00
	48038	WATER'S INVENTORY	9.81
		VENDOR TOTAL:	4,516.70
1519-CRUM ELECTRIC SUPPLY COMPANY			
	48039	ELECTRICAL INVENTORY	445.00
		VENDOR TOTAL:	445.00
1574-DANA KEPNER COMPANY INC			
	48040	WATER METER'S	15,700.00
	48041	WATER'S INVENTORY	19,800.00
	48042	WATER'S INVENTORY	146.25
		VENDOR TOTAL:	35,646.25
2852-HD SUPPLY WATERWORKS LTD			
	48047	WATER'S INVENTORY	475.20
		VENDOR TOTAL:	475.20

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
1598-KRIZ-DAVIS COMPANY			
	48049	ELECTRICAL INVENTORY	327.00
	48051	ELECTRICAL INVENTORY ** OK WIT	465.00
	48052	ELECTRICAL INVENTORY	810.00
		VENDOR TOTAL:	1,602.00
1511-NORCO INC			
	48055	SAFETY INVENTORY	123.54
		VENDOR TOTAL:	123.54
2339-TRAFFIC SIGNAL CONTROLS INC			
	48058	TRAFFIC	920.00
		VENDOR TOTAL:	920.00
2289-WESCO DISTRIBUTION INC			
	48059	ELECTRICAL INVENTORY	480.00
		VENDOR TOTAL:	480.00
		DIVISION TOTAL:	106,618.61
		DEPARTMENT TOTAL:	106,618.61

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
25-FINANCE			
28-WAREHOUSE FUND			
1040-ALSCO			
	47763	RUG CLEANING	25.63
	47800	RUG CLEANING	25.63
		VENDOR TOTAL:	51.26
2263-WASTE CONNECTIONS OF WYOMING			
	47765	HAUL WARLOW YARD TRASH	740.70
		VENDOR TOTAL:	740.70
		DIVISION TOTAL:	791.96
		DEPARTMENT TOTAL:	791.96
		FUND TOTAL:	107,410.57

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	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
30-ADMINISTRATIVE SERVICES			
36-VEHICLE MAINTENANCE			
1040-ALSCO			
	47735	UNIFORM CLEANING	44.13
	47850	UNIFORM CLEANING	44.13
		VENDOR TOTAL:	88.26
1167-BIG HORN TIRE INC			
	47905	TIRE ROTATION	200.00
		VENDOR TOTAL:	200.00
1706-E Z TOWING & RECOVERY INC			
	47738	TOW UNIT #19	65.00
		VENDOR TOTAL:	65.00
1575-HOMAX OIL			
	47734	STOCK	4,221.75
	47737	STOCK	348.64
	47845	STOCK	671.00
	48048	DIESEL FUEL MIXTURE 80% CLEAR	15,108.80
		VENDOR TOTAL:	20,350.19
2309-WHITE'S FRONTIER MOTORS			
	47736	REPAIR DUMP TRUCK	1,973.71
	47844	REPAIT UNIT #32	3,040.96
	47846	PARTS	468.24
	47847	PARTS	73.76
	47848	PARTS	200.82
		VENDOR TOTAL:	5,757.49
		DIVISION TOTAL:	26,460.94
		DEPARTMENT TOTAL:	26,460.94
		FUND TOTAL:	26,460.94
		GRAND TOTAL:	1,656,671.54

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
04-SPECIAL PROJECTS			
2484-CAMPBELL COUNTY TREASURER			
	47923	CAM-PLEX VEHICLE DEPRECIATION	100,000.00
		VENDOR TOTAL:	100,000.00
		DIVISION TOTAL:	100,000.00
		DEPARTMENT TOTAL:	100,000.00
		FUND TOTAL:	100,000.00
		GRAND TOTAL:	100,000.00

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	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
1349-CAMPBELL COUNTY HOSPITAL DISTRICT			
	47781	WELLNES SCREENINGS	673.00
		VENDOR TOTAL:	673.00
2503-DELTA DENTAL OF WYOMING			
	47782	FEBRUARY 2016 CLAIMS	25,258.30
		VENDOR TOTAL:	25,258.30
		DIVISION TOTAL:	25,931.30
		DEPARTMENT TOTAL:	25,931.30
		FUND TOTAL:	25,931.30
		GRAND TOTAL:	25,931.30

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	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
1344-CAMPBELL COUNTY COORDINATED BENEFITS TRUST			
	48014	MARCH 2016 GALLAGHER MONTH CONSULTING SERVICES	1,930.55
	48015	APRIL 2016 DELTA DENTAL ADMIN FEES	1,033.60
	48017	CURALINC EMPLOYEE ASSISTANCE APRIL-JUNE 2016	1,019.52
	48018	APRIL 2016 STD ADMIN FEES	158.75
		VENDOR TOTAL:	4,142.42
		DIVISION TOTAL:	4,142.42
		DEPARTMENT TOTAL:	4,142.42
		FUND TOTAL:	4,142.42
		GRAND TOTAL:	4,142.42

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
	2493-BLACK HILLS POWER & LIGHT		
	47529	MAR 2016 WYGEN III O & M AND CAPITAL	619,262.00
	47530	FEB 2016 TRANSMISSION	181,313.06
		VENDOR TOTAL:	800,575.06
	2697-BLACK HILLS WYOMING LLC		
	47531	MAR 2016 CTII O & M	116,270.00
	47538	APR 2016 CTII GROUND LEASE	3,395.00
		VENDOR TOTAL:	119,665.00
		DIVISION TOTAL:	920,240.06
		DEPARTMENT TOTAL:	920,240.06
		FUND TOTAL:	920,240.06

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	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
		2557-BLUE CROSS BLUE SHIELD OF WYOMING	
	47718	WEEKLY CLAIMS LISTING	47,892.14
		VENDOR TOTAL:	47,892.14
		2555-EXPRESS SCRIPTS INC	
	47720	PRESCRIPTION DRUG COSTS	20,060.11
		VENDOR TOTAL:	20,060.11
		DIVISION TOTAL:	67,952.25
		DEPARTMENT TOTAL:	67,952.25
		FUND TOTAL:	67,952.25
		GRAND TOTAL:	988,192.31

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
2435-WYOMING STATE			
	47943	MARCH 2016 SALES & USE TAX	4.95
		VENDOR TOTAL:	4.95
		DIVISION TOTAL:	4.95
		DEPARTMENT TOTAL:	4.95
		FUND TOTAL:	4.95

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	Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE			
00-UNDEFINED			
00-UNDEFINED			
2595-WYOSTAR			
	47944	APIRL 2016 2ND PAYMENT OF EXCESS TAX COLLECTED	2,519,159.71
		VENDOR TOTAL:	2,519,159.71
		DIVISION TOTAL:	2,519,159.71
		DEPARTMENT TOTAL:	2,519,159.71
		FUND TOTAL:	2,519,159.71

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
2435-WYOMING STATE			
	47943	MARCH 2016 SALES & USE TAX	102,165.73
		VENDOR TOTAL:	102,165.73
		DIVISION TOTAL:	102,165.73
		DEPARTMENT TOTAL:	102,165.73
		FUND TOTAL:	102,165.73

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	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
00-UNDEFINED			
00-UNDEFINED			
2435-WYOMING STATE			
	47943	MARCH 2016 SALES & USE TAX	549.38
		VENDOR TOTAL:	549.38
		DIVISION TOTAL:	549.38
		DEPARTMENT TOTAL:	549.38
		FUND TOTAL:	549.38

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	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
2557-BLUE CROSS BLUE SHIELD OF WYOMING			
	47945	APRIL 2016 ADMIN FEES	12,206.70
	47946	WEEKLY CLAIMS LISTING	53,168.31
		VENDOR TOTAL:	65,375.01
2555-EXPRESS SCRIPTS INC			
	47947	PRESCRIPTION DRUG COSTS	27,480.92
		VENDOR TOTAL:	27,480.92
		DIVISION TOTAL:	92,855.93
		DEPARTMENT TOTAL:	92,855.93
		FUND TOTAL:	92,855.93
		GRAND TOTAL:	2,714,735.70



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Council Consideration of a Resolution to Establish Salaries for Municipal Judges.

BACKGROUND:

A Resolution has been prepared to differentiate two levels for our Municipal Judges. One position will be that of Senior Municipal Judge and will come with a salary of \$24,000 per year. The other position will be that of a Municipal Judge with a salary of \$18,000 per year. The two judges will alternate months as they have done before.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the Approval of a Resolution to Establish Salaries for Municipal Judges.

STAFF REFERENCE:

Charlie Anderson, City Attorney

ATTACHMENTS:

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[Resolution](#)

RESOLUTION NO. __

A RESOLUTION TO ESTABLISH SALARIES FOR MUNICIPAL JUDGES

WHEREAS, under the terms of Wyoming Statute Section 15-3-204, the Governing Body, may specify Range of salary and Term of appointment for municipal judges; and

WHEREAS, the City desires to provide for the position of Senior Municipal Judge and Municipal Judge and establishing salaries and terms of their appointment.

IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

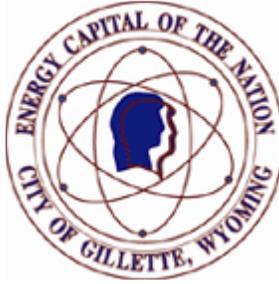
1. The annual salary for the Senior Municipal Judge is \$24,000 per year.
2. The annual salary for the Municipal Judge is \$18,000 per year.
3. If either the office Senior Municipal Judge or Municipal Judge is vacant and unfilled for more than a month, the remaining Judge shall be responsible for all the duties of the Court until the vacant office is filled and shall receive additional compensation in the form of the salary of the vacant office for the months that the remaining Judge serves that would have been served by the other Judge.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2016.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Council Member Carsrud - \$21.50

BACKGROUND:

Internet Reimbursement - \$21.50

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the approval of the conflict claims for Council Member Carsrud.

STAFF REFERENCE:

Tom Pitlick, Finance Director

ATTACHMENTS:

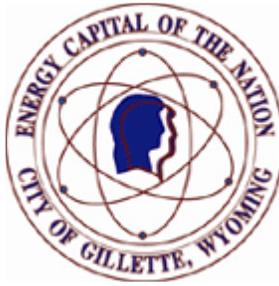
Click to download

[Conflict Claims](#)

Expenditure Approval Report
Check Approval Date of 04/13/2016



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
01-MAYOR & COUNCIL			
2710-TIM CARSRUD			
	48019	INTERNET REIMBURSEMENT	21.50
		VENDOR TOTAL:	21.50
		DIVISION TOTAL:	21.50
		DEPARTMENT TOTAL:	21.50
		FUND TOTAL:	21.50
		GRAND TOTAL:	21.50



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Mayor Carter-King - \$3,215.66

BACKGROUND:

Internet Reimbursement - \$23.73
Powder River Office Supply - \$3,191.93 - Office Supplies

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the approval of the conflict claims for Mayor Carter-King.

STAFF REFERENCE:

Tom Pitlick, Finance Director

ATTACHMENTS:

Click to download

[Conflict Claims](#)

Expenditure Approval Report
Check Approval Date of 04/13/2016



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
2037-POWDER RIVER OFFICE SUPPLY INC			
	48056	OS INVENTORY	3,191.93
		VENDOR TOTAL:	3,191.93
		DIVISION TOTAL:	3,191.93
		DEPARTMENT TOTAL:	3,191.93

Expenditure Approval Report
Check Approval Date of 04/13/2016



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
01-MAYOR & COUNCIL			
2487-LOUISE CARTER KING			
	48021	INTERNET REIMBURSEMENT	23.73
		VENDOR TOTAL:	23.73
		DIVISION TOTAL:	23.73
		DEPARTMENT TOTAL:	23.73
		FUND TOTAL:	3,215.66
		GRAND TOTAL:	3,215.66



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Council Member Kuntz - \$14.98

BACKGROUND:

Internet Reimbursement - \$14.98

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the approval of the conflict claims for Council Member Kuntz.

STAFF REFERENCE:

Tom Pitlick, Finance Director

ATTACHMENTS:

Click to download

[Conflict Claims](#)

Expenditure Approval Report
Check Approval Date of 04/13/2016



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
01-MAYOR & COUNCIL			
2565-ROBIN KUNTZ			
	48020	INTERNET REIMBURSEMENT	14.98
		VENDOR TOTAL:	14.98
		DIVISION TOTAL:	14.98
		DEPARTMENT TOTAL:	14.98
		FUND TOTAL:	14.98
		GRAND TOTAL:	14.98



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Recognition of Years of Service
~ Jim Hloucal, Police Chief, Police Department, 25 Years

BACKGROUND:

ACTUAL COST VS. BUDGET:

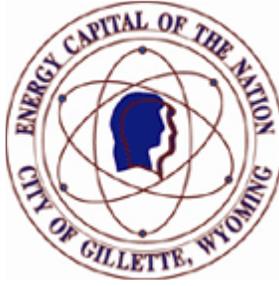
SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

[Click to download](#)

No Attachments Available



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P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Life Saving Award - Officer Sprague & Officer Norlander (Council in Front of Dais)

BACKGROUND:

On 03/01/2016, Officer Sprague & Officer Norlander responded to 5 Republic Lane where it was reported a male was possibly having a heart attack as he was complaining about heartburn and was rubbing his arm. When Officer Sprague & Officer Norlander arrived on scene, Terry Bruce, was outside of the truck on the ground where officers took over CPR until EMS arrived and took over. Due to the quick acting officers, Terry Bruce is alive today.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

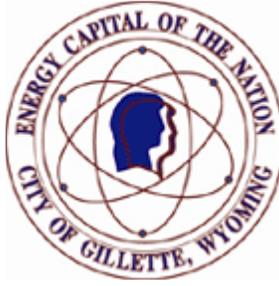
STAFF REFERENCE:

Jim Hloucal - Chief of Police

ATTACHMENTS:

[Click to download](#)

No Attachments Available



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

A Proclamation Designating Friday, April 29, 2016, as the City of Gillette's Official Arbor Day.

BACKGROUND:

National Arbor Day is celebrated every year on the last Friday in April. The City of Gillette will celebrate on the same Friday as National Arbor Day. Each state celebrates its own Arbor Day, with the state of Wyoming celebrating on the last Monday in April.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

Now, therefore, I, Louise Carter-King, Mayor of the City of Gillette, do hereby proclaim, Friday, April 29th as Arbor Day in the City of Gillette, and call upon all citizens to support efforts to protect our trees and support our City's Urban Forestry program; and further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

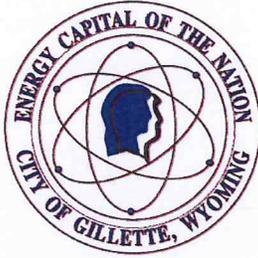
STAFF REFERENCE:

Sawley Wilde, Public Works Director

ATTACHMENTS:

Click to download

[Arbor Day Proclamation](#)



PROCLAMATION

Whereas, Arbor Day is now observed throughout the world, nation, and state of Wyoming, and

Whereas, The City of Gillette recognizes the value of trees in reducing erosion, decreasing heating and cooling costs, moderating temperatures, cleaning the air, providing wildlife habitat, beautifying the community, and increasing property values, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Louise Carter-King, Mayor of the City of Gillette, do hereby proclaim Friday, April 29th as

Arbor Day

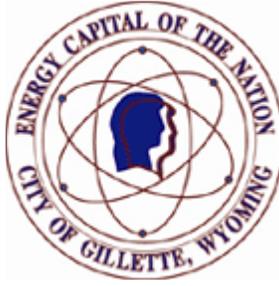
in the City of Gillette, and call upon all citizens to support efforts to protect our trees and support our City's Urban Forestry program and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 19th day of April, 2016.

Louise Carter-King, Mayor

Karlene Abelseth, City Clerk



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Recognition of the Winner of the 125th Anniversary (Quasquicentennial) Logo Contest

BACKGROUND:

Recognition of the Winner of the 125th Anniversary (Quasquicentennial) Logo Contest

Winner awarded \$125 Gold Bucks

Artist Kimberly Roesser

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

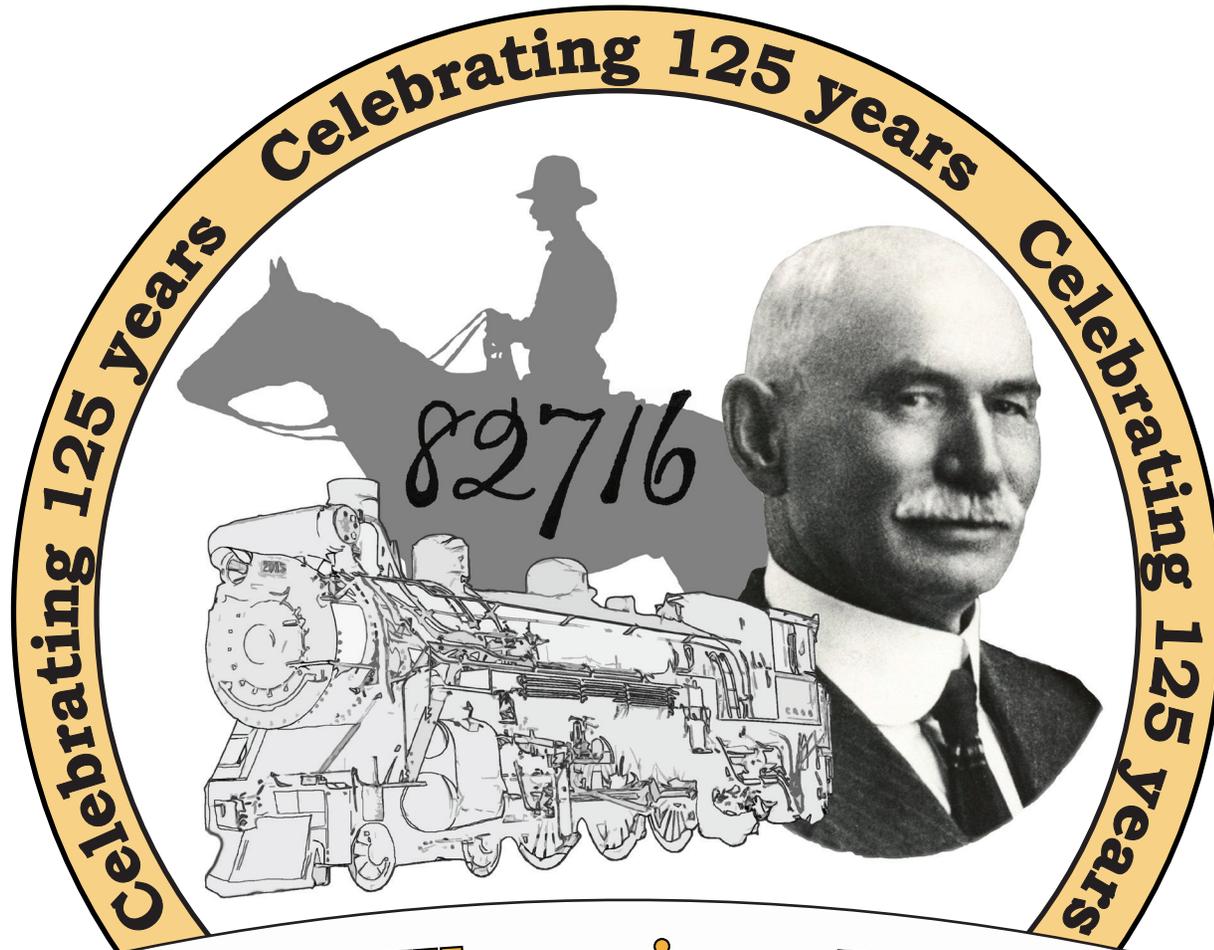
STAFF REFERENCE:

Geno Palazzari, Communication Manager

ATTACHMENTS:

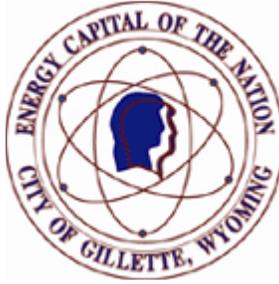
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[Winning Logo](#)



Gillette, Wyoming Est. 1891

August 27th, 2016



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Photo Contest Winners - Sponsored by the Parks and Beautification Board

BACKGROUND:

Recognition of the Winners of the City Parks Photo Contest

1st Place awarded \$50 Gold Bucks

2nd Place awarded \$25 Gold Bucks

General

1st - Garrett Rogers

2nd - Kristine Bauer

Nature

1st - Polly Raymond

2nd - Paige Michael

Sports

1st - Polly Raymond

2nd - Quentin Rogers

Pets

1st - Garrett Rogers

2nd - Garrett Rogers

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

- [General - 1st Place](#)
- [General - 2nd Place](#)
- [Nature 1st Place](#)
- [Nature - 2nd Place](#)
- [Pets - 1st Place](#)
- [Pets - 2nd Place](#)
- [Sports - 1st Place](#)
- [Sports - 2nd Place](#)







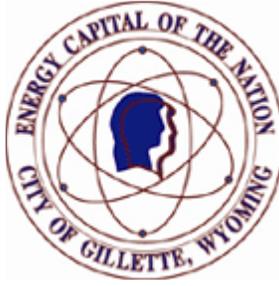












CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

An Ordinance Amending Sections 7-17 and 17-19 of the Gillette City Code to Revise Rates for Plant Investment Fees and System Development Charges.

BACKGROUND:

Ordinance first reading 6/0 (Councilman Kuntz absent)
Ordinance second reading 7/0

This ordinance has been written to formally approve the System Development Charges (SDCs), that have been reviewed and supported by the Regional Water Panel, for all the customers of the Gillette Regional Water Supply System, and to adjust the Plant Investment Fees ordinance, which currently establishes similar fees for connections to the water system. This ordinance, like the new water rates ordinance, recognizes that the water system is now composed on two parts for rate and bookkeeping purposes, the Distribution system and the Transmission system. This ordinance divides the water system connection fees between the Distribution and Transmissions systems by subtracting the new SDC amounts for each standard meter size from the corresponding Plant Investment Fees - Water. The difference is the new Plant Investment Fee-Water. All new connections to the over-all Gillette Regional Water Supply System and grandfathered Regional Customers identified in the Gillette Regional Water Supply System Joint Powers Agreement (JPA), dated December 21, 2010, will pay a SDC. New connections to the Gillette Distribution system will be charged a Plant Investment Fee-Water and a SDC.

In preparing the ordinance we discovered that only the Plant Investment Fee for the 1 1/2 " meter was lower than the corresponding System Development Charge and so that fee was recalculated using the methodology approved for the System Development Charge resulting in an increase for this one connection of \$899.88 in total between the SDC and the new Plant Investment Fee- Water. In all other cases there is no increase in the amount a connection will cost since, as in the case of a 1" connection, the sum of the new Plant Investment Fee-W and the new System Development Charge is the same as the current Plant Investment Fee. Just as is the case with the new combined water rates, the outside the city rate has been discontinued since the new rates are cost of service based.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the Approval of an Ordinance Amending Sections 7-17 and 17-19 of the Gillette City Code to Revise Rates for Plant Investment Fees and System Development Charges on Third and Final Reading.

STAFF REFERENCE:

Charlie Anderson, City Attorney

ATTACHMENTS:

Click to download

[System Development chage ordinance](#)

[redlined ordinance](#)

ORDINANCE NO. __

AN ORDINANCE AMENDING SECTIONS 7-17 AND 17-19 OF THE
GILLETTE CITY CODE
TO REVISE RATES FOR PLANT INVESTMENT FEES AND SYSTEM
DEVELOPMENT CHARGES

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF
GILLETTE, WYOMING:

SECTION ONE. Section 7-17 of the Gillette City Code are amended to read as follows:

§7-17 System Development Charge and Plant Investment Fee - Water.

(a) The Gillette Regional Water Supply System includes water supply facilities, infrastructure, and components necessary to provide water supply to the City of Gillette and Wholesale Customers within a Designated Service Area (DSA), as defined by the Gillette Regional Water Supply System Joint Powers Agreement (JPA), dated December 21, 2010- A System Development Charge (SDC) will be charged for every new connection, including new Wholesale Customers who have executed a Water Services Agreement, to the Gillette Regional Water Supply System, provided that Wholesale Customers listed in Exhibit C to the JPA shall not be charged a SDC for their initial connection to the Gillette Regional Water Supply System. A SDC will be charged for any additional connection to the Gillette Regional Water Supply System through any Wholesale

Customer. Any new connections to the City of Gillette Distribution System shall pay a Plant Investment Fee – Water (PIF-W).

(b) The phrase "connections to the Gillette Regional Water Supply System" as used in this section shall include connections to the City of Gillette Distribution System, and all connections by Wholesale Customers and any individual connections to their systems.

(c) The City Engineer or his designated representative shall determine the water meter size required for all connections to the Gillette Regional Water Supply System. All SDCs and PIF-W fees shall be paid prior to the issuance of a Building Permit if required, or upon connection and prior to use if no Building Permit is required. (Ord. 3538, 3-3-2008)

(d) The determination of the City Engineer shall be made according to relevant and prevailing engineering standards such as, for purposes of example but not limitation, the A.W.W.A. Manual #22, a copy of which is available for public inspection during normal business hours in the office of the City Engineer.

(e) Renumbered to §17-12,[§17-17] effective January 1, 2005, (Ord. 3334, 8-2-2004)

(Ord. 1314, 2-1-82, Ord. 1578, 2-19-85, Ord. 2041, 5-6-96; Ord. 2050, 6-3-96; Ord. 3334, 8-2-2004; Ord. 3344, 10-4-2004)

SECTION TWO. Section 17-19 of the Gillette City Code are amended to read as follows:

§17-19. System Development Charges and Plant Investment Fee - Water for Water Service.

Fees for connections to the Gillette Regional Water Supply System shall be paid according to the following schedule determined by the corresponding water meter size. System Development Charges (SDCs) shall be paid for all new connections to the Gillette Regional Water Supply System, provided that Wholesale Customers listed in Exhibit C to the JPA shall have their SDC waived. Any new connections to the City of Gillette Distribution System shall pay a Plant Investment Fee – Water (PIF-W).

Water Meter Size	SDC	PIF-W City
1 inch or less	\$1,081	\$206.50
1.5 inch	\$3,601	\$686.38
2.0 inch	\$5,763	\$8,871.00
3.0 inch	\$10,813	\$12,222.00
4.0 inch	\$18,025	\$32,787.50
6.0 inch	\$36,038	\$24.937

(Ord. 1314, 2-1-82, Ord. 1578, 2-19-85, Ord. 2041, 5-6-96; Ord. 2050, 6-3-96; Ord. 3334, 8-2-2004)

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2016.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk

Published:

ORDINANCE NO. __

AN ORDINANCE AMENDING SECTIONS 7-17 AND 17-19 OF THE
GILLETTE CITY CODE
TO REVISE RATES FOR PLANT INVESTMENT FEES AND SYSTEM
DEVELOPMENT CHARGES

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF
GILLETTE, WYOMING:

SECTION ONE. Section 7-17 of the Gillette City Code are amended to read as follows:

§7-17 System Development Charge and Plant Investment Fee - Water.

(a) The Gillette Regional Water Supply System includes water supply facilities, infrastructure, and components necessary to provide water supply to the City of Gillette and Wholesale Customers within a Designated Service Area (DSA), as defined by the Gillette Regional Water Supply System Joint Powers Agreement (JPA), dated December 21, 2010- A System Development Charge (SDC) will be charged for every new connection, including new Wholesale Customers who have executed a Water Services Agreement, to the Gillette Regional Water Supply System, provided that Wholesale Customers listed in Exhibit C to the JPA shall not be charged a SDC for their initial connection to the Gillette Regional Water Supply System. A SDC will be charged for any additional connection to the Gillette Regional Water Supply System through any Wholesale

Customer. Any new connections to the City of Gillette Distribution System shall pay a Plant Investment Fee – Water (PIF-W).

(b) The phrase "connections to the Gillette Regional Water Supply System" as used in this section shall include connections to the City of Gillette Distribution System, and all connections by Wholesale Customers and any individual connections to their systems.

(c) The City Engineer or his designated representative shall determine the water meter size required for all connections to the Gillette Regional Water Supply System. All SDCs and PIF-W fees shall be paid prior to the issuance of a Building Permit if required, or upon connection and prior to use if no Building Permit is required. (Ord. 3538, 3-3-2008)

(d) The determination of the City Engineer shall be made according to relevant and prevailing engineering standards such as, for purposes of example but not limitation, the A.W.W.A. Manual #22, a copy of which is available for public inspection during normal business hours in the office of the City Engineer.

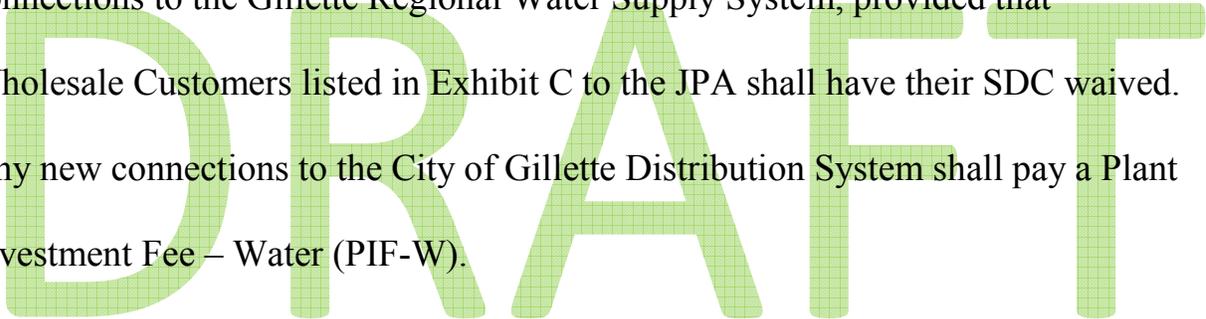
(e) Renumbered to §17-12,[§17-17] effective January 1, 2005, (Ord. 3334, 8-2-2004)

(Ord. 1314, 2-1-82, Ord. 1578, 2-19-85, Ord. 2041, 5-6-96; Ord. 2050, 6-3-96; Ord. 3334, 8-2-2004; Ord. 3344, 10-4-2004)

SECTION TWO. Section 17-19 of the Gillette City Code are amended to read as follows:

§17-19. System Development Charges and Plant Investment Fee - Water for Water Service.

Fees for connections to the Gillette Regional Water Supply System shall be paid according to the following schedule determined by the corresponding water meter size. System Development Charges (SDCs) shall be paid for all new connections to the Gillette Regional Water Supply System, provided that Wholesale Customers listed in Exhibit C to the JPA shall have their SDC waived. Any new connections to the City of Gillette Distribution System shall pay a Plant Investment Fee – Water (PIF-W).



Water Meter Size	SDC	PIF-W City
1 inch or less	\$1,081	\$206.50
1.5 inch	\$3,601	\$686.38
2.0 inch	\$5,763	\$8,871.00
3.0 inch	\$10,813	\$12,222.00
4.0 inch	\$18,025	\$32,787.50
6.0 inch	\$36,038	\$24.937

(Ord. 1314, 2-1-82, Ord. 1578, 2-19-85, Ord. 2041, 5-6-96; Ord. 2050, 6-3-96; Ord. 3334, 8-2-2004)

PASSED, APPROVED AND ADOPTED this ___ day of _____, 2016.

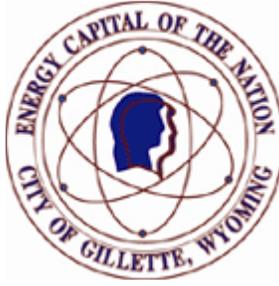
Louise Carter-King, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk

Published:

DRAFT



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

An Ordinance to Amend Section 17-14 (C), 17-14 (F) 1, and 17-14 (F) 2, and to Enact 17-14 (J) of the Gillette City Code to Revise Rates for Wastewater Service Furnished by the City of Gillette.

BACKGROUND:

Ordinance first reading 6/0 (Councilman Kuntz absent)
Ordinance second reading 7/0

The attached ordinance has been written to increase the income to the Wastewater fund by 10%. This increase will be accomplished by increasing both the monthly service charges and the consumption charges. The monthly service charge for a 1" or smaller meter will increase from \$7.75 to \$8.50 and the monthly service charge for a meter larger than 1" will increase from \$38.75 to \$42.75. The consumption rate, per 1000 gallons, will increase for all meter sizes from \$2.47 to \$2.72.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the Approval of the ordinance to Amend Section 17-14 (C), 17-14 (F) 1, and 17-14 (F) 2 , and to Enact 17-14 (J) of the Gillette City Code to Revise Rates for Wastewater Service Furnished by the City of Gillette on Third and Final Reading.

STAFF REFERENCE:

Charlie Anderson, City Attorney

ATTACHMENTS:

Click to download

- [Wastewater rates 2016 clean](#)
- [redlined wastewater rates ordinance](#)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND SECTION 17-14 (c), 17-14 (f) 1, 17-14 (f) 2 AND TO ENACT 17-14 (k) OF THE GILLETTE CITY CODE TO REVISE RATES FOR WASTEWATER SERVICE FURNISHED BY THE CITY OF GILLETTE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE. Section 17-14 (c) of the Gillette City Code is amended to read as follows:

(c) Wastewater System Fixed Cost Service Charge.

All system users shall pay a fixed cost service charge based on water meter size. (Ord 1733, 8/7/89; Ord. 3428, 6-19-2006)

SECTION TWO. Sections 17-14 (f) 1, and 2 of the Gillette City Code, are amended to read as follows:

(f).1 Class I Users

The owner or occupant of each residential premises connected to the municipal water works and wastewater system shall pay for the use and availability of such wastewater disposal services. The user service charge shall be computed by multiplying the incremental cost, as determined by Section (e).1, by the volume of water consumed in 1000 gallon units, (for a unit of time), plus a minimum fixed cost, (per month), as determined by Paragraph (c). The wastewater user service charge for any Class I user during the period of April 1st through March 31st shall be the average amount of the charges for wastewater service determined from three water meter readings during the previous winter period from December 1st through February 28th. For a Class I user beginning to discharge to the wastewater system after this ordinance becomes effective, a charge shall be made pursuant to the

criteria of Section (f).4, until the base period for the purpose of determining said charge shall have occurred.

Until consumption history is properly established for previously unoccupied residential properties, or if metering does not allow establishment of usage, the monthly charge shall be based on the following assumed usages:

Detached, Single family	9,000	gal/mth
Attached, apartments, etc.	7,000	gal/mth
R.V.	2,000	gal/mth

(f).2 Class II Users

Commercial sewer use charges shall be based on average monthly water consumer or waste discharged during the previous period as determined by the City of Gillette. Rates for commercial uses with little seasonal water consumption variation, may be based on average monthly water consumption during the period of December 1, through February 28 if approved by the City. Rates for commercial uses with little winter use shall be based on average monthly water consumption during periods of representative water use. In cases where no prior water usage is available for calculating a charge, it shall be based on an assumed usage of 15,000 gallons per month, or as determined in Section (f).4.

SECTION THREE. Sections 17-14 (k) of the Gillette City Code, is enacted to read as follows:

(k) Wastewater rates.

Rate Category	Meter size	Monthly charge	Monthly Consumption per 1000 gallons
Monthly Service Charge	1" and smaller	\$8.50	
	Greater than 1"	\$42.75	

Class I Residential rate			\$2.72
Class II Commercial rate			\$2.72

PASSED, APPROVED AND ADOPTED this ___ day of _____, 2016.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk

Published:

ORDINANCE NO. _____

AN ORDINANCE TO AMEND SECTION 17-14 (c), 17-14 (f) 1, 17-14 (f) 2 AND TO ENACT 17-14 (k) OF THE GILLETTE CITY CODE TO REVISE RATES FOR WASTEWATER SERVICE FURNISHED BY THE CITY OF GILLETTE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE. Section 17-14 (c) of the Gillette City Code is amended to read as follows:

(c) Wastewater System Fixed Cost Service Charge.

All system users shall pay a fixed cost service charge based on water meter size.

(Ord 1733, 8/7/89; Ord. 3428, 6-19-2006)

SECTION TWO. Sections 17-14 (f) 1, and 2 of the Gillette City Code, are amended to read as follows:

(f).1 Class I Users

The owner or occupant of each residential premises connected to the municipal water works and wastewater system shall pay for the use and availability of such wastewater disposal services. The user service charge shall be computed by multiplying the incremental cost, as determined by Section (e).1, by the volume of water consumed in 1000 gallon units, (for a unit of time), plus a minimum fixed cost, (per month), as determined by Paragraph (c). The wastewater user service charge for any Class I user during the period of April 1st through March 31st shall be the average amount of the charges for wastewater service determined from three water meter readings during the previous winter period from December 1st through February 28th. For a Class I user beginning to discharge to the wastewater system after this ordinance becomes effective, a charge shall be made pursuant to the criteria of Section (f).4, until the base period for the purpose of determining said charge shall have occurred.

Until consumption history is properly established for previously unoccupied residential properties, or if metering does not allow establishment of usage, the monthly charge shall be based on the following assumed usages:

Detached, Single family	9,000	gal/mth
Attached, apartments, etc.	7,000	gal/mth
R.V.	2,000	gal/mth

(f).2 Class II Users

Commercial sewer use charges shall be based on average monthly water consumer or waste discharged during the previous period as determined by the City of Gillette. Rates for commercial uses with little seasonal water consumption variation, may be based on average monthly water consumption during the period of December 1, through February 28 if approved by the City. Rates for commercial uses with little winter use shall be based on average monthly water consumption during periods of representative water use. In cases where no prior water usage is available for calculating a charge, it shall be based on an assumed usage of 15,000 gallons per month, or as determined in Section (f).4.

SECTION THREE. Sections 17-14 (k) of the Gillette City Code, is enacted to read as follows:

(k) Wastewater rates.

Rate Category	Meter size	Monthly charge	Monthly Consumption per 1000 gallons
Monthly Service Charge	1" and smaller	\$8,50	
	Greater than 1"	\$42.75	
Class I Residential rate			\$2.72
Class II Commercial rate			\$2.72

PASSED, APPROVED AND ADOPTED this ___ day of _____, 2016.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk

Published:



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

An Ordinance Amending Gillette City Code Sections 17-6.A.1, 17-6.B.1, 17-6.C.1, 17-6.D.1, 17-6.E.1, 17-6.F.5(a), Repealing Section 17-6.G, Renumbering Sections 17-6.H Through K -6.G Through J, Amending 17-6.G.3 and Enacting 17-6. K, to Revise Rates for Electrical Service Supplied by the City of Gillette.

BACKGROUND:

Ordinance first reading 6/0 (Councilman Kuntz absent)
Ordinance second reading 7/0

This ordinance has been prepared to increase rates to increase the revenues to the electrical fund by 7%. To simplify the ordinance, the actual rates have been moved into a chart in a new section 17-6 K. Previously the rate numbers had been mixed with the language in the rest of that section that described the various conditions that applied to each particular rate.

The increases will be to the fixed Customer charges as well as the Energy charges and the Demand charges. The monthly Customer Charges for Residential, All-Electric and Optional Commercial/Miscellaneous will increase from \$20.35 to \$21.75. The monthly Customer Charges for Commercial/Miscellaneous will increase from \$31.50 to \$33.75 and the General Service rate will increase from \$70 to \$75.25. The Energy Charge for Residential and All-Electric will increase from \$.0825 to \$.08800/kWh. The Energy Charge for Commercial/Miscellaneous will increase from \$31.50 to \$33.75/kWh. The Energy Charge for the Optional Commercial/Miscellaneous rate will increase from \$.109 to \$.11650/kWh. The General Service rate will increase from \$.04150 to \$.05270/kWh and the Demand rate has increased from \$3.60 to \$9.35 per kW-mo. In addition the Special Event Rate has been discontinued since no customers use that rate and the Green rate has been reduced from \$.008 to .002 per kWh because of new energy supply contracts.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the Approval of the Ordinance Amending Gillette City Code Sections 17-6.A.1, 17-6.B.1, 17-6.C.1, 17-6.D.1, 17-6.E.1, 17-6.F.5(a), Repealing Section 17-6.G, Renumbering Sections 17-6.H Through K -6.G Through J, Amending 17-6.G.3 and Enacting 17-6. K, to Revise Rates for Electrical Service Supplied by the City of Gillette on third and final reading.

STAFF REFERENCE:

Charlie Anderson, City Attorney

ATTACHMENTS:

Click to download

[Electrical rate ordinance](#)

ORDINANCE NO. _____

AN ORDINANCE AMENDING GILLETTE CITY CODE SECTIONS 17-6.A.1, 17-6.B.1, 17-6.C.1, 17-6.D.1, 17-6.E.1, 17-6.F.5(a), REPEALING SECTION 17-6.G, RENUMBERING SECTIONS 17-6.H THROUGH K - 6.G THROUGH J, AMENDING 17-6.G.3 AND ENACTING 17-6. K, TO REVISE RATES FOR ELECTRICAL SERVICE SUPPLIED BY THE CITY OF GILLETTE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE. Section 17-6.A.1. of the Gillette City Code is amended to read as follows:

1. The rates to be charged for domestic purposes shall consist of a fixed monthly Customer Charge and an Energy Charge based upon consumption.

SECTION TWO. Section 17-6.B.1. of the Gillette City Code is amended to read as follows:

1. The rates for domestic purposes in approved All-Electric private dwellings shall consist of a fixed monthly Customer Charge and an Energy Charge based upon consumption.

SECTION THREE. Section 17-6.C.1. of the Gillette City Code is amended to read as follows:

1. The rates to be charged for commercial and miscellaneous purposes shall consist of a fixed monthly Customer Charge and an Energy Charge based upon consumption.

SECTION FOUR. Section 17-6.D.1. of the Gillette City Code is amended to read as follows:

1. The Rates to be charged for the Optional Small Commercial and Miscellaneous Service Rate shall consist of a fixed monthly Customer Charge and an Energy Charge based upon consumption.

SECTION FIVE. Section 17-6.E.1. of the Gillette City Code is amended to read as follows:

1. The rates to be charged for those customers with demand meters shall consist of a fixed monthly Customer Charge, an Energy Charge based upon consumption and a monthly Demand charge. The Demand charge is determined by multiplying the Demand Rate by the peak demand in a billing cycle. The peak demand is shown or computed from the readings of the City's demand meter which shows the highest average peak over any given 15 minute period of customer's greatest use during the billing period.

SECTION SIX. Section 17-6.F.5(a) of the Gillette City Code is amended to read as follows:

- (a) Each customer shall pay \$75.25 per month as a customer charge, and

SECTION SEVEN. Section 17-6.G of the Gillette City Code is repealed. Sections 17-6.H through K are renumbered 17-6.G through J.

SECTION EIGHT. Section 17-6.G.3 of the Gillette City Code is amended to read as follows:

- (3) Each 100 kWh block billed under this rate shall be bill at a rate of \$.0020 per kilowatt hour. (Ord. 3494, 6-18-2007; Ord. 3557, 5-19-08; Ord. 3754, 4-16-2012)

SECTION NINE. Section 17-6.K. of the Gillette City Code is enacted to read as follows:

K. Electrical Rate Charges

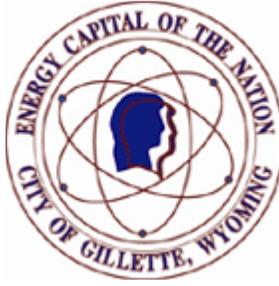
	Customer Charge	Energy Charge per kWh	Demand per kW-mo	
Residential	\$21.75	\$0.08800		
All Electric	\$21.75	\$0.08800		
Commercial and Miscellaneous	\$33.75	\$0.08670		
Optional Commercial and Miscellaneous	\$21.75	\$ 0.11650		
General Service	\$75.25	\$0.05270	\$9.35	

PASSED, APPROVED AND ADOPTED this ___ day of _____, 2016.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk
Published:



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

An Ordinance Amending Section 17-47 of the Gillette City Code to Revise Rates for Water Furnished by the City of Gillette.

BACKGROUND:

Ordinance first reading 6/0 (Councilman Kuntz absent)
Ordinance second reading 7/0

This ordinance has been prepared to merge the Transmission water rate that the Council approved for the Regional Customers of the Gillette Regional Water Supply System, with the current water rate ordinance. The operational costs of the entire water system have been separated into two parts, the Transmission system and the Distribution system. Every user of the water system, whether they live in the city limits, or in a County I&S District or in Crook County will pay the same Transmission Rate. Every user of the water system may also pay a Distribution Rate, if the system that distributes water to them from the Regional system charges for that service. Gillette's current water rates raise revenue to pay for the entire system and have not accounted for separate Transmission and Distribution charges.

The basic approach is to take the Fixed Charge and the Usage Charge from the Transmission Rate and subtract them from the Base Rate and Additional Water Rates in the existing Residential and Commercial Rates to develop new Distribution rates in those categories. Since the Transmission Rate includes a Base Rate, (Fixed Charge) that does not include water, the new Distribution Rates will also not include any water, for simplicity and consistency. The net water rates for consumption do not change, but removing 3,000 gallons from the Base rate will increase the cost of water to each customer, since they will now have to pay for the first 3,000 gallons in addition to the Base Rate.

This ordinance continues the practice of charging a Conservation Rate for Residential users that goes up as more water is used. It is established by subtracting the Transmission Rate from the Tiered rates.

The Bulk Rate covers service very similar to the Year round Transmission Rate, so that rate seems appropriate and has been included in the ordinance. This rate would also not provide any water with the monthly charge and will result in an increase.

The Regional Transmission rate in general replaces the old 1 ½ Extraterritorial Service Rate. The rates for service outside the city limits were set at 1 ½ the inside rate to recover the city's extra costs serving those locations at a time when the City's cost of service was not well understood. This rate has no real application anymore since the Regional Transmission rates are based upon the actual delivery costs. State Statutes permit Cities to serve customers outside their city limits but only at the cost of service to those customers. The 1 ½ rate was acceptable because the City rates were so far beneath the cost of service that charging them at 1 ½ times was still beneath the

cost of service!

If the customer is an extraterritorial water district or subdivision, they should pay the Transmission rate. Red Hills, for example, could be billed under the Transmission rate until annexation when the City takes over the internal water lines.

Other customers currently on the 1 ½ Extraterritorial Service Rate may be reclassified as Distribution system customers if they receive all the same distribution services as residents of the City and are serviced off that part of the system and can now be billed at that rate.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the Approval of the Ordinance Amending Section 17-47 of the Gillette City Code to Revise Rates for Water Furnished by the City of Gillette on Third and Final Reading.

STAFF REFERENCE:

Charlie Anderson, City Attorney

ATTACHMENTS:

Click to download

- [2016 Water Rates Ordinance](#)
- [redlined water rates ordinance](#)

ORDINANCE NO. __

AN ORDINANCE AMENDING SECTION 17-47 OF THE GILLETTE CITY
CODE TO REVISE RATES FOR WATER FURNISHED BY THE CITY OF
GILLETTE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF
GILLETTE, WYOMING:

SECTION ONE. Section 17-47 of the Gillette City Code are amended to read as follows:

§17-47. Rates for water measured by meter.

A. Gillette Regional Water Supply System, Wholesale/Transmission and Distribution Rates

1. The Gillette Municipal water system, also known as the Gillette Regional Water Supply System is made up of two parts, the Wholesale Transmission System and the Gillette Distribution System

2. The Wholesale Transmission System includes all components of the facilities utilized in the production, treatment, storage and transmission of water to all organizations which operate water distribution systems (Wholesale Customers), as well as all individual customers, who receive water from the Gillette Regional Water Supply System, pursuant to the Gillette Regional Water Supply System Joint Powers Agreement, approved by the Wyoming Attorney General January 4, 2011 (the JPA). The City of Gillette is a Wholesale Customer of the Gillette Regional Water Supply System through the Gillette Distribution System.

3. The Gillette Distribution System shall include the network of pipes and/or conduits used for the delivery of water from the Transmission System to consumers in the city limits.

4. The consumer's system shall include those parts of the facilities beyond the termination of the Gillette Distribution System or the Wholesale Transmission System which are utilized in conveying potable water to points of use.

5. Wholesale Customers shall pay for water delivered from the Wholesale Transmission System at the Wholesale Water Rate for the level of service they have chosen and individual customers of the Gillette Distribution System shall pay the Year-Round Wholesale Water Rate and a Distribution Rate appropriate for their level of service according to the terms of this section.

6. The city council shall have the right conclusively to determine, define and classify all residences, businesses and other properties, and to increase, modify or revise by ordinance the rates and charges as herein established. Service will be rendered under the city's rules and regulations.

B. There shall be monthly Distribution Rates for water furnished through the Distribution System as follows:

(1) Residential. This rate applies to all residential users with less than 1-1/2" water meter. Residential users with water meters that are larger than 1 1/2" are billed at the Large Residential Rate. This rate is composed of a Fixed Charge plus an amount based on consumption of additional water, known as the Usage Charge.

Water Consumption shall be billed according to the Water Conservation rate which is a tiered rate structure used to encourage water conservation. These tiers represent an increasing rate structure in that the price of water increases as more water is used. This rate is intended to:

- Promote water conservation and the efficient use of water
- Support community goals
- Reflect the value of water
- Promote conservation as a form of source capacity
- Efficiency is a strategy to meet long term needs
- Assure adequate capacity to meet domestic and firefighting needs
- Send a price signal to customers who waste water

RATE TIER	CONSUMPTION PER MONTH
TIER (1)	TO 35,000 Gallons

TIER (2)	36,000 TO 50,000 Gallons
TIER (3)	OVER 50,000 Gallons

(Ord. 3485, 5-7-2007; Ord. 3626, 5-18-2009)

(2) Commercial. This rate applied to all users other than residential. This rate is composed of a Fixed Charge plus an amount based on consumption of water, known as the Usage Charge.

A. Small Meter Commercial Rate for commercial users with less than 1 ½” water meter

B. Large Meter Commercial Rate for commercial users with 1 ½” or larger water meter.

(Ord. 1679, 4-4-88; Ord. 3429, 6-19-2006; Ord. 3626, 5-18-2009)

(3) Bulk Water. This rate applies to customers obtaining water other than at the standard residential, or commercial rates, through specific contracts to allow for use and delivery methods not contemplated by the other rate categories. Bulk water may be delivered through a City of Gillette owned and operated bulk water fill station or other bulk water fill stations specifically permitted and approved by the City of Gillette

To qualify for this rate, the customer shall enter into a specific “Bulk Water” rate agreement describing the conditions and the terms of the service and place a suitable deposit prior to taking the water. The deposit for all bulk water accounts, shall be \$150.00. The use of bulk water may be limited by other requirements of the Water Division.

This rate is composed of a Maintenance Charge plus an amount based on consumption of additional water, known as the Usage Charge. A monthly Maintenance Charge- shall be assessed to all bulk water accounts. There will be a rate per 1000 gallons

for all usage up to a total usage of 5,000 gallons per billing cycle. The rate for usage above 5,000 gallons shall be higher.

C. Wholesale Water Rates. This rate applies to all organizations which operate water distribution systems (Wholesale Customers), as well as all individual customers, who receive water from the Gillette Regional Water Supply System, pursuant to the Gillette Regional Water Supply System Joint Powers Agreement, approved by the Wyoming Attorney General January 4, 2011 (the JPA). The Wholesale Water Rates pay the operation and maintenance costs of pumping water, treatment and transporting water to the distribution systems which furnish that water to individual connections. Wholesale Customers distribute water through their own distribution system to their individual customers. Wholesale Customers may establish rates to cover the costs of their own distribution systems. The City of Gillette is a Wholesale Customer of the Gillette Regional Water Supply System. Wholesale Customers shall be billed at the rate they select. Individual customers of the City of Gillette distribution system shall pay the rate listed in §17-47 (B) (1) or (2) of the Gillette City Code, in addition to the rate in §17-47 (C) (1) Gillette City Code, that applies to their service. (Ord. 3429, 6-19-2006; Ord. 3847, 11-18-2014)

(1.) Year-Round Rate. This rate applies to wholesale customers who are constantly connected to the City's water supply and take water throughout the year. The rate is the sum of two parts, a monthly Fixed Charge and a Usage charge.

(2.) Intermittent Rate. This rate applies to wholesale customers who are not constantly connected to the water supply. The rate is the sum of two parts, a fixed monthly Maintenance Charge for the water system and a Usage charge.

(Ord. 3429, 6-19-2006 Ord. 3847, 11-18-2014)

D. Water Rate Charges.

Rate		Fixed Charge	Usage Charge per 1000 gallons	Consumption Gallons/month G/M
Residential	Small	\$ 0	\$.94	TO 35,000 G/M
			\$1.42	36,000 - 50,000 G/M
			\$2.08	OVER 50,000 G/M
	Large	\$83.06	\$.94	TO 35,000 G/M
			\$1.42	36,000 - 50,000 G/M
			\$2.08	OVER 50,000 G/M
Commercial.	Small	\$ 0	\$.94	
	Large	\$83.06	\$.94	
Bulk Water		\$6.50	\$3.01	
Transmission	Year round	\$6.50	\$3.01	
	Intermittent	\$5.00	\$6.03	

PASSED, APPROVED AND ADOPTED this ___ day of _____, 2016.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk

Published:

ORDINANCE NO. __

AN ORDINANCE AMENDING SECTION 17-47 OF THE GILLETTE CITY
CODE
TO REVISE RATES FOR WATER FURNISHED BY THE
CITY OF GILLETTE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF
GILLETTE, WYOMING:

SECTION ONE. Section 17-47 of the Gillette City Code are amended to read as follows:

§17-47. Rates for water measured by meter.

A. Gillette Regional Water Supply System, Wholesale/Transmission and Distribution Rates

1. The Gillette Municipal water system, also known as the Gillette Regional Water Supply System is made up of two parts, the Wholesale Transmission System and the Gillette Distribution System

2. The Wholesale Transmission System includes all components of the facilities utilized in the production, treatment, storage and transmission of water to all organizations which operate water distribution systems (Wholesale Customers), as well as all individual customers, who receive water from the Gillette Regional Water Supply System, pursuant to the Gillette Regional Water Supply System Joint Powers Agreement, approved by the Wyoming Attorney General January 4, 2011 (the JPA). The City of Gillette is a Wholesale Customer of the Gillette Regional Water Supply System through the Gillette Distribution System.

3. The Gillette Distribution System shall include the network of pipes and/or conduits used for the delivery of water from the Transmission System to consumers in the city limits.

4. The consumer's system shall include those parts of the facilities beyond the termination of the Gillette Distribution System or the Wholesale Transmission System which are utilized in conveying potable water to points of use.

5. Wholesale Customers shall pay for water delivered from the Wholesale Transmission System at the Wholesale Water Rate for the level of service they have chosen and individual customers of the Gillette Distribution System shall pay the Year-Round Wholesale Water Rate and a Distribution Rate appropriate for their level of service according to the terms of this section.

6. The city council shall have the right conclusively to determine, define and classify all residences, businesses and other properties, and to increase, modify or revise by ordinance the rates and charges as herein established. Service will be rendered under the city's rules and regulations.

B. There shall be monthly Distribution Rates for water furnished through the Distribution System as follows:

(1) Residential. This rate applies to all residential users with less than 1-1/2" water meter. Residential users with water meters that are larger than 1 1/2" are billed at the Large Commercial Rate. This rate is composed of a Fixed Charge plus an amount based on consumption of additional water, known as the Usage Charge.

Water Consumption shall be billed according to the Water Conservation rate which is a tiered rate structure used to encourage water conservation. These tiers represent an increasing rate structure in that the price of water increases as more water is used. This rate is intended to:

- Promote water conservation and the efficient use of water
- Support community goals
- Reflect the value of water
- Promote conservation as a form of source capacity
- Efficiency is a strategy to meet long term needs
- Assure adequate capacity to meet domestic and firefighting needs
- Send a price signal to customers who waste water

RATE TIER	CONSUMPTION PER MONTH
TIER (1)	TO 35,000 Gallons

TIER (2)	36,000 TO 50,000 Gallons
TIER (3)	OVER 50,000 Gallons

(Ord. 3485, 5-7-2007; Ord. 3626, 5-18-2009)

(2) Commercial. This rate applied to all users other than residential. This rate is composed of a Fixed Charge plus an amount based on consumption of additional water, known as the Usage Charge.

A. Small Meter Commercial Rate for commercial users with less than 1 ½” water meter

B. Large Meter Commercial Rate for commercial users with 1 ½” or larger water meter.

(Ord. 1679, 4-4-88; Ord. 3429, 6-19-2006; Ord. 3626, 5-18-2009)

(3) Bulk Water. This rate applies to customers obtaining water other than at the standard residential, or commercial rates, through specific contracts to allow for use and delivery methods not contemplated by the other rate categories. Bulk water may be delivered through a City of Gillette owned and operated bulk water fill station or other bulk water fill stations specifically permitted and approved by the City of Gillette

To qualify for this rate, the customer shall enter into a specific “Bulk Water” rate agreement describing the conditions and the terms of the service and place a suitable deposit prior to taking the water. The deposit for all bulk water accounts, shall be \$150.00. The use of bulk water may be limited by other requirements of the Water Division.

This rate is composed of a Maintenance Charge plus an amount based on consumption of additional water, known as the Usage Charge. A monthly Maintenance Charge- shall be assessed to all bulk water accounts. There will be a rate per 1000 gallons

for all usage up to a total usage of 5,000 gallons per billing cycle. The rate for usage above 5,000 gallons shall be higher.

C. Wholesale Water Rates. This rate applies to all organizations which operate water distribution systems (Wholesale Customers), as well as all individual customers, who receive water from the Gillette Regional Water Supply System, pursuant to the Gillette Regional Water Supply System Joint Powers Agreement, approved by the Wyoming Attorney General January 4, 2011 (the JPA). The Wholesale Water Rates pay the operation and maintenance costs of pumping water, treatment and transporting water to the distribution systems which furnish that water to individual connections. Wholesale Customers distribute water through their own distribution system to their individual customers. Wholesale Customers may establish rates to cover the costs of their own distribution systems. The City of Gillette is a Wholesale Customer of the Gillette Regional Water Supply System. Wholesale Customers shall be billed at the rate they select. Individual customers of the City of Gillette distribution system shall pay the rate listed in §17-47 (B) (1) or (2) of the Gillette City Code, in addition to the rate in §17-47 (C) (1) Gillette City Code, that applies to their service. (Ord. 3429, 6-19-2006; Ord. 3847, 11-18-2014)

(1.) Year-Round Rate. This rate applies to wholesale customers who are constantly connected to the City's water supply and take water throughout the year. The rate is the sum of two parts, a monthly Fixed Charge and a Usage charge.

(2.) Intermittent Rate. This rate applies to wholesale customers who are not constantly connected to the water supply. The rate is the sum of two parts, a fixed monthly Maintenance Charge for the water system and a Usage charge.

(Ord. 3429, 6-19-2006 Ord. 3847, 11-18-2014)

D. Water Rate Charges.

Rate		Fixed Charge	Usage Charge per 1000 gallons	Consumption Gallons/month G/M	
Residential	Small	\$ 0	\$.94	TO 35,000 G/M	
			\$1.42	36,000 - 50,000 G/M	
			\$2.08	OVER 50,000 G/M	
	Large	\$83.06	\$.94	TO 35,000 G/M	
			\$1.42	36,000 - 50,000 G/M	
			\$2.08	OVER 50,000 G/M	
Commercial.	Small	\$ 0	\$.94		
			Large	\$83.06	\$.94
Bulk Water		\$6.50	\$3.01		
Transmission	Year round	\$6.50	\$3.01		
	Intermittent	\$5.00	\$6.03		

PASSED, APPROVED AND ADOPTED this ___ day of _____, 2016.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk

Published:



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

An Ordinance Amending Chapter Seven of the Gillette City Code Regulating Stormwater Runoff and Drainage Within the City of Gillette.

BACKGROUND:

Ordinance first reading: 7/0

Ordinance second reading: 7/0 (4/12/16 Special Meeting)

This ordinance establishes a local Stormwater Permit to be administered by the City Engineering and Building Divisions of the Development Services Department. The new local permit is similar to that administered by the Wyoming Department of Environmental Quality (WYDEQ). The WYDEQ permit is applicable to land-disturbing projects of one acre or larger. The new local permit will be applicable to projects that disturb 2,500 square feet of land or greater, and that are also required to operate under a City Building Permit, City Engineering Permit-to-Construct, or City Engineering Grading Permit. These target thresholds were designed to achieve permitting of construction sites down to the individual residential lot level, while not applying to smaller miscellaneous construction activity that may still disturb 2,500 square feet (such as landscaping, trenching, or utility boring related projects). The majority of the permit requirements are related to the proper management of stormwater runoff from a construction or development site and are similar to the requirements of the WYDEQ permits. The local permit will allow for local reviews, approvals, inspections, enforcement, and improved efficiencies in preventing sediment issues to mitigate costly impairments, maintenance, and repairs to the City's stormwater infrastructure and receiving waters.

This ordinance establishes water quality and quantity policies for the City of Gillette to provide reasonable guidance for the regulation of stormwater runoff for the purpose of protecting local surface water resources from degradation.

Regulation of stormwater runoff discharges from land development projects, construction activities, and existing urban activities is necessary to control and minimize stormwater runoff rates and volumes. The regulation of soil erosion, stream channel erosion, and non-point source pollution associated with stormwater runoff is in the public interest to help prevent threats to public health and safety and to reduce public infrastructure maintenance and repairs.

Stormwater runoff contributes to increased quantities of water-borne/non-point source pollutants, as the City has had to mitigate as recently as the Gillette Fishing Lake improvements projects. Land disturbing activities and associated increases in impervious cover alter the hydrologic response of local watersheds and increase stormwater runoff rates and volumes, flooding, stream channel erosion, and sediment transport and deposition. Stormwater runoff from commercial, industrial and residential activities further contributes to this problem. These impacts on water quality, soil erosion and nonpoint source pollution can be controlled and minimized through the regulation of stormwater runoff, as directed by this ordinance.

This ordinance also accomplishes several components of the implementation plan that were outlined in the Wyoming Department of Environmental Quality's 2013 Gillette Fishing Lake Total Maximum Daily Load (TMDL) Report to control the phosphorus and sediment impairments to that waterbody. As outlined in the TMDL report, the City was to establish a stormwater management program including: develop an inspection and maintenance program, develop comprehensive stormwater design and construction criteria and standards, develop erosion and sediment management policy and criteria, develop a Best Management Practices (BMP) inventory, develop a proactive Erosion and Sediment Control and BMP inspection program.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the approval of an Ordinance Amending Chapter 7 of the Gillette City Code Regulating Stormwater Runoff and Drainage within the City of Gillette on third and final reading.

STAFF REFERENCE:

Dustin Hamilton, P.E., Development Services Director
Heath VonEye, City Engineer
Charlie Anderson, City Attorney

ATTACHMENTS:

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[Stormwater ordinance for first reading](#)

AN ORDINANCE AMENDING CHAPTER 7 OF THE GILLETTE CITY CODE
REGULATING STORMWATER RUNOFF AND DRAINAGE WITHIN THE CITY OF
GILLETTE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE,
WYOMING:

SECTION ONE. ARTICLE 3, CHAPTER 7, Section 7-9 of the Gillette City Code is repealed.

SECTION TWO. ARTICLE 6, Chapter 7 of the Gillette City Code entitled Stormwater
Management is enacted to read as follows:

ARTICLE 6
Stormwater Management

- § 7-21 Purpose, Findings of Fact, Applicability, Compatibility, Severability and City
Storm Drainage Design Manual
- § 7-22 Definitions
- § 7-23 General Prohibitions
- § 7-24 Stormwater Permit Procedures and Requirements
- § 7-25 Stormwater Permit Fees
- § 7-26 Erosion and Sediment Control Inspection
- § 7-27 Requirements for Stormwater Pollution Prevention Plan (SWPPP)
- § 7-28 Maintenance and Repair of Stormwater Detention Facilities
- § 7-29 Waivers to Stormwater Detention Requirements
- § 7-30 Basic Stormwater Detention Design Criteria
- § 7-31 Enforcement and Penalties
- § 7-32 Right to Appeal

ARTICLE 6
Stormwater Management

**§ 7-21. PURPOSE, FINDINGS OF FACT, APPLICABILITY,
COMPATIBILITY, SEVERABILITY AND CITY STORM DRAINAGE
DESIGN MANUAL**

The City of Gillette establishes this set of water quality and quantity policies applicable to all
surface waters to provide reasonable guidance for the regulation of stormwater runoff for the
purpose of protecting local water resources from degradation.

SECTION A. PURPOSE

The purpose of this article is to establish minimum stormwater management requirements and
controls to protect and safeguard the general health, safety, and welfare of the public residing in

watersheds within this jurisdiction. This article seeks to meet that purpose through the following objectives:

1. Minimize increases in stormwater runoff from any land disturbing activities in order to reduce flooding, siltation and stream bank erosion, and maintain the integrity of stream channels.
2. Minimize increases in non-point source pollution caused by stormwater runoff from land disturbing activities which would otherwise degrade local water quality.
3. Minimize the total annual volume of surface water runoff which flows from any group of development sites, sub-watersheds, or watershed through the use of established stormwater volume control techniques as detailed in the Storm Drainage Design Manual.
4. Reduce stormwater runoff rates and volumes, soil erosion and non-point source pollution, wherever possible, through stormwater management controls and ensure that these stormwater management controls are properly maintained such that they pose no threat to public health and safety.

SECTION B. FINDINGS OF FACT

It is hereby determined that:

Stormwater runoff contributes to increased quantities of water-borne/non-point source pollutants. Land disturbing activities and associated increases in impervious cover alter the hydrologic response of local watersheds and increase stormwater runoff rates and volumes, flooding, stream channel erosion, and sediment transport and deposition. Stormwater runoff from commercial, industrial and residential activities further contributes to pollutant loading and increases water volume. These impacts on water quality, soil erosion and nonpoint source pollution can be controlled and minimized through the regulation of stormwater runoff.

Therefore, the City of Gillette establishes this set of water quality and quantity policies applicable to all surface waters to provide reasonable guidance for the regulation of stormwater runoff for the purpose of protecting local water resources from degradation. It is determined that the regulation of stormwater runoff discharges from land development projects, construction activities, and existing urban activities is necessary in order to control and minimize increases in stormwater runoff rates and volumes. The regulation of soil erosion, stream channel erosion, and non-point source pollution associated with stormwater runoff is in the public interest to help prevent threats to public health and safety.

SECTION C. APPLICABILITY

This Article shall be applicable to the entire City of Gillette covering all subdivisions, developments, site plans, residential building permit applications, as well as existing residential, commercial, industrial, and institutional properties, unless eligible for an exemption or granted a waiver by the City of Gillette.

SECTION D. COMPATIBILITY

This Article is not intended to interfere with, abrogate, or annul any other ordinance, rule or regulation, statute, or other provision of law. The requirements of this article should be considered minimum requirements, and where any provision of this Article imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, whichever provisions are more restrictive or impose higher protective standards for human health or the environment shall be considered to take precedence.

SECTION E. SEVERABILITY

If the provisions of any article, section, subsection, paragraph, subdivision or clause of this Article shall be judged invalid by a court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this article.

SECTION F. CITY STORM DRAINAGE DESIGN MANUAL

In Chapter 7, Section 7-5 of Gillette City Code, the City of Gillette has developed and adopted additional policy, criteria, and information, including technical specifications and standards, for the proper implementation of the requirements of this Article and provides such information in the form of a Storm Drainage Design Manual.

The manual may be updated and expanded from time to time, at the discretion of the City of Gillette, based on improvements in engineering, science, monitoring and local maintenance experience. Stormwater Management practices must be designed and constructed in accordance with the design and sizing criteria outlined in the Storm Drainage Design Manual.

One copy of the manual shall be available for public inspection at the office of the Engineering Division and the office of the City Clerk during normal business hours. The document will also be available to download free of charge on the City's website.

§ 7-22. DEFINITIONS

1. Applicant means a property owner or agent of a property owner who has filed an application for a stormwater management permit.
2. Best Management Practices (BMPs) shall mean structural or engineered control devices and systems to treat stormwater, which may be temporary or permanent in nature. BMPs may also be non-structural, operational or procedural practices, such as schedules of activities, prohibitions of practices, maintenance procedures, and/or other management practices to prevent or reduce erosion and sediment runoff.
3. Certificate of Termination (COT) means documentation issued by the City Engineer or Chief Building Official of the City of Gillette terminating stormwater permit coverage once construction activities are complete.

4. Channel means a natural or artificial watercourse with a definite bed and banks that conveys continuously or periodically flowing water.
5. City of Gillette shall mean a representative or designee of the City of Gillette to include persons from the Department of Development Services.
6. City of Gillette Engineer shall mean the person currently employed by City of Gillette to serve as City Engineer, or their designee.
7. Dedication means the deliberate appropriation of property by its owner for general public use.
8. Design Professional means a person such as a land surveyor, engineer, architect or other person who has knowledge or training of the application of design principles related to stormwater pollution prevention plans. (Design Professionals are recommended but not required for individual residential lots.)
9. Developer means a person who undertakes land disturbance and/or development activities.
10. Development shall mean a planning or construction project involving substantial property improvement and, usually, a change of land-use character within the site; the act of using land for building purposes.
11. Engineer shall mean a person licensed as a Professional Engineer in the State of Wyoming.
12. Erosion means the wearing away of land as caused by development activities that exceeds the natural processes by which the surface of the land is worn away by the action of water, wind, or chemical action.
13. Fee in Lieu means a payment of money, by way of variance approval, in place of meeting all or part of the Stormwater Management standards. The standards and variances are as outlined by this Article and the Storm Drainage Design Manual.
14. Final Stabilization means a uniform perennial vegetative cover with a density of at least 70% of the native background cover that has been established on all disturbed areas that have not been paved over or covered by permanent structures. This, in part, may include any required landscaping for development.
15. Impervious Cover means those surfaces that cannot effectively infiltrate rainfall (e.g., building rooftops, pavement, sidewalks, driveways, etc).
16. Industrial Stormwater Permit means a National Pollutant Discharge Elimination System (NPDES) permit issued to a commercial industry or group of industries which regulates the pollutant levels associated with industrial stormwater discharges or specifies on-site pollution control strategies.

17. Infiltration means the process of percolating stormwater into the subsoil.
18. International Residential Code (IRC) is a comprehensive, stand-alone residential code adopted by the City of Gillette that creates minimum regulations for one and two family dwellings and townhomes of three stories or less. The IRC is the adopted building code for the incorporated areas of the City of Gillette providing for the regulation of the erection, construction, enlargement, alteration, repair, moving, demolition, conversion, occupancy, use, height and area of all buildings and structures.
19. International Building Code (IBC) shall apply to the construction, alteration, relocation, enlargement, replacement, repair, equipment, use and occupancy, location, maintenance, removal and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures. The scope includes all buildings except detached one- and two-family dwellings and townhouses up to three stories.
20. Jurisdictional Wetland means an area that is inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support a prevalence of vegetation typically adapted for life in saturated soil conditions, commonly known as hydrophytic vegetation.
21. Land Disturbance Activity means any activity which changes the volume or peak flow discharge rate of rainfall runoff from the land surface. This may include the grading, digging, cutting, scraping, or excavating of soil, placement of fill materials, paving, construction, substantial removal of vegetation, or any activity which bares soil or rock or involves the diversion or piping of any natural or man-made watercourse.
22. Landowner means the legal or beneficial owner of land, including those holding the right to purchase or lease the land, or any other person holding proprietary rights in the land.
23. Municipal Separate Storm Sewer System (MS4) shall mean a conveyance or system of conveyances, including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains, that is designed or used for collecting or conveying stormwater; not privately owned; not a combined sewer; and not part of a Publically Owned Treatment Works (POTW).
24. Non-point Source Pollution means pollution from any source other than from any discernible, confined, and discrete conveyances, and shall include, but not be limited to, pollutants from agricultural, silvicultural, mining, construction, subsurface disposal and urban runoff sources.
25. Notice of Intent (NOI) serves as the application for permit coverage under WYDEQ Construction General Permit.
26. Notice of Termination (NOT) means the termination of permit coverage associated with construction activity under the Wyoming Stormwater General Permit.
27. Notice of Transfer and Acceptance (NOTA) means the form submitted by the current and future Permittee to the City of Gillette when the responsibility for controlling the

stormwater discharges for a construction activity transfers from one operator to another. This form is also used to acknowledge the mutual agreement and acceptance between a homebuilder and a homebuyer that the final stabilization requirements have not been met and that they are being conveyed from one party to the other.

28. Off-Site Facility means a stormwater management measure located outside the subject property boundary described in the permit application for land development activity.
29. Outfall shall mean the point or location where stormwater runoff discharges from a conduit, stream or drain, storm sewer, channel, or detention/retention facility.
30. Permittee shall mean the “person responsible for the land-disturbing activity” or who has ownership interest in the property.
31. Person shall mean, except to the extent exempted from this Article, any individual partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative, city, town, county or other political subdivision of the State, any interstate body or any other legal entity conducting land-disturbing activities subject to this article.
32. Qualified Personnel is a person who is familiar with the requirements of the SWPPP, permit conditions and the proper operation and maintenance of all implemented BMPs.
33. Receiving Waters means bodies of water that receive runoff or wastewater discharges, such as rivers, streams, lakes, estuaries, and ground water.
34. Recharge means the replenishment of underground water reserves.
35. Re-development means any construction, alteration or improvement of 2,500 square feet or more in areas where existing land use is high density commercial, industrial, institutional or multi-family residential.
36. Site shall mean the entire area of the land-disturbing activities as proposed in the permit application.
37. Soil Stabilization means either final or temporary stabilization of disturbed areas that are initiated immediately whenever any clearing, grading, excavating or other earth disturbing activities have permanently ceased on any portion of the site, or temporarily ceased on any portion of the site and will not resume for a period exceeding fourteen (14) calendar days.
38. Stop Work Order means an order issued which requires that all construction activity on a site be stopped.
39. Stormwater Discharger and/or Permittee means any person responsible for a construction site, industrial facility or a person who owns or controls personal property or equipment that impacts the quality of stormwater discharges, either by increasing the

quantity/volume and/or conveying pollutants via stormwater runoff which flows directly to the MS4.

40. Stormwater Maintenance Agreement is a legally recorded document that acts as a property deed restriction, and which provides for long-term maintenance of permanent stormwater management practices.
41. Stormwater Management means the use of structural or non-structural practices that are designed to reduce stormwater runoff pollutant loads, discharge volumes, and/or peak flow discharge rates.
42. Stormwater Pollution Prevention Plan (SWPPP) shall mean the document required by the City of Gillette as part of any land disturbing activity of 2,500 square feet or more which addresses the temporary and permanent Stormwater Management activities or BMPs. The WY DEQ minimum requirements for a SWPPP shall be considered as meeting the SWPPP requirements of the City.
43. Stormwater Runoff means flow on the surface of the ground resulting from precipitation.
44. Watercourse means a permanent or intermittent stream or other body of water, either natural or man-made, which gathers or carries surface water.
45. Wyoming Department of Environmental Quality (Wyoming DEQ) Agency responsible for enforcing the Clean Water Act in the State of Wyoming.
46. Wyoming Pollutant Discharge Elimination System (WYPDES) means the program established by the federal Clean Water Act to regulate the discharge of pollutants into surface waters of the State of Wyoming.

§ 7-23. GENERAL PROHIBITIONS

1. No person, site or facility shall discharge, cause, permit, or contribute to the discharge of any of the following to the municipal storm sewer system or receiving waters except where approved by the City of Gillette and Wyoming DEQ:
 - a. Any liquid, solid, or gas which by reason of its nature or quantity are flammable, reactive, explosive, corrosive, or radioactive or by interaction with other materials could result in fire, explosion or injury;
 - b. Any solid or viscous materials that could cause obstruction to the flow or operation of the municipal storm sewer system;
 - c. Any pollutant that injures or constitutes a hazard to human, animal, plant, or fish life, or creates a public nuisance;
 - d. Any medicinal, infectious, toxic, or hazardous material or waste.

2. No person, site or facility shall discharge into or connect any pipe or channel to a local watercourse or modify a watercourse unless a written permit has first been obtained from the City of Gillette and all other applicable, state and federal jurisdictions.
3. No person, site or facility responsible for new development, significant re-development or construction sites shall fail to use Best Management Practices, as approved in the SWPPP, to control the discharge of pollutants, as defined in the State of Wyoming DEQ Water Quality Rules and Regulations, in stormwater runoff to the municipal separate storm sewer system or its receiving waters.
4. No political subdivision or any person subject to the authority of a political subdivision that discharges, contributes or allows the discharge or contribution of stormwater directly or indirectly to the municipal separate storm sewer system of the City of Gillette shall fail to use Best Management Practices, as approved by the SWPPP, to control the discharge of pollutants and volume of flow in such discharges.
5. No person, site or facility shall allow excessive fugitive dust emission which causes or has the potential of entering public rights-of-way or causes or has the potential to cause harm to public or private property.
6. No person shall construct, use, maintain or continue existence of illicit connections to the storm drain system.
 - a. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
 - b. A person is considered to be in violation of this article if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.
7. Exemptions from Discharge Prohibitions

The following discharges are exempt from this article:

- a. Discharges specified in writing by the authorized enforcement agency as being necessary to protect public health and safety.
- b. Dye testing is an allowable discharge, but requires a verbal notification to the authorized enforcement agency prior to the time of the test.
- c. The prohibition shall not apply to any non-stormwater discharge permitted under a WYPDES and/or NPDES permit, waiver, or waste discharge order issued to the Discharger and administered under the authority of the Federal Environmental Protection Agency, provided that the Discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drain system.

- d. Discharge or connection regulated under an Industrial Stormwater WYPDES Permit provided that the Discharger is in compliance with all requirements of the Permit issued to the Discharger, administered by the Wyoming DEQ, and all other applicable laws and regulations.
- e. Discharges from the following activities, unless identified by the City of Gillette or Wyoming DEQ as significant sources of pollutants to surface waters of the State:
 - i. Waterline flushing;
 - ii. Landscape irrigation, general irrigation, or lawn watering;
 - iii. Diverted stream flows;
 - iv. Rising ground waters;
 - v. Uncontaminated ground water infiltration other than wastewater that enters a sewer system, including sewer service connections and foundation drains, from the ground through such means as defective pipes, pipe joints, connections, or manholes. Infiltration does not include, and is distinguished from, inflow;
 - vi. Uncontaminated pumped ground water;
 - vii. Discharges from potable water sources;
 - viii. Foundation and footing drains;
 - ix. Air conditioning condensation;
 - x. Non-commercial vehicle washing;
 - xi. Flows from riparian habitats and wetlands;
 - xii. De-chlorinated swimming pool discharges;
 - xiii. Street wash water;
 - xiv. Discharges or flows from firefighting and emergency response activities.

8. Notification of Spills

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation has information of any known or suspected release of hazardous substances or pollutants as defined in the State of Wyoming DEQ Water Quality Rules and Regulations or any illegal discharges discharging into the storm drain system, or waters of the state, the said person shall take all necessary steps to ensure the discovery,

containment, and cleanup of such release. In the event of such a release of hazardous substances, said person shall immediately notify Wyoming DEQ and any other required Emergency Response Agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials or other illicit discharges, said person shall notify the Wyoming DEQ and any other responsible Emergency Response Agencies and follow up with the City of Gillette in person or by phone or email no later than the next business day. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the City of Gillette within three business days of the phone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

§ 7-24. STORMWATER PERMIT PROCEDURES AND REQUIREMENTS

1. Permit Required

The City of Gillette has developed a set of stormwater permitting standards that must be met on any construction activity disturbing 2,500 or more square feet of land and that is also required to operate under one of the following City permits; City Building Permit, City Permit-to-Construct, or City Grading Permit.

2. Permit Exemptions

The following activities may be exempt from the stormwater permitting criteria unless they are found to be adversely impacting stormwater runoff, or otherwise found to be noncompliant with the terms of this Article:

- a. Any agricultural activity, as well as common residential gardening practices;
- b. Additions or modifications to existing single family structures disturbing less than 2,500 square feet of land;
- c. Land disturbing activities that disturb less than 2,500 square feet of land, provided they are not part of a larger common development plan, even though multiple separate and distinct land development activities may take place at different times on different schedules;
- d. Repairs to any stormwater facilities deemed necessary by the City of Gillette;
- e. Land disturbance activities permitted by the City prior to the effective date of this Article;
- f. Land disturbance activities that are permitted under a City Street Cut or Right-of-Way Permit as outlined under Chapter 18 of the Gillette City Code. These projects shall be responsible for erosion and sediment control under the terms of that permit;

- g. City capital construction projects that are managed under City contract and under WYPDES permitting;
- h. WY DOT administered projects within the City that are managed under WY DOT contract and WYPDES permitting.

No landowner or applicant shall receive any of the Building, Grading, Permit-to-Construct, or other land development permits required for land disturbance activities without meeting the requirements of this Article prior to commencing with the proposed activity.

Site disturbances greater than one acre also require a Construction General Permit from the State of Wyoming DEQ. The City of Gillette's requirements for sites greater than one acre are in addition to the requirements of state and federal agencies.

3. Application Requirements

Unless specifically excluded by this article, any landowner or applicant requiring authorization for a land disturbance activity of 2,500 square feet or more shall submit to the City of Gillette a Stormwater Permit Application form provided by the City for that purpose.

A complete permit application form must also include the following:

- a. SWPPP
- b. Copy of Notice of Intent (NOI) submitted to the State as applicable to the requirements of the State of Wyoming (Wyoming DEQ)
- c. Non-refundable Permit Review Fee

4. Application Procedure

Permit applications for land disturbance activity must be filed with the City of Gillette and can be made on any regular business day. In general, the City of Gillette shall inform the applicant whether the application and plan are approved or disapproved within fifteen (15) business days of the receipt of a complete permit application, including all documents as required by this article. If the permit application and SWPPP are disapproved, the applicant may revise the permit application. If additional information is submitted, the City of Gillette shall inform the applicant that the permit application is either approved or disapproved generally within 15 business days from the date the additional information is received. Any additional submittals or plan changes will require additional review fees. If the permit application, including the SWPPP, is approved by the City of Gillette, all appropriate land disturbance activity permits under jurisdiction of the City may then be issued.

5. Permit Duration

Permits issued under this section shall be valid from the date of issuance through the date of anticipated completion as indicated on the Permit Application, but in no case longer than 12 months for single family residential construction with no more than one 12 month extension allowable with the applicable extension fee having been submitted. For subdivisions and commercial or industrial land development, the permit duration shall be 24 months with no more than one 12 month extension with the applicable extension fee having been submitted.

6. Permit Transfer

When the responsibility for controlling the stormwater discharges for a land disturbance activity changes from one Permittee to another, the current and future Applicant/Permittee shall submit a completed Notice of Transfer and Acceptance (NOTA) form to the City of Gillette. The form must be signed by both parties and shall be submitted to the City of Gillette within 14 days of the change in Permittee. The NOTA form is available from the City.

The new Permittee must comply with all conditions in this permit and with all provisions of the existing SWPPP until such time that the existing SWPPP is amended or replaced by a new SWPPP.

The new Applicant/Permittee may develop and implement a new SWPPP for their parcel(s) that meets all the terms and conditions of this permit, or adopt and continue to implement the original SWPPP provided it is adequate for the new activities occurring on-site. With either option, the Permittee shall ensure, either directly or through coordination with other Permittees that their SWPPP meets all terms and conditions of permit coverage and their activities do not interfere with another party's erosion and sediment control practices.

7. Exceptions to Permit Transfers

For the transfer of properties within a development (e.g., an original developer sells portions of the property to various homebuilders), the new Applicant must obtain their own permit coverage for their activity on that property. The Stormwater Permit shall be obtained prior to or in conjunction with the applicable Building Permit(s) and must be obtained at the time of property transfer. The overall development property will remain active under that Permittee until the conditions of this ordinance are met for Permit termination. Permit transfers would not apply under these circumstances.

For the transfer of properties between a homebuilder and a single family residence homeowner, the homebuilder must obtain signature of the homebuyer on the City provided Notice of Transfer and Acceptance Form. By signing the NOTA, the homebuilder and homeowner are mutually acknowledging that soil stabilization measures are in place, however, that the final stabilization requirement of the property is not yet met. The NOTA also gives notice that it is the homebuyer's responsibility under the language of this ordinance to establish final stabilization by either sod, seeding, landscaping, or other applicable combination of final stabilization measures as outlined in the City's Storm Drainage Design Manual. The homeowner shall have twelve (12) months from the time of signing the NOTA to meet the final stabilization requirement.

8. Permit Termination

When all land disturbing activities are complete and final stabilization and/or required landscaping has been established, the Permittee shall complete a Certificate of Termination (COT) form obtained from the City of Gillette. If covered under the WYPDES Large Construction General Permit, Permit holders are also required to submit a copy of the Wyoming DEQ Notice of Termination (NOT) to the City of Gillette.

The City of Gillette will then conduct a final inspection and issue a Certificate of Termination if conditions of the permit have been met and all stormwater management practices have passed inspection.

If compliance is not met, the City will notify the permit holder to remedy the remaining issues and to request a new final inspection once complete. A COT will only be issued after the City of Gillette has conducted a final inspection and all stormwater management practices have passed final inspection requirements.

Exception to final stabilization requirement for Permit Termination: At the point of property transfer and signing of the NOTA by a single family residence homebuyer and a homebuilder, the homebuilder is also acknowledging compliance with all other requirements of the Permit, including temporary soil stabilization, and can terminate their Permit through the function of the NOTA form and upon final inspection of the site by the City. Final stabilization under this circumstance becomes the homebuyer's responsibility.

FINAL DRAFT

§ 7-25. STORMWATER PERMIT FEES

1. Stormwater Permit Fees

The fee for a stormwater permit for any land disturbing application shall be established by the City of Gillette and shall be based on the number of units for Single Family Dwellings, and on the area of disturbance for Subdivisions and Commercial and Industrial Development.

The fees shall be set forth as follows:

Stormwater Permit Fee Schedule			
Subdivisions			
	Area of Disturbance		Permit Fee
	<5 acres		\$100
	5 acres or more		\$0*
Commercial and Industrial Developments			
	<5 acres		\$100
	5 acres or more		\$0*
Permit Extension Fee for all above Permits			\$250
<i>*\$200-\$500 WYDEQ Large Construction General Permit fees apply</i>			
Single Family Dwelling Permits (as defined by IRC)			
Dwelling Units			\$30/unit
Permit Extension Fee			\$100

§ 7-26. EROSION AND SEDIMENT CONTROL INSPECTION

1. Best Management Practices (BMPs) for Erosion and Sediment Control

Installation and maintenance of BMPs for Erosion and Sediment Control are required for all land disturbing activities requiring a Stormwater Permit from the City of Gillette, and any site that discharges sediment into the City’s storm drainage system. Grading, erosion control practices, sediment control practices, and waterway crossings shall meet the design criteria set forth in the most recent version of the City of Gillette Storm Drainage Design Manual, and shall be adequate to prevent transportation of sediment from the site to the satisfaction of the City of Gillette. Specific BMP selection and compliance with

the manufacture's installation and maintenance criteria are the responsibility of the Permittee.

Site clearing, except those activities necessary to establish sediment control devices, shall not begin until all perimeter and initial phasing sediment control devices have been installed.

Erosion control requirements shall include the following:

- a. Final or temporary stabilization of disturbed areas must, at a minimum, be initiated immediately whenever any clearing, grading, excavating or other earth disturbing activities have permanently or temporarily ceased on any portion of the site and will not resume for a period exceeding fourteen (14) calendar days. Operators are not required to initiate stabilization measures in areas of a project that are essential for site access or work activities until those areas are no longer needed for ongoing access or work.
- b. Temporary stabilization may be used whenever construction activities are expected to resume in the area to be stabilized or when weather or other conditions are not appropriate for initiation of permanent stabilization. Temporary stabilization includes practices such as cover crop planting, installation of rolled erosion products, mulching (provided the mulch is protected from wind such as crimping straw mulch into the soil), or surface roughening (such as plowing to achieve a rough, cloddy surface). Practices that provide equivalent erosion protection may be used.
- c. Areas to be protected include graded slopes, ditches, berms and soil stockpiles and all other disturbed areas with potential to contribute sediment to runoff that will leave the construction site.
- d. The entire site must be stabilized, using a heavy mulch layer or another method that does not require germination to control erosion, at the completion of the construction project and/or close of the construction season (e.g., winter shutdown).
- e. Techniques shall be employed to prevent the blowing of dust or sediment from the site. All entities subject to regulation under this ordinance are required to make every reasonable effort to minimize dust from construction and land disturbing activities.
- f. Techniques that divert upland runoff past disturbed slopes shall be employed.
- g. Where the initiation of stabilization is precluded by snow cover or frozen ground conditions, stabilization measures must be initiated as soon as practicable.

2. Notice of Construction Commencement

The Permittee must notify the City of Gillette before the commencement of construction. Initial inspections specific to the implementation of the SWPPP BMPs shall be conducted by City staff. All inspections shall be documented and written reports prepared that contain the following information:

- a. The date and location of the inspection;
- b. Whether construction is in compliance with the approved SWPPP;
- c. Variations from the approved SWPPP; and/or
- d. Any deficiencies or violations that exist

If any violations or deficiencies are found, the Permittee shall be notified in writing at the time of inspection of the nature of the deficiency or violation and the required corrective actions. No additional work shall proceed until any violations or deficiencies are corrected, or the City of Gillette gives approval for work to proceed.

3. Inspection Requirements

Permittee Inspections:

The Permittee or their qualified personnel shall make regular inspections of all control measures in accordance with the inspection schedule outlined in the approved SWPPP as hereinafter required. All inspections shall be documented in written form.

a. Active construction sites:

Inspections must be conducted in accordance with one of the two schedules listed below. You must specify in your SWPPP which inspection schedule you will use.

1) At least once every 14 calendar days and within 24 hours of any precipitation and/or snow melt event which exceeds 0.5 inches. The Permittee shall have the option of maintaining a rain gauge at their site or using the nearest National Weather Service precipitation gauge station.

OR

2) At least once every seven days.

b. Inactive construction sites.

The frequency of inspections may be reduced to once every 30 days after the Permittee has completed earthwork and construction activities at the construction site and has installed BMPs as specified in the SWPPP. All areas to be inspected monthly must have initiated temporary or permanent stabilization measures as required.

If the qualified personnel responsible for implementing the SWPPP changes, the changes must be noted in the SWPPP within 14 days of transfer of operational control and must list the new qualified personnel.

The SWPPP, inspection reports, and plans for grading, stripping, excavating, and fill work bearing the stamp of approval of the City of Gillette shall all be maintained and available at the construction site unless infeasible. In cases where there is not a trailer or structure to store these documents, they must otherwise be made readily available to the City upon request.

SWPPP retention, plan revisions or amendments, and plan availability shall be managed and as outlined by the WY DEQ SWPPP requirements.

City Inspections:

The City of Gillette may inspect any construction site, industrial facility or other premises required to comply with the provisions of this article to determine compliance with the rules, regulations and standards of the City of Gillette and/or Wyoming DEQ. Inspection programs may be established on any reasonable basis, including but not limited to: routine inspections; random inspections; inspections based upon complaints or other notice of possible violations; inspection of drainage basins or areas identified as higher than typical sources of sediment or other contaminants or pollutants; inspections of businesses or industries of a type associated with higher than usual discharges of contaminants or pollutants, or with discharges of a type which are more likely than the typical discharge to cause violations of state or federal water quality standards or the WYPDES general construction stormwater permit; and joint inspections with other agencies inspecting under environmental or safety laws.

The Permittee shall allow the City or its representatives to enter upon the premises during all regular construction hours for the inspection, sampling and the examination and copying of records. This includes the right to enter a property when it has a reasonable basis to believe that a violation of this article is occurring or has occurred, and to enter when necessary for abatement of a public nuisance or correction of a violation of this article. All violation notices will be presented to the Permittee in accordance with the Enforcement and Penalties Chapter of this Article.

For single family residential permits, City inspection of BMPs will occur in conjunction with other relevant site inspections, with exception to the initial inspection of BMP installation, which must be coordinated prior to commencing with construction activity.

For residential and commercial subdivisions and commercial or industrial land developments, the Permittee shall notify the City of Gillette of each of the following events in conjunction with the milestones of the project as listed:

- a. Installation of sediment and erosion measures (BMPs) (Preconstruction Meeting)
- b. Start of construction (Preconstruction Meeting)

- c. Completion of site clearing (Weekly Progress Reports)
- d. Completion of rough grading (Weekly Progress Reports)
- e. Completion of final grading (Weekly Progress Reports)
- f. Completion of the construction season (Final Inspections/Project Acceptance)
- g. Completion of final landscaping and/or final stabilization (Permit Termination)

4. BMP Maintenance

On any property on which grading or other work has been done pursuant to a permit granted under the provisions of this Article the Permittee shall, at a minimum, conduct inspections and maintain and/or repair all graded surfaces and erosion control facilities, drainage structures or means and other protective devices, plantings, and ground cover installed while construction is active in accordance with the approved SWPPP, as applicable.

All control devices similar to silt fence or fiber rolls must be repaired, replaced, or supplemented when they become nonfunctional, the sediment reaches 1/3 of the height of the device or as recommended in the manufacturer's specification (if manufacturer's specifications are different, then a copy of the specifications should be kept with the SWPPP).

Repairs and maintenance should be made within the following time frames;

- a. Active construction sites: These repairs must be made within 24 hours of discovery, or as soon as field conditions allow access.
- b. Inactive construction sites: These repairs must be made within 14 days of discovery, or as soon as field conditions allow access.

5. Final Stabilization Requirements and Landscaping

Any area of land from which the natural vegetative cover has been either partially or wholly cleared or removed by development activities shall be stabilized or re-vegetated within fourteen (14) calendar days from the substantial completion of such clearing activities. Criteria for stabilization are outlined in the Storm Drainage Design Manual.

After construction is complete and final stabilization is installed, the owner or their agent shall continue to regularly inspect the vegetation until adequate turf or other suitable type of stabilization is established as described under the Final Stabilization definition.

At the completion of construction for commercial development, when the required landscaping is utilized as a method of final stabilization, a Notice of Termination will not be granted for the site until landscaping is approved.

§ 7-27. REQUIREMENTS FOR STORMWATER POLLUTION PREVENTION PLAN (SWPPP)

1. A SWPPP is required as part of all stormwater permits which disturb 2,500 square feet or more including subdivisions, commercial, industrial, and residential construction.

No application for development that requires a Stormwater Permit will be approved unless it includes a stormwater pollution prevention plan detailing how the SWPPP will be administered and in concept how runoff and associated water quality impacts resulting from the development will be controlled or managed. The SWPPP must indicate whether stormwater will be managed on-site or off-site, and the general location and type of practices.

This plan must be prepared and signed by a Design Professional who will verify that the design of all stormwater management practices meet the submittal requirements outlined in the SWPPP Checklist found in the Storm Drainage Design Manual. For individual residential lots, a Design Professional is recommended but not required. No Permit to Construct, Building, Grading, or Stormwater Permit shall be issued until a satisfactory final SWPPP, or a waiver thereof, shall have undergone a review and been approved by the City of Gillette after determining that the plan or waiver is consistent with the requirements of this article. The SWPPP may be referred for comment to all other interested agencies.

2. Stormwater Pollution Prevention Plan Requirements

A SWPPP shall be required with all permit applications and will include sufficient information as specified in the Storm Drainage Design Manual (e.g., maps, hydrologic calculations, etc.). The intent of this document is to inventory pollutants which have potential to leave the construction site in storm water runoff, identify Best Management Practices (BMPs) which, when implemented, will eliminate or minimize pollutants in runoff and meet the terms and conditions of the permit. Guidance materials for BMP selection and implementation can be found in the Storm Drainage Design Manual to determine the type of stormwater management measures necessary for the proposed project, and ensure adequate planning for management of stormwater runoff from future development. At a minimum the SWPPP shall meet the requirements of the WYPDES Large and Small Construction General Permit requirements, including:

- a. Identification of a SWPPP administrator
- b. Site description - narrative
- c. Site Map(s)
- d. Type and location of Best Management Practices (BMPs) and perimeter control
- e. Operations/Maintenance/Inspection Schedule(s)
- f. Training

- g. Amendment(s)
- h. Plan Availability/Retention
- i. Final Stabilization

For development or re-development occurring on a previously developed site, an applicant shall be required to include within the SWPPP, BMPs for controlling existing stormwater runoff discharges from the site in accordance with the standards of this article to the maximum extent practicable.

§ 7-28. MAINTENANCE AND REPAIR OF STORMWATER DETENTION FACILITIES

1. Maintenance Covenants

In an effort to minimize danger to public safety and public health, maintenance of all private, post construction detention facilities shall be ensured through the creation of a formal maintenance covenant that must be approved by the City of Gillette and recorded into the land record prior to final plan approval. This agreement will include any and all maintenance easements required to access and inspect the stormwater management practices, and to perform routine maintenance as necessary to ensure proper functioning of the stormwater detention facilities. As part of the covenant, a schedule shall be developed outlining the frequency with which maintenance will occur to ensure proper function of the facility and the parties responsible for maintenance. The covenant shall also include plans for periodic inspections to ensure proper performance of the facility between scheduled cleanouts and a facility site map.

In the cases of residential subdivisions, or in other instances as decided by the City Engineer, the City of Gillette, in lieu of a maintenance covenant, may accept dedication of any existing or future detention facility for maintenance, provided such facility meets all the requirements of this chapter and includes adequate and perpetual access and sufficient area, by easement or otherwise, for inspection and regular maintenance.

2. Requirements for Maintenance Covenants

All detention facilities must undergo, at the minimum, an annual inspection to document maintenance and repair needs and ensure compliance with the requirements of this Article and accomplishment of its purposes. These needs may include those outlined in the Storm Drainage Design Manual. Any maintenance needs found must be addressed in a timely manner, as determined by the City of Gillette, and the inspection and maintenance requirement may be increased as deemed necessary to ensure proper functioning of the stormwater management facility.

3. Records of Installation and Maintenance Activities

Parties responsible for the operation and maintenance of a stormwater management facility shall make records of the installation and of all maintenance and repairs, and shall retain the records for at least 3 years. These records shall be made available to the City of Gillette during inspection of the facility and at other reasonable times upon request.

4. Failure to Maintain Practices

If a responsible party fails or refuses to meet the requirements of the maintenance covenant, the City of Gillette, after reasonable notice, may correct a violation of the design standards or maintenance needs by performing all necessary work to place the facility in proper working condition. In the event that the stormwater management facility becomes a danger to public safety or public health, the City of Gillette shall notify the party responsible for maintenance of the stormwater management facility in writing. Upon receipt of that notice, the responsible person shall have ten (10) calendar days to complete/remedy maintenance and repair of the facility in an approved manner. After proper notice, the City of Gillette shall assess the owner(s) of the facility for the cost of repair work plus any penalties which in part shall include an administrative fee of 15%.

5. As-Built Plans and Facility Site Map

All Permittees are required to submit actual "as built" plans and facility site map for any post-construction stormwater detention facilities located on-site after final construction is completed. The plan must show the final design specifications for all permanent BMPs and must be certified by a Wyoming licensed professional engineer. A final inspection by the City of Gillette is required before the Permit to Construct is closed out or a Commercial Project Certificate of Occupancy is issued.

§ 7-29. WAIVERS TO STORMWATER DETENTION REQUIREMENTS

1. Waivers for Providing Post-Construction Stormwater Detention

Every applicant shall provide for stormwater quantity management, unless they file a written request to waive this requirement, and only as approved by the City Engineer. Post-construction water quality is encouraged but not required except when the site directly discharges to a wetland, or as otherwise required by the City Engineer.

The minimum requirements for stormwater detention may be waived in whole or in part upon written request of the applicant, provided that at least one of the following conditions applies:

- a. It can be demonstrated that the proposed development is not likely to impair attainment of the objectives of this Article.
- b. Provisions are made to manage stormwater by an off-site facility. The off-site facility is required to be designed, adequately sized and installed to be able to provide a level of stormwater control/enhancement that is equal to or greater than

that which would be afforded by on-site practices and has a legally obligated entity deemed acceptable by the City of Gillette responsible for long-term operation and maintenance of the stormwater facility.

- c. The City of Gillette finds that meeting the minimum on-site detention requirements is not feasible due to the natural or existing physical characteristics or restraints of a site.
 - d. Non-structural practices are provided that reduce the generation of stormwater from the site. These non-structural practices are explained in detail in the current Storm Drainage Design Manual.
2. In instances where one of the conditions above applies, the City of Gillette may grant a waiver from strict compliance with stormwater detention provisions that are not achievable, provided that acceptable mitigation measures are provided. However, to be eligible for a waiver, the applicant must demonstrate to the satisfaction of the City of Gillette that the immediately downstream waterways will not be subject to:
- a. Deterioration of existing culverts, bridges, dams, and other structures;
 - b. Deterioration of biological functions or habitat;
 - c. Accelerated stream bank or streambed erosion or siltation;
 - d. Increased threat of flood damage, or risk to public health, life or property.

Furthermore, where compliance with minimum requirements for stormwater detention is waived, the Applicant will satisfy the minimum requirements by meeting one of the mitigation measures selected by the City of Gillette. Mitigation measures may include, but are not limited to:

- a. The purchase and/or donation of privately owned lands or the grant of an easement to be dedicated for preservation of green space shall be undertaken by the City of Gillette. These lands should be located adjacent to the stream corridor in order to provide permanent buffer areas to protect water quality and aquatic habitat.
- b. The creation of a stormwater detention facility or other drainage improvements on previously developed properties, public or private, that currently lack BMPs designed and constructed in accordance with the purposes and standards of this article.

3. Fee-in-Lieu of Stormwater Detention

Where the City of Gillette waives all or part of the minimum stormwater detention requirements, or where the waiver is based on the provision of adequate stormwater detention facilities provided upstream or downstream of the proposed development, the Applicant shall be required to pay a fee in accordance with the basin fee schedule (unless the developer and the City of Gillette agree on a greater alternate contribution) established by the City of Gillette, and based on the percent imperviousness of the proposed project over and above existing site conditions. All of the monetary contributions shall be credited to an appropriate Stormwater Capital Improvements Program project fund, and shall be made by the Developer prior to the subdivision plat being recorded or, if no record plat is required, prior to issuance of building permit or Permit to Construct.

The basin fee map can be found in the City's Stormwater Master Plan, and the corresponding basin fee schedule is set forth as follows:

Basin Fee Schedule	
Basin(s)	Basin Fee (per impervious acre)
1, 2, 3, 4	\$0.00
6, 7, 8, 9, 10, 12	\$1,608.00
5, 11	\$3,357.00

4. Dedication of Land or Other Improvements

In lieu of a monetary contribution, an Applicant may obtain a waiver of the required stormwater detention by entering into an agreement with the City of Gillette for the granting of an easement or the dedication of land by the Applicant, to be used for the construction of an off-site stormwater detention facility. The agreement shall be entered into by the Applicant and the City of Gillette prior to the recording of plat or, if a recorded plat is not required, prior to the issuance of the building permit or Permit to Construct.

5. When a site development plan is submitted that qualifies as a re-development project as defined in Chapter 7-22 of this Article, decisions on permitting and on-site stormwater detention requirements shall be governed by stormwater sizing criteria found in the current Storm Drainage Design Manual. This criterion is dependent on the amount of impervious area created by the development and its impact on water quality. Final authorization of all re-development projects will be determined after a review by the City of Gillette Engineering Division.

§ 7-30. BASIC STORMWATER DETENTION DESIGN CRITERIA

Unless judged by the City of Gillette to be exempt or granted a waiver, all site designs shall establish stormwater detention practices to control the peak flow rates of stormwater discharge associated with specified design storms and reduce the generation of stormwater. While not

required to achieve quality standards at this time, these practices should seek to utilize pervious areas for stormwater treatment and to infiltrate stormwater runoff from driveways, sidewalks, rooftops, parking lots, and landscaped areas to the maximum extent practical to provide treatment for both water quality and quantity.

The City of Gillette Storm Drainage Design Manual specifies performance criteria for each stormwater management practice.

1. Minimum Control Requirements

All stormwater management practices will be designed so that the specific storm frequency storage volumes as identified in the current Storm Drainage Design Manual are met, unless the City of Gillette grants the applicant a waiver or the applicant is exempt from such requirements.

In addition, if hydrologic or topographic conditions warrant greater control than that provided by the minimum control requirements, the City of Gillette reserves the right to impose any and all additional requirements deemed necessary to control the volume, timing, and rate of runoff.

2. Site Design Feasibility

Stormwater management practices for a site shall be chosen based on the physical conditions of the site. Applicants shall consult the Storm Drainage Design Manual for guidance on the factors that determine site design feasibility when selecting a stormwater management practice.

3. Conveyance Issues

All stormwater management practices shall be designed to convey stormwater to allow for the reduction in flow velocities and minimization of pollutant discharges. This shall include, but not be limited to:

- a. Maximizing of flowpaths from inflow points to outflow points
- b. Protection of inlet and outfall structures
- c. Elimination of erosive flow velocities
- d. Providing of underdrain systems, where applicable

The City of Gillette Storm Drainage Design Manual provides detailed guidance on the requirements for conveyance for each of the approved stormwater management practices.

4. Stream Channel Protection

Non-structural controls reduce the volume of stormwater runoff generated on-site and eliminate opportunities for pollutants to enter the stormwater system. Wherever possible developments should seek to preserve existing natural features such as riparian setbacks and enhance buffer areas.

5. Non-Structural Stormwater Practices

The use of non-structural stormwater treatment practices is encouraged in order to minimize the reliance on structural practices. Reductions in the amount of stormwater runoff can be obtained through the use of non-structural practices that reduce the generation of stormwater from the site. These non-structural practices are explained in detail in the Storm Drainage Design Manual and Applicants wishing to use non-structural practices must ensure that these practices are documented and remain unaltered by subsequent property owners.

§ 7-31. ENFORCEMENT AND PENALTIES

1. It will be the responsibility of the Stormwater Discharger and/or Permittee to ensure compliance with all sections of this Article.

A Stormwater Discharger and/or Permittee who violates any provision of this Article, even if it does not violate any WYPDES permit conditions or limitations, is subject to enforcement and penalties described herein.

2. Enforcement Mechanisms

- a. It is the intent of this Article that a process of compliance be pursued, when possible, prior to enforcement measures.
- b. Violations may be enforced through any or all of the following measures:
 - i. Notice of Deficiency
 - ii. Notice of Violation and Civil Penalty
 - iii. Stop Work Order
 - iv. Permit(s) Suspension and/or Revocation
 - v. Proceedings in Law
- c. If, in the City of Gillette’s assessment, the activities or lack of activity of the Stormwater Discharger and/or Permittee warrant or necessitate a more intensive enforcement mechanism, the City of Gillette may pursue those enforcement measures. The City of Gillette shall make the assessment of warrant and/or necessity based on a number of factors including, but not limited to, history of

non-compliance, blatant disregard for the requirements or immediate adverse impact to adjacent properties, the MS4 and/or Waters of the State.

3. Notice of Deficiency

In instances when the City of Gillette, based on observations or investigations, has reasonable cause to believe that a deficiency of this Article has occurred, the City of Gillette is authorized to notify the Stormwater Discharger and/or Permittee in writing of the following items:

- a. Date and location of the site observation(s) or investigation(s)
- b. An itemized list of any deficiencies or failures
- c. A deadline in which the corrective actions are to be completed
- d. The written Notice of Deficiency shall be hand delivered, emailed, or mailed to the Stormwater Discharger and/or Permittee

4. Notice of Violation and Civil Penalty

When the City of Gillette determines that an activity is not being carried out in accordance with the requirements of this Article, and compliance has not been achieved through a Notice of Deficiency, the City shall issue a written Notice of Violation to the Stormwater Discharger and/or Permittee.

The Notice of Violation shall specify the following:

- a. Date and location of the site observation(s) or investigation(s)
- b. An itemized list of any deficiencies, violations or failures
- c. A deadline in which the corrective actions are to be completed
- d. The written Notice of Violation shall be delivered to the Stormwater Discharger and/or Permittee via certified mail

The Stormwater Discharger and/or Permittee shall notify the City of Gillette in writing of the anticipated date of completion of the corrective action(s). When compliance measures specified in the Notice of Violation are satisfactorily completed based upon inspection by the City of Gillette on or after the anticipated completion date, the City of Gillette shall provide a written Notice of Acceptance and confirmation of compliance.

Failure to comply with the written notice described above or with any section of this article shall be deemed a misdemeanor offense. For any violation of this article there shall be a maximum fine of seven hundred fifty dollars (\$750) per day per violation, and

any other penalty as prescribed under section 16-1 of the Gillette City Code. Each day of violation constitutes a new offense.

5. Stop Work Order

In the event compliance cannot be achieved within the terms of a Notice of Deficiency or Notice of Violation, the City of Gillette may proceed with a Stop Work Order. In the event the City of Gillette perceives that there is an immediate adverse impact or blatant disregard for the requirements, it may issue a Stop Work Order without first administering a Notice of Deficiency, Notice of Violation, Permit Suspension or Permit Revocation. The Stop Work Order shall be delivered to the Stormwater Discharger and/or Permittee and/or posted on the job site.

Persons receiving a Stop Work Order will be required to halt all construction activities. This Stop Work Order will be in effect until the City of Gillette confirms that the land disturbing activity is in compliance and the violation has been satisfactorily addressed. Failure to comply with a Stop Work Order can result in civil, criminal, or monetary penalties in accordance with the enforcement measures authorized in this Article.

6. Permit/License Suspension and/or Revocation

In the event compliance cannot be achieved within the terms of a Notice of Deficiency and/or Notice of Violation, the City of Gillette may proceed with permit(s) suspension or revocation. The City of Gillette may also follow all procedures outlined by the Board of Examiners for the suspension of Contractor license for failing to build in compliance with this Article. The City of Gillette may also refuse issuance or suspend any additional permits when all other methods of enforcement have proven unsuccessful.

When suspension or revocation has occurred:

- a. Land-disturbing activities are not allowed on a project site when a permit has been suspended or revoked other than those required to address deficiencies/violations.
- b. The written Permit Suspension or Revocation shall be hand delivered and/or sent by certified mail to the Permittee.
- c. A Permit Suspension may require that the Permittee submit a revised portion of the Stormwater Pollution Prevention Plan as indicated by the City of Gillette for review and acceptance by the City of Gillette of the specific issue of contention. When a Permit Suspension is removed, the City of Gillette shall provide written notice to the Permittee.
- d. A permit Revocation requires that the Permittee resubmit a Stormwater Pollution Prevention Plan for a full review and acceptance by the City of Gillette.

- e. When a permit is revoked, the Permittee must re-apply for permit coverage through the normal permitting process and shall be required to pay established permit fees.

7. Legal Proceedings

If the enforcement mechanisms described in this Article prove to be unsuccessful in reaching compliance, or there is a blatant disregard for the requirements, or there is an immediate adverse impact to adjacent private or public property, the City of Gillette may proceed with all procedures afforded it under the laws of the City of Gillette and the State of Wyoming including injunctive relief.

§ 7-32. RIGHT TO APPEAL

Any Stormwater Discharger and/or Permittee (hereinafter the Discharger) aggrieved by the actions outlined in this article by the Chief Building Official or City Engineer of the City of Gillette in their administration of these regulations may file an interim appeal. For grievances of the enforcement actions rendered by the City Engineer or Chief Building Official, the Discharger will file their appeal with the Development Services Director. The appeal shall be in writing, shall be submitted within seven (7) days of the action or decision appealed from, and shall state the specific relief which the Discharger seeks. Within seven (7) days of receipt of the request, the Development Services Director will issue formal findings determining the proper disposition of the matter.

In the event the Discharger is dissatisfied with the formal findings issued according to the preceding paragraph, they may request a hearing before the City of Gillette Board of Examiners by filing a Notice of Appeal with the Building Official within ten (10) days of mailing date of the written findings. The Notice of Appeal shall be in writing, and shall state the specific relief which the Discharger seeks. Within thirty (30) days of the receipt of the Notice of Appeal, the City of Gillette Board of Examiners shall hold a hearing to determine the proper disposition of the matter. At the hearing, the Board of Examiners shall consider not only the testimony of the Discharger, but also the testimony of the Chief Building Official, City Engineer, or Development Services Director as the case may be, (hereinafter the City Official) who issued the order or took that action that is the subject of the appeal, and shall review the materials originally filed in support of the interim appeal and the formal findings. The City of Gillette Board of Examiners shall either reaffirm or modify the decision in the record of its hearing. Upon completion of the hearing, the Board of Examiners shall notify the Discharger and the City Official of its decision by sending written findings of fact and conclusions of law (the Final Order) by certified mail. The Discharger may then proceed based upon this decision of the City of Gillette Board of Examiners.

The Discharger or the City Official may appeal by filing a Notice of Appeal within thirty (30) days of postmarked mailing date of the Board's Final Order and have the record of their case reviewed by the Gillette City Council. The hearing before the City Council shall be on the record as a whole as it was developed before the Board of Examiners. The Discharger and the City Official shall be given the opportunity to make oral argument before the City Council. The

City Council may affirm or reverse the decision appealed from and may direct that the Board of Examiners conduct further hearings.

The failure of the Discharger to appeal as provided in this section shall make the action of the City Official final and not subject to review in any other tribunal. The failure of the Discharger to attend the hearing before the Board of Examiners, as provided in this section, shall make the decision of the City Official final and not subject to review in any other tribunal.

FINAL DRAFT

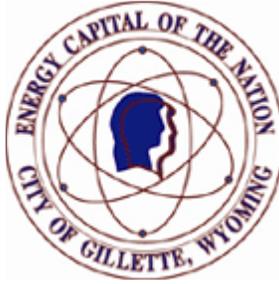
PASSED, APPROVED AND ADOPTED this ___ day of _____, 2016.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk
Published:

FINAL DRAFT



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Council Consideration for the Acceptance of Subdivision Improvements for the Legacy Ridge Subdivision, Phase III, Installed by DRM, Inc., on Behalf of the Developer, Quantum Partners, LLC.

BACKGROUND:

This project installed public water, sanitary sewer, storm sewer, and street improvements to support the residential development of the Legacy Ridge Subdivision, Phase III, located southwest of the intersection of Shoshone Avenue and Tanner Drive. The City will be accepting, for ownership and maintenance, the following improvements:

Water System Improvements

2,700 LF of 8" PVC water main and appurtenances

Sanitary Sewer System Improvements

2,640 LF of 8" PVC sanitary sewer main and appurtenances

Storm Sewer Improvements

60 LF of 18" HDPE storm sewer pipe and appurtenances
50 LF of 24" HDPE storm sewer pipe and appurtenances
830 LF of 48" HDPE steel reinforced pipe (SRP) storm sewer and appurtenances
250 LF of 54" HDPE SRP storm sewer and appurtenances

Street Improvements

10,871 SY of 4" asphalt paving over 10" aggregate base course
5,221 LF of curb and gutter
1,720 SF of valley gutter and fillets
900 SF of sidewalk ramps

The Warranty Statement, Certificate of Compliance, and a map of the improvements are attached for reference.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for Approval of the Acceptance of Subdivision Improvements for the Legacy Ridge Subdivision, Phase III, Installed by DRM, Inc., on Behalf of the Developer, Quantum Partners, LLC.

STAFF REFERENCE:

Dustin Hamilton, P.E., Director of Development Services
Heath VonEye, P.E., City Engineer

ATTACHMENTS:

Click to download

- [Warranty Statement](#)
- [Certificate of Compliance](#)
- [Map](#)

WARRANTY

(Developer)

Quantum Partners, LLC, hereinafter the DEVELOPER, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the Legacy Ridge, Phase III Subdivision FOR A PERIOD OF **Two Years** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

DEVELOPER further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that DEVELOPER will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **TWO YEARS** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to DEVELOPER that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to DEVELOPER by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to DEVELOPER in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of DEVELOPER shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the two year period specified above if the City sent notice as provided above within the two year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the two year period.

man

WARRANTY (Developer)

DEVELOPER:

Quantum Partners, LLC

By: Mark A. Christensen
Mark A. Christensen, Member of The MC Family of Companies, LLC, Member of MC Legacy Gillette, LLC

By: [Signature]
Edward E. Rust, Member of E & H Investments, LLC

By: John C. Alt
John C. Alt, Member of Alt Development and Management Resources, LLC

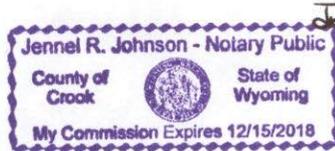
By: _____
Mark G. Murphy

STATE OF WYOMING)
 : ss.
County of Campbell)

The foregoing instrument was acknowledged before me by Mark A. Christensen this 15th day of November, 2015.

WITNESS my hand and official seal.

[Signature]
Notary Public



My Commission expires: 12/15/2018

(Notaries continued on following page)

ma

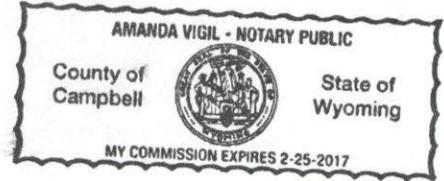
WARRANTY (Developer)

STATE OF WYOMING)
: ss.
County of Campbell)

The foregoing instrument was acknowledged before me by Edward E. Rust this 23 day of November, 2015.

WITNESS my hand and official seal.

Amanda Vigil
Notary Public



My Commission expires: 2/25/17

STATE OF WYOMING)
: ss.
County of Campbell)

The foregoing instrument was acknowledged before me by John C. Alt this 20th day of November, 2015.

WITNESS my hand and official seal.

Jennel R. Johnson
Notary Public



My Commission expires: 12/15/2018

STATE OF WYOMING)
: ss.
County of Campbell)

The foregoing instrument was acknowledged before me by Mark G. Murphy this ___ day of _____, 2015.

WITNESS my hand and official seal.

Notary Public

My Commission expires: _____

man

**CITY OF GILLETTE
DEPARTMENT OF ENGINEERING
CERTIFICATE OF COMPLIANCE**

PROJECT NAME: Legacy Ridge, Phase III Subdivision

CITY PROJECT NO.: 14EN32 CITY PERMIT NO.: 14EN32

DEVELOPER: Quantum Partners, LLC ENGINEER: Environmental & Civil Solutions, LLC
 (address) P.O. Box 1269 511 East 4th Street, Suite 3
Gillette, WY 82717 Gillette, WY 82716

I, Mark A. Christensen, as official representative of the above named developer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Mark A. Christensen 11/1/2015
 Signature Date
 Member of The MC Family of Companies, LLC, Member of MC Legacy Gillette, LLC, Member of
 Print Name/Title Quantum Partners, LLC

STATE OF WYOMING }
 } SS.
 COUNTY OF CAMPBELL }

The above and foregoing instrument was acknowledged before me by Mark A. Christensen, This 1st day of November, 2015.



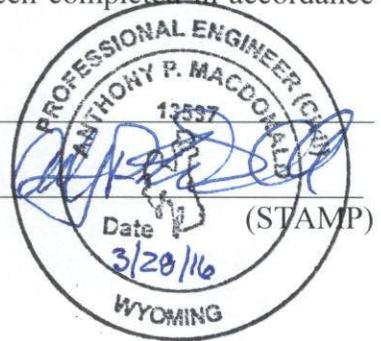
My Commission Expires: 12/15/2018

Witness my hand and official seal.
J. Johnson
 Notary Public

I, ANTHONY P. MACDONALD, as official representative of the above named engineer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Anthony P. MacDonald
 Signature
 Print Name/Title PROJECT ENGINEER

Date _____
 P.E. Number _____

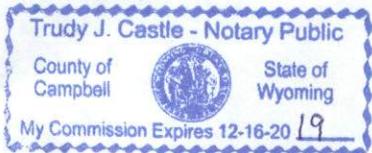


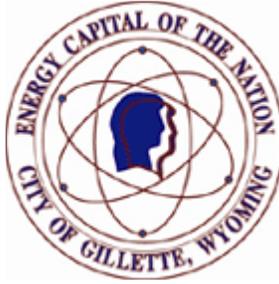
STATE OF WYOMING }
 } SS.
 COUNTY OF CAMPBELL }

The above and foregoing instrument was acknowledged before me by Anthony P. MacDonald, This 28th day of March, 2016.

Witness my hand and official seal.
Trudy J. Castle
 Notary Public

My Commission Expires: 12-16-19





CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

An Ordinance Providing for the Vacation of a 10 Foot Wide Portion of a 20 Foot Wide Utility Easement that is Contained Entirely Within Lot 150 of the Sierra Glen Addition, as Shown on the Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to all Planning Requirements.

BACKGROUND:

The applicant is requesting to vacate a 10 Foot Wide portion of a Utility Easement along the north boundary of Lot 150 within the Sierra Glen Addition. The applicant is seeking to vacate this easement, in order to build an accessory garage that will be located adjacent to their house at 1710 Cimarron Drive.

The Sierra Glen Addition was platted in 1969. Utilities are not located within this easement. All existing major utilities are contained within the public right-of-way. This was verified by utility locates which were performed by the applicant. A private electric service line exists in the vicinity of the easement and provides power to the house at 1710 Cimarron Drive. The applicant will be required to relocate the electric service line at their expense prior to building the proposed garage. All City Divisions and other utility companies have been notified of this request. There were no concerns over the proposed vacation.

Vacation of this easement does not automatically grant the applicant approval to build an accessory garage on the lot. Before an accessory garage can be built on the lot, the applicant must receive a Building Permit and a Zoning Permit from the City of Gillette.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for Approval of an Ordinance Providing for the Vacation of a 10 Foot Wide portion of a 20 Foot Wide Utility Easement that is contained entirely within Lot 150 of the Sierra Glen Addition, as Shown on the Exhibit "A" Map, in the City of Gillette Wyoming, Subject to all Planning Requirements.

STAFF REFERENCE:

MAP

Dustin Hamilton, P.E., Development Services Director

ATTACHMENTS:

Click to download

[041216 Minutes](#)

- [PLANNING REQUIREMENTS](#)
- [Aerial and Vicinity Map](#)
- [Exhibit A](#)
- [Exhibit B Sierra Glen Addition Plat](#)
- [ORDINANCE](#)

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING

City Council Chambers ~ City Hall
April 12, 2016 ~ 7:00 p.m.

PRESENT

Commission Members Present: Chairman Clark Sanders, Holly Pierce, Bill Ellingson, Cindy Reardon, Adrienne Hahn and Jim Nielsen

Commission Members Absent: Jennifer Thomas

Staff Present: Michael Cole, Planning Manager; Brent Albrecht, Planner; and Carol Best, Administrative Assistant

CALL TO ORDER

A motion was made by Cindy Reardon and seconded by Adrienne Hahn to call the meeting to order. Motion carried 6/0. Chairman Clark Sanders called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Adrienne Hahn, and seconded by Jim Nielsen, to approve the Pre-Meeting Workshop and Regular Meeting Minutes of the City Planning Commission Meeting of March 8, 2016. Motion carried 6/0.

16.014V – VACATION –
10' Utility Easement
Vacation – 1710
Cimarron Drive

Brent Albrecht presented Case No. 16.014V. The applicant is requesting to vacate a 10 foot wide portion of a utility easement along the north boundary of Lot 150 within the Sierra Glen Addition. The applicant is seeking to vacate this easement, in order to build an accessory garage that will be located adjacent to their house at 1710 Cimarron Drive.

Chairman Sanders asked if anyone had any questions. Property owner/applicant, Hazen Duncan, was present and inquired where he will need to move the electrical line and whether or not there are requirements on type of structure. Mike Cole stated that once the vacation is approved by the City Council, the applicant will need to apply for building permit, at which time, the utility placement and building type would be discussed with the building department.

Adrienne Hahn made a motion to approve said case. Jim Nielsen seconded the motion. Motion carried 6/0.

OLD BUSINESS

None

NEW BUSINESS

There will not be a meeting on April 26, 2016. The next Planning Commission meeting will be held on Tuesday, May 10, 2016. Mike Cole reported that one case will be discussed at that meeting.

ADJOURNMENT

A motion was made by Cindy Reardon and seconded by Adrienne Hahn to adjourn the meeting. Motion carried 6/0. The meeting adjourned at 7:15 p.m.

Minutes taken and prepared by Carol Best, Administrative Assistant.

Planning Requirements

16.014V - Vacation of a 10 Foot Wide Utility Easement on Lot 150 of the Sierra Glen Addition

1. The Ordinance and Exhibit "A" Map shall be recorded at the Campbell County Clerk's Office upon approval of the vacation by City Council.
2. Approval of this vacation does not automatically constitute approval to build an accessory garage. A Building Permit and a Zoning Permit to be issued by the City of Gillette will be required before a garage can be constructed on this lot.
3. The applicant is responsible to relocate the electric service line adjacent to the easement at their expense prior to construction of the proposed garage. The applicant will secure the necessary electrical permit from the City of Gillette prior to relocating the electric service line.
4. The applicant must address all comments and concerns in ePlans before the Ordinance and Exhibit "A" Map can be recorded at the Campbell County Clerk's Office.



Aerial Map

Project Area

Remuda Ct

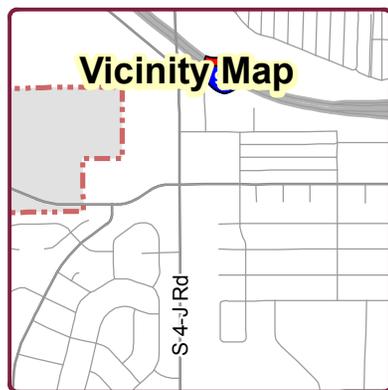
Cimarron Dr

Sierra Cir

Monte Vista Ln



CITY OF GILLETTE
 GIS Division
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-5364
 www.gillettewy.gov



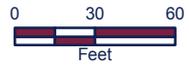
Legend

-  City Limits
-  Project Area
-  Easements

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



Y:\GIS Work\EDS\Planning\Commission Maps

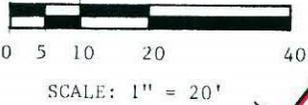
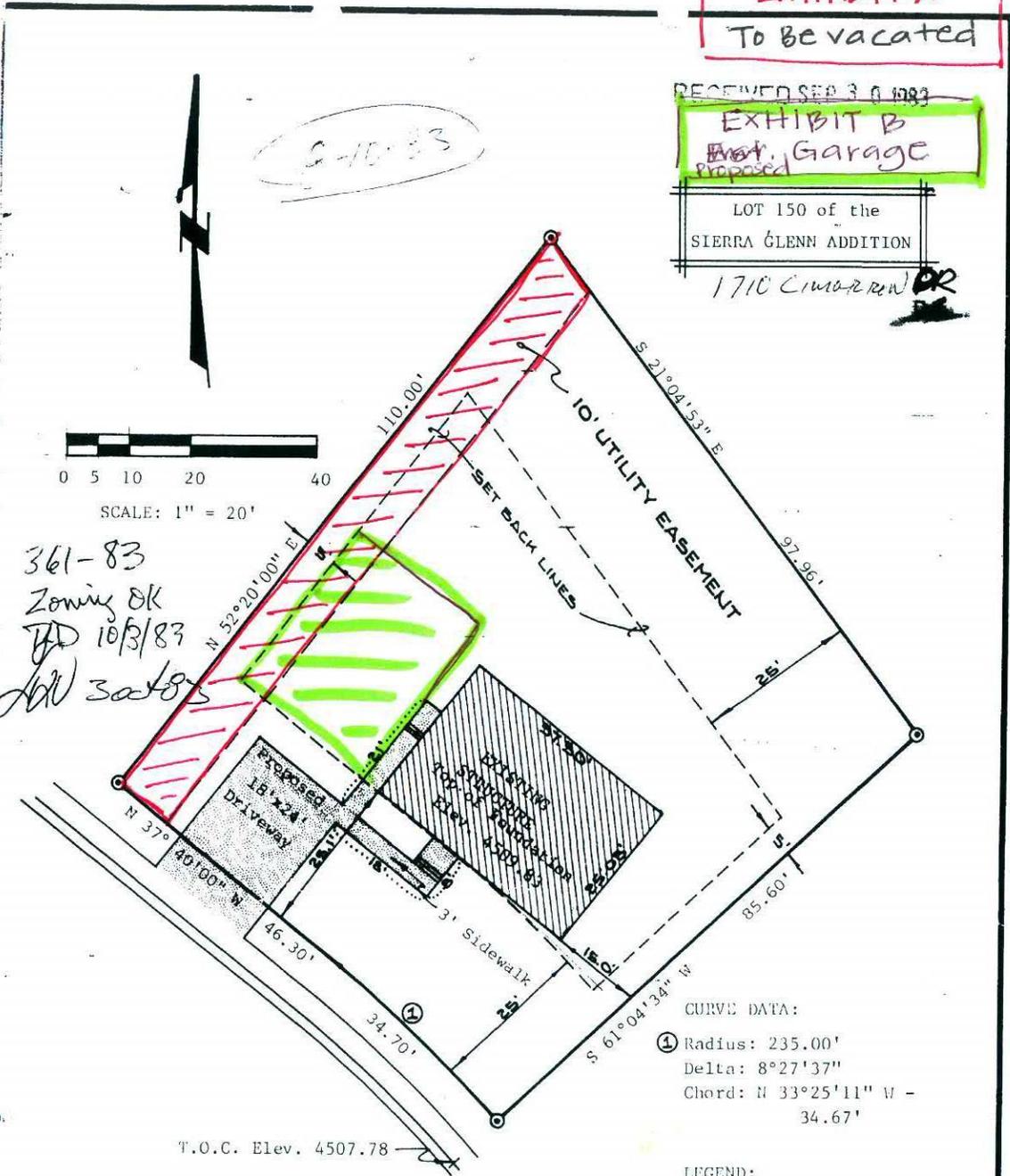


16.014V
Easement Vacation
1710 Cimarron Dr
 April 12, 2016
 Service With P.R.I.D.E.
 Productivity Responsibility Integrity Dedication Enthusiasm

EXHIBIT A
To be vacated

RECEIVED SEP 30 1983
EXHIBIT B
Proposed
Garage

LOT 150 of the
SIERRA GLENN ADDITION
1710 CIMARRON DR



361-83
Zoning OK
BD 10/3/83
JW 3/2/85

CURVE DATA:
④ Radius: 235.00'
Delta: 8°27'37"
Chord: N 33°25'11" W -
34.67'

LEGEND:
⊙ No.5 Rebar with an Aluminum
Cap marked P.E.L.S. 2457
(found)

SURVEYOR'S CERTIFICATE

STATE OF WYOMING)
COUNTY OF CAMPBELL) S.S.

I, R.J. TIMM, OF GILLETTE, WYOMING DO HEREBY CERTIFY THAT THIS DRAWING WAS MADE FROM NOTES TAKEN DURING AN ACTUAL SURVEY PERFORMED DURING THE MONTH OF SEPTEMBER, 1983, BY PETER A. ROMANJENKO, FOR WHOSE WORK I STAND PERSONALLY RESPONSIBLE, AND THAT THE BUILDING AS CONSTRUCTED IS IN ACCORDANCE WITH ZONING REGULATIONS OF THE CITY OF GILLETTE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

R. J. Timm
R.J. TIMM, WYOMING REGISTRATION P.E.L.S. 2457

T & A	TIMM & ASSOCIATES Consulting Engineers & Surveyors P.O. Box 726 Gillette, Wyoming 82716 Ph. (307) 686-0228	Prepared for: FARMERS HOME ADMINISTRATION 201 W. LAKEWAY RD. SUITE 1002 GILLETTE, WYOMING - 82716
	Date Drawn: SEPT. 19, 1983	Drawn By: F.W. CALVERT
	Checked By: L.P. WOSTER	Field Book: _____ Page: _____
	Project No.: TS-0783-051	File No.: 72-50-26-033-5

SIERRA GLEN ADDITION

TO THE TOWN OF GILLETTE, WYOMING
NE 1/4 SEC. 26, T50N R 72W
CAMPBELL COUNTY, WYOMING



SCALE 1" = 100'

- LEGEND:
- UTILITY & DRAINAGE EASEMENT
 - RADIUS POINT
 - 1/2" ROD SET IN CONCRETE
 - * ALUMINUM-CAPPED PROPERTY CORNER
 - † ALL OTHER CORNERS ARE MARKED WITH 3/4" STEEL PIPE

SURVEYOR'S CERTIFICATE

I, LAWRENCE T. PRICE OF NEWCASTLE, WYOMING, HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM NOTES TAKEN DURING ACTUAL SURVEYS MADE BY MYSELF OR UNDER MY DIRECTION FROM NOVEMBER 11, 1968 TO FEBRUARY 3, 1969, AND THAT THIS PLAT IS A TRUE AND ACCURATE REPRESENTATION OF SAID SURVEYS.

L. T. Price
REG. SURVEYOR NO. 450

THE FOREGOING INSTRUMENT IS ACKNOWLEDGED BEFORE ME THIS 12th DAY OF February, 1969, WITNESS MY HAND AND OFFICIAL SEAL.

MY COMMISSION EXPIRES 12/31/72
NOTARY PUBLIC

CERTIFICATE OF TOWN

I, D. D. Johnson, MAYOR OF THE TOWN OF GILLETTE, WYOMING, DO HEREBY CERTIFY THAT THE GOVERNING BODY THEREOF DID APPROVE THIS PLAT BY RESOLUTION. WITNESS MY HAND AND SEAL THIS 12th DAY OF February, 1969.

D. D. Johnson
MAYOR

CERTIFICATE OF PLANNING COMMISSION

SIERRA GLEN ADDITION, GILLETTE, WYOMING, AS SHOWN, IS HEREBY APPROVED BY THE GILLETTE PLANNING COMMISSION, CAMPBELL COUNTY, WYOMING, ON THIS 12th DAY OF February, 1969.

C. P. Walker
CHAIRMAN

CCY
Original filed & accepted at
Campbell County Clerk's Office

OWNER'S CERTIFICATE

WE, EARL M. & BARBARA L. RIVARO OF POWELL, WYOMING, HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE FOREGOING ADDITION OF THAT PART OF THE NE 1/4 SEC 26, T50N R72W OF THE 6TH P.M., CAMPBELL COUNTY, WYOMING, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS.

COMMENCING AT THE N 1/4 CORNER OF SECTION 26, RUN S 0°54'E ALONG THE CENTERLINE OF THE COUNTY ROAD FOR 914.7'; THENCE N 89°50'E, 33.0' TO INTERSECT THE EAST BOUNDARY OF THE COUNTY ROAD, THE POINT OF BEGINNING, THENCE S 0°54'E ALONG THE EAST BOUNDARY OF THE COUNTY ROAD FOR 555.9'; THENCE N 89°06'E FOR 330.0'; THENCE S 0°54'E FOR 300.0'; THENCE S 89°06'W FOR 121.3'; THENCE S 0°54'E FOR 270.2'; THENCE S 89°06'W FOR 208.7'; THENCE ALONG THE EAST BOUNDARY OF THE COUNTY ROAD, S 0°54'E FOR 667.8' TO INTERSECT THE EAST-WEST CENTERLINE OF SECTION 26, THENCE S 89°49'E FOR 1528.8' ALONG THE EAST-WEST CENTERLINE TO INTERSECT THE WEST BOUNDARY OF INTERSTATE HIGHWAY 90; THENCE ALONG THE WEST BOUNDARY OF HIGHWAY 90, N 30°21'E FOR 173.0'; THENCE N 30°07'E FOR 412.2' TO HIGHWAY STATION 111+81.03; THENCE N 50°55'W FOR 215.0'; THENCE N 72°51'W FOR 100.0'; THENCE S 81°49'W FOR 94.0'; THENCE N 37°40'W FOR 1179.5'; THENCE N 77°16'W FOR 398.4'; THENCE N 28°52'W FOR 122.6'; THENCE N 84°51'W FOR 315.5' TO THE POINT OF BEGINNING.

IT IS WITH FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED THAT THE SAID ADDITION SHALL BE "SIERRA GLEN ADDITION" TO THE TOWN OF THE CITY OF GILLETTE, WYOMING, AND THAT THE STREETS, ALLEYS AND EASEMENTS WHERE SHOWN ON THIS PLAT ARE HEREBY DEDICATED TO THE PUBLIC.

E. M. Rivaro
EARL M. RIVARO

B. L. Rivaro
BARBARA L. RIVARO

ACKNOWLEDGED BEFORE ME THIS 12th DAY OF February, 1969. MY COMMISSION EXPIRES 12/31/72

Notary Public



10' E easement to be located within Lot 150

MAP OF
SIERRA GLEN ADDITION

DRAWN BY: S. W. GARDNER DATE: FEB. 1969
CHECKED BY: J. W. GARDNER DATE: FEB. 1969
REVISED BY: _____ DATE: _____
TRI-STATE COMPANY

ORDINANCE NO.

AN ORDINANCE PROVIDING FOR THE VACATION OF THE 10 FOOT WIDE PORTION OF THE 20 FOOT WIDE UTILITY EASEMENT THAT IS CONTAINED ENTIRELY WITHIN LOT 150 OF THE SIERRA GLEN ADDITION, AS SHOWN ON THE EXHIBIT "A" MAP, IN THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

Section 1.

Pursuant to the petition of the owner of Lot 150 of the Sierra Glen Addition, and the authority of W.S. 15-6-104 and W.S. 34-12-106 through W.S. 34-12-110, the City Council finds that the vacation of a 10 foot wide portion of the 20 Foot Wide Utility Easement, that is contained entirely within Lot 150 of the Sierra Glen Addition as recorded by the Campbell County Clerk on April 3, 1969 in Book 1 of Plats on Page 96, will not abridge or destroy any of the rights and privileges of other proprietors at Lot 150 of the Sierra Glen Addition, and further finds that the Vacation is in the best interest of the City of Gillette. For a more detailed location of the Vacation see the attached Exhibit "A" Map.

Section 2.

- (a) The Ordinance and Exhibit "A" Map shall be recorded at the Campbell County Clerk's Office upon approval of the Vacation by City Council.
- (b) The Clerk of Campbell County, in whose office the aforesaid plat is recorded, shall write in plain legible letters across that part of the plat so vacated, the word "VACATED" and also make a reference on the same to the volume and page in which the said instrument of Vacation is recorded.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2016.

Louise Carter-King, Mayor

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

Publication Date: _____

STATE OF WYOMING)
)ss.
County of Campbell)

On this ____ day of _____, 2016, before me personally appeared Louise Carter-King, to me personally known, who being by me duly sworn, did say that she is the Mayor of the City of Gillette, and that the seal affixed to said instrument is the Corporate Seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Louise Carter-King acknowledged said instrument to be a free act and deed of said corporation.

Witness my hand and official seal.

Notary Public

My Commission Expires: _____



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

An Ordinance Providing for the Repeal of Ordinance No. 3260, Which Approved the Wyoming Orthopaedic & Rehabilitation Institute Condominium Plat on Lot 1A of the Stocktrail Park Subdivision.

BACKGROUND:

Campbell County Health is the owner of Lot 1A of the Stocktrail Park Subdivision. The owner has requested to repeal Ordinance No. 3260 which established the Wyoming Orthopaedic & Rehabilitation Condominium Plat on Lot 1A of the Stocktrail Park Subdivision. This was approved by City Council on February 3, 2003.

This Condominium Plat divided ownership of the building located on this lot (508 Stocktrail Avenue) by floors. The property is now under the single ownership of Campbell County Health. Since the property is now under single ownership, the Condominium Plat for ownership purposes is now obsolete. Campbell County Health is planning to subdivide the parcel in the near future. Repealing the plat ensures that the owner will be able to cleanly subdivide the property. Vacation of this Condominium Plat has no effect on the separate subdivision plat for this lot titled "Lots 1A, 1B and 2A Stocktrail Park Subdivision".

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for Approval of an Ordinance Providing for the Repeal of Ordinance No. 3260, which Approved the Wyoming Orthopaedic & Rehabilitation Institute Condominium Plat on Lot 1A of the Stocktrail Park Subdivision.

STAFF REFERENCE:

MAP/VIDEO

Dustin Hamilton, P.E., Development Services Director

ATTACHMENTS:

Click to download

- [Repeal Request Letter](#)
- [Planning Requirements](#)
- [Aerial and Vicinity Map](#)
- [Subdivision Plat](#)
- [Condo Plat to be Vacated](#)
- [Ordinance to be Repealed](#)
- [041216 Minutes](#)
- [ORDINANCE](#)

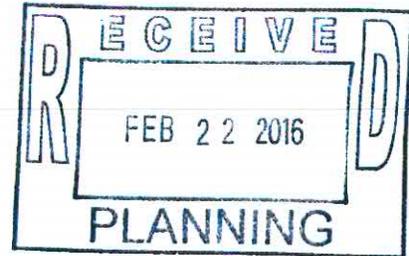


Campbell County Health

Excellence Every Day

February 2, 2016

Mr. Mike Cole, P.E.
Planning Manager
City of Gillette
P.O. Box 3003
Gillette, WY 82716



RE: REQUEST TO REPEAL ORDINANCE NUMBER 3260

Dear Mr. Cole,

On February 3, 2003 the City of Gillette adopted Ordinance Number 3260 approving and authorizing the Wyoming Orthopaedic & Rehabilitation Institute Condominium to the City of Gillette, Wyoming. Recently, Campbell County Health completed the acquisition of the Wyoming Orthopaedic & Rehabilitation Institute with the associated building and properties. On December 31, 2015, Campbell County Health formally terminated Wyoming Orthopaedic & Rehabilitation Institute Condominium.

It is the intent of Campbell County Health to eliminate the Condominium and re-subdivide properties in the near future. The re-subdivision will combine the hospital property with the property currently known as the Wyoming Orthopaedic & Rehabilitation Institute. As part of the process, we formally request the City of Gillette and City Council repeal Ordinance Number 3260.

If you have any questions please contact Mr. Steven J. Crichton, VP Facilities and Plant Operations, Campbell County Health, 307-688-1442.

Sincerely,

W. Andrew Fitzgerald, CEO
Campbell County Health

P.O. Box 3011
Gillette, Wyoming 82717
307-688-1000

ccmh.net

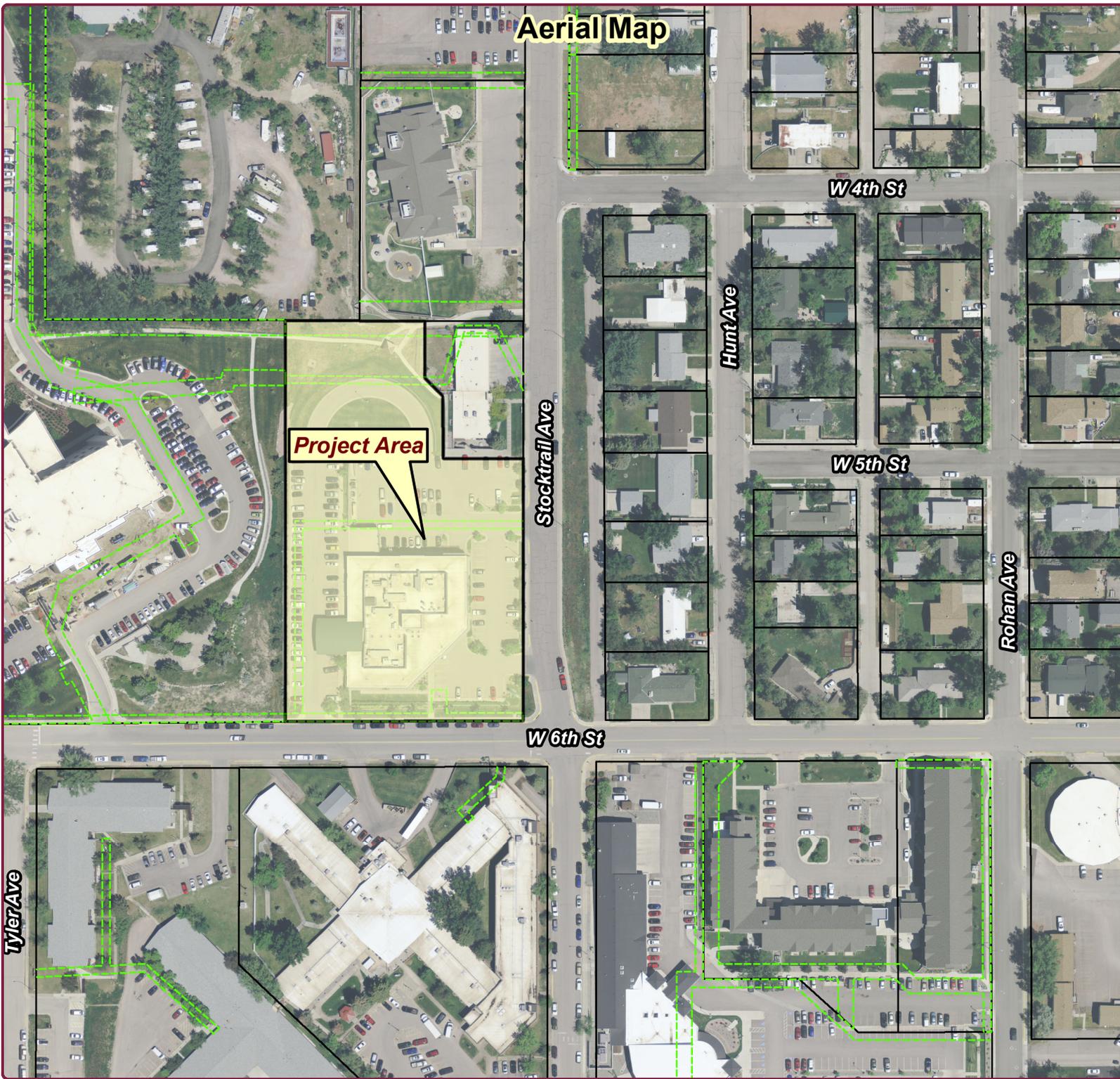


Planning Requirements

16.015V

Vacation of the Wyoming Orthopaedic & Rehabilitation Institute Condominium Plat on Lot 1A of the Stocktrail Park Subdivision

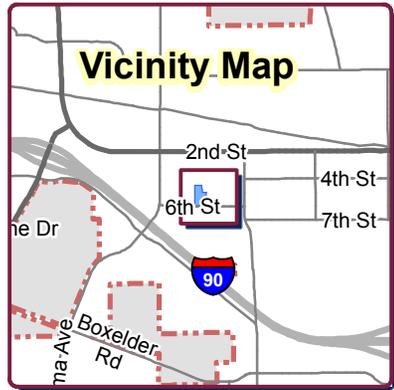
Planning staff has no case requirements for this case.



Aerial Map



CITY OF GILLETTE
 GIS Division
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-5364
 www.gillettewy.gov



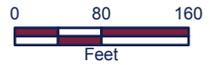
Legend

-  City Limits
-  Project Area
-  Easements

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



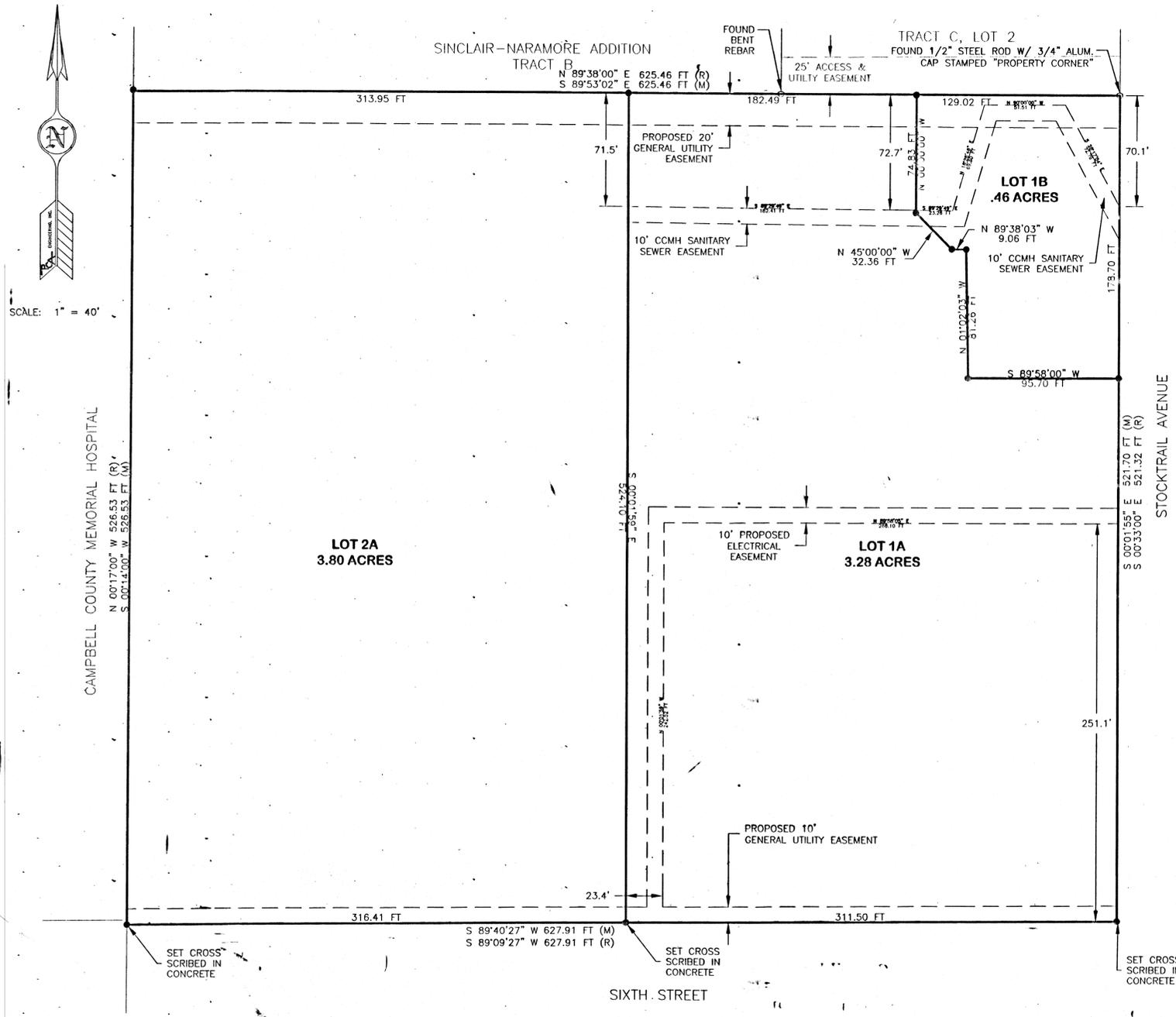
Y:\GIS Work\EDS\Planning\CommissionMaps



16.015V
Condo Plat Vacation

April 19, 2016
 Service With P.R.I.D.E.
 Productivity Responsibility Integrity Dedication Enthusiasm

RESUBDIVISION OF LOTS 1 & 2 OF STOCKTRAIL PARK SUBDIVISION TO BE KNOWN AS LOTS 1A, 1B, AND 2A STOCKTRAIL PARK SUBDIVISION



SCALE: 1" = 40'

S159

CERTIFICATE OF DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED CAMPBELL COUNTY MEMORIAL HOSPITAL DISTRICT AND THE CAMPBELL COUNTY HOSPITAL DISTRICT, BEING THE OWNER, PROPRIETOR OR PARTIES OF INTEREST IN THE LAND SHOWN ON THIS PLAT, DO HEREBY CERTIFY:

THAT THE FOREGOING PLAT DESIGNATED AS RESUBDIVISION OF LOTS 1 & 2 OF STOCKTRAIL PARK SUBDIVISION TO BE KNOWN AS LOTS 1A, 1B, AND 2A STOCKTRAIL PARK SUBDIVISION, IS LOCATED IN SECTION 28, TOWNSHIP 50 NORTH, RANGE 72 WEST, 6TH PRINCIPAL MERIDIAN, GILLETTE, CAMPBELL COUNTY, WYOMING, AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

RESUBDIVISION OF LOT 1 & 2 OF STOCKTRAIL PARK SUBDIVISION TO BE KNOWN AS LOTS 1A, 1B, AND 2A STOCKTRAIL PARK SUBDIVISION AND CONTAINS AN AREA OF 7.54 ACRES, MORE OR LESS, AND THAT THIS SUBDIVISION, AS IT IS DESCRIBED AND AS IT APPEARS ON THIS PLAT, IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER(S) AND PROPRIETOR(S); AND THAT THIS IS A CORRECT PLAT OF THE AREA AS IT IS DIVIDED INTO LOTS, BLOCKS, STREETS AND EASEMENTS.

THAT THE UNDERSIGNED OWNER(S) OF THE LAND SHOWN AND DESCRIBED ON THIS PLAT DOES (DO) HEREBY DEDICATE TO THE CITY OF GILLETTE AND ITS LICENSEES FOR PERPETUAL PUBLIC USE, ALL STREETS, ALLEYS, EASEMENTS AND OTHER PUBLIC LANDS WITHIN THE BOUNDARY LINES OF THE PLAT, AS INDICATED, AND NOT ALREADY OTHERWISE DEDICATED FOR PUBLIC USE.

UTILITY EASEMENTS, AS DESIGNATED ON THIS PLAT, ARE HEREBY DEDICATED TO THE CITY OF GILLETTE AND ITS LICENSEES FOR PERPETUAL PUBLIC USE, FOR THE PURPOSE OF INSTALLING, REPAIRING, REINSTALLING, REPLACING AND MAINTAINING SEWERS, WATER LINES, GAS LINES, ELECTRIC LINES, TELEPHONE LINES, CABLE TV LINES AND OTHER FORMS AND TYPES OF PUBLIC UTILITIES NOW OR HEREAFTER GENERALLY UTILIZED BY THE PUBLIC.

DRAINAGE EASEMENTS, AS DESIGNATED ON THIS PLAT, ARE HEREBY DEDICATED TO THE CITY OF GILLETTE AND ITS LICENSEES FOR PUBLIC USE, TO ACCOMMODATE THE FLOW OR STORAGE OF STORM WATERS AND SHALL BE KEPT FREE OF ALL STRUCTURES OR OTHER IMPEDIMENTS.

ALL RIGHTS UNDER AND BY VIRTUE OF THE HOMESTEAD EXEMPTION LAWS OF THE STATE OF WYOMING ARE HEREBY WAIVED AND RELEASED.

EXECUTED THIS 3rd DAY OF FEBRUARY, A.D., 2003, BY:
Charles D. Crow
 CHARLES D. CROW, CEO, CAMPBELL COUNTY HOSPITAL DISTRICT
 STATE OF WYOMING))SS.
 CAMPBELL COUNTY)

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS
3 DAY OF February, A.D., 2003, BY Charles D. Crow
 AS A FREE AND VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND OFFICIAL SEAL.
Jami Beckham
 NOTARY PUBLIC



MY COMMISSION EXPIRES: Dec. 4, 2005

EXECUTED THIS 3rd DAY OF FEBRUARY, A.D., 2003, BY:
Charles D. Crow
 CHARLES D. CROW, CEO, CAMPBELL COUNTY HOSPITAL DISTRICT

STATE OF WYOMING))SS.
 CAMPBELL COUNTY)

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS
3rd DAY OF February, A.D., 2003, BY Charles D. Crow
 AS A FREE AND VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND OFFICIAL SEAL.
Jami Beckham
 NOTARY PUBLIC



MY COMMISSION EXPIRES: Dec. 4, 2005

CERTIFICATE OF REVIEW OF THE CITY ENGINEER

DATA ON THIS PLAT REVIEWED THIS 6th DAY OF FEBRUARY, A.D., 2003 BY
W.T. Roberts
 CITY ENGINEER

CERTIFICATE OF APPROVAL BY THE CITY OF GILLETTE PLANNING COMMISSION

APPROVED BY THE CITY OF GILLETTE PLANNING COMMISSION THIS 13th DAY OF
JANUARY, A.D., 2003.
James R. Nielsen
 CHAIRMAN
Chadwick Penfold
 SECRETARY

CERTIFICATE OF APPROVAL BY THE CITY COUNCIL OF THE CITY OF GILLETTE, WYOMING

APPROVED BY THE CITY COUNCIL OF THE CITY OF GILLETTE, WYOMING THIS 3rd DAY OF
FEBRUARY, A.D., 2003.
Allan Cramer
 MAYOR
Margo Rhoades
 CITY CLERK

CERTIFICATE FOR RECORDING BY THE COUNTY CLERK AND RECORDER

THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE CLERK AND RECORDER AT
 O'CLOCK 10⁰⁰ M., February 10th, 2003, AND IS DULY RECORDED IN
 BOOK NUMBER 106 Plats, PAGE NUMBER 153
 COUNTY CLERK

BENCHMARK

4610.31 TOP NUT OF FIRE HYDRANT.
 NW CORNER OF INTERSECTION OF
 SIXTH AND STOCKTRAIL AVENUE

BASIS OF BEARING

THE CITY OF GILLETTE HORIZONTAL
 CONTROL NETWORK.

Prepared for:
SCHUTZ FOSS ARCHITECTS, P.C.
 107 EAST FIRST STREET
 GILLETTE, WY 82716

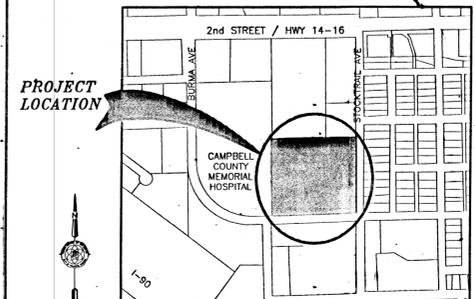
4506 Wigwam Blvd.
 P.O. Box 2185
 Gillette, Wyoming 82718
 307-687-0600
PCA ENGINEERING, INC.

Drawn by: CS	Date: 10/2002
Design by: CS	Date: 10/2002
Reviewed by: DO	Date: 10/2002
Revised: January 13, 2003	
P.C.A. Project Number: 022819.40	
File: G:\Projects\02281900\DesDwgs\main.dwg	
Xref: G:\Projects\02281900\WrkDwgs\City_Data.dwg	

RESUBDIVISION OF
 LOTS 1 & 2 OF
 STOCKTRAIL PARK
 SUBDIVISION TO BE
 KNOWN AS LOTS 1A,
 1B, AND 2A
 STOCKTRAIL PARK
 SUBDIVISION

FINAL PLAT

SHEET 1 OF 1



VICINITY SKETCH
 NOT TO SCALE

SURVEYOR'S CERTIFICATE

I, DONALD OAKLEY, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, LICENSED UNDER THE LAWS OF THE STATE OF WYOMING, THAT THIS PLAT IS A TRUE, CORRECT AND COMPLETE PLAT OF THE RESUBDIVISION OF LOTS 1 & 2 OF STOCKTRAIL PARK SUBDIVISION TO BE KNOWN AS LOTS 1A, 1B, AND 2A STOCKTRAIL PARK SUBDIVISION, AS LAID OUT, PLATTED, DEDICATED AND SHOWN HEREON, THAT SUCH PLAT WAS MADE FROM AN ACCURATE SURVEY OF SAID PROPERTY BY ME AND UNDER MY SUPERVISION AND CORRECTLY SHOWS THE LOCATION AND DIMENSIONS OF THE LOTS, EASEMENTS AND STREETS OF SAID SUBDIVISION AS THE SAME ARE STAKED UPON THE GROUND IN COMPLIANCE WITH CITY OF GILLETTE REGULATIONS GOVERNING THE SUBDIVISION OF LAND.



NOTES:

AS PART OF THIS SUBDIVISION WATER AND SEWER WERE NOT STUBBED TO LOT 2A.

DECLARATION VACATING PREVIOUS PLATTING

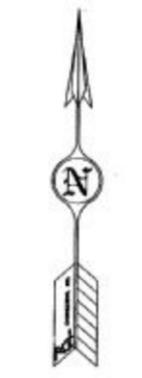
THIS PLAT IS THE RESUBDIVISION OF LOT 1 & 2 STOCKTRAIL PARK SUBDIVISION, AS RECORDED IN BOOK 2 OF PLATS, PAGE 61, OF THE RECORDS OF THE CAMPBELL COUNTY CLERK. ALL EARLIER PLATS OR PORTIONS THEREOF, ENCOMPASSED BY THE BOUNDARIES OF THIS PLAT ARE HEREBY VACATED.

SURVEY LEGEND

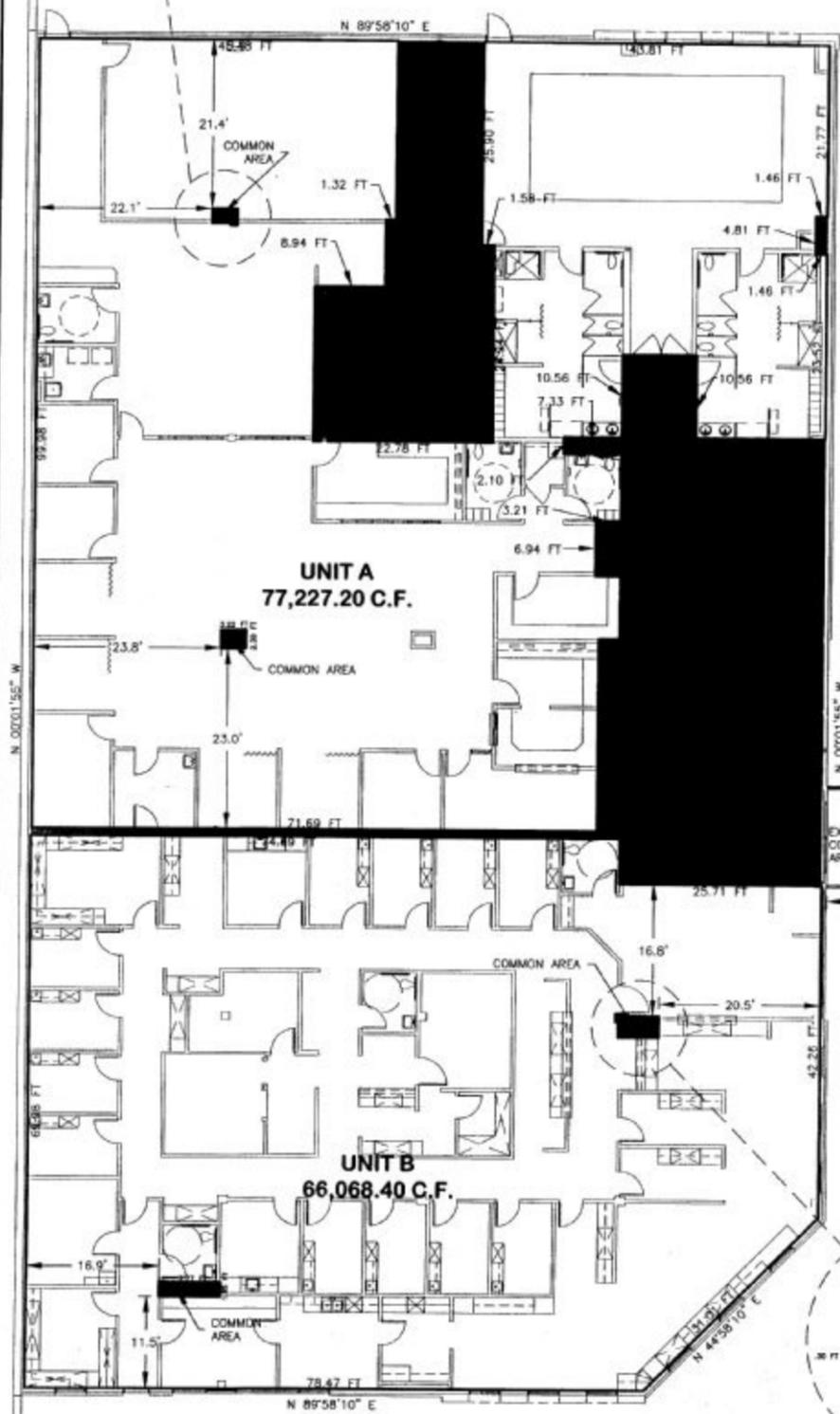
- FOUND 1/2" STEEL ROD
- SET 5/8" REBAR WITH 2" ALUMINUM CAP STAMPED PLS 4769 (EXCEPT AS NOTED ON PLANS)
- BOUNDARY
- - - EASEMENT

WYOMING ORTHOPAEDIC & REHABILITATION INSTITUTE CONDOMINIUM PLAT, LOT 1A STOCKTRAIL PARK SUBDIVISION

W128
(2 of 2)

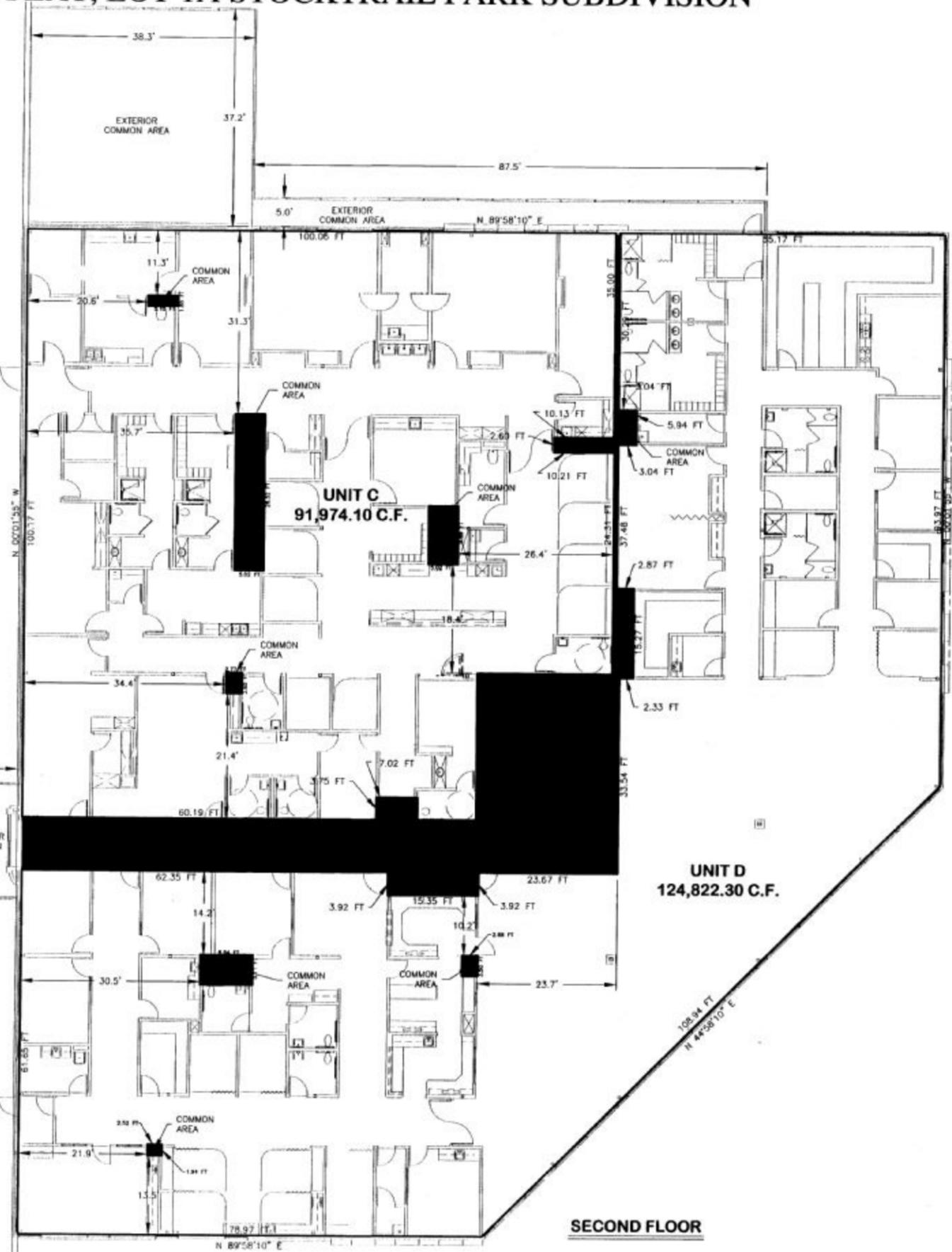


SCALE: 1" = 10'



FIRST FLOOR

NOTE:
ALL BEARINGS ARE SAME
FOR PARALLEL WALLS.



SECOND FLOOR

Prepared for:
SCHUTZ FOSS ARCHITECTS, P.C.
107 EAST FIRST STREET
GILLETTE, WY 82716

4506 Wiggam Blvd.
P.O. Box 2185
Gillette, Wyoming 82718
307-687-0600

PCA ENGINEERING, INC.

Drawn by: CS	Date: 11/2002
Design by: CS	Date: 11/2002
Reviewed by: DO	Date: 11/2002
Revised: January 13, 2003	
P.C.A. Project Number: 022015.10	
File: G:\Projects\02281900\DesDwgs\ main.dwg	
Xref: G:\Projects\02281900\WkDwgs\ City_Data.dwg	

**WYOMING
ORTHOPAEDIC &
REHABILITATION
INSTITUTE
CONDOMINIUM**

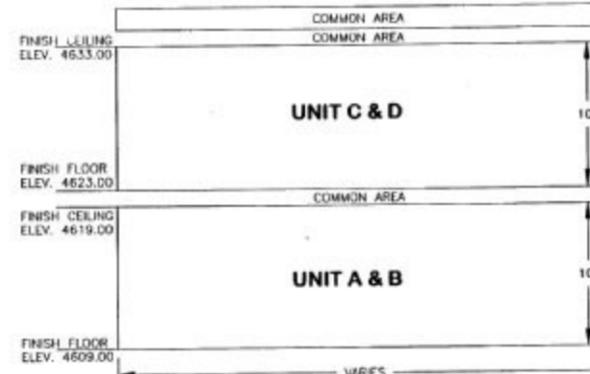
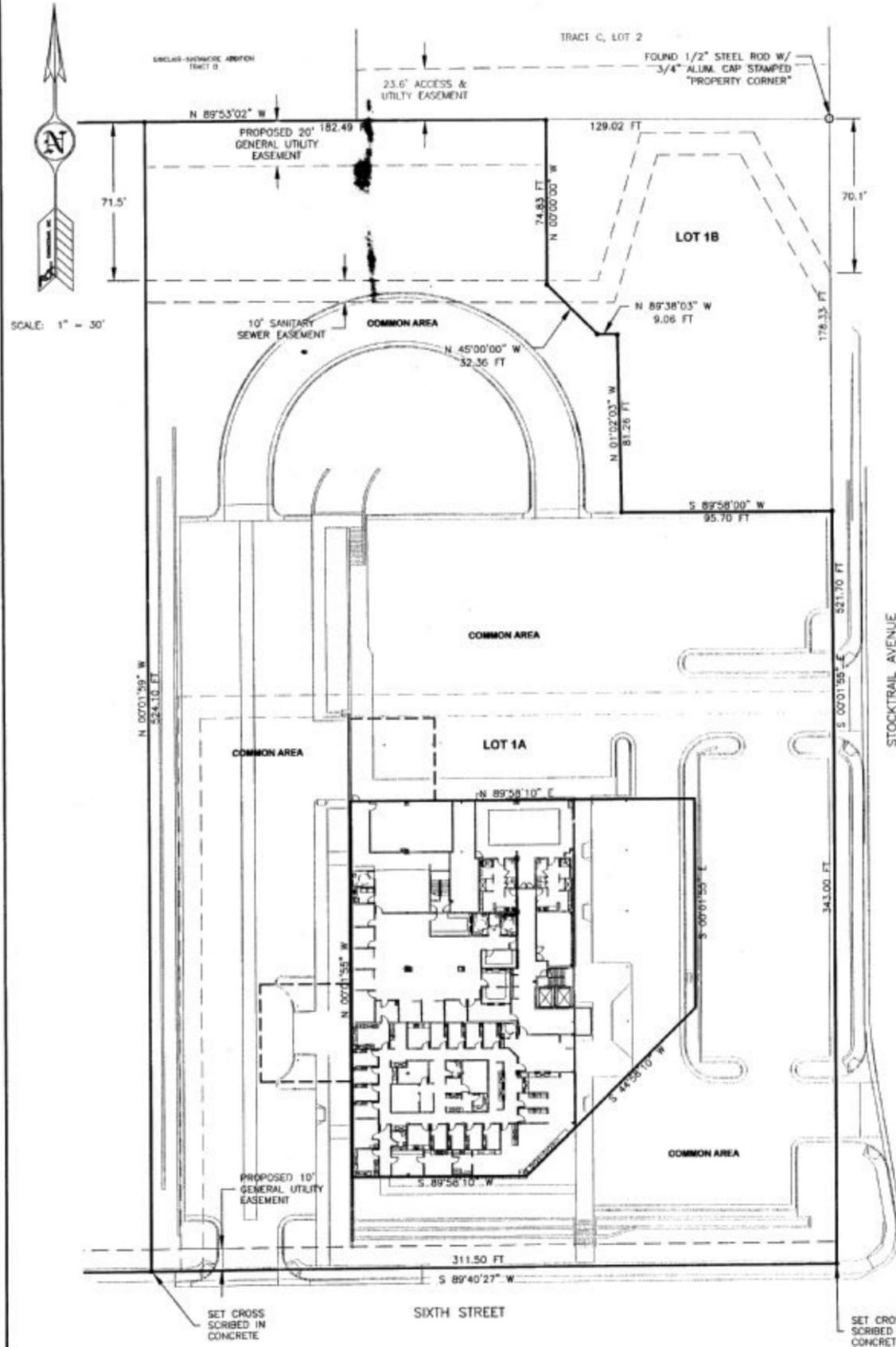
FIRST FLOOR

CONDOMINIUM PLAT

SHEET 2 OF 2

D:\Projects\02281900\DesDwgs\02281900.dwg 11/11/02 11:11:11 AM 11/11/02 11:11:11 AM 11/11/02 11:11:11 AM

WYOMING ORTHOPAEDIC & REHABILITATION INSTITUTE CONDOMINIUM PLAT, LOT 1A STOCKTRAIL PARK SUBDIVISION



BENCHMARK	BASIS OF BEARING
4610.31 10" NUT OF FIRE HYDRANT, NW CORNER OF INTERSECTION OF SIXTH AND STOCKTRAIL AVENUE.	THE CITY OF GILLETTE HORIZONTAL CONTROL NETWORK.

- NOTES**
- DIMENSIONS**
INTERIOR DIMENSIONS TO INTERIOR WALL FINISH SURFACE.
 - ELEVATIONS**
FINISH CEILING ELEVATIONS TO FINISH CEILING SURFACE, FINISH FLOOR ELEVATIONS TO INTERIOR FINISH FLOOR SURFACE (SEE PLAN FOR VERTICAL BENCHMARK INFORMATION).
 - UNITS**
ALL OF THE VOLUMETRIC AREA CONTAINED WITHIN THE CONFINES OF THE INTERIOR DIMENSIONS AND ELEVATIONS AND AN UNDIVIDED INTEREST IN ALL OF THE COMMON AREA AS SHOWN HEREON.
 - COMMON AREAS**
ALL OF THAT AREA IN LOT 1A STOCKTRAIL PARK SUBDIVISION NOT INCLUDED IN THE CONFINES OF UNIT A, B, C, AND D INCLUDING BUT NOT LIMITED TO PARKING AREAS, DRIVEWAYS, MECHANICAL SYSTEMS, AND STRUCTURAL ELEMENTS.
 - COVENANTS, CONDITIONS & RESTRICTIONS**
THE "DECLARATION OF CONDOMINIUM REGIME" IS ON FILE AT THE CAMPBELL COUNTY COURT HOUSE.
- SURVEYOR'S CERTIFICATE**
- I, DONALD OAKLEY, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, LICENSED UNDER THE LAWS OF THE STATE OF WYOMING, THAT THIS PLAT IS A TRUE, CORRECT AND COMPLETE PLAT OF WYOMING ORTHOPAEDIC & REHABILITATION INSTITUTE CONDOMINIUM PLAT, LOT 1A STOCKTRAIL PARK SUBDIVISION, AS Laid OUT, PLATTED, DEDICATED AND SHOWN HEREON, THAT SUCH PLAT WAS MADE FROM AN ACCURATE SURVEY OF SAID PROPERTY BY ME AND UNDER MY SUPERVISION AND CORRECTLY SHOWS THE LOCATION AND DIMENSIONS OF THE UNITS, COMMON AREAS, AND EASEMENTS OF SAID CONDOMINIUM AS THE SAME ARE SHOWN ON THE CONSTRUCTION DRAWINGS AS PREPARED BY SCHUTZ FOSS ARCHITECTS, P.C., IN COMPLIANCE WITH CITY OF GILLETTE REGULATIONS GOVERNING THE PLATTING OF CONDOMINIUMS.



CERTIFICATE OF DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED CAMPBELL COUNTY MEMORIAL HOSPITAL AND CAMPBELL COUNTY HOSPITAL DISTRICT, BEING THE OWNER, PROPRIETOR OR PARTIES OF INTEREST IN THE LAND SHOWN ON THIS PLAT, DO HEREBY CERTIFY:

THAT THE FOREGOING PLAT DESIGNATED AS WYOMING ORTHOPAEDIC & REHABILITATION INSTITUTE CONDOMINIUM PLAT, LOT 1A STOCKTRAIL PARK SUBDIVISION, IS LOCATED IN SECTION 28, TOWNSHIP 50 NORTH, RANGE 72 WEST, 6TH PRINCIPAL MERIDIAN, GILLETTE, CAMPBELL COUNTY, WYOMING, AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

LOT 1A STOCKTRAIL PARK SUBDIVISION AND CONTAINS 3.28 ACRES, MORE OR LESS, AND THAT THIS CONDOMINIUM DEVELOPMENT, AS IT IS DESCRIBED AND AS IT APPEARS ON THIS PLAT IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS, AND THAT THIS IS A CORRECT PLAT OF THE CONDOMINIUM DEVELOPMENT AS IT IS DIVIDED INTO COMMON AREAS, UNITS AND EASEMENTS.

EXECUTED THIS 30th DAY OF FEBRUARY, A.D., 2003, BY:

Charles D. Crow
CHARLES D. CROW, CEO, CAMPBELL COUNTY MEMORIAL HOSPITAL DISTRICT

STATE OF WYOMING))SS.
CAMPBELL COUNTY)

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 3rd DAY OF FEBRUARY, A.D., 2003, BY *Charles D. Crow* AS A FREE AND VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND OFFICIAL SEAL.

Jami Beckman
NOTARY PUBLIC

MY COMMISSION EXPIRES: DEC. 4, 2005

EXECUTED THIS 30th DAY OF FEBRUARY, A.D., 2003, BY:

Charles D. Crow
CHARLES D. CROW, CEO, CAMPBELL COUNTY HOSPITAL DISTRICT

STATE OF WYOMING))SS.
CAMPBELL COUNTY)

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WITNESS MY HAND AND OFFICIAL SEAL.

Jami Beckman
NOTARY PUBLIC

MY COMMISSION EXPIRES: DEC. 4, 2005

CERTIFICATE OF REVIEW OF THE CITY ENGINEER

DATA ON THIS PLAT REVIEWED THIS 6th DAY OF FEBRUARY, A.D., 2003, BY:

D. T. Holt
CITY ENGINEER

CERTIFICATE OF APPROVAL BY THE CITY OF GILLETTE PLANNING COMMISSION

APPROVED BY THE CITY OF GILLETTE PLANNING COMMISSION THIS 13th DAY OF JANUARY, A.D., 2003.

James R. Niska
CHAIRMAN

Cherlene A. Penfold
SECRETARY

CERTIFICATE OF APPROVAL BY THE CITY COUNCIL OF THE CITY OF GILLETTE, WYOMING

APPROVED BY THE CITY COUNCIL OF THE CITY OF GILLETTE, WYOMING THIS 30th DAY OF FEBRUARY, A.D., 2003.

Margy Shoads
CITY CLERK

CERTIFICATE FOR RECORDING BY THE COUNTY CLERK AND RECORDER

THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE CLERK AND RECORDER AT _____ O'CLOCK _____ M., FEBRUARY 10, 2003, AND IS DULY RECORDED IN BOOK NUMBER 7 of PLATS PAGE NUMBER 154 and 155

COUNTY CLERK

SURVEY LEGEND

- FOUND 1/2" STEEL ROD
- SET 5/8" REBAR WITH 2" ALUMINUM CAP STAMPED PLS 4769 (EXCEPT AS NOTED ON PLANS)
- BOUNDARY
- - - EASEMENT

Prepared for:
SCHUTZ FOSS ARCHITECTS, P.C.
107 EAST FIRST STREET
GILLETTE, WY 82716

4506 Wigwam Blvd.
P.O. Box 2185
Gillette, Wyoming 82718
307-687-0600

PCA ENGINEERING, INC.

Drawn by: CS	Date: 11/2002
Design by: CS	Date: 11/2002
Reviewed by: DO	Date: 11/2002
Revised: January 13, 2003	
P.C.A. Project Number: 022819.10	
File: G:\Projects\02281900\DesDwg\main.dwg	
Ref: G:\Projects\02281900\WrkDwg\City_Data.dwg	

WYOMING ORTHOPAEDIC & REHABILITATION INSTITUTE CONDOMINIUM

CONDOMINIUM PLAT

/ SHEET 1 OF 2

W128
(1 of 2)

ORDINANCE NO. 3260

AN ORDINANCE APPROVING AND AUTHORIZING
WYOMING ORTHOPAEDIC & REHABILITATION INSTITUTION CONDOMINIUM
TO THE CITY OF GILLETTE, WYOMING

WHEREAS, the Condominium Plat of Wyoming Orthopaedic & Rehabilitation Institute Condominium, to the City of Gillette, Wyoming, has been approved by the City of Gillette Planning Commission by a majority of its members on January 13, 2003.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, THAT:

The Condominium Plat of Wyoming Orthopaedic & Rehabilitation Institute Condominium, as prepared by Donald Oakley of PCA Engineering, Inc., signed by Donald Oakley, Registered Land Surveyor, Wyoming Registration No. 4769, is hereby approved for filing with the Campbell County Clerk and Ex-officio Recorder of Deeds.

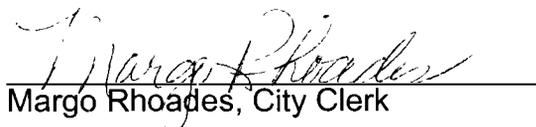
PASSED, APPROVED AND ADOPTED this 3rd day of February, 2003.



Duane Evenson, Mayor

(S E A L)

ATTEST



Margo Rhoades, City Clerk

Publication date: February 12, 2003

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING

City Council Chambers ~ City Hall
April 12, 2016 ~ 7:00 p.m.

PRESENT

Commission Members Present: Chairman Clark Sanders, Holly Pierce, Bill Ellingson, Cindy Reardon, Adrienne Hahn and Jim Nielsen

Commission Members Absent: Jennifer Thomas

Staff Present: Michael Cole, Planning Manager; Brent Albrecht, Planner; and Carol Best, Administrative Assistant

CALL TO ORDER

A motion was made by Cindy Reardon and seconded by Adrienne Hahn to call the meeting to order. Motion carried 6/0. Chairman Clark Sanders called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Adrienne Hahn, and seconded by Jim Nielsen, to approve the Pre-Meeting Workshop and Regular Meeting Minutes of the City Planning Commission Meeting of March 8, 2016. Motion carried 6/0.

16.015V – VACATION –
WORI Condominium Plat
Vacation – Lot 1A of
Stocktrail Park
Subdivision

Brent Albrecht presented Case No. 16.015V. The owner is requesting to repeal Ordinance No. 3260 which established the Wyoming Orthopaedic and Rehabilitation Condominium Plat on Lot 1A of the Stocktrail Park Subdivision, approved on February 3, 2003.

Chairman Sanders asked if anyone had any questions. There were no questions or comments.

Adrienne Hahn made a motion to approve said case. Jim Nielsen seconded the motion. Motion carried 5/0/1 with Chairman Sanders abstaining.

OLD BUSINESS

None

NEW BUSINESS

There will not be a meeting on April 26, 2016. The next Planning Commission meeting will be held on Tuesday, May 10, 2016. Mike Cole reported that one case will be discussed at that meeting.

ADJOURNMENT

A motion was made by Cindy Reardon and seconded by Adrienne Hahn to adjourn the meeting. Motion carried 6/0. The meeting adjourned at 7:15 p.m.

Minutes taken and prepared by Carol Best, Administrative Assistant.

ORDINANCE NO.

AN ORDINANCE PROVIDING FOR THE REPEAL
OF ORDINANCE NO. 3260 WHICH APPROVED
AND AUTHORIZED THE CONDOMINIUM PLAT
FOR WYOMING ORTHOPAEDIC & REHABILITATION INSTITUTE LOCATED ON LOT 1A OF
STOCKTRAIL PARK SUBDIVISION
IN THE CITY OF GILLETTE, WYOMING,
SUBJECT TO ALL PLANNING REQUIREMENTS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING,
THAT:

Section One: Ordinance No. 3260 which approved and authorized the Condominium Plat for Wyoming Orthopaedic & Rehabilitation Institute located on Lot 1A, of Stocktrail Park Subdivision in the City of Gillette, Wyoming, Subject to all Planning Requirements was approved by the Governing Body of the City of Gillette on February 3, 2003, legally described as follow:

Condominium Plat for Wyoming Orthopaedic & Rehabilitation Institute located on Lot 1A, of Stocktrail Park Subdivision, City of Gillette, Campbell County, Wyoming as recorded by the Campbell County Clerk within Book 7 of Plats, on Pages 154-155.

Section Two: Ordinance No. 3260, passed approved and adopted by the Gillette City Council on February 3, 2003 is hereby repealed.

Section Three: In accordance with W.S. 34-12-106 through W.S. 34-12-110, the Campbell County Clerk shall write in plain, legible letters the word "VACATED" across the Condominium Plat of City of Wyoming Orthopaedic & Rehabilitation Institute located on Lot 1A, of Stocktrail Park Subdivision Gillette, Campbell County, Wyoming as recorded by the Campbell County Clerk within Book 7 of Plats, on Pages 154-155, and shall also make reference on the same to the volume and page in which the said instrument of vacation is recorded.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2016.

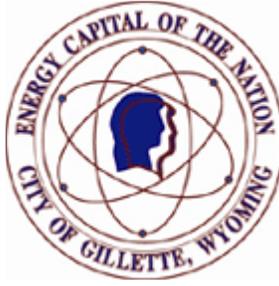
Louise Carter-King, Mayor

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

Publication Date:



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

An Ordinance Amending Chapter 3, Section 3-5(b)(1) of the Gillette City Code to Include Subsection (K) and (L) Prohibiting the Delivery of Alcoholic or Malt Beverages.

BACKGROUND:

Currently, there is no provision in the City Code which would prohibit the sale of alcoholic or malt beverages for delivery within or outside of the City of Gillette. The Wyoming Liquor Division has expressed the opinion that the transaction is allowed under State Law as long as the financial transaction occurs within the confines of the dispensing room. Staff has recommended two (2) minor additions to the City Code to prohibit a retail liquor licensee from causing alcoholic or malt beverages to be delivered, and to prohibit any person from engaging in the business of delivering alcoholic or malt beverages. The proposed ordinance would establish an administrative fee as well as a fine for violation of the ordinance.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the approval of an Ordinance Amending Chapter 3, Section 3-5(b)(1) of the Gillette City Code to Include Subsection (K) and (L) Prohibiting the Delivery of Alcoholic or Malt Beverages.

STAFF REFERENCE:

Charlie Anderson, City Attorney

ATTACHMENTS:

Click to download

[Draft Ordinance Alcohol Deliveries](#)

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 3, SECTION 3-5(b)(1) OF THE GILLETTE CITY CODE TO INCLUDE SUBSECTION (K) and (L) PROHIBITING THE DELIVERY OF ALCOHOLIC OR MALT BEVERAGES

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

Chapter 3, Section 3-5(b)(1) of the Gillette City Code is amended to include subsection (K) and (L) to read as follows:

(K) No retail liquor licensee shall deliver or cause to be delivered any alcoholic or malt beverage to any person whatsoever, except at the licensed premises.

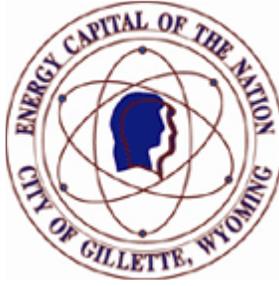
(L) No person shall engage in the business of making deliveries of alcoholic liquor or malt beverages from the place of any retail liquor licensee in the city.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2016.

Louise Carter-King, Mayor

(SEAL)
ATTEST:

Karlene Abelseth, City Clerk
Published: _____, 2016.



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Appointment of R. Douglas Dumbrill as Senior Municipal Court Judge for the Remainder of 2016.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the Appointment of R. Douglas Dumbrill as Senior Municipal Court Judge, for the remainder of 2016.

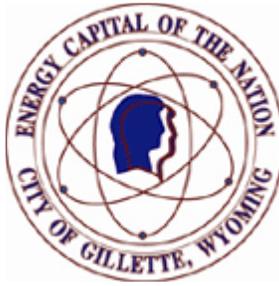
STAFF REFERENCE:

Charlie Anderson, City Attorney

ATTACHMENTS:

Click to download

No Attachments Available



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Appointment of Mathew R. Sorenson as Municipal Court Judge, to Begin on May 1, 2016, for the Remainder of 2016.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the Appointment of Mathew R Sorenson as Municipal Court Judge, to begin on May 1, 2016, for the remainder of 2016.

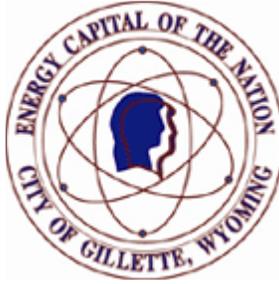
STAFF REFERENCE:

Charlie Anderson, City Attorney

ATTACHMENTS:

Click to download

No Attachments Available



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 4/19/2016 7:00:00 PM

SUBJECT:

Judge Swearing in Ceremony

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

[Click to download](#)

No Attachments Available