



CITY COUNCIL AGENDA
COUNCIL CHAMBERS, 201 E. 5TH STREET
CITY OF GILLETTE
Tuesday, May 5, 2020
7:00 PM

- A. Call to Order.**
- B. Invocation and Pledge of Allegiance.**
 - 1. **There will be no Invocation or Pledge of Allegiance During Teleconference Council Meetings.**
- C. Approval of General Agenda.**
- D. Approval of Consent Agenda.**
 - 1. **Minutes**
 - a. **Pre-Meeting - April 21, 2020**
 - b. **Regular Meeting - April 21, 2020**
 - c. **Work Session - April 28, 2020**
 - d. **Executive Session - April 28, 2020**
 - 2. **Ordinance 3rd Reading - Consent**
 - a. **An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, Lot E9, Block 9, Keeline Addition Subdivision, City of Gillette, Wyoming, from R-2, Single and Two-Family Residential District to C-1, General Commercial District, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director
 - 3. **Ordinance 2nd Reading - Consent**
 - 4. **Bills and Claims**
 - a. **Bills and Claims**

Staff Reference: Michelle Henderson, Finance Director
 - 5. **Other - Consent**
 - a. **Council Consideration of a Resolution to Amend Resolution No. 2356 Regarding the Methodology to Guide the Evaluation of Budget Requests from Outside Agencies and Social Service Agencies, and Establishing a Sunset Provision to the Same.**

Staff Reference: Michelle Henderson, Finance Director; Anthony Reyes, City Attorney
- E. Approval of Conflict Claims.**
- F. Comments.**
 - 1. **Council**

2. Written
3. Public
4. Other - Comments

G. Unfinished Business.

1. Ordinance 2nd Reading.
2. Ordinance 3rd Reading.
 - a. **ITEM POSTPONED UNTIL MAY 19, 2020: An Ordinance of the City of Gillette Amending Chapter Fourteen to Include a New Section Titled "Games of Skill" and Providing for an Effective Date.**
Staff Reference: Anthony Reyes, City Attorney
 - b. **An Ordinance to Amend Chapter 3, Section 3-1 of the Gillette City Code to Expand the Definition of "Intoxication."**
Staff Reference: Anthony Reyes, City Attorney
3. Other.

H. New Business.

1. Minute Action
 - a. **Council Consideration of a Resolution Approving and Authorizing the Final Plat Known as Resubdivision, Tract A, Eischeid Subdivision, to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 5/0)**
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
2. Ordinance 1st Reading.
3. Appointments

I. Public Hearings and Considerations

J. Executive Session

K. Adjournment

City Council Meeting Comment Form

MAYOR

Louise Carter-King

COUNCIL MEMBERS BY WARDS

WARD 1

Bruce Brown
Shawn Neary

WARD 2

Billy Montgomery
Timothy Carsrud

WARD 3

Shay Lundvall
Nathan McLeland

www.gillettewy.gov





CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/5/2020 7:00:00 PM

SUBJECT:

There will be no Invocation or Pledge of Allegiance During Teleconference Council Meetings.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

[Click to download](#)

No Attachments Available



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/5/2020 7:00:00 PM

SUBJECT:

Pre-Meeting - April 21, 2020

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

☐ [Pre-Meeting - April 21, 2020](#)

A Pre-Meeting of the City Council was held on Tuesday the 21st day of April 2020 via teleconference.

Present were Councilmen Brown, Carsrud, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King; City Administrator Davidson and City Attorney Reyes; Directors Aguirre, Cole, Henderson, Muzzarelli, and Wilde; Manager Toscana; City Clerk Staskiewicz.

Warm Up Items

Councilman Neary commented that he has received a lot of calls regarding the lack of street sweeping. Director Wilde stated that, with the Governor's order only allowing essential employees, and with the current pandemic situation, the City doesn't classify cleaning streets as a priority. Street sweepers break down regularly, which would require two (2) mechanics for repairs, in a time when the City is trying to limit exposure to employees. Director Wilde commented that when the Governor modifies the orders, the Departments will address options for City operations.

Executive Session

Councilman Lundvall made a motion to move into an executive session to discuss litigation and personnel; seconded by Councilman Brown. All voted aye. The motion carried.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:21 p.m.

(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk
Publish date: April 29, 2020

Louise Carter-King, Mayor



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/5/2020 7:00:00 PM

SUBJECT:

Regular Meeting - April 21, 2020

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

☐ [Regular Meeting - April 21, 2020](#)

A teleconference meeting of the City Council was held on Tuesday the 21st day of April 2020.

Present were Councilmen Brown, Carsrud, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King; City Administrator Davidson and City Attorney Reyes; Directors Aguirre, Cole, Henderson, Hloucal, Muzzarelli, and Wilde; Managers Palazzari and Toscana; City Clerk Staskiewicz.

Approval of General Agenda

Councilman Carsrud made a motion to approve the General Agenda; seconded by Councilman McLeland. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes

Regular Meeting – April 7, 2020; Special Meeting – April 14, 2020; Executive Session – April 14, 2020;

Ordinance 2nd Reading - Consent

ORDINANCE NO. 20-06

AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, LOT E9, BLOCK 9, KEELINE ADDITION SUBDIVISION, CITY OF GILLETTE, WYOMING, FROM R-2, SINGLE AND TWO-FAMILY RESIDENTIAL DISTRICT TO C-1, GENERAL COMMERCIAL DISTRICT. SUBJECT TO ALL PLANNING REQUIREMENTS

Bills and Claims

1st Class Realty, 77.09; Absolute Auto, LLC, 75.95; Adobe Systems Inc, 144.50; Advance Auto Parts, 705.38; Air Tech Inc, 914.00; ALSCO, 1,028.40; Alyshia Vigil, 20.00; American Red Cross of Wyoming, 2,538.00; American Welding & Gas Inc, 33.14; Anixter Power Solutions, 7,899.60; Anna Land, 150.00; Assure Co Risk Management & Regulator Compliance, 350.00; Ben Hoang, 250.00; Big Horn Tire Inc, 3,491.76; Bighorn Hydraulics Inc, 97.51; BJ Nelson Inc/Nelson Auto Glass, 288.99; Black Cat Construction LLC, 9,830.34; Black Hills Power & Light, 234,071.66; Black Hills Power & Light, 57,595.65; Black Hills Power & Light, 1,020.17; Black Hills Wyoming LLC, 127,386.00; Black Hills Wyoming LLC, 254,355.47; Black Hills Wyoming LLC, 3,673.01; Bloomer's The Flower Shop, 372.99; Blue Cross Blue Shield of Wyoming, 63,127.56; Blue Cross Blue Shield of Wyoming, 89,049.38; Blue Cross Blue Shield of Wyoming, 201,016.79; Blue Ridge Enterprises, LLC, 90.70; Border States Electric, 3,729.50; Boys and Girls Club of Campbell County, 19,736.00; Brad Septka, 192.00; Brenntag Pacific Inc, 10,675.00; Caden Dudley, 150.00; Cain, Sarah D, 155.45; Campbell County Chamber of Commerce, 5,000.00; Campbell County Commissioners, 2,960.00; Campbell County Healthcare Foundation, 1,410.00; Campbell County Hospital District, 500.00; Campbell County Joint Powers Fire Board, 464,866.74; Campbell County Juvenile, 2,819.00; Campbell County Landfill, 859.50; Campbell County Parks and Recreation Dept, 1,128.00; Campbell County Senior Citizen Center, 95,297.00; Campbell County Sheriff, 350.00; CBH Co-Op, 16,865.09; CenturyLink, 2,330.57; City of Gillette, 6.50; City of Torrington, 31.60; Climb Wyoming, 8,317.00; Cotterman, Chris, 31.04; Council of Community Services, 9,868.00; Craig Furman, 50.00; Crescent Electric Supply, 5,550.00; Culligan, 102.75; Cummins Rocky Mountain Inc, 529.49; Custer, Raymond, 50.12; Dale Maurer Jr, 50.00; Dana Kepner Company Inc, 4,519.70; Debra Semple, 1,515.00; Devin Oswald, 250.00; Dickson, Dacee, 32.72; Dow, Kerry, 88.73; DRM Inc, 211,955.12; Dutcher, Chance, 134.62; Eden, Fred, 138.18; Energy Laboratories Inc, 49.00; Eric Dearcorn, 200.00; Farmer Brothers Company, 269.13; Farmers Coop Oil Company Inc, 795.00; Fastenal Company, 2.98; Ferguson Enterprises, Inc #1701, 2,401.00; Fiala, Jeff, 101.65; First National Bank of Gillette, 8,661.73; First Northern Bank of Wyoming, 12,314.84; Fisk, Shelden, 16.79; Flagshooter LLC ,692.44; Forrest Rothleutner, 250.00; Galls, an Aramark Company, 460.26; Garry Ginn, 100.00; Gillette Abuse Refuge Corporation, 18,044.00; Gillette College, 125,000.00; Gillette Contractors Supply Inc, 2,238.35; Gillette Main Street, 10,000.00; Gillette Reproductive Health, 8,458.00; Gillette Steel Center, 740.20; Gray Matter Systems, LLC, 1,860.15; GW Construction, LLC, 3,287.92; Hach Company, 46.65; Harrell, Jenna, 61.10; Harrison, Garrett, 65.89; Hawkins Inc, 10,018.80; HDR Inc - US Engineering Accounts Receivable, 43,500.35; High Glass Window Cleaners Inc, 180.00; Hillyard Inc, 322.00; Hobbs, Dana, 106.43; Hofer, Michael, 103.01; Inland Truck Parts, 314.90; Innotion Enterprises Inc, 22.84; Interstate Companies Inc, 155.12; IT Outlet Inc, 1,936.91; JB Storage Containers, 300.00; Jack's Truck Center Inc, 39.98; Jeff Sanders, 250.00; Keelie Garvin, 30.00; Keith Wilson, 75.00; KLJ Engineering LLC, 38,160.69; Knisley, Tracie, 97.49; Kone Inc, 1,742.49; Lindskov, Clay, 44.08; Louise Carter King, 32.49; Mansheim, Rick & Kathy, 20.61; Mark Christensen, 1,525.00; MCM General Contractors, 120,820.78; Michael Williamson, 100.00; MII Life Insurance, Incorporated, 749.32; MII Life Insurance, Incorporated, 2,335.16; Mitchell, Darwin & Jennifer, 3.53; Moldenhauer, Harmony, 7.50; Morrison Maierle Inc, 354.50; Nathan G Steiner, 2,537.20; Newman Signs Inc, 492.18; News Record, 8,791.55; Norco Inc, 2,440.47; One Call of Wyoming Corp,

195.75; Online Information Services Inc, 294.60; Opentext Inc, 630.00; PCA Engineering Inc, 20,015.00; Personal Frontiers Inc, 9,868.00; Pilot Investments, 156.41; Pinnacle Bank, 310.88; Postal Pros Southwest Inc, 3,850.75; Powder River Energy Corporation, 5,374.24; Powder River Heating & Conditioning Corporation, 7,903.96; ProElectric Inc, 17,088.40; Purvis Industries, LLC, 69.08; Railroad Management Co LLC, 3,818.79; Razor City Locksmith LLC, 2,238.80; Record Supply Inc NAPA, 1,655.34; Remington, Jennifer, 139.57; Ringer Law P.C., 960.00; RMS Instrument & Electrical, LLC, 2,605.50; Robles, Jose, 81.81; Rocky Mountain Business Equipment LLC, 1,562.26; Roto Rooter Sewer Service, 450.00; Ryley Constable, 50.00; Sawtooth Materials, 7,847.50; Second Chance Ministries, 5,639.00; Signboss LLC, 490.00; Simon Contractors, 4,350.00; Sir Speedy, 39.78; Smelser, Kaycee, 438.26; Source Office Products, 2,027.62; Stuart C Irby Co, 875.21; That Embroidery Place, 120.00; Thunder Basin Ford LLC, 688.32; Tim Carsrud, 30.90; Titan Machinery Inc, 307.60; Torres, Russell, 124.71; Trevor Johnson, 250.00; Troy Cyr, 250.00; UMB Bank, 69,044.19; Van Ewing Construction, 410,645.59; Verizon Wireless, 1,690.58; Viergets, Ken, 22.95; Visionary Communications, 969.14; Visitation & Advocacy For 6th Judicial District, 18,326.00; Wal-Mart, 100.00; Waste Connections, Inc., 288.75; Wesco Receivables Corp, 107.94; West Plains Engineering, 3,705.00; Western Stationers, 1,846.27; Western Waste Solutions Inc, 85.00; Wilson, Kimberly, 97.51; Wojtysiak, Clements, 51.23; WYODAK Resources Development Corp, 37,009.68; WYODAK Resources Development Corp, 168,867.77; Wyoming Law Enforcement Academy, 110.00; Wyoming Machinery Co, 88.20; Wyoming State Board of Pharmacy, 80.00; Wyoming State Board of Veterinary Medicine, 50.00; Wyoming State Revenue and Tax, 103,815.88; Wyoming Supreme Court, 7,309.84; Xerox Corporation, 52.05; Youth Emergency Services Inc, 45,111.00; Z Probiotics Inc, 212.26

Other – Consent

RESOLUTION NO. 2724
A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE WYOMING
WATER DEVELOPMENT COMMISSION PROJECT AGREEMENT, ON BEHALF
OF THE CITY OF GILLETTE, TO FUND THE GILLETTE REGIONAL
EXTENSIONS – PHASE V PROJECT.

Approval of Amendment No. 8 for the project agreement for the Gillette Madison Pipeline Project to extend the project completion date to July 1, 2022, with the State of Wyoming Water Development Commission (WWDC).

Approval of a professional services agreement to complete a Risk and Resilience Assessment and Emergency Response Plan Update in accordance with the 2018 American Infrastructure Act as mandated by the Federal Environmental Protection Agency, with Burns & McDonnell Engineering Co., Inc., in the amount of \$219,677.

Councilman Montgomery made a motion to approve the Consent Agenda; seconded by Councilman McLeland. All voted aye. The motion carried.

Approval of Conflict Claims

Councilman Lundvall made a motion to approve a conflict claim for Councilman Carsrud in the amount of \$30.90; seconded by Councilman Montgomery. Councilmen Brown, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King voted aye. Councilman Carsrud abstained. The motion carried.

Councilman Carsrud made a motion to approve a conflict claim for Mayor Carter-King in the amount of \$32.49; seconded by Councilman McLeland. Councilmen Brown, Carsrud, Lundvall, McLeland, Montgomery, and Neary voted aye. Mayor Carter-King abstained. The motion carried.

Comments

Written Comments – City Clerk Staskiewicz informed Council of receipt of written comments regarding support of additional funding for GARF, and regarding parking issues across sidewalks in the Quarter Horse area. The Clerk stated that comments pertaining to agenda items would be read aloud when the items were considered by Council.

Unfinished Business

Ordinance 2nd Reading

ORDINANCE NO. 20-04
AN ORDINANCE TO AMEND CHAPTER 3, SECTION 3-1 OF THE GILLETTE CITY
CODE TO EXPAND THE DEFINITION OF “INTOXICATION.”

Councilman Carsrud made a motion to approve the foregoing Ordinance on 2nd reading; seconded by Councilman Brown. Administrator Davidson explained the consideration. All voted aye. The motion carried.

ORDINANCE 20-03

**AN ORDINANCE OF THE CITY OF GILLETTE AMENDING CHAPTER FOURTEEN
TO INCLUDE A NEW SECTION TITLED “GAMES OF SKILL”
AND PROVIDING FOR AN EFFECTIVE DATE**

ITEM POSTPONED UNTIL MAY 19, 2020. The Council unanimously agreed, at the April 7, 2020 meeting, to postpone the 3rd reading of the ordinance until the May 19th meeting.

ORDINANCE 3976

**AN ORDINANCE TO AMEND THE GILLETTE CITY CODE CHAPTER SEVENTEEN
ARTICLE II §17-21 TO ADJUST MONTHLY WASTEWATER RATES,
AND DEFINE ABANDONED SEWER SERVICES;
ARTICLE III §17-56 TO ADJUST MONTHLY WATER RATES, AND
§17-26 TO DEFINE ABANDONED WATER SERVICES**

Councilman Montgomery made a motion to approve the foregoing Ordinance on 3rd and final reading; seconded by Councilman Brown. Mayor Carter-King reminded that this Ordinance was amended on second reading to change the effective date from May 1, 2020 to July 1, 2020. Mayor Carter-King asked Administrator Davidson if there would be ramifications of delaying the effective date until July 1st. Administrator Davidson explained that annual proformas are done to address rates and the possible need for rate increases. The proformas indicated that the water and sewer funds would need to be increased now to make up for a sewer fund deficit of about \$800,000. Delaying the increase until July, calculates to a deficiency of approximately \$210,000 in the sewer fund. The reality is that the \$210,000 deficiency would have to be collected at a later date. The proforma plan was for an increase in May of 2020 and an additional increase in the spring of 2021. The fund deficiency caused by the delay would cause the shortage of the 2020 increase to be factored into the 2021 rate increase, resulting in a larger than planned increase in 2021. The current rate increase of \$1.10 for water and \$4.04 for sewer would cover the proforma projection for 2020, with an effective date of May 1, 2020. Councilman Carsrud stated that citizens are hurting because of the economic downfall and the effects of COVID-19, and he would not support an amendment to change the effective date to May 1st. Councilman Brown expressed his concern for citizens, as well, but also stated that, as an accountant, he could not support the Ordinance if it caused a \$210,000 deficiency, nor would he want to cause a larger rate increase in 2021, therefore, he would support an amendment of the effective date back to May 1st; Councilman McLeland expressed empathy that the timing of the rate increase was not optimal, but he felt that delaying the effective date would cost more in the long run; he would support a May 1st effective date. Councilman Lundvall commented on the unprecedented times, he felt that, taking into consideration the effort put forth by Staff, and the ability to continue the City’s plan for the future, and considering the current failing condition of the wastewater treatment facility, it would be necessary to change the effective date back to May 1st. Councilman Lundvall made a motion to amend the Ordinance to change the effective date to May 1, 2020; seconded by Councilman Montgomery. City Clerk Staskiewicz read public comments from Reverend Carolyn Waldrop (no address provided) and Jason Frye of 524 Kilkenny Circle, opposing the utility rate increase and opposing the approval of the Energy Capital Sports Complex parks and additional field. Councilman Neary stated that he was in favor of leaving the effective date at July 1, 2020. Councilmen Brown, Lundvall, McLeland, Montgomery, and Mayor Carter-King voted aye. Councilmen Carsrud and Neary voted nay. The motion carried to amend the effective date of the Ordinance to May 1, 2020. Councilman Lundvall clarified that the utility rates are designated for the water and sewer funds and cannot be used for any other purpose. Mayor Carter-King called for a vote on the amended Ordinance. Councilmen Brown, Lundvall, McLeland, Montgomery, and Carter-King voted aye. Councilmen Carsrud and Neary voted nay. The motion carried and the Ordinance was approved on 3rd and final reading with an effective date of May 1, 2020.

New Business

Minute Action

Councilman Montgomery made a motion to approve a bid award for the Energy Capital Sports Complex All-Inclusive Playground, Splash Park, and Pump House/Restroom Facility Project, to Powder River Construction, Inc., in the amount of \$2,498,101.99 (1% Project); seconded by Councilman Neary. City Clerk Staskiewicz read a public comment from Christen Burdette of the Campbell County Convention and Visitors Bureau, expressing support of the ECSC Parks, and addition of the 4th field. Lance Walker with Powder River Construction expressed his hope that the City would support the project, because it would provide employment for local contractors, and provide a facility that would benefit the community. Administrator Davidson explained the project, consisting of an all-inclusive park, a splash park, restroom facility and pump house, IT room, and a location for a future concession stand, and that it is also designed for future expansion of the park. Administrator Davidson explained that, though this is a 1% project, there is also funding of approximately \$350,000 from the “fee in lieu of” fund, which is a fund in which developers contribute funds in lieu of building a park in a subdivision. Mayor Carter-King also stated that the Kiwanis Club donated \$10,000 for a component of the park. Administrator

Davidson explained that two large events are planned for the complex. The ECSC will be utilized by the Girls' Fastpitch Softball organization for a tournament in 2021-2022, and the High School State Soccer tournament will utilize the complex in 2022-2023. Administrator Davidson explained the components of the all-inclusive park and splash park. Councilman Lundvall requested an explanation of the concept of "cash on hand" for projects. Administrator Davidson explained that, with governmental accounting, projects can be funded with an anticipation of revenue, or funded with cash in the bank. He reminded Council that several years ago Council made the decision that all funding would be based on cash that is available. Councilman Lundvall assured citizens that the City's award-winning Finance Department was very fiscally responsible and prudent with City funds. Councilman Carsrud commented that he had always been very supportive of youth sports and building with the future in mind to make Gillette a place where people want to live, but with the current economic times, he would not support the project; Councilmen McLeland and Brown concurred. Councilmen Lundvall, Montgomery, Neary, and Carter-King voted aye. Councilmen Brown, Carsrud, and McLeland voted nay. The motion carried. Mayor Carter-King asked Mr. Walker when the project would be completed. Contractor Walker stated that the substantial completion date was November of 2020. Mayor Carter-King asked if the all-inclusive park could be completed for use this year.

Councilman Brown made a motion to approve a change order to add a 4th turf field, with lights, to the Energy Capital Sports Complex Multi-Purpose Fields Project with DRM, Inc., in the amount of \$1,435,500; seconded by Councilman Montgomery. Administrator Davidson explained the project. Mayor Carter-King asked Council to consider voting down the change order, with the possibility of addressing the 4th field in the future, during more favorable economic times. Administrator Davidson explained that three (3) fields would meet the requirements for hosting the planned tournaments. All voted nay. The motion failed.

Adjournment

Mayor Carter-King made the following statement:

"Tonight, the Gillette City Council agreed to move forward with the All-Inclusive Park at the Energy Capital Sports Complex. This was a very difficult decision for us to make. We have been working on these plans for some time now and we agree that moving forward with these plans is the best long-term course of action for our community. We received favorable bids, so there will be cost savings from the engineers' estimates, and it will put people to work which is what we need right now. We know that people are hurting now. Even before the COVID-19 virus reared its ugly head, our extractive industries were suffering the effects of changes in the global economy. Some say that it's time for us to slow down or stop improving our community. We hear that every time there is an economic slowdown in our local economy. If we stopped progressing because things slow down or they might slow down, we wouldn't get anything done and that just isn't the Gillette way. We have always moved forward and got the job done. There was a time when the Energy Capital of the Nation didn't have electricity. What did we do? We started our own electrical utility. Over 100 years later, we have one of the most reliable power systems in the nation. There was a time when we didn't have adequate roads and sewer systems. What did we do? We asked our citizens to enact a Penny Power tax to fund those projects and make them happen. There was a time when Gillette didn't have a sustainable water source. What did we do? We found a way to bring in water from over 40 miles away to make sure that we had water. And now, we've done it twice. Now here we are today. We see the world moving away from the energy sources that the Powder River Basin has provided for many, many years. We are at the mercy of the wild fluctuations in global energy markets. So, what are we doing about it? We are investing in our future. We are working with Federal, State, and local agencies, both public and private to fund and support research to find other uses for the abundant resources we have in our region. We are witness to the seeds of that effort at Dry Fork Station with the Integrated Test Center. The University of Wyoming School of Energy Resources continues to work with the US Department of Energy on new and innovative ways to use our resources. As those ideas come to fruition, we will be ready to be the leaders in the research and manufacture of advanced carbon products, future industries that will complement the current industry partners that we have today. But what will we need to attract those people with the ideas to come here? Along with our infrastructure and location near vast natural resources, it will be the amenities we can offer them and their families. The all-inclusive park will make a wonderful addition to our city. It will truly be accessible for all residents, regardless of their physical or cognitive abilities. The multi-purpose fields under construction are already in-demand as Gillette and Campbell County will be hosting High School State Soccer. The softball fields will also host the High School State Tournament in the near future now that softball has been recognized by the Wyoming High School Activities Association as a sanctioned sport. These projects will not only benefit our residents today but they will prove to everyone else that we continue to move to lead the way – that this is a family-friendly, business-friendly and research-friendly, progressive community. It always has been and it always will be."

There being no further business to come before the Council, the meeting adjourned at 8:08 p.m. The next regularly scheduled meeting will be held on May 5, 2020.

This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>.
Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

Louise Carter-King, Mayor

ATTEST:

Cindy Staskiewicz, City Clerk
Publication Date: April 29, 2020



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/5/2020 7:00:00 PM

SUBJECT:

Work Session - April 28, 2020

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

☐ [Work Session - April 28, 2020](#)

A Work Session Meeting of the City Council was held via teleconference on Tuesday the 28th day of April 2020.

Present online were Councilmen Brown, Carsrud, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King; City Administrator Davidson, City Attorney Reyes; Directors Aguirre, Cole, Henderson, Hloucal, Muzzarelli, and Wilde; Managers Molder, Porter, Schoen, D. Wasson, Wolf, Palazzari, and Toscana; Senior Administrative Assistant Klein; and City Clerk Staskiewicz.

Warm Up Items

Public Works Director Wilde informed Council that street sweeping would begin by May 1st, utilizing personal protective equipment (PPE) and split shifts to protect employees. Director Wilde stated that sweeping would focus on main and arterial streets, sidewalks, and pathways, beginning with streets scheduled for spring striping.

Utilities Director Cole informed Council that the Yard Waste Facility would be open on May 1st. The facility's schedule for the first weekend would be Friday, Saturday, and Sunday from 8:00 a.m. to 4:00 p.m., with the normal schedule of Monday through Saturday from 8:00 a.m. to 4:00 p.m., resuming on May 4th. Director Wilde informed Council that yard waste curbside pick-up services would begin on May 4th.

Budget Workshop #1 – Capital Improvement Project Review

City Administrator Davidson, Finance Director Henderson, and Finance Manager D. Wasson facilitated review of Department Capital Improvement Project Budgets for FY 2020-2021. Department heads and managers were available to answer Council's questions and provide additional information and justification, as needed.

Review May 5th Council Agenda

The Mayor and Council reviewed the upcoming Council Agenda.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 8:02 p.m. An audio recording of this meeting is available in the City Clerk's Office.

(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk

Louise Carter-King, Mayor



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/5/2020 7:00:00 PM

SUBJECT:

Executive Session - April 28, 2020

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

No Attachments Available



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/5/2020 7:00:00 PM

SUBJECT:

An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, Lot E9, Block 9, Keeline Addition Subdivision, City of Gillette, Wyoming, from R-2, Single and Two-Family Residential District to C-1, General Commercial District, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)

BACKGROUND:

Ordinance 1st Reading: 7/0

Ordinance 2nd Reading: 7/0

The owner is proposing to rezone 0.16 acres of land from R-2, Single and Two-Family Residential District to C-1, General Commercial District. The property is located north of East 3^d Street and west of South Brooks Avenue.

The surrounding zoning is:

North – C-1, General Commercial

East – C-1, General Commercial

South – R-2, Single and Two-Family Residential

West – R-2, Single and Two-Family Residential

The owner is proposing to the rezone 0.16 acres of land located at 511 East 3^d Street. The property has a single-family home on it. With the application, a narrative was submitted stating,

“Bambi Smith is looking to purchase the property as a location to operate a daycare center. She has been a licensed provider in the state of Wyoming for ten (10) years now and is looking to expand her facility. She is currently operating from her home and limited to ten children and would love to open additional windows of opportunities for the children and families in the community. There is an obvious and identified shortage of licensed childcare facilities in Gillette with lengthy waiting lists for enrollment. She intends to meet all of the required changes for a commercial child care center per city guidelines. The purchase of the property is all contingent upon these zoning changes to fit her business needs.”

This zoning request is in line with the Comprehensive Plan, as the Future Land Use Plan calls for Commercial. This zoning meets the minimum size requires for the C-1, General Commercial District as it will merge with the surrounding C-1 district to the north and east; the C-1 district calls for a minimum district size of 4 acres and the current size of the district is 88.69.

Pursuant to Section 12 of the City of Gillette’s Zoning Ordinance, a Zoning Map Amendment shall not be approved except to:

- (1) Correct an obvious error, or
- (2) Recognize changing conditions in the City

The proposal to rezone 0.16 acres of land from R-2, Single and Two-Family Residential District, to C-1, General Commercial District recognizes changing conditions. This case was approved by the Planning Commission during their March 10, 2020, meeting with a vote of 4/0.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for Approval of an Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, Lot E9, Block 9, Keeline Addition Subdivision, City of Gillette, Wyoming, from R-2, Single and Two-Family Residential District to C-1, General Commercial District. Subject to all Planning Requirements on Third and Final Reading.

STAFF REFERENCE:

Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download	
<input type="checkbox"/>	Planning Commission Minutes 3/10/2020
<input type="checkbox"/>	Planning Requirements
<input type="checkbox"/>	Vicinity Map
<input type="checkbox"/>	Ordinance

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Council Chambers ~ City Hall
March 10, 2020

PRESENT

Commission Members Present: Chairman Jim Nielsen, Trevor Matson, Ted Jerred and Jennifer Tuomela

Commission Members Absent: Vice-Chair Reardon, Ryan Conklin, and Sheryl Martin

Staff Present: Clark Sanders, Planner; Meredith Duvall, Planner; and Jill McCarty, Sr. Administrative Assistant

CALL TO ORDER

Chairman Nielsen called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Ted Jerred to approve the pre-meeting workshop minutes, and the regular meeting minutes of the City Planning Commission Meeting of January 14, 2020. Trevor Matson seconded the motion. Motion carried 4/0.

20.003SFP-FINAL
PLAT-Lot 2D & 2E, Blk
1, Copper Ridge Estates
Ph. I

The owner, Norman and Kimberly Silbaugh, is proposing to subdivide .55 Acres of land located on Westover Road.

The property is located on the south side of the Westover Road. The lot is zoned R-2, Single and Two Family Residential District. To the south and east the properties are zoned R-S, Suburban Residential District and to the north, across Westover Road is Zoned R-4, Multi Family Residential and R-R, Rural Residential.

The proposed lots meet the minimum lot size and minimum width requirements.

Clark Sanders said there were seven calls from the public received by the Planning Division regarding the case. Some of the responses were opposed to the change, and others were indifferent to it and were just seeking information on the case.

Chairman Nielsen asked if there were any comments from the public regarding the case, and let those attending know this case was not to rezone the property, but to divide the existing lot into two lots.

Chad Richards, resident in Copper Ridge Estates Ph. I, was present and said he understood the lots could be used to build two-family townhomes, but thought they would be larger townhomes like those on Country Club Road, and said dividing the lots as proposed seemed like it would then be smaller town homes, like on West Hills Loops, and did not want that for his neighborhood. Chad Richards said there would be potential for smaller town homes being built if the lots were divided, and that would devalue his home. Chad Richards said that building small townhomes was not the original plan for the lots.

Chairman Nielsen said the case was to only divide the lot into two lots, and if anything is built that is yet to be determined. Clark Sanders said no plans had been received by the Planning or Building Inspection Divisions for anything being built on the property. Clark said as of now, a townhome could also be built with the current zoning of R-2, Single and Two Family Residential District.

Chad Richards said he and his family moved to Copper Ridge because it was a nice and quiet neighborhood, and does not like the direction it could go with the potential of this town home being built and potentially then the entire block being town homes.

Adam Maples, resident in Copper Ridge Estates Ph. I, was present and said the size of the lots when divided will determine the type of home that can be built on the lot, and thought dividing the lot would produce cookie-cutter duplexes all the way down the block. Adam Maples said in Copper Ridge are bigger, nicer homes, with many owners being blue collar workers who have paid a premium to have nice property and live better than what they grew up in, and didn't want the cookie-cutter homes in his back yard.

Alyssa Himle, resident in Copper Ridge Estates Ph. I, was present and said she was one of the first residents in Copper Ridge as her home on Huntington Drive was built in 2013. Alyssa Himle said she and her family had worked hard for their home, and have made many improvements on it since moving in. Alyssa Himle said multi-family homes affect property values of single family homes. Alyssa Himle said there would be a difference in the square footage of a town home being built on the property as it is now with 1,200 sq. ft. on the main floor versus a town home with 600 sq. ft. on the main floor if the property were to be divided. The size of town home on the lot would affect her home value she said.

Ted Jerred said the proposed townhome would be built on the entire lot, however for ownership purposes only, the lot is being divided. Ted Jerred said there would only be one town home built on the entire lot, rather than a town home being built on each of the divided lots.

Alyssa Himle said a townhome could potentially be rented, and a differently type of renter would potentially be there given the size and monthly rental price of the property. Ted Jerred said that a townhome, if the lot were to be stay the same size, could also be rented. Alyssa Himle said she has two small children and with a townhome it may mean minimal driveways and would cause cars parked all down the street. Chairman Nielsen said Westover Road was a main collector street with no on-street parking being allowed on major collector street. Alyssa Himle said her main concern was who was going to be living there and what it will do to her property investment.

Adam Maples said the lot would be half its size, and thought dividing

the lots would give a straight path for all the vacant lots on the block to be townhomes. Chad Richards said the proposal sounded like affordable homes would be built on the lots.

Ted Jerred said dividing the lots would be only so two different people could own half of the townhome, rather than one owner with the second townhome being rented. Trevor Matson said currently the exact same town home could be built on one single lot, but with the proposed divided lot, the same townhome could be owned one-half by a family, and one-half by another family. Trevor Matson said it had nothing to do with the size of the property, and being left the size it is now would be more of a guarantee there would be a renter as there could only be one owner, and the other unit would then need to be rented out. Splitting the property and having the shared wall of the townhome on the property line would allow two separate owners and less likelihood of a renter of either of the properties, he said. Trevor Matson said each lot can only be split one time, so the townhomes would not be right next to each other if more were to be built with this current setup.

Brandie Summerall, resident in Copper Ridge Estates Ph. I, was present and asked if all 11 vacant lots were going to be subdivided, which could mean 22 houses being built she said. Brandie Summerall said her main concern was a church would potentially be built in the neighborhood, there are group mailboxes, and that was the only place for kids living there to ride their bikes and scooters in that area. Plus more people coming in will cause more congestion and safety on the street, she said.

Chairman Nielsen asked if there was an easement on the property, and Clark Sanders said there was. Chairman Nielsen asked how large a house could be built on the proposed divided lot with the existing easement, and Clark Sanders said while he couldn't give an exact number, with the lot being $\frac{1}{2}$ acre it could be fairly large. Chairman Nielsen said the lot was twice the size of his, also located in the Westover Subdivision.

Ted Jerred said he would have wanted the applicant to be present at the meeting.

Trevor Matson made a motion to approve the case. Ted Jerred seconded the motion. Motion carried 3/1.

Ted Jerred said this case will go before the City Council for final approval on March 17, 2020.

Brandie Summerall asked the Commission if they lived in the area and their children were playing on the street, would they feel it was a safety concern. Ted Jerred said Westover Road is an arterial street and was designed for heavier traffic. Brandie Summerall asked if this lot is allowed to be divided, how do you not let the other vacant lots be divided as well, which could mean townhomes down the entire block.

Adam Maples said while it was likely a townhome could be built and would have an owner and renter in the two units, it would be more likely to be a single-family home to be built on the lot if it were left as is and not divided.

20.002Z-ZONING MAP
AMENDMENT-511 E.
3rd St

The owner, Gerey Dillinger, is proposing to rezone 0.16 acres of land located north of East 3rd Street and west of South Brooks Avenue at 511 East 3rd Street from R-2, Single and Two-Family Residential District to C-1, General Commercial District.

This zoning request is in line with the Comprehensive Plan, as the Future Land Use Plan calls for Commercial. This zoning meets the minimum size requires for the C-1, General Commercial District as it will merge with the surrounding C-1 district to the north and east; the C-1 district calls for a minimum district size of 4 acres and the current size of the district is 88.69.

The proposal to rezone 0.16 acres of land from R-2, Single and Two-Family Residential District, to C-1, General Commercial District recognizes changing conditions.

Meredith Duvall said there were five inquiries from the public received by the Planning Division regarding the case, and all were general inquiries only with no objections to the rezoning.

Chairman Nielsen asked if there were any comments or questions from the Commission or public on the case.

Bambi Smith was present and said she was the potential buyer looking to rezone the property. Bambi Smith said she wanted to move her daycare business out of her house, and has been looking for a new place since she cannot rezone her house to accommodate more than 10 children in her daycare.

Ted Jerred asked if the location accommodated the need for the required two off-street parking spaces, and Bambi Smith she had spoken to the Planning Division and had gotten ideas of what could be done to accommodate for the spaces.

There being no further comments or questions, Ted Jerred made a motion to approve the case. Trevor Matson seconded the motion. Motion carried 4/0.

OLD BUSINESS

None

NEW BUSINESS

Meredith Duvall said there would be no meeting on March 24, 2020, and there will be a meeting on April 14, 2020.

Chairmain Nielsen said this was possibility his last meeting as he would be moving out of town. The staff and rest of commissioners thanked

Chairman Nielsen for his service on the Planning Commission, as well as other numerous boards throughout the years.

ADJOURNMENT

The meeting adjourned at 7:34 p.m.

Minutes taken and prepared by Jill McCarty, Sr. Admin Assistant.

DRAFT

Planning Requirements

20.002Z

Zoning Map Amendment - 511 E. 3rd St.

The Planning Requirements are as follows:

If rezone is approved and a commercial daycare is located at this location, the operators of the daycare will need to comply with current Building Codes, Planning Codes, Engineering Codes, and the Department of Family Services regulations.



GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM
RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO
GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR
THE INFORMATION CONTAINED THEREIN.

Productivity **Service With P.R.I.D.E.** Enthusiasm
Responsibility Integrity Dedication

ORDINANCE NO.

AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP
OF THE CITY OF GILLETTE, WYOMING, LOT E9, BLOCK
9, KEELINE ADDITION SUBDIVISION, CITY OF GILLETTE,
WYOMING,
FROM R-2, SINGLE AND TWO-FAMILY RESIDENTIAL DISTRICT TO C-1, GENERAL
COMMERCIAL DISTRICT.
SUBJECT TO ALL PLANNING REQUIREMENTS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, THAT:

Section 1. Legal Description

Lot E9, Block 9, Keeline Addition Subdivision, City of Gillette, Campbell County, Wyoming, as recorded in Book 1 of Plats, Page 17 of the Campbell County Clerks records.

Said parcel contains 0.16 acres more or less.

Section 2. Zoning Amendment

The Zoning of property legally described as Lot E9, Block 9, Keeline Addition Subdivision, City of Gillette, is hereby amended from R-2, Single and Two-Family Residential District to C-1, General Commercial District per the attached Exhibit "A" Map.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2020.

Louise Carter-King, Mayor

(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk

Publication Date:



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/5/2020 7:00:00 PM

SUBJECT:

Bills and Claims

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move that the bills and claims, excepting any and all conflict claims, be approved.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

Click to download
<input type="checkbox"/> Bills and Claims
<input type="checkbox"/> Bills and Claims - Prepays
<input type="checkbox"/> Wire Transfers

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
2594-BOMGAARS SUPPLY			
	108477	CUSTODIAL INVENTORY	379.50
		VENDOR TOTAL:	379.50
99999-MISC RESTITUTIONS			
	108424	RESTITUTION PAYMENT FROM GUADALUPE ZARAGOZA	100.00
	108425	RESTITUTION PAYMENT FROM LARYSSA ALMEN	100.00
	108426	RESTITUTION PAYMENT FROM CALEB HUYCK	100.00
	108427	RESTITUTION PAYMENT FROM JESSICA SARGENT	50.00
	108428	RESTITUTION PAYMENT FROM JERRY LOSEY	1,200.00
	108429	RESTITUTION PAYMENT FROM JAMIE WRIGHT	250.00
	108430	RESTITUTION PAYMENT FROM MEGAN BROWN	100.00
		VENDOR TOTAL:	1,900.00
1511-NORCO INC			
	108514	CUSTODIAL INVENTORY	343.39
	108515	CUSTODIAL INVENTORY	556.08
		VENDOR TOTAL:	899.47
2066-SOURCE OFFICE PRODUCTS			
	108518	OS INVENTORY	1,289.82
		VENDOR TOTAL:	1,289.82
		DIVISION TOTAL:	4,468.79
		DEPARTMENT TOTAL:	4,468.79

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
01-MAYOR & COUNCIL		
2441-TARGET SIGN COMPANY INC		
108257	CENSUS 2020 ADVERTISING	1,000.00
	VENDOR TOTAL:	1,000.00
	DIVISION TOTAL:	1,000.00
04-SPECIAL PROJECTS		
1572-ARETE DESIGN GROUP		
108453	CITY WEST REMODEL PH II	6,111.90
	VENDOR TOTAL:	6,111.90
1285-CAMPBELL COUNTY PUBLIC LAND BOARD COMPLEX		
108297	FY19/20 CAPTIAL FUNDING #1	81,666.59
108298	HERITAGE CENTER/ENERGY HALL REMODEL	216,238.67
	VENDOR TOTAL:	297,905.26
1345-ENERGY CAPITAL ECONOMIC DEVELOPMENT		
108436	ANNUAL FUNDING	32,500.00
	VENDOR TOTAL:	32,500.00
2277-J B STORAGE CONTAINERS		
108308	CTIY WEST REMODEL STORAGE	150.00
108309	CITY WEST REMODEL STORAGE	150.00
	VENDOR TOTAL:	300.00
1958-PCA ENGINEERING INC		
108454	2019 ECSC PROPOSED IMPROVEMENT	15,999.95
	VENDOR TOTAL:	15,999.95
2289-WESCO DISTRIBUTION INC		
108523	PATCH PANELS	2,024.00
	VENDOR TOTAL:	2,024.00
	DIVISION TOTAL:	354,841.11

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
32-JUDICIAL			
3981-CHARLES W ANDERSON			
	108409	CITY COURT JUDGE SERVICES	500.00
		VENDOR TOTAL:	500.00
		DIVISION TOTAL:	500.00
		DEPARTMENT TOTAL:	356,341.11

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
20-HUMAN RESOURCES			
1941-GILLETTE PRINTING COMPANY INC			
	108256	2ND QTR PRIDE AWARD	193.35
		VENDOR TOTAL:	193.35
2013-PINKERTON CONSULTING & INVESTIGATION			
	108343	BACKGROUND CHECKS	1,022.30
		VENDOR TOTAL:	1,022.30
		DIVISION TOTAL:	1,215.65
		DEPARTMENT TOTAL:	1,215.65

Expenditure Approval Report

Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
26-CUSTOMER SERVICE		
1395-COLLECTION PROFESSIONALS GILLETTE		
108299	MARCH 2020 COLLECTIONS	182.94
	VENDOR TOTAL:	182.94
3369-POSTAL PROS SOUTHWEST INC		
108319	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	2,858.51
108320	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	1,775.04
108321	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	2,370.87
	VENDOR TOTAL:	7,004.42
	DIVISION TOTAL:	7,187.36
31-CITY CLERK/PRINT SHOP		
2701-INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS		
108271	BALANCE DUE FOR MMC CERTIFICATION	350.00
108272	BALANCE DUE FOR CMC CERTIFICATION	75.00
	VENDOR TOTAL:	425.00
	DIVISION TOTAL:	425.00
34-INFORMATION TECHNOLOGY		
4025-AGOSTO HOLDINGS, LLC		
108338	GOOGLE VOICE FOR HR	240.00
	VENDOR TOTAL:	240.00
1086-AT & T MOBILITY NATIONAL ACCOUNTS		
108341	CELLULAR TELEPHONE	1,582.52
	VENDOR TOTAL:	1,582.52
1339-CDW GOVERNMENT INC		
108485	NETMOTION SERVER LICENSE	5,438.22
	VENDOR TOTAL:	5,438.22
1358-CENTURYLINK		
108228	LONG DISTANCE	197.24
	VENDOR TOTAL:	197.24
2625-CHARTER MEDIA		
108340	INTERNET	620.31
	VENDOR TOTAL:	620.31

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
34-INFORMATION TECHNOLOGY			
1606-DELL MARKETING LP			
	108342	WINDOW 7 UPDATE LICENSES	100.00
		VENDOR TOTAL:	100.00
1634-DLT SOLUTIONS LLC			
	108337	AUTOCAD	8,771.40
		VENDOR TOTAL:	8,771.40
1821-IT OUTLET INC			
	108336	PHONE SERVER NIC	1,196.00
		VENDOR TOTAL:	1,196.00
3984-KASEYA US LLC			
	108334	DEVICE LICENSES	555.78
	108335	PATCHING LICENSES	934.08
		VENDOR TOTAL:	1,489.86
2055-PRODUCTIVE CORPORATION			
	108258	SOPHOS ENCRYPTION LICENSES	141.60
		VENDOR TOTAL:	141.60
2222-VERIZON WIRELESS			
	108339	CELLULAR TELEPHONE	3,010.45
		VENDOR TOTAL:	3,010.45
		DIVISION TOTAL:	22,787.60
		DEPARTMENT TOTAL:	30,399.96

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
1368-CHILDREN'S HOME SOCIETY			
	108263	FORENSIC INTERVIEW	150.00
		VENDOR TOTAL:	150.00
1969-GOVCONNECTION			
	108504	RSA SECURID TOKENS	3,941.24
		VENDOR TOTAL:	3,941.24
55555-MISC EMPLOYEE VENDOR			
	108412	FY19/20 BOOT ALLOWANCE	100.00
		VENDOR TOTAL:	100.00
2646-SALT LAKE WHOLESALE SPORTS			
	108262	AMMO	11,922.22
		VENDOR TOTAL:	11,922.22
		DIVISION TOTAL:	16,113.46
45-ANIMAL SHELTER			
3379-BLACK HILLS ENERGY			
	108211	NATURAL GAS - 950 W WARLOW - ANIMAL SHELTER	467.07
		VENDOR TOTAL:	467.07
55555-MISC EMPLOYEE VENDOR			
	108411	REIMBURSEMENT	66.96
		VENDOR TOTAL:	66.96
		DIVISION TOTAL:	534.03
		DEPARTMENT TOTAL:	16,647.49

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-MAINT OF CITY BUILDINGS		
3379-BLACK HILLS ENERGY		
108212	NATURAL GAS - 201 E 5TH ST	2,206.21
108215	NATURAL GAS - 950 W WARLOW DR	169.59
	VENDOR TOTAL:	2,375.80
1397-COLLINS COMMUNICATIONS INC		
108310	WAREHOUSE GATE REPAIRS	1,833.33
	VENDOR TOTAL:	1,833.33
1511-NORCO INC		
108306	COVID-19 SUPPLIES	46.60
108307	COVID-19 SUPPLIES	46.60
	VENDOR TOTAL:	93.20
3690-PRO WINDMILL INC		
108302	BUG SPRAYING AT ALL CITY BUILDINGS	575.00
	VENDOR TOTAL:	575.00
	DIVISION TOTAL:	4,877.33
50-PUBLIC WORKS ADMIN		
4148-TERRY SJOLIN		
108410	CONTRACTED SPORTS FIELD SCHEDULER	92.00
	VENDOR TOTAL:	92.00
	DIVISION TOTAL:	92.00
51-PARKS		
1165-BIG D SANITATION		
108314	MCMANAMEN PARK PORTA TOILET	252.50
108315	MCMANAMEN PARK PORTA TOILET	252.50
108316	MCMANAMEN PARK PORTA TOILET	252.50
108318	ECSC PORTA TOILET	252.50
	VENDOR TOTAL:	1,010.00
3379-BLACK HILLS ENERGY		
108208	NAUTRAL GAS - 2909 S DOUGLAS HWY	224.91
	VENDOR TOTAL:	224.91

Expenditure Approval Report

Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
2035-POWDER RIVER ENERGY CORPORATION		
108254	ELECTRIC - CRESTVIEW PARK	35.00
108255	ELECTRIC - ANTELOPE VALLEY PARK	35.00
	VENDOR TOTAL:	70.00
	DIVISION TOTAL:	1,304.91
53-FORESTRY		
1290-MID WEST PEST MANAGEMENT		
108296	SPRAYING FOR BUGS AT ECSC AND WARLOW	1,495.00
	VENDOR TOTAL:	1,495.00
	DIVISION TOTAL:	1,495.00
54-STREETS		
3379-BLACK HILLS ENERGY		
108214	NATURAL GAS - 800 N BURMA AVE BLD 414	484.48
	VENDOR TOTAL:	484.48
1614-DESERT MOUNTAIN CORPORATION		
108431	FY 19-20 ICE SLICER	5,647.99
108432	FY 19-20 ICE SLICER	4,748.19
108457	FY 19-20 ICE SLICER	5,434.38
	VENDOR TOTAL:	15,830.56
1479-NEWMAN SIGNS INC		
108509	WORKERS AHEAD SIGNS	1,438.50
	VENDOR TOTAL:	1,438.50
2035-POWDER RIVER ENERGY CORPORATION		
108268	ELECTRIC - CRESTVIEW STREET LIGHTS	215.49
108269	ELECTRIC - ANTELOPE VALLEY STREET LIGHTS	531.28
	VENDOR TOTAL:	746.77
2289-WESCO DISTRIBUTION INC		
108519	10' PREMIUM SPEED HUMP (YELLOW/BLACK)	2,108.20
	VENDOR TOTAL:	2,108.20
	DIVISION TOTAL:	20,608.51

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
62-TRAFFIC SAFETY			
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
	108264	SIGNAL MAINTENANCE	91.00
	108265	SIGNAL MAINTENANCE	728.00
	108266	CROSS WALK LIGHT MAINTENANCE	1,800.00
		VENDOR TOTAL:	2,619.00
		DIVISION TOTAL:	2,619.00
		DEPARTMENT TOTAL:	30,996.75

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
60-ENGINEERING & DEV SERVICES			
64-CODE COMPLIANCE			
1082-ARROW PRINTING AND GRAPHICS INC			
	108313	CODE COMPLIANCE FORMS	87.50
		VENDOR TOTAL:	87.50
		DIVISION TOTAL:	87.50
		DEPARTMENT TOTAL:	87.50
		FUND TOTAL:	440,157.25

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
3696-AMERICAN BLAST SYSTEMS INC			
	108465	RIFLE VESTS	42,891.17
		VENDOR TOTAL:	42,891.17
1312-MORRISON MAIERLE INC			
	108231	IRON HORSE LEVEL SURVEY	4,411.41
	108455	DALBEY PARK FISHING LAKE BRIDG	546.00
		VENDOR TOTAL:	4,957.41
4226-NATHAN G STEINER			
	108456	CITY HALL IRRIGATION IMPROVEME	1,902.90
		VENDOR TOTAL:	1,902.90
1958-PCA ENGINEERING INC			
	108452	PMS 2019	716.90
		VENDOR TOTAL:	716.90
		DIVISION TOTAL:	50,468.38
		DEPARTMENT TOTAL:	50,468.38
		FUND TOTAL:	50,468.38

Expenditure Approval Report

Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE		
70-UTILITIES		
72-MADISON WATER LINE		
1228-BURNS AND MCDONNELL CORPORATION		
108445	GILLETTE MADISON PIPELINE PROJ	5,351.00
	VENDOR TOTAL:	5,351.00
1559-DOWL LLC		
108447	GILLETTE REGIONAL WATER SUPPLY	4,602.50
108449	GILLETTE REGIONAL WATER SUPPLY	581.25
	VENDOR TOTAL:	5,183.75
1852-FEDERAL EXPRESS CORPORATION		
108301	MISC SHIPPING	42.41
	VENDOR TOTAL:	42.41
1450-HDR ENGINEERING INC		
108446	GILLETTE REGIONAL WATER SUPPLY	18,161.89
108448	GILLETTE REGIONAL WATER SUPPLY	7,662.89
108451	GRWSP - PH 2 DISTRICT EXTENSIO	3,269.47
	VENDOR TOTAL:	29,094.25
1589-HOT IRON		
108440	GILLETTE REGIONAL WATER SUPPLY	38,458.05
108442	GRWSP - PH II - 8-MILE	214,934.56
	VENDOR TOTAL:	253,392.61
1779-SECURITY STATE BANK		
108441	GILLETTE REGIONAL WATER - PH	4,273.12
108444	GRWSP - PH II - 8-MILE RETAINA	18,995.13
	VENDOR TOTAL:	23,268.25
	DIVISION TOTAL:	316,332.27
	DEPARTMENT TOTAL:	316,332.27
	FUND TOTAL:	316,332.27

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND			
70-UTILITIES			
70-UTILITIES ADMINISTRATION			
1086-AT & T MOBILITY NATIONAL ACCOUNTS			
	108341	CELLULAR TELEPHONE	678.22
		VENDOR TOTAL:	678.22
1358-CENTURYLINK			
	108228	LONG DISTANCE	88.61
		VENDOR TOTAL:	88.61
2625-CHARTER MEDIA			
	108340	INTERNET	278.69
		VENDOR TOTAL:	278.69
2222-VERIZON WIRELESS			
	108339	CELLULAR TELEPHONE	3,133.32
		VENDOR TOTAL:	3,133.32
		DIVISION TOTAL:	4,178.84
		DEPARTMENT TOTAL:	4,178.84
		FUND TOTAL:	4,178.84

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
108182	UE 18297 2700 NEEDLE	29.99
	VENDOR TOTAL:	29.99
	DIVISION TOTAL:	29.99
	DEPARTMENT TOTAL:	29.99

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND			
50-PUBLIC WORKS			
55-SOLID WASTE			
3894-CAMPBELL COUNTY LANDFILL			
	108225	MARCH 2020 LANDFILL CHARGES	77,923.50
		VENDOR TOTAL:	77,923.50
		DIVISION TOTAL:	77,923.50
		DEPARTMENT TOTAL:	77,923.50
		FUND TOTAL:	77,953.49

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
1040-ALSCO		
108323	UNIFORM CLEANING	19.35
108324	UNIFORM CLEANING	19.35
108325	UNIFORM CLEANING	19.35
	VENDOR TOTAL:	58.05
3379-BLACK HILLS ENERGY		
108209	NATURAL GAS - 200 ROCK RD GEN	38.65
108216	NATURAL GAS - 816 W WARLOW DR	512.76
	VENDOR TOTAL:	551.41
1574-DANA KEPNER COMPANY INC		
108327	PARTS	3,979.70
108328	PARTS	1,039.75
	VENDOR TOTAL:	5,019.45
1852-FEDERAL EXPRESS CORPORATION		
108300	MISC SHIPPING	32.09
108301	MISC SHIPPING	229.82
	VENDOR TOTAL:	261.91
2778-GW CONSTRUCTION, LLC		
108232	CONCRETE REPAIRS	5,495.00
	VENDOR TOTAL:	5,495.00
1589-HOT IRON		
108326	REPAIR WATER LEAK - 4J/WALNUT ST	15,120.62
	VENDOR TOTAL:	15,120.62
1128-MACHINE PRODUCTS INC		
108235	WELD FLANGES TO PIPE	1,054.50
	VENDOR TOTAL:	1,054.50
2028-POLLARDWATER.COM EAST		
108330	PARTS	220.85
	VENDOR TOTAL:	220.85

Expenditure Approval Report

Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
2035-POWDER RIVER ENERGY CORPORATION		
108237	ELECTRIC - UNION CHAPEL WATERLINE	35.00
108238	ELECTRIC - BOOSTER STATION REDHILLS SUBD	122.10
108239	ELECTRIC - CPS #1	47.44
108240	ELECTRIC - CPS #2	39.79
108241	ELECTRIC - CPS #3	45.59
108243	ELECTRIC - MADISON REHAB CPS #3	43.07
108244	ELECTRIC - MADISON REHAB CPS #7	49.79
108245	ELECTRIC - BENNOR ESTATES	124.92
108246	ELECTRIC - OVERBROOK	123.99
108247	ELECTRIC - RAFTER D	128.20
108248	ELECTRIC - SOUTHFORK	129.79
108250	ELECTRIC - AVISD	124.99
108251	ELECTRIC - COOK RD	130.37
108252	ELECTRIC - FORCE RD CONTROL BLDG	85.25
108253	ELECTRIC - SERVICE CONTROL BUILDING	116.68
	VENDOR TOTAL:	1,346.97
2118-RAZOR CITY LOCKSMITH LLC		
108322	REPLACE LOCKS	1,123.25
	VENDOR TOTAL:	1,123.25
3623-STRUCTURAL DYNAMICS LLC		
108126	DONKEY CREEK #1 ARC FLASH UPGRADE	13,157.50
	VENDOR TOTAL:	13,157.50
4143-TANTALUS SYSTEMS INC		
108267	PILOT HOSTING SERVICES APRIL - AUGUST 2020	2,500.00
	VENDOR TOTAL:	2,500.00
2377-WYOMING ASSOCIATION OF RURAL WATER SYSTEMS		
108329	MEMBER REGISTRATION - H JONES	209.00
	VENDOR TOTAL:	209.00

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
2618-WYOMING DEPARTMENT OF HEALTH		
108234	TESTING	936.00
	VENDOR TOTAL:	936.00
	DIVISION TOTAL:	47,054.51
77-SWIMMING POOL		
3379-BLACK HILLS ENERGY		
108213	NATURAL GAS - 909 S GILLETTE AVE	86.60
	VENDOR TOTAL:	86.60
2071-PROELECTRIC INC		
108233	POOL REPAIRS	3,309.90
	VENDOR TOTAL:	3,309.90
	DIVISION TOTAL:	3,396.50
	DEPARTMENT TOTAL:	50,451.01
	FUND TOTAL:	50,451.01

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number		Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
	108183	UE 18916 1011 12TH	41.49
	108184	UE 38554 3002 LONIGAN	30.65
	108190	UE 10692 1807 ECHETA	56.55
	108194	UE 27036 511 MARKET STREET	66.73
	108195	UE 6176 3207 ALBERTA	18.87
	108196	UE 31906 810 LARAMIE	151.10
	108197	UE 24388 1801 WARLOW	17.15
	108198	UE 35068 701 EXPRESS	154.09
	108226	UE 3210 207 COTTONWOOD	34.02
	108227	UE 24330 802 LARCH	17.14
	108420	UE 2996 424 PRAIRIEVIEW	50.92
	108421	UE 13544 805 BEECH	112.64
	108422	UE 18354 1003 CHURCH	32.78
	108423	UE 27314 1001 DESERT HILLS	121.68
	108458	UE 33588 828 GURLEY	178.16
	108459	UE 27368 1001 DESERT HILLS	79.88
		VENDOR TOTAL:	1,163.85
		DIVISION TOTAL:	1,163.85
		DEPARTMENT TOTAL:	1,163.85

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
3379-BLACK HILLS ENERGY			
	108217	NATURAL GAS - 940 W WARLOW DR	272.24
		VENDOR TOTAL:	272.24
3004-DEPARTMENT OF ENERGY			
	108273	MARCH 2020 ENERGY	46,866.16
		VENDOR TOTAL:	46,866.16
1852-FEDERAL EXPRESS CORPORATION			
	108300	MISC SHIPPING	236.32
	108301	MISC SHIPPING	44.64
		VENDOR TOTAL:	280.96
1870-FLAGSHOOTER LLC			
	108270	LOCATOR ACCESSORY REPAIRS	200.00
		VENDOR TOTAL:	200.00
1264-MCM GENERAL CONTRACTORS			
	108433	ANNUAL TRENCHING AND BORING AG	5,176.96
	108434	ANNUAL TRENCHING AND BORING AG	18,050.08
		VENDOR TOTAL:	23,227.04
1325-MUNICIPAL ENERGY AGENCY OF NEBRASKA			
	108312	2020 MEMBERSHIP DUES	9,095.23
		VENDOR TOTAL:	9,095.23
2071-PROELECTRIC INC			
	108435	ANNUAL MISCELLANEOUS ELECTRICAL	886.25
		VENDOR TOTAL:	886.25
4143-TANTALUS SYSTEMS INC			
	108267	PILOT HOSTING SERVICES APRIL - AUGUST 2020	2,500.00
		VENDOR TOTAL:	2,500.00
		DIVISION TOTAL:	83,327.88
		DEPARTMENT TOTAL:	83,327.88
		FUND TOTAL:	84,491.73

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
1040-ALSCO			
	108261	UNIFORM CLEANING	138.90
	108401	UNIFORM CLEANING	138.90
	108402	UNIFORM CLEANING	138.90
		VENDOR TOTAL:	416.70
3379-BLACK HILLS ENERGY			
	108220	NATURAL GAS - 1700 PLUM CREEK	25.02
	108222	NATURAL GAS - 3101 S GARNER LAKE RD	5,515.94
	108224	NATURAL GAS - 4520 UNIVERSITY RD	36.08
		VENDOR TOTAL:	5,577.04
1642-DPC INDUSTRIES INC			
	108404	CHEMICALS	10,985.32
		VENDOR TOTAL:	10,985.32
1792-ENERGY LABORATORIES INC			
	108259	TESTING	22.00
	108400	TESTING	193.25
	108407	TESTING	27.00
		VENDOR TOTAL:	242.25
1892-FRANDSON SAFETY INC			
	108405	MULTI-GAS MONITOR CALIBRATION	66.00
	108406	MULTI-GAS MONITOR CALIBRATION	66.00
		VENDOR TOTAL:	132.00
4224-GOVERNMENT SCIENTIFIC SOURCE, INC			
	108505	Laboratory Equipment	1,692.00
		VENDOR TOTAL:	1,692.00
1991-HACH COMPANY			
	108408	TRAINING	450.00
		VENDOR TOTAL:	450.00

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number		Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION			
108403		HVAC REPAIRS	1,406.78
VENDOR TOTAL:			1,406.78
DIVISION TOTAL:			20,902.09
DEPARTMENT TOTAL:			20,902.09
FUND TOTAL:			20,902.09

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
506-FIBER FUND			
70-UTILITIES			
78-FIBER			
1684-DRM INC			
	108437	ANNUAL TRENCHING AND BORING AG	998.06
	108438	ANNUAL TRENCHING AND BORING AG	8,275.00
	108439	ANNUAL TRENCHING AND BORING AG	14,309.71
		VENDOR TOTAL:	23,582.77
		DIVISION TOTAL:	23,582.77
		DEPARTMENT TOTAL:	23,582.77
		FUND TOTAL:	23,582.77

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
601-CITY WEST FUND		
50-PUBLIC WORKS		
39-CITY WEST BUILDING MAINT		
3974-AHERN RENTALS INC		
108304	REPAIR PUMP AT WASH BAY	2,399.00
	VENDOR TOTAL:	2,399.00
1077-ARCHITECTURAL SPECIALTIES LLC		
108303	REPLACE DOORS ON HEATED VEHICLE STORAGE	3,860.78
	VENDOR TOTAL:	3,860.78
3379-BLACK HILLS ENERGY		
108210	NATURAL GAS - 611 N EXCHANGE AVE	264.28
108218	NATURAL GAS - 611 N EXCHANGE AVE	1,541.21
108219	NATURAL GAS - 624 COMMERCIAL DR	4,682.50
108221	NATURAL GAS - 561 COMMERCIAL DR	754.09
	VENDOR TOTAL:	7,242.08
3929-PURVIS INDUSTRIES, LLC		
108311	WASH BAY REPAIRS	91.14
	VENDOR TOTAL:	91.14
2351-TUCKER ELECTRIC INC		
108305	NEW OUTLET RAN FROM PANEL IN VM SHOP	1,161.35
	VENDOR TOTAL:	1,161.35
	DIVISION TOTAL:	14,754.35
	DEPARTMENT TOTAL:	14,754.35
	FUND TOTAL:	14,754.35

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
1447-ANIXTER POWER SOLUTIONS		
108466	ELECTRICAL INVENTORY	10,080.00
108467	ELECTRICAL INVENTORY	11,023.00
108468	ELECTRICAL INVENTORY	349.50
108469	ELECTRICAL INVENTORY	542.00
108470	ELECTRICAL INVENTORY	434.75
108471	ELECTRICAL INVENTORY	968.00
108472	ELECTRICAL INVENTORY	606.70
108473	ELECTRICAL INVENTORY	36.50
108474	ELECTRICAL INVENTORY	39,495.00
108475	ELECTRICAL INVENTORY	190.00
	VENDOR TOTAL:	63,725.45
3026-BFT LP		
108476	PARKS INVENTORY	214.99
	VENDOR TOTAL:	214.99
1197-BORDER STATES ELECTRIC		
108478	ELECTRICAL INVENTORY	510.00
108479	ELECTRICAL INVENTORY	1,190.00
108480	ELECTRICAL INVENTORY	1,274.40
108481	ELECTRICAL INVENTORY	18.26
108482	ELECTRICAL INVENTORY	49.44
108483	ELECTRICAL INVENTORY	75.96
108484	ELECTRICAL INVENTORY	794.85
	VENDOR TOTAL:	3,912.91
1519-CRUM ELECTRIC SUPPLY COMPANY		
108497	ELECTRICAL INVENTORY	423.20
	VENDOR TOTAL:	423.20
1574-DANA KEPNER COMPANY INC		
108498	WATER INVENTORY	117.76
	VENDOR TOTAL:	117.76

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number		Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
1422-GILLETTE CONTRACTORS SUPPLY INC			
	108486	WATER INVENTORY	41.25
	108487	WATER INVENTORY	296.07
	108488	WATER INVENTORY	193.84
	108489	WATER INVENTORY	623.79
	108490	WATER INVENTORY	20.16
	108491	WATER INVENTORY	457.80
	108492	WATER INVENTORY	1,069.96
	108493	WATER INVENTORY	339.56
	108494	WATER INVENTORY	4,373.64
	108495	WATER INVENTORY	14.20
	108496	WATER INVENTORY	12.16
		VENDOR TOTAL:	7,442.43
1943-GILLETTE STEEL CENTER			
	108503	ELECTRICAL INVENTORY	666.50
		VENDOR TOTAL:	666.50
3975-GRAY MATTER SYSTEMS, LLC			
	108506	ELECTRICAL INVENTORY	1,249.22
		VENDOR TOTAL:	1,249.22
1511-NORCO INC			
	108510	ELECTRICAL INVENTORY	28.92
	108511	SAFETY INVENTORY	57.84
	108512	PARKS INVENTORY	121.02
	108513	ELECTRICAL INVENTORY	24.00
		VENDOR TOTAL:	231.78
2123-RECORD SUPPLY INC NAPA			
	108516	PARKS INVENTORY	408.17
		VENDOR TOTAL:	408.17

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
2289-WESCO DISTRIBUTION INC			
	108520	ELECTRICAL INVENTORY	350.16
	108521	ELECTRICAL INVENTORY	1,913.60
		VENDOR TOTAL:	2,263.76
2410-XYLEM WATER SOLUTIONS USA INC			
	108522	WASTEWATER INVENTORY	12,047.57
		VENDOR TOTAL:	12,047.57
		DIVISION TOTAL:	92,703.74
		DEPARTMENT TOTAL:	92,703.74

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number		Invoice Description	Amount
603-WAREHOUSE FUND			
25-FINANCE			
28-WAREHOUSE FUND			
3379-BLACK HILLS ENERGY			
	108223	NATURAL GAS - 800 BURMA AVE	551.79
VENDOR TOTAL:			551.79
DIVISION TOTAL:			551.79
DEPARTMENT TOTAL:			551.79
FUND TOTAL:			93,255.53

Expenditure Approval Report
Check Approval Date of 05/05/2020



	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
00-UNDEFINED			
00-UNDEFINED			
1328-ADVANCE AUTO PARTS			
	108460	VM INVENTORY	232.80
	108461	VM INVENTORY	28.26
	108462	VM INVENTORY	28.76
	108463	VM INVENTORY	202.90
	108464	VM INVENTORY	100.44
		VENDOR TOTAL:	593.16
1575-HOMAX OIL			
	108507	VM INVENTORY	3,542.00
		VENDOR TOTAL:	3,542.00
2123-RECORD SUPPLY INC NAPA			
	108517	VM INVENTORY	135.48
		VENDOR TOTAL:	135.48
		DIVISION TOTAL:	4,270.64
		DEPARTMENT TOTAL:	4,270.64

Expenditure Approval Report

Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
3622-ABSOLUTE AUTO, LLC		
108387	PARTS	34.10
	VENDOR TOTAL:	34.10
1328-ADVANCE AUTO PARTS		
108286	PARTS	96.47
108287	PARTS	96.47
108344	PARTS	45.27
108345	PARTS	173.32
108346	PARTS	227.78
108347	PARTS	64.70
108348	PARTS	141.02
108349	PARTS	223.93
108350	PARTS	135.89
108351	PARTS	13.29
108352	PARTS	35.88
108353	PARTS	36.76
108354	PARTS	40.21
108355	PARTS	23.09
108356	PARTS	26.07
108357	PARTS	9.44
108358	PARTS	11.02
108359	PARTS	36.74
	VENDOR TOTAL:	1,437.35
1040-ALSCO		
108274	UNIFORM CLEANING	63.71
108386	PARTS	63.71
	VENDOR TOTAL:	127.42
1167-BIG HORN TIRE INC		
108276	TIRE LABOR	1,783.44
108278	TIRES	638.56

Expenditure Approval Report

Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
1167-BIG HORN TIRE INC		
108394	TIRES	5,485.36
108395	PARTS	21.00
108396	PARTS	646.56
	VENDOR TOTAL:	8,574.92
1178-BJ NELSON/NELSON AUTO GLASS		
108388	WINDSHIELD REPLACEMENT	482.04
	VENDOR TOTAL:	482.04
1374-CHRIS SUPPLY COMPANY INC		
108383	PARTS	180.96
108384	PARTS	180.96
108385	PARTS	180.96
	VENDOR TOTAL:	542.88
1848-FASTENAL COMPANY		
108279	PARTS	14.56
108280	PARTS	27.54
	VENDOR TOTAL:	42.10
4128-GROSSENBURG IMPLEMENT INCORPORATED		
108392	PARTS	1,227.60
108393	PARTS	384.89
	VENDOR TOTAL:	1,612.49
3964-INLAND TRUCK PARTS		
108284	PARTS	1,588.54
	VENDOR TOTAL:	1,588.54
3398-JACK'S TRUCK CENTER INC		
108281	PARTS	167.37
108282	PARTS	15.14
108283	PARTS	167.37
	VENDOR TOTAL:	349.88

Expenditure Approval Report

Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
4197-MAD TRANSPORTATION AND TOWING LLC		
108389	TOW	80.00
	VENDOR TOTAL:	80.00
3983-MOUNTAIN PEAKS DIAGNOSTICS, LLC		
108390	TESTING	218.40
	VENDOR TOTAL:	218.40
2123-RECORD SUPPLY INC NAPA		
108288	PARTS	16.38
108289	PARTS	40.68
108290	PARTS	350.69
108291	PARTS	12.56
108292	PARTS	9.74
108293	PARTS	37.99
108294	PARTS	3.99
108295	PARTS	17.73
108360	PARTS	121.24
108361	PARTS	136.49
108362	RETURNED PARTS	-18.68
108363	PARTS	11.71
108364	PARTS	18.68
108365	PARTS	88.71
108366	PARTS	29.57
108367	PARTS	34.99
108368	PARTS	15.63
108369	PARTS	29.73
108370	PARTS	119.96
108371	PARTS	95.88
108372	PARTS	50.90
108373	PARTS	45.32

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
2123-RECORD SUPPLY INC NAPA		
108374	PARTS	6.27
108375	PARTS	10.88
108376	PARTSQ	31.60
108377	PARTS	24.99
108378	PARTS	29.73
108379	PARTS	26.35
108380	PARTS	8.06
	VENDOR TOTAL:	1,407.77
1976-STOTZ EQUIPMENT		
108382	PARTS	131.73
108391	PARTS	1,189.04
	VENDOR TOTAL:	1,320.77
2315-THUNDER BASIN FORD LLC		
108275	PARTS	16.96
108397	PARTS	469.38
108398	PARTS	284.88
	VENDOR TOTAL:	771.22
2309-WHITE'S FRONTIER MOTORS		
108285	PARTS	58.69
108381	PARTS	42.58
	VENDOR TOTAL:	101.27
	DIVISION TOTAL:	18,691.15
37-VEHICLE REPLACEMENT		
3493-FREMONT MOTOR LANDER INC		
108501	2 - 2020 CHEVROLET TRAVERSE	29,123.00
108502	2 - 2020 CHEVROLET TRAVERSE	29,123.00
	VENDOR TOTAL:	58,246.00
	DIVISION TOTAL:	58,246.00

Expenditure Approval Report
Check Approval Date of 05/05/2020



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
	DEPARTMENT TOTAL:	76,937.15
	FUND TOTAL:	81,207.79
	GRAND TOTAL:	1,257,735.50

Expenditure Approval Report
Check Approval Date of 04/20/2020



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
42-VOCA/VAWA		
77777-MISC ONE TIME VENDOR		
108191	EMERGENCY RENT FOR VICTIM	1,100.00
	VENDOR TOTAL:	1,100.00
	DIVISION TOTAL:	1,100.00
	DEPARTMENT TOTAL:	1,100.00
	FUND TOTAL:	1,100.00
	GRAND TOTAL:	1,100.00

Expenditure Approval Report
Check Approval Date of 04/28/2020



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
2432-WYOMING DEPT OF TRANSPORTATION		
108277	NEW LICENSE PLATE	5.00
	VENDOR TOTAL:	5.00
	DIVISION TOTAL:	5.00
	DEPARTMENT TOTAL:	5.00
	FUND TOTAL:	5.00
	GRAND TOTAL:	5.00

Expenditure Approval Report

Check Approval Date of 04/17/2020



	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
2503-DELTA DENTAL OF WYOMING			
	108186	MARCH 2020 CLAIMS	17,801.40
	108187	APRIL 2020 ADMIN FEES	965.70
		VENDOR TOTAL:	18,767.10
1912-GALLAGHER BENEFIT SERVICES, INC			
	108189	APRIL 2020 SHORT TERM DISABILITY ADMIN FEES	141.25
		VENDOR TOTAL:	141.25
3960-MII LIFE INSURANCE, INCORPORATED			
	108188	APRIL 2020 PARTICIPANT FEE	260.00
		VENDOR TOTAL:	260.00
3687-OPTUM HEALTH FINANCIAL SERVICES			
	108185	MARCH 2020 COBRA PARTICIPANT FEE	145.75
		VENDOR TOTAL:	145.75
		DIVISION TOTAL:	19,314.10
		DEPARTMENT TOTAL:	19,314.10
		FUND TOTAL:	19,314.10
		GRAND TOTAL:	19,314.10

Expenditure Approval Report
Check Approval Date of 04/22/2020



	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
1912-GALLAGHER BENEFIT SERVICES, INC			
	108192	APRIL 2020 - JUNE 2020 CONSULTING SERVICES	6,083.33
		VENDOR TOTAL:	6,083.33
4067-VISION SERVICE PLAN (WY)			
	108193	APRIL 2020 VISION	4,023.66
		VENDOR TOTAL:	4,023.66
		DIVISION TOTAL:	10,106.99
		DEPARTMENT TOTAL:	10,106.99
		FUND TOTAL:	10,106.99
		GRAND TOTAL:	10,106.99

Expenditure Approval Report
Check Approval Date of 04/27/2020



Invoice Number		Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
1381-CITY OF GILLETTE			
108207		CORRECT INVOICE INCORRECTLY CODED	930.00
		VENDOR TOTAL:	930.00
		DIVISION TOTAL:	930.00
		DEPARTMENT TOTAL:	930.00
		FUND TOTAL:	930.00
		GRAND TOTAL:	930.00

Expenditure Approval Report

Check Approval Date of 04/27/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
3960-MII LIFE INSURANCE, INCORPORATED			
	108416	WEEKLY CLAIMS	4,275.34
	108417	WEEKLY CLAIMS	2,640.35
		VENDOR TOTAL:	6,915.69
		DIVISION TOTAL:	6,915.69
		DEPARTMENT TOTAL:	6,915.69
		FUND TOTAL:	6,915.69

Expenditure Approval Report
Check Approval Date of 04/27/2020



Invoice Number		Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
2493-BLACK HILLS POWER & LIGHT			
108413		MARCH 2020 TRANSMISSION	189,224.46
108414		MARCH 2020 WYGEN III CAPITAL AND O&M	255,476.46
VENDOR TOTAL:			444,700.92
2697-BLACK HILLS WYOMING LLC			
108415		MARCH 2020 CTII CAPITAL AND O&M	72,726.65
VENDOR TOTAL:			72,726.65
DIVISION TOTAL:			517,427.57
DEPARTMENT TOTAL:			517,427.57
FUND TOTAL:			517,427.57

Expenditure Approval Report
Check Approval Date of 04/27/2020



Invoice Number		Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
2557-BLUE CROSS BLUE SHIELD OF WYOMING			
	108418	WEEKLY CLAIMS AND PRESCRIPTION DRUG COSTS	257,626.64
	108419	WEEKLY CLAIMS AND PRESCRIPTION DRUG COSTS	151,329.36
VENDOR TOTAL:			408,956.00
DIVISION TOTAL:			408,956.00
DEPARTMENT TOTAL:			408,956.00
FUND TOTAL:			408,956.00
GRAND TOTAL:			933,299.26



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/5/2020 7:00:00 PM

SUBJECT:

Council Consideration of a Resolution to Amend Resolution No. 2356 Regarding the Methodology to Guide the Evaluation of Budget Requests from Outside Agencies and Social Service Agencies, and Establishing a Sunset Provision to the Same.

BACKGROUND:

Amend Resolution No. 2356 to allow total funding for Outside Agencies and Social Service Agencies not more than 6.5% of the revenues received from the One Percent Tax, effective until June 30, 2021.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I Move for the Approval of a Resolution to Amend Resolution No. 2356 Regarding the Methodology to Guide the Evaluation of Budget Requests from Outside Agencies and Social Service Agencies, and Establishing a Sunset Provision to the Same.

STAFF REFERENCE:

Michelle Henderson, Finance Director; Anthony Reyes, City Attorney

ATTACHMENTS:

Click to download

☐ [Resolution](#)

RESOLUTION NO. _____

A RESOLUTION TO AMEND RESOLUTION NO. 2356 REGARDING THE
METHODOLOGY TO GUIDE THE EVALUATION OF BUDGET REQUESTS FROM
OUTSIDE AGENCIES AND SOCIAL SERVICE AGENCIES, AND ESTABLISHING A
SUNSET PROVISION TO THE SAME

WHEREAS, the City of Gillette, on February 6, 2012, adopted Resolution 2356 which established a “Gillette Agency Funding Criteria” and a “Gillette Agency Budget Funding Process”; and

WHEREAS, the methodology included in Resolution 2356 states as follows:

The total funding for Outside Agencies and Social Service Agencies, except for requests for capital construction requests, shall not exceed 5% of the revenues received from the general purposes excise tax enacted pursuant to Wyoming Statute 39-15-203(a)(i), known as the *One Percent Tax*.

WHEREAS, the City of Gillette finds it necessary and appropriate to amend this language of Resolution 2356 as follows:

The total funding for Outside Agencies and Social Service Agencies, except for requests for capital construction requests, shall not exceed 6.5% of the revenues received from the general purposes excise tax enacted pursuant to Wyoming Statute 39-15-203(a)(i), known as the *One Percent Tax*.

WHEREAS, the City of Gillette specifically seeks to limit the effect of this amendment to Resolution 2356 for the 2021 fiscal year, and for this Amendment to sunset, lapse, and become of no effect on June 30, 2021 unless reaffirmed by Council through a separate Resolution; and

WHEREAS, nothing contained within this Resolution shall be interpreted to alter the proportionate reduction of any funding to any outside agency and/or social service agency based on the fluctuation or decline in sales tax receipts.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

1. Resolution No. 2356, adopted on February 6, 2012 is hereby amended to read as follows:

The total funding for Outside Agencies and Social Service Agencies, except for requests for capital construction requests, shall not exceed 6.5% of the revenues received from the general purposes excise tax enacted pursuant to Wyoming Statute 39-15-203(a)(i), known as the *One Percent Tax*.

2. This Amendment shall be in full force and effect upon publication. The Amendment set forth herein shall continue in force and effect until June 30, 2021, and shall otherwise lapse if not renewed by resolution.

3. The provisions set forth in this Amendment shall not be interpreted to alter the policy of proportionately reducing the funding to any outside agency and/or social service agency based on the fluctuation or decline in sales tax receipts.

PASSED, APPROVED and ADOPTED this ____ day of ____ 2020.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Cindy Staskiewicz, City Clerk



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/5/2020 7:00:00 PM

SUBJECT:

ITEM POSTPONED UNTIL MAY 19, 2020: An Ordinance of the City of Gillette Amending Chapter Fourteen to Include a New Section Titled "Games of Skill" and Providing for an Effective Date.

BACKGROUND:

(4/07/2020) Ordinance 3rd Reading: **3rd reading postponed until May 19, 2020**

(3/03/2020) Ordinance 2nd Reading: 6/0 (Councilman Carsrud absent)

(2/18/2020) Ordinance 1st Reading: 7/0

The City does not regulate electronic systems or devices that affords an opportunity for the exercise of skill or judgment where the outcome is not completely controlled by chance alone, for the purpose of wagering. Because the devices are not regulated and there are issues regarding payouts from the devices, proper functioning of the devices, and minors using the devices, the devices jeopardize the public health safety and welfare of the City. The City is specifically authorized to, "[r]egulate, prevent or suppress ...conduct which disturbs or jeopardizes the public health, safety, peace or morality, in any public or private place." The City ordinance will require a permit for the devices; set the criteria to obtain a permit; set a fee for the permit; and regulate the use and location of the devices.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I Move for the Approval of an Ordinance of the City of Gillette Amending Chapter Fourteen to Include a New Section Titled "Games of Skill" and Providing for an Effective Date, on Third and Final Reading.

STAFF REFERENCE:

Anthony Reyes, City Attorney

ATTACHMENTS:

Click to download

☐ [Game of Skill Ordinance](#)

AN ORDINANCE OF THE CITY OF GILLETTE AMENDING CHAPTER FOURTEEN TO
INCLUDE A NEW SECTION TITLED “GAMES OF SKILL”AND PROVIDING FOR AN
EFFECTIVE DATE.

WHEREAS, the Governing Body of the City of Gillette desires to revise Chapter 14, to include Section 14-42 in the Gillette City Code.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE. Chapter 14 of the Gillette City Code, is amended to include the following offense:

§14- 42 Games of Skill.

A. Legislative Finding and Declaration.

(1) The City of Gillette expressly finds and declares that:

- (a) The use of an electronic system or device that affords an opportunity for the exercise of skill or judgment where the outcome is not completely controlled by chance alone, for the purpose of wagering (“Device”) jeopardizes the public morality;
- (b) Device(s) are unregulated and therefore the owner is under no obligation to require that the Device is inspected by a neutral party to make sure the Device is functioning properly thereby jeopardizing the public health and safety of the citizens of Gillette.
- (c) The Device(s) are unregulated and therefore no mechanism exists that allows a patron to collect the prize money advertised by the Device for a win other than to request the funds from the bar thereby jeopardizing the public health and safety of the citizens of Gillette.
- (d) The Device(s) are found predominately in liquor establishments. According to City Code minors are allowed in certain establishments until 2:00am. Because the Device(s) are unregulated, minors are not prohibited from using

the Device to wager thereby jeopardizing the public health and safety of minors.

- (e) The City cannot prohibit the Device(s) as gambling devices.
 - (f) The City is authorized to regulate Device(s) to promote the health, safety and welfare of the citizens of the City of Gillette.
- (2) This Ordinance is adopted to promote the health, safety and welfare of the citizens of the City of Gillette.

B. Definitions.

- (1) For the purposes of this Chapter only, the following words and phrases shall mean:
- (a) “Device” means an electronic system or device that affords an opportunity for the exercise of skill or judgment where the outcome is not completely controlled by chance alone, for the purpose of wagering.
 - (b) “Wager” means the act of betting a sum of money on the outcome of an unpredictable event.
 - (c) “Permit” means a permit issued by the Gillette City Clerk.
 - (d) “Certificate or Certification” means the required certification from an independent third party authorized by law to designate the Device as a skill game.

C. Applications and Fees

- (1) The City retains authority to license and regulate, or prohibit the use of Devices. The City retains sole authority to approve or deny a Permit, or to place conditions on the issuance of the Permit.
- (2) Any person, corporation or association requesting a Permit authorized by this Section shall apply to the City Clerk before 3:00pm for issuance on the same day.

- (3) The application shall be made under oath. The application shall be filed in the office of the City Clerk and shall contain the following information:
- (a) The location and/or building in which the Device(s) will be placed, no location and/or building may have more than (5) Devices; and
 - (b) The name, age and residence of the applicant, and of each applicant or partner if the application is made by more than one (1) individual or by a partnership; and
 - (c) A disclosure of any criminal record of the applicant or any partner equal to a felony conviction under Wyoming law within ten (10) years prior to the filing of the application; and
 - (d) If the applicant is a corporation:
 - (i) The name, age and residence of each officer, director and stockholder holding or owning, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation; and
 - (ii) Whether any officer, director or stockholder with ten percent (10%) or more ownership has been convicted of a felony under Wyoming law within ten (10) years.
 - (e) If the applicant is a limited liability company:
 - (i) The name, age and residence of each officer, manager and member holding, either jointly or severally, ten percent (10%) or more of the outstanding ownership or membership interest of the limited liability company; and
 - (ii) If any officer, manager or member with ten percent (10%) or more ownership has been convicted of a felony under Wyoming law within ten (10) years.
 - (f) The number of Devices and the maximum payout of each Device; and

- (g) Proof of the ability to pay the combined maximum payout of every Device at a location in the form of insurance, surety bond, or an escrow account funded with the maximum winnings; and
 - (h) Certificate for each Device from an independent third party designating the machine as a skill game; and
 - (i) Any software or game update requires a new Certificate; and
 - (j) Annual Certification is required for every Device; and
 - (k) Proof of Certification must be displayed on each Device to allow for inspection; and
 - (l) The site and the zoning of the site where the applicant will place the Device; and.
 - (m) The name and address of the owner of the machine and a copy of any rental or lease agreement between the owner and Permittee.
- (4) No person or partner shall have any interest, directly or indirectly, in a Permit unless he signs and verifies the application for the Permit. No corporation shall be granted a Permit unless two (2) or more of the officers or directors sign and verify the application on behalf of the corporation and also verify upon their oath as individuals that the statements and provisions contained therein are true, except that if all the stock of the corporation is owned by one (1) individual then that individual may sign and verify the application and verify upon his oath that the statements and provisions contained therein are true. No limited liability company shall be granted a Permit unless at least one (1) of the officers, managers, or if there are no officers or managers, at least one (1) of the members who is duly authorized to act on behalf of the limited liability company signs and verifies the application on behalf of the company and also verifies upon his oath that the statements and provisions contained therein are true.
- (5) A Permit shall not be held by or issued to:

- (a) The Mayor, member of the City Council or County Commissioner for Campbell County, Wyoming;
 - (b) Any person employed by the State, the City of Gillette, the Campbell County Sheriff's Department as a law enforcement officer or any person who holds office as a law enforcement officer through election.
 - (c) Any person under the age of twenty-one (21) years.
- (6) A Permit is valid for one year from July 1. The fee for a Permit is one thousand two hundred dollars (\$1,200.00); and five hundred dollars (\$500.00) for each Device. Any location and/or building may have a maximum of five (5) Devices. Additional Devices added during the year are not prorated.
 - (7) Applications for renewal shall be filed no later than thirty (30) days prior to expiration.
 - (8) The applicant shall provide with the application or application for renewal the fee of one thousand two hundred dollars (\$1,200.00) for the Permit; and five hundred (\$500.00) dollars for each Device.
 - (9) Fees required to be tendered under this Section shall be paid to the Gillette City Clerk by means of cash, personal check, or business check.
 - (10) An applicant for a renewal Permit may appeal to the City Administrator from an adverse decision by the City Clerk. No applicant for a new Permit shall have a right of appeal from the decision of the City Clerk denying an application.
 - (11) Permits are nontransferable.
 - (12) Every Permittee shall display its Permit at all times in a prominent place at each public entrance.

D. Prohibited Use of Devices

- (1) It is unlawful for any person, corporation or association to offer to the public or to utilize a Device, without a Permit.

- (2) It is unlawful for any person, corporation or association to offer to the public or to utilize a Device, without a Certificate.
- (3) It is unlawful for any person, corporation or association to offer to the public or to utilize a Device between the hours of 2:00am and 6:00am.
- (4) It is unlawful for any person, corporation or association, with or without a Permit, to offer use of a Device to any person under the age of twenty-one (21) years.
- (5) It is unlawful for any person, corporation or association to place more than five (5) Devices at any location and/or building.
- (6) It is unlawful for any person under the age of twenty-one (21) years to use a Device.

E. Penalties

- (1) Any person, corporation or association who violates any provision of this Ordinance is guilty of a misdemeanor and shall be fined not more than seven hundred and fifty dollars, imprisoned for not more than six (6) months, or both. Each day of non-compliance with any provision of this ordinance shall constitute a separate offense. Each Device in non-compliance with any provision of this ordinance shall constitute a separate offense.
- (2) In addition, to the above penalties, any person, corporation or association who is convicted of violation of any provision of this Ordinance is subject to an administrative fee:
 - (a) First conviction for a violation of this Section, the Permittee shall pay the City Clerk, an administrative fee in the amount of five hundred dollars (\$500.00);
 - (b) Second conviction, within a twelve (12) month period, for a violation of this Section, the Permittee shall pay the City Clerk, an administrative fee in the amount of one thousand dollars (\$1,000.00);

- (c) Third conviction, within a twelve (12) month period, for a violation of this Section, the Permittee shall pay the City Clerk, an administrative fee in the amount of one thousand five hundred dollars (\$1,500.00) and its Permit will immediately be revoked;
 - (d) All administrative fees shall be paid to the City Clerk within ten (10) days. Failure to pay an administrative fee will result in immediate revocation of the Permit.
- (3) In addition, to the above penalties, all non-permitted Devices, wagering records, and wagering proceeds are subject to seizure by any peace officer and shall be disposed of in accordance with Wyoming law.
 - (4) In addition, to the above penalties, the City reserves the right to immediately revoke any Permit for an egregious violation of this Section. An egregious violation of this Section is determined at the sole discretion of the City.

F. Inspection

- (1) The City police may enter and inspect every location and/or building or place business that offers a Device for purposes of inspection of the Certificate or to check identification of patrons using the Device pursuant to this Section, or any other lawful reason, during regular business hours.

G. Effective Date

- (1) This ordinance is effective July 1, 2020.

PASSED, APPROVED, AND ADOPTED this ____ day of _____ 2020.

Louise Carter-King, Mayor

(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/5/2020 7:00:00 PM

SUBJECT:

An Ordinance to Amend Chapter 3, Section 3-1 of the Gillette City Code to Expand the Definition of "Intoxication."

BACKGROUND:

Ordinance 1st Reading: 7/0

Ordinance 2nd Reading: 7/0

The word "substance" is added to distinguish intoxication from various substances that are not a "controlled substance".

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for Approval of an Ordinance to Amend Chapter 3, Section 3-1 of the Gillette City Code to Expand the Definition of "Intoxication" on Third and Final Reading.

STAFF REFERENCE:

Anthony Reyes, City Attorney

ATTACHMENTS:

Click to download

☐ [Intoxication Definition first reading](#)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 3, SECTION 3-1 OF THE GILLETTE CITY
CODE TO EXPAND THE DEFINITION OF "INTOXICATION."

WHEREAS, the Governing Body of the City of Gillette desires to amend Chapter 3, Section 3-1 of the Gillette City Code.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE. §3-1 of the Gillette City Code, is amended to read as follows:

§3-1 Intoxication.

If any person shall be drunk or under the influence of any intoxicating liquor, malt beverage, substance, or controlled substance, as defined by Wyoming State Statutes, in any public street, thoroughfare, or place; or within view of any public street, thoroughfare or place; or in any vehicle or place within the city to such an extent that his drunkenness or intoxication is manifest by boisterous or by profane, vulgar language, or loud and violent discourse, or indecent conditions or actions which render that person incapable of caring for him or herself so as to create a nuisance or hazard, he or she shall be guilty of a misdemeanor.

PASSED, APPROVED, AND ADOPTED this _____ day of April 2020.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Cindy Staskiewicz, City Clerk



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 5/5/2020 7:00:00 PM

SUBJECT:

Council Consideration of a Resolution Approving and Authorizing the Final Plat Known as Resubdivision, Tract A, Eischeid Subdivision, to the City of Gillette, Wyoming, Subject to all Planning Requirements.
(Planning Commission Vote: 5/0)

BACKGROUND:

The property is located off of Lakeway Road on Elder Street. The lot is currently zoned I-1, Light Industrial and will remain I-1.

The surrounding zoning is:

North – C-1, General Commercial

East – C-1, General Commercial

South – County zoning, Agriculture

West – County zoning, Light Industrial

The proposed lots meet the minimum lot size and minimum width requirements. The existing tract is being divided based on how it is currently being used. The existing Elder Street right-of-way will be extended to divide the existing single tract into two all the way to the south property line and add a turnaround; at this time there are no additional improvements planned for the subdivision except for the turnaround grading. Even though the right-of-way will be dedicated to the City of Gillette on the plat, the Engineering Division has determined that the city will retain ownership of the right-of-way without maintenance. Any future development will trigger construction of the Elder Street extension to be brought up to city standards and once this is done, then the Engineering Division will review the road improvements with the possibility of city acceptance of the infrastructure.

This case was approved by the Planning Commission during their April 28, 2020, meeting with a vote of 5/0.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I Move for Approval of a Resolution Approving and Authorizing the Final Plat known as Resubdivision, Tract A, Eischeid Subdivision, to the City of Gillette, Wyoming, Subject to all Planning Requirements.

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download

☐ [Planning Commission Minutes April 28, 2020](#)

☐ [Planning Requirements](#)

☐ [Vicinity Sketch](#)

☐ [Resolution](#)

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Via Videoconference
April 28, 2020

PRESENT

Commission Members Present: Cindy Reardon, Trevor Matson, Ted Jerred, Sheryl Martin, and Jennifer Tuomela

Commission Members Absent: Ryan Conklin

Staff Present: Clark Sanders, Planner; Meredith Duvall, Planner; and Jill McCarty, Sr. Administrative Assistant

CALL TO ORDER

Vice-Chair Reardon called the meeting to order at 7:00 p.m.

ELECTION OF CHAIR

Ted Jerred nominated Cindy Reardon as Chair of the Planning Commission. Trevor Matson seconded. There being no other nominations, the motion carried 5/0.

ELECTION OF VICE-CHAIR

Trevor Matson nominated Ted Jerred as Vice-Chair of the Planning Commission. Jennifer Tuomela seconded the nomination. There being no other nominations, the motion carried 5/0

APPROVAL OF THE MINUTES

A motion was made by Jennifer Tuomela to approve the pre-meeting workshop minutes, and the regular meeting minutes of the City Planning Commission Meeting of March 10, 2020. Trevor Matson seconded the motion. Motion carried 5/0.

20.006DP-
DEVELOPMENT PLAN-
Hampton Inn & Suites

The owner, Ghazanfer Khan, is requesting the construction of a new eighty-two (82) unit, four (4) story Hampton Inn & Suites to be located on Lots 2A and 2B, Block 1, of Westover Hills Subdivision Phase 1 more simply known as 2300 & 2312 Westover Road.

This case came before the Planning Commission in 2017. That Development Plan has since gone beyond the 3 year expiration as well as being significantly different in layout from the previous Development Plan.

The vacant 3.69 acre property was originally platted as Lot 2 of the Westover Hills Subdivision Phase 1 in 1980. In 1988 the original Lot 2 was split into Lot 2A and Lot 2B. No development has ever taken place on either of the two lots. In late 2019 an administrative plat to combine Lots 2A and 2B, Block 1, Westover Hills Subdivision Phase I was submitted for review and approval. The proposed layout indicates the structure will be built across the existing Lots 2A and 2B. Prior to any building or zoning permits being issued the administrative plat to combine the lots into one lot is required to be filed at the office of the Campbell County Clerk.

Both lots are currently zoned C-1, General Commercial and this proposal is compatible with the Land Use Plan as the Land Use Plan envisions this area to develop as General Commercial.

On April 23, 2020, the Parks Board reviewed the Development Landscaping plan and voted in favor of the proposed Landscape Plan. The Landscaping meets the requirements and intent of the Landscape Ordinance.

Clark Sanders said the city did not receive any comments from the public on this case.

Chair Reardon asked if there were any comments or questions from the Commission on the case. Chair Reardon inquired about the 26-foot width for the fire lanes, and if that was what currently in the plans submitted. Clark Sanders currently the plans show a 24-foot width and has spoken to the developer and they will widen it to be 26-foot all around the building.

There being no further comments or questions, Ted Jerred made a motion to approve the case. Trevor Matson seconded the motion. Motion carried 5/0.

20.005SFPM-FINAL
PLAT-Resub Tract A
Eischeid Subdivision

The owner, D & R Investments, LLC, is proposing to subdivide 10.15 acres into two tracts of 5.075 acres with the extension of Elder Street as dedicated right-of-way between the two.

The property is located off of Lakeway Road on Elder Street. The lot is currently zoned I-1, Light Industrial and will remain I-1.

The proposed lots meet the minimum lot size and minimum width requirements. The existing tract is being divided based on how it is currently being used. The existing Elder Street right-of-way will be extended to divide the existing single tract into two all the way to the south property line and add a turnaround; at this time there are no additional improvements planned for the subdivision. Even though the right-of-way will be dedicated to the City of Gillette on the plat, the Engineering Division has determined that the city will retain ownership of the right-of-way without maintenance. Any future development will trigger construction of the Elder Street extension to be brought up to city standards and once this is done, then the Engineering Division will review the road improvements with the possibility of city acceptance of the infrastructure.

Chair Reardon asked if there were any comments or questions from the Commission on the case. Chair Reardon asked for clarification on who would be responsible for the development of the extension of Elder Street. Meredith Duvall said the property owners would be responsible for the infrastructure improvements of Elder Street once future development happens, like a commercial development plan for example she said.

Chair Reardon asked if there were any comments from the public regarding this case, and Meredith said there were none.

There being no further comments or questions, Trevor Matson made a

motion to approve the case. Jennifer Tuomela seconded the motion. Motion carried 5/0.

OLD BUSINESS

None

NEW BUSINESS

Clark Sanders said there would be no meeting on May 12, 2020, and there will be a meeting on May 26, 2020.

ADJOURNMENT

The meeting adjourned at 7:20 p.m.

Minutes taken and prepared by Jill McCarty, Sr. Admin Assistant.

DRAFT

Planning Requirements

20.005SFP

Final Plat - Resubdivision of Tract A, Eischeid Subdivision

The Planning Requirements are as follows:

1. All comments and concerns listed in ePlans shall be addressed.
2. All fees associated with the filing with the office of the Campbell County Clerk shall accompany the final plat.

Resubdivision of Tract A, Eischeid Subdivision



CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM
RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO
GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR
THE INFORMATION CONTAINED THEREIN.



1 inch = 333.33 feet

1 in = 0.06 miles

April 15, 2020

Productivity Service With P.R.I.D.E. Enthusiasm
Responsibility Integrity Dedication

City of Gillette, GIS Division, Campbell County, City of Gillette, GIS Division
Hydrography Database, City of Gillette, GIS Division

RESOLUTION NO.

**A RESOLUTION APPROVING AND AUTHORIZING THE
FINAL PLAT KNOWN AS RESUBDIVISION TRACT A,
EISCHEID SUBDIVISION TO THE CITY OF GILLETTE,
WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS.**

WHEREAS, the Final Plat for Resubdivision Tract A, Eischeid Subdivision; to the City of Gillette, Wyoming has been approved by the City of Gillette Planning Commission by a majority of its members on April 28, 2020, with Planning Requirements.

WHEREAS, the recording of the Final Plat for Resubdivision Tract A, Eischeid Subdivision; to the City of Gillette, Wyoming has been approved by the City of Gillette, Wyoming, with the Campbell County Clerk and Ex-Officio Recorder of Deeds, is subject to meeting all Planning Requirements approved by the Planning Commission on April 28, 2020.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, THAT:

The Final Plat for Resubdivision Tract A, Eischeid Subdivision; to the City of Gillette, Wyoming has been approved by the City of Gillette, Wyoming as prepared by Cevin Imus Land Surveying Inc. signed by Cevin Imus, Professional Land Surveyor, Wyoming Registration Number 9328, is hereby approved for filing with the Campbell County Clerk and Ex-Officio Recorder of Deeds.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2020.

Louise Carter-King, Mayor

(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk