



CITY COUNCIL AGENDA
CITY OF GILLETTE
Tuesday, January 7, 2020
7:00 PM

- A. Call to Order.**
- B. Invocation and Pledge of Allegiance.**
 - 1. **Invocation Led by Pastor Phil Jones of the Roadway Alliance Church.**
 - 2. **National Anthem Performed by Kimberly Dougal.**
- C. Approval of General Agenda.**
- D. Approval of Consent Agenda.**

(All items listed will be enacted by one motion unless a request is made for discussion by any member of the Audience or Council, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the Agenda).

- 1. **Minutes**
 - a. **Pre-Meeting - December 17, 2019**
 - b. **Executive Session - December 17, 2019**
 - c. **Regular Meeting - December 17, 2019**
- 2. **Ordinance 3rd Reading - Consent**
- 3. **Ordinance 2nd Reading - Consent**
- 4. **Bills and Claims**
 - a. **Bills and Claims**

Staff Reference: Michelle Henderson, Finance Director

- 5. **Other - Consent**

- E. Approval of Conflict Claims.**
- F. Comments.**
 - 1. **Council**
 - 2. **Written**
 - 3. **Public**
 - 4. **Other - Comments**
 - a. **For the Good of the Community Video**

Staff Reference: **VIDEO** - Geno Palazzari, Communications Manager

- G. Unfinished Business.**
 - Ordinance 2nd Reading.**

- 1.
2. Ordinance 3rd Reading.
3. Other.

H. New Business.

1. Minute Action

- a. **Council Consideration for the Designation of an Official Newspaper for a One-Year Term for 2020.**
Staff Reference: Patrick G. Davidson, City Administrator
- b. **Council Designation of Bank Depositories for Public Funds of the City of Gillette for the Calendar Year 2020.**
Staff Reference: Michelle Henderson, Finance Director
- c. **Council Consideration of a Resolution Authorizing the Submission of an Application to the Wyoming Parks and Cultural Resources Commission Under the Land and Water Conservation Fund for the Governing Body of the City of Gillette, Wyoming, for the Purpose of the Energy Capital Sports Complex Enhancement Project.**
Staff Reference: Michelle Henderson, Finance Director
- d. **Council Consideration for the Acceptance of Public Improvements for the 2019 Sanitary Sewer Main Replacement Project, Installed by Hot Iron, Inc., in the Amount of \$650,256.41 (1% Project).**
Staff Reference: **MAP/VIDEO** - Ry Muzzarelli, P.E., Development Services Director

2. Ordinance 1st Reading.

3. Appointments

- a. **Appointment of the City Council President for 2020.**
Staff Reference:
- b. **Appointment of Patrick G. Davidson as City Administrator for 2020.**
Staff Reference:
- c. **Appointment of Anthony M. Reyes as City Attorney for 2020.**
Staff Reference:
- d. **Appointment of R. Douglas Dumbrill as Municipal Court Judge for 2020.**
Staff Reference:
- e. **Appointment of Christopher R. Ringer as the At-Will Municipal Prosecutor for the City of Gillette, Wyoming, for 2020.**
Staff Reference:
- f. **Appointments to Citizen Advisory Boards**
~ Board of Examiners - Five (5) Terms Expiring on December 31, 2022
~ Campbell County Joint Powers Lodging Tax Board - One (1) Term Expiring on December 31, 2022
~ Gillette/Torrington Joint Powers Board - One (1) Term Expiring on December 31, 2022
~ Gillette Historic Preservation Commission - One (1) Term Expiring on December 31, 2022
~ Retiree Health Benefit Trust Committee - One (1) Term Expiring December 31, 2022
Staff Reference: Patrick G. Davidson, City Administrator

I. Public Hearings and Considerations

1. **A Public Hearing for the Sale of Real Property to the Boys and Girls Club of Campbell County, Wyoming.**
Staff Reference: **MAP/VIDEO** - Anthony Reyes, City Attorney
2. **Council Consideration for the Sale of Real Property to the Boys and Girls Club of Campbell County, Wyoming.**
Staff Reference: Anthony Reyes, City Attorney

3. **A Public Hearing for the Transfer of Retail Liquor License RTL-18 from Jake's Tavern, Inc., d.b.a. Jake's Tavern, Located at 5201 S Douglas Highway, to Bar & Liquor LLC, d.b.a. Grinners, Located at 5201 S Douglas Highway.**

Staff Reference: Michelle Henderson, Finance Director

4. **Council Consideration for the Transfer of Retail Liquor License RTL-18 from Jake's Tavern, Inc., d.b.a. Jake's Tavern, Located at 5201 S Douglas Highway, to Bar & Liquor LLC, d.b.a. Grinners, Located at 5201 S Douglas Highway.**

Staff Reference: Michelle Henderson, Finance Director

5. **A Public Hearing for the Transfer of Retail Liquor License RTL-20 from Montgomery Bar & Hotel, Inc., d.b.a. Montgomery Bar, Located at 100 South Gillette Avenue, to LMM Enterprises, LLC, d.b.a. Montgomery Bar, Located at 100 South Gillette Avenue.**

Staff Reference: Michelle Henderson, Finance Director

6. **Council Consideration for the Transfer of Retail Liquor License RTL-20 from Montgomery Bar & Hotel, Inc., d.b.a. Montgomery Bar, Located at 100 South Gillette Avenue, to LMM Enterprises, LLC, d.b.a. Montgomery Bar, Located at 100 South Gillette Avenue.**

Staff Reference: Michelle Henderson, Finance Director

J. Executive Session

K. Adjournment

MAYOR

Louise Carter-King

COUNCIL MEMBERS BY WARDS

WARD 1

Bruce Brown

Shawn Neary

WARD 2

Billy Montgomery

Timothy Carsrud

www.gillettewy.gov

WARD 3

Shay Lundvall

Nathan McLeland





CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Invocation Led by Pastor Phil Jones of the Roadway Alliance Church.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

| |
|-----------------------------------|
| Click to download |
| No Attachments Available |



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

National Anthem Performed by Kimberly Dougal.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

[Click to download](#)

No Attachments Available



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Pre-Meeting - December 17, 2019

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

☐ [Pre-Meeting - December 17, 2019](#)

A Pre-Meeting of the City Council was held on Tuesday the 17th day of December 2019.

Present were Councilmen Brown, Carsrud, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King; City Administrator Davidson and City Attorney Reyes; Directors Aguirre, Cole, Henderson, Muzzarelli, and Wilde; Managers Lt. Wasson, D. Wasson, Toscana, and Palazzari; City Clerk Staskiewicz and Deputy Clerk Crawford.

Warm Up Items

Councilman Brown inquired about the National Curling Tournament scheduled at the Cam-Plex. Administrator Davidson stated that details of the event would be researched and reported to Council.

Mayor Carter-King reminded Council of a recent discussion involving the failing boilers at the Boys and Girls Club. \$50,000 was appropriated in the budget for maintenance and upkeep. Boys and Girls Club Director Grotrian provided a replacement estimate of \$67,122. The Mayor asked for Council opinion as to whether the City should limit the payment of repairs to \$50,000 or pay for the repairs in their entirety. Councilman Carsrud stated that he would prefer to deed them the building with the boilers repaired, other Council Members agreed. City Administrator Davidson stated that Staff would look into the matter and make arrangements for the repairs, a budget amendment would be prepared, if necessary.

Mayor Carter-King informed Council of citizen comments that the design of the Energy Capital Sports Complex proposed splash park was too small. Development Services Director Muzzarelli provided depictions of the designed splash park over-layed on an NCAA basketball court, and provided comparisons of the proposed splash park with parks in Rapid City, Lead, and Sheridan. Gillette's proposed splash pad was considerably larger than all the compared properties.

Introduction of Citizen Advisory Board Member

Administrator Davidson introduced Cassidy Westbrook, who will be appointed to the Mayor's Art Council to fill a partial term, expiring on June 30, 2020.

Audit Discussion

Auditor Ryan Gemar of Bennett, Weber, and Hermstad, LLP, presented Council with the results of the City's fiscal year-end 2019 financial audit review. Auditor Gemar reported that the financial health of the City is in good shape, and accredited efficient management of City funds during the ups and downs of the economy. Mr. Gemar stated there were no substantial findings or issues to report, and commended the City's Finance Department.

School Resource Officer Expansion

City Administrator Davidson informed Council of discussions with the school district about increasing the number of school resource officers. Lt. Wasson detailed the plan to increase the number of school resource officers to five (5), which would place an officer in all four (4) secondary schools, including Westwood. The fifth officer would support and fill vacancies, as needed. The Campbell County Sheriff's Office would provide two (2) officers for service to the elementary schools. Discussion ensued regarding staffing levels and filling current Police Department vacancies. Administrator Davidson stated that a memorandum of understanding would be drafted and presented to Council for future consideration.

Review December 17th Council Agenda

The group discussed the upcoming agenda items.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:43 p.m. An audio recording of this meeting is available in the City Clerk's Office.

(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk

Louise Carter-King, Mayor

Publish date: December 26, 2019



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Executive Session - December 17, 2019

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

| |
|-------------------|
| Click to download |
|-------------------|

| |
|--------------------------|
| No Attachments Available |
|--------------------------|



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Regular Meeting - December 17, 2019

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

☐ [Regular Meeting - December 17, 2019](#)

A meeting of the City Council was held on Tuesday the 17th day of December 2019.

Present were Councilmen Brown, Carsrud, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King; City Administrator Davidson and City Attorney Reyes; Directors Aguirre, Cole, Henderson, Muzzarelli, and Wilde; Managers Rogers, Schoen, D. Wasson, Lt. Wasson, Toscana, and Palazzari; Planner Sanders; City Clerk Staskiewicz and Deputy Clerk Crawford.

Invocation and Pledge of Allegiance

Invocation was led by Pastor Paul Baughman of the New Life Wesleyan Church. The National Anthem and Christmas carols were performed by the Gillette Chamber Singers.

Approval of General Agenda

Councilman Carsrud made a motion to approve the General Agenda; seconded by Councilman Lundvall. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes

Work Session – November 26, 2019; Pre-Meeting – December 3, 2019; Regular Meeting – December 3, 2019; Work Session – December 10, 2019.

Bills and Claims

AC Tree Service, 12,375.00; Advance Auto Parts, 1,486.33; Alisco, 1,066.40; Alyshia Marie Vigil, 20.00; American Public Power Association, 16,470.34; Anixter Power Solutions, 74,806.21; Anne Zollinger, 2,193.75; Applied Concepts, 9,310.00; Arete Design Group, 12,259.09; Ariel, LLC, 60.29; Arrow Printing And Graphics Inc, 168.00; Associated Glass Inc, 456.16; AT&T Mobility National Accounts, 4,296.10; Basin Electric Power Coop, 53,000.00; Baumert, Chantel, 168.49; Belford, Eric, 118.12; Best Best & Krieger LLP, 2,545.25; Big Horn Tire Inc, 6,114.60; Bighorn Hydraulics Inc, 101.32; BJ Nelson/Nelson Auto Glass, 329.37; Black Cat Construction LLC, 3,487.82; Black Hills Power & Light, 5,165.14; Black Hills Power & Light, 48,191.78; Black Hills Truck and Trailer, 175.69; Black Hills Wyoming LLC, 3,609.34; Black Hills Wyoming LLC, 278,491.17; Blue Cross Blue Shield of Wyoming, 60,640.32; Blue Cross Blue Shield of Wyoming, 64,205.36; Blue Cross Blue Shield of Wyoming, 33,246.23; Border States Electric, 2,789.95; Bouzek, Aliezha, 98.91; Brice Alexander, 50.00; Bryan Miller, 350.00; Burns & McDonnell, 164.59; Calderon, Faith & Luis, 13.64; Campbell County Chamber of Commerce, 1,303.25; Campbell County Conservation District, 450.00; Campbell County Hospital District, 1,700.00; Campbell County Landfill, 762.75; Campbell County Public Health, 56.00; Campbell County Public Land Board Complex, 154,452.55; Carpenter, DJ, 45.72; Central Truck & Diesel Inc, 137.27; CenturyLink, 2,277.04; Charter Media, 406.80; City of Gillette, 168.08; City of Gillette, 6.50; City of Gillette, 100.00; City of Gillette - Petty Cash, 60.92; Cody Hyatt, 250.00; Cook, Taylor, 75.98; Craig Furman, 200.00; Crank Legal Group, P.C., 200.50; Crescent Electric Supply, 313.20; Culligan, 164.50; Dana Kepner Company Inc, 9,101.00; Daniels, Robert, 21.98; Dell Computer Corp, 128,177.76; Department of Energy, 49,599.17; DEG-SHWM DIV/Storage Tank Prgm, 400.00; Derric Culey, 50.00; Desert Mountain Corporation, 29,504.40; Diggs, Travis, 150.24; DOWL LLC, 23,401.00; DPC Industries Inc, 6,039.00; Drevlow, Caleb, 174.36; Elvera Willadson, 75.00; Energy Laboratories Inc, 595.50; EOG Y Resources, Inc, 231.60; Erin Richards, 138.87; Fairmont Supply Company, 473.22; Farmer Brothers Company, 455.66; Farooq, Umar, 160.76; Fastenal Company, 270.76; FedEx, 571.94; Ferguson Enterprises, Inc #1701, 688.75; Firemaster Dept 1019, 4,256.50; First Class Auto, 826.63; First Class Auto, 38,819.72; Flagshooter LLC, 691.06; Frandson Safety Inc, 450.00; Galls, An Aramark Company, 435.98; Gillette Contractors Supply Inc, 844.96; Goodtimes Liquor, 7.00; Granicus LLC, 5,949.99; GW Construction, LLC, 14,775.00; HDR Inc - US Engineering Accounts Receivable, 75,878.33; Hendryx, Braxtyn, 3.55; Hillyard Inc, 282.40; Homax Oil, 33,851.08; Home Fire Foods, 97.50; Inberg Miller Engineers, 6,130.50; Inland Truck Parts, 4,160.09; Jack's Truck Center Inc, 149.11; Jack's Truck Center Inc, 2,496.76; James Mahaffey, 300.00; Jennifer Ivory, 50.00; Jensen, Cydney, 174.04; Jerry Bradley Vannotrick, 100.00; JLC Sign Systems Inc, 187.00; Kadmas Lee & Jackson Inc, 87,546.53; Karibett Enriquez Gonzalez, 100.00; Kerwin Burton, 368.06; KOIS Brothers Equipment Company, 2,801.90; Korterra Inc, 2,000.00; Ladonna Hatch, 325.00; Lang, Derek, 66.88; Lenox, Cheryl, 36.03; Line Finders, LLC, 1,451.25; Loera, Alejandro, 148.11; Louise Carter King, 32.49; Mary Kelly, 7,375.00; MCL Investments, 128.75; McLanahan, Michael, 104.27; MCM General Contractors, 88,937.66; Meltwater News US Inc, 3,650.00; Menards, 5.57; MII Life Insurance, Incorporated, 1,229.96; MII Life Insurance, Incorporated, 2,327.54; Morrison Maierle Inc, 68,074.67; Motion Industries, Inc, 301.27; Mountain Peaks Diagnostics, LLC, 31.20; News Record, 5,362.00; Norco Inc, 1,622.58; Online Information Services Inc, 266.82; Orullian, Rodney, 232.35; Outliers Creative, LLC, 525.00; Paintbrush Sewer & Drain, 130.60; Patterson, Joseph, 8.88; PCA Engineering Inc, 11,780.25; Pinkerton C&I, 165.55; Pokeys BBQ, 258.75; Postal Pros Southwest Inc, 2,966.38; Powder River Construction, 9,119.70; Powder River Energy Corporation, 10,500.00; Powder River Heating & Conditioning Corporation, 181.01; ProElectric Inc, 13,928.53; Purvis Industries, LLC, 52.46; RDJ Specialties Inc, 1,833.67; Record Supply Inc NAPA, 3,071.60; Reed, Charles, 4.39; Safety-Kleen Systems Inc, 171.76; Sheila Marie Summers, 20.00; Shepperson Enterprises LLC, 32.33; Shepperson Enterprises LLC, 98.61; Shepperson Enterprises LLC, 141.12; Silver

Nail Construction, LLC, 4,120.68; Simon Contractors, 18,866.80; Smith, Laura, 142.35; Source Office Products, 959.99; Stevens Edwards Hallock & Carpenter PC, 550.00; Structural Dynamics LLC, 10,043.00; Stuart, Sareesa, 37.65; Thunder Basin Ford LLC, 387.16; Tim Carsrud, 30.90; Titan Machinery Inc, 2,013.22; Tyler Technologies Inc, 15,312.50; US Postal Service, 1,240.00; UMB Bank, 63,464.60; United Rentals Inc, 4,520.00; Universal Athletic Service, 90.00; Usabluebook, 2,458.82; Valencia, Francisco, 165.99; Verizon Wireless, 4,350.16; Verizon Wireless - Lert B, 50.00; Vigil, Jesusita, 181.91; Visionary Communications, 969.14; Waylon Rader, 50.00; Wendtland & Wendtland, LLP, 330.00; Wesco Receivables Corp, 11,254.80; Western Stationers, 974.64; White Dirt, Kayla, 41.00; White's Frontier Motors, 640.39; WYODAK Resources Development Corp, 181,282.40; Wyoming Association of Rural Water Systems, 450.00; Wyoming Dept of Transportation, 11,602.70; Wyoming State Revenue and Tax, 110,888.17; Xerox Corporation, 42.44; Zabel & Associates, 2,500.00

Other Consent

Approval of the Fourth Extension Agreement between the City of Gillette, Wyoming, and Spectrum Pacific West, LLC.

Councilman Montgomery made a motion to approve the Consent Agenda; seconded by Councilman Brown. All voted aye. The motion carried.

Conflict Claims

Councilman Lundvall made a motion to approve a conflict claim for Council Member Carsrud in the amount of \$30.90; seconded by Councilman Brown. Brown, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King voted aye. Councilman Carsrud abstained. The motion carried.

Councilman Carsrud made a motion to approve a conflict claim for Mayor Carter-King in the amount of \$32.49; seconded by Councilman McLeland. Brown, Carsrud, Lundvall, McLeland, Montgomery, and Neary voted aye. Mayor Carter-King abstained. The motion carried.

Comments

Council Comments – Councilman Carsrud encouraged citizens to use the ice rink at Sage Bluffs Park and the sledding hill at the Energy Capital Sports Complex, for some fun winter activities. Councilman Neary announced the annual Energy Classic High School Basketball Tournament scheduled for January 2-4, 2020.

Other Comments – The Mayor and Council recognized Mayra Macias as the 3rd Quarter P.R.I.D.E. Award recipient. Chief Building Official Rogers recognized outgoing Board of Examiner members, Scott Heibult, Chad Renken, and Weston Scott.

New Business – Minute Action

Councilman Lundvall made a motion to approve a street closure, from 3:00 a.m. to 8:00 p.m., and a malt beverage permit, from 8:00 a.m. to 8:00 p.m., for the first block of Gillette Avenue on February 8, 2020, for a curling event, requested by Big Lost Meadery; seconded by Councilman Neary. Sam Clikeman, owner of Big Lost Meadery, explained the event and requested permission to close off three (3) parking spaces and the handicap parking space on the west side, and four (4) parking spaces on the east side, of the northern end of the first block of Gillette Avenue, beginning the Thursday prior (February 6th) to ensure ice is created for the event. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a street closure and malt beverage permit for the first block of Gillette Avenue on July 4, 2020, from 2:00 p.m. to 8:00 p.m., for a colonial celebration, requested by Big Lost Meadery; seconded by Councilman Montgomery. Sam Clikeman, owner of Big Lost Meadery explained the event, and requested to be allowed to fire a cannon at the event. Administrator Davidson instructed Mr. Clikeman to submit a written request to the Administration Office for consideration of the cannon. All voted aye. The motion carried.

Councilman Brown made a motion to approve a street closure on the 3rd Street Plaza, on July 11, 2020, from 8:30 a.m. to 5:00 p.m. for the Campbell County Master Gardeners' wagon raffle displays and reception, requested by Master Gardeners' president, Sandi Aberle; seconded by Councilman Montgomery. All voted aye. The motion carried.

Councilman Montgomery made a motion to approve the issuance of street closure permits and associated alcohol permits, requested by the Gillette Main Street Committee, for the following 2020 Gillette Main Street Events: Open container permit for Gillette Avenue (1st Through 3rd Blocks) for the Historic Building Bender Event, May 2, 2020, from 6:00 p.m. to 9:00 p.m. Street closure permits and open container permits for the Third Street Plaza, including parking lot B, for weekly concerts, Thursdays, July 9, 2020, thru August 13, 2020, from 12:00 p.m. to 11:00 p.m. Street closure permits for the Third Street Plaza, Tuesdays, July 14, 2020, thru September 15, 2020, for weekly farmer's markets, from 3:00 p.m. to 8:00 p.m. Street closure permit and malt beverage permit for the Third Street Plaza, including parking lot B, for Brewfest, July 18, 2020, from 4:00 p.m. to 8:00 p.m. Street closure permits and open container permit for the Third Street Plaza

and Gillette Avenue (1st Through 3rd Blocks), for the Summer Festival and Car Show, August 15, 2020, from 7:00 a.m. to 11:00 p.m. Street closure permit and open container permit for the Third Street Plaza, for the Community Dinner, September 20, 2020, from 6:00 p.m. to 9:00 p.m. Street closure permit for the Third Street Plaza, including parking lot B, for Boo-Fest/Trick-or-Treat Main Street, October 31, 2020, from 11:00 a.m. to 4:00 p.m. Street closure permit and open container permit for the Third Street Plaza and Gillette Avenue (1st Through 3rd Blocks) for the Holiday Ice Festival, December 5, 2020, from 11:00 a.m. to 8:00 p.m. Parade permit on Gillette Avenue from 7th Street to 1st Street, for the Parade of Lights, December 5, 2020, beginning at 5:00 p.m. Motion was seconded by Councilman Brown. Jessica Seders, Director of the Gillette Main Street Committee explained the requests, and thanked City staff for their assistance with the events. All voted aye. The motion carried.

Councilman Brown made a motion to accept the City's Financial Audit Report for the Fiscal Year 2019; seconded by Councilman Neary. Auditor, Ryan Gemar, explained that the City is financially healthy, and he commended the City and the Finance Department for their management of City funds; the auditors had no problems to report. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve the Joint Campbell County, City of Gillette, and Town of Wright, 2019 Emergency Operating Plan; seconded by Councilman Brown. Administrator Davidson and Emergency Management Coordinator, David King, explained the consideration. All voted aye. The motion carried.

RESOLUTION NO. 2715

A RESOLUTION INITIATING ANNEXATION OF A TRACT OF LAND CONTIGUOUS TO THE CITY OF GILLETTE, WYOMING, PURSUANT TO W.S. 15-1-403 AND 15-1-405, GENERALLY KNOWN AS ASPEN HEIGHTS II, AND ESTABLISHING A PUBLIC HEARING DATE OF JANUARY 21, 2020 FOR THE ANNEXATION PUBLIC HEARING TO DETERMINE IF THE PROPOSED ANNEXATION COMPLIES WITH W.S. 15-1-402.

Councilman Montgomery made a motion to approve the foregoing Resolution initiating annexation of a tract of land contiguous to the City of Gillette, Wyoming, pursuant to W.S. 15-1-403 and 15-1-405, generally known as the Aspen Heights II Annexation, and establishing a public hearing date of January 21, 2020, for the annexation public hearing to determine if the proposed annexation complies with W.S. 15-1-402; seconded by Councilman Neary. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a bid award for the Sage Bluffs Park Irrigation Project to G & G Landscaping, Inc., in the amount of \$199,789 (1% Project); seconded by Councilman McLeland. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Appointments

Council President Montgomery made a motion to appoint Cassidy Westbrook to the Mayor's Art Council for a partial term, expiring on June 30, 2020; seconded by Councilman Brown. All voted aye. The motion carried.

Adjournment

Mayor Carter-King, on behalf of the Council, wished everyone a Merry Christmas and a happy new year. There being no further business to come before the Council, the meeting adjourned at 7:56 p.m. The next regularly scheduled meeting will be held on January 7, 2020, Council Chambers, City Hall.

This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

Louise Carter-King, Mayor

ATTEST:

Cindy Staskiewicz, City Clerk
Publication Date: December 26, 2019



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Bills and Claims

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move that the bills and claims, excepting any and all conflict claims, be approved.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

Click to download

☐ [Bills and Claims](#)

☐ [Bills and Claims - Prepays](#)

☐ [Wire Transfers](#)

☐ [UMB-Bank](#)

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|-----------------------------|----------------|---|-----------------|
| 001-GENERAL FUND | | | |
| 00-UNDEFINED | | | |
| 00-UNDEFINED | | | |
| 99999-MISC RESTITUTIONS | | | |
| | 103977 | RESTITUTION PAYMENT FROM MEGAN BROWN | 100.00 |
| | 103978 | RESTITUTION PAYMENT FROM BRIAN KEEVER | 2,669.63 |
| | 103979 | RESTITUTION PAYMENT FROM MAKANO DE CLERMONT | 100.00 |
| | 103980 | RESTITUTION PAYMENT FROM JONI BROOKE TWO CROW | 9.55 |
| | 103981 | RESTITUTION PAYMENT FROM MARKUS DAILEY | 50.00 |
| | 103982 | RESTITUTION PAYMENT FROM LARYSSA ALMEN | 100.00 |
| | 103983 | RESTITUTION PAYMENT FROM BRENT ROBERTS | 250.00 |
| | 103984 | RESTITUTION PAYMENT FROM CALEB HUYCK | 100.00 |
| | 103985 | RESTITUTION PAYMENT FROM KARMINDA BITTER | 100.00 |
| | 103986 | RESTITUTION PAYMENT FROM ASHLY HOOD | 40.00 |
| | 103987 | RESTITUTION PAYMENT FROM ASHLY HOOD | 10.00 |
| | 103988 | RESTITUTION PAYMENT FROM SHELBY KANASH | 18.97 |
| | 103989 | RESTITUTION PAYMENT FROM MEGAN BROWN | 100.00 |
| | | VENDOR TOTAL: | 3,648.15 |
| 1511-NORCO INC | | | |
| | 104083 | CUSTODIAL INVENTORY | 1,513.02 |
| | 104084 | CUSTODIAL INVENTORY | 525.12 |
| | 104085 | CUSTODIAL INVENTORY | 158.34 |
| | | VENDOR TOTAL: | 2,196.48 |
| 2066-SOURCE OFFICE PRODUCTS | | | |
| | 104090 | OS INVENTORY | 1,212.31 |
| | | VENDOR TOTAL: | 1,212.31 |
| 2300-WESTERN STATIONERS | | | |
| | 104102 | OS INVENTORY | 175.60 |
| | | VENDOR TOTAL: | 175.60 |
| | | DIVISION TOTAL: | 7,232.54 |
| | | DEPARTMENT TOTAL: | 7,232.54 |

Expenditure Approval Report

Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|--|-------------------------------------|-------------------|
| 001-GENERAL FUND | | |
| 10-ADMINISTRATION | | |
| 04-SPECIAL PROJECTS | | |
| 1276-CAMPBELL COUNTY JOINT POWERS FIRE BOARD | | |
| 103848 | FY19/20 CAPITAL FUNDING REQUEST #1 | 5,525.82 |
| 103849 | FY19/20 3RD QTR OPERATIONAL FUNDING | 464,866.74 |
| | VENDOR TOTAL: | 470,392.56 |
| 1285-CAMPBELL COUNTY PUBLIC LAND BOARD COMPLEX | | |
| 103369 | HERITAGE CENTER/ENERGY HALL REMODEL | 90,901.51 |
| | VENDOR TOTAL: | 90,901.51 |
| 1862-FIRST INTERSTATE BANK OF GILLETTE | | |
| 104032 | ANIMAL CONTROL RENOVATION | 23,330.00 |
| | VENDOR TOTAL: | 23,330.00 |
| 1864-FIRST NATIONAL BANK OF GILLETTE | | |
| 104030 | CITY WEST REMODEL PH II RETAIN | 16,513.85 |
| | VENDOR TOTAL: | 16,513.85 |
| 1941-GILLETTE PRINTING COMPANY INC | | |
| 103370 | EMPLOYEE OF THE YEAR AWARDS | 664.06 |
| | VENDOR TOTAL: | 664.06 |
| 1511-NORCO INC | | |
| 104080 | DOUBLE TOILET TISSUE DISPENSER | 599.88 |
| 104081 | DOUBLE TOILET TISSUE DISPENSER | 149.97 |
| | VENDOR TOTAL: | 749.85 |
| 1701-NORTON CONSTRUCTION | | |
| 104031 | ANIMAL CONTROL RENOVATION | 209,970.00 |
| | VENDOR TOTAL: | 209,970.00 |
| 2212-VAN EWING CONSTRUCTION | | |
| 104029 | CITY WEST REMODEL PH II CONSTR | 148,624.65 |
| | VENDOR TOTAL: | 148,624.65 |
| | DIVISION TOTAL: | 961,146.48 |
| 32-JUDICIAL | | |
| 2483-CAMPBELL COUNTY SHERIFF | | |
| 103956 | NOVEMBER 2019 PRISONER BILLING | 4,750.00 |
| | VENDOR TOTAL: | 4,750.00 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|----------------------|----------------|--------------------------|-------------------|
| 001-GENERAL FUND | | | |
| 10-ADMINISTRATION | | | |
| 32-JUDICIAL | | | |
| 4003-MICHAEL STULKEN | | | |
| | 103364 | DEFENSE ATTORNEY | 30.00 |
| | 103365 | DEFENSE ATTORNEY | 90.00 |
| | 103366 | DEFENSE ATTORNEY | 170.00 |
| | 103367 | DEFENSE ATTORNEY | 400.00 |
| | 103368 | DEFENSE ATTORNEY | 100.00 |
| | | VENDOR TOTAL: | 790.00 |
| | | DIVISION TOTAL: | 5,540.00 |
| | | DEPARTMENT TOTAL: | 966,686.48 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|-----------------------|----------------|-----------------------------------|--------|
| 001-GENERAL FUND | | | |
| 20-HUMAN RESOURCES | | | |
| 20-HUMAN RESOURCES | | | |
| 1381-CITY OF GILLETTE | | | |
| | 103362 | PETTY CASH REIMBURSEMENT 12/12/19 | 7.00 |
| | | VENDOR TOTAL: | 7.00 |
| | | DIVISION TOTAL: | 7.00 |
| | | DEPARTMENT TOTAL: | 7.00 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|--|--|------------------|
| 001-GENERAL FUND | | |
| 25-FINANCE | | |
| 25-FINANCE | | |
| 1158-BENNETT WEBER & HERMSTAD LLP | | |
| 103935 | FY18/19 AUDIT | 37,475.00 |
| | VENDOR TOTAL: | 37,475.00 |
| | DIVISION TOTAL: | 37,475.00 |
| 26-CUSTOMER SERVICE | | |
| 1395-COLLECTION PROFESSIONALS GILLETTE | | |
| 103373 | NOVEMBER 2019 COLLECTIONS | 524.34 |
| | VENDOR TOTAL: | 524.34 |
| 3369-POSTAL PROS SOUTHWEST INC | | |
| 103864 | PRINT AND MAIL UTILITY BILLS, REMINDS, DISCONNECTS | 3,029.22 |
| 103865 | PRINT AND MAIL UTILITY BILLS, REMINDS, DISCONNECTS | 3,137.59 |
| | VENDOR TOTAL: | 6,166.81 |
| | DIVISION TOTAL: | 6,691.15 |
| 31-CITY CLERK/PRINT SHOP | | |
| 1381-CITY OF GILLETTE | | |
| 103362 | PETTY CASH REIMBURSEMENT 12/12/19 | 15.00 |
| 103890 | PETTY CASH REIMBURSEMENT | 18.00 |
| | VENDOR TOTAL: | 33.00 |
| 2151-ROCKY MOUNTAIN BUSINESS EQUIPMENT LLC | | |
| 103858 | COPIER METER READ | 353.18 |
| | VENDOR TOTAL: | 353.18 |
| | DIVISION TOTAL: | 386.18 |
| 34-INFORMATION TECHNOLOGY | | |
| 1086-AT & T MOBILITY NATIONAL ACCOUNTS | | |
| 103951 | CELULAR | 2,973.59 |
| | VENDOR TOTAL: | 2,973.59 |
| 1358-CENTURYLINK | | |
| 103284 | LONG DISTANCE | 167.12 |
| | VENDOR TOTAL: | 167.12 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|----------------------------------|----------------|--------------------------|------------------|
| 001-GENERAL FUND | | | |
| 25-FINANCE | | | |
| 34-INFORMATION TECHNOLOGY | | | |
| 2625-CHARTER MEDIA | | | |
| | 103949 | INTERNET | 280.69 |
| | | VENDOR TOTAL: | 280.69 |
| 2824-MAGNET FORENSICS USA, INC | | | |
| | 103312 | MAGNET FORENSICS | 3,500.00 |
| | | VENDOR TOTAL: | 3,500.00 |
| 3397-PERISCOPE INTERMEDIATE CORP | | | |
| | 103891 | COMMODITY CODE LICENSE | 2,060.00 |
| | | VENDOR TOTAL: | 2,060.00 |
| 2179-TYLER TECHNOLOGIES INC | | | |
| | 103847 | INCODE TRAINING | 7,347.87 |
| | | VENDOR TOTAL: | 7,347.87 |
| 2222-VERIZON WIRELESS | | | |
| | 103285 | AVL DATA | 1,287.27 |
| | 103950 | CELLULAR | 1,996.14 |
| | | VENDOR TOTAL: | 3,283.41 |
| | | DIVISION TOTAL: | 19,612.68 |
| | | DEPARTMENT TOTAL: | 64,165.01 |

Expenditure Approval Report

Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|----------------------------------|----------------|--------------------------------|-----------------|
| 001-GENERAL FUND | | | |
| 40-POLICE DEPARTMENT | | | |
| 40-PD ADMINISTRATION | | | |
| 2483-CAMPBELL COUNTY SHERIFF | | | |
| | 103956 | NOVEMBER 2019 PRISONER BILLING | 2,975.00 |
| | | VENDOR TOTAL: | 2,975.00 |
| 1368-CHILDREN'S HOME SOCIETY | | | |
| | 103255 | FORENSIC INTERVIEW | 150.00 |
| | 103256 | FORENSIC INTERVIEW | 150.00 |
| | 103257 | FORENSIC INTERVIEW | 150.00 |
| | | VENDOR TOTAL: | 450.00 |
| 2597-CRAIG FURMAN | | | |
| | 103855 | DUI BLOOD DRAW | 50.00 |
| | 103856 | DUI BLOOD DRAW | 50.00 |
| | | VENDOR TOTAL: | 100.00 |
| 1852-FEDERAL EXPRESS CORPORATION | | | |
| | 103960 | MIC SHIPPING | 46.43 |
| | | VENDOR TOTAL: | 46.43 |
| 1916-GALLS INC | | | |
| | 103851 | UNIFORMS | 46.75 |
| | 103852 | UNIFORMS | 167.44 |
| | 103957 | UNIFORMS | 104.71 |
| | | VENDOR TOTAL: | 318.90 |
| 2159-JANE STEARNS M.S. LPC | | | |
| | 103853 | PD COUNSELING | 825.00 |
| | | VENDOR TOTAL: | 825.00 |
| 2564-JENNIFER IVORY | | | |
| | 103254 | DUI BLOOD DRAW | 50.00 |
| | 103854 | DUI BLOOD DRAW | 50.00 |
| | 103953 | DUI BLOOD DRAW | 50.00 |
| | | VENDOR TOTAL: | 150.00 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|--------------------------------------|---|-----------------|
| 001-GENERAL FUND | | |
| 40-POLICE DEPARTMENT | | |
| 40-PD ADMINISTRATION | | |
| 55555-MISC EMPLOYEE VENDOR | | |
| 103976 | FY19/20 BOOT ALLOWANCE | 100.00 |
| | VENDOR TOTAL: | 100.00 |
| 77777-MISC ONE TIME VENDOR | | |
| 103975 | ALCOHOL COMPLIANCE CHECKS | 940.00 |
| | VENDOR TOTAL: | 940.00 |
| 2437-WYOMING LAW ENFORCEMENT ACADEMY | | |
| 103954 | ACADEMY - SANDERS | 1,484.50 |
| | VENDOR TOTAL: | 1,484.50 |
| | DIVISION TOTAL: | 7,389.83 |
| 44-ANIMAL CONTROL | | |
| 2195-UNIVERSAL ATHLETIC SERVICE | | |
| 103955 | JACKETS | 48.00 |
| | VENDOR TOTAL: | 48.00 |
| | DIVISION TOTAL: | 48.00 |
| 45-ANIMAL SHELTER | | |
| 3379-BLACK HILLS ENERGY | | |
| 103203 | NATURAL GAS - 950 W WARLOW-ANIMAL SHELTER | 1,302.45 |
| | VENDOR TOTAL: | 1,302.45 |
| 2163-ZOETIS INC | | |
| 103857 | VACCINATIONS | 172.00 |
| | VENDOR TOTAL: | 172.00 |
| | DIVISION TOTAL: | 1,474.45 |
| | DEPARTMENT TOTAL: | 8,912.28 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|--|----------------|--|-----------------|
| 001-GENERAL FUND | | | |
| 50-PUBLIC WORKS | | | |
| 33-MAINT OF CITY BUILDINGS | | | |
| 1040-ALSCO | | | |
| | 103831 | RUG CLEANING | 43.19 |
| | 103832 | RUG CLEANING | 54.24 |
| | 103836 | RUG CLEANING | 43.19 |
| | 103945 | RUG CLEANING | 54.24 |
| | 103947 | RUG CLEANING | 43.19 |
| | | VENDOR TOTAL: | 238.05 |
| 1077-ARCHITECTURAL SPECIALTIES LLC | | | |
| | 103835 | NEW KEYS FOR PD | 28.90 |
| | | VENDOR TOTAL: | 28.90 |
| 3379-BLACK HILLS ENERGY | | | |
| | 103211 | NATURAL GAS - 950 W WARLOW DR | 164.92 |
| | 103212 | NATURAL GAS - 808 W WARLOW DR | 276.61 |
| | 103214 | NATURAL GAS - 201 E 5TH ST | 2,557.48 |
| | | VENDOR TOTAL: | 2,999.01 |
| 1560-HLADKY CONSTRUCTION | | | |
| | 103833 | RECORDS RETENTION WALL REPAIR | 1,068.17 |
| | | VENDOR TOTAL: | 1,068.17 |
| 1919-PAINTBRUSH SEWER & DRAIN | | | |
| | 103834 | PAPER RECYCLING | 120.00 |
| | | VENDOR TOTAL: | 120.00 |
| 2036-POWDER RIVER HEATING & CONDITIONING CORPORATION | | | |
| | 103246 | AIR COMPRESSOR MOTOR CITY HALL | 3,740.00 |
| | 103837 | ELECTRIC SHOP UNIT HEATER REPAIR | 3,480.00 |
| | 103936 | REPLACE MOTOR ON RTU #3 AT CITY HALL | 2,135.31 |
| | 103939 | HEATED VEHICLE STORAGE UNIT HEATER REPAIR | 1,160.00 |
| | 103940 | REPAIR LEAK AT WAREHOUSE | 200.00 |
| | 103944 | AIR COMPRESSOR & FIRE DAMPER REPAIRS AT CH | 3,966.32 |

Expenditure Approval Report

Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|--|---------------------------------------|------------------|
| 001-GENERAL FUND | | |
| 50-PUBLIC WORKS | | |
| 33-MAINT OF CITY BUILDINGS | | |
| 2036-POWDER RIVER HEATING & CONDITIONING CORPORATION | | |
| 104023 | HVAC MAINTENANCE CONTRACT | 5,523.92 |
| | VENDOR TOTAL: | 20,205.55 |
| | DIVISION TOTAL: | 24,659.68 |
| 51-PARKS | | |
| 1040-ALSCO | | |
| 103238 | UNIFORM CLEANING | 35.60 |
| 103239 | UNIFORM CLEANING | 5.10 |
| 103250 | UNIFORM CLEANING | 5.10 |
| 103251 | UNIFORM CLEANING | 35.60 |
| | VENDOR TOTAL: | 81.40 |
| 3379-BLACK HILLS ENERGY | | |
| 103205 | NATURAL GAS - 2909 S DOUGLAS HWY | 259.89 |
| | VENDOR TOTAL: | 259.89 |
| 3909-CRESTVIEW IMROVEMENT & SERVICE DISTRICT | | |
| 103838 | CRESTVIEW PARK WATER | 6.50 |
| | VENDOR TOTAL: | 6.50 |
| 2035-POWDER RIVER ENERGY CORPORATION | | |
| 103241 | ELECTRIC - ANTELOPE VALLEY PARK POWER | 35.00 |
| 103242 | ELECTRIC - CRESTVIEW PARK POWER | 35.00 |
| | VENDOR TOTAL: | 70.00 |
| | DIVISION TOTAL: | 417.79 |
| 53-FORESTRY | | |
| 2965-TIGERTREE, INC | | |
| 103252 | REMOVAL AND STUMP GRINDING OF TREES | 8,805.00 |
| | VENDOR TOTAL: | 8,805.00 |
| | DIVISION TOTAL: | 8,805.00 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|--------------------------------------|----------------|---|------------------|
| 001-GENERAL FUND | | | |
| 50-PUBLIC WORKS | | | |
| 54-STREETS | | | |
| 1040-ALSCO | | | |
| | 103374 | UNIFORM CLEANING | 40.80 |
| | | VENDOR TOTAL: | 40.80 |
| 3379-BLACK HILLS ENERGY | | | |
| | 103202 | NATURAL GAS - 800 N BURMA AVE, BLDG 414 | 481.67 |
| | | VENDOR TOTAL: | 481.67 |
| 1381-CITY OF GILLETTE | | | |
| | 103362 | PETTY CASH REIMBURSEMENT 12/12/19 | 39.30 |
| | | VENDOR TOTAL: | 39.30 |
| 1464-CRESCENT ELECTRIC SUPPLY | | | |
| | 104064 | ELECTRICAL LIGHTING * 20ES25 | 43,552.00 |
| | | VENDOR TOTAL: | 43,552.00 |
| 1614-DESERT MOUNTAIN CORPORATION | | | |
| | 104024 | FY 19-20 ICE SLICER | 5,770.62 |
| | 104025 | FY 19-20 ICE SLICER | 6,054.40 |
| | 104026 | FY 19-20 ICE SLICER | 6,001.79 |
| | | VENDOR TOTAL: | 17,826.81 |
| 1897-ONE CALL OF WYOMING COPR | | | |
| | 104013 | ONE-CALL OF WYOMING | 54.50 |
| | | VENDOR TOTAL: | 54.50 |
| 2035-POWDER RIVER ENERGY CORPORATION | | | |
| | 103243 | ELECTRIC - SIGN LIGHTING HWY 50 | 35.09 |
| | 103244 | ELECTRIC - WELCOME TO GILLETTE SIGN SHWY 59 | 40.98 |
| | 103245 | ELECTRIC - SIGN LIGHTING HWY 14/16 | 43.83 |
| | 103860 | CRESTVIEW STREET LIGHTS | 220.31 |
| | 103861 | ANTELOPE VALLEY STREET LIGHTS | 543.39 |
| | | VENDOR TOTAL: | 883.60 |
| 1802-SIMON CONTRACTORS | | | |
| | 103375 | MANHOLE REPAIRS ON FAIRWAY | 1,500.00 |
| | | VENDOR TOTAL: | 1,500.00 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|------------------|---------------------|-----------|
| 001-GENERAL FUND | | |
| 50-PUBLIC WORKS | | |
| | DIVISION TOTAL: | 64,378.68 |
| | DEPARTMENT TOTAL: | 98,261.15 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|--|-----------------------------------|---------------------|
| 001-GENERAL FUND | | |
| 60-ENGINEERING & DEV SERVICES | | |
| 35-GEOGRAPHIC INFO SYSTEMS | | |
| 3999-ENCODEPLUS, LLC | | |
| 103952 | INSTALLATION | 198.00 |
| | VENDOR TOTAL: | 198.00 |
| | DIVISION TOTAL: | 198.00 |
| 60-ENGINEERING | | |
| 2432-WYOMING DEPT OF TRANSPORTATION | | |
| 103361 | URBAN SYSTEMS - FOX PARK/SINCLAIR | 40.11 |
| | VENDOR TOTAL: | 40.11 |
| 2380-WYOMING ENGINEERING SOCIETY | | |
| 103363 | 2019 & 2020 MEMBERSHIP DUES | 120.00 |
| | VENDOR TOTAL: | 120.00 |
| | DIVISION TOTAL: | 160.11 |
| | DEPARTMENT TOTAL: | 358.11 |
| | FUND TOTAL: | 1,145,622.57 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|-------------------------------------|----------------|--|------------------|
| 201-1% FUND | | | |
| 10-ADMINISTRATION | | | |
| 05-1% OPTIONAL SALES TAX | | | |
| 1640-DONKEY CREEK FESTIVAL | | | |
| | 103893 | FY19/20 FUNDING | 35,000.00 |
| | | VENDOR TOTAL: | 35,000.00 |
| 1852-FEDERAL EXPRESS CORPORATION | | | |
| | 103960 | MIC SHIPPING | 51.90 |
| | | VENDOR TOTAL: | 51.90 |
| 1754-KADRMAS, LEE & JACKSON INC | | | |
| | 104041 | 2019 WATER MAIN REPLACEMENT | 2,086.00 |
| | | VENDOR TOTAL: | 2,086.00 |
| 2940-SOLSBURY HILL, LLC | | | |
| | 104089 | HYDROMETER FOR CONTROLLER DEMONSTRATIONS | 1,096.62 |
| | | VENDOR TOTAL: | 1,096.62 |
| 2193-STRATA INC | | | |
| | 103282 | MATERIALS TESTING | 590.00 |
| | | VENDOR TOTAL: | 590.00 |
| 2760-WAYNE E. ECKAS, P.E. | | | |
| | 103240 | SAGE BLUFFS IRRIGATION DESIGN | 3,482.30 |
| | | VENDOR TOTAL: | 3,482.30 |
| 2432-WYOMING DEPT OF TRANSPORTATION | | | |
| | 104034 | GARNER LAKE/BOXELDER RD TRAFF | 584.96 |
| | | VENDOR TOTAL: | 584.96 |
| | | DIVISION TOTAL: | 42,891.78 |
| | | DEPARTMENT TOTAL: | 42,891.78 |
| | | FUND TOTAL: | 42,891.78 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|--------------------------------------|---|-------------------|
| 301-MADISON WATERLINE | | |
| 70-UTILITIES | | |
| 72-MADISON WATER LINE | | |
| 1228-BURNS AND MCDONNELL CORPORATION | | |
| 104035 | GILLETTE MADISON PIPELINE PROJ | 29,233.59 |
| | VENDOR TOTAL: | 29,233.59 |
| 1559-DOWL LLC | | |
| 104037 | GILLETTE REGIONAL WATER SUPPLY | 12,775.50 |
| 104039 | GILLETTE REGIONAL WATER SUPPLY | 6,975.00 |
| | VENDOR TOTAL: | 19,750.50 |
| 1852-FEDERAL EXPRESS CORPORATION | | |
| 103960 | MIC SHIPPING | 44.02 |
| | VENDOR TOTAL: | 44.02 |
| 1450-HDR ENGINEERING INC | | |
| 104036 | GILLETTE REGIONAL WATER SUPPLY | 5,549.46 |
| 104038 | GILLETTE REGIONAL WATER SUPPLY | 15,441.13 |
| 104040 | GRWSP - PH 2 DISTRICT EXTENSIO | 5,127.30 |
| | VENDOR TOTAL: | 26,117.89 |
| 1589-HOT IRON | | |
| 104027 | GILLETTE REGIONAL WATER SUPPLY | 54,218.11 |
| | VENDOR TOTAL: | 54,218.11 |
| 2071-PROELECTRIC INC | | |
| 103313 | RED HILLS TOWER - COMM CONDUIT TO RADIO TOWER | 3,269.13 |
| 103934 | RED HILLS TOWER | 540.66 |
| 103961 | INSTALL LOCK ON IT BOX AT RED HILLS TOWER | 191.60 |
| | VENDOR TOTAL: | 4,001.39 |
| 1779-SECURITY STATE BANK | | |
| 104028 | GILLETTE REGIONAL WATER - PH | 6,024.24 |
| | VENDOR TOTAL: | 6,024.24 |
| | DIVISION TOTAL: | 139,389.74 |
| | DEPARTMENT TOTAL: | 139,389.74 |
| | FUND TOTAL: | 139,389.74 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|--|--------------------------|-----------------|
| 501-UTILITIES ADMINISTRATION FUND | | |
| 70-UTILITIES | | |
| 70-UTILITIES ADMINISTRATION | | |
| 1086-AT & T MOBILITY NATIONAL ACCOUNTS | | |
| 103951 | CELULAR | 1,274.40 |
| | VENDOR TOTAL: | 1,274.40 |
| 1358-CENTURYLINK | | |
| 103284 | LONG DISTANCE | 75.09 |
| | VENDOR TOTAL: | 75.09 |
| 2625-CHARTER MEDIA | | |
| 103949 | INTERNET | 126.11 |
| | VENDOR TOTAL: | 126.11 |
| 2222-VERIZON WIRELESS | | |
| 103285 | AVL DATA | 384.51 |
| 103950 | CELLULAR | 2,077.61 |
| | VENDOR TOTAL: | 2,462.12 |
| | DIVISION TOTAL: | 3,937.72 |
| 71-ELECTRICAL ENGINEERING | | |
| 2944-ADOBE SYSTEMS INC | | |
| 103253 | PHOTOSHOP | 228.50 |
| | VENDOR TOTAL: | 228.50 |
| | DIVISION TOTAL: | 228.50 |
| | DEPARTMENT TOTAL: | 4,166.22 |
| | FUND TOTAL: | 4,166.22 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|----------------------------------|------------------------------|------------------|
| 502-SOLID WASTE FUND | | |
| 50-PUBLIC WORKS | | |
| 55-SOLID WASTE | | |
| 1040-ALSCO | | |
| 103249 | UNIFORM CLEANING | 34.54 |
| 103839 | UNIFORM CLEANING | 34.54 |
| 103948 | UNIFORM CLEANING | 34.54 |
| | VENDOR TOTAL: | 103.62 |
| 2434-AMERICAN WELDING & GAS INC | | |
| 103376 | CYLINDER RENT | 32.25 |
| | VENDOR TOTAL: | 32.25 |
| 3894-CAMPBELL COUNTY LANDFILL | | |
| 103841 | NOVEMBER 2019 LANDFILL | 75,468.75 |
| | VENDOR TOTAL: | 75,468.75 |
| 2303-WESTERN WASTE SOLUTIONS INC | | |
| 103247 | 3 YARD DUMPSTER AT WAREHOUSE | 85.00 |
| 103840 | RECYCLING | 3,815.00 |
| | VENDOR TOTAL: | 3,900.00 |
| | DIVISION TOTAL: | 79,504.62 |
| | DEPARTMENT TOTAL: | 79,504.62 |
| | FUND TOTAL: | 79,504.62 |

Expenditure Approval Report

Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|---|-----------------------------------|------------------|
| 503-WATER FUND | | |
| 70-UTILITIES | | |
| 73-WATER | | |
| 2652-ASSURE CO RISK MANAGEMENT & REGULATOR COMPLIANCE | | |
| 103845 | CONTRACT MONTHLY FEE | 350.00 |
| | VENDOR TOTAL: | 350.00 |
| 3656-BAKER HUGHES, A GE COMPANY, LLC | | |
| 103259 | FOX HILL #4 | 3,548.34 |
| 103260 | FOX HILL #5 | 704.05 |
| | VENDOR TOTAL: | 4,252.39 |
| 3379-BLACK HILLS ENERGY | | |
| 103209 | NATURAL GAS - 200 ROCK RD GEN | 15.99 |
| 103210 | NATURAL GAS - 816 W WARLOW DR | 536.61 |
| | VENDOR TOTAL: | 552.60 |
| 1381-CITY OF GILLETTE | | |
| 103362 | PETTY CASH REIMBURSEMENT 12/12/19 | 49.94 |
| | VENDOR TOTAL: | 49.94 |
| 1574-DANA KEPNER COMPANY INC | | |
| 103846 | METER TEST | 350.00 |
| 104103 | OMNI TEST METER | 3,516.88 |
| | VENDOR TOTAL: | 3,866.88 |
| 1014-DAVE LUERAS | | |
| 103842 | PICK LOCK AT 1018 SKYVIEW CT | 65.00 |
| | VENDOR TOTAL: | 65.00 |
| 1852-FEDERAL EXPRESS CORPORATION | | |
| 103960 | MIC SHIPPING | 185.56 |
| | VENDOR TOTAL: | 185.56 |
| 1892-FRANDSON SAFETY INC | | |
| 103844 | MULTI-GAS MONITOR CALIBRATION | 349.75 |
| | VENDOR TOTAL: | 349.75 |
| 1589-HOT IRON | | |
| 103262 | REPAIR WATER LEAKS | 17,485.00 |
| | VENDOR TOTAL: | 17,485.00 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | | Invoice Description | Amount |
|--------------------------------------|--------|--|------------------|
| 503-WATER FUND | | | |
| 70-UTILITIES | | | |
| 73-WATER | | | |
| 1897-ONE CALL OF WYOMING COPR | | | |
| | 104013 | ONE-CALL OF WYOMING | 54.50 |
| | | VENDOR TOTAL: | 54.50 |
| 2005-PETE LIEN & SONS INC | | | |
| | 103261 | REPAIR CLAMP VALVE | 866.00 |
| | | VENDOR TOTAL: | 866.00 |
| 2035-POWDER RIVER ENERGY CORPORATION | | | |
| | 103222 | ELECTRIC - UNION CHAPEL WATERLINE | 35.00 |
| | 103223 | ELECTRIC - PINE RIDGE RESERVOIR | 35.09 |
| | 103224 | ELECTRIC - SERVICE CONTROL BULDING | 35.00 |
| | 103225 | ELECTRIC - FORCE RD CONTROL BLDG | 87.72 |
| | 103226 | ELECTRIC - COOK RD | 135.76 |
| | 103227 | ELECTRIC - AVISD | 131.26 |
| | 103228 | ELECTRIC - SOUTHFORK | 145.37 |
| | 103229 | ELECTRIC - RAFTER D | 139.05 |
| | 103230 | ELECTRIC - OVERBROOK | 135.94 |
| | 103231 | ELECTRIC - BENNOR ESTATES | 138.79 |
| | 103232 | ELECTRIC - MADISON REHAB CPS #7 | 51.19 |
| | 103233 | ELECTRIC - MADISON REHAB CPS #4 | 44.00 |
| | 103234 | ELECTRIC - CPS #3 | 47.71 |
| | 103235 | ELECTRIC - CPS #2 | 40.37 |
| | 103236 | ELECTRIC - CPS #1 | 49.11 |
| | 103237 | ELECTRIC - REDHILLS BOOSTER STATION SUBD | 212.01 |
| | | VENDOR TOTAL: | 1,463.37 |
| 1802-SIMON CONTRACTORS | | | |
| | 103843 | GRAVEL FOR WELL ROADS | 104.50 |
| | | VENDOR TOTAL: | 104.50 |
| | | DIVISION TOTAL: | 29,645.49 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | | Invoice Description | Amount |
|-------------------------|--------|----------------------------------|-----------|
| 503-WATER FUND | | | |
| 70-UTILITIES | | | |
| 77-SWIMMING POOL | | | |
| 3379-BLACK HILLS ENERGY | | | |
| | 103208 | NATURAL GAS - 909 S GILLETTE AVE | 73.74 |
| | | VENDOR TOTAL: | 73.74 |
| | | DIVISION TOTAL: | 73.74 |
| | | DEPARTMENT TOTAL: | 29,719.23 |
| | | FUND TOTAL: | 29,719.23 |

Expenditure Approval Report

Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|---------------------------------|----------------------------|---------------|
| 504-POWER FUND | | |
| 00-UNDEFINED | | |
| 00-UNDEFINED | | |
| 4163-ALLEN, JAYSEE | | |
| 103829 | UE 4860 2513 DOGWOOD | 177.66 |
| | VENDOR TOTAL: | 177.66 |
| 4156-CARLSTON, ERIC E | | |
| 103195 | UE 35608 1054 COUNTRY CLUB | 229.46 |
| | VENDOR TOTAL: | 229.46 |
| 4155-DEGUZIS, SHANE | | |
| 103194 | UE 33338 1300 PLUMCREEK | 106.29 |
| | VENDOR TOTAL: | 106.29 |
| 4162-DOMINA, MIKE | | |
| 103828 | UE 14256 602 LARAMIE | 121.67 |
| | VENDOR TOTAL: | 121.67 |
| 4158-JENSEN, MYKAILA | | |
| 103197 | UE 12872 3414 FOOTHILLS | 146.48 |
| | VENDOR TOTAL: | 146.48 |
| 88888-MISC UTILITY OVERPAYMENTS | | |
| 103968 | UE 25658 1001 DESERT HILLS | 36.22 |
| 103969 | UE 27586 1101 DESERT HILLS | 34.33 |
| 103970 | UE 27690 1101 DESERT HILLS | 46.34 |
| 103971 | UE 15190 60 CONSTITUTION | 28.57 |
| 103972 | UE 32774 4530 RUNNING W | 123.35 |
| 103973 | UE 26468 318 SUNFLOWER | 74.68 |
| 103974 | UE 27238 1001 DESERT HILLS | 183.35 |
| 104066 | UE 42712 1208 BROWN DUCK | 59.99 |
| 104067 | UE 11104 3201 ECHETA | 149.82 |
| 104068 | UE 6000 1490 4-J | 126.29 |
| | VENDOR TOTAL: | 862.94 |
| 4157-PFEIL, ANDREA | | |
| 103196 | UE 15218 58 CONSTITUTION | 155.23 |
| | VENDOR TOTAL: | 155.23 |

Expenditure Approval Report

Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|---------------------------------|----------------|--------------------------|-----------------|
| 504-POWER FUND | | | |
| 00-UNDEFINED | | | |
| 00-UNDEFINED | | | |
| 4161-POTTER, TANNER | | | |
| | 103827 | UE 6442 3001 ALLEN | 4.21 |
| | | VENDOR TOTAL: | 4.21 |
| 3946-RANCH CREEK PROP INC | | | |
| | 103826 | UE 3050 430 PRAIRIEVIEW | 33.83 |
| | | VENDOR TOTAL: | 33.83 |
| 4154-ROSENBAUM, ALEXANDER | | | |
| | 103185 | UE 3076 434 PRAIRIEVIEW | 136.59 |
| | | VENDOR TOTAL: | 136.59 |
| 4152-SETIYANINGSIH, MEGAN | | | |
| | 103183 | UE 18034 1107 STANLEY | 443.61 |
| | | VENDOR TOTAL: | 443.61 |
| 4153-SIKKENG, NATE & TANA | | | |
| | 103184 | UE 10462 1013 CLARION | 34.71 |
| | | VENDOR TOTAL: | 34.71 |
| 4150-SOUTH FORK APARTMENTS, LLC | | | |
| | 103180 | UE 32358 4514 RUNNING W | 107.65 |
| | | VENDOR TOTAL: | 107.65 |
| 4151-WARNER, MATT | | | |
| | 103182 | UE 32172 705 ROCKING T | 80.35 |
| | | VENDOR TOTAL: | 80.35 |
| 3066-WCDA | | | |
| | 103181 | UE 23926 8 APEX | 33.10 |
| | | VENDOR TOTAL: | 33.10 |
| | | DIVISION TOTAL: | 2,673.78 |
| | | DEPARTMENT TOTAL: | 2,673.78 |

Expenditure Approval Report

Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|-----------------------------------|----------------|---------------------------------|------------------|
| 504-POWER FUND | | | |
| 70-UTILITIES | | | |
| 74-POWER | | | |
| 3379-BLACK HILLS ENERGY | | | |
| | 103204 | NATURAL GAS - 940 W WARLOW DR | 275.00 |
| | | VENDOR TOTAL: | 275.00 |
| 1852-FEDERAL EXPRESS CORPORATION | | | |
| | 103959 | MISC SHIPPING | 73.14 |
| | | VENDOR TOTAL: | 73.14 |
| 1892-FRANDSON SAFETY INC | | | |
| | 103862 | MULTI-GAS MONITOR CALIBRATION | 22.00 |
| | | VENDOR TOTAL: | 22.00 |
| 1264-MCM GENERAL CONTRACTORS | | | |
| | 104017 | ANNUAL TRENCHING AND BORING AG | 1,120.52 |
| | | VENDOR TOTAL: | 1,120.52 |
| 1897-ONE CALL OF WYOMING COPR | | | |
| | 104013 | ONE-CALL OF WYOMING | 54.75 |
| | | VENDOR TOTAL: | 54.75 |
| 2071-PROELECTRIC INC | | | |
| | 104015 | ANNUAL MISCELLANEOUS ELECTRICAL | 2,560.00 |
| | 104016 | ANNUAL MISCELLANEOUS ELECTRICAL | 7,779.50 |
| | | VENDOR TOTAL: | 10,339.50 |
| 3824-REGULATORY SOFTWARE SERVICES | | | |
| | 103863 | PCB ANNUAL FEE | 948.00 |
| | | VENDOR TOTAL: | 948.00 |
| 4143-TANTALUS SYSTEMS INC | | | |
| | 103859 | DEPOSIT | 8,694.50 |
| | | VENDOR TOTAL: | 8,694.50 |
| | | DIVISION TOTAL: | 21,527.41 |
| | | DEPARTMENT TOTAL: | 21,527.41 |
| | | FUND TOTAL: | 24,201.19 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|---------------------------------|----------------|-----------------------------------|-----------------|
| 505-SEWER FUND | | | |
| 70-UTILITIES | | | |
| 75-SEWER | | | |
| 1040-ALSCO | | | |
| | 103962 | UNIFORM CLEANING | 121.05 |
| | | VENDOR TOTAL: | 121.05 |
| 1572-ARETE DESIGN GROUP | | | |
| | 103967 | UV DISINFECTION BUILDING ADDITION | 210.00 |
| | | VENDOR TOTAL: | 210.00 |
| 1182-BLACK CAT CONSTRUCTION LLC | | | |
| | 103269 | SEWER SERVICES | 5,483.17 |
| | | VENDOR TOTAL: | 5,483.17 |
| 3379-BLACK HILLS ENERGY | | | |
| | 103215 | NATURAL GAS - 4520 UNIVERSITY DR | 20.30 |
| | 103216 | NATURAL GAS - 1700 PLUM CRK | 17.06 |
| | 103217 | 3101 S GARNER LAKE RD | 6,452.92 |
| | | VENDOR TOTAL: | 6,490.28 |
| 1792-ENERGY LABORATORIES INC | | | |
| | 103264 | TESTING | 2,250.00 |
| | 103266 | TESTING | 24.50 |
| | 103267 | TESTING | 24.50 |
| | 103270 | TESTING | 24.50 |
| | 103271 | TESTING | 32.00 |
| | 103272 | TESTING | 22.00 |
| | 103274 | TESTING | 180.00 |
| | 103275 | TESTING | 24.50 |
| | 103966 | TESTING | 24.50 |
| | | VENDOR TOTAL: | 2,606.50 |
| 1892-FRANDSON SAFETY INC | | | |
| | 103273 | MULTI-GAS MONITOR CALIBRATION | 88.00 |
| | | VENDOR TOTAL: | 88.00 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|--|----------------|-----------------------------------|-----------------|
| 505-SEWER FUND | | | |
| 70-UTILITIES | | | |
| 75-SEWER | | | |
| 2778-GW CONSTRUCTION, LLC | | | |
| | 103280 | SEWER REPAIR | 5,982.50 |
| | | VENDOR TOTAL: | 5,982.50 |
| 1125-MG OIL COMPANY | | | |
| | 103279 | OIL FOR PLANT EQUIPMENT | 208.01 |
| | | VENDOR TOTAL: | 208.01 |
| 3839-MOTION INDUSTRIES, INC | | | |
| | 103263 | PARTS | 215.21 |
| | | VENDOR TOTAL: | 215.21 |
| 1511-NORCO INC | | | |
| | 103268 | ICEMELT | 422.87 |
| | | VENDOR TOTAL: | 422.87 |
| 1897-ONE CALL OF WYOMING COPR | | | |
| | 104013 | ONE-CALL OF WYOMING | 54.50 |
| | | VENDOR TOTAL: | 54.50 |
| 2035-POWDER RIVER ENERGY CORPORATION | | | |
| | 103277 | ELECTRIC - GIL SEWAGE MTR STATION | 39.25 |
| | 103278 | ELECTRIC - LIFT PUMPS | 1,043.81 |
| | 103964 | ELECTRIC - LIFT PUMPS | 1,097.62 |
| | 103965 | ELECTRIC - GIL SEWAGE MTR STATION | 50.23 |
| | | VENDOR TOTAL: | 2,230.91 |
| 2036-POWDER RIVER HEATING & CONDITIONING CORPORATION | | | |
| | 103963 | REPAIR HEATER | 702.00 |
| | | VENDOR TOTAL: | 702.00 |
| 3929-PURVIS INDUSTRIES, LLC | | | |
| | 103276 | V-BETS FOR PLANT EQUIPMENT | 280.32 |
| | | VENDOR TOTAL: | 280.32 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|---------------------------------|----------------|--------------------------------|------------------|
| 505-SEWER FUND | | | |
| 70-UTILITIES | | | |
| 75-SEWER | | | |
| 2114-RAILROAD MANAGEMENT CO LLC | | | |
| | 103281 | LICENSE FEES | 6,149.38 |
| | | VENDOR TOTAL: | 6,149.38 |
| 3223-WESTCOAST ROTOR INC | | | |
| | 104101 | PUMPS AND PUMP ACCESSORIES MAI | 16,211.00 |
| | | VENDOR TOTAL: | 16,211.00 |
| | | DIVISION TOTAL: | 47,455.70 |
| | | DEPARTMENT TOTAL: | 47,455.70 |
| | | FUND TOTAL: | 47,455.70 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|----------------------|--------------------------------|------------------|
| 506-FIBER FUND | | |
| 70-UTILITIES | | |
| 78-FIBER | | |
| 1684-DRM INC | | |
| 104019 | ANNUAL TRENCHING AND BORING AG | 25,534.00 |
| 104020 | ANNUAL TRENCHING AND BORING AG | 9,893.31 |
| 104021 | ANNUAL TRENCHING AND BORING AG | 3,902.50 |
| 104022 | ANNUAL TRENCHING AND BORING AG | 3,602.50 |
| 104044 | ANNUAL TRENCHING AND BORING AG | 23,545.00 |
| | VENDOR TOTAL: | 66,477.31 |
| 2071-PROELECTRIC INC | | |
| 104014 | ELECTRICIAN MAINTENANCE SERVIC | 2,854.86 |
| | VENDOR TOTAL: | 2,854.86 |
| | DIVISION TOTAL: | 69,332.17 |
| | DEPARTMENT TOTAL: | 69,332.17 |
| | FUND TOTAL: | 69,332.17 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|-----------------------------|----------------|--|-----------------|
| 601-CITY WEST FUND | | | |
| 50-PUBLIC WORKS | | | |
| 39-CITY WEST BUILDING MAINT | | | |
| 1040-ALSCO | | | |
| | 103830 | RUG CLEANING | 49.25 |
| | 103946 | RUG CLEANING | 49.25 |
| | | VENDOR TOTAL: | 98.50 |
| 3379-BLACK HILLS ENERGY | | | |
| | 103206 | NATURAL GAS - 624 COMMERCIAL DR | 2,689.10 |
| | 103218 | NATURAL GAS - 611 N EXCHANGE AVE | 249.10 |
| | 103219 | NATURAL GAS - 611 N EXCHANGE AVE 22 | 1,725.60 |
| | 103220 | NATURAL GAS - 561 COMMERCIAL DR | 805.30 |
| | | VENDOR TOTAL: | 5,469.10 |
| 1511-NORCO INC | | | |
| | 103941 | REPLACE BATTERY'S IN WAREHOUSE FLOOR MACHINE | 557.38 |
| | | VENDOR TOTAL: | 557.38 |
| | | DIVISION TOTAL: | 6,124.98 |
| | | DEPARTMENT TOTAL: | 6,124.98 |
| | | FUND TOTAL: | 6,124.98 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | | Invoice Description | Amount |
|--------------------------------------|--------|--------------------------|------------------|
| 603-WAREHOUSE FUND | | | |
| 00-UNDEFINED | | | |
| 00-UNDEFINED | | | |
| 1447-ANIXTER POWER SOLUTIONS | | | |
| | 104048 | ELECTRICAL INVENTORY | 1,002.20 |
| | 104049 | ELECTRICAL INVENTORY | 16,908.00 |
| | 104050 | ELECTRICAL INVENTORY | 1,455.90 |
| | 104051 | ELECTRICAL INVENTORY | 260.00 |
| | 104052 | ELECTRICAL INVENTORY | 370.00 |
| | 104053 | ELECTRICAL INVENTORY | 1,800.00 |
| | | VENDOR TOTAL: | 21,796.10 |
| 3026-BFT LP | | | |
| | 104054 | PARKS INVENTORY | 182.99 |
| | 104055 | PARKS INVENTORY | 182.99 |
| | | VENDOR TOTAL: | 365.98 |
| 1197-BORDER STATES ELECTRIC | | | |
| | 104057 | ELECTRICAL INVENTORY | 6,500.00 |
| | 104058 | ELECTRICAL INVENTORY | 2,209.50 |
| | 104059 | ELECTRICAL INVENTORY | 1,887.45 |
| | 104060 | ELECTRICAL INVENTORY | 1,496.19 |
| | 104061 | ELECTRICAL INVENTORY | 382.85 |
| | | VENDOR TOTAL: | 12,475.99 |
| 1519-CRUM ELECTRIC SUPPLY COMPANY | | | |
| | 104065 | ELECTRICAL INVENTORY | 113.40 |
| | | VENDOR TOTAL: | 113.40 |
| 1911-GADES SALES COMPANY INC | | | |
| | 104070 | TRAFFIC SAFETY INVENTORY | 3,200.00 |
| | | VENDOR TOTAL: | 3,200.00 |
| 1422-GILLETTE CONTRACTORS SUPPLY INC | | | |
| | 104062 | WATER INVENTORY | 1,290.87 |
| | 104063 | WATER INVENTORY | 1,129.45 |
| | | VENDOR TOTAL: | 2,420.32 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|-----------------------------|--------------------------|------------------|
| 603-WAREHOUSE FUND | | |
| 00-UNDEFINED | | |
| 00-UNDEFINED | | |
| 1943-GILLETTE STEEL CENTER | | |
| 104071 | ELECTRICAL INVENTORY | 740.20 |
| 104072 | ELECTRICAL INVENTORY | 803.25 |
| | VENDOR TOTAL: | 1,543.45 |
| 1511-NORCO INC | | |
| 104079 | PARKS INVENTORY | 118.65 |
| | VENDOR TOTAL: | 118.65 |
| 2289-WESCO DISTRIBUTION INC | | |
| 104092 | ELECTRICAL INVENTORY | 244.00 |
| 104093 | ELECTRICAL INVENTORY | 335.76 |
| 104094 | ELECTRICAL INVENTORY | 1,343.04 |
| 104095 | ELECTRICAL INVENTORY | 253.68 |
| 104096 | ELECTRICAL INVENTORY | 558.00 |
| 104097 | ELECTRICAL INVENTORY | 184.00 |
| 104098 | ELECTRICAL ITEMS | 169.90 |
| 104099 | ELECTRICAL ITEMS | 1,332.00 |
| 104100 | ELECTRICAL INVENTORY | 350.16 |
| | VENDOR TOTAL: | 4,770.54 |
| | DIVISION TOTAL: | 46,804.43 |
| | DEPARTMENT TOTAL: | 46,804.43 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|-----------------------------------|----------------|-----------------------------|------------------|
| 603-WAREHOUSE FUND | | | |
| 25-FINANCE | | | |
| 28-WAREHOUSE FUND | | | |
| 1040-ALSCO | | | |
| | 103258 | RUG CLEANING | 30.13 |
| | 103371 | RUG CLEANING | 30.13 |
| | 103958 | RUG CLEANING | 30.13 |
| | | VENDOR TOTAL: | 90.39 |
| 3379-BLACK HILLS ENERGY | | | |
| | 103207 | NATURAL GAS - 800 BURMA AVE | 592.75 |
| | | VENDOR TOTAL: | 592.75 |
| 2263-WASTE CONNECTIONS OF WYOMING | | | |
| | 103372 | WARLOW YARD TRASH | 437.55 |
| | | VENDOR TOTAL: | 437.55 |
| | | DIVISION TOTAL: | 1,120.69 |
| | | DEPARTMENT TOTAL: | 1,120.69 |
| | | FUND TOTAL: | 47,925.12 |

Expenditure Approval Report

Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|--------------------------------|----------------------|------------------|
| 604-VEHICLE MAINTENANCE FUND | | |
| 00-UNDEFINED | | |
| 00-UNDEFINED | | |
| 1328-ADVANCE AUTO PARTS | | |
| 104045 | VM INVENTORY | 167.66 |
| 104046 | VM INVENTORY | 100.59 |
| 104047 | VM INVENTORY | 477.67 |
| | VENDOR TOTAL: | 745.92 |
| 1167-BIG HORN TIRE INC | | |
| 104056 | VM INVENTORY | 413.32 |
| | VENDOR TOTAL: | 413.32 |
| 1575-HOMAX OIL | | |
| 104073 | GASOLINE | 30,460.82 |
| 104074 | VM INVENTORY | 447.50 |
| | VENDOR TOTAL: | 30,908.32 |
| 1586-HONNEN EQUIPMENT COMPANY | | |
| 104075 | VM INVENTORY | 376.86 |
| 104076 | VM INVENTORY | 193.46 |
| | VENDOR TOTAL: | 570.32 |
| 3964-INLAND TRUCK PARTS | | |
| 104077 | VM INVENTORY | 578.03 |
| | VENDOR TOTAL: | 578.03 |
| 1291-MIDLAND IMPLEMENT CO INC | | |
| 104078 | VM INVENTORY | 81.96 |
| | VENDOR TOTAL: | 81.96 |
| 2563-PACIFIC STEEL & RECYCLING | | |
| 104086 | VM INVENTORY | 519.81 |
| | VENDOR TOTAL: | 519.81 |
| 2123-RECORD SUPPLY INC NAPA | | |
| 104088 | VM INVENTORY | 71.70 |
| | VENDOR TOTAL: | 71.70 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|------------------------------|---------------------|-----------|
| 604-VEHICLE MAINTENANCE FUND | | |
| 00-UNDEFINED | | |
| 00-UNDEFINED | | |
| 2320-TITAN MACHINERY INC | | |
| 104091 | VM INVENTORY | 756.31 |
| | VENDOR TOTAL: | 756.31 |
| | DIVISION TOTAL: | 34,645.69 |
| | DEPARTMENT TOTAL: | 34,645.69 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|-------------------------------------|----------------------|-----------------|
| 604-VEHICLE MAINTENANCE FUND | | |
| 50-PUBLIC WORKS | | |
| 36-VEHICLE MAINTENANCE | | |
| 1328-ADVANCE AUTO PARTS | | |
| 103314 | VEHICLE REPAIRS | 111.77 |
| 103315 | VEHICLE REPAIRS | 88.99 |
| 103316 | CORE RETURN | -22.00 |
| 103317 | PARTS | 12.07 |
| 103318 | PARTS | 4.20 |
| 103319 | PARTS | 18.90 |
| 103320 | PARTS | 3.84 |
| 103895 | PARTS | 221.08 |
| 103896 | PARTS | 18.18 |
| 103897 | PARTS | 110.54 |
| 103898 | PARTS | 202.77 |
| | VENDOR TOTAL: | 770.34 |
| 1040-ALSCO | | |
| 103358 | UNIFORM CLEANING | 49.25 |
| | VENDOR TOTAL: | 49.25 |
| 1041-ALTEC INDUSTRIES INC | | |
| 103924 | PARTS | 112.70 |
| 103930 | PARTS | 2,231.46 |
| | VENDOR TOTAL: | 2,344.16 |
| 1167-BIG HORN TIRE INC | | |
| 103337 | REPAIRS | 47.00 |
| 103338 | TIRES | 944.40 |
| 103339 | TIRES | 701.04 |
| 103341 | TIRE | 114.00 |
| 103932 | TIRES | 701.04 |
| | VENDOR TOTAL: | 2,507.48 |
| 1171-BIGHORN HYDRAULICS INC | | |
| 103356 | PARTS | 416.51 |
| 103926 | PARTS | 13.75 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|----------------------------------|----------------|------------------------|-----------------|
| 604-VEHICLE MAINTENANCE FUND | | | |
| 50-PUBLIC WORKS | | | |
| 36-VEHICLE MAINTENANCE | | | |
| | | VENDOR TOTAL: | 430.26 |
| 1178-BJ NELSON/NELSON AUTO GLASS | | | |
| | 103360 | INSTALL NEW WINDSHIELD | 488.56 |
| | | VENDOR TOTAL: | 488.56 |
| 2677-CENTRAL TRUCK & DIESEL INC | | | |
| | 103336 | PARTS | 216.50 |
| | 103928 | PARTS | 141.01 |
| | | VENDOR TOTAL: | 357.51 |
| 1397-COLLINS COMMUNICATIONS INC | | | |
| | 103333 | REPAIRS | 50.00 |
| | | VENDOR TOTAL: | 50.00 |
| 1525-CUMMINS ROCKY MOUNTAIN INC | | | |
| | 103918 | PARTS | 113.41 |
| | | VENDOR TOTAL: | 113.41 |
| 4160-DAKOTA ENVIRONMENTAL INC | | | |
| | 103892 | FUEL TANK CLEANING | 2,173.00 |
| | | VENDOR TOTAL: | 2,173.00 |
| 4026-ENERGY CHAIN & SLING LLC | | | |
| | 103922 | PARTS | 12.00 |
| | | VENDOR TOTAL: | 12.00 |
| 1848-FASTENAL COMPANY | | | |
| | 103925 | PARTS | 30.58 |
| | | VENDOR TOTAL: | 30.58 |
| 1943-GILLETTE STEEL CENTER | | | |
| | 103353 | FLAT IRON | 40.00 |
| | | VENDOR TOTAL: | 40.00 |
| 1586-HONNEN EQUIPMENT COMPANY | | | |
| | 103354 | PARTS | 69.27 |
| | | VENDOR TOTAL: | 69.27 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|--------------------------------------|--------------------------------|-----------------|
| 604-VEHICLE MAINTENANCE FUND | | |
| 50-PUBLIC WORKS | | |
| 36-VEHICLE MAINTENANCE | | |
| 3964-INLAND TRUCK PARTS | | |
| 103357 | PARTS | 2,479.91 |
| 103359 | CREDIT FOR CORE RETURN | -36.00 |
| 103915 | PARTS | 66.05 |
| 103929 | PARTS | 53.32 |
| | VENDOR TOTAL: | 2,563.28 |
| 3398-JACK'S TRUCK CENTER INC | | |
| 103343 | PARTS | 37.59 |
| 103344 | PARTS | 23.61 |
| | VENDOR TOTAL: | 61.20 |
| 1758-KAREN'S DELIVERY SERVICE | | |
| 103345 | DELIVERY | 15.00 |
| | VENDOR TOTAL: | 15.00 |
| 1291-MIDLAND IMPLEMENT CO INC | | |
| 103334 | PARTS | 158.42 |
| | VENDOR TOTAL: | 158.42 |
| 3983-MOUNTAIN PEAKS DIAGNOSTICS, LLC | | |
| 103330 | TESTING | 31.20 |
| 103331 | PARTS | 15.60 |
| 103332 | PARTS | 39.60 |
| 103920 | TESTING | 46.80 |
| 103921 | TESTING | 15.60 |
| | VENDOR TOTAL: | 148.80 |
| 2563-PACIFIC STEEL & RECYCLING | | |
| 103355 | ROUND BAR | 69.15 |
| | VENDOR TOTAL: | 69.15 |
| 4129-REAL TIME NETWORKS INC | | |
| 104087 | KEY SYSTEM - REAL TIME NETWORK | 9,470.00 |
| | VENDOR TOTAL: | 9,470.00 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|-------------------------------------|---------------------|-----------------|
| 604-VEHICLE MAINTENANCE FUND | | |
| 50-PUBLIC WORKS | | |
| 36-VEHICLE MAINTENANCE | | |
| 2123-RECORD SUPPLY INC NAPA | | |
| 103321 | PARTS | 20.34 |
| 103322 | PARTS | 5.04 |
| 103323 | PARTS | 337.02 |
| 103324 | PARTS | 29.06 |
| 103325 | PARTS | 30.79 |
| 103326 | PARTS | 47.24 |
| 103327 | PARTS | 5.56 |
| 103328 | PARTS | 46.19 |
| 103899 | PARTS | 101.19 |
| 103900 | PARTS | 49.79 |
| 103901 | PARTS | 25.69 |
| 103902 | PARTS | 49.38 |
| 103903 | CREDIT | -49.38 |
| 103904 | PARTS | 14.15 |
| 103905 | PARTS | 10.54 |
| 103906 | CREDIT | -10.54 |
| 103907 | PARTS | 10.08 |
| 103908 | PARTS | 74.45 |
| 103909 | PARTS | 25.69 |
| 103910 | PARTS | 417.37 |
| 103911 | PARTS | 25.76 |
| 103912 | PARTS | 17.81 |
| 103913 | PARTS | 53.04 |
| VENDOR TOTAL: | | 1,336.26 |
| 2315-THUNDER BASIN FORD LLC | | |
| 103335 | PARTS | 182.10 |
| 103914 | PARTS | 186.74 |
| 103923 | PARTS | 355.18 |
| 103927 | PARTS | 82.31 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| Invoice Number | Invoice Description | Amount |
|------------------------------|--------------------------|------------------|
| 604-VEHICLE MAINTENANCE FUND | | |
| 50-PUBLIC WORKS | | |
| 36-VEHICLE MAINTENANCE | | |
| | VENDOR TOTAL: | 806.33 |
| 2320-TITAN MACHINERY INC | | |
| 103916 | PARTS | 141.20 |
| 103917 | PARTS | 289.57 |
| | VENDOR TOTAL: | 430.77 |
| 2213-VARITECH INDUSTRIES INC | | |
| 103342 | PARTS | 515.52 |
| 103933 | PARTS | 791.66 |
| | VENDOR TOTAL: | 1,307.18 |
| 2309-WHITE'S FRONTIER MOTORS | | |
| 103329 | PARTS | 79.60 |
| 103894 | PARTS | 200.79 |
| | VENDOR TOTAL: | 280.39 |
| 2385-WYOMING MACHINERY CO | | |
| 103919 | PARTS | 89.50 |
| | VENDOR TOTAL: | 89.50 |
| 2386-WYOMING MARINE | | |
| 103931 | PARTS | 81.32 |
| | VENDOR TOTAL: | 81.32 |
| | DIVISION TOTAL: | 26,253.42 |
| | DEPARTMENT TOTAL: | 26,253.42 |
| | FUND TOTAL: | 60,899.11 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|-------------------------------------|----------------|---|-----------------|
| 702-LIABILITY INSURANCE FUND | | | |
| 25-FINANCE | | | |
| 38-LIABILITY INSURANCE | | | |
| 3904-CBH CO-OP | | | |
| | 103937 | PROPANE FOR TEMP ANIMAL CONTROL | 377.17 |
| | 103938 | PROPANE FOR TEMP ANIMAL CONTROL | 315.69 |
| | 103943 | PROPANE AT TEMP ANIMAL CONTROL | 735.08 |
| | | VENDOR TOTAL: | 1,427.94 |
| 1391-CNA SURETY | | | |
| | 103283 | WY BLANKET NOTARY ERRORS AND OMISSIONS POLICY | 500.00 |
| | | VENDOR TOTAL: | 500.00 |
| 1860-FIRST CLASS AUTO | | | |
| | 103287 | VEHICLE REPAIRS | 3,171.00 |
| | 103288 | VEHICLE REPAIRS | 2,833.54 |
| | 103289 | VEHICLE REPAIRS | 4,108.68 |
| | 103290 | VEHICLE REPAIRS | 4,714.15 |
| | 103291 | VEHICLE REPAIRS | 1,905.44 |
| | 103292 | VEHICLE REPAIRS | 8,413.19 |
| | 103293 | VEHICLE REPAIRS | 4,405.40 |
| | 103294 | VEHICLE REPAIRS | 1,551.38 |
| | 103296 | VEHICLE REPAIRS | 2,471.13 |
| | 103297 | VEHICLE REPAIRS | 1,506.00 |
| | 103299 | VEHICLE REPAIRS | 1,448.18 |
| | 103300 | VEHICLE REPAIRS | 1,922.90 |
| | 103301 | VEHICLE REPAIRS | 1,209.40 |
| | 103302 | VEHICLE REPAIRS | 1,351.25 |
| | 103303 | VEHICLE REPAIRS | 2,323.65 |
| | 103304 | VEHICLE REPAIRS | 2,327.50 |
| | 103305 | VEHICLE REPAIRS | 1,659.38 |
| | 103306 | VEHICLE REPAIRS | 1,084.25 |
| | 103307 | VEHICLE REPAIRS | 1,621.38 |
| | 103308 | VEHICLE REPAIRS | 1,777.25 |
| | 103309 | VEHICLE REPAIRS | 1,873.00 |

Expenditure Approval Report
Check Approval Date of 01/07/2020



| | Invoice Number | Invoice Description | Amount |
|------------------------------|----------------|---------------------|--------------|
| 702-LIABILITY INSURANCE FUND | | | |
| 25-FINANCE | | | |
| 38-LIABILITY INSURANCE | | | |
| 1860-FIRST CLASS AUTO | | | |
| | 103310 | VEHICLE REPAIRS | 3,708.84 |
| | 103311 | VEHICLE REPAIRS | 745.25 |
| | 103866 | VEHICLE REPAIRS | 3,735.25 |
| | 103868 | VEHICLE REPAIRS | 2,113.54 |
| | 103869 | VEHICLE REPAIRS | 1,341.00 |
| | 103870 | VEHICLE REPAIRS | 3,784.53 |
| | 103875 | VEHICLE REPAIRS | 2,954.75 |
| | 103876 | VEHICLE REPAIRS | 2,173.93 |
| | 103878 | VEHICLE REPAIRS | 1,964.25 |
| | 103879 | VEHICLE REPAIRS | 2,176.90 |
| | 103880 | VEHICLE REPAIRS | 705.50 |
| | 103882 | VEHICLE REPAIRS | 2,852.93 |
| | 103883 | VEHICLE REPAIRS | 1,053.00 |
| | 103884 | VEHICLE REPAIRS | 1,253.44 |
| | 103886 | VEHICLE REPAIRS | 4,298.22 |
| | 103887 | VEHICLE REPAIRS | 2,813.61 |
| | 103888 | VEHICLE REPAIRS | 2,612.00 |
| | 103889 | VEHICLE REPAIRS | 3,209.25 |
| | 103990 | VEHICLE REPAIRS | 6,025.93 |
| | 103992 | VEHICLE REPAIRS | 2,773.15 |
| | 103993 | VEHICLE REPAIRS | 2,111.10 |
| | 103994 | VEHICLE REPAIRS | 1,052.19 |
| | 103996 | VEHICLE REPAIRS | 1,126.00 |
| | 103997 | VEHICLE REPAIRS | 1,492.44 |
| | | VENDOR TOTAL: | 111,755.05 |
| | | DIVISION TOTAL: | 113,682.99 |
| | | DEPARTMENT TOTAL: | 113,682.99 |
| | | FUND TOTAL: | 113,682.99 |
| | | GRAND TOTAL: | 1,810,915.42 |

Expenditure Approval Report

Check Approval Date of 12/13/2019



| Invoice Number | Invoice Description | Amount |
|---------------------------------|------------------------|--------|
| 504-POWER FUND | | |
| 00-UNDEFINED | | |
| 00-UNDEFINED | | |
| 88888-MISC UTILITY OVERPAYMENTS | | |
| 103179 | UE 22900 123 WESTHILLS | 323.95 |
| | VENDOR TOTAL: | 323.95 |
| | DIVISION TOTAL: | 323.95 |
| | DEPARTMENT TOTAL: | 323.95 |
| | FUND TOTAL: | 323.95 |

Expenditure Approval Report
Check Approval Date of 12/13/2019



| Invoice Number | | Invoice Description | Amount |
|-------------------------------------|--------|---------------------|--------|
| 604-VEHICLE MAINTENANCE FUND | | | |
| 50-PUBLIC WORKS | | | |
| 36-VEHICLE MAINTENANCE | | | |
| 2432-WYOMING DEPT OF TRANSPORTATION | | | |
| | 103178 | TRANSFER PLATE | 5.00 |
| | | VENDOR TOTAL: | 5.00 |
| | | DIVISION TOTAL: | 5.00 |
| | | DEPARTMENT TOTAL: | 5.00 |
| | | FUND TOTAL: | 5.00 |
| | | GRAND TOTAL: | 328.95 |

Expenditure Approval Report
Check Approval Date of 12/17/2019



| | Invoice Number | Invoice Description | Amount |
|-----------------------------|----------------|---|--------|
| 001-GENERAL FUND | | | |
| 40-POLICE DEPARTMENT | | | |
| 40-PD ADMINISTRATION | | | |
| 3261-STATE OF WYOMING - DCI | | | |
| | 103186 | TAXI CAB FINGERPRINTS FOR PAUL ROSSBACH | 15.00 |
| | | VENDOR TOTAL: | 15.00 |
| | | DIVISION TOTAL: | 15.00 |
| | | DEPARTMENT TOTAL: | 15.00 |
| | | FUND TOTAL: | 15.00 |
| | | GRAND TOTAL: | 15.00 |

Expenditure Approval Report

Check Approval Date of 12/19/2019



| Invoice Number | Invoice Description | Amount |
|--|---------------------|------------|
| 001-GENERAL FUND | | |
| 00-UNDEFINED | | |
| 00-UNDEFINED | | |
| 1351-CAMPBELL COUNTY CHAMBER OF COMMERCE | | |
| 103198 | GOLD BUCKS | 137,500.00 |
| | VENDOR TOTAL: | 137,500.00 |
| | DIVISION TOTAL: | 137,500.00 |
| | DEPARTMENT TOTAL: | 137,500.00 |

Expenditure Approval Report

Check Approval Date of 12/19/2019



| | Invoice Number | Invoice Description | Amount |
|--|----------------|---------------------------|-------------------|
| 001-GENERAL FUND | | | |
| 10-ADMINISTRATION | | | |
| 04-SPECIAL PROJECTS | | | |
| 1862-FIRST INTERSTATE BANK OF GILLETTE | | | |
| | 103200 | ANIMAL CONTROL RENOVATION | 12,880.00 |
| | | VENDOR TOTAL: | 12,880.00 |
| 1701-NORTON CONSTRUCTION | | | |
| | 103199 | ANIMAL CONTROL RENOVATION | 115,920.00 |
| | | VENDOR TOTAL: | 115,920.00 |
| | | DIVISION TOTAL: | 128,800.00 |
| | | DEPARTMENT TOTAL: | 128,800.00 |

Expenditure Approval Report
Check Approval Date of 12/19/2019



| Invoice Number | | Invoice Description | Amount |
|--|--|---------------------|------------|
| 001-GENERAL FUND | | | |
| 20-HUMAN RESOURCES | | | |
| 20-HUMAN RESOURCES | | | |
| 1351-CAMPBELL COUNTY CHAMBER OF COMMERCE | | | |
| 103198 | | GOLD BUCKS | 343.75 |
| | | VENDOR TOTAL: | 343.75 |
| | | DIVISION TOTAL: | 343.75 |
| | | DEPARTMENT TOTAL: | 343.75 |
| | | FUND TOTAL: | 266,643.75 |
| | | GRAND TOTAL: | 266,643.75 |

Expenditure Approval Report
Check Approval Date of 12/20/2019



| Invoice Number | | Invoice Description | Amount |
|-------------------|--|---------------------|----------|
| 001-GENERAL FUND | | | |
| 50-PUBLIC WORKS | | | |
| 51-PARKS | | | |
| 3904-CBH CO-OP | | | |
| 103201 | | FUEL | 420.75 |
| VENDOR TOTAL: | | | 420.75 |
| DIVISION TOTAL: | | | 420.75 |
| 54-STREETS | | | |
| 3904-CBH CO-OP | | | |
| 103201 | | FUEL | 3,469.08 |
| VENDOR TOTAL: | | | 3,469.08 |
| DIVISION TOTAL: | | | 3,469.08 |
| DEPARTMENT TOTAL: | | | 3,889.83 |
| FUND TOTAL: | | | 3,889.83 |

Expenditure Approval Report
Check Approval Date of 12/20/2019



| Invoice Number | | Invoice Description | Amount |
|----------------------|--|---------------------|----------|
| 502-SOLID WASTE FUND | | | |
| 50-PUBLIC WORKS | | | |
| 55-SOLID WASTE | | | |
| 3904-CBH CO-OP | | | |
| 103201 | | FUEL | 2,464.10 |
| | | VENDOR TOTAL: | 2,464.10 |
| | | DIVISION TOTAL: | 2,464.10 |
| | | DEPARTMENT TOTAL: | 2,464.10 |
| | | FUND TOTAL: | 2,464.10 |

Expenditure Approval Report
Check Approval Date of 12/20/2019



| Invoice Number | | Invoice Description | Amount |
|----------------|--|---------------------|--------|
| 503-WATER FUND | | | |
| 70-UTILITIES | | | |
| 73-WATER | | | |
| 3904-CBH CO-OP | | | |
| 103201 | | FUEL | 168.50 |
| | | VENDOR TOTAL: | 168.50 |
| | | DIVISION TOTAL: | 168.50 |
| | | DEPARTMENT TOTAL: | 168.50 |
| | | FUND TOTAL: | 168.50 |

Expenditure Approval Report
Check Approval Date of 12/20/2019



| Invoice Number | | Invoice Description | Amount |
|----------------|--|---------------------|----------|
| 504-POWER FUND | | | |
| 70-UTILITIES | | | |
| 74-POWER | | | |
| 3904-CBH CO-OP | | | |
| 103201 | | FUEL | 507.24 |
| | | VENDOR TOTAL: | 507.24 |
| | | DIVISION TOTAL: | 507.24 |
| | | DEPARTMENT TOTAL: | 507.24 |
| | | FUND TOTAL: | 507.24 |
| | | GRAND TOTAL: | 7,029.67 |

Expenditure Approval Report

Check Approval Date of 12/17/2019



| Invoice Number | Invoice Description | Amount |
|---|--|------------------|
| 701-HEALTH INSURANCE FUND | | |
| 20-HUMAN RESOURCES | | |
| 22-HEALTH INSURANCE | | |
| 1344-CAMPBELL COUNTY COORDINATED BENEFITS TRUST | | |
| 103189 | DECEMBER 2019 ADMIN FEES | 962.00 |
| 103190 | DECEMBER 2019 GALLAGHER CONSULTING FEES | 2,027.77 |
| 103191 | DECEMBER 2019 SHORT TERM DISABILITY ADMIN FEES | 128.75 |
| | VENDOR TOTAL: | 3,118.52 |
| 2503-DELTA DENTAL OF WYOMING | | |
| 103188 | NOVEMBER 2019 CLAIMS | 19,129.90 |
| | VENDOR TOTAL: | 19,129.90 |
| 3960-MII LIFE INSURANCE, INCORPORATED | | |
| 103192 | DECEMBER 2019 PARTICIPANT FEES | 355.50 |
| | VENDOR TOTAL: | 355.50 |
| 3687-OPTUM HEALTH FINANCIAL SERVICES | | |
| 103187 | NOVEMBER 2019 PARTICIPANTS FEE | 145.75 |
| | VENDOR TOTAL: | 145.75 |
| 4067-VISION SERVICE PLAN (WY) | | |
| 103193 | DECEMBER 2019 VISION | 3,783.70 |
| | VENDOR TOTAL: | 3,783.70 |
| | DIVISION TOTAL: | 26,533.37 |
| | DEPARTMENT TOTAL: | 26,533.37 |
| | FUND TOTAL: | 26,533.37 |
| | GRAND TOTAL: | 26,533.37 |

Expenditure Approval Report
Check Approval Date of 12/20/2019



| Invoice Number | Invoice Description | Amount |
|--|------------------------|--------|
| 701-HEALTH INSURANCE FUND | | |
| 20-HUMAN RESOURCES | | |
| 22-HEALTH INSURANCE | | |
| 1349-CAMPBELL COUNTY HOSPITAL DISTRICT | | |
| 103265 | NOVEMBER 2019 WELLNESS | 260.00 |
| | VENDOR TOTAL: | 260.00 |
| | DIVISION TOTAL: | 260.00 |
| | DEPARTMENT TOTAL: | 260.00 |
| | FUND TOTAL: | 260.00 |
| | GRAND TOTAL: | 260.00 |

Expenditure Approval Report

Check Approval Date of 12/27/2019



| | Invoice Number | Invoice Description | Amount |
|---------------------------------------|----------------|--------------------------|------------------|
| 001-GENERAL FUND | | | |
| 00-UNDEFINED | | | |
| 00-UNDEFINED | | | |
| 3960-MII LIFE INSURANCE, INCORPORATED | | | |
| | 104002 | WEEKLY CLAIMS | 2,494.70 |
| | 104003 | WEEKLY CLAIMS | 3,286.41 |
| | 104004 | WEEKLY CLAIMS | 4,164.96 |
| | | VENDOR TOTAL: | 9,946.07 |
| 2672-UMB BANK | | | |
| | 104006 | NOVEMBER 2019 P-CARDS | 63,101.74 |
| | | VENDOR TOTAL: | 63,101.74 |
| | | DIVISION TOTAL: | 73,047.81 |
| | | DEPARTMENT TOTAL: | 73,047.81 |
| | | FUND TOTAL: | 73,047.81 |

Expenditure Approval Report

Check Approval Date of 12/27/2019



| Invoice Number | Invoice Description | Amount |
|---|---|--------|
| 201-1% FUND | | |
| 00-UNDEFINED | | |
| 00-UNDEFINED | | |
| 4166-WYOMING GOVERNMENT INVESTMENT FUND | | |
| 104042 | TEST TRANSFER FOR ENSURE WIRE SETUP CORRECTLY | 10.00 |
| | VENDOR TOTAL: | 10.00 |
| | DIVISION TOTAL: | 10.00 |
| | DEPARTMENT TOTAL: | 10.00 |
| | FUND TOTAL: | 10.00 |

Expenditure Approval Report

Check Approval Date of 12/27/2019



| Invoice Number | Invoice Description | Amount |
|--|--------------------------------------|------------------|
| 252-LID 52 - INTERST INDUSTRIAL | | |
| 99-MISCELLANEOUS | | |
| 99-MISCELLANEOUS | | |
| 2566-OFFICE OF STATE LANDS AND INVESTMENTS | | |
| 104005 | DW SRF196 INTEREST PAYMENT - LID 252 | 98,812.12 |
| | VENDOR TOTAL: | 98,812.12 |
| | DIVISION TOTAL: | 98,812.12 |
| | DEPARTMENT TOTAL: | 98,812.12 |
| | FUND TOTAL: | 98,812.12 |

Expenditure Approval Report
Check Approval Date of 12/27/2019



| Invoice Number | | Invoice Description | Amount |
|---|--------|--|---------------|
| 301-MADISON WATERLINE | | | |
| 00-UNDEFINED | | | |
| 00-UNDEFINED | | | |
| 4166-WYOMING GOVERNMENT INVESTMENT FUND | | | |
| | 104008 | MADISON CAP TAX INVESTMENT - TRANSFER FROM WYOSTAR | 10,000,000.00 |
| | 104009 | DISTRICT CAP TAX INVESTMENT - TRANSFER FRO WYOSTAR | 10,000,000.00 |
| VENDOR TOTAL: | | | 20,000,000.00 |
| DIVISION TOTAL: | | | 20,000,000.00 |
| DEPARTMENT TOTAL: | | | 20,000,000.00 |
| FUND TOTAL: | | | 20,000,000.00 |

Expenditure Approval Report

Check Approval Date of 12/27/2019



| Invoice Number | Invoice Description | Amount |
|--|---|-------------------|
| 504-POWER FUND | | |
| 70-UTILITIES | | |
| 74-POWER | | |
| 2493-BLACK HILLS POWER & LIGHT | | |
| 103999 | NOVEMBER 2019 WYGEN III CAPITAL AND O&M | 228,638.70 |
| 104000 | NOVEMBER 2019 TRANSMISSION | 162,731.72 |
| | VENDOR TOTAL: | 391,370.42 |
| 2697-BLACK HILLS WYOMING LLC | | |
| 104001 | NOVEMBER 2019 CTII CAPITAL AND O&M | 149,638.86 |
| | VENDOR TOTAL: | 149,638.86 |
| 2365-WYODAK RESOURCES DEVELOPMENT CORP | | |
| 104007 | DECEMBER 2019 WYGEN III GROUND LEASE | 36,368.13 |
| | VENDOR TOTAL: | 36,368.13 |
| | DIVISION TOTAL: | 577,377.41 |
| | DEPARTMENT TOTAL: | 577,377.41 |
| | FUND TOTAL: | 577,377.41 |

Expenditure Approval Report
Check Approval Date of 12/27/2019



| Invoice Number | | Invoice Description | Amount |
|--|--|---|----------------------|
| 701-HEALTH INSURANCE FUND | | | |
| 20-HUMAN RESOURCES | | | |
| 22-HEALTH INSURANCE | | | |
| 2557-BLUE CROSS BLUE SHIELD OF WYOMING | | | |
| 104010 | | WEEKLY CLAIMS LISTING AND PRESCRIPTION DRUG COSTS | 33,665.04 |
| 104011 | | WEEKLY CLAIMS | 274.49 |
| 104012 | | WEEKLY CLAIMS LISTING AND PRESCRIPTION DRUG COSTS | 95,200.42 |
| 104043 | | WEEKLY CLAIMS LISTING AND PRESCRIPTION DRUG COSTS | 103,713.73 |
| | | VENDOR TOTAL: | 232,853.68 |
| | | DIVISION TOTAL: | 232,853.68 |
| | | DEPARTMENT TOTAL: | 232,853.68 |
| | | FUND TOTAL: | 232,853.68 |
| | | GRAND TOTAL: | 20,982,101.02 |

Expenditure Approval Report

Check Approval Date of 11/30/2019



| Invoice Number | | Invoice Description | Amount |
|----------------------------|--------|--|---------------|
| 001-GENERAL FUND | | | |
| 10-ADMINISTRATION | | | |
| 01-MAYOR & COUNCIL | | | |
| 1967-GOURMET ON THE GO LLC | | | |
| | 103394 | CATERING - COUNCIL MEETING - REFUND (ACCIDENTALLY | -720.00 |
| | 103418 | CATERING - NEWY MEETING BREAKFAST | 329.93 |
| | 103451 | CATERING - COUNCIL MEETING | 240.00 |
| | 103511 | CATERING - CHINA SISTER CITY RECEPTION | 96.95 |
| | 103512 | CATERING - COUNCIL MEETING | 240.00 |
| | 103623 | CATERING - COUNCIL MEETING | 240.00 |
| | | VENDOR TOTAL: | 426.88 |
| 66666-MISC P-CARD VENDOR | | | |
| | 103458 | SUPPLIES FOR CITY HALL | 48.42 |
| | 103490 | LUNCH MEETING - MAYOR, PAT, JENNIFER | 49.24 |
| | 103691 | COUNCIL MTG REFRESHMENTS - COUNCILMAN NEARY BIRTHD | 22.00 |
| | 103717 | LUNCH MTG - MAYOR, PAT, JENNIFER | 43.65 |
| | | VENDOR TOTAL: | 163.31 |
| 3581-TAYLOR MANAGEMENT LLC | | | |
| | 103808 | LUNCH MTG - MAYOR, PAT, JENNIFER | 31.32 |
| | | VENDOR TOTAL: | 31.32 |
| | | DIVISION TOTAL: | 621.51 |
| 02-ADMINISTRATION | | | |
| 1334-CASPER STAR TRIBUNE | | | |
| | 103417 | SUBSCRIPTION | 12.00 |
| | | VENDOR TOTAL: | 12.00 |
| 66666-MISC P-CARD VENDOR | | | |
| | 103491 | OFFICE SUPPLIES - GIFT BAGS | 17.31 |
| | 103492 | OFFICE SUPPLIES - BUBBLE ENVELOPES | 8.39 |
| | 103505 | ADVERTISING | 509.00 |
| | 103589 | GENO - CARBON VALLEY CONFERENCE | 13.94 |
| | 103592 | OFFICE SUPPLIES - ENVELOPES | 16.37 |
| | 103604 | CARBON VALLEY CONFERENCE | 96.00 |
| | 103663 | ADVERTISING | 31.49 |

Expenditure Approval Report

Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|------------------------------|---|-----------------|
| 001-GENERAL FUND | | |
| 10-ADMINISTRATION | | |
| 02-ADMINISTRATION | | |
| 66666-MISC P-CARD VENDOR | | |
| 103702 | DEX MED INC ADVERTISING | 115.00 |
| | VENDOR TOTAL: | 807.50 |
| | DIVISION TOTAL: | 819.50 |
| 03-PUBLIC ACCESS | | |
| 66666-MISC P-CARD VENDOR | | |
| 103707 | CLOSE CAPTIONING FOR NORTH BY NORTHEAST | 27.00 |
| | VENDOR TOTAL: | 27.00 |
| | DIVISION TOTAL: | 27.00 |
| 04-SPECIAL PROJECTS | | |
| 66666-MISC P-CARD VENDOR | | |
| 103793 | EMPLOYEE SANTA NIGHT - COOKIES | 200.00 |
| | VENDOR TOTAL: | 200.00 |
| 2400-WYOMING WATER SOLUTIONS | | |
| 103590 | WYOMING WATER SOLUTIONS-FITNESS ROOM WATER SUPPLY | 91.00 |
| | VENDOR TOTAL: | 91.00 |
| | DIVISION TOTAL: | 291.00 |
| 32-JUDICIAL | | |
| 66666-MISC P-CARD VENDOR | | |
| 103395 | TRAINING - MUFFINS & FRUIT | 28.99 |
| 103453 | OFFICE SUPPLIES - COFFEE | 70.76 |
| 103642 | OFFICE SUPPLIES - PLANNER | 35.71 |
| 103643 | OFFICE SUPPLIES | 28.24 |
| 103665 | OFFICE SUPPLIES | 13.07 |
| | VENDOR TOTAL: | 176.77 |
| | DIVISION TOTAL: | 176.77 |
| | DEPARTMENT TOTAL: | 1,935.78 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| | Invoice Number | Invoice Description | Amount |
|--------------------------|----------------|-----------------------------|---------------|
| 001-GENERAL FUND | | | |
| 15-ATTORNEY | | | |
| 15-ATTORNEY | | | |
| 66666-MISC P-CARD VENDOR | | | |
| | 103513 | IMLA ANNUAL DUES TONY REYES | 300.00 |
| | | VENDOR TOTAL: | 300.00 |
| | | DIVISION TOTAL: | 300.00 |
| | | DEPARTMENT TOTAL: | 300.00 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|-------------------------------|--|--------------|
| 001-GENERAL FUND | | |
| 20-HUMAN RESOURCES | | |
| 20-HUMAN RESOURCES | | |
| 3586-EISCHEID INVESTMENTS LLC | | |
| 103726 | GIFT CARD AWARDS BANQUET | 50.00 |
| | VENDOR TOTAL: | 50.00 |
| 66666-MISC P-CARD VENDOR | | |
| 103404 | SHRM CERTIFICATION-RECERT FOR HR GENERALIST | 100.00 |
| 103405 | SOCIETYFORHUMANRESOURCE-MEMBERSHIP DUES HR GENERAL | 209.00 |
| 103524 | SOCIETYFORHUMANRESOURCE-HR DIRECTOR SHRM MEMBERSHI | 189.00 |
| 103564 | SOURCE OFFICE - VITAL-OFFICE SUPPLIES | 30.90 |
| 103591 | SOURCE OFFICE - VITAL-SHREDDER OIL | 70.66 |
| 103620 | PRESENTA PLAQUE CORPORATI-EMPLOYEE RECOGNITION PLA | 271.66 |
| 103621 | SOURCE OFFICE - VITAL-SHREDDER OIL | 70.66 |
| 103641 | IN *INNOVATIVE CREDIT-PRE EMPLOYMENT CREDIT REPORT | 25.00 |
| 103646 | AWARDS BANQUET CENTERPIECES | 37.51 |
| 103679 | ERC AWARD BANQUET FABRIC | 23.49 |
| 103680 | ERC AWARD BANQUET DOOR PRIZES | 24.93 |
| 103694 | AWARDS BANQUET CENTERPIECES | 120.00 |
| 103695 | AWARDS BANQUET CENTERPIECES | 12.16 |
| 103724 | GIFT CARD FOR AWARDS BANQUET | 50.00 |
| 103725 | GIFT CARD AWARDS BANQUET | 50.00 |
| 103727 | GIFT CARD AWARDS BANQUET | 50.00 |
| 103728 | GIFT CARD AWARDS BANQUET | 50.00 |
| 103729 | GIFT CARD AWARDS BANQUET | 50.00 |
| 103730 | GIFT CARD AWARDS BANQUET | 50.00 |
| 103752 | GIFT CARD AWARDS BANQUET | 50.00 |
| 103753 | GIFT CARD AWARDS BANQUET | 50.00 |
| 103754 | AWARDS BANQUET DOOR PRIZE | 172.00 |
| 103758 | AWARDS BANQUET CENTERPIECES | 16.44 |
| 103778 | ERC AWARD BANQUET DOOR PRIZES | 157.47 |
| 103792 | SOURCE OFFICE - VITAL-OFFICE SUPPLIES | 15.38 |
| 103798 | SOCIETYFORHUMANRESOURCE-LEGISLATIVE AFFAIRS ADVOCA | 850.00 |

Expenditure Approval Report

Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|-----------------------------------|---|-----------------|
| 001-GENERAL FUND | | |
| 20-HUMAN RESOURCES | | |
| 20-HUMAN RESOURCES | | |
| 66666-MISC P-CARD VENDOR | | |
| 103818 | IN *INNOVATIVE CREDIT-PRE EMPLOYMENT CREDIT REPORT | 25.00 |
| | VENDOR TOTAL: | 2,821.26 |
| 2887-STEELE AND STEELE OF WYOMING | | |
| 103777 | AWARDS BANQUET CENTERPIECES | 760.00 |
| | VENDOR TOTAL: | 760.00 |
| | DIVISION TOTAL: | 3,631.26 |
| 21-SAFETY | | |
| 66666-MISC P-CARD VENDOR | | |
| 103450 | COMFORT INN & SUITES LODGING FOR ACTIVE SHOOTER TR | 205.04 |
| 103509 | OUTBACK STEAKHOUSE - MEALS ACTIVE SHOOTER TRAINING | 48.29 |
| 103510 | EXPEDIA 7425550986313 - REFUND FOR CANCELED FLIGHT | -313.62 |
| 103536 | LITTLE PHILLY EAST COAST - MEALS FOR ACTIVE SHOOTER | 14.42 |
| 103537 | TST* T-JOE S STEAKHOUSE A - MEALS FOR ACTIVE SHOOT | 47.06 |
| 103566 | COMFORT INN & SUITES - WARM REIMBURSEMENT LODGING | -18.64 |
| 103774 | AMZN MKTP US*QL47G7YB3 AM-PLANNER/OPFFICE SUPPLIES | 36.75 |
| 103792 | SOURCE OFFICE - VITAL-OFFICE SUPPLIES | 25.92 |
| | VENDOR TOTAL: | 45.22 |
| | DIVISION TOTAL: | 45.22 |
| | DEPARTMENT TOTAL: | 3,676.48 |

Expenditure Approval Report

Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|----------------------------------|--|-----------------|
| 001-GENERAL FUND | | |
| 25-FINANCE | | |
| 25-FINANCE | | |
| 66666-MISC P-CARD VENDOR | | |
| 103587 | SOURCE OFFICE - PLANNERS/CALENDARS 2020 | 198.47 |
| 103613 | SOURCE OFFICE - PLANNER 2020 | 23.07 |
| | VENDOR TOTAL: | 221.54 |
| | DIVISION TOTAL: | 221.54 |
| 26-CUSTOMER SERVICE | | |
| 66666-MISC P-CARD VENDOR | | |
| 103499 | BREAKFAST 11/4/19 FOR TANTALUS USERS CONFERENCE - | 13.33 |
| 103500 | DINNER 11/4/19 FOR TANTALUS USERS CONFERENCE - KRI | 23.33 |
| 103501 | CHECKED BAG FOR 11/4/19 FLIGHT TO TANTALUS USERS C | 30.00 |
| 103551 | DINNER 11/6/19 AT TANTALUS USERS CONFERENCE - KRIS | 20.07 |
| 103580 | TANTALUS USERS CONFERENCE - KRIS | 736.71 |
| 103581 | CHECKED BAG FOR 11/7/19 FLIGHT - KRIS | 30.00 |
| 103582 | BREAKFAST 11/7/19 AT TANTALUS USERS CONFERENCE - K | 9.83 |
| | VENDOR TOTAL: | 863.27 |
| | DIVISION TOTAL: | 863.27 |
| 31-CITY CLERK/PRINT SHOP | | |
| 66666-MISC P-CARD VENDOR | | |
| 103442 | POSTAGE - STAMPS.COM | 1,000.00 |
| 103578 | MONTHLY EBAY FEES | 64.30 |
| 103579 | 2020 CALENDARS | 41.98 |
| 103658 | STAMPS.COM FEES | 48.74 |
| 103706 | MANILA ENVELOPES FOR LIQUOR LICENSE PACKETS | 34.49 |
| 103739 | POSTAGE FOR STAMPS.COM | 1,000.00 |
| | VENDOR TOTAL: | 2,189.51 |
| | DIVISION TOTAL: | 2,189.51 |
| 34-INFORMATION TECHNOLOGY | | |
| 66666-MISC P-CARD VENDOR | | |
| 103379 | CW FAX NUMBER PORTING | 60.00 |
| 103420 | WO19IT02 MISC SUPPLIES | 18.69 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| Invoice Number | | Invoice Description | Amount |
|---------------------------|--|--------------------------|-----------------|
| 001-GENERAL FUND | | | |
| 25-FINANCE | | | |
| 34-INFORMATION TECHNOLOGY | | | |
| 66666-MISC P-CARD VENDOR | | | |
| 103444 | WO66760 FIBER SHRINK TUBE SLEEVES | | 34.09 |
| 103449 | WO72382 CORY - CYBERSECURITY TRAINING CHEYENNE | | 224.40 |
| 103474 | REPLACEMENT PATROL PRINTERS | | 803.82 |
| 103561 | SAFETY SHOES - JESS | | 147.59 |
| 103562 | FIBER LAUNCH CABLE | | 179.00 |
| 103565 | SAFETY SHOES - JAMEN | | 124.19 |
| 103607 | WO145770 SAMPLE 2FA KEY | | 25.99 |
| 103622 | WO145770 2FA KEY | | 30.24 |
| 103664 | APPA CYBER SUMMIT LUNCH - 11/17/19 | | 18.36 |
| 103675 | APPA CYBER SUMMIT TRAVEL DINNER 11/17/19 | | 20.45 |
| 103676 | APPA CYBER SUMMIT LUNCH 11/18/19 | | 20.48 |
| 103690 | APPA CYBER SUMMIT DINNER 11/18/19 | | 27.07 |
| 103718 | WO146661 UPS BATTERIES | | 49.98 |
| 103719 | APPA CYBER SUMMIT BREAKFAST 11/19/19 | | 14.29 |
| 103720 | APPA CYBER SUMMIT DINNER 11/19/19 | | 5.00 |
| 103721 | APPA CYBER SUMMIT DINNER 11/19/19 | | 8.00 |
| 103747 | APPA CYBER SECURITY SUMMIT BREAKFAST 11/20/19 | | 13.04 |
| 103748 | APPA CYBER SECURITY SUMMIT DINNER 11/20/19 | | 27.13 |
| 103749 | APPA CYBERSECURITY SUMMIT LUNCH 11/20/19 | | 18.68 |
| 103770 | APPA CYBER SECURITY SUMMIT LODGING | | 1,038.04 |
| 103771 | APPA CYBER SECURITY SUMMIT BREAKFAST 11/21/19 | | 16.74 |
| 103772 | APPA CYBER SECURITY SUMMIT DINNER 11/21/19 | | 21.12 |
| 103773 | WO145770 TAX CREDIT | | -1.25 |
| 103810 | WO147070 CAMERA REPAIR | | 99.00 |
| 103820 | WO147162 UPS BATTERY | | 24.99 |
| | | VENDOR TOTAL: | 3,069.13 |
| | | DIVISION TOTAL: | 3,069.13 |
| | | DEPARTMENT TOTAL: | 6,343.45 |

Expenditure Approval Report

Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|------------------------------|--|-----------------|
| 001-GENERAL FUND | | |
| 40-POLICE DEPARTMENT | | |
| 40-PD ADMINISTRATION | | |
| 66666-MISC P-CARD VENDOR | | |
| 103386 | CHEWY.COM - K9 DOG FOOD | 199.21 |
| 103427 | WAL-MART #1485 - HANNIGAN RETIRMENT / HALLOWEEN CA | 90.70 |
| 103435 | ANIMAL MEDICAL CENTER OF - JOHNSON K9 ANIMAL CARE | 245.50 |
| 103467 | UNITED 0167429525633 - TRUJILLO AIRFARE FOR F | 602.10 |
| 103482 | PAYPAL *RMTTA - TAC SHIRTS | 215.00 |
| 103546 | SILVER CREEK STEAKHOUSE L - LAW ENFORCEMENT BREAKF | 106.26 |
| 103547 | ALBERTSONS #0067 - DONUTS FOR TRAINING | 32.95 |
| 103571 | ANIMAL MEDICAL CENTER OF - KONGS FOR K9 DOGS | 72.00 |
| 103629 | BOTACH INC - TAC UNIFORMS | 92.87 |
| 103652 | HARBOR FREIGHT TOOLS3046 - DIGITAL CAMERA FOR INVE | 179.99 |
| 103661 | SIRCHIE FINGER PRINT LABO - DRUG TEST KITS FOR INV | 467.99 |
| 103667 | ARBY'S 6443 - PARKER & MUSSELL TRAINING | 22.26 |
| 103781 | ARBY'S 6443 - PARKER & MUSSELL TRAINING | 23.97 |
| 103787 | AMZN MKTP US*F66V13DA3 AM - KEY ORGANIZERS FOR PD | 5.76 |
| | VENDOR TOTAL: | 2,356.56 |
| 2400-WYOMING WATER SOLUTIONS | | |
| 103615 | WYOMING WATER SOLUTIONS - WATER FOR PD & ACO | 154.00 |
| | VENDOR TOTAL: | 154.00 |
| | DIVISION TOTAL: | 2,510.56 |
| 41-DISPATCH | | |
| 66666-MISC P-CARD VENDOR | | |
| 103514 | OLIVE GARDEN 0021828 - ASHLEY WILSON DISPATCH TRAI | 22.96 |
| 103609 | APCO INTERNATIONAL INC - APCO MEMBERSHIP DUES | 271.20 |
| 103625 | APCO INTERNATIONAL INC - APCO MEMBERSHIP DUES | 67.80 |
| 103693 | SP * SECRETLABUS - CHAIR FOR DISPATCH | 379.00 |
| 103757 | AMZN MktP US*K406042D3 - DISPATCH SUPPLIES | 34.99 |
| | VENDOR TOTAL: | 775.95 |
| | DIVISION TOTAL: | 775.95 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|-----------------------------|--|---------------|
| 001-GENERAL FUND | | |
| 40-POLICE DEPARTMENT | | |
| 42-VOCA/VAWA | | |
| 66666-MISC P-CARD VENDOR | | |
| 103461 | RAMADA GILLETTE - EMERGENCY FINANCIAL FOR VICTIM S | 58.85 |
| | VENDOR TOTAL: | 58.85 |
| | DIVISION TOTAL: | 58.85 |
| 44-ANIMAL CONTROL | | |
| 66666-MISC P-CARD VENDOR | | |
| 103572 | GALLS - JACKETS FOR UNIFORMS | 191.99 |
| | VENDOR TOTAL: | 191.99 |
| | DIVISION TOTAL: | 191.99 |
| 45-ANIMAL SHELTER | | |
| 1283-CAMPBELL PET COMPANY | | |
| 103821 | CAMPBELL PET COMPANY - COLLARS FOR ANIMAL SHELTER | 297.90 |
| | VENDOR TOTAL: | 297.90 |
| 66666-MISC P-CARD VENDOR | | |
| 103384 | COMMUNITY VETERINARY CLI - SPAY & NEUTER | 112.00 |
| 103402 | VALLEY VET SUPPLY - DONATIONS ACCOUNT | 59.32 |
| 103407 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 75.00 |
| 103408 | COMMUNITY VETERINARY CLI - RABIES | 12.00 |
| 103425 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 78.21 |
| 103433 | DISABILITY SYSTEMS INC - PET RAMP FOR ANIMAL CONTR | 209.00 |
| 103434 | DOMINO'S 6050 - PIZZA FOR MOVING DAY TO TEMP LOCAT | 126.62 |
| 103436 | WAL-MART #1485 - SHELTER SUPPLIES FOR ANIMAL CARE | 124.89 |
| 103437 | BOMGAARS #66 GILLETTE - SHELTER SUPPLIES FOR ANIMA | 19.99 |
| 103460 | COMMUNITY VETERINARY CLI - SPAY & NEUTER / RABIES | 56.00 |
| 103473 | RED HILLS VETERINARY HOSP = SPAY & NEUTER | 50.00 |
| 103477 | TOMAHAWK LIVE TRAP 2 - CLEANING SUPPLIES FOR ANIMA | 355.12 |
| 103480 | COMMUNITY VETERINARY CLI - RABIES | 6.00 |
| 103493 | COLLINS COMMUNICATIONS - ACO EQUIPMENT | 146.78 |
| 103494 | COMMUNITY VETERINARY CLI - SPAY & NEUTER | 62.00 |
| 103519 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 125.00 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| | Invoice Number | Invoice Description | Amount |
|--------------------------|----------------|--|----------|
| 001-GENERAL FUND | | | |
| 40-POLICE DEPARTMENT | | | |
| 45-ANIMAL SHELTER | | | |
| 66666-MISC P-CARD VENDOR | | | |
| | 103520 | RED HILLS VETERINARY HOSP - DONATIONS / RABIES | 830.97 |
| | 103521 | COMMUNITY VETERINARY CLI - SPAY & NEUTER / RABIES | 56.00 |
| | 103545 | COMMUNITY VETERINARY CLI - RABIES | 6.00 |
| | 103548 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 25.00 |
| | 103574 | COMMUNITY VETERINARY CLI - SPAY & NEUTER / RABIES | 56.00 |
| | 103575 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 175.00 |
| | 103600 | CHEWY.COM - ANIMAL CONTROL ANIMAL CARE FOOD | 101.24 |
| | 103630 | KETCH ALL COMPANY - KETCH ALL POLE FOR ANIMAL CONT | 104.95 |
| | 103653 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 375.00 |
| | 103668 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 325.00 |
| | 103703 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 50.00 |
| | 103704 | COMMUNITY VETERINARY CLI - RABIES | 6.00 |
| | 103733 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 75.00 |
| | 103782 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 125.00 |
| | 103789 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 175.00 |
| | 103796 | COMMUNITY VETERINARY CLI - RABIES | 12.00 |
| | 103814 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 75.00 |
| | 103824 | RED HILLS VETERINARY HOSP - SPAY & NEUTER | 75.00 |
| | | VENDOR TOTAL: | 4,266.09 |
| 1511-NORCO INC | | | |
| | 103462 | NORCO INC - CLEANING SUPPLIES FOR ANIMAL CONTROL | 30.38 |
| | | VENDOR TOTAL: | 30.38 |
| | | DIVISION TOTAL: | 4,594.37 |
| | | DEPARTMENT TOTAL: | 8,131.72 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|-----------------------------------|------------------------------|-----------------|
| 001-GENERAL FUND | | |
| 50-PUBLIC WORKS | | |
| 33-MAINT OF CITY BUILDINGS | | |
| 66666-MISC P-CARD VENDOR | | |
| 103448 | SHELVING FOR TEMP ACO | 78.74 |
| 103452 | SHELVING FOR ACO BUILDING | 199.96 |
| 103468 | PARTS FOR STOCK | 5.27 |
| 103525 | WARM TRAINING | 44.07 |
| 103553 | WARM TRAINING | 40.80 |
| 103554 | WARM TRAINING | 14.67 |
| 103583 | WARM ACTIVE SHOOTER TRAINING | 192.00 |
| 103611 | CH SNOW REMOVAL | 227.94 |
| 103650 | CH RECORDS WATER LEAK | 17.98 |
| 103701 | TEMP ACO LIGHT | 61.23 |
| 103710 | TOOLS FOR TRUCK | 22.88 |
| 103812 | CH RUG FOR GPA ENTRY | 29.85 |
| 103813 | CH SINK REPAIR | 17.46 |
| | VENDOR TOTAL: | 952.85 |
| 1511-NORCO INC | | |
| 103662 | CUSTODIAL SUPPLIES | 147.51 |
| | VENDOR TOTAL: | 147.51 |
| | DIVISION TOTAL: | 1,100.36 |
| 50-PUBLIC WORKS ADMIN | | |
| 66666-MISC P-CARD VENDOR | | |
| 103401 | PHONE CASE FOR SAWLEY | 34.60 |
| 103422 | BIRTHDAY CARDS FOR EMPLOYEES | 16.28 |
| | VENDOR TOTAL: | 50.88 |
| | DIVISION TOTAL: | 50.88 |
| 51-PARKS | | |
| 66666-MISC P-CARD VENDOR | | |
| 103382 | DALBEY & CRESTVIEW PARKS | 365.15 |
| 103445 | TOOLS FOR CUTBACKS | 48.83 |
| 103506 | DALBEY CONSESSION KEYS | 11.16 |

Expenditure Approval Report

Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|--------------------------|--|-----------------|
| 001-GENERAL FUND | | |
| 50-PUBLIC WORKS | | |
| 51-PARKS | | |
| 66666-MISC P-CARD VENDOR | | |
| 103535 | STEEL TOED BOOTS STEVE LAYMAN | 147.59 |
| 103540 | NEW BASKETBALL NETS FOR PARKS | 47.96 |
| 103568 | SNOW MARKERS FOR WALKWAYS | 34.01 |
| 103569 | REPLACEMENT BATTERIES/ BITS FOR MILWAUKEE TOOLS | 199.00 |
| 103570 | REPLACEMENT BATTERIES/ BITS FOR MILWAUKEE TOOLS | 24.88 |
| 103606 | WELCOME SIGNS CHRISTMAS TREES | 396.00 |
| 103624 | FENCE REPAIRS ENZI BALL FIELDS/ MALLET FOR UNIT 16 | 68.34 |
| 103640 | 4 PIZZAS FOR PARKS CREW/ PARKS BOARD | 66.26 |
| 103731 | BOLTS AND NUTS/ PARTS FOR VOLCANO REPAIR SUTHERLAN | 34.56 |
| 103732 | BOLTS AND NUTS FOR VOLCANO REPAIR SUTHERLAND PARK | 12.35 |
| 103807 | SNOW SHOVELS | 397.62 |
| 103809 | LUNCH FOR JOSH LAST DAY | 43.96 |
| 103819 | HYDRANT WRENCHES FOR ICE RINK | 90.47 |
| | VENDOR TOTAL: | 1,988.14 |
| | DIVISION TOTAL: | 1,988.14 |
| 53-FORESTRY | | |
| 66666-MISC P-CARD VENDOR | | |
| 103681 | ISA DUES | 272.00 |
| 103711 | 400 FT OF CHRISTMAS LIGHTS | 119.92 |
| | VENDOR TOTAL: | 391.92 |
| | DIVISION TOTAL: | 391.92 |
| 54-STREETS | | |
| 66666-MISC P-CARD VENDOR | | |
| 103406 | GREASE GUN FITTINGS FOR PLOW MAINTENANCE | 25.68 |
| 103423 | BRUSH AND ADAPTER FOR CLEANING SANDER HOSE CONNECT | 23.02 |
| 103647 | GREASE GUN ADAPTERS FOR PLOW MAINTENANCE | 22.04 |
| 103687 | REFLECTORS FOR DELINEATORS | 214.60 |
| 103689 | DRILL BIT FOR DELINEATORS | 4.47 |
| 103696 | LAKELAND HILLS DEWATERING WELL PARTS | 11.52 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|--------------------------|--|-----------------|
| 001-GENERAL FUND | | |
| 50-PUBLIC WORKS | | |
| 54-STREETS | | |
| 66666-MISC P-CARD VENDOR | | |
| 103697 | LAKELAND HILLS DE WATERING WELL PARTS | 10.98 |
| 103790 | WASH BAY HOSES | 476.00 |
| 103797 | NUTS/BOLTS/ WASHERS FOR REFLECTORS | 19.18 |
| 103800 | LIGHT BULBS FOR BRINE BUILDING | 17.79 |
| 103823 | PARTS FOR BRINE BUILDING LIGHTS | 39.46 |
| | VENDOR TOTAL: | 864.74 |
| 2038-POWDER RIVER POWER | | |
| 103594 | HOSE FITTINGS | 17.51 |
| | VENDOR TOTAL: | 17.51 |
| | DIVISION TOTAL: | 882.25 |
| 62-TRAFFIC SAFETY | | |
| 66666-MISC P-CARD VENDOR | | |
| 103531 | SIGNAL LIGHT PARTS FOR NEW CABINET AT WARLOW/BURMA | 186.00 |
| 103532 | SIGNAL LIGHT PARTS FOR NEW CABINET AT WARLOW/ BURM | 572.00 |
| 103636 | DEEP CYCLE BATTERIES FOR SCHOOL FLASHING LIGHT ON | 480.88 |
| 103637 | CORE RETURN FOR DEEP CYCLE BATTERIES | -72.00 |
| 103674 | CONCRETE FOR INSTALLING SIGNS | 255.28 |
| 103686 | TOOLS FOR SIGN/SIGNAL REPAIR AND INSTALLATIONS | 44.01 |
| 103768 | CLOCK FOR SIGNS OFFICE | 27.99 |
| | VENDOR TOTAL: | 1,494.16 |
| | DIVISION TOTAL: | 1,494.16 |
| | DEPARTMENT TOTAL: | 5,907.71 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|--|--|-----------------|
| 001-GENERAL FUND | | |
| 60-ENGINEERING & DEV SERVICES | | |
| 35-GEOGRAPHIC INFO SYSTEMS | | |
| 66666-MISC P-CARD VENDOR | | |
| 103465 | GIS PRINTER INK | 199.58 |
| | VENDOR TOTAL: | 199.58 |
| | DIVISION TOTAL: | 199.58 |
| 60-ENGINEERING | | |
| 66666-MISC P-CARD VENDOR | | |
| 103385 | PL PLOTTER INK | 749.97 |
| 103438 | KROY ROOM BOOKS | 124.18 |
| 103497 | STEVE WY PE RENEWAL | 90.00 |
| 103576 | TODD ASCE MEMBER DUES | 315.00 |
| 103593 | REFUND - MOTEL ROOM TAX | -9.60 |
| 103596 | REFUND-HOTEL ROOM TAX | -17.86 |
| 103654 | KERWIN TRAFFIC FUNDAMENTALS TRAINING | 995.00 |
| 103815 | OFFICE SUPPLIES - COMMAND STRIPS | 24.88 |
| | VENDOR TOTAL: | 2,271.57 |
| | DIVISION TOTAL: | 2,271.57 |
| 61-BUILDING INSPECTION | | |
| 1967-GOURMET ON THE GO LLC | | |
| 103523 | GOURMET ON THE GO LLC -LUNCH FOR BOE MEETING | 185.00 |
| | VENDOR TOTAL: | 185.00 |
| 66666-MISC P-CARD VENDOR | | |
| 103632 | LEGENDS-GARDEN CAFE - LUNCH | 23.37 |
| 103633 | OLIVE GARDEN 0021828 - DINNER WHILE AT WCBO ANNUAL | 19.31 |
| 103659 | RAMKOTA HOTEL AND CONFERENCE CENTER - HOTEL STAY W | 166.00 |
| 103660 | LEGENDS-GARDEN CAFE - LUNCH WHILE AT WCBO ANNUAL M | 26.98 |
| 103708 | AMAZON.COM*J41AR2TG3 AMZN - LAMINATING FILM | 49.69 |
| 103709 | GILLETTE NEWS RECORD - YEARLY SUBSCRIPTION | 130.00 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|-------------------------------|--|------------------|
| 001-GENERAL FUND | | |
| 60-ENGINEERING & DEV SERVICES | | |
| 61-BUILDING INSPECTION | | |
| 66666-MISC P-CARD VENDOR | | |
| 103765 | NFPA NATL FIRE PROTECT - YEARLY SUBSCRIPTION | 590.45 |
| | VENDOR TOTAL: | 1,005.80 |
| | DIVISION TOTAL: | 1,190.80 |
| | DEPARTMENT TOTAL: | 3,661.95 |
| | FUND TOTAL: | 29,957.09 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| Invoice Number | | Invoice Description | Amount |
|--------------------------|--------|--|--------|
| 201-1% FUND | | | |
| 10-ADMINISTRATION | | | |
| 05-1% OPTIONAL SALES TAX | | | |
| 66666-MISC P-CARD VENDOR | | | |
| | 103457 | WO19IT02 CABLE SUPPLIES | 69.85 |
| | 103528 | CONTROLLER DEMOS SHIP CELL MODEM TO BASELINE FOR R | 68.55 |
| | 103584 | SAGE BLUFFS IRRIGATION IMPROVEMENTS PLAN SETS FOR | 53.00 |
| | 103634 | SAGE BLUFFS IMPROVEMENTS PRINT LARGE FORMAT PLANS | 50.40 |
| VENDOR TOTAL: | | | 241.80 |
| DIVISION TOTAL: | | | 241.80 |
| DEPARTMENT TOTAL: | | | 241.80 |
| FUND TOTAL: | | | 241.80 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| Invoice Number | | Invoice Description | Amount |
|-----------------------------|--|--------------------------|-----------------|
| 301-MADISON WATERLINE | | | |
| 70-UTILITIES | | | |
| 72-MADISON WATER LINE | | | |
| 1197-BORDER STATES ELECTRIC | | | |
| 103597 | | WAT - RED HILLS CB | 30.76 |
| 103598 | | WAT - RED HILLS CB | 447.35 |
| 103599 | | WAT - STONE GATE CB | 447.35 |
| 103738 | | WAT - RED HILLS CB | 320.32 |
| 103764 | | WAT - RED HILLS CB | 49.93 |
| | | VENDOR TOTAL: | 1,295.71 |
| | | DIVISION TOTAL: | 1,295.71 |
| | | DEPARTMENT TOTAL: | 1,295.71 |
| | | FUND TOTAL: | 1,295.71 |

Expenditure Approval Report

Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|--|--|-----------------|
| 501-UTILITIES ADMINISTRATION FUND | | |
| 70-UTILITIES | | |
| 70-UTILITIES ADMINISTRATION | | |
| 66666-MISC P-CARD VENDOR | | |
| 103390 | IHR*IHIRE.COM-ONLINE JOB POSTING UTILITIES ELECT E | 265.00 |
| 103627 | MONTHLY SERVICE CHARGE (10.15.19 TO 11.14.19) | 37.49 |
| 103698 | SOLAR YELLOW PAPER-EE/SHEET PROTECTORS-SCADA/INDEX | 12.89 |
| 103741 | FEE FOR AIRLINE TICKET-DATE CHANGE - GOING TO NATI | 11.00 |
| 103742 | AIRLINE TICKET TO ATTEND NATIONAL GROUND WATER CON | 228.00 |
| 103811 | OFFICE SUPPLIES/POSTER BOARDS | 29.42 |
| | VENDOR TOTAL: | 583.80 |
| | DIVISION TOTAL: | 583.80 |
| 71-ELECTRICAL ENGINEERING | | |
| 66666-MISC P-CARD VENDOR | | |
| 103649 | EE OFFICE SUPPLIES/PAPER | 48.16 |
| 103698 | SOLAR YELLOW PAPER-EE/SHEET PROTECTORS-SCADA/INDEX | 12.71 |
| 103804 | HP - PARTS FOR PLOTTER | 253.89 |
| | VENDOR TOTAL: | 314.76 |
| | DIVISION TOTAL: | 314.76 |
| 76-SCADA | | |
| 1197-BORDER STATES ELECTRIC | | |
| 103439 | SCADA - LABELS | 826.29 |
| 103440 | SCADA - LABEL MAKER | 1,485.34 |
| 103508 | PROCESS METER | 1,045.38 |
| | VENDOR TOTAL: | 3,357.01 |
| 66666-MISC P-CARD VENDOR | | |
| 103383 | SCADA - JOURNEYMAN LICENSE CLASS | 50.00 |
| 103388 | SCADA - TOOLS | 125.16 |
| 103398 | SCADA - FR CLOTHING | 202.98 |
| 103413 | SCADA - LICENSE | 50.00 |
| 103419 | SCADA - FR CLOTHING | 304.47 |
| 103432 | CARHARTT FR CLOTHING | 577.67 |
| 103443 | METAL SAFETY INSPECTION TAGS | 16.36 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| Invoice Number | | Invoice Description | Amount |
|-----------------------------------|--------|--|----------|
| 501-UTILITIES ADMINISTRATION FUND | | | |
| 70-UTILITIES | | | |
| 76-SCADA | | | |
| 66666-MISC P-CARD VENDOR | | | |
| | 103456 | SCADA - OFFICE SUPPLIES | 63.58 |
| | 103496 | SCADA - OVER SHOES | 52.49 |
| | 103498 | JOURNEYMAN LICENSE | 50.00 |
| | 103541 | SCADA - FR CLOTHING RETURN | -304.47 |
| | 103542 | SCADA - FR CLOTHING RETURN | -199.48 |
| | 103543 | SCADA - FR CLOTHING | 170.98 |
| | 103544 | SCADA - FR CLOTHING | 260.97 |
| | 103656 | SCADA - OVER SHOES | 44.99 |
| | 103657 | SCADA - OVER SHOES RETURN | -52.49 |
| | 103669 | BAGGAGE RECEIPT CYBER SECURITY CONFERENCE | 30.00 |
| | 103670 | TRAVEL TO CYBER SECURITY CONFERENCE | 34.00 |
| | 103671 | LUNCH CYBER SECURITY CONFERENCE | 18.36 |
| | 103682 | LUNCH CYBER SECURITY CONFERENCE | 28.04 |
| | 103683 | DINNER CYBER SECURITY CONFERENCE | 19.25 |
| | 103698 | SOLAR YELLOW PAPER-EE/SHEET PROTECTORS-SCADA/INDEX | 49.98 |
| | 103705 | BREAKFAST CYBER SECURITY CONFERENCE | 7.76 |
| | 103712 | HOSE CLAMPS | 12.52 |
| | 103734 | SCADA - MAP PROTECTORS | 43.85 |
| | 103735 | BREAKFAST CYBER SECURITY CONFERENCE | 15.60 |
| | 103736 | SUPPER CYBER SECURITY CONFERENCE | 5.00 |
| | 103737 | SUPPER CYBER SECURITY CONFERENCE | 6.75 |
| | 103760 | SUPPER CYBER SECURITY CONFERENCE | 18.79 |
| | 103761 | SUPPER CYBER SECURITY CONFERENCE | 20.47 |
| | 103762 | BAGGAGE RECEIPT CYBER SECURITY CONFERENCE | 30.00 |
| | 103763 | BREAKFAST CYBER SECURITY CONFERENCE | 15.60 |
| | 103783 | SUPPER CYBER SECURITY CONFERENCE | 25.60 |
| | 103784 | BREAKFAST CYBER SECURITY CONFERENCE | 12.87 |
| | 103785 | HOTEL CYBER SECURITY CONFERENCE | 1,044.60 |
| | 103786 | LUNCH CYBER SECURITY CONFERENCE | 10.37 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| | Invoice Number | Invoice Description | Amount |
|-----------------------------------|----------------|--------------------------|-----------------|
| 501-UTILITIES ADMINISTRATION FUND | | | |
| 70-UTILITIES | | | |
| 76-SCADA | | | |
| | | VENDOR TOTAL: | 2,862.62 |
| 1511-NORCO INC | | | |
| | 103455 | SCADA - SAFETY GLASSES | 40.32 |
| | | VENDOR TOTAL: | 40.32 |
| | | DIVISION TOTAL: | 6,259.95 |
| | | DEPARTMENT TOTAL: | 7,158.51 |
| | | FUND TOTAL: | 7,158.51 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|-----------------------------|--|---------------|
| 502-SOLID WASTE FUND | | |
| 50-PUBLIC WORKS | | |
| 55-SOLID WASTE | | |
| 66666-MISC P-CARD VENDOR | | |
| 103464 | ICE GRIPPERS FOR BOOTS | 29.97 |
| 103522 | TRUCK CLEANING SUPPLIES | 189.31 |
| 103605 | SAFETY BOOTS FOR TROY | 150.00 |
| 103644 | CENTER PUNCH FOR MAKING LOCK TEMPLATE FOR 3 YARDER | 5.69 |
| 103645 | STEEL FOR 3 YARD LOCK TEMPLATE | 12.00 |
| | VENDOR TOTAL: | 386.97 |
| 1511-NORCO INC | | |
| 103517 | SAW BLADE FOR METAL SAW - MECHANICS BAY | 126.94 |
| | VENDOR TOTAL: | 126.94 |
| | DIVISION TOTAL: | 513.91 |
| | DEPARTMENT TOTAL: | 513.91 |
| | FUND TOTAL: | 513.91 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| | Invoice Number | Invoice Description | Amount |
|-----------------------------|----------------|---|---------------|
| 503-WATER FUND | | | |
| 70-UTILITIES | | | |
| 73-WATER | | | |
| 1197-BORDER STATES ELECTRIC | | | |
| | 103746 | STRUTS, BOLTS, ETC. FOR BUILDING PIPE SUPPORT | 126.17 |
| | | VENDOR TOTAL: | 126.17 |
| 66666-MISC P-CARD VENDOR | | | |
| | 103377 | BOTTLE JACK FOR PS-1 | 35.98 |
| | 103378 | PARTS FOR PS-1 | 33.81 |
| | 103380 | TOOLS FOR 188 | 5.98 |
| | 103428 | WASHERS FOR AERATOR | 13.14 |
| | 103429 | BOLTS FOR AERATOR | 19.80 |
| | 103446 | RUBBER BOOTS FOR MATT LANGLEY | 116.09 |
| | 103466 | TOOLS FOR UNIT 173 | 8.99 |
| | 103484 | SUPPLIES FOR MADISON STATION | 144.98 |
| | 103526 | CREDIT FOR CONCRETE MIX @ S-22 AND S-21 | -4.49 |
| | 103527 | GATE AND SUPPLIES FOR S-22 AND S-21 | 155.46 |
| | 103529 | VITAPUR WATER DISPENSER | 281.18 |
| | 103530 | YAKTRAX | 170.95 |
| | 103552 | CERTIFICATE LUNCHEON FOR CREW | 38.44 |
| | 103555 | PS-1 AERATOR | 29.99 |
| | 103556 | S-22 AND S-21 | 9.30 |
| | 103616 | SOLDER FOR PLUMBING REPAIRS | 29.00 |
| | 103617 | NEW EXTENSION CORD FOR M10 HUT HEATER | 24.97 |
| | 103618 | HEATER FOR M10 HUT | 39.99 |
| | 103619 | CLEANER FOR INSIDE OF TRUCKS | 14.07 |
| | 103635 | BOLTS AND NUTS FOR AERATOR AT PS-1 | 16.93 |
| | 103672 | PART FOR RP BACKFLOW PREVENTER AT BENNOR | 60.29 |
| | 103673 | PINS FOR TRENCH BOX | 197.54 |
| | 103713 | LONG CURB STOP RODS | 242.73 |
| | 103714 | REPLACEMENT TOOLS FOR 129 | 153.19 |
| | 103722 | CHARGERS FOR JETPACK #5 | 49.98 |
| | 103743 | CREDIT FOR PINS AND TRENCH BOX | -197.54 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| | Invoice Number | Invoice Description | Amount |
|--------------------------|----------------|--|-----------------|
| 503-WATER FUND | | | |
| 70-UTILITIES | | | |
| 73-WATER | | | |
| 66666-MISC P-CARD VENDOR | | | |
| | 103745 | PARTS FOR BUILDING NEW SAMPLING PORTS | 72.51 |
| | 103750 | REPLACEMENT BATTERIES FOR 188 | 199.99 |
| | 103766 | SPARE DOOR KEYS FOR 172,173,103,104 AND HIDE A KEY | 30.00 |
| | 103767 | PARTS FOR NEW SAMPLE PORTS @ SOUTHFORK/ROZET F.S./ | 61.47 |
| | 103775 | WATERPROOF INSULATED GLOVES FOR DISTRIBUTION | 84.95 |
| | 103791 | PRIMER FOR GEN. 10 REPAIR @ PINE RIDGE | 3.54 |
| | 103801 | SHORING PINS | 295.08 |
| | 103802 | NEPSTED PIT BACKFLOW | 375.84 |
| | 103803 | CLEAR PIPE FOR REPAIR OF GEN 10 @ PINE RIDGE | 20.06 |
| | 103816 | BENNOR REGIONAL BUILDING REPLACED RP | 565.86 |
| | 103825 | REBAR FOR METER PITS | 15.88 |
| | | VENDOR TOTAL: | 3,415.93 |
| 2038-POWDER RIVER POWER | | | |
| | 103503 | PARTS FOR RED DRAGON REPAIRS | 707.20 |
| | | VENDOR TOTAL: | 707.20 |
| | | DIVISION TOTAL: | 4,249.30 |
| | | DEPARTMENT TOTAL: | 4,249.30 |
| | | FUND TOTAL: | 4,249.30 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| | Invoice Number | Invoice Description | Amount |
|----------------------------|----------------|--|---------------|
| 504-POWER FUND | | | |
| 70-UTILITIES | | | |
| 74-POWER | | | |
| 1593-HOWARD SUPPLY COMPANY | | | |
| | 103769 | WINCH HOOK LATCH | 100.62 |
| | | VENDOR TOTAL: | 100.62 |
| 66666-MISC P-CARD VENDOR | | | |
| | 103387 | EMBROIDERY SHIRTS (COLT MOYER) | 50.00 |
| | 103389 | WINTER MUCK BOOTS/COLT MOYER | 152.98 |
| | 103426 | RETIREMENT GIFT/TROY MURFF | 153.40 |
| | 103430 | PROTECTIVE BAGS INSULATED STICKS | 80.80 |
| | 103441 | F.R. PANTS | 382.45 |
| | 103463 | SCHILLING JOURNEYMAN PROMOTION/GOING AWAY LUNCH | 195.53 |
| | 103481 | CAB FEE AIRPORT/TANTALUS USERS CONF | 33.60 |
| | 103485 | BREAKFAST ON 11/4/19 (TANTALUS CONFERENCE/MEMPHIS) | 10.72 |
| | 103486 | DINNER ON 11/4/2019 (TANTALUS CONFERENCE/MEMPHIS) | 19.00 |
| | 103495 | SUPPER ON 11/04/2019 - TANTALUS USERS CONFERENCE | 19.67 |
| | 103533 | DINNER ON 11/6/2019 (TANTALUS CONFERENCE/MEMPHIS) | 21.52 |
| | 103549 | CAB FEE AIRPORT/TANTALUS USERS CONF | 35.00 |
| | 103550 | SUPPER ON 11/6/2019 (TANTALUS USERS CONF) | 18.52 |
| | 103558 | BREAKFAST ON 11/7/2019 (TANTALUS CONFERENCE/MEMPHI | 12.84 |
| | 103559 | HOTEL (TANTALUS CONFERENCE/MEMPHIS) | 736.71 |
| | 103560 | BREAKFAST ON 11/07/2019 (TANTALUS CONFERENCE/MEMPH | 16.96 |
| | 103563 | GRASS SEED | 44.98 |
| | 103573 | ELECTRICAL STAGING REFRIGERATOR DOOR PARTS | 11.13 |
| | 103577 | HOTEL (TANTALUS USERS CONF) | 736.71 |
| | 103601 | SUPPLIES - HEATER @ OLD SHOP | 50.91 |
| | 103602 | SUPPLIES - HEATER @ OLD SHOP | 1.71 |
| | 103614 | NITROGEN BOTTLE FOR SUBSTATION | 135.97 |
| | 103631 | NITROGEN BOTTLE FOR SUBSTATION | 135.97 |
| | 103638 | TIRE CHAIN HOLDERS | 24.16 |
| | 103655 | APPA RELIABILITY SUBSCRIPTION | 324.00 |
| | 103666 | CARD COMPROMISED/CREDIT WILL BE ISSUED | 59.68 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| | Invoice Number | Invoice Description | Amount |
|--------------------------|----------------|--|-----------------|
| 504-POWER FUND | | | |
| 70-UTILITIES | | | |
| 74-POWER | | | |
| 66666-MISC P-CARD VENDOR | | | |
| | 103677 | CARD COMPROMISED/CREDIT WILL BE ISSUED | 10.00 |
| | 103678 | CARD COMPROMISED/CREDIT WILL BE ISSUED | 63.24 |
| | 103688 | SECONDARY REPAIR KIT | 22.99 |
| | 103699 | ES STAGING FRIDGE PARTS RETURN | -2.98 |
| | 103700 | ES STAGING FRIDGE PARTS RETURN | -2.98 |
| | 103755 | CARD COMPROMISED/CREDIT WILL BE ISSUED | 10.00 |
| | 103756 | CARD COMPROMISED/CREDIT WILL BE ISSUED | 37.65 |
| | 103776 | CARD COMPROMISED/CREDIT WILL BE ISSUED | 43.69 |
| | 103779 | F.R. JEANS | 324.87 |
| | 103805 | SUPPLIES/HEATER @ OLD SHOP | 2.11 |
| | 103822 | ELEC STAGING AREA FRIDGE PARTS RETURN | -13.23 |
| | | VENDOR TOTAL: | 3,960.28 |
| | | DIVISION TOTAL: | 4,060.90 |
| | | DEPARTMENT TOTAL: | 4,060.90 |
| | | FUND TOTAL: | 4,060.90 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| | Invoice Number | Invoice Description | Amount |
|-----------------------------|----------------|--------------------------------------|-----------------|
| 505-SEWER FUND | | | |
| 70-UTILITIES | | | |
| 75-SEWER | | | |
| 1197-BORDER STATES ELECTRIC | | | |
| | 103396 | WWTF - DIGESTER GRINDER PROJECT | 65.22 |
| | 103397 | WWTF - DIGESTER GRINDER PROJECT | 273.62 |
| | 103454 | WWTF - DIGESTER GRINDER PROJECT | 54.35 |
| | 103476 | WWTF - DIGESTER GRINDER PROJECT | 13.97 |
| | 103588 | POLARIS CONNECTORS AND PARTS | 195.53 |
| | 103684 | HEAT TRACE INDICATOR AND PARTS | 352.39 |
| | 103685 | HEAT TRACE INDICATOR | 283.57 |
| | | VENDOR TOTAL: | 1,238.65 |
| 3695-IDEXX DISTRIBUTION INC | | | |
| | 103744 | QUANT TRAY FOR LAB | 480.67 |
| | | VENDOR TOTAL: | 480.67 |
| 66666-MISC P-CARD VENDOR | | | |
| | 103393 | TAKTRAX CLEATS FOR WINTER | 14.39 |
| | 103399 | LEVEL 2 COLLECTION EXAM | 100.00 |
| | 103400 | WWTF LEVEL 2 EXAM | 100.00 |
| | 103410 | CLASS FOR OPERATION RE-CERTIFICATION | 100.00 |
| | 103411 | GASTEC SAMPLING PUMP FOR LAB | 248.33 |
| | 103412 | LAB SUPPLIES | 367.60 |
| | 103415 | PARTS FOR SOLENOID VALVES | 48.66 |
| | 103475 | TAGS FOR FIRE EXTINGUISHERS | 10.00 |
| | 103483 | P1116 IMPELLER | 513.40 |
| | 103487 | PARTS FOR GAS COMPRESSOR | 276.05 |
| | 103488 | HANGER FOR HOSES IN BUILDINGS | 26.16 |
| | 103502 | LEVEL 1 WWTF TEST FOR JENIFER JAHNER | 110.00 |
| | 103504 | TAPCON ANCHORS | 40.93 |
| | 103538 | SEND CAMERA IN FOR REPAIR | 28.83 |
| | 103557 | GREASE FITTINGS FOR THE PLANT | 12.49 |
| | 103585 | CREDIT FOR ORDERING WRONG EXAM | -100.00 |
| | 103639 | MAIL CLARIFIER SENSOR | 40.16 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| | Invoice Number | Invoice Description | Amount |
|--------------------------|----------------|---------------------------------------|-----------------|
| 505-SEWER FUND | | | |
| 70-UTILITIES | | | |
| 75-SEWER | | | |
| 66666-MISC P-CARD VENDOR | | | |
| | 103715 | LAB CHEMICALS | 338.48 |
| | 103716 | FISH FOOD | 3.99 |
| | 103740 | HOSE CLAMPS | 11.84 |
| | 103788 | PLANT GARDEN SHEERS | 19.98 |
| | 103799 | MECH. SEALS FOR P1209, 10 | 574.90 |
| | 103806 | BUNGEE KIT FOR SCREENING TRAILER TARP | 7.98 |
| | | VENDOR TOTAL: | 2,894.17 |
| 1511-NORCO INC | | | |
| | 103817 | HEARING PROTECTION | 32.35 |
| | | VENDOR TOTAL: | 32.35 |
| 2038-POWDER RIVER POWER | | | |
| | 103489 | HOSE FOR GAS COMPRESSOR | 57.09 |
| | | VENDOR TOTAL: | 57.09 |
| | | DIVISION TOTAL: | 4,702.93 |
| | | DEPARTMENT TOTAL: | 4,702.93 |
| | | FUND TOTAL: | 4,702.93 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| | Invoice Number | Invoice Description | Amount |
|--------------------------|----------------|----------------------------|---------------|
| 506-FIBER FUND | | | |
| 70-UTILITIES | | | |
| 78-FIBER | | | |
| 66666-MISC P-CARD VENDOR | | | |
| | 103603 | WO66760 OTDR LAUNCH CABLES | 149.95 |
| | | VENDOR TOTAL: | 149.95 |
| | | DIVISION TOTAL: | 149.95 |
| | | DEPARTMENT TOTAL: | 149.95 |
| | | FUND TOTAL: | 149.95 |

Expenditure Approval Report
Check Approval Date of 11/30/2019



| Invoice Number | | Invoice Description | Amount |
|-----------------------------|--------|-----------------------------|---------------|
| 601-CITY WEST FUND | | | |
| 50-PUBLIC WORKS | | | |
| 39-CITY WEST BUILDING MAINT | | | |
| 66666-MISC P-CARD VENDOR | | | |
| | 103391 | COAT RACK FOR CW REMODEL | 6.62 |
| | 103392 | COAT RACK CITY WEST REMODEL | 31.64 |
| | 103409 | CITY WEST REMODEL | 33.11 |
| | 103431 | COAT RACK CITY WEST REMODEL | 25.66 |
| | 103447 | SHELVING TEMP ACO BUILDING | 14.99 |
| | 103479 | LOCK PINS FOR TEMP ACO | 9.38 |
| | 103518 | TOASTER FOR CW | 19.07 |
| | 103651 | CW VM RESTROOM | 7.98 |
| | | VENDOR TOTAL: | 148.45 |
| | | DIVISION TOTAL: | 148.45 |
| | | DEPARTMENT TOTAL: | 148.45 |
| | | FUND TOTAL: | 148.45 |

Expenditure Approval Report

Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|-------------------------------------|--|-----------------|
| 604-VEHICLE MAINTENANCE FUND | | |
| 50-PUBLIC WORKS | | |
| 36-VEHICLE MAINTENANCE | | |
| 66666-MISC P-CARD VENDOR | | |
| 103381 | DIESEL STREETS TRUCK 40 | 100.00 |
| 103416 | DIESEL STREETS DIVISION | 71.95 |
| 103472 | CONOCO - ENERGY STATION - FUEL PD 10 | 16.32 |
| 103515 | SHIPPING | 17.01 |
| 103516 | UNDERGROUND CONNECTORS | 6,151.20 |
| 103539 | EXXONMOBIL 45947843 - FUEL PD 10 | 20.89 |
| 103567 | WARM TRAINING | 38.75 |
| 103586 | ABS PARTS | 313.95 |
| 103595 | MUDFLAPS | 89.95 |
| 103608 | FUEL ADMIN | 38.05 |
| 103610 | ABS PARTS | 367.50 |
| 103648 | LP HOSE | 31.98 |
| 103692 | BOOTS | 125.99 |
| 103723 | MIXING TOOL | 8.98 |
| 103751 | MAVERIK #296 - LT DEATON'S NEW VEHICLE (UNKNOWN PD | 23.13 |
| 103759 | FUEL DRYER | 355.13 |
| 103780 | SHIPPING | 10.94 |
| 103794 | COMPLETE CAR TINT | 299.95 |
| 103795 | COMPLETE CAR TINT WHITE TUARUS | 299.95 |
| | VENDOR TOTAL: | 8,381.62 |
| 4134-WAYTEK INC | | |
| 103403 | SHOP SUPPLIES | 826.75 |
| | VENDOR TOTAL: | 826.75 |
| | DIVISION TOTAL: | 9,208.37 |
| | DEPARTMENT TOTAL: | 9,208.37 |
| | FUND TOTAL: | 9,208.37 |

Expenditure Approval Report

Check Approval Date of 11/30/2019



| Invoice Number | Invoice Description | Amount |
|-------------------------------------|--|------------------|
| 702-LIABILITY INSURANCE FUND | | |
| 25-FINANCE | | |
| 38-LIABILITY INSURANCE | | |
| 66666-MISC P-CARD VENDOR | | |
| 103414 | WO19IT02 ACCESS CONTROL CABLE | 435.78 |
| 103421 | WO19IT02 ACCESS CONTROL CABLE | 435.79 |
| 103424 | TEMP ACO TRAILER | 10.47 |
| 103459 | KEYS FOR ACO TEMP BUILDING | 27.90 |
| 103469 | DRYER VENT DUCT TEMP ACO TRAILER | 24.89 |
| 103470 | WATER TANKS FOR TEMP ACO BUILDING | 90.06 |
| 103471 | WATER TANK & FITTING FOR TEMP ACO | 229.96 |
| 103478 | KEYS FOR ACO | 23.94 |
| 103507 | PARTS FOR DOOR @ L.L. CONCESSION STAND FIELDS 4,5, | 12.99 |
| 103534 | DOOR FOR CONCESSION BLD L.L. 4,5,6 FIELDS - WARM I | 30.94 |
| 103612 | TACO DOORS | 32.56 |
| 103626 | CLEAR POLU WRAP | 24.98 |
| 103628 | TEMP ACO DOORS | 34.56 |
| | VENDOR TOTAL: | 1,414.82 |
| | DIVISION TOTAL: | 1,414.82 |
| | DEPARTMENT TOTAL: | 1,414.82 |
| | FUND TOTAL: | 1,414.82 |
| | GRAND TOTAL: | 63,101.74 |



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

For the Good of the Community Video

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

VIDEO - Geno Palazzari, Communications Manager

ATTACHMENTS:

| |
|-----------------------------------|
| Click to download |
| No Attachments Available |



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Council Consideration for the Designation of an Official Newspaper for a One-Year Term for 2020.

BACKGROUND:

State Statute requires annual designation of an official newspaper. The Gillette News Record submitted a bid to remain as the City's official newspaper. The per column inch fee increased from \$8.00 per column inch in 2019, to \$9.00 per column inch in 2020. The fee remains less than the \$10.50 fee typically charged for their most frequent advertisers.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I Move for the Designation of the Gillette News Record as the Official Newspaper for a One-Year Term for 2020.

STAFF REFERENCE:

Patrick G. Davidson, City Administrator

ATTACHMENTS:

Click to download

☐ [Letter of Request](#)

Gillette News Record

Mail: P.O. Box 3006, Gillette, WY 82717-3006 * 307-682-9306, Ext. 203 * e-mail: aturner@gillettenewsrecord.net

Dec. 23, 2019

Patrick Davidson, City Administrator
City of Gillette, 201 East Fifth Street
Gillette, WY 82716

Dear Mr. Davidson and City Council Members:

Please accept this bid from the News Record for the City of Gillette's public notices for 2020 at \$9 per column inch.

We meet all qualifications for consideration as your official newspaper, including our circulation and rate:

※ **Statutory requirements:** Daily newspapers are required by law to charge no more than their lowest published rate. At \$9 a column inch, our rate to you is below the \$10.50 we typically charge our most frequent advertisers, and is less than we charge others for public notices.

※ **Circulation:** Our circulation averages 6,500 a day in print and digital forms — well above the minimum required by law. That makes the News Record the most visible medium in Gillette by a huge margin. Your per-piece cost is roughly .002 cents per inch per reader.

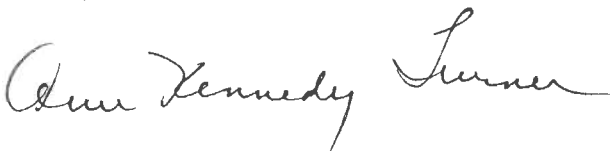
※ **Added Value:** The rate also guarantees you two added advantages:

- ✓ While the law requires cities to publish public notices in print, we also publish them in our online product. We have done that for years — for free — because we believe public notices should get the widest possible exposure.
- ✓ We also upload Gillette's public notices every day to a free website, <http://www.wyopublicnotices.com/>, which features all public notices published in Wyoming Press Association newspapers. That way, people from across the state (or the nation, for that matter) can access those notices to look for bids that are being solicited, or to see a public hearing notice on an sensitive topic, or to look for foreclosures, or to compare budgets — or whatever they would see in each newspaper each day.

We offer that service for free.

I would be happy to answer any questions that might arise.

Sincerely,



Ann Kennedy Turner
Editor and Publisher
Gillette News Record



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Council Designation of Bank Depositories for Public Funds of the City of Gillette for the Calendar Year 2020.

BACKGROUND:

The City of Gillette annually approves the banks within the State of Wyoming to be depositories for City funds. The banks have all reviewed and accepted the City's investment policy and have agreed to provide acceptable collateral for deposits and investments made by the City at their bank. While not all of these banks currently hold City of Gillette Public Funds, this approval authorizes the City to invest with them should the opportunity arise.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the approval of the appointment of the following banks as authorized depository banks for public funds of the City of Gillette for the 2020 calendar year: ANB Bank, The Bank of Gillette, First Interstate Bank, First National Bank, First Northern Bank, Pinnacle Bank, Security State Bank, and US Bank NA.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

Click to download

- | |
|--|
| <input type="checkbox"/> ANB Bank Depository Application 2020 |
| <input type="checkbox"/> The Bank of Gillette Depository Application 2020 |
| <input type="checkbox"/> First Interstate Bank Depository Application 2020 |
| <input type="checkbox"/> First National Bank Depository Application 2020 |
| <input type="checkbox"/> First Northern Bank Depository Application 2020 |
| <input type="checkbox"/> Pinnacle Bank Depository Application 2020 |
| <input type="checkbox"/> Security State Bank Depository Application 2020 |
| <input type="checkbox"/> US Bank NA Depository Application 2020 |

Application for Deposit of Public Funds

Gillette, Wyoming

September 9, 2019

Campbell County, Gillette, Wyoming:

Pursuant to the requirements of Wyoming Statutes Title 9, Chapter 4, Article 8, formal application is made by ANB Bank, a corporation organized and existing under the laws of Wyoming and having its office and principal place business in Gillette, County of Campbell in the State of Wyoming to be a depository for municipal funds. The Bank is incorporated under the laws of the United States of America, and will offer securities up to the amount of unlimited dollars.

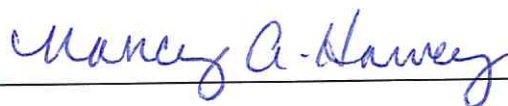
The bank offers the following described securities: Per Wyoming Statute 9-4-818

Total Amount: Unlimited

To be assigned and deposited with the City of Gillette as security for the safekeeping and prompt payment of all public moneys that may be deposited with it by the Public Entity, and for the faithful performance of its duties under the law as such depository.

By Order of the Board of Directors

President: 

Cashier: 

RESOLUTION

WHEREAS, it is necessary for ANB Bank to properly secure City of Gillette all monies deposited in the bank by the City of Gillette;

WHEREAS, no deposit will be made in the bank by the Public Entity unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits;

WHEREAS, the Public Entity may, when furnished proper security, carry a maximum credit balance with the bank of unlimited Dollars;

WHEREAS, the Public Entity is willing to receive securities designated by laws of Wyoming as legal collateral security as security for the deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of ANB Bank that any two of the following named persons, officers of the bank, are authorized and empowered to pledge to the Public Entity securities of this bank which are legal for collateral security for deposit of public funds, and which the Public Entity is willing to accept as collateral security, and in amounts and at the time the Public Entity and bank officers agree upon:

| Bank Officer's Name | Title |
|---------------------|---|
| Kevin Paintner | Regional President |
| Susan Sturm | Senior Investment Officer and CFO |
| Joshua Ellis | Vice President -- Controller |
| Patrick Flanary | Vice President -- Regional Sr. Operations Officer |
| Wendy Good | AVP/Accounting Officer |
| Cori Hodel | AVP/Accounting Officer |

BE IT FURTHER RESOLVED that this authority given to the officers of the bank named herein to furnish collateral security to the Public Entity shall be continuing and shall be binding upon the bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of the bank to the Public Entity or mailed to the Public Entity by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the Public Entity is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the Public Entity is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of the bank such collateral pledge agreement in favor of the Public Entity as the Public Entity requires, and any collateral pledge agreement executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this Bank.

CERTIFICATION

I, John F Knoeckel, Secretary of ANB Bank do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of said bank at a valid meeting thereof, held in its place of business this 19th day of August, 2019; that said Resolution has been included in the minutes of said meeting of the minutes book which constitutes a part of said Bank's permanent records and that the seal affixed thereto is the official corporate seal of said Bank.

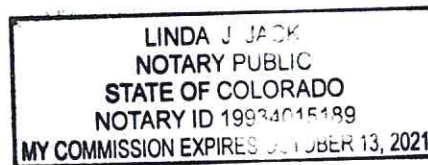
Dated this 30th day of August, 2019

John F. Knoeckel
(Signature)

Notary:

Subscribed and sworn to me this 30th day of August, 2019

Linda J. Jack
(Notary Signature)



(Affix Seal)



THE
BANKS
of
BUFFALO · GILLETTE · SHERIDAN
Branches of Buffalo Federal Bank

November 20, 2019

City of Gillette
201 E 5th Street
Gillette, WY 82728

Dear City of Gillette:

Pursuant to the requirements of Wyoming Statutes 1977, Section 9-4-818, formal application is hereby made by The Bank of Gillette, a branch of Buffalo Federal Bank, having an office in Gillette, Wyoming and its principal place of business in the County of Johnson in the State of Wyoming, to be designated a depository for City of Gillette, Treasurer.

The Bank of Gillette is prepared to pledge the following described securities as provided in Wyoming Statutes 1977, Section 9-4-821, to wit:

UNITED STATES GUARANTEED MORTGAGE BACKED SECURITIES AND
AGENCY BONDS;

to be assigned to with the Bankers Bank of The West as security for the safekeeping and prompt payment of all public monies that may be deposited with it by the Treasurer, City of Gillette, and for the faithful performance of its duties under the law as such depository.

The Bank of Gillette, a branch of
Buffalo Federal Bank

By Carolyn S. Kaiser
Name: Carolyn S. Kaiser
Title: Chief Financial Officer

Paul M. Brunkhorst
Attest: Paul M. Brunkhorst,
President

www.buffalofed.com

The Bank of Buffalo
106 Fort Street
P.O. Box 1020
Buffalo, WY 82834
Ph: 307-684-5591
Fax: 307-684-7854

The Bank of Sheridan
1375 Sugarland Drive
Sheridan, WY 82801
Ph: 307-673-8100
Fax: 307-673-8101

The Bank of Gillette
2900 S. Douglas Hwy.
P.O. Box 699
Gillette, WY 82717
Ph: 307-685-2702
Fax: 307-685-2710

The Bank of Gillette, a branch of
Buffalo Federal Bank
Gillette, Wyoming

At a Regular Meeting of the Board of Directors of Buffalo Federal Bank, Buffalo, Wyoming, held on the 20th day of November, 2019, at which meeting there were present a quorum constituting the Board of Directors of said Buffalo Federal Bank, the following resolution was unanimously adopted, to-wit:

RESOLUTION

WHEREAS, it is necessary for The Bank of Gillette, a branch of Buffalo Federal Bank to properly secure City of Gillette, the political division or subdivision, for all monies deposited in the bank by the Treasurer of the political division or subdivision, hereinafter called the Treasurer; and

WHEREAS, no deposit will be made in the bank by the Treasurer unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits; and

WHEREAS, the Treasurer may, when furnished proper security, carry a maximum credit balance with the bank of \$ 1,000,000 ;
and

WHEREAS, the Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security for the deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the depository bank that any two of the following named persons, officers of the bank, are authorized and empowered to pledge to the Treasurer of the state or political subdivision securities of this bank which are legal for collateral security for deposit of public funds, and which the Treasurer is willing to accept as collateral security, and in amounts and at the time the Treasurer and bank officers agree upon:

(Bank Officer's Name)

(Title)

Paul Brunkhorst

President/CEO

Carolyn Kaiser

Senior Vice Pres./CFO

BE IT FURTHER RESOLVED that this authority given to the officers of the bank named herein to furnish collateral security to the Treasurer shall be continuing and shall be binding upon the bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, a verified copy of which shall be delivered by a representative of the bank to the Treasurer or mailed to the Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the Treasurer is willing to surrender and the right to substitute one piece of lot of collateral for another, provided the Treasurer is willing to make such exchange of substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of the bank such collateral pledge agreement in favor of the Treasurer as the Treasurer requires, and any collateral pledge agreement executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this Bank.

DATED this 20th day of November, 2019.



PRESIDENT

ATTEST:

SEAL



SR. VICE PRESIDENT

I, Greg L Goddard, do hereby state that I am Secretary of Buffalo Federal Bank, and the above and foregoing is a full, true and correct copy of a resolution adopted at a meeting of said corporation held on the 20th day of November, 2019, as full and complete as the same appears of record in the minutes of said meeting.

WITNESS my hand and the seal of said corporation this 20th day of November, A.D. 2019



PRESIDENT



SECRETARY



401 North 31st Street
Billings, MT 59101
406-255-5000

January 31, 2019

CITY OF GILLETTE

201 E 5TH ST

GILLETTEWY82716-4303

RE: 2019 Application for Public Funds

To Whom It May Concern:

Please accept First Interstate Bank's application for the deposit of Public Funds accounts. Your deposits are insured to a balance of \$250,000.00 by the Federal Deposit Insurance Corporation. We will be happy to pledge additional securities as necessary to cover increasing deposit balances.

Enclosed, please find a certified copy of the Board of Directors Public Funds Resolution which was passed at the annual meeting on January 23, 2019. This document authorizes First Interstate Bank to accept Public Funds Deposits and authorizes certain officers to furnish collateral security for such deposits. Also enclosed is the Application for Public Funds and a copy of the year end RC Schedule from the Call Report.

May we take this opportunity to express our appreciation for your past patronage, and we look forward to serving you in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sara Toavs'.

Sara Toavs
Treasury Operations
First Interstate Bank
406-255-5201

FIRST INTERSTATE BANK

DATE APPROVED BY BOARD-JANUARY 23, 2019

PUBLIC FUNDS RESOLUTION

WHEREAS, it is necessary for First Interstate Bank to properly secure the political division or subdivision for all monies deposited in the bank by the Treasurer of the political division or subdivision, hereinafter called the Treasurer; and

WHEREAS, no deposit will be made in the bank by the Treasurer unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits; and

WHEREAS, The Treasurer may, when furnished proper security, carry an unlimited credit balance with the bank; and

WHEREAS, the Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for the deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the depository bank that any two of the following named persons, officers of the bank, are authorized and empowered to pledge to the Treasurer of the state or political subdivision securities of this bank which are legal for collateral security for deposit of public funds, and which the Treasurer is willing to accept as collateral security, and in amounts and at the time the Treasurer and bank officers agree upon: ¹


| | |
|-------------|---------------------------------------|
| Larry Johns | Treasurer |
| Kevin Riley | President and Chief Executive Officer |
| Marcy Mutch | Chief Financial Officer |

BE IT FURTHER RESOLVED that this authority given to the officers of the bank named herein to furnish collateral security to the Treasurer shall be continuing and shall be binding upon the bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of the bank to the Treasurer or mailed to the Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED the bank officers named herein are fully authorized and empowered to execute in the name of the bank such collateral pledge agreement in favor of the Treasurer as the Treasurer requires, and any collateral pledge agreement executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this Bank.

The Board agrees that the authority herein granted is irrevocable, and the depository hereby for itself, its successors and assigns, ratifies and confirms whatever said attorney shall do by virtue of this authorization.

SEAL


James R. Scott, Chairman

I, the undersigned, Secretary of First Interstate Bank, a Corporation, do hereby certify that the above and foregoing is a full, true and correct copy of a resolution duly ratified by the Board of Directors of said Corporation, at a meeting of said Board duly called and held, and at which a quorum of said Board was present on the 23rd day of January, 2019, and that said resolution is duly entered upon the minute book of said Corporation, and that it is in full force and effect at this time.




Kirk Jensen

¹The Officer certifying this resolution shall have such authority and shall not be designated under numbered paragraph 3 above.

**APPLICATION FOR DEPOSIT OF PUBLIC FUNDS
FOR THE YEAR 2019**

To Whom It May Concern:

In connection with State Requirements, formal application is hereby made by First Interstate Bank, a corporation duly organized and existing under and by virtue of the laws of the State of Montana and having its office and principal place of business in the City of Billings in the State of Montana, to be designated an authorized Public Depository.

First Interstate Bank agrees to furnish and pledge securities as provided for in Wyoming Statute 9-4-821 to be assigned to the entity as security for the safekeeping and prompt payment of all public monies that may be deposited with the entity and for the faithful performance of its duties under the aforesaid law as such depository.

By order of the Board of Directors



James R. Scott, Chairman



Kirk D. Jensen, Corporate Secretary

Consolidated Report of Condition for Insured Banks and Savings Associations for December 31, 2018

All schedules are to be reported in thousands of dollars. Unless otherwise indicated, report the amount outstanding as of the last business day of the quarter.

Schedule RC—Balance Sheet

| Dollar Amounts in Thousands | | RCON | Amount | |
|--|------|------|------------|---------|
| Assets | | | | |
| 1. Cash and balances due from depository institutions (from Schedule RC-A): | | | | |
| a. Noninterest-bearing balances and currency and coin (1)..... | 0081 | | 239,369 | 1.a. |
| b. Interest-bearing balances (2)..... | 0071 | | 585,418 | 1.b. |
| 2. Securities: | | | | |
| a. Held-to-maturity securities (from Schedule RC-B, column A)..... | 1754 | | 407,269 | 2.a. |
| b. Available-for-sale securities (from Schedule RC-B, column D)..... | 1773 | | 2,268,739 | 2.b. |
| c. Equity securities with readily determinable fair values not held for trading (3)..... | JA22 | | NR | 2.c. |
| 3. Federal funds sold and securities purchased under agreements to resell: | | | | |
| a. Federal funds sold..... | B987 | | 97 | 3.a. |
| b. Securities purchased under agreements to resell (3)..... | B989 | | 0 | 3.b. |
| 4. Loans and lease financing receivables (from Schedule RC-C): | | | | |
| a. Loans and leases held for sale..... | 5369 | | 33,298 | 4.a. |
| b. Loans and leases held for investment..... | B528 | | 8,465,960 | 4.b. |
| c. LESS: Allowance for loan and lease losses..... | 3123 | | 72,962 | 4.c. |
| d. Loans and leases held for investment, net of allowance (item 4.b minus 4.c)..... | B529 | | 8,392,998 | 4.d. |
| 5. Trading assets (from Schedule RC-D)..... | 3545 | | 8,818 | 5. |
| 6. Premises and fixed assets (including capitalized leases)..... | 2145 | | 239,548 | 6. |
| 7. Other real estate owned (from Schedule RC-M)..... | 2150 | | 14,380 | 7. |
| 8. Investments in unconsolidated subsidiaries and associated companies..... | 2130 | | 5,706 | 8. |
| 9. Direct and indirect investments in real estate ventures..... | 3656 | | 0 | 9. |
| 10. Intangible assets (from Schedule RC-M)..... | 2143 | | 629,950 | 10. |
| 11. Other assets (from Schedule RC-F)..... | 2160 | | 414,335 | 11. |
| 12. Total assets (sum of items 1 through 11)..... | 2170 | | 13,239,925 | 12. |
| Liabilities | | | | |
| 13. Deposits: | | | | |
| a. In domestic offices (sum of totals of columns A and C from Schedule RC-E)..... | 2200 | | 10,680,879 | 13.a. |
| (1) Noninterest-bearing (4)..... | 6631 | | 3,158,273 | 13.a.1. |
| (2) Interest-bearing..... | 6636 | | 7,522,606 | 13.a.2. |
| b. Not applicable | | | | |
| 14. Federal funds purchased and securities sold under agreements to repurchase: | | | | |
| a. Federal funds purchased (5)..... | B993 | | 0 | 14.a. |
| b. Securities sold under agreements to repurchase (6)..... | B995 | | 785,091 | 14.b. |
| 15. Trading liabilities (from Schedule RC-D)..... | 3548 | | 6,313 | 15. |
| 16. Other borrowed money (includes mortgage indebtedness and obligations under capitalized leases) (from Schedule RC-M)..... | 3190 | | 15,807 | 16. |
| 17. and 18. Not applicable | | | | |
| 19. Subordinated notes and debentures (7)..... | 3200 | | 0 | 19. |

1 Includes cash items in process of collection and unposted debits.

2 Includes time certificates of deposit not held for trading.

3 Item 2.c is to be completed only by institutions that have adopted ASU 2016-01, which includes provisions governing the accounting for investments in equity securities. See the instructions for further detail on ASU 2016-01.

4 Includes all securities resale agreements, regardless of maturity.

5 Includes noninterest-bearing, demand, time, and savings deposits.

6 Report overnight Federal Home Loan Bank advances in Schedule RC, item 16, "Other borrowed money."

7 Includes all securities repurchase agreements, regardless of maturity.

8 Includes limited-life preferred stock and related surplus.

Schedule RC—Continued

FFIEC 041
Page 17 of 84
RC-2

| | Dollar Amounts in Thousands | RCON | Amount | |
|--|-----------------------------|------|------------|-------|
| Liabilities - continued | | | | |
| 20. Other liabilities (from Schedule RC-G)..... | | 2930 | 104,257 | 20. |
| 21. Total liabilities (sum of items 13 through 20)..... | | 2948 | 11,592,347 | 21. |
| 22. Not applicable | | | | |
| Equity Capital | | | | |
| Bank Equity Capital | | | | |
| 23. Perpetual preferred stock and related surplus..... | | 3838 | 0 | 23. |
| 24. Common stock..... | | 3230 | 50,000 | 24. |
| 25. Surplus (excludes all surplus related to preferred stock)..... | | 3839 | 1,198,986 | 25. |
| 26. a. Retained earnings..... | | 3632 | 424,063 | 26.a. |
| b. Accumulated other comprehensive income (1)..... | | B530 | (25,471) | 26.b. |
| c. Other equity capital components (2)..... | | A130 | 0 | 26.c. |
| 27. a. Total bank equity capital (sum of items 23 through 26.c)..... | | 3210 | 1,647,578 | 27.a. |
| b. Noncontrolling (minority) interests in consolidated subsidiaries..... | | 3000 | 0 | 27.b. |
| 28. Total equity capital (sum of items 27.a and 27.b)..... | | G105 | 1,647,578 | 28. |
| 29. Total liabilities and equity capital (sum of items 21 and 28)..... | | 3300 | 13,239,925 | 29. |

Memoranda

To be reported with the March Report of Condition.

1. Indicate in the box at the right the number of the statement below that best describes the most comprehensive level of auditing work performed for the bank by independent external auditors as of any date during 2017.....

| RCON | Number |
|------|---------|
| 6724 | NR M.1. |

- 1a = An integrated audit of the reporting institution's financial statements and its internal control over financial reporting conducted in accordance with the standards of the American Institute of Certified Public Accountants (AICPA) or the Public Company Accounting Oversight Board (PCAOB) by an independent public accountant that submits a report on the institution
- 1b = An audit of the reporting institution's financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the institution
- 2a = An integrated audit of the reporting institution's parent holding company's consolidated financial statements and its internal control over financial reporting conducted in accordance with the standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)
- 2b = An audit of the reporting institution's parent holding company's consolidated financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)

- 3 = This number is not to be used
- 4 = Directors' examination of the bank conducted in accordance with generally accepted auditing standards by a certified public accounting firm (may be required by state-chartering authority)
- 5 = Directors' examination of the bank performed by other external auditors (may be required by state-chartering authority)
- 6 = Review of the bank's financial statements by external auditors
- 7 = Compilation of the bank's financial statements by external auditors
- 8 = Other audit procedures (excluding tax preparation work)
- 9 = No external audit work

To be reported with the March Report of Condition.

2. Bank's fiscal year-end date (report the date in MMDD format).....

| RCON | Date |
|------|---------|
| 8678 | NR M.2. |

1 Includes, but is not limited to, net unrealized holding gains (losses) on available-for-sale securities, accumulated net gains (losses) on cash flow hedges, and accumulated defined benefit pension and other postretirement plan adjustments.

2 Includes treasury stock and unearned Employee Stock Ownership Plan shares.



P.O. Box 3002, Gillette, WY 82717-3002 | 307-686-3300
FNBGILLETTE.COM

November 27, 2019

Mr. Tom Pitlick
City of Gillette
P.O. Box 3003
Gillette, WY 82717-3003

Dear Mr. Pitlick:

Please accept this letter as a request by First National Bank of Gillette to be considered as a depository bank for public funds of the City of Gillette.

Also, please be assured that all public funds deposits in excess of the \$250,000 FDIC coverage are fully collateralized according to State Statutes.

Please contact me if you have any questions concerning this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Sam Saunders', is written over a light blue horizontal line.

Sam Saunders
President

SMS/kc

Enclosures



P.O. Box 3002, Gillette, WY 82717-3002 | 307-686-3300
FNBGILLETTE.COM

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

Gillette, Wyoming

November 27, 2019


TO: City of Gillette

Pursuant to the requirements of W.S. 9-4-818, formal application is made by First National Bank of Gillette, Wyoming, a corporation organized and existing under the Laws of the State of Wyoming, and having its office and principal place of business in the City of Gillette, in the County of Campbell, in the State of Wyoming, to be designated a City of Gillette Depository. The financial institution agrees to furnish to City of Gillette securities, as provided for in Section 9-4-821, Wyoming Statutes 1977, as amended, to cover public funds as may be deposited by the City of Gillette.

Furthermore, the financial institute agrees to comply with W.S. 9-4-806.

By order of the Board of Directors


Chairman of the Board


Exec. Vice President/CFO/Cashier


President

BANK DIRECTORS
See List Attached Hereto

BANK OFFICERS
See List Attached Hereto

THE FIRST NATIONAL BANK OF GILLETTE, WYOMING
CONCERNING THE PLEDGING OF COLLATERAL SECURITY
FOR DEPOSIT OF PUBLIC FUNDS

WHEREAS, it is necessary for THE FIRST NATIONAL BANK OF GILLETTE, WYOMING, to properly secure the Treasurer of Campbell County Political Subdivisions, for all monies deposited in said bank by the Treasurer of the appropriate Public Entities, hereinafter called the "TREASURER", and

WHEREAS, the said TREASURER is willing to receive securities designated by laws of Wyoming as legal collateral security, as security for such deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of said First National Bank of Gillette that any one of the following named persons, officers of said bank, are hereby authorized and empowered to pledge to the TREASURER of the appropriate Public Entities, such securities of this bank as may be legal for collateral security, and in such amounts and at such time as the said TREASURER and bank officers may agree upon:

Raymond D. Saunders, Chairman of the Board
Clifford E. Kirk, Vice Chairman of the Board
Samuel M. Saunders, President
Dan Walker, Executive Vice President/CFO/Cashier
Nina Mravlja, Assistant Vice President

BE IT FURTHER RESOLVED, that this authority given to said officers of the bank named herein to furnish collateral security to said TREASURER shall be continuing and shall be binding upon said bank until the authority given to the bank officers named herein is resolved or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of said bank to said TREASURER or mailed to said TREASURER by registered mail. The right given the officers named herein to pledge security as collateral to the said TREASURER is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the said TREASURER is willing to make such exchange or substitution.

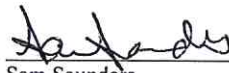
BE IT FURTHER RESOLVED, that the bank named herein is fully authorized and empowered to execute in the name of said bank such collateral pledge agreement in favor of the said TREASURER as the said TREASURER may require, and any collateral pledge agreement so executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this Bank.

BE IT FURTHER RESOLVED, that this Resolution revokes and supersedes any and all prior resolutions concerning the pledging of collateral security for deposit of public funds.

CERTIFICATE

I, Sam Saunders, President of THE FIRST NATIONAL BANK OF GILLETTE, WYOMING, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of said bank at a valid meeting thereof, held in its board room in The First National Bank of Gillette this 13th day of November, 2019; that said Resolutions has been spread upon the minutes of said meeting in the minute book which constitutes a part of said Bank's permanent records, and that the seal affixed thereto is the official corporate seal of said Bank.

Dated at Gillette, Wyoming this 27th day of November A.D., 2019



Sam Saunders
President

FIRST NATIONAL BANK

DIRECTORS

Raymond D. Saunders
Clifford E. Kirk
Jim Clikeman
James Noecker
Cynthia Saunders
Sam Saunders
Barbara Saunders-Lutter
Michael Davis
Patrick Hladky
John C. Reynolds
Dan Walker

OFFICERS

| | |
|---------------------|-----------------------------------|
| Raymond D. Saunders | Chairman of the Board |
| Clifford E. Kirk | Vice Chairman of the Board |
| Sam Saunders | President |
| Dan Walker | Exec. Vice President/CFO/Cashier |
| John D. Cosner | Vice President |
| Irma Kerns | Vice President |
| Brian Ailts | Vice President/Senior Lender |
| Patti Kinghorn | Vice President |
| Tom Hammerquist | Vice President |
| Tonja Cale | Vice President/COO |
| Devin Woolf | Vice President/Business |
| | Development & Strategy Manager |
| Deb Watson | Vice President/Compliance Officer |
| Danna Burchess | Vice President/BSA Officer |
| Nancy Beyer | Assistant Vice President |
| Nina Mravlja | Assistant Vice President |
| Audrey Miller | Assistant Cashier |
| Jeff Grimes | Assistant Vice President |
| Andrew Lubken | Assistant Vice President |
| Patty Miller | Retail Banking Officer |
| Nancy Watson | Assistant Vice President |
| Ellen Byers | Assistant Vice President |
| Audrey Lubken | Mortgage Loan Officer |
| Cassidy Westbrook | Mortgage Loan Officer |
| Coletta Stanger | Assistant Vice President |
| Jennifer Myers | Junior Underwriting Officer |
| Kori Duesler | Retail Banking Officer |

REPORT OF CONDITION

Consolidating domestic subsidiaries of

FIRST NATIONAL BANK OF GILLETTE**in the state of WY at close of business on September 30, 2019**

published in response to call made by (Enter additional information below)

| |
|--|
| |
| |

Statement of Resources and Liabilities

Dollar Amounts in Thousands

ASSETS

Cash and balances due from depository institutions:

Noninterest-bearing balances and currency and coin 6,407Interest-bearing balances 28,852

Securities:

Held-to-maturity securities 0Available-for-sale securities 384,771Equity securities with readily determinable fair values not held for trading N/A

Federal funds sold and securities purchased under agreements to resell:

Federal funds sold 0Securities purchased under agreements to resell 0

Loans and lease financing receivables:

Loans and leases held for sale 1,811Loans and leases held for investment 126,392LESS: Allowance for loan and lease losses 3,609Loans and leases held for investment, net of allowance 122,783Trading Assets 0Premises and fixed assets (including capitalized leases) 532Other real estate owned 409Investments in unconsolidated subsidiaries and associated companies 0Direct and indirect investments in real estate ventures 0Other intangible assets (from Schedule RC-M) 0Other assets 5,088Total assets 550,653

REPORT OF CONDITION (Continued)

LIABILITIES

Dollar Amounts in Thousands

Deposits:

| | | |
|--|---------|---------|
| In domestic offices | | 477,651 |
| Noninterest-bearing | 103,608 | |
| Interest-bearing | 374,043 | |
| Federal funds purchased and securities sold under agreements to repurchase: | | |
| Federal funds purchased | | 0 |
| Securities sold under agreements to repurchase | | 0 |
| Trading liabilities | | 0 |
| Other borrowed money (Includes mortgage indebtedness and obligations under capitalized leases) | | 0 |
| Subordinated notes and debentures | | 0 |
| Other liabilities | | 2,191 |
| Total liabilities | | 479,842 |

EQUITY CAPITAL

Bank Equity Capital

| | |
|---|---------|
| Perpetual preferred stock and related surplus | 0 |
| Common stock | 100 |
| Surplus (excludes all surplus related to preferred stock) | 1,800 |
| Retained earnings | 65,821 |
| Accumulated other comprehensive income | 3,090 |
| Other equity capital components | 0 |
| Total bank equity capital | 70,811 |
| Noncontrolling (minority) interest in consolidated subsidiaries | 0 |
| Total equity capital | 70,811 |
| Total liabilities and equity capital | 550,653 |

We, the undersigned directors (trustees), attest to the correctness of the Reports of Condition and Income (including the supporting schedules) for this report date and declare that the Reports of Condition and Income have been examined by us and to the best of our knowledge and belief have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct.

I, DAN WALKER, EXECUTIVE VICE PRESIDENT & CFO


(Name, Title)

of the above named bank do hereby declare
that this Report of Condition is true and
correct to the best of my knowledge and belief.

Director #1

Director #2

Director #3





First Northern Bank
of W Y O M I N G

Nicholas B. Thom, CTFA
Chief Financial Officer
P.O. Box 400 | 141 S. Main St.
Buffalo, WY 82834
Direct: (307) 684-8017
Facsimile: (307) 684-8067
nthom@firstnorthern.bank

December 11, 2019

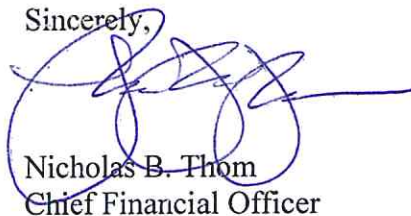
City of Gillette
Attn: Finance Division
201 E. 5th Street
Gillette, WY 82716

RE: Annual Application for Public Funds

Dear Michelle and Sherrie:

Thanks for the opportunity to submit our annual Application for Public Funds with the City of Gillette. Enclosed please find the Application and Resolution. If there is anything further you need, please don't hesitate to contact me.

Sincerely,



Nicholas B. Thom
Chief Financial Officer

Enclosures

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

November 20, 2019

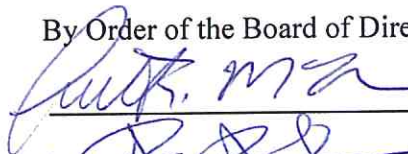
CITY COUNCIL

City of Gillette
201 E 5th Street
Gillette, WY 82416

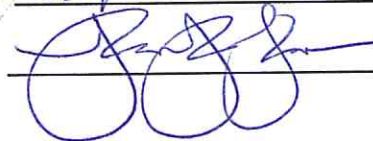
Pursuant to the requirements of W.S. 9-4-818, formal application is made by First Northern Bank of Wyoming a corporation organized and existing under the laws of Wyoming and having its office and principal place of business in the Town of Buffalo, in the County of Johnson in the State of Wyoming to be designated a City of Gillette Depository.

The applicant is to provide sufficient collateral as required by depositors investment policy and permitted under W.S. 9-4-801 through 9-4-815 (the "Collateral"), as security for payment of said deposit. Such collateral shall be assigned to and deposited with the depositor or appropriate custodian as security for the safekeeping and prompt payment of all public moneys that may be deposited with the applicant for the faithful performance of its duties under the law as such depository.

By Order of the Board of Directors



President



Chief Financial Officer

Certified Copy of Resolution of

THE Board of Directors of First Northern Bank of Wyoming CONCERNING THE APPLICATION FOR DEPOSIT OF PUBLIC FUNDS pursuant to the requirements of W.S. 9-4-818, made by First Northern Bank of Wyoming a corporation organized and existing under the laws of Wyoming and having its office and principal place of business in the City of Buffalo, in the County of Johnson in the State of Wyoming to be designated a **City of Gillette** Depository, AND THE PLEDGING OF COLLATERAL SECURITY FOR SAID FUNDS.

WHEREAS, it is necessary for the First Northern Bank of Wyoming, to properly secure the **Treasurer of the City of Gillette** for all monies deposited in said bank by the **Treasurer of said City of Gillette** hereinafter called the Treasurer; and

WHEREAS, no deposit will be made in said bank by said Treasurer unless said deposit is properly secured, and the giving of proper security is one of the considerations for receiving said deposits; and

WHEREAS, the said Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security of such deposits;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of said depository bank that any two of the following named persons, officers, of said bank, are hereby authorized and empowered to pledge to the **Treasurer of said City of Gillette** such securities of the bank as may be legal for collateral security for deposit of public funds, and which said Treasurer is willing to accept as collateral security, and in such amounts and at such time as the said Treasurer and bank officers may agree upon:

Scott F. McBride – President & CEO
Thomas A. Holt – Executive Vice President & Chairman of the Board
Nicholas B. Thom – Chief Financial Officer
Richard P. Myers – Chief Operating Officer
Robert D. McBride – Vice President
Ryan T. Fieldgrove – Chief Credit Officer

BE IT FURTHER RESOLVED that this authority given to said officers of the bank named herein to furnish collateral security to said Treasurer shall be continuing and shall be binding upon said bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of said named herein to pledge security as collateral also included the right to give additional collateral security and to withdraw such collateral as the said Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the said Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of said bank such collateral pledge agreement in favor of the said Treasurer as the said Treasurer may require, and any collateral pledge agreement so executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this bank.



Authorized Officer

Authorized Officer



APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

Pinnacle Bank- Wyoming
For Calendar Year 2019-2020

October 16, 2019

City of Gillette
P O Box 3003
Gillette WY 82717-3003

To Whom It May Concern:

Pursuant to the requirement of W.S. 9-4-818, formal application is made by Pinnacle Bank-Wyoming, a corporation organized and existing under the laws of Wyoming and having its office and principal place of business in the City of Gillette, in the County of Campbell, in the State of Wyoming, to be designated a depository for public funds. Pinnacle Bank-Wyoming agrees to furnish the securities as provided for in Section 9-4-821 to cover public funds as may be deposited by **City of Gillette, Gillette, Wyoming.**

Furthermore, Pinnacle Bank-Wyoming agrees to comply with W.S. 9-4-806.

By order of the Board of Directors
Pinnacle Bank- Wyoming

A handwritten signature in cursive script that reads "Marlane Borger".

Marlane Borger
Quality Control Officer, Pinnacle Bank Wyoming
Direct Line 307-532-4600 ext. 110



MEMBER FDIC



CERTIFIED COPY OF RESOLUTION OF Pinnacle Bank- Wyoming concerning the pledging of collateral security for deposit of public funds.

WHEREAS, it is necessary for Pinnacle Bank-Wyoming, to properly secure City of Gillette, Wyoming and all public entities within the State, including, but not limited to, those listed in the attached Exhibit "A", for all monies deposited in said bank by the Treasurer of Campbell County, Wyoming and other public entities hereinafter called the Treasurer.

WHEREAS, no deposit will be made in said bank by said Treasurer unless said deposit is properly secured, and the giving of proper security is one of the considerations for receiving said deposits; and

WHEREAS, the Treasurer may, when furnished proper security, carry a maximum credit balance with the bank of Unlimited Dollars; and

WHEREAS, the said Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for such deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Pinnacle Bank-Wyoming that any two of the following named persons, officers of said bank, are hereby authorized and empowered to pledge to the Treasurer of the State or political subdivision, such securities of this bank as may be legal for collateral security for deposit of public funds, and which said Treasurer is willing to accept as collateral security, and in such amounts and at such time as the said Treasurer and bank officers may agree upon:

Douglas H. Weedon, President/CEO
Carmen Duncan, V.P. Cashier, Cody, PBW
Marlane Borger, Quality Control Officer, PBW

John Thomas, Sr. V.P. Chief Investment Officer
Sheri Schutzman, Operations Officer, Cody
Carol Brown, Administrative Assistant/Secretary

BE IT FURTHER RESOLVED that this authority given to said officers of Pinnacle Bank- Wyoming named herein to furnish collateral security to said Treasurer shall be continuing and shall be binding upon said bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, a verified copy of which shall be delivered by a representative of Pinnacle Bank-Wyoming to said Treasurer or mailed to said Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the said Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the said Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of said bank such collateral pledge agreement in favor of the said Treasurer as the said Treasurer may require, and any collateral pledge agreement so executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as thought authorized by specific Resolution of the Board of Directors of this Bank.

.....

Certificate

I, Marlane Borger, Quality Control Officer of Pinnacle Bank -Wyoming, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Directors of said Bank at a valid meeting thereof, held in its conference room in the City of Cody this 16th day of October A.D., 2019; that said resolution has been spread upon the minutes of said meeting in the minutes book which constitutes a part of said Bank's permanent records, and that seal affixed thereto is the official corporate seal of said Bank.

Dated at Cody, Wyoming this 16th day of October A.D. 2019

Marlane Borger, Quality Control Officer

PINNACLE BANK - WYOMING
PUBLIC FUNDS DEPOSITORS
EXHIBIT "A"
2019-2020

Branches - Cody, Powell, Worland, Thermopolis, Torrington,
Mitchell, Newcastle, Moorcroft, Gillette, Cheyenne

ANGEL DRAW DRAINAGE DISTRICT
ARNOLD DRAINAGE DISTRICT
BIG HORN REGIONAL JOINT POWERS BOARD
BLUFF IRRIGATION DISTRICT
BUFFALO BILL DAM AND VISITORS CENTER
CAMBRIA IMPROVEMENT AND SERVICE DISTRICT
CANYON IMPROVEMENT DISTRICT
CIRCUIT COURT OF GOSHEN COUNTY
CITY OF GILLETTE/GW CONSTRUCTION LLC
CITY OF MITCHELL
CITY OF NEWCASTLE
CITY OF TORRINGTON
CITY OF WORLAND
CLERK OF DISTRICT COURT - THERMOPOLIS
CLOUD PEAK COUNSELING CENTER
CODY CANAL IRRIGATION DISTRICT
CODY CONSERVATION DISTRICT
COMMUNITY JOINT CENTER POWER BOARD
COTTONWOOD GRASS CREEK WATERSHED IMPROVEMENT DIST.
CROOK COUNTY MEDICAL SERVICES DISTRICT
CROOK COUNTY SCHOOL DISTRICT #1
CROOK COUNTY TREASURER
CROWN HILL CEMETERY DISTRICT 1
EASTERN WYOMING COLLEGE
FIRE PROTECTION DISTRICT #1
GOSHEN CARE CENTER BOARD
GOSHEN COUNTY CLERK
GOSHEN COUNTY FIRE SERVICE
GOSHEN COUNTY LIBRARY
GOSHEN COUNTY SENIOR FRIENDSHIP CENTER
GOSHEN COUNTY TOURISM
GOSHEN COUNTY TREASURER
GOSHEN COUNTY WEED AND PEST
GOTTSCHKE REHABILITATION CENTER
HAWK SPRINGS FIRE DEPARTMENT
HAWK SPRINGS FIRE PROTECTION
HAWK SPRINGS RESCUE UNIT
HEART MOUNTAIN IRRIGATION
HIGHLAND HANOVER IRRIGATION
HOT SPRINGS CONSERVATION DISTRICT
HOT SPRINGS COUNTY CLERK
HOT SPRINGS COUNTY FAIR BOARD
HOT SPRINGS COUNTY HOSPITAL DISTRICT
HOT SPRINGS COUNTY LIBRARY
HOT SPRINGS COUNTY LIBRARY FOUNDATION
HOT SPRINGS COUNTY LODGING TAX BOARD
HOT SPRINGS COUNTY RECREATION DISTRICT
HOT SPRINGS COUNTY TREASURER
HOT SPRINGS COUNTY WEED & PEST
HOT SPRINGS EARLY CHILDHOOD BOCES
HOT SPRINGS STATE PARK
HSC CEMETERY DIST
HSC MUSEUM AND CULTURAL CENTER
HSC PREDATOR MANAGEMENT DISTRICT
HUNTLY FIRE PROTECTION
JAY EM FIRE PROTECTION DISTRICT
KEYHOLE STATE PARK
KIRBY DITCH IRRIGATION DISTRICT
LAGRANGE FIRE PROTECTION DISTRICT
LAGRANGE VOLUNTEER FIRE DEPARTMENT
LARAMIE COUNTY FIRE DISTRICT #1
LARAMIE COUNTY FIRE DISTRICT #10
LUCERNE PUMPING PLANT CANAL CO.
MALLO CAMP, NEWCASTLE
MEETEETSE CONSERVATION DISTRICT
MEETEETSE FIRE DISTRICT #3
MITCHELL RURAL FIRE DEPARTMENT
MITCHELL DRAINAGE DISTRICT
MITCHELL IRRIGATION DISTRICT
MITCHELL SCHOOL DISTRICT #31

NORTH BIG HORN HOSPITAL DISTRICT
NORTH PLATTE VALLEY CONSERVATION DISTRICT
NORTHWEST RURAL WATER DISTRICT
NORTHWEST WYOMING BOARD OF COOPERATIVE SERVICES
OFFICE OF THE SHERIFF-HOT SPRINGS
PARK COUNTY FIRE PROTECTION DISTRICT #2
PARK COUNTY SCHOOL DISTRICT #6
PARK COUNTY SHERIFF'S DEPT.
PARK COUNTY TRAVEL COUNCIL
PARK COUNTY TREASURER
PATHFINDER IRRIGATION DISTRICT
RIVERSIDE CEMETERY DISTRICT
ROOSEVELT PUBLIC POWER DISTRICT
SCOTTS BLUFF COUNTY AGRICULTURE SOCIETY
SHOSHONE IRRIGATION DISTRICT
SHOSHONE RECREATION DISTRICT
SOUTH CHEYENNE WATER & SEWER
SOUTH GOSHEN CONSERVATION DISTRICT
SOUTH THERMOPOLIS WATER DISTRICT
SOUTH TORRINGTON PARK PROJECT
SOUTH TORRINGTON WATER
STATE OF WYOMING
SUNSET RANCH WATER DISTRICT
TORRINGTON FIRE PROTECTION DISTRICT
TORRINGTON IRRIGATION DISTRICT
TORRINGTON MUNICIPAL COURT
TOWN OF EAST THERMOPOLIS
TOWN OF KIRBY
TOWN OF MOORCROFT
TOWN OF PINE HAVEN
TOWN OF THERMOPOLIS
TOWN OF YODER
UPPER BLUFF IRRIGATION DISTRICT
VETERAN FIRE PROTECTION
WASHAKIE CO CONSERVATION DISTRICT
WASHAKIE COUNTY FARM BUREAU
WASHAKIE COUNTY LIBRARY
WASHAKIE COUNTY SHERIFFS OFFICE
WASHAKIE COUNTY TREASURER
WASHAKIE COUNTY WEED & PEST CONTROL DISTRICT
WASHAKIE MEDICAL CENTER BOARD
WASHAKIE RURAL IMPROVEMENT
WASHAKIE SCHOOL DISTRICT #1
WASHAKIE SCHOOL DISTRICT #2
WEST HIGHWAY WATER & SEWER DISTRICT
WEST PARK HOSPITAL DISTRICT
WESTERN COMM COLLEGE AREA
WESTON COUNTY FIRE PROTECTION DISTRICT
WESTON COUNTY HEALTH SERVICES
WESTON COUNTY MANOR
WESTON COUNTY NATURAL RESOURCE DISTRICT
WESTON COUNTY SCHOOL DISTRICT #1
WESTON COUNTY SHERIFF
WESTON COUNTY TRAVEL
WORLAND BENCH DRAINAGE
WORLAND POLICE DEPARTMENT
WRIGHT WATER & SEWER DISTRICT
WY DEPT. OF ENVIRONMENTAL QUALITY LQD/BRIAN GOOD
WY DEPT. OF ENVIRONMENTAL/CODY STAMPEDE
WY DEPT. OF ENVIRONMENTAL/KISSACK WATER & OIL
WY DEPT OF REVENUE
WY OIL AND GAS CONSERVATION COMMISSION/RBJ OIL LLC
WYOMING BOYS SCHOOL
WYOMING DEPT OF CORRECTIONS
WYOMING PIONEER HOME
WYOMING STATE TREASURER
WYRULEC CO
YELLOWSTONE REGIONAL AIRPORT
YODER FIRE PROTECTION DISTRICT



**SECURITY
STATE BANK**

WYOMING

Phone (307) 568-2483 • Fax (307) 568-9398 • P.O. Box 531 • 201 So. 4th Street • Basin, WY 82410
www.ssbwyo.bank

November 22, 2019

CITY OF GILLETTE / Finance Division
201 E 5TH ST
GILLETTE, WY 82716

RE: Depository Designation

Gentlemen/Ladies:

As provided by the Wyoming Statutes, this bank hereby requests your designation as a depository for funds for the ensuing year. Such designation is required to be made on the first Monday in April of each year.

We appreciate your consideration. If favorable, please sign the form below and return it in the self-addressed postage paid envelope enclosed.

The Certified Resolution is enclosed for your records. Should you have any questions regarding this matter, please do not hesitate to contact me.

Sincerely,

Kari Lawler
VP Operations Manager

We hereby designate Security State Bank as a depository for CITY OF GILLETTE for the ensuing year.

Dated: _____

Signature

CERTIFIED COPY OF RESOLUTION OF

Security State Bank of Basin, Wyoming concerning the pledging of collateral for deposit of public funds.

"WHEREAS, it is necessary for Security State Bank of Basin, Wyoming to properly secure **CITY OF GILLETTE** for all monies deposited in the bank by **CITY OF GILLETTE**, hereinafter referred to as Depositor, and

WHEREAS, no deposit will be made in said bank by Depositor unless said deposit is properly secured, and the giving of proper security is one of the considerations for receiving said deposits; and

WHEREAS, the Depositor may, when finished proper security, carry a maximum credit balance with said bank of unlimited Dollars; and

WHEREAS, Depositor is willing to receive securities designated by laws of Wyoming as legal collateral security as security for such deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of said depository bank that any two of the following named persons, officers of said bank, are hereby authorized and empowered to pledge to said Depositor such securities of this bank as may be legal for collateral security for deposit of public funds, and which said Depositor is willing to accept as collateral security, and in such amounts and at such times as said Depositor and bank officers may agree upon;

Douglas M. Crouse, Chairman
Brent Miller, CEO
Steve Cady, Corporate President
Ryan Gross, Branch President/Manager
Carie F. Warner, Chief Financial Officer

BE IT FURTHER RESOLVED that this authority given to said officers named herein to furnish collateral security to said Depositor shall be continuing and shall be binding upon said bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, a verified copy of which shall be delivered by a representative of said bank to said Depositor or mail to said Depositor by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral for security and to withdraw such collateral as said Depositor is willing to surrender and the right to substituted one piece or lot of collateral for another, provided the said Depositor is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the said Depositor is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of said bank such collateral pledge agreement in favor of the said Depositor as the said Depositor may require, and any collateral pledge agreement executed so executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this Bank.

Dated at Basin, Wyoming this 22 November 2019.

(CORPORATE SEAL)



A handwritten signature in dark ink that reads "Brent B. Miller".

Brent Miller

CEO

A handwritten signature in dark ink, appearing to read "Audra Crouse".

Audra Crouse

SECRETARY



US Bancorp Center BC-MN-H18U
800 Nicollet Mall
Minneapolis, MN 55402-7020

October 17, 2019

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

In conformity with Wyoming Statutes (9-4-818, 9-4-802, 9-4-806) formal application is hereby made by U.S. Bank National Association, operating in the state of Wyoming to be designated at a depository. The minutes of the **July 24, 2019** Board of Directors meeting are certified in the attached resolution.

U.S. Bank National Association will offer the following assets to be collateralized the deposits for **CITY OF GILLETTE** under all terms and conditions for future collateral agreement to be determined.

- 1 FHLB of Cincinnati Letter of Credit.
2. Federal National Mortgage Association – Mortgage Backed Securities.
3. Federal home Loan Mortgage Corporation – Mortgage Backed Securities.

A handwritten signature in black ink that reads "Julie Niederer". The signature is written in a cursive, flowing style.

Julie Niederer
Treasury Officer

A handwritten signature in blue ink that reads "Laurie E. Baker". The signature is written in a cursive, flowing style.

Laurie Baker, Vice President
Government Banking - Relationship Manager



CERTIFIED RESOLUTIONS

I, Natasha M. Knack, Assistant Secretary of U.S. Bank National Association, Cincinnati, Ohio, a national banking association (the "Bank"), do certify that the following resolutions were adopted by the Board of Directors of U.S. Bank National Association on July 24, 2019 and that the same are in effect as of the date hereof and have not been modified, amended or revoked.

WHEREAS, state law requires governmental units to designate a federally insured national or state bank or thrift institution as a depository of funds;

WHEREAS, the City of Gilette has designated the Bank, an FDIC insured depository institution, as depository of its public funds; and

WHEREAS, under state law, governmental units must require that their deposits in excess of the maximum amount of FDIC insurance on the deposit be secured by the pledge of eligible collateral ("Eligible Collateral"); and

WHEREAS, under state law, the total amount of the collateral computed at its market value shall be at least 100% deposit plus accrued interest at the close of the business day.

NOW, THEREFORE, it is hereby:

RESOLVED, that the Board of Directors hereby approves a pledge from the Bank's available collateral to secure the deposits in excess of the maximum amount of FDIC insurance on the deposits of the City of Gilette, such Eligible Collateral being more particularly described in a Pledge Agreement and attached Written Assignment executed by the Bank in favor of the City of Gilette.

RESOLVED FURTHER, that authority be given to the following officers of the Bank to furnish collateral to the Pledgee and such authority shall be continuing and shall be binding upon the Bank until the authority given to such officers is revoked or superseded by another resolution of this Board of Directors. This authority extends to furnishing collateral for additional deposits of public funds made from time to time by any and various state, municipal and other governmental bodies. The right given the officers named herein to pledge collateral also includes the right to give additional collateral and to withdraw such collateral as the Pledgee is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the market value of the substitute collateral is of equal or greater value.

John C. Stern, Executive Vice President
Lynn D. Flagstad, Senior Vice President
Patricia A. Finnemore, Vice President
Christina Eumurian, Assistant Vice President
Mary E. Holen, Treasury Officer
Laurie J. Luby, Treasury Officer
Julie A. Niederer, Treasury Officer

FURTHER RESOLVED, that the officers named herein are fully authorized and empowered to execute in the name of the Bank such collateral pledge agreement in favor of the Pledgee as required, and any collateral pledge agreement executed or any act done by the officers named herein under the authority of this Resolution shall be as binding and effective upon this Bank as though authorized by specific Resolution of the Board of Directors of this Bank.

IN WITNESS WHEREOF, I have hereunto set my hand this 11th day of October, 2019.

(No corporate seal)



Natasha M. Knack, Assistant Secretary

Federal Financial Institutions Examination Council



Consolidated Reports of Condition and Income for
a Bank with Domestic and Foreign Offices—FFIEC 031

Report at the close of business June 30, 2019

20190630
(RCON 9999)

This report is required by law: 12 U.S.C. § 324 (State member banks); 12 U.S.C. §1817 (State nonmember banks); 12 U.S.C. §161 (National banks); and 12 U.S.C. §1464 (Savings associations).

This report form is to be filed by (1) banks with branches and consolidated subsidiaries in U.S. territories and possessions, Edge or Agreement subsidiaries, foreign branches, consolidated foreign subsidiaries, or International Banking Facilities and (2) banks with domestic offices only and total consolidated assets of \$100 billion or more.

Unless the context indicates otherwise, the term "bank" in this report form refers to both banks and savings associations.

NOTE: Each bank's board of directors and senior management are responsible for establishing and maintaining an effective system of internal control, including controls over the Reports of Condition and Income. The Reports of Condition and Income are to be prepared in accordance with federal regulatory authority instructions. The Reports of Condition and Income must be signed by the Chief Financial Officer (CFO) of the reporting bank (or by the individual performing an equivalent function) and attested to by not less than two directors (trustees) for state nonmember banks and three directors for state member banks, national banks, and savings associations.

schedules) for this report date have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct to the best of my knowledge and belief.

We, the undersigned directors (trustees), attest to the correctness of the Reports of Condition and Income (including the supporting schedules) for this report date and declare that the Reports of Condition and Income have been examined by us and to the best of our knowledge and belief have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct.

I, the undersigned CFO (or equivalent) of the named bank, attest that the Reports of Condition and Income (including the supporting

Signature of Chief Financial Officer (or Equivalent)

Director (Trustee)

July 30, 2019

Date of Signature

Director (Trustee)

Submission of Reports

Each bank must file its Reports of Condition and Income (Call Report) data by either:

To fulfill the signature and attestation requirement for the Reports of Condition and Income for this report date, attach your bank's completed signature page (or a photocopy or a computer generated version of this page) to the hard-copy record of the data file submitted to the CDR that your bank must place in its files.

- Using computer software to prepare its Call Report and then submitting the report data directly to the FFIEC's Central Data Repository (CDR), an Internet-based system for data collection (<https://cdr.ffiec.gov/cdr/>), or
- Completing its Call Report in paper form and arranging with a software vendor or another party to convert the data into the electronic format that can be processed by the CDR. The software vendor or other party then must electronically submit the bank's data file to the CDR.

The appearance of your bank's hard-copy record of the submitted data file need not match exactly the appearance of the FFIEC's sample report forms, but should show at least the caption of each Call Report item and the reported amount.

For technical assistance with submissions to the CDR, please contact the CDR Help Desk by telephone at (888) CDR-3111, by fax at (703) 774-3946, or by e-mail at CDR.Help@ffiec.gov.

U.S. Bank National Association

Legal Title of Bank (RSSD 9017)

Cincinnati

City (RSSD 9130)

FDIC Certificate Number

6548

(RSSD 9050)

OH

State Abbreviation (RSSD 9200)

45202

Zip Code (RSSD 9220)

Legal Entity Identifier (LEI)

6BYL5QZYBDK8S7L73M02

(Report only if your institution already has an LEI.) (RCON 9224)

The estimated average burden associated with this information collection is 95.47 hours per respondent and is expected to vary by institution, depending on individual circumstances. Burden estimates include the time for reviewing instructions, gathering and maintaining data in the required form, and completing the information collection, but exclude the time for compiling and maintaining business records in the normal course of a respondent's activities. A Federal agency may not conduct or sponsor, and an organization (or a person) is not required to respond to a collection of information, unless it displays a currently valid OMB control number. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503, and to one of the following: Secretary, Board of Governors of the Federal Reserve System, 20th and C Streets, NW, Washington, DC 20551; Legislative and Regulatory Analysis Division, Office of the Comptroller of the Currency, Washington, DC 20219; Assistant Executive Secretary, Federal Deposit Insurance Corporation, Washington, DC 20429.

06/2019

Consolidated Report of Income for the period January 1, 2019–June 30, 2019

All Report of Income schedules are to be reported on a calendar year-to-date basis in thousands of dollars.

Schedule RI—Income Statement

| | Dollar Amounts in Thousands | RIAD | Amount | |
|---|-----------------------------|------|-----------|---------------|
| 1. Interest income: | | | | |
| a. Interest and fee income on loans: | | | | |
| (1) In domestic offices: | | | | |
| (a) Loans secured by real estate: | | | | |
| (1) Loans secured by 1–4 family residential properties..... | 4435 | | 1,829,725 | 1.a.(1)(a)(1) |
| (2) All other loans secured by real estate..... | 4436 | | 947,814 | 1.a.(1)(a)(2) |
| (b) Loans to finance agricultural production and other loans to farmers..... | 4024 | | 17,568 | 1.a.(1)(b) |
| (c) Commercial and industrial loans..... | 4012 | | 1,753,279 | 1.a.(1)(c) |
| (d) Loans to individuals for household, family, and other personal expenditures: | | | | |
| (1) Credit cards..... | B485 | | 1,317,202 | 1.a.(1)(d)(1) |
| (2) Other (includes revolving credit plans other than credit cards, automobile loans, and other consumer loans)..... | B486 | | 715,958 | 1.a.(1)(d)(2) |
| (e) Loans to foreign governments and official institutions..... | 4056 | | 0 | 1.a.(1)(e) |
| (f) All other loans in domestic offices..... | B487 | | 307,446 | 1.a.(1)(f) |
| (2) In foreign offices, Edge and Agreement subsidiaries, and IBFs..... | 4059 | | 6,181 | 1.a.(2) |
| (3) Total interest and fee income on loans (sum of items 1.a.(1)(a) through 1.a.(2))..... | 4010 | | 6,895,173 | 1.a.(3) |
| b. Income from lease financing receivables..... | 4065 | | 298,702 | 1.b. |
| c. Interest income on balances due from depository institutions (1)..... | 4115 | | 55,994 | 1.c. |
| d. Interest and dividend income on securities: | | | | |
| (1) U.S. Treasury securities and U.S. Government agency obligations (excluding mortgage-backed securities)..... | B488 | | 202,106 | 1.d.(1) |
| (2) Mortgage-backed securities..... | B489 | | 1,121,315 | 1.d.(2) |
| (3) All other securities (includes securities issued by states and political subdivisions in the U.S.)..... | 4060 | | 118,725 | 1.d.(3) |
| e. Interest income from trading assets..... | 4069 | | 4,088 | 1.e. |
| f. Interest income on federal funds sold and securities purchased under agreements to resell..... | 4020 | | 15,041 | 1.f. |
| g. Other interest income..... | 4518 | | 34,528 | 1.g. |
| h. Total interest income (sum of items 1.a.(3) through 1.g.)..... | 4107 | | 8,745,672 | 1.h. |
| 2. Interest expense: | | | | |
| a. Interest on deposits: | | | | |
| (1) Interest on deposits in domestic offices: | | | | |
| (a) Transaction accounts (interest-bearing demand deposits, NOW accounts, ATS accounts, and telephone and preauthorized transfer accounts)..... | 4508 | | 59,962 | 2.a.(1)(a) |
| (b) Nontransaction accounts: | | | | |
| (1) Savings deposits (includes MMDAs)..... | 0093 | | 945,869 | 2.a.(1)(b)(1) |
| (2) Time deposits of \$250,000 or less..... | HK03 | | 128,556 | 2.a.(1)(b)(2) |
| (3) Time deposits of more than \$250,000..... | HK04 | | 190,397 | 2.a.(1)(b)(3) |
| (2) Interest on deposits in foreign offices, Edge and Agreement subsidiaries, and IBFs..... | 4172 | | 198,483 | 2.a.(2) |
| b. Expense of federal funds purchased and securities sold under agreements to repurchase..... | 4180 | | 19,873 | 2.b. |
| c. Interest on trading liabilities and other borrowed money..... | 4185 | | 468,461 | 2.c. |

1. Includes interest income on time certificates of deposit not held for trading.

Schedule RI—Continued

| Dollar Amounts in Thousands | | Year-to-date | | |
|--|------|--------------|-----------|---------|
| | | RIAD | Amount | |
| 2. Interest expense (continued): | | | | |
| d. Interest on subordinated notes and debentures..... | | 4200 | 66,175 | 2.d. |
| e. Total interest expense (sum of items 2.a through 2.d)..... | | 4073 | 2,077,776 | 2.e. |
| 3. Net interest income (item 1.h minus 2.e)..... | 4074 | 6,667,896 | | 3. |
| 4. Provision for loan and lease losses (1)..... | JJ33 | 763,245 | | 4. |
| 5. Noninterest income: | | | | |
| a. Income from fiduciary activities (2)..... | | 4070 | 665,296 | 5.a. |
| b. Service charges on deposit accounts..... | | 4080 | 663,811 | 5.b. |
| c. Trading revenue (3)..... | | A220 | 77,011 | 5.c. |
| d. (1) Fees and commissions from securities brokerage..... | | C886 | 129,921 | 5.d.(1) |
| (2) Investment banking, advisory, and underwriting fees and commissions..... | | C888 | 12,967 | 5.d.(2) |
| (3) Fees and commissions from annuity sales..... | | C887 | 0 | 5.d.(3) |
| (4) Underwriting income from insurance and reinsurance activities..... | | C386 | 623 | 5.d.(4) |
| (5) Income from other insurance activities..... | | C387 | 1 | 5.d.(5) |
| e. Venture capital revenue..... | | B491 | 0 | 5.e. |
| f. Net servicing fees..... | | B492 | 126,098 | 5.f. |
| g. Net securitization income..... | | B493 | 0 | 5.g. |
| h. Not applicable | | | | |
| i. Net gains (losses) on sales of loans and leases..... | | 5416 | 169,317 | 5.i. |
| j. Net gains (losses) on sales of other real estate owned..... | | 5415 | 3,173 | 5.j. |
| k. Net gains (losses) on sales of other assets (4)..... | | B496 | 166,919 | 5.k. |
| l. Other noninterest income*..... | | B497 | 2,577,319 | 5.l. |
| m. Total noninterest income (sum of items 5.a through 5.l)..... | 4079 | 4,592,456 | | 5.m. |
| 6. a. Realized gains (losses) on held-to-maturity securities..... | 3521 | 0 | | 6.a. |
| b. Realized gains (losses) on available-for-sale securities..... | 3198 | 21,959 | | 6.b. |
| 7. Noninterest expense: | | | | |
| a. Salaries and employee benefits..... | | 4135 | 3,644,938 | 7.a. |
| b. Expenses of premises and fixed assets (net of rental income) (excluding salaries and employee benefits and mortgage interest)..... | | 4217 | 551,317 | 7.b. |
| c. (1) Goodwill impairment losses..... | | C218 | 0 | 7.c.(1) |
| (2) Amortization expense and impairment losses for other intangible assets..... | | C232 | 130,915 | 7.c.(2) |
| d. Other noninterest expense*..... | | 4092 | 1,754,812 | 7.d. |
| e. Total noninterest expense (sum of items 7.a through 7.d)..... | 4093 | 6,081,982 | | 7.e. |
| 8. a. Income (loss) before unrealized holding gains (losses) on equity securities not held for trading, applicable income taxes, and discon- tinued operations (item 3 plus or minus items 4, 5.m, 6.a, 6.b, and 7.e)..... | HT69 | 4,437,084 | | 8.a. |
| b. Unrealized holding gains (losses) on equity securities not held for trading (5)..... | HT70 | 25 | | 8.b. |
| c. Income (loss) before applicable income taxes, and discontinued operations (sum of items 8.a and 8.b)..... | 4301 | 4,437,109 | | 8.c. |
| 9. Applicable income taxes (on item 8.c)..... | 4302 | 896,786 | | 9. |
| 10. Income (loss) before discontinued operations (item 8.c minus item 9)..... | 4300 | 3,540,323 | | 10. |
| 11. Discontinued operations, net of applicable income taxes*..... | FT28 | 0 | | 11. |
| 12. Net income (loss) attributable to bank and noncontrolling (minority) interests (sum of items 10 and 11)..... | G104 | 3,540,323 | | 12. |

* Describe on Schedule RI-E—Explanations.

1. Institutions that have adopted ASU 2016-13 should report in item 4 the provisions for credit losses on all financial assets that fall within the scope of the standard.
2. For banks required to complete Schedule RC-T, items 14 through 22, income from fiduciary activities reported in Schedule RI, item 5.a, must equal the amount reported in Schedule RC-T, item 22.
3. For banks required to complete Schedule RI, Memorandum item 8, trading revenue reported in Schedule RI, item 5.c, must equal the sum of Memorandum items 8.a through 8.e.
4. Exclude net gains (losses) on sales of trading assets and held-to-maturity and available-for-sale securities.
5. Item 8.b is to be completed only by institutions that have adopted ASU 2016-01, which includes provisions governing the accounting for investments in equity securities. See the instructions for further detail on ASU 2016-01.

Schedule RI—Continued

| | Dollar Amounts in Thousands | Year-to-date | |
|---|-----------------------------|--------------|--------|
| | | RIAD | Amount |
| 13. LESS: Net income (loss) attributable to noncontrolling (minority) interests (if net income, report as a positive value; if net loss, report as a negative value)..... | G103 19,692 | | |
| 14. Net income (loss) attributable to bank (item 12 minus item 13)..... | 4340 3,520,631 | | |

13.
14.

Memoranda

| | Dollar Amounts in Thousands | Year-to-date | |
|---|-----------------------------|--------------|----------|
| | | RIAD | Amount |
| 1. Interest expense incurred to carry tax-exempt securities, loans, and leases acquired after August 7, 1986, that is not deductible for federal income tax purposes..... | | 4513 | 36,607 |
| <i>Memorandum item 2 is to be completed by banks with \$1 billion or more in total assets (1)</i> | | | |
| 2. Income from the sale and servicing of mutual funds and annuities in domestic offices (included in Schedule RI, item 8)..... | | 8431 | 107,784 |
| 3. Income on tax-exempt loans and leases to states and political subdivisions in the U.S. (included in Schedule RI, items 1.a and 1.b)..... | | 4313 | 153,073 |
| 4. Income on tax-exempt securities issued by states and political subdivisions in the U.S. (included in Schedule RI, item 1.d.(3))..... | | 4507 | 109,992 |
| 5. Number of full-time equivalent employees at end of current period (round to nearest whole number)..... | | | Number |
| | | 4150 | 70,769 |
| 6. Not applicable | | | |
| 7. If the reporting institution has applied push down accounting this calendar year, report the date of the institution's acquisition (see instructions) (2)..... | | RIAD | Date |
| | | 9106 | 00000000 |
| 8. Trading revenue (from cash instruments and derivative instruments) (sum of Memorandum items 8.a through 8.e must equal Schedule RI, item 5.c): | | | |
| <i>Memorandum items 8.a through 8.e are to be completed by banks that reported total trading assets of \$10 million or more for any quarter of the preceding calendar year.</i> | | | |
| | | RIAD | Amount |
| a. Interest rate exposures..... | | 8757 | 45,551 |
| b. Foreign exchange exposures..... | | 8758 | 39,139 |
| c. Equity security and index exposures..... | | 8759 | 0 |
| d. Commodity and other exposures..... | | 8760 | 0 |
| e. Credit exposures..... | | F186 | (7,680) |
| <i>Memorandum items 8.f through 8.h are to be completed by banks with \$100 billion or more in total assets that are required to complete Schedule RI, Memorandum items 8.a through 8.e, above. (1)</i> | | | |
| f. Impact on trading revenue of changes in the creditworthiness of the bank's derivatives counterparties on the bank's derivative assets (year-to-date changes) (included in Memorandum items 8.a through 8.e above): | | | |
| (1) Gross credit valuation adjustment (CVA)..... | | FT36 | (7,402) |
| (2) CVA hedge..... | | FT37 | 7,307 |
| g. Impact on trading revenue of changes in the creditworthiness of the bank on the bank's derivative liabilities (year-to-date changes) (included in Memorandum items 8.a through 8.e above): | | | |
| (1) Gross debit valuation adjustment (DVA)..... | | FT38 | (995) |
| (2) DVA hedge..... | | FT39 | 2,725 |
| h. Gross trading revenue, before including positive or negative net CVA and net DVA..... | | FT40 | 67,795 |

M.1.

M.2.
M.3.
M.4.
M.5.

M.7.

M.8.a.
M.8.b.
M.8.c.
M.8.d.
M.8.e.

M.8.f.(1)
M.8.f.(2)

M.8.g.(1)
M.8.g.(2)
M.8.h.

1. The asset-size tests are based on the total assets reported in the June 30, 2018, Report of Condition.
2. Report the date in YYYYMMDD format. For example, a bank acquired on March 1, 2019, would report 20190301.

Schedule RI—Continued

Memoranda—Continued

| Memoranda—Continued | | Year-to-date | | |
|--|--|--------------|-----------|------------|
| | | RIAD | Amount | |
| <i>Memorandum items 9.a and 9.b are to be completed by banks with \$10 billion or more in total assets (1)</i> | | | | |
| 9. Net gains (losses) recognized in earnings on credit derivatives that economically hedge credit exposures held outside the trading account: | | | | |
| a. Net gains (losses) on credit derivatives held for trading..... | | C889 | (364) | M.9.a. |
| b. Net gains (losses) on credit derivatives held for purposes other than trading..... | | C890 | (311) | M.9.b. |
| 10. Credit losses on derivatives (see instructions)..... | | A251 | 0 | M.10. |
| 11. Does the reporting bank have a Subchapter S election in effect for federal income tax purposes for the current tax year?..... | | RIAD | Yes | No |
| | | A530 | | X |
| <i>Memorandum item 12 is to be completed by banks that are required to complete Schedule RC-C, Part I, Memorandum Items 8.b and 8.c. and is to be completed semiannually in the June and December Reports only.</i> | | | | |
| 12. Noncash income from negative amortization on closed-end loans secured by 1–4 family residential properties (included in Schedule RI, item 1.a.(1)(a)(1))..... | | RIAD | Amount | |
| | | F228 | 0 | M.12. |
| <i>Memorandum item 13 is to be completed by banks that have elected to account for assets and liabilities under a fair value option.</i> | | | | |
| 13. Net gains (losses) recognized in earnings on assets and liabilities that are reported at fair value under a fair value option: | | | | |
| a. Net gains (losses) on assets:..... | | F551 | (443,363) | M.13.a. |
| (1) Estimated net gains (losses) on loans attributable to changes in instrument-specific credit risk..... | | F552 | (33) | M.13.a.(1) |
| b. Net gains (losses) on liabilities..... | | F553 | 0 | M.13.b. |
| (1) Estimated net gains (losses) on liabilities attributable to changes in instrument-specific credit risk..... | | F554 | 0 | M.13.b.(1) |
| 14. Other-than-temporary impairment losses on held-to-maturity and available-for-sale debt securities recognized in earnings (included in Schedule RI, items 6.a and 6.b)(2)..... | | J321 | 495 | M.14. |
| <i>Memorandum item 15 is to be completed by institutions with \$1 billion or more in total assets (1) that answered "Yes" to Schedule RC-E, Part I, Memorandum item 5.</i> | | | | |
| 15. Components of service charges on deposit accounts in domestic offices (sum of Memorandum items 15.a through 15.d must equal Schedule RI, item 5.b): | | | | |
| a. Consumer overdraft-related service charges levied on those transaction account and nontransaction savings account deposit products intended primarily for individuals for personal, household, or family use | | H032 | 226,044 | M.15.a. |
| b. Consumer account periodic maintenance charges levied on those transaction account and nontransaction savings account deposit products intended primarily for individuals for personal, household, or family use | | H033 | 88,139 | M.15.b. |
| c. Consumer customer automated teller machine (ATM) fees levied on those transaction account and nontransaction savings account deposit products intended primarily for individuals for personal, household, or family use | | H034 | 16,734 | M.15.c. |
| d. All other service charges on deposit accounts..... | | H035 | 332,894 | M.15.d. |

1. The asset-size tests are based on the total assets reported in the June 30, 2018, Report of Condition.

2. Memorandum item 14 is to be completed only by institutions that have not adopted ASU 2016-13.

Consolidated Report of Condition for Insured Banks and Savings Associations for June 30, 2019

All schedules are to be reported in thousands of dollars. Unless otherwise indicated, report the amount outstanding as of the last business day of the quarter.

Schedule RC—Balance Sheet

| Dollar Amounts in Thousands | | RCFD | Amount | |
|--|-----------|-------------|-------------|------|
| Assets | | | | |
| 1. Cash and balances due from depository institutions (from Schedule RC-A): | | | | |
| a. Noninterest-bearing balances and currency and coin ⁽¹⁾ | 0081 | | 4,411,045 | 1.a. |
| b. Interest-bearing balances ⁽²⁾ | 0071 | | 12,357,473 | 1.b. |
| 2. Securities: | | | | |
| a. Held-to-maturity securities (from Schedule RC-B, column A) ⁽³⁾ | JJ34 | | 46,383,112 | 2.a. |
| b. Available-for-sale securities (from Schedule RC-B, column D) | 1773 | | 68,426,228 | 2.b. |
| c. Equity securities with readily determinable fair values not held for trading ⁽⁴⁾ | JA22 | | 4,181 | 2.c. |
| 3. Federal funds sold and securities purchased under agreements to resell: | | | | |
| a. Federal funds sold in domestic offices | RCON B987 | | 1,694 | 3.a. |
| b. Securities purchased under agreements to resell ^(5,6) | RCFD B989 | | 3,735,925 | 3.b. |
| 4. Loans and lease financing receivables (from Schedule RC-C): | | | | |
| a. Loans and leases held for sale | 5369 | | 3,819,316 | 4.a. |
| b. Loans and leases held for investment | B528 | 291,949,697 | | 4.b. |
| c. LESS: Allowance for loan and lease losses ⁽⁷⁾ | 3123 | 4,019,265 | | 4.c. |
| d. Loans and leases held for investment, net of allowance (item 4.b minus 4.c) | B529 | | 287,930,432 | 4.d. |
| 5. Trading assets (from Schedule RC-D) | 3545 | | 1,882,505 | 5. |
| 6. Premises and fixed assets (including capitalized leases) | 2145 | | 3,682,296 | 6. |
| 7. Other real estate owned (from Schedule RC-M) | 2150 | | 88,025 | 7. |
| 8. Investments in unconsolidated subsidiaries and associated companies | 2130 | | 69,542 | 8. |
| 9. Direct and indirect investments in real estate ventures | 3656 | | 0 | 9. |
| 10. Intangible assets (from Schedule RC-M) | 2143 | | 12,794,810 | 10. |
| 11. Other assets (from Schedule RC-F) ⁽⁸⁾ | 2160 | | 27,551,585 | 11. |
| 12. Total assets (sum of items 1 through 11) | 2170 | | 473,138,169 | 12. |

1. Includes cash items in process of collection and unposted debits.

2. Includes time certificates of deposit not held for trading.

3. Institutions that have adopted ASU 2016-13 should report in item 2.a amounts net of any applicable allowance for credit losses, and item 2.a should equal Schedule RC-B, item 8, column A, less Schedule RI-B, Part II, item 7, column B.

4. Item 2.c is to be completed only by institutions that have adopted ASU 2016-01, which includes provisions governing the accounting for investments in equity securities. See the instructions for further detail on ASU 2016-01.

5. Includes all securities resale agreements, regardless of maturity.

6. Institutions that have adopted ASU 2016-13 should report in items 3.b and 11 amounts net of any applicable allowance for credit losses.

7. Institutions that have adopted ASU 2016-13 should report in item 4.c the allowance for credit losses on loans and leases.

Schedule RC—Continued

| Dollar Amounts in Thousands | | | RCN | Amount | |
|---|------|------|------|-------------|----------|
| Liabilities | | | | | |
| 13. Deposits: | | | | | |
| a. In domestic offices (sum of totals of columns A and C from Schedule RC-E, Part I)..... | | | 2200 | 342,652,693 | 13.a. |
| (1) Noninterest-bearing (1)..... | RCN | 6631 | | 76,464,853 | 13.a.(1) |
| (2) Interest-bearing..... | RCN | 6636 | | 266,187,840 | 13.a.(2) |
| b. In foreign offices, Edge and Agreement subsidiaries, and IBFs (from Schedule RC-E, Part II)..... | | | RCFN | | |
| | | | 2200 | 21,878,631 | 13.b. |
| (1) Noninterest-bearing..... | RCFN | 6631 | | 280,953 | 13.b.(1) |
| (2) Interest-bearing..... | RCFN | 6636 | | 21,597,678 | 13.b.(2) |
| 14. Federal funds purchased and securities sold under agreements to repurchase: | | | | | |
| a. Federal funds purchased in domestic offices (2)..... | | | RCN | B993 | 632,477 |
| b. Securities sold under agreements to repurchase (3)..... | | | RCFD | B995 | 895,400 |
| 15. Trading liabilities (from Schedule RC-D)..... | | | RCFD | 3548 | 639,668 |
| 16. Other borrowed money (includes mortgage indebtedness and obligations under capitalized leases) (from Schedule RC-M)..... | | | RCFD | | |
| | | | 3190 | 37,212,247 | 16. |
| 17. and 18. Not applicable | | | | | |
| 19. Subordinated notes and debentures (4)..... | | | 3200 | 3,800,000 | 19. |
| 20. Other liabilities (from Schedule RC-G)..... | | | 2930 | 15,595,326 | 20. |
| 21. Total liabilities (sum of items 13 through 20)..... | | | 2948 | 423,306,442 | 21. |
| 22. Not applicable | | | | | |
| Equity Capital | | | | | |
| Bank Equity Capital | | | | | |
| 23. Perpetual preferred stock and related surplus..... | | | 3838 | 0 | 23. |
| 24. Common stock..... | | | 3230 | 18,200 | 24. |
| 25. Surplus (exclude all surplus related to preferred stock)..... | | | 3839 | 14,266,915 | 25. |
| 26. a. Retained earnings..... | | | 3632 | 36,043,237 | 26.a. |
| b. Accumulated other comprehensive income (5)..... | | | B530 | (1,293,376) | 26.b. |
| c. Other equity capital components (6)..... | | | A130 | 0 | 26.c. |
| 27. a. Total bank equity capital (sum of items 23 through 26.c)..... | | | 3210 | 49,034,976 | 27.a. |
| b. Noncontrolling (minority) interests in consolidated subsidiaries..... | | | 3000 | 796,751 | 27.b. |
| 28. Total equity capital (sum of items 27.a and 27.b)..... | | | G105 | 49,831,727 | 28. |
| 29. Total liabilities and equity capital (sum of items 21 and 28)..... | | | 3300 | 473,138,169 | 29. |

1. Includes noninterest-bearing demand, time, and savings deposits.

2. Report overnight Federal Home Loan Bank advances in Schedule RC, item 16, "Other borrowed money."

3. Includes all securities repurchase agreements, regardless of maturity.

4. Includes limited-life preferred stock and related surplus.

5. Includes, but is not limited to, net unrealized holding gains (losses) on available-for-sale securities, accumulated net gains (losses) on cash flow hedges, cumulative foreign currency translation adjustments, and accumulated defined benefit pension and other postretirement plan adjustments.

6. Includes treasury stock and unearned Employee Stock Ownership Plan shares.

Schedule RC—Continued

Memoranda

To be reported with the March Report of Condition.

1. Indicate in the box at the right the number of the statement below that best describes the most comprehensive level of auditing work performed for the bank by independent external auditors as of any date during 2018.....

| RCFD | Number |
|------|--------|
| 6724 | NA |

M.1.

1a = An integrated audit of the reporting institution's financial statements and its internal control over financial reporting conducted in accordance with the standards of the American Institute of Certified Public Accountants (AICPA) or Public Company Accounting Oversight Board (PCAOB) by an independent public accountant that submits a report on the institution

1b = An audit of the reporting institution's financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the institution

2a = An integrated audit of the reporting institution's parent holding company's consolidated financial statements and its internal control over financial reporting conducted in accordance with the standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)

2b = An audit of the reporting institution's parent holding company's consolidated financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)

3 = This number is not to be used

4 = Directors' examination of the bank conducted in accordance with generally accepted auditing standards by a certified public accounting firm (may be required by state-chartering authority)

5 = Directors' examination of the bank performed by other external auditors (may be required by state-chartering authority)

6 = Review of the bank's financial statements by external auditors

7 = Compilation of the bank's financial statements by external auditors

8 = Other audit procedures (excluding tax preparation work)

9 = No external audit work

To be reported with the March Report of Condition.

2. Bank's fiscal year-end date (report the date in MMDD format).....

| RCON | Date |
|------|------|
| 8678 | NA |

M.2.



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Council Consideration of a Resolution Authorizing the Submission of an Application to the Wyoming Parks and Cultural Resources Commission Under the Land and Water Conservation Fund for the Governing Body of the City of Gillette, Wyoming, for the Purpose of the Energy Capital Sports Complex Enhancement Project.

BACKGROUND:

In an effort to secure additional funding sources, staff supports the City of Gillette to submit a grant application to the Wyoming Parks and Cultural Resources Commission under the Land and Water Conservation Fund for the Purpose of the Energy Capital Sports Complex Enhancement Project. A full copy of the City of Gillette's grant application will be available for review in the City's Finance Department after December 31st. Enclosed separately is a copy of the Resolution of Support for Council approval. The signed Resolution will accompany the grant application. Staff supports the Resolution.

ACTUAL COST VS. BUDGET:

The grant request will be in the amount of \$500,000 with the City's cash match of 50% from the General Fund or the Optional One Percent Fund.

SUGGESTED MOTION:

I move to approve a Resolution on Behalf of the Governing Body of the City of Gillette, Wyoming to submit an Application to the Wyoming Parks and Cultural Resources Commission under the Land and Water Conservation Fund for the purpose of the Energy Capital Sports Complex Enhancement Project.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

Click to download

☐ [Resolution](#)

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING PARKS AND CULTURAL RESOURCES COMMISSION UNDER THE LAND AND WATER CONSERVATION FUND FOR THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, FOR THE PURPOSE OF THE ENERGY CAPITAL SPORTS COMPLEX ENHANCEMENT PROJECT.

WITNESSETH

WHEREAS, the City of Gillette (“City”) desires to participate in the Land and Water Conservation Fund grant program to assist in financing the above-referenced project; and

WHEREAS, the City recognizes the need for the addition of enhancements and facilities to accommodate the public for their benefit at the Energy Capital Sports Complex; and

WHEREAS, the specific goals and measures of success of this project include, but are not limited to, hosting various sporting events at the Energy Capital Sports Complex;

WHEREAS, the Land and Water Conservation Fund grant program requires that certain criteria be met, as described in the Wyoming Parks and Cultural Resource Commission’s Rules governing the program and to the best of our knowledge this application meets those criteria; and

WHEREAS, the City plans to provide a 50% cash match to the Land and Water Conservation Fund grant program from the general fund or the optional one percent fund; and

WHEREAS, the City has a comprehensive operation and maintenance plan including projected expenses and project income sources extending the life of the assets; and

WHEREAS, the City has considered other possible funding solutions for this project which include any potential for self-funding of the project; and

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

1. A grant application in the amount of Five Hundred Thousand Dollars (\$500,000.00) be submitted to the Wyoming Parks and Cultural Resource Commission for consideration of assistance in funding the Energy Capital Sports Complex Enhancement Project;

2. The City Administrator, City Engineer, or their designee, shall be designated as the authorized representatives of, to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED this 7th day of January 2020.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Cynthia Staskiewicz, City Clerk



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Council Consideration for the Acceptance of Public Improvements for the 2019 Sanitary Sewer Main Replacement Project, Installed by Hot Iron, Inc., in the Amount of \$650,256.41 (1% Project).

BACKGROUND:

The project installed 1951 LF of sanitary sewer main replacement in the following areas:

1. Side lot easement from 1st Street to BNSF ROW.
2. Warlow Drive from Valley Drive to the Parkview Apartments.
3. American Lane from Buckskin Drive to 150' East.
4. Buckskin Drive from Kluver Road to Rawhide Drive.
5. Buckskin Drive from American Lane to 120' North.

ACTUAL COST VS. BUDGET:

There was two (2) change orders associated with this project that decreased the contract by \$161,414.06, from the original amount of \$811,670.47.

| Change Order | Description | Contract Days Added | Force Account Amount | Contract Amount |
|--------------|--|---------------------|----------------------|----------------------|
| 1 | 12" Water Main Adjustment and Tree Removal | 0 | \$2,904.64 | \$0.00 |
| 2 | Final Quantity Adjustment | 0 | \$0.00 | \$161,414.06 |
| | Total | 0 | \$2,904.64 | -\$161,414.06 |

SUGGESTED MOTION:

I move for Approval of the Acceptance of Public Improvements for the 2019 Sanitary Sewer Main Replacement Project, Installed by Hot Iron, Inc., in the Amount of \$650,256.41 (1% Project).

STAFF REFERENCE:

MAP/VIDEO - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download

☐ [Affidavit on Behalf of Contractor](#)

☐ [Certificate of Final Completion](#)

☐ [Warranty Agreement](#)

☐ [Site Map](#)

AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Wyoming

CITY: Gillette

COUNTY: Campbell

DATE: October 23, 2019

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and Hot Iron, Inc. the Contractor, dated May 13, 2019.

For the 2019 Sanitary Sewer Main Replacement
Project

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contract.

In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every kind and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

Hot Iron, Inc.
Contractor
1401 Oil Drive
Address
Gillette
City
Wyoming
State
82716
Zip Code

10-29-19
Date

[Signature]
Signed by
Vice President
Title

Subscribed and sworn to before me this 29 day of Oct, 2019.

Deb Strohschein
Notary Public

My Commission Expires: 3-29-22



**CITY OF GILLETTE
CERTIFICATE OF FINAL COMPLETION**

Project: 2019 Sanitary Sewer Main Replacement

Project No.: 19EN13

Date of Contract: May 13, 2019

Owner: City of Gillette

Contractor: Hot Iron, Inc.

Engineer: HDR Engineering

This Certificate of Final Completion applies to:

 X All Work under the Contract Documents:

 The following specified portions:

October 23, 2019


Date of Final Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete in accordance with the Contract Documents.


The project will be advertised according to W.S. 16-6-116, and the Affidavit on Behalf of the Contractor is attached to and made part of this Certificate.


Executed by Contractor

10-29-19
Date


Executed by Engineer

10/30/2019
Date


Executed by Owner

12/24/19
Date

WARRANTY

(Contractor)

Hot Iron, Inc. hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the 2019 Sanitary Sewer Main Replacement “project” FOR A PERIOD OF **One Year** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **ONE YEAR** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.

CONTRACTOR and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for the 2019 Sanitary Sewer Main Replacement “project”.

DATED this 29 day of Oct, 2019

Hot Iron, Inc.

CONTRACTOR (COMPANY NAME)

Bryan Garland Vice President
SIGNATURE (TITLE)

STATE OF WYOMING }
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Bryan Garland,
this 29 day of October, 2019

Witness my hand and official seal



Deb Strohschein
Notary Public

My commission Expires: 3-29-22

APPROVED BY CITY OF GILLETTE

MAYOR, CITY OF GILLETTE

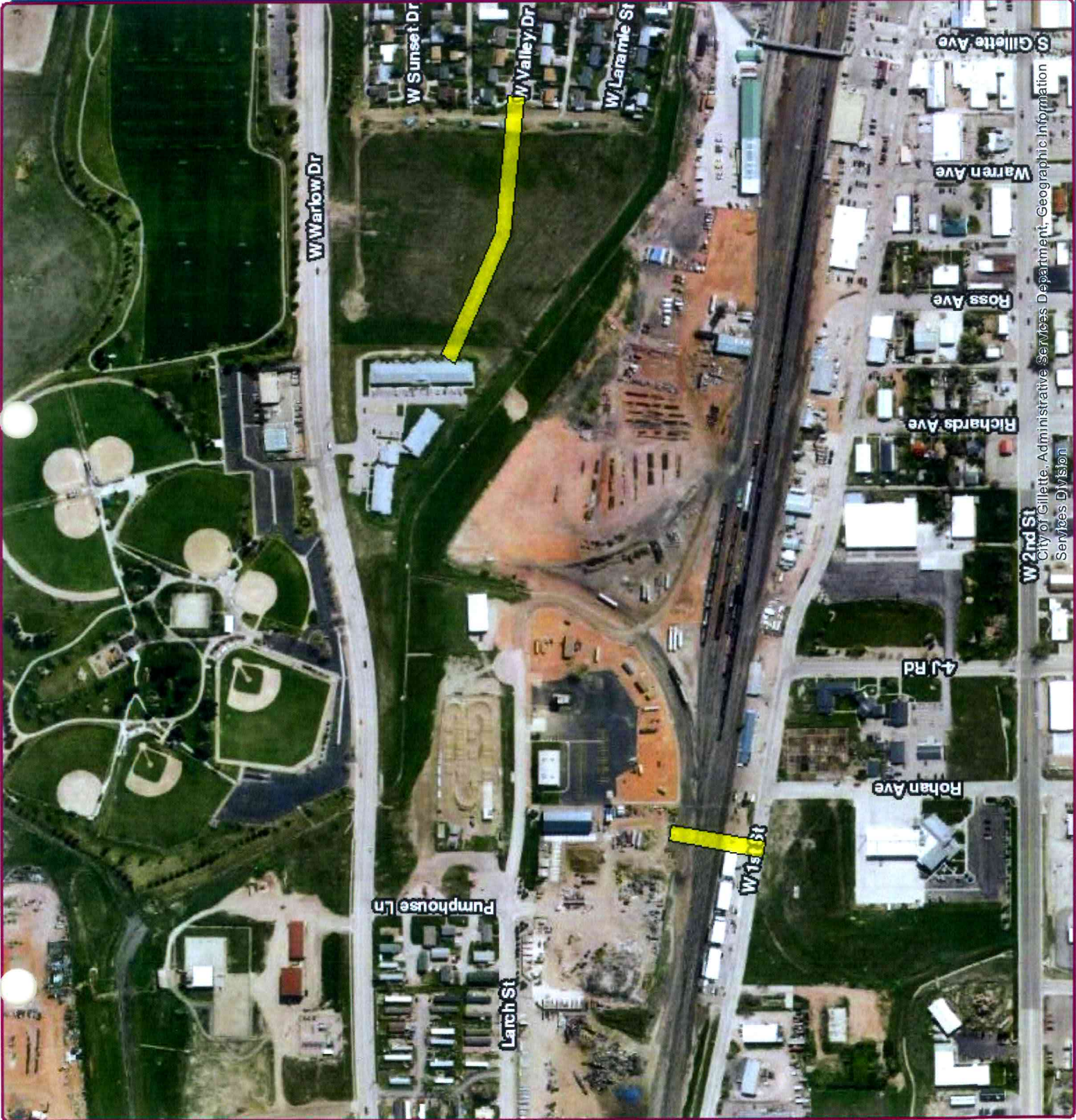
DATE

ATTEST:

GILLETTE CITY CLERK



CITY OF GILLETTE
GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov



THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM
RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO
GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR
THE INFORMATION CONTAINED THEREIN.



2019 Sanitary Sewer Rep.

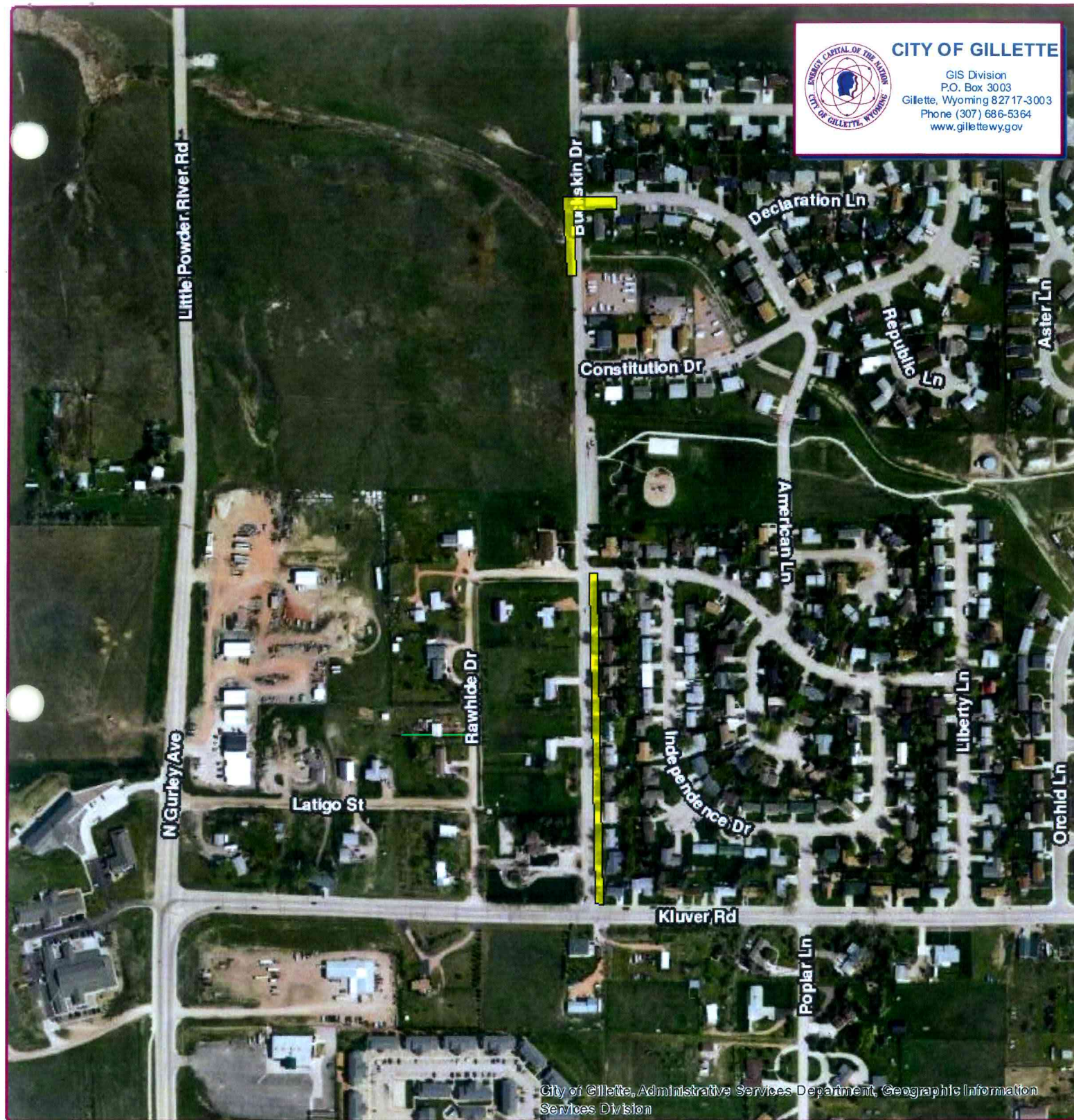
July 13, 2018

Productivity
Responsibility
Integrity
Enthusiasm



CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov



City of Gillette, Administrative Services Department, Geographic Information Services Division

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



2019 Sanitary Sewer Rep.

July 13, 2018
Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Appointment of the City Council President for 2020.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

| |
|-----------------------------------|
| Click to download |
| No Attachments Available |



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Appointment of Patrick G. Davidson as City Administrator for 2020.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

| |
|-------------------|
| Click to download |
|-------------------|

| |
|--------------------------|
| No Attachments Available |
|--------------------------|



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Appointment of Anthony M. Reyes as City Attorney for 2020.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

| |
|-----------------------------------|
| Click to download |
| No Attachments Available |



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Appointment of R. Douglas Dumbrell as Municipal Court Judge for 2020.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

[Click to download](#)

No Attachments Available



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Appointment of Christopher R. Ringer as the At-Will Municipal Prosecutor for the City of Gillette, Wyoming, for 2020.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

☐ [Re-appointment letter](#)

December 12, 2019

Gillette City Council
c/o Pat Davidson
Administration Office
City of Gillette
PO Box 3003
Gillette, WY 82717

RE: Re-appointment as prosecutor for the City of Gillette

Dear Council Members:

On Monday, June 20, 2011, the Gillette City Council appointed Ringer Law, P.C. as municipal prosecutor for the City of Gillette. I have continued to enjoy this appointment over the last several years and consider it an honor to work with the fine men and women of the Gillette Police Department and Municipal Court. 2019 brought new young officers who have a zeal for the work and are eager to learn. I cherish the opportunity I have to be their friend, their advocate in the legal system, and a teacher, to help these officers be the best they can be. I am honored to be able to represent our officers, new and seasoned, and support them in their work.

It is my hope that you will consider my reappointment for 2020. I am grateful for the opportunity to serve as your city prosecutor. I respectfully request that Ringer Law, P.C. be reappointed as prosecutor for the City of Gillette. I look forward to serving the City of Gillette in 2020.

Christopher R. Ringer
Ringer Law, P.C.
319 South Gillette Ave STE 272
Gillette, WY 82716
307-682-2255
FAX 307-682-3577
Wyoming State Bar # 6-4303



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Appointments to Citizen Advisory Boards

- ~ Board of Examiners - Five (5) Terms Expiring on December 31, 2022
- ~ Campbell County Joint Powers Lodging Tax Board - One (1) Term Expiring on December 31, 2022
- ~ Gillette/Torrington Joint Powers Board - One (1) Term Expiring on December 31, 2022
- ~ Gillette Historic Preservation Commission - One (1) Term Expiring on December 31, 2022
- ~ Retiree Health Benefit Trust Committee - One (1) Term Expiring December 31, 2022

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

Patrick G. Davidson, City Administrator

ATTACHMENTS:

[Click to download](#)

No Attachments Available



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

A Public Hearing for the Sale of Real Property to the Boys and Girls Club of Campbell County, Wyoming.

BACKGROUND:

On August 22, 2014, Campbell County School District No. 1 deeded the property located at 410 Lakeside Drive, formerly Lakeview School now the Boys and Girls Club, to the City for ten dollars (\$10.00). The purpose of the transfer was to allow the City to apply for a Community Facilities Grant Program Grant in the amount of \$867,670.00 on behalf of the Boys and Girls Club to increase economic development in Gillette. On October 28, 2014, the City of Gillette and Boys and Girls Club of Campbell County entered into a Lease for 410 Lakeside Drive. The Lease term was five (5) years to mirror the Grant, with automatic renewal for additional terms of five (5) years, unless the Lakeview School property was deeded to the Boys and Girls Club. According to the Lease, at the end of the initial five (5) year term, or at any time thereafter, the City may deed the Lakeview School to the Club for \$1.00 pursuant to W.S. 15-1-112 (b)(i)(D). The Grant expired in June 2019, and the City has no obligations and would like to transfer the property to the Boys and Girls Club.

The property located at 410 Osbourne is adjacent to the Boys and Girls Club. The City received a Tax Deed for the property on July 5, 2019 from Campbell County. The Boys and Girls Club has expressed interest in 410 Osbourne. The addition of the property to the Boys and Girls Club would enhance the economic development benefits associated with the Boys and Girls Club. The City should also transfer 410 North Osbourne Avenue to the Boys and Girls club for \$9.00 at the same time it transfers the property located 410 Lakeside Drive.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

MAP/VIDEO - Anthony Reyes, City Attorney

ATTACHMENTS:

[Click to download](#)

☐ [Public Hearing Notice](#)

**NOTICE OF PUBLIC HEARING TO CONSIDER
A SALE OF REAL PROPERTY TO THE BOYS AND GIRLS CLUB OF CAMPBELL
COUNTY, WYOMING**

NOTICE IS HEREBY GIVEN, PURSUANT TO Wyoming Statute §15-1-112(b)(i)(D), that the City of Gillette, Wyoming, intends to sell the following real property to the Boys and Girls Club of Campbell County, Wyoming, for the total sum of ten dollars (\$10.00), to be sold "as is" without any express or implied warranties to benefit the economic development of the City.

| <u>DESCRIPTION</u> | <u>APPRAISAL</u> |
|---|------------------|
| 410 Lakeside Drive, Gillette, Wyoming | \$1,332,000.00 |
| 410 North Osborne Avenue, Gillette, Wyoming | \$28,000.00 |
| Total | \$1,360,000.00 |

The City of Gillette has scheduled a public hearing pursuant to Wyoming Statute §15-1-112(b)(i)(D), to consider the sale of real property, before the Gillette City Council at 7:00 o'clock p.m. on January 7, 2020, in the Gillette City Hall in Gillette, Wyoming.

CITY OF GILLETTE
A Municipal Corporation

Cindy Staskiewicz, City Clerk

Publish 3 Times: December 13, 2019; December 20, 2019; and December 27, 2019.



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Council Consideration for the Sale of Real Property to the Boys and Girls Club of Campbell County, Wyoming.

BACKGROUND:

On August 22, 2014, Campbell County School District No. 1 deeded the property located at 410 Lakeside Drive, formerly Lakeview School now the Boys and Girls Club, to the City for ten dollars (\$10.00). The purpose of the transfer was to allow the City to apply for a Community Facilities Grant Program Grant in the amount of \$867,670.00 on behalf of the Boys and Girls Club to increase economic development in Gillette.

On October 28, 2014, the City of Gillette and Boys and Girls Club of Campbell County entered into a Lease for 410 Lakeside Drive. The Lease term was five (5) years to mirror the Grant, with automatic renewal for additional terms of five (5) years, unless the Lakeview School property was deeded to the Boys and Girls Club. According to the Lease, at the end of the initial five (5) year term, or at any time thereafter, the City may deed the Lakeview School to the Club for \$1.00 pursuant to W.S. 15-1-112 (b)(i)(D). The Grant expired in June 2019, and the City has no obligations and would like to transfer the property to the Boys and Girls Club.

The property located at 410 Osbourne is adjacent to the Boys and Girls Club. The City received a Tax Deed for the property on July 5, 2019 from Campbell County. The Boys and Girls Club has expressed interest in 410 Osbourne. The addition of the property to the Boys and Girls Club would enhance the economic development benefits associated with the Boys and Girls Club. The City should also transfer 410 North Osbourne Avenue to the Boys and Girls club for \$9.00 at the same time it transfers the property located 410 Lakeside Drive.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for Approval of the Sale of Real Property to the Boys and Girls Club of Campbell County, Wyoming.

STAFF REFERENCE:

Anthony Reyes, City Attorney

ATTACHMENTS:

Click to download

☐ [Public Hearing Notice](#)

**NOTICE OF PUBLIC HEARING TO CONSIDER
A SALE OF REAL PROPERTY TO THE BOYS AND GIRLS CLUB OF CAMPBELL
COUNTY, WYOMING**

NOTICE IS HEREBY GIVEN, PURSUANT TO Wyoming Statute §15-1-112(b)(i)(D), that the City of Gillette, Wyoming, intends to sell the following real property to the Boys and Girls Club of Campbell County, Wyoming, for the total sum of ten dollars (\$10.00), to be sold "as is" without any express or implied warranties to benefit the economic development of the City.

| <u>DESCRIPTION</u> | <u>APPRAISAL</u> |
|---|------------------|
| 410 Lakeside Drive, Gillette, Wyoming | \$1,332,000.00 |
| 410 North Osborne Avenue, Gillette, Wyoming | \$28,000.00 |
| Total | \$1,360,000.00 |

The City of Gillette has scheduled a public hearing pursuant to Wyoming Statute §15-1-112(b)(i)(D), to consider the sale of real property, before the Gillette City Council at 7:00 o'clock p.m. on January 7, 2020, in the Gillette City Hall in Gillette, Wyoming.

CITY OF GILLETTE
A Municipal Corporation

Cindy Staskiewicz, City Clerk

Publish 3 Times: December 13, 2019; December 20, 2019; and December 27, 2019.



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

A Public Hearing for the Transfer of Retail Liquor License RTL-18 from Jake's Tavern, Inc., d.b.a. Jake's Tavern, Located at 5201 S Douglas Highway, to Bar & Liquor LLC, d.b.a. Grinners, Located at 5201 S Douglas Highway.

BACKGROUND:

The closing for the sale of Jake's Tavern took place on 11/17/2019. All the funds will be held in escrow, awaiting the approval of the liquor license. The public hearing notice was published on December 19th and December 26th. The property was also posted with a public notice. All corrections have been made and submitted to the Wyoming Liquor Division. The WLD has verified that the application is complete.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

[Click to download](#)

No Attachments Available



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Council Consideration for the Transfer of Retail Liquor License RTL-18 from Jake's Tavern, Inc., d.b.a. Jake's Tavern, Located at 5201 S Douglas Highway, to Bar & Liquor LLC, d.b.a. Grinners, Located at 5201 S Douglas Highway.

BACKGROUND:

The closing for the sale of Jake's Tavern took place on 11/17/2019. All the funds will be held in escrow, awaiting the approval of the liquor license. The public hearing notice was published on December 19th and December 26th. The property was also posted with a public notice. All corrections have been made and submitted to the Wyoming Liquor Division. The WLD has verified that the application is complete.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I Move for the Approval of the Transfer of Retail Liquor License RTL-18 from Jake's Tavern, Inc., d.b.a. Jake's Tavern, Located at 5201 S Douglas Highway, to Bar & Liquor LLC, d.b.a. Grinners, Located at 5201 S Douglas Highway.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

Click to download

☐ [Application](#)

☐ [Assignment Letter](#)

☐ [Financial Letter of Good Standing](#)

☐ [Lease Agreement](#)

☐ [Public Hearing Notice](#)

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY

Customer #:

Trf from:

Reviewer:

Initials

Date

Agent:

/ /

Chief:

/ /

To be completed by City/County Clerk

License Fees Annual Fee: \$

Prorated Fee: \$

Transfer Fee: \$ 100.00

Publishing Fee: \$ 65.00

Publishing Fee Direct Billed to Applicant: ☐

Local License #:

Date filed with clerk: 12 / 10 / 19

Advertising Dates: (2 Weeks)

12/19/19 & 12/26/19

Hearing Date: 01 / 07 / 2020

 License Term: 01 / 08 / 2020 Through 03 / 31 / 2020
 Month Day Year Month Day Year

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: Bar + Liquor, LLC

Trade/Business Name (dba): Grinners

 Building to be licensed/Building Address: 5201 S Douglas Hwy
 Number & Street
 Gillette WY 82718 Campbell
 City State Zip County

 Mailing Address: 2001 W Lakeway Rd, Suite A
 Number & Street or P.O. Box
 Gillette WY 82718
 City State Zip

Business Telephone Number: (307) 686-7445 Fax Number: (307) 686-0060

E-Mail Address: tbell@abovethelinecpas.com

Brief legal description and the zoning of the licensed building or site for licensed building: W.S. 12-4-102 (a) (vi)

Tract A-1 Hays Subdivision C-1 General Commercial

FILING FOR☐ NEW LICENSE☒ TRANSFER OF LOCATION**FILING IN (CHOOSE ONLY ONE)**☒ CITY OF: Gillette☐ COUNTY OF:**FILING AS (CHOOSE ONLY ONE)**☐ INDIVIDUAL☐ PARTNERSHIP☐ LP/LLP☒ LLC☐ CORPORATION☐ LTD PARTNERSHIP☐ ORGANIZATION☐ OTHER☒ TRANSFER OWNERSHIP☒ ASSIGNMENT LETTER ATTACHED

FORMERLY HELD BY: Estate of Barbara J Hays DBA Jake's Inn Tavern

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

RETAIL LIQUOR LICENSE

☐ ON-PREMISE ONLY (BAR)☐ OFF-PREMISE ONLY (PACKAGE STORE)☒ COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)☐ RESTAURANT LIQUOR LICENSE☐ RESORT LIQUOR LICENSE☐ BAR AND GRILL

LIMITED RETAIL (CLUB)

☐ VETERANS CLUB☐ FRATERNAL CLUB☐ GOLF CLUB☐ SOCIAL CLUB☐ MICROBREWERY☐ WINERY☐ DISTILLERY SATELLITE☐ WINERY SATELLITE☐ COUNTY RETAIL or SPECIAL MALT BEVERAGE PERMIT**SPECIAL DESIGNATIONS**☐ CONVENTION FACILITY☐ CIVIC CENTER/EVENT CENTER/
PUBLIC AUDITORIUM☐ GOLF CLUB☐ GUEST RANCH☐ RESORTTo Assist the Liquor Division with scheduling inspections: **WHEN DO YOU OPERATE?**☒ FULL TIME (e.g. Jan through Dec)☐ SEASONAL/PART-TIME☐ NON-OPERATIONAL/PARKED

(specify months of operation)

DAYS OF WEEK (e.g. Mon through Sat)

HOURS OF OPERATION (e.g. 10a - 2a)

from to

from Mon to Sun

from 8a to 2a

ALL APPLICANTS MUST COMPLETE QUESTIONS 1-6

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103 (a) (iii)

(a) OWN the licensed building?

☐ YES (own)

(b) LEASE the licensed building? (Lease must be through the term of the liquor license)

☒ YES (lease)

If Yes, please submit a copy of the lease and indicate:

(i) When the lease expires, located on page 2 paragraph 2 of lease.

(ii) Where the Sales provision for alcoholic or malt beverages is located, on page 3 paragraph 7 of lease.
(MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601 (b)

☐ YES ☒ NO
3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

(a) Hold any interest in the license applied for?

☐ YES ☒ NO

(b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business?

☐ YES ☒ NO

(c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?

☐ YES ☒ NO

(d) If you answered **YES** to any of the above, explain fully and submit any documents in connection there within:

4. Does the applicant have any interest or intent to acquire an interest in any other liquor license issued by this licensing authority? W.S. 12-4-103 (b)

☐ YES ☒ NO

If "YES", explain: _____

5. If applicant is filing as an **Individual, Partnership or Club**: W.S. 12-4-102 (a) (ii) & (iii)

Each individual, partner or club officer must complete the box below.

| True and Correct Name | Date of Birth | Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i> | Residence Phone Number | Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year? | Have you been Convicted of a Felony Violation? | Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages? |
|-----------------------|---------------|--|------------------------|---|---|--|
| | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |

(If more information is required, list on a separate piece of paper and attach to this application.)

6. If the applicant is a **Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership**: W.S. 12-4-102 (a) (iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, **and every officer, and every director** must complete the box below.

| True and Correct Name | Date of Birth | Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i> | Residence Phone Number | No. of Years in Corp or LLC | % of Corporate Stock Held | Have you been Convicted of a Felony Violation? | Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages? |
|-----------------------|---------------|--|------------------------|-----------------------------|---------------------------|--|--|
| Toni Leona Bell | 3/25/55 | 347 Cook Rd Gillette, Wyo 82716 | 307-660 8016 | — | 50 | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> |
| Russell Ryan Bell | 9/26/73 | 347 Cook Rd Gillette, Wyo 82716 | 307-660 7412 | — | 50 | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> |
| | | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |

(If more information is required, list on a separate piece of paper and attach to this application)

7. BAR AND GRILL LICENSE:

Have you submitted a valid food service permit or application? W.S. 12-4-413 (a) ☐ YES ☐ NO

8. RESTAURANT LICENSE:

(a) Give a description of the dispensing room(s) and state where it is located in the building. W.S. 12-4-408 (b)
(e.g. 10 x 12 room in SE corner of building): _____

(b) Have you submitted a valid food service permit or application? W.S. 12-4-407 (a) ☐ YES ☐ NO

(c) Have you attached a drawing of the establishment that includes the restaurant dispensing room(s)? W.S. 12-4-410 (f) ☐ YES ☐ NO

9. RESORT LICENSE:

Does the resort complex:

(a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☐ YES ☐ NO

(b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☐ YES ☐ NO

(c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☐ YES ☐ NO

(d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv) ☐ YES ☐ NO

(e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)
1. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☐ NO

10. MICROBREWERY LICENSE:

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☐ NO

(a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT ☐ BAR AND GRILL ☐ WINERY

(b) Do you self distribute your products? W.S. 12-2-201(a) ☐ YES ☐ NO
(Requires wholesaler license with the Liquor Division)

(c) Do you distribute your products through an existing malt beverage wholesaler? W.S. 12-2-201(g)(i) (Requires authorization to sell license with the Liquor Division) ☐ YES ☐ NO

11. WINERY LICENSE:

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☐ NO

(a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT ☐ BAR AND GRILL ☐ MICROBREWERY

12. LIMITED RETAIL (CLUB) LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

(a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO

(b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO

13. LIMITED RETAIL (CLUB) LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

(a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO

(b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO

14. LIMITED RETAIL (CLUB) LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

(a) Do you have more than fifty (50) bona fide members? ☐ YES ☐ NO

(b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? ☐ YES ☐ NO

(c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? ☐ YES ☐ NO

1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g) ☐ YES ☐ NO

2. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☐ NO

15. LIMITED RETAIL (CLUB) LICENSE:**SOCIAL CLUBS** W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☐ NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☐ NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? ☐ YES ☐ NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☐ NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☐ NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☐ NO
- (g) Have you filed a true copy of your bylaws with this application? ☐ YES ☐ NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) ☐ YES ☐ NO

REQUIRED ATTACHMENTS:

- ☒ A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102 (a) (vi).
- ☒ Restaurants: include a drawing of the establishment that includes the dispensing room(s) W.S. 12-4-410 (f).
- ☒ Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a) (iii)/ W.S. 12-4-403(b)/W.S. 12-4-301(e).
- ☒ If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601 (b).

OATH OR VERIFICATION

(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers.) W.S. 12-4-102(b)

*Under penalty of perjury, and the possible revocation or cancellation of the license,
I swear the above stated facts, are true and accurate.*

STATE OF WYOMING)
COUNTY OF Campbell) SS.

Signed and sworn to before me on this 10th day of December,
20 19 that the facts alleged in the foregoing instrument are true by the following:

| | | | |
|----|---------------------------------------|--|------------------------|
| 1) | <u>Toni L Bell</u> (Signature) | <u>Toni L Bell</u> (Printed Name) | <u>member</u> Title |
| 2) | <u>Russell R. Bell</u> (Signature) | <u>Russell R. Bell</u> (Printed Name) | <u>member</u> Title |
| 3) | (Signature) | (Printed Name) | Title |
| 4) | (Signature) | (Printed Name) | Title |
| 5) | (Signature) | (Printed Name) | Title |
| 6) | (Signature) | (Printed Name) | Title |



Witness my hand and official seal:

Misti Crawford
Signature of Notary Public

(SEAL)

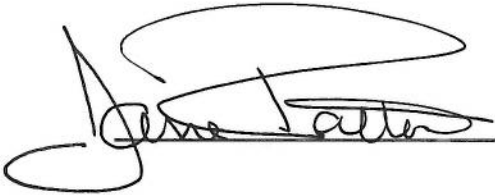
My commission expires: 2-19-2020

December 17, 2019

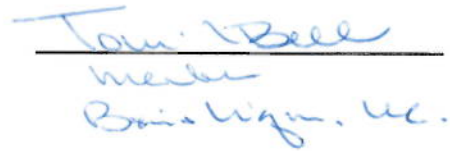
Dear City Council,

I, Jane Patton, President of Jakes Tavern, Inc. authorize the transfer of the liquor license from Jakes Tavern, Inc. to Bar & Liquor, LLC.

Please allow Toni and Rusty Bell to place liquor orders under Jakes Tavern, Inc. until the license is transferred to Bar & Liquor, LLC.

A handwritten signature in black ink, appearing to read "Jane Patton", written over a horizontal line.

Jane Patton, President
Jakes, Inc.

A handwritten signature in blue ink, appearing to read "Toni Bell", written over a horizontal line. Below the line, the words "member" and "Bar & Liquor, LLC." are also written in blue ink.



First Interstate Bank
Gillette Office
222 South Gillette Avenue
P.O. Box 3004
Gillette, WY 82717-3004
307 682-5144

Financial Statement Letter

December 16, 2019

Dear Sirs,

Bar & Liquor, LLC is in good standing with First Interstate Bank and the have had an active account with us since December 12th, 2019.

Sincerely

A handwritten signature in black ink that reads 'Cindy J Corson'.

Cindy J Corson
FSR III- Officer

COMMERCIAL LEASE AGREEMENT

THIS AGREEMENT is made by and between 92-93 Properties, LLC a Wyoming limited liability company of P.O. Box 2001 West Lakeway Road, Suite A, Gillette, WY 82718 (Lessor), and Bar & Liquor, LLC, a Wyoming limited liability company of 5201 South Douglas Highway, Gillette, WY 82718 ("Lessee").

WITNESSETH:

For and in consideration of the mutual covenants and agreements contained herein, the parties do hereby agree as follows:

1. Description of Property.

a. Lessor does hereby agree to lease to the Lessee upon the terms and conditions stated herein the following portions of the real property, together with all improvements thereon, described below:

Location: 5201 South Douglas Highway, Gillette, WY 82718
Legal: Tract A-1 Hays Subdivision, City of
Gillette, Campbell County, Wyoming.

Leased Area: Until such time as the property is legally partitioned, this Lease Agreement shall be for the entire property. Upon legally partitioning the property, this Lease Agreement shall be only for that portion designated as the "bar and lounge" area.

Personal Property: No personal property shall be included with this Lease Agreement.

The real property leased under this Lease Agreement is hereinafter described as the "property," the "premises" or the "leased premises."

2. Term of Lease.

a. Subject to the provisions contained herein below, the initial term of this lease shall be for a period of 10 years, 3 months and 14 days commencing on the 17th day of December, 2019, and shall remain in force and effect to and including the 31st day of March, 2030, unless earlier terminated or extended according to the terms and provisions of this agreement.

The parties may agree to extend this lease for an additional term provided that Lessee is not in default of this lease. If Lessee elects to extend this lease agreement, it shall give Lessor written notice of its intention to extend this lease at least sixty (60) days prior to the expiration of the original term. If Lessor agrees to such extension, Lessor shall provide Lessee written notice of the same within ten (10) days of receipt of Lessee's written notice. In such event, and except with respect to the rental amount to be paid by Lessee, all terms and conditions contained in this agreement shall remain in full force and effect until the expiration of the lease extension period. The rental amount to be paid during any extension period shall be as agreed by the parties. Any additional extension beyond the first extension provided herein above, shall be at the sole discretion of Lessor.

If Lessee does not elect to extend the term of this lease, and upon expiration of the original term of this lease, the parties agree that all terms and conditions of this lease shall remain in full force and effect and Lessee's tenancy under this lease shall be considered on a month to month basis, until either party shall terminate the same by giving the other party thirty (30) days written notice delivered by certified mail.

3. Rent. Lessee agrees to pay rent in the amount of Two Thousand, Five Hundred Dollars (\$2,500.00) per month for the term of this lease. No rent shall be required of Lessee for

the month of December, 2019. The first payment shall be due on or before January 1, 2020, and the remaining payments shall be due and payable on or before the first day of each succeeding month thereafter.

All rent shall be due and payable on the first day of each and every month, without demand. A late fee equal to five percent (5%) of the past due principal rental payment shall be assessed for any payment not made before the 5th day of any month.

Although signed at a different date, the parties agree that the effective date of this Agreement shall be December 17, 2019.

4. Signs. Upon receipt of written approval by Lessor, Lessee may erect on the premises such signs of such color, size or design as shall be found to be in keeping with the general design of the building and other signs of the businesses located in the area. Any such signage shall conform to, and shall be constructed in accordance with, the ordinances of the City of Gillette, WY. At the termination of this lease, Lessee shall remove said sign(s) and restore the premises to its original condition. All costs associated with the placement and removal of any signage shall be at the sole expense of the Lessee.

5. Taxes. Lessor shall be responsible for all real estate property taxes.

6. Security Deposit. No security deposit shall be required of Lessee.

7. Use of the Premises / Restrictions on Use. Lessee shall use the premises only as a bar and lounge and/or for any other legally permitted uses compatible with the property and structures as permitted by Lessor. Lessee agrees to comply with all laws, ordinances, rules, and regulations of any governmental authority which are applicable to the conduct of Lessee's business. It is expressly agreed and understood that Lessee will be selling and serving alcoholic

beverages in both a bar and lounge setting. Lessor hereby expressly authorizes such use of the premises for the sale and service of alcoholic beverages.

8. Alterations and Improvements. Lessee may make alterations or improvements to the leased premises only with prior written permission from Lessor. Any and all improvements made by Lessee shall remain with the leased premises upon termination of the lease, unless Lessor demands, in its sole discretion, that Lessee return the leased premises to its original condition. If Lessor demands that the leased premises be returned to its original condition, Lessee must take all steps necessary to do so before the termination of the lease agreement. All cost associated with returning the leased premises to its original condition shall be borne by Lessee.

Lessor shall deliver the premises to Lessee in a clean and tenantable condition at the commencement of this lease. Lessee makes no objection to the condition of the leased premises, Lessee agrees that it accepts the premises "as is."

9. Maintenance / Repairs. Lessee shall maintain the premises, including the building, parking lots (if any), signs, equipment, furnishings and fixtures in good repair during the term of this agreement and shall perform any regular maintenance on any such items as may be needed or required as determined by Lessor. Lessee, at its own expense, shall be responsible for the first Five Hundred Dollars (\$500.00) of any repairs to the parking lot (if any), repairs within the building, equipment operating within the building, equipment operating on said building, including, but not limited to, appliances, signage, air conditioner, heating, plumbing, electrical and any other components or equipment located upon or operating within or on the premises. All replacements of equipment, fixtures and furniture and all new additions thereto shall belong to the Lessor as if the Lessor had purchased the same. All maintenance, repair or replacement of

equipment shall be performed by contractors of Lessor's choosing.

10. Liens: Lessee's duty to keep premises free of liens. Lessee shall keep all of the premises and every part thereof and all buildings and other improvements at any time located thereon free and clear of any and all mechanics', material man and other liens for or arising out of or in connection with work or labor done, services performed, or materials or appliances used or furnished for or in connection with any operation of Lessee, any alteration, improvement, or repairs, additions which Lessee shall make, may make, or permit or cause to be made, or any work or construction, by, for, or permitted by Lessee on or about the premises, or any obligations of any kind incurred by Lessee, and at all times promptly and fully to pay and discharge any and all claims on which any such lien may or could be based, and to indemnify Lessor and all of the premises and all buildings and improvements thereon against all such liens and claims of liens and suits or other proceedings pertaining thereto.

11. Condemnation. If the leased premises or any portion thereof as will make the leased premises unsuitable for the purposes of the Lessee is condemned or taken under right of eminent domain by any legally constituted authority, then in either of such event, this lease shall cease on the date when possession is taken by the condemnor and rent shall be due to the Lessor until said date.

Such termination shall be without prejudice to the rights of either Lessor or Lessee to recover compensation from the condemning authority for any loss or damage caused by the condemnation. Neither Lessor nor Lessee shall have any rights in or to any award made to the other by the condemning authority.

12. Insurance and Indemnification. Lessee shall indemnify Lessor and save it harmless

from any and all claims, actions, damages, liability, and expense in connection with the loss of life, personal injury, and/or damage to property occurring in or about, or arising from or out of the premises, or occasioned wholly or in part by any act or omission of Lessee, its agents, contractors, customers, or employees. Lessee shall keep in force, at its own expense, public liability insurance sufficient to cover such indemnification and naming as insured both Lessor and Lessee and containing an express waiver of any subrogation against Lessor with minimum limits of at least \$1,000,000.00 on account of bodily injuries or death of one person, at least \$2,000,000.00 on account of bodily injuries or death of more than one person as the result of any one accident or disaster, and in the amount of at least \$1,000,000.00 on account of damage to any real property, and in the amount of at least \$100,000 on account of damage to any personal property. A copy of such policy shall be delivered within ten (10) days of the signing of this agreement to Lessor and shall be kept in full force and effect during the term of this lease. In addition to the above-stated coverages, Lessee shall also maintain an umbrella policy of at least \$2,000,000 for any loss associated with Lessee's occupancy of the premises or Lessee's business operations. Any such policy shall provide for a minimum cancellation notice of twenty (20) days to both Lessee and Lessor. Lessee's expense in obtaining the insurance required herein shall be in addition to all other expenses and costs required by this agreement.

13. Personal Property and Risk of Lessee. All personal property on the premises shall be at the risk of Lessee. Lessor shall not be liable for any damage to any personal property at any time in the premises not due to its negligence which may be caused by fire, steam, electricity, sewage, gas or odors, or from water, rain, or snow which may leak into, issue, or flow from any part of the premises or from pipes or plumbing works of the same, or from any other place. Lessee

specifically agrees to hold Lessor harmless for any loss that may occur to any of Lessee's inventory or other contents, including any of Lessee's or Lessor's personal property, within the leased premises.

14. Default. Any of the following events shall constitute a default of this lease:

- a. The Lessee's failure to pay any rent to Lessor within five (5) days of when the same is due.
- b. Lessee's failure to perform any other duty or obligations imposed upon it by this lease, and such default shall continue for a period of ten (10) days after written notice thereof has been given by Lessor.
- c. The filing of a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act or the making of an assignment for the benefit of creditors by Lessee.
- d. The sale of the interest of Lessee in the premises under execution or other legal process.

In the event of any such default of Lessee, Lessor may at any time thereafter, with or without notice or demand, and without limiting Lessor in the exercise of any other right or remedy which Lessor may have by reason of such default, whether created by statute or case law, and without terminating this lease, re-enter the premises and take possession of the same, and all equipment and fixtures therein, and at any time re-let the premises or any part thereof for the account of Lessee, for such terms and upon such conditions and at such rental as Lessor may deem proper. In such event, Lessor may receive and collect rent from such re-letting and apply it against any amount due from Lessee hereunder, including, without limitation, such expenses as Lessor may have incurred in recovering possession of the premises, placing the same in good order and

condition, and all other expenses, commissions, and charges, including attorney's fees, which Lessor may have paid or incurred in connection with said repossession and re-letting. Lessor may execute any lease made pursuant hereto in Lessor's name or in the name of Lessee, as Lessor may see fit, and Lessee shall have no right to any rent collected thereunder. Whether or not the premises are re-let, Lessee shall pay Lessor all amounts required to be paid by Lessee to the date of Lessor's re-entry, and, thereafter, Lessee shall pay Lessor, until the end of the term hereof, the amount of all rent and other charges required to be paid by Lessee hereunder, less the proceeds of such re-letting during the term hereof, if any, after payment of Lessor's expenses as provided above. Such payment by Lessee shall be done at such times as are provided elsewhere in this lease, and Lessor need not wait until the termination of this lease to recover them by legal action or otherwise.

Lessor shall not, by any re-entry or other act, be deemed to have terminated this lease or the liability of Lessee for the total rent reserved hereunder unless Lessor shall give Lessee written notice of Lessor's election to terminate this lease.

Lessor shall have the right to cancel and terminate this lease upon default by giving written notice to Lessee, and upon such termination, Lessor shall have the right to re-enter the premises and take possession of the same and all equipment and fixtures therein. In such event, Lessor shall thereupon be entitled to recover from Lessee the worth, at the time of such termination, of the excess, if any, of the rent and other charges required to be paid by Lessee hereunder for the balance of the term hereof (if the lease had not been so terminated), or the then reasonable rental value of the premises for the same period, plus any attorney's fees or costs incurred by Lessor as a result of any such default.

Lessor shall not be deemed in default in the performance of any obligation required

to be performed by them hereunder unless and until they have failed to perform such obligations within thirty (30) days after written notice by Lessee to Lessor, specifying wherein Lessor has failed to perform such obligations; that if the nature of the Lessor's obligation is such that more than thirty (30) days are required for their performance, then Lessor shall not be deemed to be in default if they shall commence such performance within such 30-day period.

15. Lien on Personal Property and Abandoned Property. All goods, chattels, fixtures, and other personal property belonging to Lessee which are in or are put into the premises during said term shall at all times be bound with a lien in favor of Lessor and shall be chargeable for all rent hereunder and the fulfillment of all other covenants and agreements herein.

Should Lessee vacate or abandon the premises and leave any goods or chattels in, upon, or about the premises for a period of more than ten (10) days after such vacation or abandonment or after termination of this lease in any manner whatsoever, then Lessor shall have the right to sell, after ten (10) days written notice to Lessee, all or any part of the property at public or private sale and apply the proceeds of such sale first to the payment of all costs and expenses of conducting the same and caring for or storing the goods and chattels and, second, to apply to the balance, if any, of any indebtedness due from Lessee to Lessor. For purposes of this provision, notice required of Lessor shall be sufficient if made by certified mail and delivered to the address identified in Paragraph 19 below.

16. Assignment, Mortgage, or Sublease. Lessee shall not assign, mortgage, pledge, or encumber this lease or sublet the premises in whole or in part or permit the premises to be used or occupied by others without the prior consent in writing of Lessor.

17. Lessors Reserved Rights. Lessor reserves the right to:

- a. Inspect the premises during normal business hours.
- b. Make improvements, structural or otherwise, in or to the premises as Lessor deems desirable or necessary, all at Lessor's sole expense, so long as said improvements do not interfere with the operation or the conduct of business by the Lessee.

18. Utilities / Assessments. Lessee shall be responsible for all charges for gas, electricity, light, heat, power, telephone or other communication service, water and sewer used, rendered, or supplied upon or in connection with the leased premises and shall indemnify the Lessor against any liability or damages on such account. The foregoing provision shall include, but not be limited to, any services provided and charged by any assessment district. Lessee agrees to pay any such assessment established by said Improvement & Service District.

19. Notice. Any written notice required to be given pursuant to this agreement shall be deemed given two days after mailing upon the following:

- a. Delivery in person of the written notice to any of the parties to this agreement.
- b. The certified mailing, postage prepaid, of such notice addressed as follows:

Lessor: 92-93 Properties, LLC
2001 W. Lakeway Road, Suite A
Gillette, WY 82718

Lessee: Bar & Liquor, LLC
5201 South Douglas Highway
Gillette, WY 82718

20. Hazardous Substances: Lessee shall not cause or permit the presence, use, disposal, storage, or release of any hazardous substances on or in the leased property. Lessee shall not do,

nor allow anyone else to do, anything affecting the leased property that is in violation of any environmental law. The preceding two sentences shall not apply to the presence, use, or storage on the leased property of small quantities of hazardous substances that are generally recognized to be appropriate to normal uses and to maintenance of the leased property. Lessee shall promptly give Lessor written notice of any investigation, claim, demand, lawsuit or other action by any governmental or regulatory agency or private party involving the leased property and any hazardous substance or environmental law of which Lessee has actual knowledge. If Lessee learn, or is notified by any governmental or regulatory authority, that any removal or other remediation of any hazardous substance affecting the leased property is necessary, Lessee shall promptly take all necessary remedial actions in accordance with environmental law.

As used in this Commercial Lease, Hazardous Substances are those substances defined as toxic or hazardous substances by environmental law and the following substances: gasoline, kerosene, other flammable or toxic petroleum products, toxic pesticides and herbicides, volatile solvents, materials containing asbestos or formaldehyde, and radioactive materials. As used in this section, Environmental Law means federal laws and laws of the jurisdiction where the leased property is located that relate to health, safety or environmental protection. Lessee agrees to indemnify and hold harmless Lessor against any and all claims, damages, and penalties which Lessor may suffer as a result of Lessee's breach of this section of the Commercial Lease. This provision for indemnity shall survive the termination or expiration of this lease.

This paragraph shall not be construed to require Lessee to indemnify Lessor against any claim, damages or penalty arising from Lessor's use or possession of the property.

21. Miscellaneous.

a. This agreement shall be binding on and shall inure to the benefit of the parties hereto, their heirs, executors, and assigns.

- b. Time is of the essence in all provisions of this lease.
- c. The failure of Lessor to insist upon strict performance of any of the covenants, agreements, or obligations of this lease shall not be deemed a waiver of any subsequent breach or default of any of the covenants, agreements, or obligations of this lease.
- d. In the event it becomes necessary for either of the parties to this agreement to file suit for the enforcement of any of the terms herein, the successful party shall be entitled to collect from the other party all reasonable attorney's fees and costs.
- e. Any amendments or changes in this lease shall be in writing and shall be signed by both Lessee and Lessor.
- f. This agreement shall constitute the entire agreement between the parties and prior understanding or representation of any kind preceding the date of this agreement shall not be binding upon either party except to the extent incorporated in this agreement.
- g. This agreement may be signed in multiple counterparts, all of which shall be deemed an original and fully binding upon the parties.

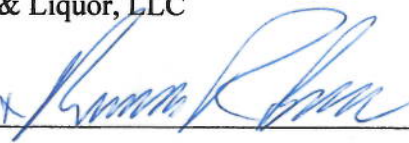
22. Jury Trial. EACH OF THE PARTIES HEREBY IRREVOCABLY WAIVES ANY AND ALL RIGHT TO TRIAL BY JURY OF ANY CLAIM OR CAUSE OF ACTION IN ANY PROCEEDING ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE TRANSACTIONS OR EVENTS CONTEMPLATED HEREBY OR ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENTS (WHETHER VERBAL OR WRITTEN) OR ACTIONS OF ANY PARTY. THE PARTIES EACH AGREE THAT ANY AND ALL SUCH CLAIMS AND CAUSES OF ACTION SHALL BE TRIED BY THE COURT WITHOUT A JURY. EACH OF THE PARTIES FURTHER WAIVES ANY RIGHT TO SEEK TO CONSOLIDATE ANY SUCH PROCEEDING IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER PROCEEDING IN WHICH A JURY TRIAL CANNOT OR HAS NOT BEEN WAIVED.

DATED this 17 day of December, 2019.

LESSOR:
92-93 Properties, LLC

BY: 
ITS: _____

LESSEE:
Bar & Liquor, LLC

BY: 
ITS: _____

NOTICE OF APPLICATION FOR
TRANSFER OF RETAIL LIQUOR LICENSE

Notice is hereby given that on the 10th day of December 2019, Bar & Liquor, LLC, filed an application for the transfer of a retail liquor license in the office of the City Clerk of the City of Gillette to the following described place, 5201 S Douglas Highway, Gillette, WY 82718, and protests if any there be against the approval of such transfer will be heard at the hour of 7:00 p.m., January 7, 2020, or as soon thereafter as so ordered by the City Council of Gillette, Wyoming, in the City Council Chambers of the City of Gillette, located at 201 East 5th Street, Gillette, Wyoming.

Dated this 10th day of December 2019

Cindy Staskiewicz, City Clerk

Publish: December 19, 2019
 December 26, 2019



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

A Public Hearing for the Transfer of Retail Liquor License RTL-20 from Montgomery Bar & Hotel, Inc., d.b.a. Montgomery Bar, Located at 100 South Gillette Avenue, to LMM Enterprises, LLC, d.b.a. Montgomery Bar, Located at 100 South Gillette Avenue.

BACKGROUND:

Montgomery Bar & Hotel, Inc., is in the process of selling the property to MKC Properties, LLC, with a tentative closing scheduled for the week of January 6-10. MKC Properties, LLC, will lease the property to LMM Enterprises, LLC, for the purpose of operating the Montgomery Bar.

The required public hearing notices have been completed. The transfer application has been submitted to and accepted by the Wyoming Liquor Division.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

[Click to download](#)

No Attachments Available



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 1/7/2020 7:00:00 PM

SUBJECT:

Council Consideration for the Transfer of Retail Liquor License RTL-20 from Montgomery Bar & Hotel, Inc., d.b.a. Montgomery Bar, Located at 100 South Gillette Avenue, to LMM Enterprises, LLC, d.b.a. Montgomery Bar, Located at 100 South Gillette Avenue.

BACKGROUND:

Montgomery Bar & Hotel, Inc., is in the process of selling the property to MKC Properties, LLC, with a tentative closing scheduled for the week of January 6-10. MKC Properties, LLC, will lease the property to LMM Enterprises, LLC, for the purpose of operating the Montgomery Bar.

The required public hearing notices have been completed. The transfer application has been submitted to and accepted by the Wyoming Liquor Division.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I Move for the Approval of the Transfer of Retail Liquor License RTL-20 from Montgomery Bar & Hotel, Inc., d.b.a. Montgomery Bar, Located at 100 South Gillette Avenue, to LMM Enterprises, LLC, d.b.a. Montgomery Bar, Located at 100 South Gillette Avenue.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

Click to download

☐ [Application](#)

☐ [Financial Letter of Good Standing](#)

☐ [Lease Agreement](#)

☐ [Public Hearing Notice](#)

NEW OR TRANSFER
LIQUOR LICENSE OR
PERMIT APPLICATION

| | | |
|------------------------------|----------|------|
| FOR LIQUOR DIVISION USE ONLY | | |
| Customer #: | | |
| Trf from: | | |
| Reviewer: | Initials | Date |
| Agent: | | / / |
| Chief: | | / / |

| | | | |
|---|-----------------------|---------------|--|
| To be completed by City/County Clerk | | | Local License #: <u>RTL-20</u> |
| License Fees | Annual Fee: \$ | | Date filed with clerk: <u>12 / 20 / 2019</u> |
| | Prorated Fee: \$ | | Advertising Dates: (2 Weeks) |
| | Transfer Fee: \$ | <u>100.00</u> | <u>12/26/2019</u> & <u>1/3/2020</u> |
| | Publishing Fee: \$ | <u>65.00</u> | Hearing Date: <u>1 / 7 / 2020</u> |
| Publishing Fee Direct Billed to Applicant: <input type="checkbox"/> | | | |
| License Term: | <u>01 / 08 / 2020</u> | Through | <u>03 / 31 / 2020</u> |
| | Month Day Year | | Month Day Year |

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.

| | | | |
|---|-----------|--------------|-----------------|
| Applicant: <u>LMM Enterprises LLC</u> | | | |
| Trade/Business Name (dba): <u>Montgomery Bar</u> | | | |
| Building to be licensed/Building Address: <u>100 S. Gillette Ave</u> | | | |
| Number & Street | | | |
| <u>Gillette</u> | <u>WY</u> | <u>82716</u> | <u>Campbell</u> |
| City | State | Zip | County |
| Mailing Address: <u>100 S. Gillette Ave</u> | | | |
| Number & Street or P.O. Box | | | |
| <u>Gillette</u> | <u>WY</u> | <u>82716</u> | |
| City | State | Zip | |
| Business Telephone Number: <u>(307) 622-6086</u> Fax Number: <u>(307) 682-2111</u> | | | |
| E-Mail Address: <u>monkeybargillette@gmail.com</u> | | | |
| Brief legal description and the zoning of the licensed building or site for licensed building: W.S. 12-4-102 (a) (vi) | | | |
| <u>Lot 1, Block 3, Original Town of Gillette</u> | | | |

| | | | | | |
|---|---|--|---|---|--|
| FILING FOR <input type="checkbox"/> NEW LICENSE <input type="checkbox"/> TRANSFER OF LOCATION | FILING IN (CHOOSE ONLY ONE) <input checked="" type="checkbox"/> CITY OF: <u>Gillette</u> <input type="checkbox"/> COUNTY OF: | FILING AS (CHOOSE ONLY ONE) <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LP/LLP <input checked="" type="checkbox"/> LLC <input type="checkbox"/> CORPORATION <input type="checkbox"/> LTD PARTNERSHIP <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> OTHER | | | |
| <input checked="" type="checkbox"/> TRANSFER OWNERSHIP FORMERLY HELD BY: <u>Montgomery Bar & Hotel, Inc</u> | | | <input type="checkbox"/> ASSIGNMENT LETTER ATTACHED | | |
| TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE) | | | | | |
| <input checked="" type="checkbox"/> RETAIL LIQUOR LICENSE <input checked="" type="checkbox"/> ON-PREMISE ONLY (BAR) <input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE) <input type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE) | <input type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL <input type="checkbox"/> LIMITED RETAIL (CLUB) <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB | <input type="checkbox"/> MICROBREWERY <input type="checkbox"/> WINERY <input type="checkbox"/> DISTILLERY SATELLITE <input type="checkbox"/> WINERY SATELLITE <input type="checkbox"/> COUNTY RETAIL or SPECIAL MALT BEVERAGE PERMIT SPECIAL DESIGNATIONS <input type="checkbox"/> CONVENTION FACILITY <input type="checkbox"/> CIVIC CENTER/EVENT CENTER/ PUBLIC AUDITORIUM <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> GUEST RANCH <input type="checkbox"/> RESORT | | | |
| To Assist the Liquor Division with scheduling inspections: WHEN DO YOU OPERATE? | | | | | |
| <input checked="" type="checkbox"/> FULL TIME (e.g. Jan through Dec) (specify months of operation) from <u>Jan.</u> to <u>Dec.</u> | | | | <input type="checkbox"/> SEASONAL/PART-TIME DAYS OF WEEK (e.g. Mon through Sat) from <u>Sun</u> to <u>Sat</u> | <input type="checkbox"/> NON-OPERATIONAL/PARKED HOURS OF OPERATION (e.g. 10a - 2a) from <u>M-F 12:00pm to 2am</u> <u>Sat/Sunday 10:00am to 2:00am</u> |

ALL APPLICANTS MUST COMPLETE QUESTIONS 1-6

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103 (a) (iii)
- (1) **OWN** the licensed building? ☐ YES (own)
- (2) **LEASE** the licensed building? (Lease must be through the term of the liquor license) ☒ YES (lease)
- If Yes, please submit a copy of the lease and indicate:
- (A) When the lease expires, located on page 1 paragraph 1 of lease.
- (B) Where the **Sales** provision for alcoholic or malt beverages is located, on page 1 paragraph 1 of lease.
(MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

See Addendum

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601 (b)

☐ YES ☒ NO
3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

(a) Hold any interest in the license applied for?

☐ YES ☒ NO

(b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business?

☐ YES ☒ NO

(c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?

☐ YES ☒ NO

(d) If you answered YES to any of the above, explain fully and submit any documents in connection there within:
4. Does the applicant have any interest or intent to acquire an interest in any other liquor license issued by this licensing authority? W.S. 12-4-103 (b)

☐ YES ☒ NO

If "YES", explain:

5. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102 (a) (ii) & (iii)

Each individual, partner or club officer must complete the box below.

| True and Correct Name | Date of Birth | Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i> | Residence Phone Number | Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year? | Have you been Convicted of a Felony Violation? | Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages? |
|-----------------------|---------------|--|------------------------|---|---|--|
| | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |

(If more information is required, list on a separate piece of paper and attach to this application.)

6. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102 (a) (iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

| True and Correct Name | Date of Birth | Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i> | Residence Phone Number | No. of Years in Corp or LLC | % of Corporate Stock Held | Have you been Convicted of a Felony Violation? | Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages? |
|-----------------------|---------------|--|------------------------|-----------------------------|---------------------------|--|--|
| Rachelle Woodard | 4-17-89 | 7400 Force Rd Gillette WY 82718 | 307-622-6886 | 0 | 100 % | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> |
| | | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| | | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |

(If more information is required, list on a separate piece of paper and attach to this application)

7. BAR AND GRILL LICENSE:

Have you submitted a valid food service permit or application? W.S. 12-4-413 (a) ☐ YES ☐ NO

8. RESTAURANT LICENSE:

(a) Give a description of the dispensing room(s) and state where it is located in the building. W.S. 12-4-408 (b)
(e.g. 10 x 12 room in SE corner of building): _____

(b) Have you submitted a valid food service permit or application? W.S. 12-4-407 (a) ☐ YES ☐ NO

(c) Have you attached a drawing of the establishment that includes the restaurant dispensing room(s)? W.S. 12-4-410 (f) ☐ YES ☐ NO

9. RESORT LICENSE:

Does the resort complex:

(a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☐ YES ☐ NO

(b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☐ YES ☐ NO

(c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☐ YES ☐ NO

(d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv) ☐ YES ☐ NO

(e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)
1. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☐ NO

10. MICROBREWERY LICENSE:

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☐ NO

(a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT ☐ BAR AND GRILL ☐ WINERY

(b) Do you self distribute your products? W.S. 12-2-201(a) ☐ YES ☐ NO
(Requires wholesaler license with the Liquor Division)

(c) Do you distribute your products through an existing malt beverage wholesaler? W.S. 12-2-201(g)(i) (Requires authorization to sell license with the Liquor Division) ☐ YES ☐ NO

11. WINERY LICENSE:

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☐ NO

(a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT ☐ BAR AND GRILL ☐ MICROBREWERY

12. LIMITED RETAIL (CLUB) LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

(a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO

(b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO

13. LIMITED RETAIL (CLUB) LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

(a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO

(b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO

14. LIMITED RETAIL (CLUB) LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

(a) Do you have more than fifty (50) bona fide members? ☐ YES ☐ NO

(b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? ☐ YES ☐ NO

(c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? ☐ YES ☐ NO

1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g) ☐ YES ☐ NO

2. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☐ NO

15. LIMITED RETAIL (CLUB) LICENSE:**SOCIAL CLUBS** W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☐ NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☐ NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? ☐ YES ☐ NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☐ NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☐ NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☐ NO
- (g) Have you filed a true copy of your bylaws with this application? ☐ YES ☐ NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) ☐ YES ☐ NO

REQUIRED ATTACHMENTS:

- ☒ A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102 (a) (vi).
- ☒ Restaurants: include a drawing of the establishment that includes the dispensing room(s) W.S. 12-4-410 (f).
- ☐ Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a) (iii)/ W.S. 12-4-403(b)/W.S. 12-4-301(e).
- ☐ If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601 (b).

OATH OR VERIFICATION

(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers.) W.S. 12-4-102(b)

*Under penalty of perjury, and the possible revocation or cancellation of the license,
I swear the above stated facts, are true and accurate.*

STATE OF WYOMING)
) SS.
COUNTY OF Campbell)

Signed and sworn to before me on this 20 day of December,
2019 that the facts alleged in the foregoing instrument are true by the following:

| | | |
|--------------------------------------|--|------------------------|
| 1) <u>[Signature]</u> (Signature) | <u>Rachelle Woodford</u> (Printed Name) | <u>Member</u> Title |
| 2) _____ (Signature) | _____ (Printed Name) | _____ Title |
| 3) _____ (Signature) | _____ (Printed Name) | _____ Title |
| 4) _____ (Signature) | _____ (Printed Name) | _____ Title |
| 5) _____ (Signature) | _____ (Printed Name) | _____ Title |
| 6) _____ (Signature) | _____ (Printed Name) | _____ Title |

Witness my hand and official seal:



Barbara Robinson
Signature of Notary Public
10-29-23

(SEAL)



My commission expires: 10-29-23



First Interstate Bank
222 South Gillette Avenue
P.O. Box 3004
Gillette, WY 82717-3004
307-682-5144
www.firstinterstatebank.com

December 23, 2019

RE: LMM Enterprises, LLC

To Whom It May Concern:

LMM Enterprises, LLC has opened a new account with First Interstate Bank. Rachelle Woodford, sole member of the LLC has had a checking account with First Interstate Bank since August of 2017. Rachelle's account has been handled in an excellent manner.

If you have any questions, please contact me at 307-686-4737.

Sincerely,

A handwritten signature in cursive script that reads 'Karen Johnson'.

Karen Johnson
Vice President

LEASE AGREEMENT

I. **TERM AND PARTIES:** This is a lease (the "Lease") for a period of 122 months (the "Lease Term"),
beginning 01, 08, 2020 and ending 03, 31, 2030, between
(Month, day, year) (Number) (Month, day, year)

MKC Properties LLC
(Name of owner of the property)
and LMM Enterprises
(Name of person(s) to whom the property is leased)

(In the Lease, the owner, whether one or more, of the property is called "Landlord." All persons to whom the property is leased are called "Tenant.")

II. **PROPERTY RENTED.** Landlord leases to Tenant the premises located at the following address:

100 S. Gillette Ave
(Street address)
Gillette, WY 82716
(City) (Zip code)

together with the following furniture and appliances:

All property, parking & contents
All Liquor will be permitted for sale with this lease
Lessee may possess and use Retail Liquor licenses

[List all furniture and appliances. If none, write "none."] (In the Lease the property leased, including furniture and appliances, if any, is called "the Premises.")

III. **COMMON AREAS.** In multi-family properties, Landlord grants to Tenant permission to use, along with others, the common areas of the building and the development of which the Premises are a part.

IV. **RENT:** Tenant shall pay to Landlord the sum of \$ 3000⁰⁰ as rent for the full term of the lease, payable in monthly installments to Landlord due on the 1st day of each calendar month during the period of this Lease. Rent shall be mailed or delivered in person to

100 S. Gillette Ave Gillette WY

- The Rent shall be payable in monthly installments on the 1st day of each month, with a five (5) day grace period.
- Payment can be made by cash, check, money order at the Owners' address specified above or at such other address as Owner may from time to time designate by written notice served upon Tenant.
- Owner or his employee or agent will every month provide tenants with a written rent receipt.

V. **DEPOSITS, ADVANCE RENT, AND LATE CHARGES.** In addition to the Lease Payments described above, Tenant shall pay the following: (check only those items that apply)

- ☒ a security deposit of \$ 0 to be paid upon signing the Lease.
- ☒ a pet deposit in the amount of \$ 0 to be paid upon signing the Lease.
- ☒ a late charge in the amount of \$ 0 for each Lease Payment made more than _____ number of days after the date it is due. Notwithstanding this provision or any other provision in this Lease to the contrary, Landlord and Tenant agree, that Landlord shall not be entitled to collect a late fee or charge from both the Tenant and Miami-Dade Public Housing Authority ("MDPHA") under this Lease.
- ☒ a bad check fee in the amount of \$ 25⁰⁰ (not to exceed \$30.00 or 5% of the Lease Payment, whichever is greater). If Tenant makes any Lease Payment with a bad check, Landlord can require Tenant to pay all future Lease Payments in cash or by money order.

VI. **SECURITY DEPOSITS AND ADVANCE RENT.** If Tenant has paid a security deposit or advance rent the following provision apply:

- Landlord shall hold the money in a separate non-interest-bearing account in a banking institution insured by the FDIC for the benefit of Tenant. Landlord cannot mix such money with any other funds of Landlord or pledge, mortgage, or make any other use of such money until the money is actually due to Landlord.
- Upon the vacating of the premises for termination of the lease, if the Landlord does not intend to impose a claim on the

security deposit, the Landlord shall have 15 days to return the security deposit together with interest if otherwise required, or the landlord shall have 30 days to give the tenant written notice by certified mail to the tenant's last known mailing address of his or her intention to impose a claim on the deposit and the reason for imposing the claim. If the Landlord fails to give the required notice within the 30-day period, he or she forfeits the right to impose a claim upon the security deposit.

- C. Unless the tenant objects to the imposition of the Landlord's claim or the amount thereof within 15 days after receipt of the Landlord's notice of intention to impose a claim, the landlord may then deduct the amount of his or her claim and shall remit the balance of the deposit to the tenant within 30 days after the date of the notice of intention to impose a claim for damages.

VII. NOTICES. N/A Is Landlord's Agent. All notices to Landlord and Lease Payments must be sent to Landlord's Agent at [Name] 100 S. Gillette Ave Gillette WY 82716 [Address]

Unless Landlord gives Tenant written notice of a change, Landlord's Agent may perform inspections on behalf of Landlord. All notices to Landlord shall be given by certified mail, return receipt requested, or delivered to Tenant at the Premise. If Tenant is absent from the Premises, a notice to Tenant may be given by leaving a copy of the notice at the Premises.

Any notice to Tenant shall be given by certified mail, return receipt requested, or delivered to Tenant at the Premises. If Tenant is absent from the Premises, a notice to Tenant may be given by leaving a copy of the notice at the Premises.

VIII. USE OF PREMISES. Tenant shall use the Premises only for residential purposes. Tenant also shall obey, and require anyone on the Premises to obey, all laws and any restrictions that apply to the Premises. Landlord will give Tenant notice of any restrictions that apply to the Premises.

The Premises may be located in a condominium, cooperative development or may be subject to a Homeowners Association (collectively Association). The lease, and Tenant's rights under the Lease, shall be subject to all terms, conditions, provisions, and restrictions set out in the Declaration of Condominium, Homeowners' Association, the plat, and restrictions, rules and regulations as now exist or may be adopted, modified, amended, or repealed by the governing Association during the Lease Term.

- A. Tenant may not keep or allow pets or animals on the Premises without Landlord's approval of the pet or animal in writing.
- B. Tenant shall not keep any dangerous or flammable items that might increase the danger of fire or damage on the Premises without Landlord's consent.
- C. Tenant shall not create any environmental hazards on or about the Premises.
- D. Tenant shall not destroy, deface, damage, impair, or remove any part of the Premises belonging to Landlord, nor permit any person to do so.
- E. Tenant may not make any alterations or improvements to the Premises without first obtaining Landlord's written consent to the alteration or improvement.
- F. Tenant must act, and require all other persons on the Premises to act, in a manner that does not unreasonably disturb any neighbors or constitute a breach of the peace.

IX. CARE AND MAINTENANCE OF PREMISES:

A. Owner's Responsibilities:

- i. Warranty of Habitability: The Owner promises that the leased premises and building are fit to live in and not dangerous to life, health, or safety of the occupants and that the apartment and building meet the standards required by all applicable housing codes, building codes, health codes and Section 83.51 of the Florida Statutes. At all times during Tenant's tenancy, Owner shall maintain the premises in good condition as required by all applicable building, housing, health codes and Section 83.51 of the Florida Statutes. Owner agrees to meet all requirements of applicable codes and laws, including but not limited to:
 - 1. Maintaining the roofs, windows, screens, doors, floors, steps, porches, exterior and interior walls, foundations and all other structural components.
 - 2. Maintain all plumbing in reasonable and working order.
 - 3. Maintain all electrical systems in reasonable and working order.
 - 4. Provide hot and cold running water 24-hours a day.
 - 5. Provide for regular extermination of rats, mice, roaches, ants, wood-destroying organisms and bedbugs.
 - 6. Provide for the clean and safe condition of all inside and outside common areas including garbage pickup, lawn maintenance and maintenance of exterior lighting.

- ii. **Breach of Warranty of Habitability:** Unless the apartment or building becomes unfit to live in due to the misconduct of the tenant or the tenant's family or guests, the Owner will be held responsible for any breach of warranty of habitability. Conditions which would constitute breach of the warranty of habitability include, but are not limited to:

1. Insect or Rodent Infestation
2. Insufficient plumbing facilities
3. Dangerous electrical outlets or wiring
4. Inadequate sanitation facilities
5. Holes in walls or ceilings

B. Tenant's Responsibilities: At all times during the Lease Term, Tenant shall:

1. comply with all obligations imposed upon tenants by applicable provisions of building, housing, and health codes;
2. keep the Premises clean and sanitary;
3. remove all garbage from the dwelling unit clean, and sanitary, and in repair; and
4. keep all plumbing fixtures in the dwelling unit clean, sanitary and in repair; and
5. use and operate in a reasonable manner all electrical, plumbing, sanitary, heating, ventilating, air conditioning, and other facilities and appliances, including elevators.

- C. **Repairs:** Prior to the Commencement date of this agreement, Owner shall (at Owner's own cost and expense, and to the satisfaction of Tenant) put the premises in a condition that meets the Warrant of Habitability standard referenced above and all other applicable standards from housing, building codes, health codes and Section 83.51 of the Florida Statutes. The Owner shall be responsible for all subsequent repairs as to keep and maintain the premises to the standards required by applicable housing, building codes, health codes and Section 83.51 of the Florida Statutes.

a. **Time for Repairs:**

- i. Non-emergency repairs will be made within 15 days of receipt of Repair Request Form.
- ii. In the event that repairs are not completed within 15 days, Tenants may elect to EITHER:
 1. Pay for repairs and deduct the cost of repairs from the monthly rent rate. Deductions should be based either on actual receipts or at rates equivalent to current standard; OR
 2. Exercise their legal right to abate rent payments until all repairs are completed.

- D. **Right of Inspection:** During the term of this lease and any renewal thereof, Owner and his agents shall only enter described premises to conduct repairs or inspection upon 3-days written notice to Tenant AND after Tenant and Owner (or his agents) have agreed upon a date and time for the inspection or repair to occur. Owner shall not enter the described premises without Tenant's permission, the only exception being in the case of emergency or when absolutely necessary for the protection or preservation of the premises. Tenant agrees to not unreasonably withhold consent to the Owner to enter the described premises.

X. UTILITIES AND AMENITIES (Please check all that apply to the unit)

| | <u>Utilities</u> | | | |
|--------------------------------------|--|-----------------------------------|------------------------------------|---|
| Electricity bills will be paid by | <input checked="" type="checkbox"/> Landlord | <input type="checkbox"/> Tenant. | | |
| Select a power source | <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Electric | <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Bottle Gas (Propane) |
| Heating bills will be paid by | <input checked="" type="checkbox"/> Landlord | <input type="checkbox"/> Tenant. | | |
| Select a power source | <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Electric | <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Bottle Gas (Propane) |
| Refrigerator will be provided by | <input checked="" type="checkbox"/> Landlord | <input type="checkbox"/> Tenant | | |
| Select a power source | <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Electric | <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Bottle Gas (Propane) |
| Range /Microwave will be provided by | <input checked="" type="checkbox"/> Landlord | <input type="checkbox"/> Tenant | | |
| Select a power source | <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Electric | <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Bottle Gas (Propane) |
| AC bills will be paid by | <input checked="" type="checkbox"/> Landlord | <input type="checkbox"/> Tenant | | |
| Select a power source | <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Electric | <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Bottle Gas (Propane) |
| AC/Heating bills will be paid by | <input checked="" type="checkbox"/> Landlord | <input type="checkbox"/> Tenant | | |
| Select a power source | <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Electric | <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Bottle Gas (Propane) |
| Other Electric bills will be paid by | <input checked="" type="checkbox"/> Landlord | <input type="checkbox"/> Tenant | | |
| Select a power source | <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Electric | <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Bottle Gas (Propane) |

Utilities (continued)

| | | |
|--------------------------------|--|----------------------------------|
| Water bills will be paid by | <input checked="" type="checkbox"/> Landlord | <input type="checkbox"/> Tenant. |
| Sewer bills will be paid by | <input checked="" type="checkbox"/> Landlord | <input type="checkbox"/> Tenant. |
| Trash services will be paid by | <input checked="" type="checkbox"/> Landlord | <input type="checkbox"/> Tenant. |

Amenities

| | | | |
|-------------------------|-------------------------------------|----------------------------------|--------------------------|
| Garbage Disposal | <input checked="" type="checkbox"/> | Cable | <input type="checkbox"/> |
| Dishwasher | <input checked="" type="checkbox"/> | Pool | <input type="checkbox"/> |
| Pest Control | <input checked="" type="checkbox"/> | Security System | <input type="checkbox"/> |
| Lawn Care | <input checked="" type="checkbox"/> | W/D Hookups | <input type="checkbox"/> |
| Washer/Dryer in Unit | <input checked="" type="checkbox"/> | Ceiling Fans | <input type="checkbox"/> |
| Washer/Dryer in Complex | <input checked="" type="checkbox"/> | Microwave (In addition to range) | <input type="checkbox"/> |

XI. LANDLORD'S ACCESES TO PREMISES. Landlord or Landlord's Agent may enter the Premises in the following circumstances:

- A. At any time for the protection or preservation of the Premises.
- B. After reasonable notice to Tenant at reasonable times for the purpose of repairing the Premises.
- C. To inspect the Premises; make necessary or agreed-upon repairs, decorations, alterations, or improvements; supply agreed services; or exhibit the Premises to prospective or actual purchasers, mortgagees, tenants, workers, or contractors under any of the following circumstances:
 - 1. with Tenant's consent;
 - 2. in case of emergency;
 - 3. when Tenant unreasonably withholds consent; or
 - 4. if Tenant is absent from the Premises for a period of at least one-half a Rental Installment Period. (If the rent is current and Tenant notifies the Landlord of an intended absence, then Landlord may enter only with Tenant's consent for the protection or preservation of the Premises.

XII. PROHIBITED ACTS BY LANDLORD.

Landlord cannot cause, directly or indirectly, the termination or unreasonable interruption of any utility service furnished to Tenant, including, but not limited to, water, heat, light, electricity, gas, elevator, garbage collection, or refrigeration (whether or not the utility service is under the control of, or payment is made by, Landlord).

Landlord cannot prevent Tenant's access to the Premises by any means, including, but not limited to, changing the locks or using any bootlock or similar device.

Landlord cannot remove the outside doors, locks, roof, walls, or windows of the Premises except for purposes of maintenance, repair, or replacement. Landlord cannot remove Tenant's personal property from the Premises unless the action is taken after surrender, abandonment, or a lawful eviction. If provided in a written agreement separate from the Lease, upon surrender or abandonment by Tenant, Landlord shall not be liable or responsible for storage or disposition of Tenant's personal property. (For the purpose of this section, abandonment means Tenant is absent from the Premises for at least one-half a Rental Installment Period without paying rent or giving Landlord reasonable notice of Tenant's absence).

XIII. CASUALTY DAMAGE. If the Premises are damaged or destroyed other than by wrongful or negligent acts of Tenant or persons on the Premises with Tenant's consent, so that the use of the Premises is substantially impaired. Tenant may terminate the Lease within 30 days after the damage or destruction and Tenant will immediately vacate the premises. If Tenant vacates, Tenant is not liable for rent that would have been due after the date of termination. Tenant may vacate the part of the Premises rendered unusable by the damage or destruction, in which case Tenant's liability for rent shall be reduced by the fair rental value of the part of the Premises that was damaged or destroyed.

XIV. DEFAULT.

- A. **Landlord's Default.** Except as noted below, Landlord will be in default if Landlord fails to comply with Landlord's required maintenance obligations under Section IX(A) or fails to comply with other material provisions of the Lease and such failure continues for more than 7 days after Tenant delivers a written notice to Landlord that tells Landlord how Landlord has violated the Lease.

If Landlord's failure to comply is due to causes beyond the Landlord's control and if Landlord has made, and continues to make, every reasonable effort to correct the problem, the Lease may be altered by the parties, as follows:

- 1. If Landlord's failure to comply makes the Premises uninhabitable and Tenant vacates, Tenant shall not be liable

- for rent during the period the Premises remains uninhabitable.
2. If Landlord's failure to comply does not make the Premises uninhabitable and Tenant continues to occupy the Premises, the rent for the period of noncompliance will be reduced by an amount in proportion to the loss of rental value caused by the noncompliance.
- B. Tenant's Default.** Tenant will be in default if any of the following occur:
1. Tenant fails to pay rent when due and the default continues for 3 days, excluding Saturday, Sunday and legal holidays, after delivery of written demand by Landlord for payment of the rent or possession of the Premises.
 2. Tenant fails to perform its obligations under the Lease, and the failure is such that Tenant should not be given an opportunity to correct it or the failure occurs within 12 months of a written warning by Landlord of a similar failure. Examples of such failures which do not require an opportunity to correct include, but are not limited to, destruction, damage, or misuse of Landlord's or other Tenant's property by an intentional act or a subsequent or continued unreasonable disturbance.
 3. Except as provided above, Tenant fails to perform any other obligation under the Lease and the default continues for more than 7 days after deliver of written notice to Tenant from Landlord specifying the default.
- C. Waiver of Default.** If Landlord accepts rent knowing of Tenant's default or accepts performance by Tenant of any provision of the Lease different from the performance required by the Lease, if Tenant pays rent knowing of Landlord's default or accepts performance by Landlord of any provision of the Lease different from the performance required by the Lease, the party accepting the rent or performance or making the payment shall not have the right to terminate the Lease or to bring a lawsuit for that default, but may enforce any later default.

XV. REMEDIES AND DEFENSES.

A. Tenant's Remedies.

1. If Landlord has defaulted under the Lease and if Tenant has given Landlord a written notice describing the default and Tenant's intention to withhold rent if the default is not corrected within 7 days, Tenant may withhold an amount of rent equal to the loss in rental value caused by the default. If Tenant's notice advises Landlord that Tenant intends to terminate the Lease if the default is not cured within 7 days and the default is not cured within the 7 days, Tenant may terminate the Lease.
2. If Tenant has given the notice referred to in subparagraph (1) above, and if Landlord has not corrected the default within 7 days, Tenant may, in addition to withholding the applicable amount of rent, file a lawsuit in county court to require Landlord to correct the default and for damages.
3. If Landlord's default makes the Premises uninhabitable, and if Tenant has given Landlord a notice describing the default and informing Landlord that Tenant intends to terminate the Lease, then if Landlord does not cure the default within the 7-day period, Tenant may terminate the Lease at the end of the 7 days.
4. If Landlord violates the provisions of Section XII, Landlord shall be liable to Tenant for actual and consequential damages or 3 months' rent, whichever is greater, for each violation.

B. Landlord's Remedies.

1. If Tenant remains on the Premises after expiration or termination of the Lease without Landlord's permission, Landlord may recover possession of the Premises in the manner provided for by law. Landlord may also recover double rent for the period during which Tenant refuses to vacate the Premises.
2. If Tenant defaults under the Lease by failing to pay rent, as set forth in section XIV(B)(1), Landlord may terminate Tenant's rights under the Lease and Tenant shall vacate the Premises immediately. If Tenant defaults under the Lease for any other reason, as set forth in sections XIC(B)(2) or (3) above, Landlord may terminate Tenant's rights under the Lease and Tenant shall vacate the Premises within 7 days of delivery of the notice of termination.
3. If Tenant fails to cure a default within the time specified in the notice to Tenant, Landlord may recover possession of the Premise as provided by law.
4. Landlord shall not recover possession of the Premises except:
 - a. in a lawsuit for possession;
 - b. when Tenant has surrendered possession of the Premises to Landlord; or
 - c. when Tenant has abandoned the Premises. Absent actual knowledge of abandonment, the Premises shall be considered abandoned if Tenant is absent from them for at least one-half a Rental Installment Period, the rent is not current, and Tenant has not notified Landlord, in writing, of an intended absence.
5. If Tenant has defaulted under the Lease and Landlord has obtained a writ of possession. If Tenant has surrendered possession of the Premises to Landlord or if Tenant has abandoned the Premises, Landlord may:
 - a. treat the Lease as terminated, retake possession for Landlord's own account, and any further liability of Tenant will be ended;
 - b. retake possession of the Premises for Tenant's account. Tenant will remain liable for the difference between rent agreed to be paid under the Lease and rent Landlord is able to recover in good faith from a new tenant; or

- c. do nothing, and Tenant will be liable for the rent as it comes due.
- 6. If Landlord retakes possession of the Premises for Tenant's account, Landlord must make a good faith effort to re-lease the Premises. Any rent received by Landlord as a result of the new lease shall be deducted from the rent due from Tenant. For purposes of this section, "good faith" in trying to re-lease the Premises means that Landlord shall use at least the same efforts to re-lease the Premises as were used in the initial rental or at least the same efforts as Landlord uses in attempting to lease other similar property. It does not require Landlord to give a preference in leasing the Premises over other vacant properties that Landlord owns or has the responsibility to rent.
- C. **Other Remedies** Each party also may have other remedies available at law or in equity.
- D. **Defenses.** In a lawsuit by Landlord for possession of the Premises based upon nonpayment of rent or in a lawsuit by Landlord seeking to obtain unpaid rent, Tenant may assert as a defense Landlord's failure to perform required maintenance, as set forth in Section IX(A) above. Landlord's failure to provide elective maintenance, as set forth in Section IX(B) above, shall not be a defense to any lawsuit by Landlord for possession of the Premises unless otherwise provided by the Lease or applicable law. Tenant also may raise any other defense, whether legal or equitable, that Tenant may have, including the defense or retaliatory conduct.
- E. **Payment of Rent to Court.** In any lawsuit by Landlord for possession of the Premises, if Tenant raises any defense other than payment, Tenant must pay into the registry of the court the past due rent set forth in Landlord's complaint, or an amount determined by the court, and the rent which comes due during the lawsuit, as it comes due. Failure of Tenant to pay the rent into the registry of the court will be a waiver of Tenant's defenses other than payment.
- F. **Attorney's Fees.** In any lawsuit brought to enforce the Lease or under applicable law, the party who wins may recover its reasonable court costs and attorneys' fees from the party who loses.
- XVII. **RISK OF LOSS.** Landlord shall not be liable for any loss by reason of damage, theft, or otherwise to the contents, belongings, and personal effect of the Tenant, or Tenant's family, agents, employees, guests, or visitors located in or about the Premises, or for damage or injury to Tenant or Tenant's family, agents, employees, guests, or visitors. Landlord shall not be liable if such damage, theft or loss is caused by Tenant, Tenant's family, agents, employees, guest or visitors. Nothing contained in this provision shall relieve Landlord or Tenant from responsibility for loss, damage or injury caused by its own negligence or willful conduct.
- XVIII. **SUBORDINATION.** The Lease is subordinate to the lien of any mortgage encumbering the fee title to the Premises from time to time.
- XIX. **LIENS.** Tenant shall not have the right or authority to encumber the Premises or to permit any person to claim or assert any lien for the improvement or repair of the Premises made by Tenant. Tenant shall notify all parties performing work on the Premises at Tenant's request that the Lease does not allow any liens to attach to Landlord's interest.
- XXI. **RENEWAL/EXTENSION.** The Lease can be renewed only by a written agreement signed by both Landlord and Tenant, but **no renewal may extend the term to a date more than 1 year after the lease begins.** A new lease is required each year.
- XXII. **MISCELLANEOUS:**
 - A. Time is of the essence of the Lease.
 - B. The Lease and the HUD-approved Tenancy Addendum (form HUD-52641A), which is attached hereto and incorporated by reference, shall be binding upon and for the benefit of the heirs, personal representatives, successors, and permitted assigns of Landlord and Tenant, subject to the requirements specifically mentioned in the Lease. Whenever used, the singular number shall include the plural or singular and the use of any gender shall include all appropriate genders.
 - C. In case of any conflict between the provisions of the Tenancy Addendum as required by HUD, and any other provisions of the Lease or any other agreement between the owner and the tenant, the requirements of the HUD-required Tenancy Addendum shall control.
 - D. The agreements contained in the Lease and the HUD-approved Tenancy Addendum set forth the complete understanding of the parties and may not be changed or terminated orally.
 - E. No agreement to accept surrender of the Premises from Tenant will be valid unless in writing and signed by Landlord.
 - F. All questions concerning the meaning, execution, construction, effect, validity, and enforcement of the Lease shall be determined pursuant to the laws of Florida.

- G. The place for filing any suits or other proceedings with respect to the Lease shall be the county in which the Premises is located.
- H. Landlord and Tenant will use good faith in performing their obligations under the Lease.
- I. As required by law, Landlord makes the following disclosure: "RADON GAS." Radon is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in Florida. Additional information regarding radon and radon testing may be obtained from your county public health unit.
- J. The Landlord hereto agrees to abide by terms and conditions of the Housing Assistance Payments Contract ("HAP") between Landlord and MDPHA and with all rules and regulations of the MDPHA Housing Choice Voucher and/or Moderate Rehabilitation Program ("Program"). The provision of the HAP and Program are incorporated herein by reference.

The Lease has been executed by the parties on the dates indicated below:
 Executed by Landlord in the presence of:

Print Name: _____

MHC Properties, LLC
 Print Landlord Name
 By: Rachelle Woodford
 Landlord's Signature

Print Name: _____

As: Member

2 witnesses needed for Landlord

Date: 12/20/19

Executed by Tenant in the presence of:

Print Name: _____

Rachelle Woodford
 Tenant's signature

Lmm Enterprises
 Print Tenant Name

Print Name: _____

Date: 12/20/19

Print Name: _____

Tenant's signature

Print Tenant Name

Print Name: _____

Date: _____

2 witnesses needed for each Tenant

This form was completed

With the assistance of

Name:

Address:

Telephone No.



LEASE ADDENDUM

This addendum is made this 20th day of December, 2019, and is added to and amends that certain agreement by and between LMM Enterprises LLC as Tenant(s) and MKC Properties LLC as Landlord(s), which agreement is dated 20th day of December, 2019.

Said agreement is amended as follows:

beginning 1/1/2020 LMM Enterprises LLC will be authorized
to Sell Liquor on the premises at 100 S. Gillette Ave
Gillette WY 82716

Signed:

Rachelle Woodford
MKC Properties LLC

Rachelle Woodford
LMM Properties LLC

NOTICE OF APPLICATION FOR
TRANSFER OF RETAIL LIQUOR LICENSE

Notice is hereby given that on the 20th day of December 2019, LMM Enterprises, LLC, filed an application for the transfer of a retail liquor license in the office of the City Clerk of the City of Gillette to the following described place 100 S Gillette Avenue, Gillette, WY 82716, and protests if any there be against the approval of such transfer will be heard at the hour of 7:00 p.m., January 7, 2020, or as soon thereafter as so ordered by the City Council of Gillette, Wyoming, in the City Council Chambers of the City of Gillette, located at 201 East 5th Street, Gillette, Wyoming.

Dated this 20th day of December 2019

Cindy Staskiewicz, City Clerk

Publish: December 26, 2019
 January 3, 2020