



**CITY COUNCIL AGENDA**  
Council Chambers, 201 E. 5th Street  
**CITY OF GILLETTE**  
**Tuesday**, November 15, 2016  
7:00 PM

**A. Call to Order.**

**B. Invocation and Pledge of Allegiance.**

1. [Invocation Led by Citizen Bruce Williams.](#)

Staff Reference:

2. [Pledge of Allegiance Led by Boy Scout Troop 166.](#)

Staff Reference:

**C. Approval of General Agenda.**

**D. Approval of Consent Agenda.**

(All items listed will be enacted by one motion unless a request is made for discussion by any member of the Audience or Council, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the Agenda).

1. **Minutes**

a. **Pre-Meeting - November 1, 2016**

Staff Reference:

b. **Regular Meeting - November 1, 2016**

Staff Reference:

2. **Ordinance 3rd Reading - Consent**

3. **Ordinance 2nd Reading - Consent**

a. **An Ordinance Providing for the Vacation of a 35-Foot Wide Public Right-of-Way Known as Carson Avenue Adjacent to the West Lot Line of Lot 1, Block 1, Homco Subdivision as Shown on the Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to all Planning Requirements.**

Staff Reference: Dustin Hamilton, P.E., Development Services Director

b. **An Ordinance Providing for the Vacation of a Sewer Right-of-Way Adjacent to the South Lot Line of Lot 1, Block 10, Rolling Hills Subdivision and the Vacation of the East Half of the Public Right-of-Way Known as Elon Avenue Adjacent to the West Lot Line of Lot 1, Block 10, Rolling Hills Subdivision as Shown on the Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to all Planning Requirements.**

Staff Reference: Dustin Hamilton, P.E., Development Services Director

4. **Bills and Claims**

a. **Bills and Claims**

Staff Reference: Tom Pitlick, Finance Director

5. **Other - Consent**

**E. Approval of Conflict Claims.**

1. [Council Member Carsrud - \\$877.31](#)

Staff Reference: Tom Pitlick, Finance Director

2. [Mayor Carter-King - \\$23.73](#)

Staff Reference: Tom Pitlick, Finance Director

3. [Council Member Kuntz - \\$14.98](#)

Staff Reference: Tom Pitlick, Finance Director

**F. Comments.**

1. **Council**

2. **Written**

3. **Public**

4. **Other - Comments**

1. [Recognition of City of Gillette Employees 3rd Quarter P.R.I.D.E. Recipients, Police Department D Shift and Dispatchers \(Council in Front of the Dais\):](#)

[- Dean Welch](#)  
[- Brian Roesner](#)  
[- Brian McColley](#)  
[- Christine Stegman](#)  
[- Julianne Witham](#)  
[- Roberta Thwreath](#)  
[- Alex Samkovich](#)  
[- Lisa Barthe](#)  
[- Jordan Neal](#)

Staff Reference:

2. [Recognition of City Administrator Carter Napier as an ICMA Credentialed Manager Since April 2016. \(Council in Front of the Dais\)](#)

Staff Reference:

3. [Presentation of the 2016 Christmas Pin Design Winner, Justin Tope, Rozet Elementary School \(Council in Front of the Dais\).](#)

Staff Reference: **PHOTO**  
Mayor's Art Council President Mitch Benson

4. [Recognition and Presentation of a Landscape Excellence Award to the Arrowhead Motel as Selected by the City of Gillette Parks and Beautification Board. - Glen Asay \(Council in Front of the Dais\)](#)

Staff Reference: Sawley Wilde, Public Works Director

5. [A Proclamation Designating the Week of November 13-19, 2016, as \*National Nurse Practitioner Week.\* ~ Alicia LePard, Nurse Practitioner, High Desert Healthcare](#)

Staff Reference:

6. [A Proclamation Designating November 26, 2016, as \*Small Business Saturday.\* ~ Jessica Seders, Gillette](#)

Staff Reference:

## G. Unfinished Business.

### 1. Ordinance 2nd Reading.

- a. **An Ordinance to Amend Section 4-9 of the Gillette City Code to Require that Animals Within Mount Pisgah Cemetery be Leashed.**

Staff Reference: Charlie Anderson, City Attorney

### 2. Ordinance 3rd Reading.

### 3. Other.

## H. New Business.

### 1. Minute Action.

- a. **Council Consideration of a Parade Permit on Gillette Avenue Between 7th Street and 1st Street, on December 3rd from 5:00 p.m. to 6:00 p.m., for the Parade of Lights Requested by the Gillette Main Street Committee.**

Staff Reference: **MAP**  
Pamela L. Boger, Administrative Services Director

- b. **Council Consideration for the Acceptance of Public Improvements for the Downtown Facility Enhancement - Site Development Project, Installed by Hladky Construction, Inc., in the Amount of \$214,083.68 (1% and Wyoming Business Council Grant Project).**

Staff Reference: **VIDEO**  
Dustin Hamilton, P.E., Development Services Director

- c. **Council Consideration for the Acceptance of Development Improvements for the Pioneer Manor Utilities and Site Grading Project, Installed by Scull Construction Service, Inc., on Behalf of the Developer, Campbell County Memorial Hospital.**

Staff Reference: Dustin Hamilton, P.E., Development Services Director

- d. **Council Consideration of an Agreement with Hladky Investments, a General Partnership, to Purchase 10.91 Acres of Land for \$150,000.00.**

Staff Reference: Charlie Anderson, City Attorney

- e. **Council Consideration to Approve a Funding Request from the Campbell County Fire Department, in an Amount Not to Exceed \$52,475.00, for FY16/17 Capital Projects.**

Staff Reference: J. Carter Napier, City Administrator  
Dustin Hamilton, P.E., Development Services Director

- f. **Council Consideration for the Approval of a Joint Powers Dispatch Agreement - Tentative**

Staff Reference: Charlie Anderson, City Attorney

### 2. Ordinance 1st Reading.

### 3. Appointments.

- a. **Appointment of Elizabeth Cockrum to the Campbell County C.A.R.E. Board.**

Staff Reference: J. Carter Napier, City Administrator

- b. **Appointment of a Voting Delegate and Alternate Voting Delegate for the 2017 WAM Winter Workshop (Jan 11-13, 2017).**

Staff Reference: J. Carter Napier, City Administrator

- I. Public Hearings and Considerations
- J. Executive Session
- K. Adjournment

**MAYOR**

Louise Carter-King

**COUNCIL MEMBERS BY WARDS**

**WARD 1**

Kevin McGrath  
Dan Barks

**WARD 2**

Billy Montgomery  
Timothy Carsrud

**WARD 3**

Robin Kuntz  
Ted Jerred

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Productivity **Service With P.R.I.D.E.** Enthusiasm  
Responsibility Integrity Dedication



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CITY OF GILLETTE

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**DATE:** 11/15/2016 7:00:00 PM

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**SUBJECT:**

Invocation Led by Citizen Bruce Williams.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

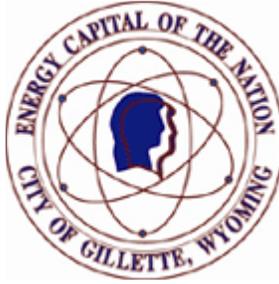
**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**ATTACHMENTS:**

**Click to download**

No Attachments Available



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**DATE:** 11/15/2016 7:00:00 PM

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**SUBJECT:**

Pledge of Allegiance Led by Boy Scout Troop 166.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

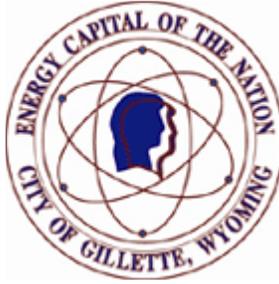
**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available



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**DATE:** 11/15/2016 7:00:00 PM

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**SUBJECT:**

Pre-Meeting - November 1, 2016

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**ATTACHMENTS:**

Click to download

[Pre-Meeting - November 1, 2016](#)

A Pre-Meeting of the City Council was held on Tuesday the 1<sup>st</sup> day of November 2016.

Present were Councilmen Barks, Carsrud, Jerred, Kuntz, McGrath, Montgomery, and Mayor Carter-King; City Administrator Napier; Attorneys Anderson and Davidson; Directors Boger, Glover, Hamilton, Hloucal, Pitlick, Wilde; Managers Palazzari and Davidsmeier; and City Clerk Abelseth.

### **Warm Up Items**

Councilman Montgomery commended the Gillette Main Street Committee on a great event this past weekend. City Engineer VonEye provided an update regarding issues in the Castle Heights Subdivision.

### **Fire Department Vehicle Request Discussion**

Chief Shank provided information regarding the Campbell County Fire Department's funding request to replace vehicles in the fire department's fleet. General discussion ensued. After the discussion, it was the consensus of the Council to authorize up to \$750,000 from the fleet fund and remain open to the possibility of using consensus funding, with the understanding that there is no commitment.

Chief Shank explained an FFE (furniture, fixture and equipment) funding request. General discussion ensued. Mr. Napier stated that FF&E items that are not of a permanent nature, are not applicable for consensus dollars and added that the Fire Board is responsible for the FF&E. Mr. Napier recommended that additional opportunity be allowed to evaluate items on the list. After the discussion, it was decided to place this item on the upcoming Work Session agenda. Chief Shank stated he would provide a formal letter of request.

### **Joint Dispatch Discussion**

City Administrator Napier provided background information regarding the agreement and provided an opportunity for Council to ask questions. General discussion of the agreement and likely amendment ensued.

### **Review November 1<sup>st</sup> Agenda**

Administrator Napier informed the Council that the Wyoming Liquor Division has completed their review regarding the bar & grill liquor license application from Wyoming's Rib & Chop, and has considered the application complete and could move forward with the public hearing.

### **Adjournment**

There being no further business to come before the Council, the meeting adjourned at 7:05 p.m. An audio recording of this meeting is available in the City Clerk's Office.

(S E A L)

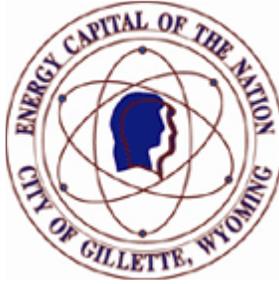
ATTEST:

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Karlene Abelseth, City Clerk  
Publish date: November 9, 2016

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Louise Carter-King, Mayor



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**DATE:** 11/15/2016 7:00:00 PM

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**SUBJECT:**

Regular Meeting - November 1, 2016

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**ATTACHMENTS:**

Click to download

[Regular Meeting - November 1, 2016](#)

A meeting of the City Council was held on Tuesday, the 1st day of November 2016. Pastor Dan Holden of First Assembly of God led the Invocation and the Pledge of Allegiance was led by Councilman Jerred.

Present were Councilmen Barks, Carsrud, Jerred, Kuntz, McGrath, Montgomery, and Mayor Carter-King; City Administrator Napier; Attorneys Anderson and Davidson; Directors Boger, Glover, Hamilton, Hloucal, Pitlick and Wilde; Managers Palazzari and Davidsmeier; and City Clerk Abelseth.

### **Approval of General Agenda**

Councilman McGrath moved to approve the General Agenda; seconded by Councilman Carsrud. All voted aye. The motion carried.

### **Approval of Consent Agenda**

#### Minutes:

Executive Session – September 20, 2016

Executive Session – September 27, 2016

Executive Session – October 4, 2016

Pre-Meeting – October 18, 2016

Regular Meeting – October 18, 2016

Work Session – October 25, 2016

#### Bills and Claims - Consent

ACTION DIRECT LLC	22,049.70
ALSCO	1,307.10
ALYSHIA VIGIL	20.00
AMERICAN RED CROSS OF WYOMING	1,823.00
AMERICAN WELDING & GAS INC	23.95
ANIXTER POWER SOLUTIONS	43,761.35
ARCHITECTURAL SPECIALTIES LLC	1,921.81
AVP CONSULTING LLC	60.62
B & H PHOTO VIDEO PRO-AUDIO	21.90
BALFOUR BEATTY INFRASTRUCTURE	193.40
BAYNE, CAROLYN	13.06
BENNETT WEBER & HERMSTAD LLP	17,115.00
BIG D SANITATION	100.00
BIG HORN TIRE INC	51.00
BLACK CAT CONSTRUCTION LLC	24,977.69
BLACK HILLS POWER & LIGHT	234,109.00
BLACK HILLS WYOMING LLC	111,508.00
BLUE CROSS BLUE SHIELD OF WYOMING	215,293.38
BOMGAARS SUPPLY	399.50
BORDER STATES ELECTRIC	272.23
BOYS AND GIRLS CLUB OF CAMPBELL COUNTY	13,574.00
BRANDON INDUSTRIES	161.00
BRANNAN, JOHN & ELIZABETH	99.79
BRIDGE COMMUNICATIONS	720.00
BURNS AND MCDONNELL CORPORATION	414,374.32
CADY, KELLI	67.99
CAMBLIN, HEATHER	59.16
CAMPBELL COUNTY COMMISSIONERS	2,127.00
CAMPBELL COUNTY COORDINATED BENEFITS TRUST	4,073.72
CAMPBELL COUNTY JUVENILE	2,026.00
CAMPBELL COUNTY PARKS AND RECREATION DEPT	810.00
CAMPBELL COUNTY SENIOR CITIZEN CENTER	63,414.00
CAMPBELL, JAMES E	40.51
CARQUEST AUTO PARTS	1,397.64
CASA 6TH JUDICIAL DISTRICT COURT	11,143.00
CHARTER MEDIA	405.20
CITY OF GILLETTE	604.19
CLIMB WYOMING	5,977.00
COLLECTION PROFESSIONALS GILLETTE	442.83
COLLINS COMMUNICATIONS INC	2,597.65
COMMUNITY BANK	3,783.30
COP WYOMING LLC	543,691.19

COPAS, AMANDA	104.26
COUNCIL OF COMMUNITY SERVICES	4,052.00
CRUM ELECTRIC SUPPLY COMPANY	3,101.15
CRYSTAL OTT	100.00
DALE HELSPER	55.00
DANA KEPNER COMPANY INC	258.50
DELL COMPUTER CORP	31,400.50
DELTA DENTAL OF WYOMING	25,338.68
DERRIC CULEY	50.00
DIANE MONAHAN	64.48
DOWL LLC	48,606.01
DRIVER, PAIGE	48.10
DRM INC	100,312.79
EJ COLLINS, PE	60,567.26
EMPLOYMENT TESTING SERVICES INC	136.00
EMPTY SEA	286.99
ENERGY LABORATORIES INC	1,172.00
ENERGY SHARE OF WYOMING	165.95
ESC ENGINEERING, INC	8,938.88
EXPRESS SCRIPTS INC	37,630.74
FAIRMONT SUPPLY COMPANY	3,212.79
FANNIE MAE	111.71
FARMER BROTHERS COMPANY	968.10
FARRELL, PATRICK	120.63
FERGUSON ENTERPRISES, INC #1701	2,429.65
FIREMASTER DEPT 1019	58.50
FIRST INTERSTATE BANK OF GILLETTE	83,190.70
FIRST NATIONAL BANK OF GILLETTE	232,283.21
FLAGSHOOTER LLC	684.92
FLOYD, SAMANTHA	89.62
FORCE AMERICA INC	60.36
FREELAND, NICHOLAS	403.90
FUENTES, LUIS & SOPHIA	155.31
GADES SALES COMPANY INC	450.00
GARNEY WYOMING INC	2,055,579.59
GARRY GINN	100.00
GE INTELLIGENT PLATFORMS INC	25,007.38
GILLETTE ABUSE REFUGE CORPORATION	12,966.00
GILLETTE CONTRACTORS SUPPLY INC	8,805.63
GILLETTE MAIN STREET	20,000.00
GILLETTE REPRODUCTIVE HEALTH	5,065.00
GILLETTE STEEL CENTER	43.50
GOVOLUTION, LLC	1,307.90
GREG BOWMAN	184.36
GREGSON, VANESSA & JOSEPH	64.49
GW CONSTRUCTION, LLC	10,091.50
HELMSMAN MANAGEMENT SERVICES LLC	20.00
HILLCREST SPRING WATER INC	180.00
HLADKY CONSTRUCTION	34,969.32
HOLLINGSWORTH ASSOCIATES INC	3,500.00
HOMAX OIL	24,783.50
HUB INTERNATIONAL MOUNTAIN STATES LIMITED	50.00
INSIGHT PUBLIC SECTOR	290.00
JASON MATERI	25.00
JEFFREY GRIMES	300.00
JOHNSON CONTROLS INC	2,793.70
JOHNSTON, EDWARD L	80.78
JORDAN GLICK	100.00
KONE INC	3,150.00
KRIZ-DAVIS COMPANY	3,958.04
LAAKSO, ANNA	149.00
LACASSE, ALEX	63.74
LAMB, RHIANNON	57.00
LANDSCAPES BY HOLCOMB LLC	350.00
LAYNE CHRISTENSEN COMPANY	261,451.80
LEXISNEXIS MATTHEW BENDER	891.98
LISA DEHERRERA	100.00

LYLE SIGNS INC	356.32
MCCLOSKEY, SHEENA	96.46
MCGINNIS, WILLIAM	28.55
MCM GENERAL CONTRACTORS	13,059.85
MEJIA, SILVERIO	123.72
MICHAEL FISCHER	100.00
MICHAEL TIEFENTHALER	25.00
MICHAEL TIPPETTS	75.90
MICHELLE RICHTER	78.00
MONOKROUSSOS, NICK	35.94
NEWMAN SIGNS INC	1,525.50
NORCO INC	1,003.10
PACIFIC STEEL & RECYCLING	62.80
PAMELA MONDRAGON	40.00
PAULETTE WONDERCHECK	100.00
PCA ENGINEERING INC	700.00
PERSONAL FRONTIERS INC	6,078.00
PETE LIEN & SONS INC	550.38
PETERSON, ALEX & MELISSA	5.59
PLASCENCIA, FERMIN	308.18
POLYDYNE INC	8,184.00
POWDER RIVER ENERGY CORPORATION	11,352.28
POWDER RIVER OFFICE SUPPLY INC	169.99
PRBSHRM	35.00
PROELECTRIC INC	13,957.89
PROJECT WORKS LLC	3,441.00
Q A BALANCE SERVICES INC	90.00
QUANTUM PARTNERS, LLC	43,459.95
RAMIRES, ROXANNA	200.00
RANCH CREEK PROP INC	39.28
RECORD STEEL AND CONSTRUCTION, INC	337,264.50
RECORD SUPPLY INC NAPA	153.25
RINGER LAW P.C.	3,280.00
ROZIER, STEVE B	90.50
RUSSELL INDUSTRIES INC	1,470.00
SAFETY-KLEEN SYSTEMS INC	350.61
SECOND CHANCE MINISTRIES	3,039.00
SHAWNA RYMAN	200.00
SHIELDS, KENT	97.77
SINDT, ERIC	99.64
SMITH, BRENDA & FREDRICK	66.96
SOUTH FORK APARTMENTS, LLC	182.86
SPECTER INSTRUMENTS	695.00
SSC	32.75
STATE OF WYOMING - DCI	165.00
STRATA INC	505.00
SULZER EMS INC	2,606.05
THORNE, RYAN	187.70
TIGERTREE, INC	20,000.00
TOTAL ADMINISTRATION SERVICES CORP.	587.86
TRAFFIC PARTS INC	1,500.00
TROMBLE, AMBER	49.40
TRUGREEN CHEMLAWN	850.00
UMB BANK	56,315.42
UNIVERSAL ATHLETICS	27.00
WAL-MART	2.51
WARNE CHEMICAL & EQUIPMENT CO	185.71
WESCO RECEIVABLES CORP	27,081.79
WYOMING SUPREME COURT	6,155.00
WYOMING WATER SOLUTIONS	48.00
XC2 SOFTWARE LLC	495.00
YOUNG, CYNTHIA	153.79
YOUTH EMERGENCY SERVICES INC	29,985.00

Councilman Jerred moved to approve the Consent Agenda; seconded by Councilman McGrath. All voted aye. The motion carried.

**Conflict Claim**

Councilman Barks moved to approve a conflict claim for Mayor Carter-King in the amount of \$455.78; seconded by Councilman Carsrud. Barks, Carsrud, Jerred, Kuntz, McGrath and Montgomery voted aye. Mayor Carter-King abstained. The motion carried.

### **Comments**

**Council:** Councilman Barks acknowledged the high school football team and congratulated the swimming team. Councilman Montgomery commented on the recent downtown activities and thanked the Gillette Main Street Committee for their efforts.

**Other:** Communications Manager Palazzari gave a video presentation of past and upcoming events around the community.

### **Unfinished Business – Ordinance 3<sup>rd</sup> Reading**

#### **ORDINANCE 3903**

An Ordinance Pursuant to Wyoming Statute 15-6-420 Declaring a Default on Assessments in the Northland Village Mobile Home Park, Authorizing Certificates of Delinquency, and Authorizing Litigation in the District Court, Sixth Judicial District, for Purposes of a Foreclosure Action on the Delinquencies

Councilman Barks moved to approve the foregoing Ordinance on 3<sup>rd</sup> and final reading; seconded by Councilman McGrath. All voted aye. The motion carried.

### **New Business – Minute Action**

Councilman Jerred moved to approve the Campbell County Dispatch Joint Powers Agreement; seconded by Councilman McGrath. Councilman Carsrud moved to amend the motion that the City's consent will expire if no agreement is made by November 15, 2016; seconded by Councilman Barks. All voted aye on the amendment. The motion to amend carried. Mayor Carter-King read a statement with regard to the agreement. A vote was then had on the amended agreement. Jerred, Barks, Carsrud, Montgomery, McGrath and Mayor Carter-King voted aye. Councilman Kuntz voted nay. The motion carried.

Councilman Carsrud moved to approve a bid award for one (1) new 6x4 utility vehicle to Sundance Equipment Company of Sundance, Wyoming, in the amount of \$9,695; seconded by Councilman McGrath. All voted aye. The motion carried.

Councilman Jerred moved to approve a bid award for two (2) new ¾ ton 4WD crew cab pickups to Fremont Chevrolet of Riverton, Wyoming, in the amount of \$63,312; seconded by Councilman McGrath. Staff explained why the bid is being approved for an out-of-town company. All voted aye. The motion carried.

Councilman Barks moved to approve a bid award for one (1) new 2017 vacuum/hydro excavator truck to Titan Machinery of Gillette, Wyoming, in the amount of \$382,658.45; seconded by Councilman McGrath. Staff explained the specifications needed regarding this vehicle. All voted aye. The motion carried.

Councilman McGrath moved to approve a bid award for one (1) new Ford AWD utility police interceptor SUV to Thunder Basin Ford of Gillette, Wyoming, in the amount of \$29,650.47; seconded by Councilman Barks. All voted aye. The motion carried.

Councilman Barks moved to authorize the Mayor to sign an agreement between Campbell County Health (Hospital) and the City of Gillette to provide telecommunication services for an additional fiber connection between Campbell County Health (Hospital) and the Legacy Living & Rehabilitation Center; seconded by Councilman Jerred. All voted aye. The motion carried.

Councilman McGrath moved to accept public improvements for the Pavement Management System 2016 Schedule C Project, installed by S & S Builders, LLC, in the amount of \$628,283.40 (1% Project); seconded by Councilman Jerred. Staff explained the project. All voted aye. The motion carried.

#### **RESOLUTION 2588**

A RESOLUTION TO RENAME PIONEER AVENUE, EAST OF OVERDALE DRIVE, AS WEST BOXELDER ROAD

Councilman Barks moved to approve the foregoing Resolution to rename Pioneer Avenue, east of Overdale Drive, as West Boxelder Road; seconded by Councilman Jerred. Staff explained the request. All voted aye. The motion carried.

Councilman Jerred moved to accept public improvement for the Downtown Facility Enhancement-Prefabricated Restroom Structure Project, installed by Hladky Construction, Inc., in the amount of \$194,274 (1% and Wyoming Business Council Grant Project); seconded by Councilman Barks. Staff explained the project. All voted aye. The motion carried.

### **Ordinance 1<sup>st</sup> Reading**

#### **ORDINANCE 16-23**

AN ORDINANCE PROVIDING FOR THE VACATION  
OF A 35 FOOT WIDE PUBLIC RIGHT-OF-WAY KNOWN AS CARSON AVENUE ADJACENT TO THE WEST  
LOT LINE OF LOT 1, BLOCK 1, HOMCO SUBDIVISION AS SHOWN ON THE EXHIBIT "A" MAP, IN THE CITY  
OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS

Councilman Jerred moved to approve the foregoing Ordinance on first reading; seconded by Councilman McGrath. All voted aye. The motion carried.

#### **ORDINANCE 16-24**

AN ORDINANCE PROVIDING FOR THE VACATION  
OF SEWER RIGHT-OF-WAY ADJACENT TO THE SOUTH LOT LINE OF LOT 1, BLOCK 10, ROLLING HILLS  
SUBDIVISION AND THE VACATION OF THE EAST HALF OF PUBLIC RIGHT-OF-WAY KNOWN AS ELON  
AVENUE ADJACENT TO THE WEST LOT LINE OF LOT 1, BLOCK 10, ROLLING HILLS SUBDIVISION AS  
SHOWN ON THE EXHIBIT "A" MAP, IN THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING  
REQUIREMENTS

Councilman McGrath moved to approve the foregoing Ordinance on first reading; seconded by Councilman Montgomery. All voted aye. The motion carried.

#### **ORDINANCE 16-25**

AN ORDINANCE TO AMEND SECTION 4-9 OF THE GILLETTE CITY CODE TO  
REQUIRE THAT ANIMALS WITHIN MOUNT PISGAH CEMETERY BE LEASHED

Councilman Barks moved to approve the foregoing Ordinance on first reading; seconded by Councilman McGrath. Staff explained the request. All voted aye. The motion carried.

### **Public Hearings and Considerations**

Mayor Carter-King opened a public hearing for the consideration of a restaurant liquor license requested by Centenario Restaurant, LLC, d.b.a. Centenario Restaurant, located at 1414 W 2<sup>nd</sup> Street. Jose Faire, owner, explained his request. The public hearing was closed.

Councilman Barks moved to approve a restaurant liquor license requested by Centenario Restaurant, LLC, d.b.a. Centenario Restaurant, located at 1414 W 2<sup>nd</sup> Street; seconded by Councilman Carsrud. All voted aye. The motion carried.

Mayor Carter-King opened a public hearing to consider a bar & grill liquor license for FRG-Gillette, LLC, d.b.a. Wyoming's Rib & Chop Restaurant, located at 2721 S Douglas Hwy. Preston Chiasson, operator of Wyoming's Rib & Chop, explained his request. The Council inquired if Sweetwater Gap had any connections to this address. Bruce Schilling explained that Sweetwater Gap does not have any connections with this address. The public hearing was closed.

Councilman Barks moved to approve a bar & grill liquor license requested by FRG-Gillette, LLC, d.b.a. Wyoming's Rib & Chop Restaurant, located at 2721 S Douglas Hwy; seconded by Councilman McGrath. All voted aye. The motion carried.

### **Executive Session**

Councilman McGrath made a motion to move into an Executive Session to discuss litigation; seconded by Councilman Montgomery. All voted aye. The motion carried.

### **Adjournment**

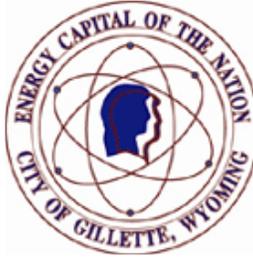
There being no further business, the meeting was adjourned at 7:46 p.m. The next scheduled meeting will be held on November 15, 2016, Council Chambers, City Hall. This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

ATTEST:

\_\_\_\_\_  
Karlene Abelseth, City Clerk  
Publication Date: November 9, 2016

\_\_\_\_\_  
Louise Carter-King, Mayor



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

**SUBJECT:**

An Ordinance Providing for the Vacation of a 35-Foot Wide Public Right-of-Way Known as Carson Avenue Adjacent to the West Lot Line of Lot 1, Block 1, Homco Subdivision as Shown on the Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to all Planning Requirements.

**BACKGROUND:**

Ordinance 1st reading: 7/0

Silver Spur Trading, LLC (the applicant) is requesting approval to vacate a portion of the public right-of-way known as Carson Avenue so that it may be incorporated with the adjacent Lot 1, Block 1 of the Homco Subdivision as part of a future resubdivision of this area for commercial development purposes.

The portion of public right-of-way known as Carson Avenue that is being requested for vacation is approximately 35 feet by 130 feet and is located directly east of South Douglas Highway and directly west of Lot 1, Block 1 of the Homco Subdivision, with an address of 2309 South Douglas Highway.

Carson Avenue was originally platted as public right-of-way but was never improved as a public street. Other portions of Carson Avenue have since been vacated and resubdivided into the surrounding area.

This area is zoned C-1, General Commercial Zoning District. No changes are anticipated to re-zone this area.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move to approve an Ordinance providing for the Vacation of a 35-foot wide Public Right-of-Way known as Carson Avenue adjacent to the west lot line of Lot 1, Block 1, Homco Subdivision as shown on the Exhibit "A" Map, in the City of Gillette, Wyoming, subject to all Planning Requirements on Second Reading.

**STAFF REFERENCE:**

Dustin Hamilton, P.E., Development Services Director

**ATTACHMENTS:**

Click to download

- [Minutes](#)
- [Planning Requirements](#)
- [Aerial and Vicinity Map](#)
- [Exhibit A - Carson Ave](#)
- [Ordinance](#)

CITY OF GILLETTE PLANNING COMMISSION  
MINUTES OF THE REGULAR MEETING  
City Council Chambers ~ City Hall  
October 25, 2016 ~ 7:00 p.m.

PRESENT

Commission Members Present: Vice-Chair Jennifer Thomas, Bill Ellingson, Brenda Green, Jim Nielsen, Cindy Reardon, and Todd Mattson.

Commission Members Absent: Chairman Clark Sanders

Staff Present: Mike Cole, Planning Manager; Natalie Buchwald, Planner; and Jill McCarty, Administrative Assistant.

CALL TO ORDER

Vice-Chair Jennifer Thomas called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Todd Mattson and seconded by Jim Nielson to approve the Pre-Meeting Workshop and Regular Meeting Minutes of the City Planning Commission Meeting of October 11, 2016. Motion carried 6/0.

16.042V-VACATION-Carson Ave. Vacation, Lot 1, Block 1, Homco Subdivision

Natalie Buchwald presented Case No. 16.042V. Silver Spur Trading, LLC (the applicant) is requesting approval to vacate a portion of the public right-of-way known as Carson Avenue so that it may be incorporated with the adjacent Lot 1, Block 1 of the Homco Subdivision as part of a future resubdivision of this area for commercial development purposes.

The portion of public right-of-way known as Carson Avenue that is being requested for vacation is approximately 35 feet by 130 feet and is located directly east of South Douglas Highway and directly west of Lot 1, Block 1 of the Homco Subdivision, with an address of 2309 South Douglas Highway.

Carson Avenue was originally platted as public right-of-way but was never improved as a public street. Other portions of Carson Avenue have since been vacated and resubdivided into the surrounding area.

This area is zoned C-1, General Commercial Zoning District. No changes are anticipated to re-zone this area.

Vice-Chair Thomas asked if there were any questions. Jim Nielsen asked if Carson Avenue was originally designed as a possible frontage road for South Douglas Highway before it was expanded, and because of that there was not the need for that street any longer. Natalie Buchwald responded that was correct.

Cindy Reardon made a motion to approve said case. Jim Nielsen seconded the motion. Motion carried 6/0.

OLD BUSINESS

None

NEW BUSINESS

Mike Cole reported there will not be a meeting on November 8, 2016, and there will be two cases at the November 22, 2016, meeting.

ADJOURNMENT

The meeting adjourned at 7:11 p.m.

Minutes taken and prepared by Jill McCarty, Administrative Assistant.

# Planning Requirements

## **16.042V**

### **Carson Ave. Vacation, Lot 1, Block 1, Homco Subdivision**

1. The applicant will submit a Subdivision Plat for review and approval by the City that incorporates the vacated portion of the Carson Avenue right-of-way within the adjacent Lot 1, Block 1 of the Homco Subdivision.
2. The vacate request shall take effect after the Subdivision Plat has been approved, signed and delivered to the City for recordation with the County Clerk.



**Aerial Map**

**Madison St**

**S Douglas Hwy**

**E-Z St**

**Project Area**

**CITY OF GILLETTE**  
 GIS Division  
 P.O. Box 3003  
 Gillette, Wyoming 82717-3003  
 Phone (307) 686-5364  
 www.gillettewy.gov

**Vicinity Map**

12th St  
 90  
 Lakeway Rd  
 S Douglas Hwy

**Legend**

- Project Area
- Parcels
- City Limits

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

H:\PL\PlanningCommission\Maps  
 0 40 80  
 Feet

**16.042V**  
**Carson Avenue Vacate**

10/25/2016  
 Service With P.R.I.D.E.  
 Productivity Responsibility Integrity Dedication Enthusiasm

FOOTING DIMENSIONS

H35

FOUNDATION DIMENSIONS

FOUNDATION DIMENSIONS

Final Plat

Homco Subdivision

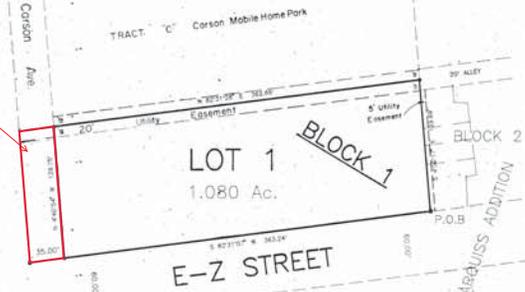
located in a portion of the NE1/4 of the NE 1/4 of Section 34,  
T 50 N, R 72 W of the 6th P.M., City of Gillette, Campbell County, Wyoming



LEGEND

- Found Rebar & Cap
- Set the Top
- Set Rebar & Cap (EAGLE LS-584)

Portion of Carson Ave to be vacated.



Vicinity Map

CERTIFICATE OF SURVEY

I, Robert S. Gillette, a duly Licensed Professional Land Surveyor in the State of Wyoming, do hereby certify that the foregoing plat was prepared by me or under my direct supervision and that I am a duly Licensed Professional Land Surveyor in the State of Wyoming.



BEFORE ME, the undersigned authority, on this \_\_\_\_\_ day of \_\_\_\_\_, 1991, personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 1991, by  
*Robert S. Gillette*  
 Robert S. Gillette, Surveyor & C.O.  
 COUNTY OF CAMPBELL, WYOMING



STATE OF WYOMING )  
 COUNTY OF CAMPBELL )  
 The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 1991, by Burton S. Colburn, Vice President & CEO and Kenneth M. Colburn, Assistant Treasurer of Homco International, Inc. as a free and voluntary act and deed.

Witness my hand and official seal: \_\_\_\_\_  
 My commission expires: \_\_\_\_\_

CERTIFICATE OF CITY ENGINEER  
 Date on this plat reviewed this \_\_\_\_\_ day of \_\_\_\_\_, 1991, to the City Engineer of the City of Gillette, Wyoming  
*Bill S. Carson*

CERTIFICATE OF APPROVAL BY CITY OF GILLETTE PLANNING COMMISSION  
 This plat approved by the City of Gillette Planning Commission this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 1991.  
*Barbara J. Braun*

CERTIFICATE OF ACCEPTANCE AND APPROVAL BY CITY COUNCIL  
 Accepted by the City Council of the City of Gillette, Wyoming, this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 1991.  
*Deborah Robbins*

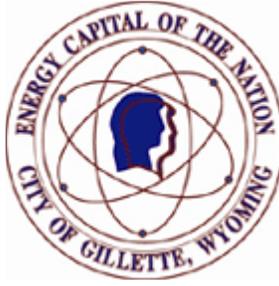
CERTIFICATE OF COUNTY CLERK  
 This plat was filed for records in the office of the Clerk and Treasurer at \_\_\_\_\_ o'clock \_\_\_\_\_ of the month of \_\_\_\_\_, 1991 and is duly recorded in Book \_\_\_\_\_ of page \_\_\_\_\_.

PREPARED FOR  
**HOMCO International Inc.**  
 P. O. Box 2442  
 HOUSTON, TX. 77262

**Eagle** ENTERPRISES, INC.  
 BOX 2566  
 GILLETTE, WY 82718  
 (307) 682-9000

LAND SURVEYING	PLANNING	MAPPING
DATE: 8-13-91	DATE: 8/19/91	





**CITY OF GILLETTE**  
**P.O. Box 3003**  
**201 E. 5th Street**  
**Phone (307)686-5200**  
**CITY OF GILLETTE**

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE: 11/15/2016 7:00:00 PM**

**SUBJECT:**

An Ordinance Providing for the Vacation of a Sewer Right-of-Way Adjacent to the South Lot Line of Lot 1, Block 10, Rolling Hills Subdivision and the Vacation of the East Half of the Public Right-of-Way Known as Elon Avenue Adjacent to the West Lot Line of Lot 1, Block 10, Rolling Hills Subdivision as Shown on the Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to all Planning Requirements.

**BACKGROUND:**

Ordinance First Reading: 7/0

West Properties, LLC (the applicant) is requesting approval to vacate a portion of public right-of-way known as Elon Avenue and a portion of sewer right-of-way adjacent to the south boundary of Lot 1, Block 10, Rolling Hills Subdivision for commercial development purposes.

The portion of public right-of-way known as Elon Avenue being requested for vacation is approximately 30 feet by 157 feet and is located directly west and adjacent to Lot 1, Block 10, Rolling Hills Subdivision, addressed as 1401 E. 7th St. Elon Avenue was originally platted as public right-of-way, but the portion adjacent to Lot 1, Block 10, Rolling Hills Subdivision was never improved as a public street.

The portion of sewer right-of-way being requested for vacation originally contained a sanitary sewer main. The sanitary sewer main was relocated from the sanitary sewer right-of-way to West Seventh Street in 2010/2011. The sanitary sewer right-of-way in this area is no longer necessary. This portion of sewer right-of-way being requested for vacation is located directly south and adjacent to Lot 1, Block 10, Rolling Hills Subdivision, addressed as 1401 & 1403 E. 7th St.

Lot 1, Block 10, Rolling Hills Subdivision is zoned C-1, General Commercial District. The vacated Elon Ave right-of-way and the vacated sanitary sewer right-of-way shall be zoned C-1, General Commercial District upon approval of this vacation request.

The applicant will submit a Final Plat that incorporates the vacated areas into the existing Lot 1, Block 1, Rolling Hills Subdivision.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move to approve an Ordinance providing for the vacation of a Sewer Right-of-Way adjacent to the south lot line of Lot 1, Block 10, Rolling Hills Subdivision and the Vacation of the east half of the Public Right-of-Way known as Elon

Avenue adjacent to the west lot line of Lot 1, Block 10, Rolling Hills Subdivision as shown on the Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to all Planning Requirements on Second Reading.

**STAFF REFERENCE:**

Dustin Hamilton, P.E., Development Services Director

**ATTACHMENTS:**

**Click to download**

- [Minutes](#)
- [Planning Requirements](#)
- [Aerial and Vicinty Map](#)
- [Exhibit](#)
- [Ordinance](#)

CITY OF GILLETTE PLANNING COMMISSION  
MINUTES OF THE REGULAR MEETING  
City Council Chambers ~ City Hall  
October 25, 2016 ~ 7:00 p.m.

PRESENT

Commission Members Present: Vice-Chair Jennifer Thomas, Bill Ellingson, Brenda Green, Jim Nielsen, Cindy Reardon, and Todd Mattson.

Commission Members Absent: Chairman Clark Sanders

Staff Present: Mike Cole, Planning Manager; Natalie Buchwald, Planner; and Jill McCarty, Administrative Assistant.

CALL TO ORDER

Vice-Chair Jennifer Thomas called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Todd Mattson and seconded by Jim Nielson to approve the Pre-Meeting Workshop and Regular Meeting Minutes of the City Planning Commission Meeting of October 11, 2016. Motion carried 6/0.

16.043V-VACATION-  
Portion of Elon Ave  
ROW & Sewer ROW  
Vacate

Natalie Buchwald presented Case No. 16043V. West Properties, LLC (the applicant) is requesting approval to vacate a portion of public right-of-way known as Elon Avenue and a portion of sewer right-of-way adjacent to the south boundary of Lot 1, Block 10, Rolling Hills Subdivision for commercial development purposes.

The portion of public right-of-way known as Elon Avenue being requested for vacation is approximately 30 feet by 157 feet and is located directly west and adjacent to Lot 1, Block 10, Rolling Hills Subdivision, addressed as 1401 E 7th St. Elon Avenue was originally platted as public right-of-way, but the portion adjacent to Lot 1, Block 10, Rolling Hills Subdivision was never improved as a public street.

The portion of sewer right-of-way being requested for vacation originally contained a sanitary sewer main. The sanitary sewer main was relocated from the sanitary sewer right-of-way to West Seventh Street in 2010/2011. The sanitary sewer right-of-way in this area is no longer necessary. This portion of sewer right-of-way being requested for vacation is located directly south and adjacent to Lot 1, Block 10, Rolling Hills Subdivision, addressed as 1401 & 1403 E 7th St.

Lot 1, Block 10, Rolling Hills Subdivision is zoned C-1, General Commercial District. The vacated Elon Ave right-of-way and the vacated sanitary sewer right-of-way shall be zoned C-1, General Commercial District upon approval of this vacation request.

The applicant will submit a Final Plat that incorporates the vacated areas into the existing Lot 1, Block 1, Rolling Hills Subdivision.

Natalie said an inquiry was made from the owner of the Rolling Hills Mobile Home Park if there would be any interruption to utility service, and Natalie let him know that no infrastructure would be changing due to the vacations, and therefore no interruption in utility service.

Vice-Chair Thomas asked if there were any questions. There were none.

Bill Ellingson made a motion to approve said case. Todd Mattson seconded the motion. Motion carried 6/0.

OLD BUSINESS

None

NEW BUSINESS

Mike Cole reported there will not be a meeting on November 8, 2016, and there will be two cases at the November 22, 2016, meeting.

ADJOURNMENT

The meeting adjourned at 7:11 p.m.

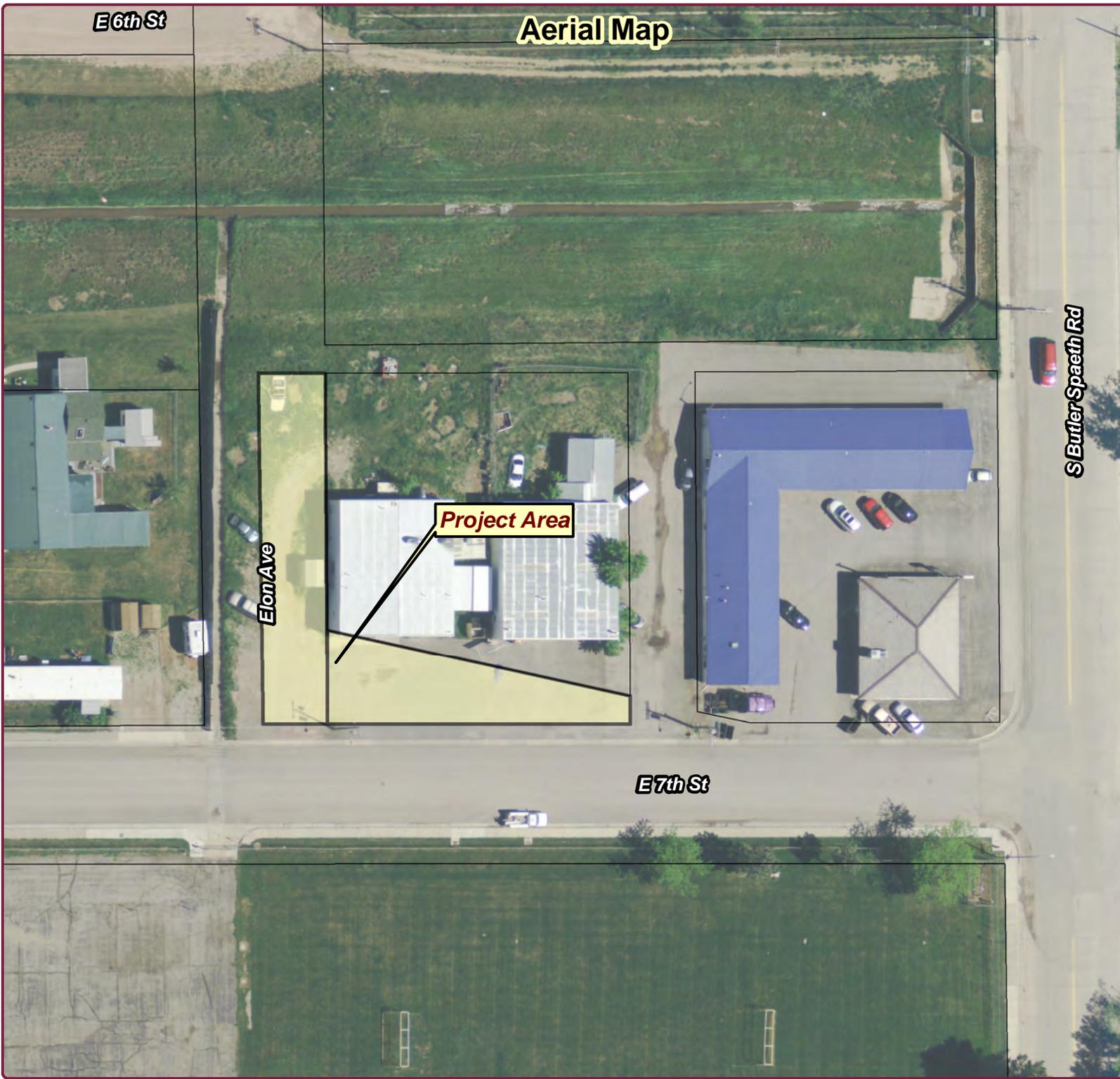
Minutes taken and prepared by Jill McCarty, Administrative Assistant.

# Planning Requirements

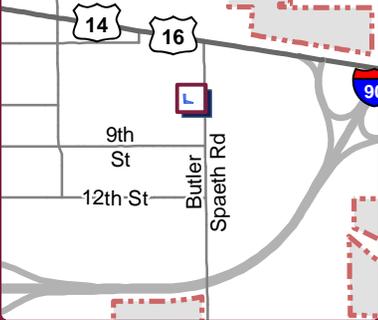
## **16.043V**

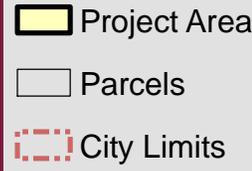
### **Portion of Elon Ave ROW & Sewer ROW Vacate**

1. The applicant will submit a Subdivision Plat for review and approval by the City that incorporates the vacated portion of the Elon Ave right-of-way and the vacated Sewer Right-of-Way within the adjacent Lot 1, Block 10, Rolling Hills Subdivision.
2. The vacate request shall take effect after the Subdivision Plat has been approved, signed and delivered to the City for recordation with the County Clerk.
3. The applicant shall remove the existing fence and prohibit the parking/storage of vehicles/equipment within the west half of Elon Street that is not being vacated, adjacent to Lot 1D, Block 9, Rolling Hills Subdivision.
4. The applicant will address all comments and concerns in ePlans.

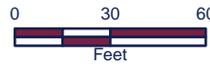



**CITY OF GILLETTE**  
 GIS Division  
 P.O. Box 3003  
 Gillette, Wyoming 82717-3003  
 Phone (307) 686-5364  
 www.gillettewy.gov

**Vicinity Map**  


**Legend**  


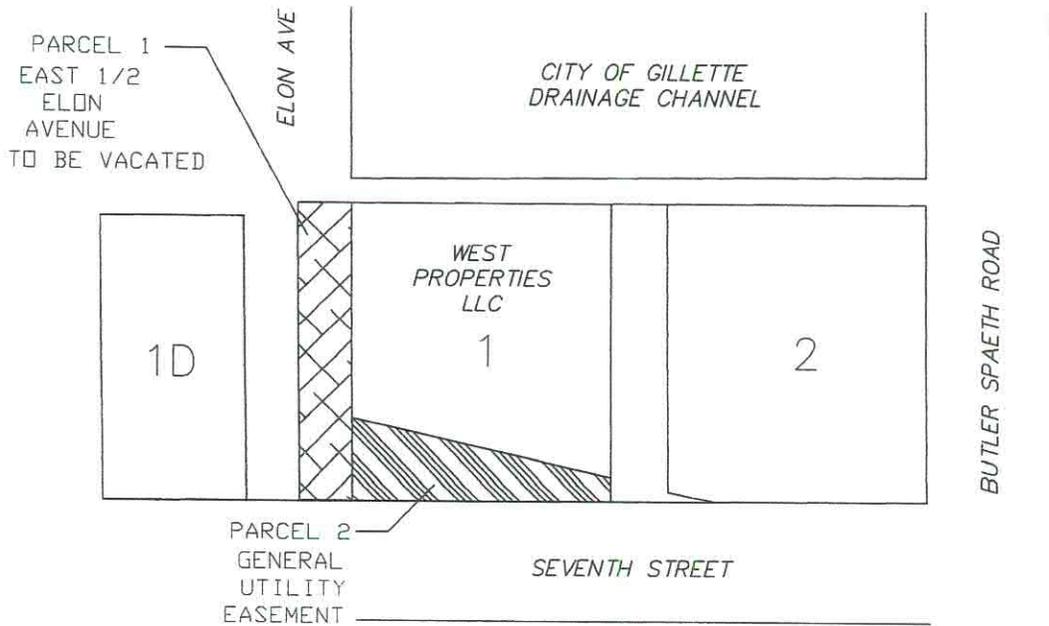
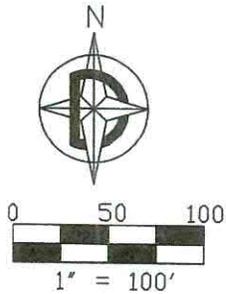
THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.


 H:\PL\Planning\Commission\Maps  


**16.043V**  
**Portion of Elon Ave ROW & Sewer ROW Vacate**  
 10/25/2016  
 Service With P.R.I.D.E.  
 Productivity Responsibility Integrity Dedication Enthusiasm

# EXHIBIT

SHOWING PROPOSED VACATION  
OF GENERAL UTILITY EASEMENT  
AND EAST 1/2 ELON AVENUE  
ADJACENT TO LOT 1, BLOCK 10  
ROLLING HILLS SUB-DIVISION  
CITY OF GILLETTE, WYOMING



PARCEL 1: EAST 1/2 ELON AVE ADJACENT TO  
LOT 1, BLOCK 10, ROLLING HILLS SUB-DIVISION



PARCEL 2: GENERAL UTILITY EASEMENT LOCATED IN  
LOT 1, BLOCK 10, ROLLING HILLS SUB-DIVISION

PREPARED FOR:  
WEST PROPERTIES LLC  
3651 VAQUERA DRIVE  
GILLETTE, WY 82716

PREPARED BY:  
DOYLE SURVEYING INC.  
801 E. Fourth St.  
Suite C-8  
Gillette, WY 82716  
PH: (307) 686-2410

DATE OF PREPARATION: SEP, 2016

ORDINANCE NO.

AN ORDINANCE PROVIDING FOR THE VACATION OF SEWER RIGHT-OF-WAY ADJACENT TO THE SOUTH LOT LINE OF LOT 1, BLOCK 10, ROLLING HILLS SUBDIVISION AND THE VACATION OF THE EAST HALF OF PUBLIC RIGHT-OF-WAY KNOWN AS ELON AVENUE ADJACENT TO THE WEST LOT LINE OF LOT 1, BLOCK 10, ROLLING HILLS SUBDIVISION AS SHOWN ON THE EXHIBIT "A" MAP, IN THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

Section 1.

Pursuant to the petition of the owner of Lot 1, Block 10, Rolling Hills Subdivision, and the authority of §15-6-104 and §34-12-106 through 110 W. S., the City Council finds that the Vacation of the east half of public right-of-way, known as Elon Avenue, adjacent to the west lot line of Lot 1, Block 10, Rolling Hills Subdivision, and the Vacation of sewer right-of-way adjacent to the south lot line of Lot 1, Block 10, Rolling Hills Subdivision as Shown on the Exhibit "A" Map, will not abridge or destroy any of the rights and privileges of other proprietors in the said Rolling Hills Subdivision and further finds that the Vacations are in the best interest of the City of Gillette. For a more particular description of the Vacation area see the attached Exhibit "A" Map.

Section 2.

- (a) The sewer right-of-way adjacent to the south lot line of Lot 1, Block 10, Rolling Hills Subdivision and the vacated east half of the public right-of-way, known as Elon Avenue, adjacent to the west lot line of Lot 1, Block 10, Rolling Hills Subdivision, as Shown on the Exhibit "A" Map, are hereby vacated.
- (b) Lot 1 shall be replatted to incorporate the vacated sewer right-of-way and the vacated east half of the public right-of-way into the respective lot adjacent thereto.
- (c) The Clerk of Campbell County, in whose office the aforesaid plat is recorded in Book 1 Plats, Page 69, shall write in plain legible letters across that part of the plat so vacated, the word "VACATED" and also make a reference on the same to the volume and page in which the said instrument of Vacation is recorded.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Louise Carter-King, Mayor

(S E A L)

ATTEST:

\_\_\_\_\_  
Karlene Abelseth, City Clerk

Publication Date: \_\_\_\_\_

STATE OF WYOMING     )  
  )ss.  
County of Campbell     )

On this \_\_\_\_ day of \_\_\_\_\_, 2016, before me personally appeared Louise Carter-King, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Gillette, and that the seal affixed to said instrument is the Corporate Seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Louise Carter-King acknowledged said instrument to be a free act and deed of said corporation.

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

---

**SUBJECT:**

Bills and Claims

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move that the bills and claims, excepting any and all conflict claims, be approved.

**STAFF REFERENCE:**

Tom Pitlick, Finance Director

**ATTACHMENTS:**

Click to download

- [Bills and Claims](#)
- [Bills and Claims - Prepays](#)
- [Wire Transfers](#)

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
1834-FAIRMONT SUPPLY COMPANY			
	57007	CUSTODIAL SUPPLIES	143.58
		<b>VENDOR TOTAL:</b>	<b>143.58</b>
99999-MISC RESTITUTIONS			
	56912	RESTITUTION PAYMENT FROM ROBERT STERNBERGER-FINAL	50.00
	56913	RESTITUTION PAYMENT FROM CARLA PALOMO	100.00
	56914	RESTITUTON PAYMENT FROM DAVEY LUNSFORD	100.00
	56915	RESTITUTON PAYMENT FROM DANIEL FRECHEA - FINAL	31.73
	56916	RESTITUTON PAYMENT FROM TASHINA KOHLMAN	75.00
	56917	RESTITUTON PAYMENT FROM ALEXANDER MANION-FINAL	400.00
	56918	RESTITUTON PAYMENT FROM TRISTEN OGDEN	60.00
	56919	RESTITUTON PAYMENT FROM ROMAN VANBERKOM	50.00
	56920	RESTITUTON PAYMENT FROM SYNNEVA HAKERT	200.00
	56921	RESTITUTON PAYMENT FROM ANTHONY HAYES	75.00
	56922	RESTITUTON PAYMENT FROM CURTIS HOBSON	50.00
		<b>VENDOR TOTAL:</b>	<b>1,191.73</b>
1511-NORCO INC			
	57019	CUSTODIAL INVENTORY	336.56
	57020	CUSTODIAL INVENTORY	40.14
	57021	CUSTODIAL INVENTORY	200.70
	57022	CUSTODIAL INVENTORY	36.18
		<b>VENDOR TOTAL:</b>	<b>613.58</b>
2066-SOURCE OFFICE PRODUCTS			
	57024	OS INVENTORY	2,826.84
	57025	OS INVENTORY	230.40
	57026	OS INVENTORY	767.36
	57027	OS INVENTORY	1,795.22
	57041	OS INVENTORY ** CONTAINS NEW I	1,994.74
	57042	OS INVENTORY ** CONTAINS NEW I	267.78
		<b>VENDOR TOTAL:</b>	<b>7,882.34</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
2300-WESTERN STATIONERS			
	57038	OS INVENTORY	599.27
	57039	OS INVENTORY	13.25
	57040	OS INVENTORY	1,061.36
		<b>VENDOR TOTAL:</b>	<b>1,673.88</b>
		<b>DIVISION TOTAL:</b>	<b>11,505.11</b>
		<b>DEPARTMENT TOTAL:</b>	<b>11,505.11</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>01-MAYOR &amp; COUNCIL</b>			
1351-CAMPBELL COUNTY CHAMBER OF COMMERCE			
	56836	CHAMBE LUNCH SERIES: ENERGY & THE ECONOMY	100.00
		<b>VENDOR TOTAL:</b>	<b>100.00</b>
2875-GILLETTE MAIN STREET			
	56837	125TH CELEBRATION EXPENSES	1,642.61
		<b>VENDOR TOTAL:</b>	<b>1,642.61</b>
2487-LOUISE CARTER KING			
	56961	INTERNET REIMBURSEMENT	23.73
		<b>VENDOR TOTAL:</b>	<b>23.73</b>
2026-POKEYS BBQ			
	56793	COUNCIL MTNG/WS DINNERS; NEWY BREAKFAST	1,390.00
		<b>VENDOR TOTAL:</b>	<b>1,390.00</b>
2565-ROBIN KUNTZ			
	56960	INTERNET REIMBURSEMENT	14.98
		<b>VENDOR TOTAL:</b>	<b>14.98</b>
1882-THOMAS A FORD			
	56907	CHILDREN'S MEMORIAL BRICK - CHRISTINA GROSS	20.00
		<b>VENDOR TOTAL:</b>	<b>20.00</b>
2710-TIM CARSRUD			
	56959	INTERNET REIMBURSEMENT	21.50
		<b>VENDOR TOTAL:</b>	<b>21.50</b>
		<b>DIVISION TOTAL:</b>	<b>3,212.82</b>
<b>02-ADMINISTRATION</b>			
1351-CAMPBELL COUNTY CHAMBER OF COMMERCE			
	56836	CHAMBE LUNCH SERIES: ENERGY & THE ECONOMY	100.00
		<b>VENDOR TOTAL:</b>	<b>100.00</b>
1625-ICMA			
	56767	C NAPIER MEMEBERSHIP RENEWAL 2017	1,400.00
		<b>VENDOR TOTAL:</b>	<b>1,400.00</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>02-ADMINISTRATION</b>			
1482-NEWS RECORD			
	56871	OCTOBER 2016 ADVERTISING	1,313.62
		<b>VENDOR TOTAL:</b>	<b>1,313.62</b>
2615-WYOMING DEPT OF EMPLOYMENT			
	56881	FY16/17 3RD QUARTER UNEMPLOYMENT	22.20
		<b>VENDOR TOTAL:</b>	<b>22.20</b>
		<b>DIVISION TOTAL:</b>	<b>2,835.82</b>
<b>04-SPECIAL PROJECTS</b>			
2861-AT ARCHITECTURE			
	56975	GILLETTE AQUATIC PARK PH II DE	7,785.00
		<b>VENDOR TOTAL:</b>	<b>7,785.00</b>
1345-ENERGY CAPITAL ECONOMIC DEVELOPMENT			
	56939	FY 16-17 FUNDING	30,000.00
		<b>VENDOR TOTAL:</b>	<b>30,000.00</b>
1864-FIRST NATIONAL BANK OF GILLETTE			
	56984	CAMPEBELL COUNTY FIRE STATION	65,233.53
		<b>VENDOR TOTAL:</b>	<b>65,233.53</b>
1560-HLADKY CONSTRUCTION			
	56983	CAMPBELL COUNTY FIRE STATION N	587,101.74
		<b>VENDOR TOTAL:</b>	<b>587,101.74</b>
3367-JAVED HOSPITALITIES			
	56937	LANDSCAPE EXCELLENCE AWARD	1,000.00
		<b>VENDOR TOTAL:</b>	<b>1,000.00</b>
2908-MOA WYOMING INC			
	56982	GILLETTE COLLEGE STUDENT HOUSI	23,022.08
		<b>VENDOR TOTAL:</b>	<b>23,022.08</b>
2212-VAN EWING CONSTRUCTION			
	56981	GILLETTE COLLEGE STUDENT HOUSI	968,612.23
		<b>VENDOR TOTAL:</b>	<b>968,612.23</b>
		<b>DIVISION TOTAL:</b>	<b>1,682,754.58</b>

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001-GENERAL FUND		
	<b>DEPARTMENT TOTAL:</b>	<b>1,688,803.22</b>

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
15-ATTORNEY			
15-ATTORNEY			
2476-CAMPBELL COUNTY CLERK OFFICE			
	56797	COPIES MADE	0.50
		<b>VENDOR TOTAL:</b>	<b>0.50</b>
		<b>DIVISION TOTAL:</b>	<b>0.50</b>
		<b>DEPARTMENT TOTAL:</b>	<b>0.50</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>20-HUMAN RESOURCES</b>			
<b>20-HUMAN RESOURCES</b>			
1349-CAMPBELL COUNTY HOSPITAL DISTRICT			
	56957	RETURN TO WORK SCREENS	231.50
		<b>VENDOR TOTAL:</b>	<b>231.50</b>
1753-EMPLOYMENT TESTING SERVICES INC			
	56796	POST ACCIDENT DRUG AND ALCOHOL TEST	68.00
		<b>VENDOR TOTAL:</b>	<b>68.00</b>
2047-PRBSHRM			
	56828	2017 MEMBERSHIP - K ETH	35.00
		<b>VENDOR TOTAL:</b>	<b>35.00</b>
		<b>DIVISION TOTAL:</b>	<b>334.50</b>
<b>21-SAFETY</b>			
1858-FIREMASTER DEPT 1019			
	56771	FIRE EXTINGUISHER MAINTENANCE	19.75
	56898	FIRE EXTINGUISHER TESTING	766.75
	56899	FIRE EXTINGUISHER TESTING	115.75
	56900	FIRE EXTINGUISHER TESTING	1,150.75
	56901	FIRE EXTINGUISHER TESTING	765.75
	56902	FIRE EXTINGUISHER TESTING	527.75
	56903	FIRE EXTINGUISHER TESTING	420.25
	56904	FIRE EXTINGUISHER TESTING	786.25
	56905	FIRE EXTINGUISHER TESTING	155.75
		<b>VENDOR TOTAL:</b>	<b>4,708.75</b>
1511-NORCO INC			
	56823	SAFETY SUPPLIES	22.47
		<b>VENDOR TOTAL:</b>	<b>22.47</b>
		<b>DIVISION TOTAL:</b>	<b>4,731.22</b>
		<b>DEPARTMENT TOTAL:</b>	<b>5,065.72</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>25-FINANCE</b>			
<b>26-CUSTOMER SERVICE</b>			
1460-STEVE WARFIELD			
	56883	SUCKERS FOR CUSTOMER SERVICE	222.86
		<b>VENDOR TOTAL:</b>	<b>222.86</b>
2615-WYOMING DEPT OF EMPLOYMENT			
	56881	FY16/17 3RD QUARTER UNEMPLOYMENT	3,423.00
		<b>VENDOR TOTAL:</b>	<b>3,423.00</b>
		<b>DIVISION TOTAL:</b>	<b>3,645.86</b>
<b>27-PURCHASING</b>			
1358-CENTURYLINK			
	56740	PHONE CHARGES	220.30
	56741	PHONE CHARGES	2,150.52
		<b>VENDOR TOTAL:</b>	<b>2,370.82</b>
2222-VERIZON WIRELESS			
	56742	AVL AIR CARDS	1,016.76
	56892	AIR CARDS	1,600.88
		<b>VENDOR TOTAL:</b>	<b>2,617.64</b>
		<b>DIVISION TOTAL:</b>	<b>4,988.46</b>
		<b>DEPARTMENT TOTAL:</b>	<b>8,634.32</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>30-ADMINISTRATIVE SERVICES</b>			
<b>31-CITY CLERK/PRINT SHOP</b>			
1381-CITY OF GILLETTE			
	56938	PETTY CASH REIMBURSEMENT	60.00
		<b>VENDOR TOTAL:</b>	<b>60.00</b>
1249-MAILFINANCE			
	56936	POSTAGE MACHINE RENTAL	6,108.00
		<b>VENDOR TOTAL:</b>	<b>6,108.00</b>
2066-SOURCE OFFICE PRODUCTS			
	57023	CITY WIDE COPY PAPER	1,320.00
		<b>VENDOR TOTAL:</b>	<b>1,320.00</b>
		<b>DIVISION TOTAL:</b>	<b>7,488.00</b>
<b>32-JUDICIAL</b>			
2483-CAMPBELL COUNTY SHERIFF			
	56770	SEPTEMBER 2016 PRISONER BILLING	500.00
		<b>VENDOR TOTAL:</b>	<b>500.00</b>
		<b>DIVISION TOTAL:</b>	<b>500.00</b>
<b>33-MAINT OF CITY BUILDINGS</b>			
1040-ALSCO			
	56761	RUG CLEANING	54.13
	56762	RUG CLEANING	60.81
	56763	RUG CLEANING	54.13
		<b>VENDOR TOTAL:</b>	<b>169.07</b>
1844-FARMER BROTHERS COMPANY			
	56877	COFFEE AT CITY HALL	286.50
		<b>VENDOR TOTAL:</b>	<b>286.50</b>
1947-GILLETTE WINNELSON COMPANY			
	56759	VALVES/ITEMS FOR PLUMBING	12.41
	56760	TOOLS	145.26
		<b>VENDOR TOTAL:</b>	<b>157.67</b>
1113-LONG BUILDING TECHNOLOGIES			
	56956	HVAC BUILDING MAINTENANCE	3,880.00
		<b>VENDOR TOTAL:</b>	<b>3,880.00</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>30-ADMINISTRATIVE SERVICES</b>			
<b>33-MAINT OF CITY BUILDINGS</b>			
2067-SOURCEGAS			
	56728	NATURAL GAS - 808 W WARLOW DR	54.65
	56732	NATURAL GAS - 201 E 5TH ST	883.77
		<b>VENDOR TOTAL:</b>	<b>938.42</b>
2745-TEMPERATURE TECHNOLOGY, INC			
	56487	DAMPERS	6,084.00
		<b>VENDOR TOTAL:</b>	<b>6,084.00</b>
2615-WYOMING DEPT OF EMPLOYMENT			
	56881	FY16/17 3RD QUARTER UNEMPLOYMENT	2,745.36
		<b>VENDOR TOTAL:</b>	<b>2,745.36</b>
		<b>DIVISION TOTAL:</b>	<b>14,261.02</b>
<b>34-INFORMATION TECHNOLOGY</b>			
1397-COLLINS COMMUNICATIONS INC			
	56931	TOWER MAINTENANCE	1,785.00
		<b>VENDOR TOTAL:</b>	<b>1,785.00</b>
1522-CUES INC			
	56810	SOFTWARE SUPPORT	2,850.00
		<b>VENDOR TOTAL:</b>	<b>2,850.00</b>
1852-FEDERAL EXPRESS CORPORATION			
	56808	MISC SHIPPING	25.64
		<b>VENDOR TOTAL:</b>	<b>25.64</b>
1666-INNOVYZE INC			
	56842	STORM WATER SOFTWARE	1,800.00
		<b>VENDOR TOTAL:</b>	<b>1,800.00</b>
1814-IPCELERATE INC			
	56876	TELEPHONE PAGING SOFTWARE	2,427.64
		<b>VENDOR TOTAL:</b>	<b>2,427.64</b>
1300-MILSOFT INTEGRATED SOLUTIONS			
	56841	SOFTWARE SUPPORT	12,100.00
		<b>VENDOR TOTAL:</b>	<b>12,100.00</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>30-ADMINISTRATIVE SERVICES</b>			
<b>34-INFORMATION TECHNOLOGY</b>			
2238-TASER INTERNATIONAL			
	56962	EVIDENCE.COM	16,128.00
		<b>VENDOR TOTAL:</b>	<b>16,128.00</b>
2179-TYLER TECHNOLOGIES INC			
	56875	MEETING MANAGER SUPPORT	1,560.00
		<b>VENDOR TOTAL:</b>	<b>1,560.00</b>
3315-VALCOM SALT LAKE, LC			
	57031	PRINTER SUPPLIES FOR EN LASER	652.50
		<b>VENDOR TOTAL:</b>	<b>652.50</b>
2247-VISIONARY COMMUNICATIONS			
	56807	ISP MONTHLY INERNET	969.14
		<b>VENDOR TOTAL:</b>	<b>969.14</b>
		<b>DIVISION TOTAL:</b>	<b>40,297.92</b>
<b>35-GEOGRAPHIC INFO SYSTEMS</b>			
1958-PCA ENGINEERING INC			
	56834	NEW BASE 3 POINT CALIBRATION	2,200.00
		<b>VENDOR TOTAL:</b>	<b>2,200.00</b>
		<b>DIVISION TOTAL:</b>	<b>2,200.00</b>
		<b>DEPARTMENT TOTAL:</b>	<b>64,746.94</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>40-POLICE DEPARTMENT</b>			
<b>40-PD ADMINISTRATION</b>			
2010-ANDREANNA PIERCE			
	56802	DUI BLOOD DRAW	50.00
		<b>VENDOR TOTAL:</b>	<b>50.00</b>
2594-BOMGAARS SUPPLY			
	56803	ROESNER ANIMAL CARE	37.99
	56870	DILLARD - K9 CARE	37.99
		<b>VENDOR TOTAL:</b>	<b>75.98</b>
2483-CAMPBELL COUNTY SHERIFF			
	56770	SEPTEMBER 2016 PRISONER BILLING	5,875.00
		<b>VENDOR TOTAL:</b>	<b>5,875.00</b>
1381-CITY OF GILLETTE			
	56799	PETTY CASH REIMBURSEMENT 10/28/16	21.00
		<b>VENDOR TOTAL:</b>	<b>21.00</b>
1858-FIREMASTER DEPT 1019			
	56772	FIRE EXTINGUISHER MAINTENANCE	91.75
		<b>VENDOR TOTAL:</b>	<b>91.75</b>
5555-MISC EMPLOYEE VENDOR			
	56909	FY16/17 BOOT ALLOWANCE	100.00
	56910	FY16/17 BOOT ALLOWANCE	89.99
		<b>VENDOR TOTAL:</b>	<b>189.99</b>
2050-PRIME RIB RESTAURANT			
	56854	SUBSTANCE ABUSE INITIATIVE	635.21
		<b>VENDOR TOTAL:</b>	<b>635.21</b>
2802-VERIZON WIRELESS - LERT B			
	56805	PRESERVATION	100.00
		<b>VENDOR TOTAL:</b>	<b>100.00</b>
2615-WYOMING DEPT OF EMPLOYMENT			
	56881	FY16/17 3RD QUARTER UNEMPLOYMENT	3,836.00
		<b>VENDOR TOTAL:</b>	<b>3,836.00</b>
		<b>DIVISION TOTAL:</b>	<b>10,874.93</b>

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<b>001-GENERAL FUND</b>			
<b>40-POLICE DEPARTMENT</b>			
<b>42-VOCA/AWA</b>			
1082-ARROW PRINTING AND GRAPHICS INC			
	56801	BUSINESS CARDS FOR VICTIM SERVICES	54.00
		<b>VENDOR TOTAL:</b>	<b>54.00</b>
		<b>DIVISION TOTAL:</b>	<b>54.00</b>
<b>45-ANIMAL SHELTER</b>			
1040-ALSCO			
	56806	RUG CLEANING	14.80
	56840	RUG CLEANING	14.80
		<b>VENDOR TOTAL:</b>	<b>29.60</b>
2067-SOURCEGAS			
	56719	NATURAL GAS - 950 WARLOW-ANIMAL SHELTER	146.19
		<b>VENDOR TOTAL:</b>	<b>146.19</b>
2615-WYOMING DEPT OF EMPLOYMENT			
	56881	FY16/17 3RD QUARTER UNEMPLOYMENT	1,645.00
		<b>VENDOR TOTAL:</b>	<b>1,645.00</b>
		<b>DIVISION TOTAL:</b>	<b>1,820.79</b>
		<b>DEPARTMENT TOTAL:</b>	<b>12,749.72</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>50-PUBLIC WORKS ADMIN</b>			
2615-WYOMING DEPT OF EMPLOYMENT			
	56881	FY16/17 3RD QUARTER UNEMPLOYMENT	3,423.00
		<b>VENDOR TOTAL:</b>	<b>3,423.00</b>
		<b>DIVISION TOTAL:</b>	<b>3,423.00</b>
<b>51-PARKS</b>			
1040-ALSCO			
	56819	UNIFORM CLEANING	33.10
	56879	UNIFORM CLEANING	33.10
		<b>VENDOR TOTAL:</b>	<b>66.20</b>
1165-BIG D SANITATION			
	56825	PORTA TOILET	1,427.13
	56826	PORTA TOILET	2,827.50
		<b>VENDOR TOTAL:</b>	<b>4,254.63</b>
1381-CITY OF GILLETTE			
	56491	INTERNAL BILLS	699.76
		<b>VENDOR TOTAL:</b>	<b>699.76</b>
2026-POKEYS BBQ			
	56906	PARKS BOARD DINNER	112.50
		<b>VENDOR TOTAL:</b>	<b>112.50</b>
2067-SOURCEGAS			
	56720	NATURAL GAS - 950 W WARLOW DR	15.23
		<b>VENDOR TOTAL:</b>	<b>15.23</b>
2615-WYOMING DEPT OF EMPLOYMENT			
	56881	FY16/17 3RD QUARTER UNEMPLOYMENT	219.36
		<b>VENDOR TOTAL:</b>	<b>219.36</b>
		<b>DIVISION TOTAL:</b>	<b>5,367.68</b>
<b>52-POOL</b>			
2067-SOURCEGAS			
	56733	NATURAL GAS - 909 S GILLETTE AVE	89.58
		<b>VENDOR TOTAL:</b>	<b>89.58</b>
		<b>DIVISION TOTAL:</b>	<b>89.58</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>53-FORESTRY</b>			
1006-AC TREE SERVICE			
	56856	REMOVE TREES DUE TO STORM ATLAS 2013	13,795.00
		<b>VENDOR TOTAL:</b>	<b>13,795.00</b>
1040-ALSCO			
	56818	UNIFORM CLEANING	7.60
	56880	UNIFORM CLEANING	7.60
		<b>VENDOR TOTAL:</b>	<b>15.20</b>
		<b>DIVISION TOTAL:</b>	<b>13,810.20</b>
<b>54-STREETS</b>			
1040-ALSCO			
	56820	UNIFORM CLEANING	71.40
	56857	UNIFORM CLEANING	71.40
		<b>VENDOR TOTAL:</b>	<b>142.80</b>
1165-BIG D SANITATION			
	56822	PORTA TOILET	100.00
		<b>VENDOR TOTAL:</b>	<b>100.00</b>
2485-CAMPBELL COUNTY WEED AND PEST			
	56882	FALL WEED SPRAYING TOAD FLAX AT ECSC	1,141.45
		<b>VENDOR TOTAL:</b>	<b>1,141.45</b>
1848-FASTENAL COMPANY			
	56821	SCREWS FOR CONCRETE FORMS FOR 4J DRAINAGE	24.50
		<b>VENDOR TOTAL:</b>	<b>24.50</b>
1264-MCM GENERAL CONTRACTORS			
	56951	ANNUAL TRENCHING AND BORING AG	218.52
		<b>VENDOR TOTAL:</b>	<b>218.52</b>
1511-NORCO INC			
	56817	WELDING/CUTTING CYLINDER REFILL	33.35
	56855	OCTOBER 2016 CYLINDER RENT	62.09
		<b>VENDOR TOTAL:</b>	<b>95.44</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>54-STREETS</b>			
2035-POWDER RIVER ENERGY CORPORATION			
	56737	ELECTRIC - SIGN LIGHTING HWY14/16	36.50
	56738	ELECTRIC - WELCOME TO GILLETTE SIGN ON SHWY 59	43.08
	56739	ELECTRIC - SIGN LIGHTING HWY 50	42.83
		<b>VENDOR TOTAL:</b>	<b>122.41</b>
2067-SOURCEGAS			
	56730	NATURAL GAS - 800 N BURMA AVE BLDG 414	80.08
		<b>VENDOR TOTAL:</b>	<b>80.08</b>
		<b>DIVISION TOTAL:</b>	<b>1,925.20</b>
		<b>DEPARTMENT TOTAL:</b>	<b>24,615.66</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>60-ENGINEERING &amp; DEV SERVICES</b>			
<b>60-ENGINEERING</b>			
1958-PCA ENGINEERING INC			
	56473	SOILS TESTING 5105 ROURKE	200.00
	56794	SOILS TESTING	200.00
	56884	SOILS TESTING AT 3550 OVERDALE	200.00
	56885	SOILS TESTING AT 1105 WARREN	200.00
	56886	SOILS TESTING AT 1308 MIDDLE FORK	200.00
	56888	SOILS TESTING AT 605 WARREN	200.00
		<b>VENDOR TOTAL:</b>	<b>1,200.00</b>
		<b>DIVISION TOTAL:</b>	<b>1,200.00</b>
<b>61-BUILDING INSPECTION</b>			
2230-JAIME REYNOLDS			
	56835	BOE LUNCH	158.75
		<b>VENDOR TOTAL:</b>	<b>158.75</b>
		<b>DIVISION TOTAL:</b>	<b>158.75</b>
<b>62-TRAFFIC SAFETY</b>			
1479-NEWMAN SIGNS INC			
	56895	STREET SIGN - BEAVER/BOXELDER	57.85
		<b>VENDOR TOTAL:</b>	<b>57.85</b>
1963-PEEK TRAFFIC CORPORATION			
	56930	TRAFFIC SIGNAL CONFLICT MONITOR TESTING	733.18
		<b>VENDOR TOTAL:</b>	<b>733.18</b>
		<b>DIVISION TOTAL:</b>	<b>791.03</b>
<b>63-PLANNING</b>			
2476-CAMPBELL COUNTY CLERK OFFICE			
	56797	COPIES MADE	11.00
		<b>VENDOR TOTAL:</b>	<b>11.00</b>
1641-DOYLE LAND SURVEYING			
	56872	BULTER SPAETH RIGHT OF WAY ANNEXATION	3,428.00
		<b>VENDOR TOTAL:</b>	<b>3,428.00</b>

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	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>60-ENGINEERING &amp; DEV SERVICES</b>			
<b>63-PLANNING</b>			
1663-LAND SURVEYING INCORPORATED			
	56929	COUNTRY CLUB LAKE ANNEXATION ISLAND	3,000.00
		<b>VENDOR TOTAL:</b>	<b>3,000.00</b>
1958-PCA ENGINEERING INC			
	56873	2016 ISLAND ANNEXATIONS SHOSHONE AVE ROW	1,005.00
	56874	2016 ISLAND ANNEXATIONS WEST 12TH ST	3,727.00
		<b>VENDOR TOTAL:</b>	<b>4,732.00</b>
2615-WYOMING DEPT OF EMPLOYMENT			
	56881	FY16/17 3RD QUARTER UNEMPLOYMENT	5,379.00
		<b>VENDOR TOTAL:</b>	<b>5,379.00</b>
		<b>DIVISION TOTAL:</b>	<b>16,550.00</b>
<b>64-CODE COMPLIANCE</b>			
2349-TRUGREEN CHEMLAWN			
	56765	MOWING AT CIRCLE L MOTEL	65.00
	56766	MOWING AT 3409 DECOY AVE	50.00
		<b>VENDOR TOTAL:</b>	<b>115.00</b>
2615-WYOMING DEPT OF EMPLOYMENT			
	56881	FY16/17 3RD QUARTER UNEMPLOYMENT	3,315.00
		<b>VENDOR TOTAL:</b>	<b>3,315.00</b>
		<b>DIVISION TOTAL:</b>	<b>3,430.00</b>
		<b>DEPARTMENT TOTAL:</b>	<b>22,129.78</b>
		<b>FUND TOTAL:</b>	<b>1,838,250.97</b>

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	Invoice Number	Invoice Description	Amount
<b>201-1% FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>05-1% OPTIONAL SALES TAX</b>			
1415-CONSOLIDATED ENGINEERS INC			
	56965	PMS 2016 SCHEDULE C CM	1,376.20
		<b>VENDOR TOTAL:</b>	<b>1,376.20</b>
1559-DOWL LLC			
	56964	BOXELDER ROAD EXTENSION PH III	340.00
	57046	INTERSTATE INDUSTRIAL PARK LID	9,813.75
		<b>VENDOR TOTAL:</b>	<b>10,153.75</b>
1450-HDR ENGINEERING INC			
	56967	2015 SANITARY SEWER MAIN REPLA	7,585.44
	56969	2016 SANITARY SEWER MAIN REPLA	56,400.27
	56973	DOWNTOWN FACILITY ENHANCEMENT	3,186.19
		<b>VENDOR TOTAL:</b>	<b>67,171.90</b>
1560-HLADKY CONSTRUCTION			
	56974	DOWNTOWN FACILITY SITE DEVELOP	23,847.27
		<b>VENDOR TOTAL:</b>	<b>23,847.27</b>
1754-KADRMAS, LEE & JACKSON INC			
	56968	2015 WATER MAIN REPLACEMENT CM	26,800.60
		<b>VENDOR TOTAL:</b>	<b>26,800.60</b>
1312-MORRISON MAIERLE INC			
	56970	2016 WATER MAIN REPLACEMENT CON	27,998.20
	56972	PMS 2016 SCHEUDLE A - CM	1,344.00
		<b>VENDOR TOTAL:</b>	<b>29,342.20</b>
1802-SIMON CONTRACTORS			
	56774	REPAIR OF KLUVER ROAD	46,037.00
		<b>VENDOR TOTAL:</b>	<b>46,037.00</b>
2432-WYOMING DEPT OF TRANSPORTATION			
	56940	BOXELDER RD - HWY 50 TO OVERDA	1,797.03
	56941	BOXELDER RD - HWY 50 TO OVERDA	63,652.77

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	Invoice Number	Invoice Description	Amount
<b>201-1% FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>05-1% OPTIONAL SALES TAX</b>			
2432-WYOMING DEPT OF TRANSPORTATION			
	56942	BOXELDER RD - HWY 50 TO OVERDA	33,607.36
		<b>VENDOR TOTAL:</b>	<b>99,057.16</b>
		<b>DIVISION TOTAL:</b>	<b>303,786.08</b>
		<b>DEPARTMENT TOTAL:</b>	<b>303,786.08</b>
		<b>FUND TOTAL:</b>	<b>303,786.08</b>

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	Invoice Number	Invoice Description	Amount
<b>301-MADISON WATERLINE</b>			
<b>70-UTILITIES</b>			
<b>72-MADISON WATER LINE</b>			
1519-CRUM ELECTRIC SUPPLY COMPANY			
	57002	MATERIAL-MADISON WELLFIELD	14,750.00
		<b>VENDOR TOTAL:</b>	<b>14,750.00</b>
1852-FEDERAL EXPRESS CORPORATION			
	56808	MISC SHIPPING	41.27
		<b>VENDOR TOTAL:</b>	<b>41.27</b>
1264-MCM GENERAL CONTRACTORS			
	56963	ANNUAL TRENCHING AND BORING AG	4,215.74
		<b>VENDOR TOTAL:</b>	<b>4,215.74</b>
2293-WEST PLAINS ENGINEERING			
	56846	69KV TRANSMISSION REDESIGN	6,334.00
		<b>VENDOR TOTAL:</b>	<b>6,334.00</b>
		<b>DIVISION TOTAL:</b>	<b>25,341.01</b>
		<b>DEPARTMENT TOTAL:</b>	<b>25,341.01</b>
		<b>FUND TOTAL:</b>	<b>25,341.01</b>

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	Invoice Number	Invoice Description	Amount
<b>501-UTILITIES ADMINISTRATION FUND</b>			
<b>70-UTILITIES</b>			
<b>70-UTILITIES ADMINISTRATION</b>			
1358-CENTURYLINK			
	56740	PHONE CHARGES	69.57
	56741	PHONE CHARGES	679.11
		<b>VENDOR TOTAL:</b>	<b>748.68</b>
1312-MORRISON MAIERLE INC			
	56971	2016 WATER HYDRAULIC MODELING	2,448.00
		<b>VENDOR TOTAL:</b>	<b>2,448.00</b>
2222-VERIZON WIRELESS			
	56742	AVL AIR CARDS	376.06
	56892	AIR CARDS	478.18
		<b>VENDOR TOTAL:</b>	<b>854.24</b>
2615-WYOMING DEPT OF EMPLOYMENT			
	56881	FY16/17 3RD QUARTER UNEMPLOYMENT	978.00
		<b>VENDOR TOTAL:</b>	<b>978.00</b>
		<b>DIVISION TOTAL:</b>	<b>5,028.92</b>
<b>71-ELECTRICAL ENGINEERING</b>			
3315-VALCOM SALT LAKE, LC			
	57030	REPLACEMENT EE PLOTTER	15,215.00
		<b>VENDOR TOTAL:</b>	<b>15,215.00</b>
		<b>DIVISION TOTAL:</b>	<b>15,215.00</b>
<b>76-SCADA</b>			
1606-DELL MARKETING LP			
	57006	REPLACEMENT & 2ND MONITORS	1,889.97
		<b>VENDOR TOTAL:</b>	<b>1,889.97</b>
		<b>DIVISION TOTAL:</b>	<b>1,889.97</b>
		<b>DEPARTMENT TOTAL:</b>	<b>22,133.89</b>
		<b>FUND TOTAL:</b>	<b>22,133.89</b>

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	Invoice Number	Invoice Description	Amount
<b>502-SOLID WASTE FUND</b>			
<b>50-PUBLIC WORKS</b>			
<b>55-SOLID WASTE</b>			
1040-ALSCO			
	56800	UNIFORM CLEANING	23.20
		<b>VENDOR TOTAL:</b>	<b>23.20</b>
2480-CAMPBELL COUNTY ENGINEERS			
	56827	SEPTEMBER 2016 LANDFILL CHARGES	4.00
		<b>VENDOR TOTAL:</b>	<b>4.00</b>
3152-TRANSOURCE SERVICES CORP			
	57029	REPLACEMENT TOUGHPADS	3,146.00
		<b>VENDOR TOTAL:</b>	<b>3,146.00</b>
2615-WYOMING DEPT OF EMPLOYMENT			
	56881	FY16/17 3RD QUARTER UNEMPLOYMENT	202.70
		<b>VENDOR TOTAL:</b>	<b>202.70</b>
		<b>DIVISION TOTAL:</b>	<b>3,375.90</b>
		<b>DEPARTMENT TOTAL:</b>	<b>3,375.90</b>
		<b>FUND TOTAL:</b>	<b>3,375.90</b>

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	Invoice Number	Invoice Description	Amount
<b>503-WATER FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
7777-MISC ONE TIME VENDOR			
	56908	REFUND OF WATER AND SEWER PIF'S	27,777.00
		<b>VENDOR TOTAL:</b>	<b>27,777.00</b>
		<b>DIVISION TOTAL:</b>	<b>27,777.00</b>
		<b>DEPARTMENT TOTAL:</b>	<b>27,777.00</b>

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	Invoice Number	Invoice Description	Amount
<b>503-WATER FUND</b>			
<b>70-UTILITIES</b>			
<b>73-WATER</b>			
1381-CITY OF GILLETTE			
	56491	INTERNAL BILLS	32.02
		<b>VENDOR TOTAL:</b>	<b>32.02</b>
1852-FEDERAL EXPRESS CORPORATION			
	56808	MISC SHIPPING	223.60
		<b>VENDOR TOTAL:</b>	<b>223.60</b>
2663-MIDTOWN MANAGEMENT LLC			
	56911	EASEMENT FOR WATER, SEWER & STORM LINE	355.00
		<b>VENDOR TOTAL:</b>	<b>355.00</b>
2067-SOURCEGAS			
	56721	NATURAL GAS - 816 W WARLOW DR	35.47
	56735	NATURAL GAS - 200 ROCK RD GEN	3.71
		<b>VENDOR TOTAL:</b>	<b>39.18</b>
2615-WYOMING DEPT OF EMPLOYMENT			
	56881	FY16/17 3RD QUARTER UNEMPLOYMENT	6,638.66
		<b>VENDOR TOTAL:</b>	<b>6,638.66</b>
		<b>DIVISION TOTAL:</b>	<b>7,288.46</b>
		<b>DEPARTMENT TOTAL:</b>	<b>7,288.46</b>
		<b>FUND TOTAL:</b>	<b>35,065.46</b>

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	Invoice Number	Invoice Description	Amount
<b>504-POWER FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
3351-ANDERSEN, ERIC & NICOLE			
	56776	UB 10230 1112 CLARION DR	204.48
		<b>VENDOR TOTAL:</b>	<b>204.48</b>
3364-BAUER, JAN			
	56790	UB 27592 1101 DESERT HILLS CIR 120	102.14
		<b>VENDOR TOTAL:</b>	<b>102.14</b>
3362-FLORES, DIANNA R			
	56788	UB 25516 1020 COUNTRY CLUB RD 7G	207.05
		<b>VENDOR TOTAL:</b>	<b>207.05</b>
3361-GE OIL & GAS PRESSURE CTRL LP			
	56787	UB 23756 1607 ENERGY ST	408.82
		<b>VENDOR TOTAL:</b>	<b>408.82</b>
3366-GRIMES, MAURICE			
	56792	UB 42614 2677 LEDOUX AVE 306	204.47
		<b>VENDOR TOTAL:</b>	<b>204.47</b>
3354-HAGUE, TRAVIS & MEAGAN			
	56779	UB 6828 2919 HARDER DR	204.55
		<b>VENDOR TOTAL:</b>	<b>204.55</b>
3365-HATFIELD, RICHARD & LIZ			
	56791	UB 32042 4311 QUARTER CIRCLE CT	204.41
		<b>VENDOR TOTAL:</b>	<b>204.41</b>
3348-KRAMER, ROBERT			
	56713	UB 554 506 PUMPHOUSE LN	150.10
		<b>VENDOR TOTAL:</b>	<b>150.10</b>
3360-LIBERTY OILFIELD SERVICES			
	56785	UB 23538 1200 E LINCOLN ST	409.16
	56786	UB 28130 1200 E LINCOLN ST	409.17
		<b>VENDOR TOTAL:</b>	<b>818.33</b>
3355-MEMORIAL HOSP OF CONVERSE CNTY			
	56780	UB 8016 1401 W 4TH ST	409.24
		<b>VENDOR TOTAL:</b>	<b>409.24</b>

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	Invoice Number	Invoice Description	Amount
<b>504-POWER FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
88888-MISC UTILITY OVERPAYMENTS			
	56682	UE 26910 4524 WILSON	48.70
	56683	UE 3868 413 LAUREL	88.08
	56709	UE 42076 5803 GLOCK	10.38
	56710	UE 4416 2313 EMERSON	124.59
	56743	UE 17902 1016 ELON	19.95
	56744	UE 7872 1213 HILLTOP	137.76
	56745	UE 6394 712 VIVIAN	12.49
	56746	UE 35334 713 EXPRESS	161.81
	56747	UE 27290 1001 DESERT HILLS	125.37
	56748	UE 1508 204 WARREN	95.30
	56749	UE 26180 1313 CEDAR CREEK	159.73
	56750	UE 17690 1435 EAGLES NEST	99.56
	56751	UE 4834 2513 DOGWOOD	78.40
	56752	UE 17082 72 SIERRA	59.79
	56753	UE 32336 4512 RUNNING W	129.89
	56754	UE 3066 432 PRAIRIEVIEW	29.03
	56755	UE 3174 305 COTTONWOOD	23.71
	56756	UE 12872 3414 FOOTHILLS	171.59
	56757	UE 19528 904 9TH	79.27
	56858	UE 2240 400 MILLER	223.52
	56859	UE 4418 2313 EMERSON	136.40
	56860	UE 12068 219 JICARILLA	169.34
	56861	UE 31610 1808 HARVEST MOON	107.98
	56862	UE 35096 703 EXPRESS	44.06
	56863	UE 11210 3201 ECHETA	28.78
	56864	UE 33560 828 GURLEY	108.87
	56865	UE 16775 510 LINCOLN	29.08
	56866	UE 35048 701 EXPRESS	168.87
	56867	UE 3774 201 BOXELDER	171.84

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	Invoice Number	Invoice Description	Amount
<b>504-POWER FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
88888-MISC UTILITY OVERPAYMENTS			
	56868	UE 9870 3332 GEORGIA	27.94
	56869	UE 12282 326 NOGALES	68.17
	56932	UE 34398 4607 SPUR	100.00
	56933	UE 32460 4518 RUNNING W	167.51
	56934	UE 15182 62 CONSTITUTION	49.23
	56935	UE 30194 255 OVERDALE	56.36
	56976	UE 43862 2936 DOUBLETREE	6.76
	56977	UE 36208 1407 HEATHER	49.57
	56978	UE 6384 710 VIVIAN	17.36
	56979	UE 18386 915 CHURCH	18.13
		<b>VENDOR TOTAL:</b>	<b>3,405.17</b>
3363-MORELLI, KAREN			
	56789	UB 15298 10 AMERICAN LN B	204.46
		<b>VENDOR TOTAL:</b>	<b>204.46</b>
3352-MORTIMORE, JENNIFER & JASON			
	56777	UB 5110 2600 S EMERSON AVE	204.63
		<b>VENDOR TOTAL:</b>	<b>204.63</b>
3357-PELAYO, MARISELA			
	56782	UB 11900 136 ESCHETA LN	204.42
		<b>VENDOR TOTAL:</b>	<b>204.42</b>
3356-PHILLIPS, RYAN & BROOKE			
	56781	UB 9994 702 TRAILS CIR	204.50
		<b>VENDOR TOTAL:</b>	<b>204.50</b>
3350-PIMENTEL, PAUL			
	56775	UB 31478 3800 BLUE AVE	204.57
		<b>VENDOR TOTAL:</b>	<b>204.57</b>
3353-REDFIELD, ANDREW			
	56778	UB 5146 112 TEAK ST	204.61
		<b>VENDOR TOTAL:</b>	<b>204.61</b>

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
3358-SMITH, JOHN & PENNY			
	56783	UB 15410 1803 ARIZONA ST	204.43
		<b>VENDOR TOTAL:</b>	<b>204.43</b>
3359-WRIGHT, NICK			
	56784	UB 21088 4405 BERTHA AVE	204.59
		<b>VENDOR TOTAL:</b>	<b>204.59</b>
		<b>DIVISION TOTAL:</b>	<b>7,954.97</b>
		<b>DEPARTMENT TOTAL:</b>	<b>7,954.97</b>

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	Invoice Number	Invoice Description	Amount
<b>504-POWER FUND</b>			
<b>70-UTILITIES</b>			
<b>74-POWER</b>			
1029-AIR TECH INC			
	56849	REPAIR A/C UNIT	1,418.50
		<b>VENDOR TOTAL:</b>	<b>1,418.50</b>
<b>3004-DEPARTMENT OF ENERGY</b>			
	56768	SEPT 2016 WAPA ENERGY	60,410.19
		<b>VENDOR TOTAL:</b>	<b>60,410.19</b>
<b>1628-DIJULIO DISPLAYS INC</b>			
	56848	REPLACEMENT CHRISTMAS BULBS	287.67
		<b>VENDOR TOTAL:</b>	<b>287.67</b>
<b>1684-DRM INC</b>			
	56949	ANNUAL TRENCHING AND BORING AG	-375.84
	56950	ANNUAL TRENCHING AND BORING AG	19,617.63
		<b>VENDOR TOTAL:</b>	<b>19,241.79</b>
<b>1584-HON COMPANY C/O SOURCE OFFICE PRODUCTS</b>			
	57013	DESK DRAWERS FOR MICK WOLF	311.52
		<b>VENDOR TOTAL:</b>	<b>311.52</b>
<b>1264-MCM GENERAL CONTRACTORS</b>			
	56952	ANNUAL TRENCHING AND BORING AG	37,922.94
	56953	ANNUAL TRENCHING AND BORING AG	28,204.42
	56954	ANNUAL TRENCHING AND BORING AG	494.68
	56955	ANNUAL TRENCHING AND BORING AG	1,825.19
		<b>VENDOR TOTAL:</b>	<b>68,447.23</b>
<b>1275-MICHAEL'S CONSTRUCTION INC</b>			
	56824	FORK LIFT TRANSFORMER	722.50
		<b>VENDOR TOTAL:</b>	<b>722.50</b>
<b>1919-PAINTBRUSH SEWER &amp; DRAIN</b>			
	56843	PORTA POTTY	105.00
		<b>VENDOR TOTAL:</b>	<b>105.00</b>

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	Invoice Number	Invoice Description	Amount
<b>504-POWER FUND</b>			
<b>70-UTILITIES</b>			
<b>74-POWER</b>			
1958-PCA ENGINEERING INC			
	56958	PROFESSIONAL SURVEYING & EASEM	1,428.55
		<b>VENDOR TOTAL:</b>	<b>1,428.55</b>
2071-PROELECTRIC INC			
	56946	ELECTRICIAN MAINTENANCE SERVIC	2,638.50
	56947	ELECTRICIAN MAINTENANCE SERVIC	5,069.25
	56948	ELECTRICIAN MAINTENANCE SERVIC	5,016.50
		<b>VENDOR TOTAL:</b>	<b>12,724.25</b>
2114-RAILROAD MANAGEMENT CO LLC			
	56850	RAILROAD ANNUAL LEASE	194.55
		<b>VENDOR TOTAL:</b>	<b>194.55</b>
2147-RMEL			
	56847	ANNUAL MEMEBERSHIP DUES	200.00
		<b>VENDOR TOTAL:</b>	<b>200.00</b>
2067-SOURCEGAS			
	56729	NATURAL GAS - 940 W WARLOW DR	27.16
		<b>VENDOR TOTAL:</b>	<b>27.16</b>
2198-STUART C IRBY CO			
	56944	RUBBER GOODS MAINTENANCE	72.96
		<b>VENDOR TOTAL:</b>	<b>72.96</b>
3152-TRANSOURCE SERVICES CORP			
	57029	REPLACEMENT TOUGHPADS	3,146.00
		<b>VENDOR TOTAL:</b>	<b>3,146.00</b>
2293-WEST PLAINS ENGINEERING			
	56844	69KV TRANSMISSION REDESIGN	14,273.50
		<b>VENDOR TOTAL:</b>	<b>14,273.50</b>
		<b>DIVISION TOTAL:</b>	<b>183,011.37</b>
		<b>DEPARTMENT TOTAL:</b>	<b>183,011.37</b>
		<b>FUND TOTAL:</b>	<b>190,966.34</b>

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	Invoice Number	Invoice Description	Amount
<b>505-SEWER FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
7777-MISC ONE TIME VENDOR			
	56908	REFUND OF WATER AND SEWER PIF'S	23,327.00
		<b>VENDOR TOTAL:</b>	<b>23,327.00</b>
		<b>DIVISION TOTAL:</b>	<b>23,327.00</b>
		<b>DEPARTMENT TOTAL:</b>	<b>23,327.00</b>

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	Invoice Number	Invoice Description	Amount
<b>505-SEWER FUND</b>			
<b>70-UTILITIES</b>			
<b>75-SEWER</b>			
1040-ALSCO			
	56764	UNIFORM CLEANING	102.24
	56813	UNIFORM CLEANING	102.24
		<b>VENDOR TOTAL:</b>	<b>204.48</b>
1182-BLACK CAT CONSTRUCTION LLC			
	56814	REPAIR WATER LEAK IN CHLORINE BUILDING	2,747.53
		<b>VENDOR TOTAL:</b>	<b>2,747.53</b>
1211-BRENNTAG PACIFIC, INC			
	56851	FERRIC CHLORIDE	9,826.86
		<b>VENDOR TOTAL:</b>	<b>9,826.86</b>
2561-BURLINGTON NORTHERN SANTA FE			
	56815	24" WASTE WATER PIPELINE LEASE	3,826.12
		<b>VENDOR TOTAL:</b>	<b>3,826.12</b>
2480-CAMPBELL COUNTY ENGINEERS			
	56839	OCTOBER 2016 WASTEWATER LANDFILL CHARGES	1,134.00
		<b>VENDOR TOTAL:</b>	<b>1,134.00</b>
1522-CUES INC			
	56811	CREDIT	-595.49
		<b>VENDOR TOTAL:</b>	<b>-595.49</b>
1892-FRANDSON SAFETY INC			
	56809	MULTI-GAS MONITOR CALIBRATION	60.00
		<b>VENDOR TOTAL:</b>	<b>60.00</b>
1680-INTER-MOUNTAIN LABS INC			
	56812	TESTING	25.00
	56852	TESTING	126.00
		<b>VENDOR TOTAL:</b>	<b>151.00</b>
1733-JOHNSON CONTROLS INC			
	56853	REPAIR BOILER	4,568.00
		<b>VENDOR TOTAL:</b>	<b>4,568.00</b>

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	Invoice Number	Invoice Description	Amount
<b>505-SEWER FUND</b>			
<b>70-UTILITIES</b>			
<b>75-SEWER</b>			
2035-POWDER RIVER ENERGY CORPORATION			
	56736	ELECTRIC - GIL SEWAGE MTR STA	30.56
		<b>VENDOR TOTAL:</b>	<b>30.56</b>
2067-SOURCEGAS			
	56724	NATURAL GAS - 1700 PLUM CREEK	17.07
	56725	NATURAL GAS - 3101 S GARNER LAKE RD	1,609.36
	56734	NATURAL GAS - 4520 UNIVERISTY RD	19.26
		<b>VENDOR TOTAL:</b>	<b>1,645.69</b>
		<b>DIVISION TOTAL:</b>	<b>23,598.75</b>
		<b>DEPARTMENT TOTAL:</b>	<b>23,598.75</b>
		<b>FUND TOTAL:</b>	<b>46,925.75</b>

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	Invoice Number	Invoice Description	Amount
<b>601-CITY WEST FUND</b>			
<b>30-ADMINISTRATIVE SERVICES</b>			
<b>39-CITY WEST BUILDING MAINT</b>			
1844-FARMER BROTHERS COMPANY			
	56878	COFFEE AT CITY WEST	244.50
		<b>VENDOR TOTAL:</b>	<b>244.50</b>
2067-SOURCEGAS			
	56718	NATURAL GAS - 611 N EXCHANGE AVE	45.84
	56723	NATURAL GAS - 611 N EXCHANGE AVE 22	226.01
	56726	NATURAL GAS - 561 COMMERCIAL DR	101.68
	56731	NATURAL GAS - 624 COMMERCIAL DR	628.06
		<b>VENDOR TOTAL:</b>	<b>1,001.59</b>
		<b>DIVISION TOTAL:</b>	<b>1,246.09</b>
		<b>DEPARTMENT TOTAL:</b>	<b>1,246.09</b>
		<b>FUND TOTAL:</b>	<b>1,246.09</b>

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	Invoice Number	Invoice Description	Amount
<b>603-WAREHOUSE FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
1447-ANIXTER POWER SOLUTIONS			
	56986	ELECTRICAL INVENTORY ** NEW IT	1,667.60
	56987	ELECTRICAL INVENTORY	2,328.00
	56988	ELECTRICAL INVENTORY	118.59
	56989	ELECTRICAL INVENTORY	280.00
	56990	ELECTRICAL INVENTORY	603.68
	56991	ELECTRICAL INVENTORY	417.56
	56992	ELECTRICAL INVENTORY	1,369.25
	56993	ELECTRICAL INVENTORY	543.75
		<b>VENDOR TOTAL:</b>	<b>7,328.43</b>
3026-BFT LP			
	56994	PARK'S INVENTORY	262.99
		<b>VENDOR TOTAL:</b>	<b>262.99</b>
2594-BOMGAARS SUPPLY			
	56995	ELECTRICAL INVENTORY	341.88
		<b>VENDOR TOTAL:</b>	<b>341.88</b>
1197-BORDER STATES ELECTRIC			
	56996	ELECTRICAL INVENTORY ** RUSH	137.60
	56997	ELECTRICAL INVENTORY ** RUSH	326.80
	56998	ELECTRICAL INVENTORY	386.00
		<b>VENDOR TOTAL:</b>	<b>850.40</b>
1519-CRUM ELECTRIC SUPPLY COMPANY			
	57003	ELECTRICAL INVENTORY	20.00
	57004	ELECTRICAL INVENTORY	5.00
		<b>VENDOR TOTAL:</b>	<b>25.00</b>
1574-DANA KEPNER COMPANY INC			
	57005	WATER INVENTORY	537.75
		<b>VENDOR TOTAL:</b>	<b>537.75</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
<b>603-WAREHOUSE FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
1834-FAIRMONT SUPPLY COMPANY			
	57008	SAFETY INVENTORY	370.59
	57009	WATER'S INVENTORY	442.99
		<b>VENDOR TOTAL:</b>	<b>813.58</b>
1422-GILLETTE CONTRACTORS SUPPLY INC			
	57000	WATER'S INVENTORY	474.81
	57001	WATER'S INVENTORY	25.81
		<b>VENDOR TOTAL:</b>	<b>500.62</b>
1947-GILLETTE WINNELSON COMPANY			
	57010	SAFETY INVENTORY	674.00
	57011	WATER INVENTORY	49.44
	57044	CREDIT	-25.30
		<b>VENDOR TOTAL:</b>	<b>698.14</b>
1598-KRIZ-DAVIS COMPANY			
	57014	ELECTRICAL INVENTORY	218.00
		<b>VENDOR TOTAL:</b>	<b>218.00</b>
1479-NEWMAN SIGNS INC			
	57015	SIGN INVENTORY	1,035.00
		<b>VENDOR TOTAL:</b>	<b>1,035.00</b>
1511-NORCO INC			
	57017	SAFETY INVENTORY	37.40
	57018	SAFETY INVENTORY	200.76
	57043	CREDIT	-4.56
		<b>VENDOR TOTAL:</b>	<b>233.60</b>
2731-WATERWORKS INDUSTRIES			
	57032	WATER'S INVENTORY	2,389.65
	57033	WATER'S INVENTORY	1,026.00
	57034	WATER'S INVENTORY	220.00
		<b>VENDOR TOTAL:</b>	<b>3,635.65</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
<b>603-WAREHOUSE FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
2289-WESCO DISTRIBUTION INC			
	57035	ELECTRICAL INVENTORY	700.00
	57036	ELECTRICAL INVENTORY	1,020.00
	57037	ELECTRICAL INVENTORY	1,369.60
		<b>VENDOR TOTAL:</b>	<b>3,089.60</b>
		<b>DIVISION TOTAL:</b>	<b>19,570.64</b>
		<b>DEPARTMENT TOTAL:</b>	<b>19,570.64</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
<b>603-WAREHOUSE FUND</b>			
<b>25-FINANCE</b>			
<b>28-WAREHOUSE FUND</b>			
1040-ALSCO			
	56829	RUG CLEANING	25.63
	56893	RUG CLEANING	25.63
	56894	RUG CLEANING	25.63
		<b>VENDOR TOTAL:</b>	<b>76.89</b>
2067-SOURCEGAS			
	56727	NATURAL GAS - 800 BURMA AVE	143.84
		<b>VENDOR TOTAL:</b>	<b>143.84</b>
		<b>DIVISION TOTAL:</b>	<b>220.73</b>
		<b>DEPARTMENT TOTAL:</b>	<b>220.73</b>
		<b>FUND TOTAL:</b>	<b>19,791.37</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
<b>604-VEHICLE MAINTENANCE FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
1328-CARQUEST AUTO PARTS			
	56999	VM INVENTORY	29.35
		<b>VENDOR TOTAL:</b>	<b>29.35</b>
1575-HOMAX OIL			
	57012	VM INVENTORY	3,011.70
		<b>VENDOR TOTAL:</b>	<b>3,011.70</b>
1976-STOTZ EQUIPMENT			
	57028	VM INVENTORY	84.42
		<b>VENDOR TOTAL:</b>	<b>84.42</b>
		<b>DIVISION TOTAL:</b>	<b>3,125.47</b>
		<b>DEPARTMENT TOTAL:</b>	<b>3,125.47</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
<b>604-VEHICLE MAINTENANCE FUND</b>			
<b>30-ADMINISTRATIVE SERVICES</b>			
<b>36-VEHICLE MAINTENANCE</b>			
1040-ALSCO			
	56831	UNIFORM CLEANING	44.13
		<b>VENDOR TOTAL:</b>	<b>44.13</b>
1834-FAIRMONT SUPPLY COMPANY			
	56833	FILTER FOR PARTS WASHER	98.70
	56985	PARTS WASHER	2,860.00
		<b>VENDOR TOTAL:</b>	<b>2,958.70</b>
1587-KOIS BROTHERS EQUIPMENT COMPANY			
	56830	GASKET	103.23
		<b>VENDOR TOTAL:</b>	<b>103.23</b>
1976-STOTZ EQUIPMENT			
	57028	VM INVENTORY	258.89
		<b>VENDOR TOTAL:</b>	<b>258.89</b>
2385-WYOMING MACHINERY CO			
	56832	CHECK TRANSMISSION	614.55
		<b>VENDOR TOTAL:</b>	<b>614.55</b>
		<b>DIVISION TOTAL:</b>	<b>3,979.50</b>
		<b>DEPARTMENT TOTAL:</b>	<b>3,979.50</b>
		<b>FUND TOTAL:</b>	<b>7,104.97</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND			
30-ADMINISTRATIVE SERVICES			
38-LIABILITY INSURANCE			
3023-HUB INTERNATIONAL MOUNTAIN STATES LIMITED			
	56816	NOTARY BOND - C RILEY	50.00
		<b>VENDOR TOTAL:</b>	<b>50.00</b>
		<b>DIVISION TOTAL:</b>	<b>50.00</b>
		<b>DEPARTMENT TOTAL:</b>	<b>50.00</b>
		<b>FUND TOTAL:</b>	<b>50.00</b>
		<b>GRAND TOTAL:</b>	<b>2,494,037.83</b>

**Expenditure Approval Report**  
**Check Approval Date of 10/28/2016**



	Invoice Number	Invoice Description	Amount
<b>501-UTILITIES ADMINISTRATION FUND</b>			
<b>70-UTILITIES</b>			
<b>70-UTILITIES ADMINISTRATION</b>			
7777-MISC ONE TIME VENDOR			
	56693	UNCLAIMED PROPERTY - G ANDRADE	156.19
	56694	UNCLAIMED PROPERTY - A SANDERS	21.45
	56695	UNCLAIMED PROPERTY - M & K PEEK	49.60
	56704	UNCLAIMED PROPERTY - NATIONSTAR MORTGAGE	160.15
	56705	UNCLAIMED PROPERTY - A & L WILLIAMSON	11.49
	56706	UNCLAIMED PROPERTY - JACKSON HEWITT	207.73
		<b>VENDOR TOTAL:</b>	<b>606.61</b>
2653-WYOMING STATE TREASURER'S OFFICE			
	56707	UNCLAIMED PROPERTY	4,364.25
		<b>VENDOR TOTAL:</b>	<b>4,364.25</b>
		<b>DIVISION TOTAL:</b>	<b>4,970.86</b>
		<b>DEPARTMENT TOTAL:</b>	<b>4,970.86</b>
		<b>FUND TOTAL:</b>	<b>4,970.86</b>

**Expenditure Approval Report**  
**Check Approval Date of 10/28/2016**



	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
	56708	UE 22014 4408 DOUD	3,837.17
		<b>VENDOR TOTAL:</b>	<b>3,837.17</b>
		<b>DIVISION TOTAL:</b>	<b>3,837.17</b>
		<b>DEPARTMENT TOTAL:</b>	<b>3,837.17</b>
		<b>FUND TOTAL:</b>	<b>3,837.17</b>
		<b>GRAND TOTAL:</b>	<b>8,808.03</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/02/2016**



	Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE			
70-UTILITIES			
72-MADISON WATER LINE			
2242-TECHNICAL MARKETING MFG INC			
	56714	PINE RIDGE DIS FACILITY	700.10
		<b>VENDOR TOTAL:</b>	<b>700.10</b>
		<b>DIVISION TOTAL:</b>	<b>700.10</b>
		<b>DEPARTMENT TOTAL:</b>	<b>700.10</b>
		<b>FUND TOTAL:</b>	<b>700.10</b>
		<b>GRAND TOTAL:</b>	<b>700.10</b>

**Expenditure Approval Report**  
**Check Approval Date of 10/31/2016**



	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
2493-BLACK HILLS POWER & LIGHT			
	56715	SEPT 2016 TRANSMISSION	147,125.40
		<b>VENDOR TOTAL:</b>	<b>147,125.40</b>
		<b>DIVISION TOTAL:</b>	<b>147,125.40</b>
		<b>DEPARTMENT TOTAL:</b>	<b>147,125.40</b>
		<b>FUND TOTAL:</b>	<b>147,125.40</b>

**Expenditure Approval Report**  
**Check Approval Date of 10/31/2016**



	Invoice Number	Invoice Description	Amount
<b>701-HEALTH INSURANCE FUND</b>			
<b>20-HUMAN RESOURCES</b>			
<b>22-HEALTH INSURANCE</b>			
		2557-BLUE CROSS BLUE SHIELD OF WYOMING	
	56716	WEEKLY CLAIMS LISTING	89,173.23
		<b>VENDOR TOTAL:</b>	<b>89,173.23</b>
		2555-EXPRESS SCRIPTS INC	
	56717	PRESCRIPTION DRUG COSTS	24,869.32
		<b>VENDOR TOTAL:</b>	<b>24,869.32</b>
		<b>DIVISION TOTAL:</b>	<b>114,042.55</b>
		<b>DEPARTMENT TOTAL:</b>	<b>114,042.55</b>
		<b>FUND TOTAL:</b>	<b>114,042.55</b>
		<b>GRAND TOTAL:</b>	<b>261,167.95</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/04/2016**

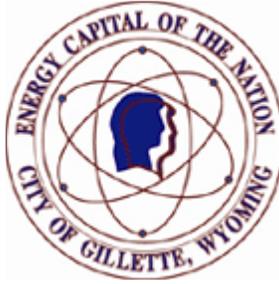


	Invoice Number	Invoice Description	Amount
<b>504-POWER FUND</b>			
<b>70-UTILITIES</b>			
<b>74-POWER</b>			
	2697-BLACK HILLS WYOMING LLC		
	56923	NOV 2016 CTII GROUND LEASE	3,395.00
		<b>VENDOR TOTAL:</b>	<b>3,395.00</b>
2365-WYODAK RESOURCES DEVELOPMENT CORP			
	56924	NOV 2016 WYGEN III GROUND LEASE	34,204.98
	56925	OCT 2016 WYGEN III COAL	198,928.34
		<b>VENDOR TOTAL:</b>	<b>233,133.32</b>
		<b>DIVISION TOTAL:</b>	<b>236,528.32</b>
		<b>DEPARTMENT TOTAL:</b>	<b>236,528.32</b>
		<b>FUND TOTAL:</b>	<b>236,528.32</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/04/2016**



	Invoice Number	Invoice Description	Amount
<b>701-HEALTH INSURANCE FUND</b>			
<b>20-HUMAN RESOURCES</b>			
<b>22-HEALTH INSURANCE</b>			
2557-BLUE CROSS BLUE SHIELD OF WYOMING			
	56926	NOV 2016 ADMIN FEES AND STOP/LOSS	52,934.07
	56927	WEEKLY CLAIMS LISTING	71,397.12
		<b>VENDOR TOTAL:</b>	<b>124,331.19</b>
2555-EXPRESS SCRIPTS INC			
	56928	PRESCRIPTION DRUG COSTS	7,795.03
		<b>VENDOR TOTAL:</b>	<b>7,795.03</b>
		<b>DIVISION TOTAL:</b>	<b>132,126.22</b>
		<b>DEPARTMENT TOTAL:</b>	<b>132,126.22</b>
		<b>FUND TOTAL:</b>	<b>132,126.22</b>
		<b>GRAND TOTAL:</b>	<b>368,654.54</b>



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

**SUBJECT:**

Council Member Carsrud - \$877.31

**BACKGROUND:**

Internet Reimbursement - \$21.50  
Gillette Winnelson - \$12.41 - Valves/Items for Plumbing  
Gillette Winnelson - \$145.26 - Tools  
Gillette Winnelson - \$674.00 - Safety Inventory  
Gillette Winnelson - \$49.44 - Water Inventory  
Gillette Winnelson - (\$25.30) - Credit

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for the approval of the conflict claims for Council Member Carsrud.

**STAFF REFERENCE:**

Tom Pitlick, Finance Director

**ATTACHMENTS:**

Click to download

[Conflict Claims](#)

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>01-MAYOR &amp; COUNCIL</b>			
2710-TIM CARSRUD			
	56959	INTERNET REIMBURSEMENT	21.50
		<b>VENDOR TOTAL:</b>	<b>21.50</b>
		<b>DIVISION TOTAL:</b>	<b>21.50</b>
		<b>DEPARTMENT TOTAL:</b>	<b>21.50</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**

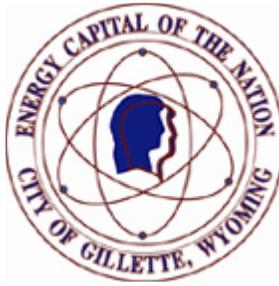


	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>30-ADMINISTRATIVE SERVICES</b>			
<b>33-MAINT OF CITY BUILDINGS</b>			
1947-GILLETTE WINNELSON COMPANY			
	56759	VALVES/ITEMS FOR PLUMBING	12.41
	56760	TOOLS	145.26
		<b>VENDOR TOTAL:</b>	<b>157.67</b>
		<b>DIVISION TOTAL:</b>	<b>157.67</b>
		<b>DEPARTMENT TOTAL:</b>	<b>157.67</b>
		<b>FUND TOTAL:</b>	<b>179.17</b>

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
<b>603-WAREHOUSE FUND</b>			
<b>00-UNDEFINED</b>			
<b>00-UNDEFINED</b>			
1947-GILLETTE WINNELSON COMPANY			
	57010	SAFETY INVENTORY	674.00
	57011	WATER INVENTORY	49.44
	57044	CREDIT	-25.30
		<b>VENDOR TOTAL:</b>	<b>698.14</b>
		<b>DIVISION TOTAL:</b>	<b>698.14</b>
		<b>DEPARTMENT TOTAL:</b>	<b>698.14</b>
		<b>FUND TOTAL:</b>	<b>698.14</b>
		<b>GRAND TOTAL:</b>	<b>877.31</b>



CITY OF GILLETTE  
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CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

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**SUBJECT:**

Mayor Carter-King - \$23.73

**BACKGROUND:**

Internet Reimbursement - \$23.73

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for the approval of the conflict claims for Mayor Carter-King.

**STAFF REFERENCE:**

Tom Pitlick, Finance Director

**ATTACHMENTS:**

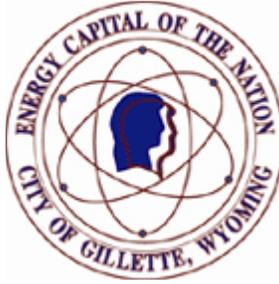
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[Conflict Claims](#)

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>01-MAYOR &amp; COUNCIL</b>			
2487-LOUISE CARTER KING			
	56961	INTERNET REIMBURSEMENT	23.73
		<b>VENDOR TOTAL:</b>	<b>23.73</b>
		<b>DIVISION TOTAL:</b>	<b>23.73</b>
		<b>DEPARTMENT TOTAL:</b>	<b>23.73</b>
		<b>FUND TOTAL:</b>	<b>23.73</b>
		<b>GRAND TOTAL:</b>	<b>23.73</b>



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[www.gillettewy.gov](http://www.gillettewy.gov)

DATE: 11/15/2016 7:00:00 PM

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**SUBJECT:**

Council Member Kuntz - \$14.98

**BACKGROUND:**

Internet Reimbursement - \$14.98

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for the approval of the conflict claims for Council Member Kuntz.

**STAFF REFERENCE:**

Tom Pitlick, Finance Director

**ATTACHMENTS:**

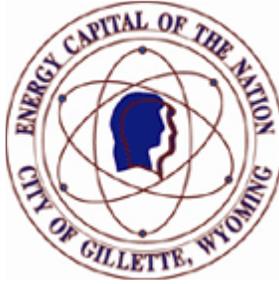
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[Conflict Claims](#)

**Expenditure Approval Report**  
**Check Approval Date of 11/16/2016**



	Invoice Number	Invoice Description	Amount
<b>001-GENERAL FUND</b>			
<b>10-ADMINISTRATION</b>			
<b>01-MAYOR &amp; COUNCIL</b>			
2565-ROBIN KUNTZ			
	56960	INTERNET REIMBURSEMENT	14.98
		<b>VENDOR TOTAL:</b>	<b>14.98</b>
		<b>DIVISION TOTAL:</b>	<b>14.98</b>
		<b>DEPARTMENT TOTAL:</b>	<b>14.98</b>
		<b>FUND TOTAL:</b>	<b>14.98</b>
		<b>GRAND TOTAL:</b>	<b>14.98</b>



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CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

**SUBJECT:**

Recognition of City of Gillette Employees 3rd Quarter P.R.I.D.E. Recipients, Police Department D Shift and Dispatchers (Council in Front of the Dais):

- Dean Welch
- Brian Roesner
- Brian McColley
- Christine Stegman
- Julianne Witham
- Roberta Thwreath
- Alex Samkovich
- Lisa Barthel
- Jordan Neal

**BACKGROUND:**

Nominated by Corporal Ryan Warne

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**ATTACHMENTS:**

Click to download

- [Nomination Form](#)
- [Pride 3rd Quarter Write Up](#)

**NOMINATION FORM**

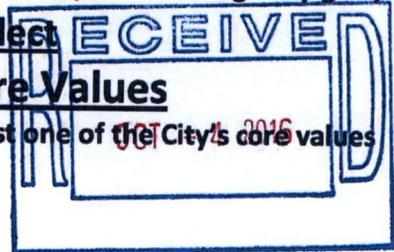
\* Carter's Kudos \* Employee Recognition \* Quarterly Pride Recognition \*

**All Nominations Are Submitted to Human Resources (See routing on pg. 3)**

**Nominations must reflect**

**Service with P.R.I.D.E. Core Values**

**Nominees must embody the highest standard of at least one of the City's core values**



- Productivity** Do it right, do it efficiently
- Responsibility** Own it, solve it-together
- Integrity** Consistently do the right thing-for the right reason
- Dedication** Supporting continuous improvement through teamwork and loyalty
- Enthusiasm** Enjoying your job and going the extra mile

**SELECT TYPE OF NOMINATION**

**Carter's Kudos**

For employees to nominate/recognize meritorious employees  
Refer to Carter's Kudos Guidelines on the COG  
**AWARD:** \$75 in Gold Bucks

**Employee Recognition**

For managers to nominate/recognize meritorious employees  
Refer to Employee Recognition Guidelines on the COG  
**AWARD:** Gift Card Amount \$\_\_\_\_\_ (enter amount) (Over \$100 must be approved by City Administrator)

**Quarterly P.R.I.D.E. Award Recognition**

*"Completed nominations for the Quarterly P.R.I.D.E. are due to HR by the SECOND FRIDAY in April, July, October and January"*

For employees/managers to recognize their meritorious co-workers on a quarterly basis  
Refer to Quarterly P.R.I.D.E. Award Guidelines on the COG

**AWARD:**  \$125 Gift Card, P.R.I.D.E. parking spot with sign, letter signed by the Mayor and City Administrator

**Eligibility:**

Any City employee: regular full-time or part-time, including someone in their trial service period, a COE, an intern, or a temporary or seasonal worker.

Any City employee group or team: team can consist of any City employees; divisional or cross-functional-basically any pair, group or team that worked together on a project.

**EMPLOYEE(S) NOMINATED (May nominate one or more, or a group of employees):**

Employee Name	Title	Division/Department
1.		

**For a team nomination or more than one employee, use the following lines:**

1. Dean Welch	PATROL	PD / PATROL
2. Brian Roesner	PATROL OFFICER	" / "
3. Brian McColley	"	" / "
4. Christine Stegman	"	" / "
5. Julianne Witham	"	" / "
6. Roberta Thwreath	Dispatcher	" / Dispatch
7. Alex Sam Kovich	PATROL OFFICER	" / PATROL
8. LISA BARTHEL	Dispatcher	" / Dispatch
JORDAN NEAL	"	" / "

**NOMINATION FORM**

\* Carter's Kudos \* Employee Recognition \* Quarterly Pride Recognition \*

Nomination Completed By: Paul Dept./Div. PD PATROL Date: 09-29-16

\*Department Head Approval (Up to \$100): [Signature] Date: 10-4-16  
 (For Nominated Employee/Group)

\*City Administrator Approval (Over \$100): \_\_\_\_\_ Date: \_\_\_\_\_

**ROUTING:**

✓	DEPT./DIVISION	SIGN FOR APPROVAL & FORWARD	
✓	Human Resources	<u>[Signature]</u> 10-4-16	
	Administration		
	Purchasing	Finalize and Submit Award to SLT Member And Provide Copy to HR	Post to: 001-10-04-419-20-42930

Productivity Service With P.R.I.D.E. Enthusiasm  
 Responsibility Integrity Dedication

To: P.R.I.D.E Committee

From: Corporal Ryan Warne

RE: 3<sup>rd</sup> Quarter Pride Nomination Submission

Sir and Madams:

I wish to nominate the Gillette Police Department D shift and Dispatchers on Duty for going above and beyond their normal duties in helping a citizen of the city. On 08/03/2016 at approximately 22:22, a citizen called into dispatch, inquiring about where in town provides food assistance. The caller told dispatch that he and his wife were "down on their luck and had not eaten in three days". He was advised of several social services that provide assistance to people, after gaining information on where they were currently staying. The couple and multiple animals were staying in an older, run down RV behind Eastside Motors.

The issues that the couple were having were discussed, casually among dispatch and several members of D Shift who were in Dispatch that night. Without any prompting, multiple members of dispatch and D shift either retrieved food from their own stocks, or donated money (which, from the bill count, appeared to be lunch money) in-which food was bought. Officers and dispatchers alike simply volunteered food or money, only asking "how can I help". Approximately three large bags of food were donated to this couple to help them out, which was delivered to them. It was found out that the couple had broken down in Gillette, and Eastside RV was helping them out.

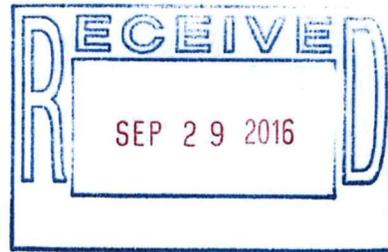
None of the employees involved did this for recognition and everyone contributed because it's the right thing to do and we employ good people who truly care about their fellow human beings, even if that means a little less food in their own pantry or giving up their own meal money. It should be noted that this is not the first time this has occurred. Officers and dispatchers on every shift regularly contribute to the wellbeing of their fellow man, without saying a word. It might be something as small as buying a person a hamburger, paying it forward at the coffee shop, or donating a washer/ dryer to someone, supplying food and clothing around the holidays.

Employees of the Police Department step up and solve problems people are having, while still doing their job. I think it is extremely important in this day and age of anti-police sentiment that these good employees are recognized for the good deeds, and PRIDE that they do their job in, silently and with the concern of helping someone out. Character is doing the right thing when nobody's looking. There are too many people who think that the only thing that's right is to get by, and the only thing that's wrong is to get caught. J. C. Watts. I see my fellow employees doing every day. I am very proud of my shift and the dispatchers in the way they stepped up, to do the right thing again and again.

Thank you for your time and consideration.

Regards;

Corporal Ryan Warne, K323



To: P.R.I.D.E Committee

From: Corporal Ryan Warne

RE: 3<sup>rd</sup> Quarter Pride Nomination Submission

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None of the employees involved did this for recognition and everyone contributed because it's the right thing to do and we employ good people who truly care about their fellow human beings, even if that means a little less food in their own pantry or giving up their own meal money. It should be noted that this is not the first time this has occurred. Officers and dispatchers on every shift regularly contribute to the wellbeing of their fellow man, without saying a word. It might be something as small as buying a person a hamburger, paying it forward at the coffee shop, or donating a washer/ dryer to someone, supplying food and clothing around the holidays.

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Thank you for your time and consideration.

Regards;

Corporal Ryan Warne, K323

**CONGRATULATIONS!!**  
**YOUR TEAM HAS BEEN SELECTED BY THE**  
**EMPLOYEE RECOGNITION COMMITTEE TO RECEIVE THE**  
**P.R.I.D.E. AWARD FOR THE 3RD QUARTER, 2016**

October 24, 2016

The City Administrator, Mayor and Council would like to congratulate the Gillette Police Department D Shift and the Dispatchers on Duty on August 3, 2016 at approximately 22:00 on achieving the 3rd Quarter *P.R.I.D.E.* Award for 2016. You were all nominated by your peers for your outstanding commitment to the City of Gillette. You were all chosen based on your ability to exemplify the City of Gillette's core values: *P*roductivity, *R*esponsibility, *I*ntegrity, *D*edication and *E*nthusiasm.

To say that D Shift exceeded the expectations of employees and citizens for the City of Gillette would be an understatement. While on shift, a call was received into Dispatch that a man and his wife were "down on their luck and had not eaten in three days". He was advised of several social services that provide assistance to people. It was discussed that the couple and multiple animals were staying in an older, run down RV behind Eastside Motors.

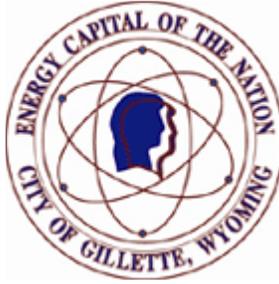
The issues that the couple were having were discussed casually among Dispatchers and several members of D Shift who were in the Dispatch Office that night. Without any prompting, multiple members of Dispatch and D Shift either retrieved food from their own reserves or donated money, in-which food was bought. Three large bags of food were donated and delivered to this couple to help them out. None of the employees involved did this for recognition and everyone contributed because it was the right thing to do and we employ good people who truly care about their fellow human beings, even if that means a little less food in their own pantry or giving up their own meal money. It should be noted that this is not the first time this has occurred. Officers and Dispatchers on every shift regularly contribute to the well-being of their fellow man, without saying a word. Employees of the Police Department step-up and solve problems that the citizens are having, while still doing their job. In this day and age of anti-police sentiment it is extremely important that good employees are recognized for their good deeds and with the PRIDE that they do their job with. Character is doing the right thing when nobody is looking; this has been witnessed again and again.

We are honored to present D Shift and the Dispatchers on Duty with this *P.R.I.D.E.* Award and encourage your team to continue to be an example to your co-workers and the community. Please accept the thanks and recognition you all deserve and have truly earned for your outstanding performance and service to the citizens of the City of Gillette.

Sincerely,

J. Carter Napier  
City Administrator

Louise Carter-King  
Mayor, City of Gillette



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

---

**SUBJECT:**

Recognition of City Administrator Carter Napier as an ICMA Credentialed Manager Since April 2016. (Council in Front of the Dais)

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

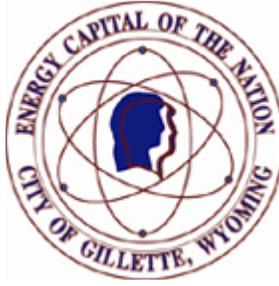
**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available



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Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

**SUBJECT:**

Presentation of the 2016 Christmas Pin Design Winner, Justin Tope, Rozet Elementary School (Council in Front of the Dais).

**BACKGROUND:**

173 Sixth Grade Students from Campbell County School District submitted original artwork designs for the 2016 Christmas Pin Project. 2016's winning selection was submitted by Justin Tope from Mrs. Chaffee's Art Class at Rozet Elementary.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**PHOTO**

Mayor's Art Council President Mitch Benson

**ATTACHMENTS:**

Click to download

[Christmas Pin Contest History of Winners](#)

# CHRISTMAS PIN CONTEST WINNERS

2004 – SUNFLOWER

- Kylee Ashton, Student
- Roxanne West, Art Teacher



2005 – COTTONWOOD

- Jazmin Diaz, Student
- Tarina Leithead, Art Teacher



2006 – CONESTOGA

- Kelsay Wheeler, Student



2007 – PRONGHORN

- Erin Gorman, Student



2008 – CONESTOGA

- MaKenna Porter, Student
- Carol Shepherd, Art Teacher



2009 – HILLCREST

- Sean Glaholt, Student
- Ginger Cassidy, Art Teacher



2010 – PRONGHORN

- Max Hayden, Student
- JJ Hanson, Art Teacher



2011 – HILLCREST

- Sarah Mills, Student
- Mrs. Cassidy, Art Teacher



2012 – 4J

- Shay Hough, Student
- Tarina Leithead, Art Teacher



2013 – Wagonwheel

- Colton Porter, Student
- Mrs. Nordeen, Art Teacher
- Five Schools Participated – 145



2014 – Rozet Elementary

- Matthew Hutton
- Mrs. Chafee, Art Teacher
- Three Schools Participated – 49



2015 – Rozet Elementary

- Kenna Redinger
- Mrs. Chafee, Art Teacher
- Eight Schools Participated – 269



2016 – Rozet Elementary

- Justin Tope
- Mrs. Chafee, Art Teacher
- Four Schools Participated – 173





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**CITY OF GILLETTE**

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

**SUBJECT:**

Recognition and Presentation of a Landscape Excellence Award to the Arrowhead Motel as Selected by the City of Gillette Parks and Beautification Board. - Glen Asay (Council in Front of the Dais)

**BACKGROUND:**

The City of Gillette Parks and Beautification Board created a criteria for a Landscape Excellence Award to be given out annually. Because of their creative design and exceptional upkeep of their landscaping, the Arrowhead Motel was chosen as the winner for 2016.

**ACTUAL COST VS. BUDGET:**

A prize of \$1,000 was established for this award. They will also receive the Mayor's Art Council traveling statue, "What's Next, Dad"?

**SUGGESTED MOTION:**

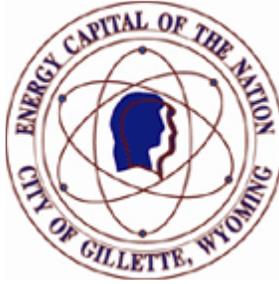
**STAFF REFERENCE:**

Sawley Wilde, Public Works Director

**ATTACHMENTS:**

**Click to download**

No Attachments Available



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201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

---

**SUBJECT:**

A Proclamation Designating the Week of November 13-19, 2016, as *National Nurse Practitioner Week*. ~ Alicia LePard, Nurse Practitioner, High Desert Healthcare

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**ATTACHMENTS:**

Click to download

[Proclamation](#)



## *Proclamation*

*Whereas*, nurse practitioners (NPs) are advanced practice registered nurses (APRNs) who have advanced clinical education and training building upon their initial registered nurse preparation; and

*Whereas*, there are 222,000 licensed nurse practitioners in the United States, and 704 in Wyoming providing primary, acute and specialty care to patients of all ages and walks of life; and

*Whereas*, nurse practitioners diagnose, treat and prescribe medications and other treatments to patients through a caring, patient-centered, holistic model of care; and

*Whereas*, citizens of our state and nation have great trust in the high-quality care nurse practitioners provide, resulting in more the 870 million patient visits annually to NPs across the country; and *Whereas*, 21 states and the District of Columbia have implemented Full Practice Authority for nurse practitioners, granting patients full and direct access to the outstanding care offered by these health care providers; and

*Whereas*, better utilization of nurse practitioners through modernized state laws and improved system policies creates a more accessible, efficient, cost-effective and higher quality health care system; and

*Whereas*, leading governmental and policy entities including the National Academy of Medicine, National Council of State Boards of Nursing, National Governors Association and Federal Trade Commission have taken notice of the benefits of nurse practitioner Full Practice Authority and have endorsed such a regulatory model; and

*Whereas*, Gillette Wyoming is proud to recognize and honor the service of nurse practitioners to our state;

*Be it Resolved, therefore*, I, Louise Carter-King by virtue of the authority vested in me by the City of Gillette, County of Campbell, and State of Wyoming do HEREBY PROCLAIM November 13-19, 2016, as

### *National Nurse Practitioner Week in the City of Gillette*

In recognition of the countless contributions that nurse practitioners have made over the past half century and will continue to make the health and well-being of the citizens of Gillette.

Signed this 15th day of November 2016.

(Attest)

---

Louise Carter-King, Mayor

---

Karlene Abelseth, City Clerk





CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
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CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

---

**SUBJECT:**

A Proclamation Designating November 26, 2016, as *Small Business Saturday*. ~ Jessica Seders, Gillette Main Street and Charlene Murdock, Campbell County Chamber of Commerce

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

**ATTACHMENTS:**

Click to download

[Proclamation](#)



## *PROCLAMATION*

- WHEREAS*, the City of Gillette, Wyoming, celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are currently 28.8 million small businesses in the United States, they represent 99.7 percent of all businesses with employees in the United States, are responsible for 63 percent of net new jobs created over the past 20 years, and
- WHEREAS*, small businesses employ over 49% of the working population in the United States; and
- WHEREAS*, 89% of consumers in the United States agree that small businesses contribute positively to the local community by supplying jobs and generating tax revenue; and
- WHEREAS*, 87% of consumers in the United States agree that small businesses are critical to the overall economic health of the United States; and
- WHEREAS*, 93% of consumers in the United States agree that it is important for people to support the small businesses that they value in their community; and
- WHEREAS*, the City of Gillette, Wyoming supports our local businesses that create jobs, boost our local economy and preserve our neighborhoods; and
- WHEREAS*, advocacy groups and public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

*NOW, THEREFORE*, I, Louise Carter-King, Mayor of Gillette, by virtue of the authority vested in me by the City of Gillette, County of Campbell, and State of Wyoming do hereby proclaim November 26, 2016 as:

## *Small Business Saturday*

And urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

Signed this 15<sup>th</sup> day of November, 2016.

---

Louise Carter-King, Mayor

(Attested by)

---

Karlene Abelseth, City Clerk



CITY OF GILLETTE  
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CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

**SUBJECT:**

An Ordinance to Amend Section 4-9 of the Gillette City Code to Require that Animals Within Mount Pisgah Cemetery be Leashed.

**BACKGROUND:**

Ordinance First Reading: 7/0

This ordinance amends section 4-9 of the City Code. Currently, section 4-9 requires that animals be kept on leashes and on established path while being walked at McManamen Park. This new ordinance adds the leash and path restrictions to individuals within Mount Pisgah Cemetery. This ordinance is submitted in response to a request from the Cemetery for an additional tool to manage people walking dogs within Mount Pisgah.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for the Approval of an Ordinance to Amend Section 4-9 of the Gillette City Code to Require that Animals Within Mount Pisgah Cemetery be Leashed on Second Reading.

**STAFF REFERENCE:**

Charlie Anderson, City Attorney

**ATTACHMENTS:**

Click to download

- [Mount Pisgah leash ordinance](#)
- [redlined version of the ordinance](#)

ORDINANCE NO. \_\_

AN ORDINANCE TO AMEND SECTION 4-9 OF THE GILLETTE CITY CODE  
TO REQUIRE THAT ANIMALS WITHIN MOUNT PISGAH CEMETERY BE  
LEASHED

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF  
GILLETTE, WYOMING:

SECTION ONE. Section 4-9 of the Gillette City Code is amended to read as  
follows:

4-9. Animals at large in McManamen Park or Mount Pisgah Cemetery.

Animals must be kept on a leash at all times by their owners when the animals are within the McManamen Park or Mount Pisgah Cemetery. Animals may only be taken by their owners onto the established paths within McManamen Park or Mount Pisgah Cemetery. An animal not on a leash or not on an established path within the McManamen Park or Mount Pisgah Cemetery will be an animal at large and its owner will be subject to the provisions of §4-2 of the Gillette City Code. (C.O. 1948, Ord. No. 773, 3-17-15; Ord. No. 824, 6-7-76; Ord.1744, 1/2/90; Ord. No. 1842, 5/4/92 ; Ord. 3132, 9-18-2000)

PASSED, APPROVED AND ADOPTED this \_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Louise Carter-King, Mayor

( S E A L )  
ATTEST:

\_\_\_\_\_  
Karlene Abelseth, City Clerk  
Published:

ORDINANCE NO. \_\_

AN ORDINANCE TO AMEND SECTION 4-9 OF THE GILLETTE CITY CODE  
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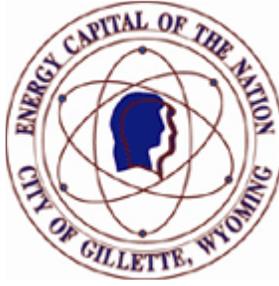
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Pisgah Cemetery. An animal not on a leash or not on an established path within the  
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5/4/92 ; Ord. 3132, 9-18-2000)

PASSED, APPROVED AND ADOPTED this \_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Louise Carter-King, Mayor

( S E A L )  
ATTEST:

\_\_\_\_\_  
Karlene Abelseth, City Clerk  
Published:



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

**SUBJECT:**

Council Consideration of a Parade Permit on Gillette Avenue Between 7th Street and 1st Street, on December 3rd from 5:00 p.m. to 6:00 p.m., for the Parade of Lights Requested by the Gillette Main Street Committee.

**BACKGROUND:**

The Gillette Main Street Committee is requesting a parade permit for December 3rd for the annual Parade of Lights parade. The parade will be on Gillette Avenue begin at 7th Street and Gillette Avenue, north, and ending at 1st Street.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I Move for the Approval of a Parade Permit on Gillette Avenue Between 7th Street and 1st Street, on December 3rd from 5:00 p.m. to 6:00 p.m., for the Parade of Lights Requested by the Gillette Main Street Committee.

**STAFF REFERENCE:**

**MAP**

Pamela L. Boger, Administrative Services Director

**ATTACHMENTS:**

Click to download

- [Parade Permit Application](#)
- [Parade of Lights 2016 Map](#)

**CITY OF GILLETTE  
APPLICATION**

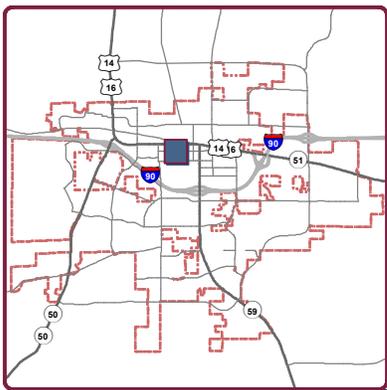
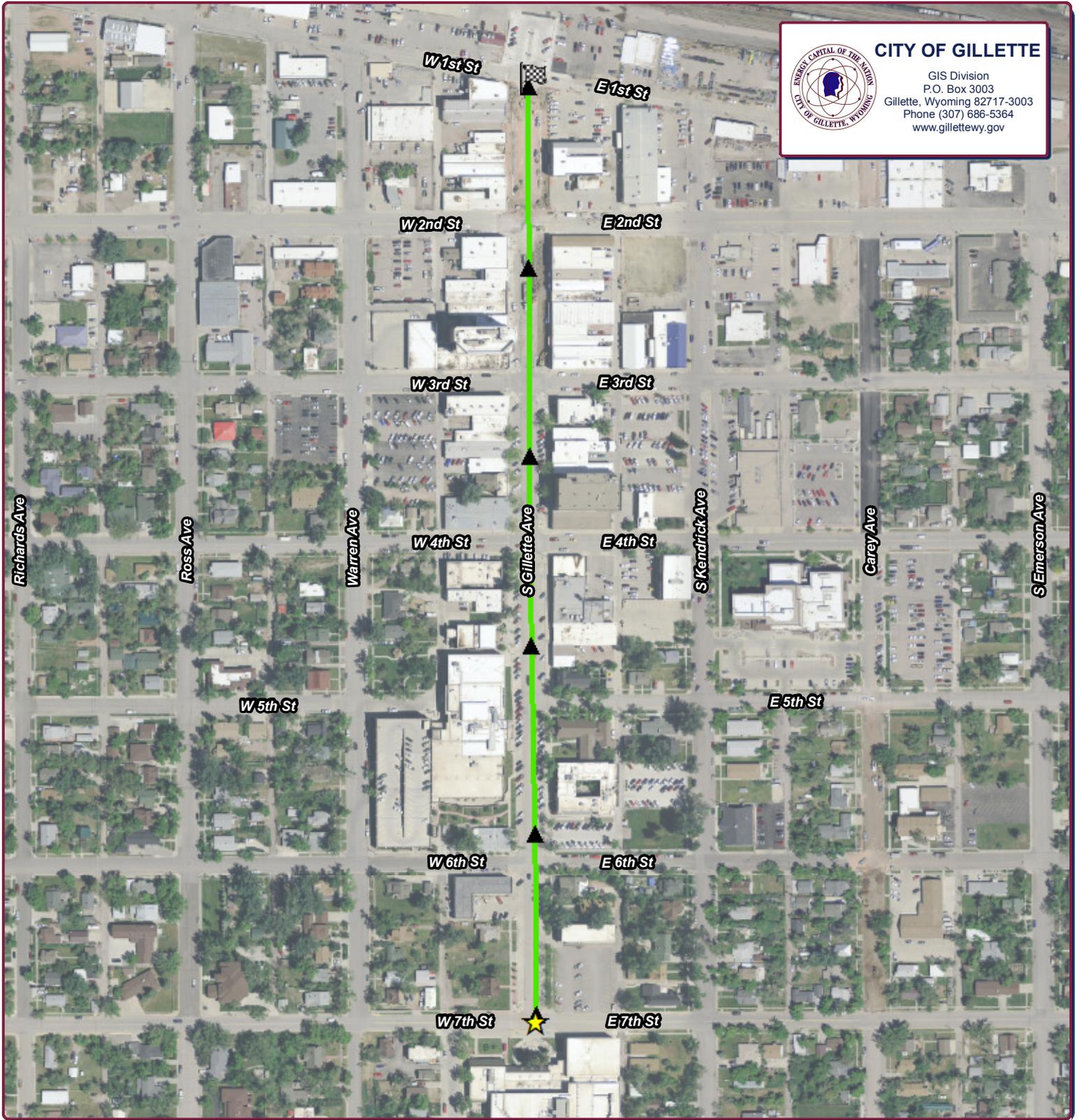
**PARADE PERMIT – DOES NOT REQUIRE CLOSURE OF CITY STREETS**

<b>Name:</b> Gillette Main Street - Parade of Lights		
<b>Address:</b> PO Box 7256		
<b>Phone Number:</b> 689-8369		
<b>Describe area for parade. Please attach a map of City streets to be used.</b>		
All of Gillette Avenue, 7th to 1st		
<b>Describe purpose of the parade.</b>		
Parade of Lights		
<b>Date of parade.</b> Dec. 3		
<b>Times of parade:</b>	<b>Starting at</b> _____ (a.m.) _____ (p.m.)	<b>5</b> (p.m.)
	<b>Expected end</b> _____ (a.m.) _____ (p.m.)	<b>6</b> (p.m.)
<b>Signature of Applicant</b>	<i>Jessica Sedens</i>	
<b>Review Comments</b>		
<b>Police Department</b>		
<b>Signature</b>	<i>[Signature]</i>	
<b>Public Works</b>		
<b>Signature</b>	<i>[Signature]</i>	
<b>City Clerk</b>		
<b>Signature</b>	<i>Karlene Oberholt</i>	
<i>Just said no need for Eng. to sign off</i>		
<b>City Council Action</b>	<b>Approve</b>	<b>Deny</b>



# CITY OF GILLETTE

GIS Division  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov



## Legend

-  Parade Begins
-  Parade Ends
-  Parade Route

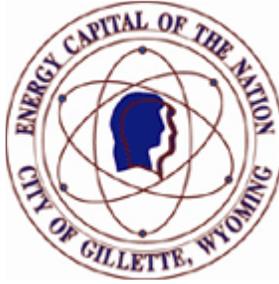
THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



**Parade of Lights on  
December 3rd from  
5:00pm to 6:00pm**

November 01, 2016

Productivity *Service With P.R.I.D.E.* Enthusiasm  
Responsibility Integrity Dedication



**CITY OF GILLETTE**  
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**CITY OF GILLETTE**

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**DATE: 11/15/2016 7:00:00 PM**

**SUBJECT:**

Council Consideration for the Acceptance of Public Improvements for the Downtown Facility Enhancement - Site Development Project, Installed by Hladky Construction, Inc., in the Amount of \$214,083.68 (1% and Wyoming Business Council Grant Project).

**BACKGROUND:**

The Downtown Facility Enhancement Project (16EN20) was divided into two parts, the Prefabricated Restroom Structure and the Site Development portions and bid separately. The separate bidding was to accommodate the long lead time for the manufacture and delivery of the prefabricated structure. The Prefabricated Restroom Structure portion of this project was accepted by Council during their November 1, 2016, Council Meeting in the amount of \$194,274.00.

The Site Development portion of the project included the reconfiguration of City Parking Lot "B" located at the corner of Kendrick Avenue and 3rd Street, installation of all site utilities needed to support the new downtown restroom, construction of the building pad to support the new restroom, new curb and gutter, ADA accessible ramps, a patio and stairs accessing the restroom, and a reconfigured and optimized asphalt parking lot to retain the same number of parking spaces. This portion also included the connection of the plumbing within the prefabricated structure to the site utilities and all final building inspections to receive the Certificate of Occupancy for the structure.

**ACTUAL COST VS. BUDGET:**

The project was awarded in the Amount of \$222,581.00. There were 4 Change Orders that resulted in a final contract price of \$214,083.68, a net savings of \$8,498.31.

A total of 10 days were added to the Substantial Completion of the project to accommodate design corrections discovered during construction. The project was delivered within the total time allowed in the contract.

This project has a 50% matching Business Ready Community Grant up to \$250,000. The contracted construction components of the project totaled \$408,357.68. Additional costs were incurred for design, materials testing, construction staking, and construction management assistance from the design engineer. The day to day construction management was performed in-house.

The funding for this project has been allocated from the 1% Optional Sales Tax Account 201-10-05-419-70-47210 and the Business Ready Community Grant.

**SUGGESTED MOTION:**

I move for the approval of the Acceptance of Public Improvements for the Downtown Facility Enhancement - Site Development Project, Installed by Hladky Construction, Inc., in the Amount of \$214,083.68. (1% and Wyoming

Business Council Grant Project).

**STAFF REFERENCE:**

**VIDEO**

Dustin Hamilton, P.E., Development Services Director

**ATTACHMENTS:**

**Click to download**

- [Cert of Final Completion](#)
- [Affidavit](#)
- [Warranty](#)
- [Certificate of Occupancy](#)

**CITY OF GILLETTE  
CERTIFICATE OF FINAL COMPLETION**

Project: Downtown Facility Enhancement – Site Development

Project No.: 16EN20

Date of Contract: 7-6-16

Owner: City of Gillette

Contractor: Hladky Construction Co., Inc.

Engineer: City of Gillette

**This Certificate of Final Completion applies to:**

       All Work under the Contract Documents:

  X   The following specified portions:

       All work with the exception of: \_\_\_\_\_

  1)   the fabrication and installation of the hand and guard railings \_\_\_\_\_

  2)   the Certificate of Occupancy for the Restroom Structure \_\_\_\_\_

\_\_\_\_\_

October 3, 2016  
Date of Final Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete in accordance with the Contract Documents.

The project will be advertised according to W.S. 16-6-116, and the Affidavit on Behalf of the Contractor is attached to and made part of this Certificate.

 10/12/16  
Executed by Contractor Date

Kurt Siebenaler for Todd Merchan 10/20/16  
Executed by Engineer Date

Kurt Siebenaler 10/12/16  
Executed by Owner Date

# AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Wyoming

CITY: Gillette

COUNTY: Campbell

DATE: 10-27-16

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and Hladky Construction Co., Inc. the Contractor, dated 7-6-16.

For the Downtown Facilities Enhancement – Site Development  
Project

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contact.

In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every kind and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

Hladky Construction Co., Inc.

Contactors

1100 North Gurley Ave.

Address

Gillette

City

Wyoming

State

82716

Zip Code

10-27-16

Date

  
Signed by

PRESIDENT  
Title

Subscribed and sworn to before me this 27 day of October, 2016.

  
Notary Public

My Commission Expires: March 27, 2017

# WARRANTY

(Contractor)

Hladky Construction Co., Inc., hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the Downtown Facility Enhancement – Site Development FOR A PERIOD OF **One Year** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **ONE YEAR** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.





# CERTIFICATE OF OCCUPANCY

## City of Gillette

### Building Inspection Division

This Certificate, issued pursuant to the requirements of Section 111 of the 2015 International Building Code, certifies that at the time of issuance, this structure was in compliance with the various Ordinances of the City which regulates construction and/or use.

Building Address: 300 S KENDRICK AVE

Building Permit Number: 3337

Owner of Building: CITY OF GILLETTE

Type Construction: 2-B

Occupancy Group: UTILITY

Planning Division:

Engineering Division:

Building Official:

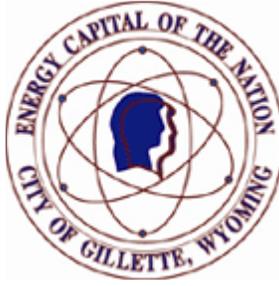
  
  


Date 10-14-16

Date 10-14-16

Date 10-14-16

Issue Date: 10/14/2016 KGK



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

**SUBJECT:**

Council Consideration for the Acceptance of Development Improvements for the Pioneer Manor Utilities and Site Grading Project, Installed by Scull Construction Service, Inc., on Behalf of the Developer, Campbell County Memorial Hospital.

**BACKGROUND:**

This project installed water system improvements to support the construction of the new Pioneer Manor, or the Living Legacy and Rehabilitation Center. The City will be accepting, for ownership and maintenance, the following improvements:

**Water System Improvements**

1540 LF of 8" water main and appurtenances

The Warranty Statement, Certificate of Compliance, and a map of the improvement are attached for reference.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for Approval of the Acceptance of Development Improvements for the Pioneer Manor Utilities and Site Grading Project, Installed by Scull Construction Service, Inc., on Behalf of the Developer, Campbell County Memorial Hospital.

**STAFF REFERENCE:**

Dustin Hamilton, P.E., Development Services Director

**ATTACHMENTS:**

Click to download

- [Warranty](#)
- [Certificate of Compliance](#)
- [Map of Improvements](#)

# WARRANTY

(Developer)

CAMPBELL COUNTY HEALTH hereinafter the DEVELOPER, does expressly affirm, promise and guarantee all project improvements IN RELATION TO THE PUBLIC WATER SYSTEM including materials, equipment and workmanship on the LEGACY LIVING AND REHABILITATION CENTER FOR A PERIOD OF **Two Years** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of General Condition 13.07 have been met.

DEVELOPER further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that DEVELOPER will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **TWO YEARS** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to DEVELOPER that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to DEVELOPER by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to DEVELOPER in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of DEVELOPER shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the two year period specified above if the City sent notice as provided above within the two year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the two year period.

DEVELOPER and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for Living Legacy and Rehabilitation Center.

DATED this 31<sup>st</sup> day of August, 2016

CAMPBELL COUNTY HEALTH  
DEVELOPER

[Signature] CEO  
SIGNATURE (TITLE)

STATE OF WYOMING }  
                                  } SS  
COUNTY OF Campbell }

The foregoing instrument was acknowledged before me by W. Andrew Fitzgerald, this 31<sup>st</sup> day of August, 2016

Witness my hand and official seal



Ellen L. Rehard  
Notary Public

My commission Expires: 12-8-18

**APPROVED BY CITY OF GILLETTE**

\_\_\_\_\_  
MAYOR, CITY OF GILLETTE

ATTEST:

\_\_\_\_\_  
GILLETTE CITY CLERK

**CITY OF GILLETTE  
DEPARTMENT OF ENGINEERING  
CERTIFICATE OF COMPLIANCE**

PROJECT NAME: LIVING LEGACY AND REHABILITATION CENTER  
(PIONEER MANOR)

CITY PROJECT NO.: 13EN32 CITY PERMIT NO.: 13EN32

DEVELOPER: Campbell County Health ENGINEER: Robert P. Swanson P.E.  
(address) P.O. Box 3011 P.O. Box 2185  
Gillette, WY 82717 Gillette, WY 82717

I, W. Andrew Fitzgerald, as official representative of the above named developer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

W. Andrew Fitzgerald \_\_\_\_\_ Date 9/1/2016  
Signature \_\_\_\_\_  
Print Name/Title W. Andrew Fitzgerald

STATE OF WYOMING }  
COUNTY OF CAMPBELL } SS.

The above and foregoing instrument was acknowledged before me by W. Andrew Fitzgerald This 1st day of September 20 16.



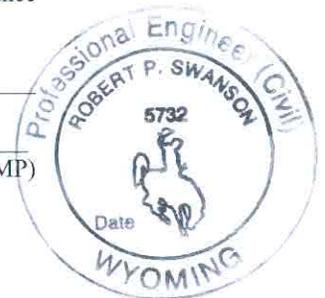
My Commission Expires: 12-8-18

Witness my hand and official seal.

Ellen L. Rehard  
Notary Public

I, Robert P. Swanson, as official representative of the above named engineer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Robert P. Swanson \_\_\_\_\_ Date 9/12/16  
Signature \_\_\_\_\_  
Print Name/Title Robert P. Swanson P.E. P.E. Number 5732  
(STAMP)



STATE OF WYOMING }  
COUNTY OF CAMPBELL } SS.

The above and foregoing instrument was acknowledged before me by Robert P. Swanson, This 12 day of September, 20 16.

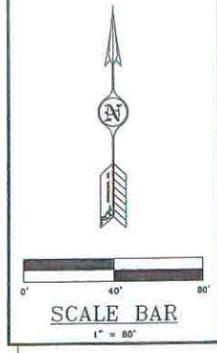
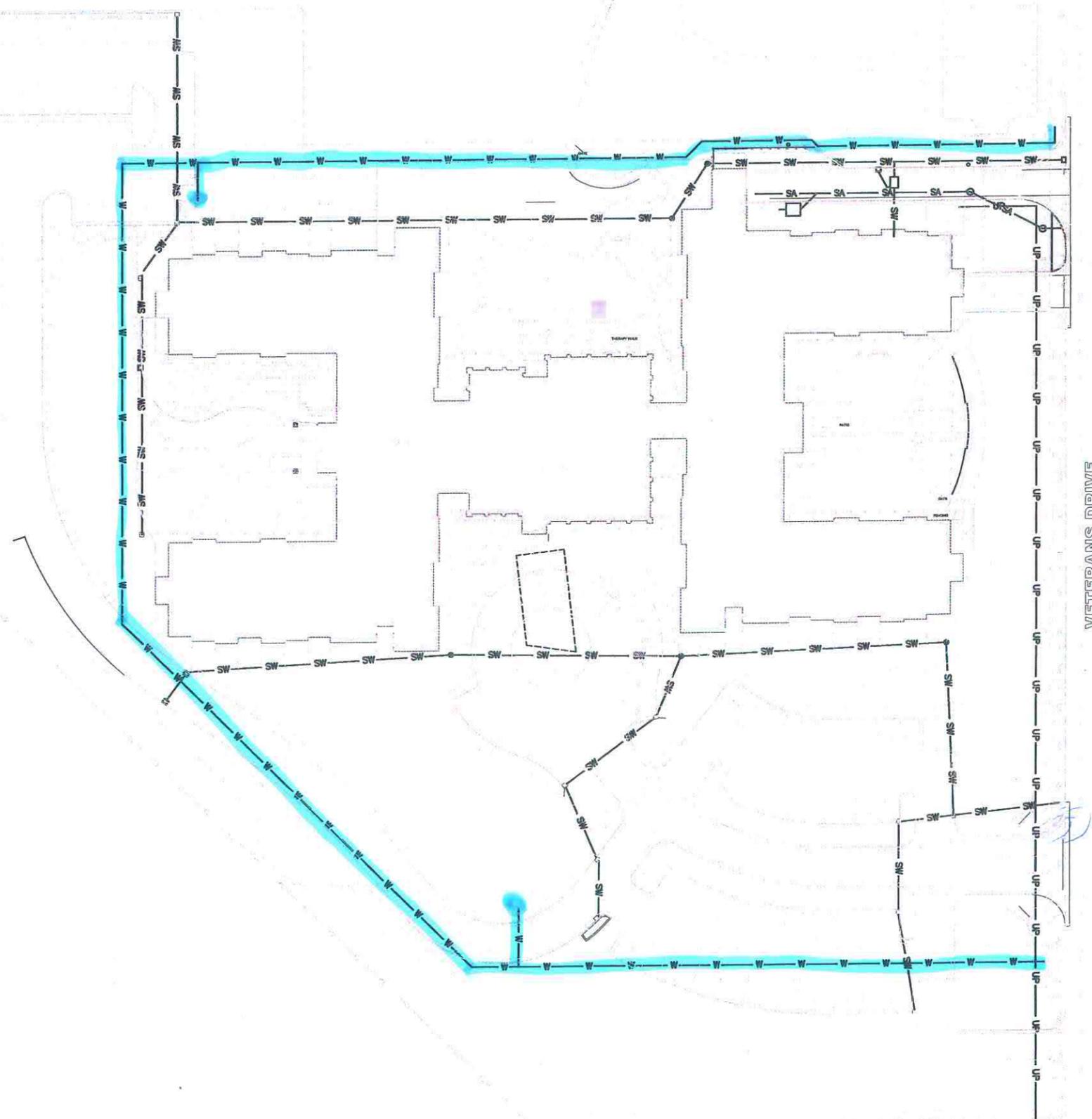
Witness my hand and official seal.

Theresa J. Shannon  
Notary Public



My Commission Expires:





REV. #	REVISION DESCRIPTION	DATE	BY
#1	CITY COMMENTS	09/13	SM
#2	BUILDING MOVE UPDATES	09/13	SM
#3	WATERLINE UPDATES	09/13	CS
#4	STORM SEWER UPDATES	09/27	CS
#5	FOUNDATION DRAIN UPDATES	10/2	BS
#6	DOWNSPOUT CONNECTIONS	10/2	BS
#7	VETERANS DRIVE UPDATE	12/3	CS
#8	D.O.C.R.	1/14	B/H

**LEGACY LIVING AND REHABILITATION CENTER  
DRAWINGS OF CONSTRUCTION RECORD  
OVERALL UTILITIES**

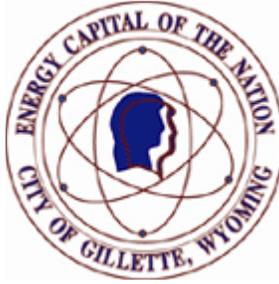
**PCA** ENGINEERING INC.  
 CIVIL ENGINEERING  
 SURVEYING  
 MATERIAL TESTING

4506 Wigwam Blvd.  
 P.O. Box 7183  
 Columbia, MO 65213  
 307-687-0600

Copyright © All Rights Reserved by PCA Engineering, Inc.

PCA Project Number: 133600.00

DATE:	9/8/2016
DRAWN BY:	CS & SM
APPROVED BY:	HS



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

**SUBJECT:**

Council Consideration of an Agreement with Hladky Investments, a General Partnership, to Purchase 10.91 Acres of Land for \$150,000.00.

**BACKGROUND:**

An agreement has been reached with Hladky Investments to purchase 10.91 acres of land along Donkey Creek to the East of the Gillette College for \$150,000. Recently, Hladky Investments purchased most of the SE quarter of the SW quarter of Section 34, Township 50 N, Range 72 W, from Bob Barlow. The City had been negotiating with Bob Barlow for the area along Donkey Creek for many years for the Donkey Creek pathway. All of the funding for this purchase will come from a donation from a confidential source.

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for the Approval of an Agreement with Hladky Investments, a General Partnership, to Purchase 10.91 Acres of Land for \$150,000.

**STAFF REFERENCE:**

Charlie Anderson, City Attorney

**ATTACHMENTS:**

Click to download

- [Agreement to Purchase land from Hladky Investments](#)
- [Exhibit A drawing of property.pdf](#)

**OFFER TO ACQUIRE REAL ESTATE AND ACCEPTANCE**

The City of Gillette, Wyoming, a municipal corporation and city of the first class, of 201 East Fifth Street, Box 3003, Gillette, Wyoming, 82717, (hereinafter City), hereby offers to purchase the following described real estate (hereinafter the Premises) in fee simple together with all improvements thereon and all fixtures of a permanent nature currently on the premises from Hladky Investments, a general partnership, of P.O. Box 908, Gillette, Wyoming, 82717, hereinafter "Seller".

The Premises consists of 10.91 acres more or less, described on the attached exhibit and drawing attached thereto labeled Exhibit "A" and incorporated herein by reference.

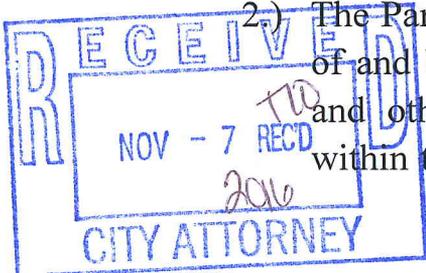
The City hereby offers (and the Seller accepts the offer) to acquire the Premises in exchange for the consideration stated below.

City shall obtain a current commitment for the title insurance in the amount of at least \$150,000 and shall deliver a copy of the commitment to the Seller prior to December 1, 2016. The City shall pay the cost of the title insurance. The commitment shall show that the Seller is conveying fee simple absolute title to the Premises. Seller will cause all mortgages against the Premises to be released of record before closing. The City shall pay the recording fees for the deed and any other conventional closing costs.

Title shall be shown merchantable in the Seller subject to payment tender or exchange as provided hereafter and subject to compliance with the other terms and conditions set out herein. The Seller shall execute and deliver a Special Warranty deed in favor of City. General taxes and special assessments for the year of closing shall be apportioned to December 15, 2016.

In exchange for conveyance of the Premises the City will provide the consideration as follows:

- 1.) The City shall pay the Seller at closing, \$150,000 for the parcel described in Exhibit A.
- 2.) The Parties acknowledge that the City intends to cause the construction of and be responsible for the operation and maintenance of a pathway and other improvements that are not incompatible with a pathway within the premises, to be determined in the sole discretion of the City.



City shall consult with Seller concerning all construction with the premises.

The performances required herein by the City involving City projects, improvements, construction, etc. shall survive closing, but they shall be accomplished, except where otherwise stated, only in the City's own due course. This agreement shall not be construed to require the City to accelerate any of its projects or to begin or complete any project, nor shall it give the Seller any right to control, direct, supervise or mandate any City design, approval, revision, construction or completion of any City project.

Closing shall occur on or before December 15, 2016, however if there are a large number of preliminary and/or curative performances necessary to effect the intent of this agreement, the City may upon written notice postpone closing one or more times as may be necessary to obtain any other legal or administrative requirements to accomplish the considerations provided herein. If Closing is extended beyond December 15, 2016, City will be responsible to reimburse Seller for all additional general taxes and special assessments incurred.

AS-IS. Prior to the Closing, City will have:

(a) examined and inspected the Premises and will know and be satisfied with the physical condition, quality, quantity and state of repair of the Premises in all respects (including, without limitation, the compliance of the Property with the Americans With Disabilities Act of 1990 Pub.L. 101-336, 104 Stat. 327 (1990), and any comparable local or state laws (collectively, the "ADA") and by proceeding with the closing of this transaction shall be deemed to have determined that the same is satisfactory to City;

(b) reviewed the Premises information and all instruments, records and documents which City deems appropriate or advisable to review in connection with this transaction, and City, by proceeding with the closing of this transaction, shall be deemed to have determined that the same and the information and data contained therein and evidenced thereby are satisfactory to City;

(c) reviewed all applicable laws, ordinances, rules and governmental regulations affecting the development, use, occupancy or enjoyment of the Premises, and City, by proceeding with the closing of this transaction, shall be deemed to have determined that the same are satisfactory to City; and

(d) at its own cost and expense, made its own independent investigation respecting the Premises and all other aspects of this transaction, and shall have relied thereon and on the advice of its consultants in entering into this agreement, and City, by proceeding with the closing of this transaction, shall be deemed to have determined that the same are satisfactory to City.

To the maximum extent permitted by applicable law, this sale is made and will be made without representation, covenant, or warranty of any kind (whether express, implied, or, to the maximum extent permitted by applicable law, statutory) by seller. As a material part of the consideration for this agreement, city agrees to accept the premises on an “as is” and “where is” basis, with all faults, and without any representation or warranty, all of which seller hereby disclaims. No warranty or representation is made by seller as to fitness for any particular purpose, merchantability, design, quality, condition, operation or income, compliance with drawings or specifications, absence of defects, absence of hazardous or toxic substances, absence of faults, flooding, or compliance with laws and regulations including, without limitation, those relating to health, safety, and the environment including, without limitation, the ADA. Seller acknowledges that city has entered into this agreement with the intention of making and relying upon its own investigation of the physical, environmental, economic use, compliance, and legal condition of the premises and that city is not now relying, and will not later rely, upon any representations and warranties made by seller or anyone acting or claiming to act, by, through or under or on seller’s behalf concerning the premises. Additionally, city and seller hereby agree that, (a) city is taking the premises “as is” with all latent and patent defects and there is no warranty by seller that the premises is fit for a particular purpose, (b) city is solely relying upon its examination of the premises, and (c) city takes the premises under this agreement under the express understanding that there are no express or implied warranties.

With respect to the following, city further acknowledges and agrees that seller shall not have any liability, obligation or responsibility of any kind and that seller has made no representations or warranties of any kind:

1. The content or accuracy of any report, study, opinion or conclusion of any soils, toxic, environmental or other engineer or other person or entity who has examined the premises or any aspect thereof;

2. The content or accuracy of any of the items (including, without limitation, the premises information) delivered to city pursuant to city's review of the condition of the premises; or

3. The content or accuracy of any projection, financial or marketing analysis or other information given to city by seller or reviewed by city with respect to the premises.

City is, or will be as of the closing, familiar with the premises and its suitability for city's intended use. The provisions of this section shall survive indefinitely any closing or termination of this agreement and shall not be merged into the documents executed at closing.

The Seller and its signatories represent and warrant that any undersigned representative is an agent and member of the Seller with full authority to enter into this transaction and to bind the Seller to it. The Seller represents and warrants that it holds or will obtain, by date of closing, fee simple, merchantable, title to the property, encumbered only as specifically excepted herein.

Except as stated herein, time is of the essence in this Agreement.

Upon acceptance by the Seller in writing this instrument shall become a binding contract between Seller and City and shall be binding upon and shall inure to the benefit of the respective parties hereto, their successors, representatives and assigns. This written agreement contains the entire agreement of the parties and shall not be amended, expanded or diminished except in writing by the parties with formalities equivalent to those of this agreement. Anything to the contrary notwithstanding, this agreement is subject to and contingent upon the approval of the Gillette City Council after the regular proceedings established by law.

This agreement shall not be filed of record, but a memorandum of it may be made of record in the office of the Campbell County Clerk by either party.  
City of Gillette, Wyoming

\_\_\_\_\_  
Louise Carter-King, Mayor  
City of Gillette Wyoming

\_\_\_\_\_  
Date

By their signatures Seller accepts the foregoing offer to purchase the Premises listed above.

Seller, **Hladky Investments, a General Partnership:**



\_\_\_\_\_  
General Partner

\_\_\_\_\_  
General Partner





CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

**SUBJECT:**

Council Consideration to Approve a Funding Request from the Campbell County Fire Department, in an Amount Not to Exceed \$52,475.00, for FY16/17 Capital Projects.

**BACKGROUND:**

The Campbell County Fire Department has requested \$52,475.00 in Capital Funds from the City of Gillette to aide in implementation of their Fiscal Year 2016/17 Capital Program. The proposed Capital Program consists of pavement repairs at the Fire Training Center, lens replacements for the self contained breathing apparatus equipment (SCBA), and providing Furniture, Fixtures, and Equipment (FFE) for the new Fire Station No. 3.

The City portion of requested Capital Funds (\$52,475.00) would provide funding to facilitate the pavement repairs at the Fire Training Center and the SCBA lens replacement projects. The pavement repairs at the Fire Training Center are estimated to cost approximately \$30,000 and the SCBA lens replacement is estimated at approximately \$22,500.

The Fire Department will utilize Capital Funds from their other funding entities to fulfill the additional items in their proposed FY16/17 Capital Program.

The original Capital Funding request, a map of the proposed Fire Training Center pavement repairs, and information on the SCBA lens replacement is attached for reference.

**ACTUAL COST VS. BUDGET:**

The Optional 1% Sales Tax is the proposed revenue source to fund the pavement repairs project and surplus General Fund Capital from a recently completed project is available to fund the SCBA lens replacement at the discretion of the City Council.

**SUGGESTED MOTION:**

I move for Approval of a Funding Request from the Campbell County Fire Department, in an Amount Not to Exceed \$52,475.00, for FY16/17 Capital Projects.

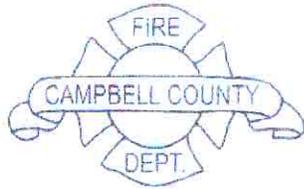
**STAFF REFERENCE:**

J. Carter Napier, City Administrator  
Dustin Hamilton, P.E., Development Services Director

**ATTACHMENTS:**

Click to download

- [CCFD Capital Funding Request](#)
- [Fire Training Center Pavement Repairs](#)
- [SCBA Lens Replacement Description](#)



Joint Powers Fire Board  
Administrative Division

## Campbell County Fire Department

106 Rohan Avenue  
Gillette, Wyoming 82716-3541

(307) 682-5319  
Main Line

(307) 686-2322  
Fax Line

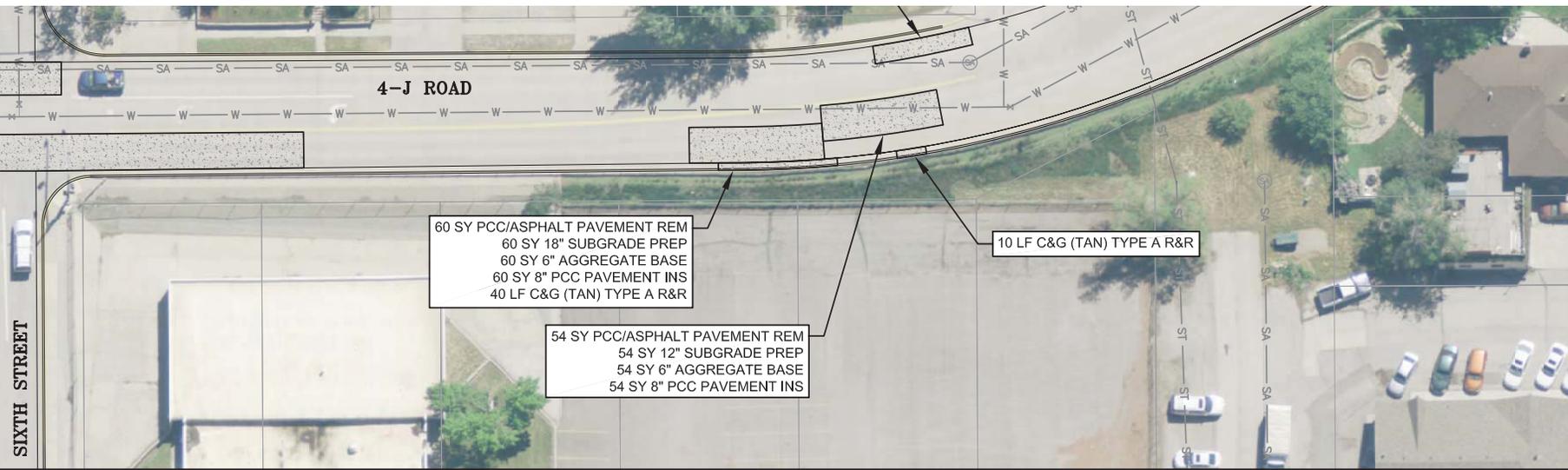
November 4, 2016

Mayor Carter-King and City Council Members,

The Campbell county Fire Department is submitting this correspondence to respectfully request the City of Gillette's portion of the Furniture, Fixtures and Equipment (FF&E) for Fire Station Three. It has been determined that certain items contained in the original FF&E request are eligible for purchase using Consensus Funds appropriated for the construction of Station Three. Referencing the FF&E list titled "second request", the extractor washer, gear lockers, and the air compressor can be removed from the list. The extractor washer and gear lockers have been approved for purchase using Consensus Funds and the air compressor currently in use at Station Three will be relocated and installed during the construction process. This results in a difference of \$24,357. When subtracted from the requested funds of \$120,730 totals \$96,373. A ten percent contingency is necessary to ensure any price increases are accounted for which adds an additional \$9637.00 for a total request of \$106,010. Campbell County has provided their portion through the capitol funds received by the department. The Campbell County Joint Powers Board requests the City of Gillette contribute 49.5% of the \$106,010 requested for a total of \$52,475 to be used towards the purchase of Furniture, Fixtures and equipment for Fire Station Three.

Very Respectfully,

William R Shank  
Fire Chief



60 SY PCC/ASPHALT PAVEMENT REM  
60 SY 18" SUBGRADE PREP  
60 SY 6" AGGREGATE BASE  
60 SY 8" PCC PAVEMENT INS  
40 LF C&G (TAN) TYPE A R&R

10 LF C&G (TAN) TYPE A R&R

54 SY PCC/ASPHALT PAVEMENT REM  
54 SY 12" SUBGRADE PREP  
54 SY 6" AGGREGATE BASE  
54 SY 8" PCC PAVEMENT INS

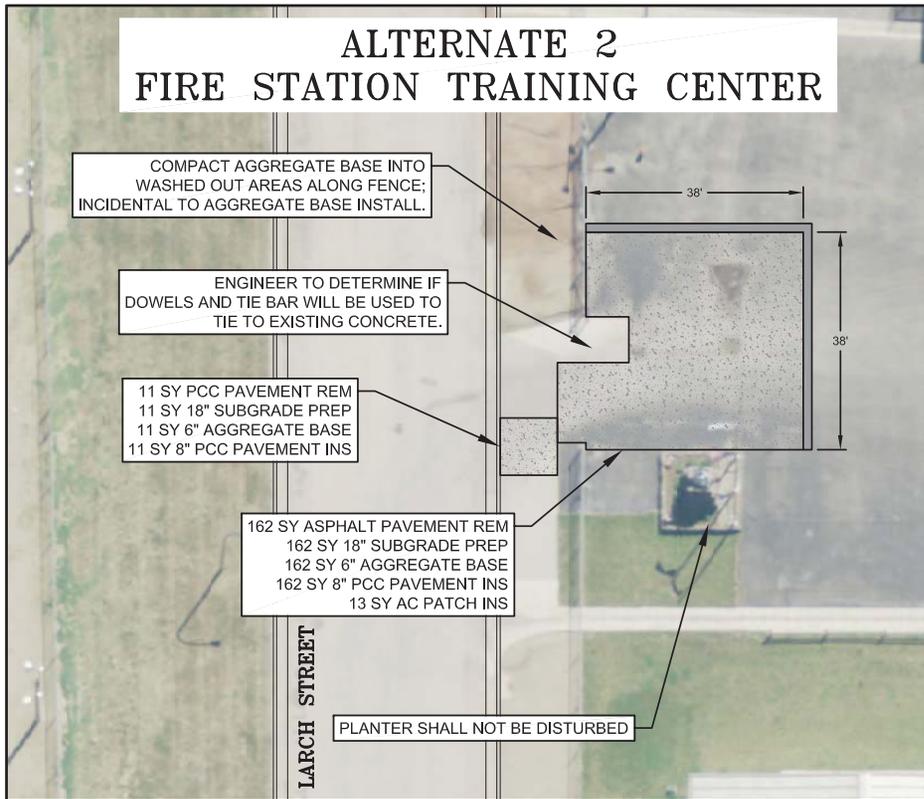
SIXTH STREET

4-J ROAD

**NOTES:**

- 1) THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMMUNICATING CHANGES IN TRAFFIC CONTROL AND ACCESS TO THE HOMEOWNERS.
- 2) JOINT LAYOUT: PANELS SHALL BE AS CLOSE TO "SQUARE" AS POSSIBLE WITHOUT EXCEEDING 12 FT X 12 FT. A TRANSVERSE JOINT SHALL BE CAUSED TO PASS THROUGH VALVE BOXES OR MANHOLES IN THE REPLACED SECTIONS.
- 3) COLLARS WILL NOT BE REQUIRED ON VALVE BOXES AND MANHOLES INTERSECTED BY A TRANSVERSE JOINT.

Unit	Quantity
SY	372
LF	50
CY	40
CY	30
CY	40
SY	176
SY	196
SY	372
LF	3860
SY	176
SY	196
LF	50
EA	1
SY	100



**ALTERNATE 2  
FIRE STATION TRAINING CENTER**

COMPACT AGGREGATE BASE INTO WASHED OUT AREAS ALONG FENCE; INCIDENTAL TO AGGREGATE BASE INSTALL.

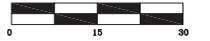
ENGINEER TO DETERMINE IF DOWELS AND TIE BAR WILL BE USED TO TIE TO EXISTING CONCRETE.

11 SY PCC PAVEMENT REM  
11 SY 18" SUBGRADE PREP  
11 SY 6" AGGREGATE BASE  
11 SY 8" PCC PAVEMENT INS

162 SY ASPHALT PAVEMENT REM  
162 SY 18" SUBGRADE PREP  
162 SY 6" AGGREGATE BASE  
162 SY 8" PCC PAVEMENT INS  
13 SY AC PATCH INS

PLANTER SHALL NOT BE DISTURBED

LARCH STREET



SCALE BAR

1" = 30'

	ALTERNATE 2 - Fire Station Training Center	Unit	Quantity
1020.01	Mobilization	LS	1
1020.02	Contract Bonds	LS	1
1020.03	Force Account	LS	1
1500.11	Construction Stormwater Management	LS	1
1510.01	Traffic Control/Construction Signing	LS	1
2075.01	Removal of Existing Asphalt Pavement	SY	162
2075.02	Removal of PCC Pavement	SY	11
2210.01	Uncl. Excavation Above Subgrade	CY	40
2210.04	Surplus Material Disposal	CY	40
2210.0718	18" Paved Road Subgrade Processing	SY	162
2210.0818	18" Subgrade Processing for Patch	SY	11
2231.0106	6" Aggregate Base	SY	173
2512.0206	6" Asphaltic Concrete Patch	SY	13
2520.0108	8" Portland Cement Concrete Paving	SY	162
2520.0208	8" Portland Cement Concrete Patch	SY	11
2895.02	Install Geogrid	SY	160

DATE  
JOB  
DRAW  
APP

# Self-Contained Breathing Apparatus (SCBA) Lens Replacement

## Project Description

The Campbell County Fire Department is replacing the lenses on their Self Contained Breathing Apparatus (SCBA) face pieces for safety purposes. The primary motivation is the safety of our firefighters. The lenses being upgraded meet an outdated National Fire Protection Association (NFPA) Standard implemented in 2007. This edition of the standard recognized 350 degrees Fahrenheit as the acceptable temperature for the lenses to fail during firefighting operations. Due to more synthetic materials being used in home furnishings, these lenses were failing due to higher interior temperatures encountered by firefighters during fire attack. These failures are directly attributed to eight (8) Line of Duty Deaths of firefighters and numerous close call situations across the US. The current NFPA Standard implemented in 2013 has increased the acceptable failure temperature of the SCBA lenses to 400 degrees Fahrenheit to increase the safety margin for firefighters. The replacement of current SCBA lenses not only addresses a documented safety issue but also brings Campbell County Fire Department's SCBA's into compliance with the current NFPA Standard.



CITY OF GILLETTE  
P.O. Box 3003  
201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

---

**SUBJECT:**

Council Consideration for the Approval of a Joint Powers Dispatch Agreement - Tentative

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

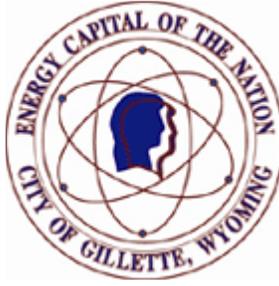
**STAFF REFERENCE:**

Charlie Anderson, City Attorney

**ATTACHMENTS:**

**Click to download**

No Attachments Available



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Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

---

**SUBJECT:**

Appointment of Elizabeth Cockrum to the Campbell County C.A.R.E. Board.

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

I move for approval to appoint Elizabeth Cockrum to the C.A.R.E. Board.

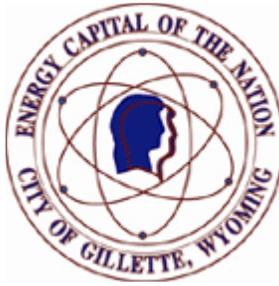
**STAFF REFERENCE:**

J. Carter Napier, City Administrator

**ATTACHMENTS:**

**Click to download**

No Attachments Available



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201 E. 5th Street  
Phone (307)686-5200  
CITY OF GILLETTE

[www.gillettewy.gov](http://www.gillettewy.gov)

**DATE:** 11/15/2016 7:00:00 PM

---

**SUBJECT:**

Appointment of a Voting Delegate and Alternate Voting Delegate for the 2017 WAM Winter Workshop (Jan 11-13, 2017).

**BACKGROUND:**

**ACTUAL COST VS. BUDGET:**

**SUGGESTED MOTION:**

**STAFF REFERENCE:**

J. Carter Napier, City Administrator

**ATTACHMENTS:**

Click to download

[WAM Official Voting Delegate Form](#)



Wyoming  
Association of  
Municipalities  
**Building Strong Communities**

## MEMORANDUM

**TO: Municipal Clerks (Please pass to Mayors and Council Members)**

**FROM:** Earla Checchi, Finance Manager

**SUBJECT: Voting Delegates for the 2017 WAM Winter Workshop (January 11-13, 2017)**

**DATE:** October 18, 2016

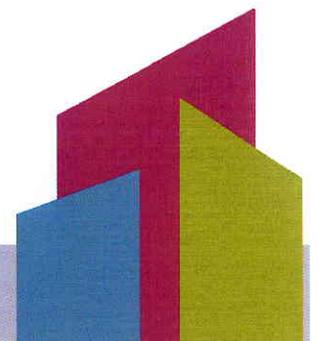
WAM will hold a business meeting at the Winter Workshop in Cheyenne on Thursday afternoon, January 12, 2017 at the Radisson. **Any** individual member of WAM is entitled to speak during the business meeting. However when a vote is taken **only the official voting delegate, or the alternate**, is allowed to vote for the city or town. Any elected or appointed official/staff may be designated by the city/town as its official voting delegate.

**Please complete the attached form and mail/scan/fax the form to WAM by Friday, December 16, 2016.** We appreciate your cooperation on this matter to ensure each municipality is represented by a person who has been duly authorized by your governing body to vote at the business meeting.

If you find your official delegate is not able to attend the Winter Workshop at the last moment, you may re-appoint someone else. In order for this change to be accepted we do need the change **in writing**. You may send the attached form by fax/scan/mail to the WAM office by Friday, December 16, 2016 or your voting delegate may bring the written change/authorization to WAM Winter Workshop and submit it to the WAM registration desk **by Wednesday, January 11, 2017 before 11:00am**. After that time, changes will not be accepted.

Please contact us with any questions.

Ensure YOUR community has a VOICE and a VOTE at the winter business meeting!





Wyoming  
Association of  
Municipalities  
*Building Strong Communities*

**WYOMING ASSOCIATION OF MUNICIPALITIES  
2017 WAM WINTER WORKSHOP  
OFFICIAL VOTING DELEGATE FORM**

The following person has been selected as the *Official Voting Delegate* for the 2017 WAM Winter Workshop Business Meeting in Cheyenne, Thursday, January 12, 2017.

City/Town: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

*Alternate Delegate will be:* \_\_\_\_\_

*Title:* \_\_\_\_\_

Date Approved by the City/Town Council:  
\_\_\_\_\_

Attest: \_\_\_\_\_ (City/Town Clerk)

**PLEASE MAIL/SCAN/FAX TO WAM NO LATER THAN December 16, 2016**

**315 West 27 Street, Cheyenne, WY 82001**

**Phone (307) 632-0398, Fax (307) 632-1942 or**

**Email to Earla Checchi at: [checchi@wyomuni.org](mailto:checchi@wyomuni.org)**

