

CITY COUNCIL AGENDA
COUNCIL CHAMBERS, 201 E. 5TH STREET
CITY OF GILLETTE
Tuesday, October 6, 2020
7:00 PM

A. Call to Order.

1. Swearing-in of Newly Appointed Ward I Council Member, Gregory Schreurs

B. Invocation and Pledge of Allegiance.

1. **Invocation & Pledge of Allegiance Led by Reverend Ed Sisti of the Open Door Church.**

C. Approval of General Agenda.

D. Approval of Consent Agenda.

1. **Minutes**

- a. **Work Session - September 8, 2020**
- b. **Pre-Meeting - September 15, 2020**
- c. **Regular Meeting - September 15, 2020**
- d. **Executive Session - September 15, 2020**
- e. **Special Meeting - September 22, 2020**
- f. **Executive Session - September 22, 2020**
- g. **Special Meeting - September 29, 2020**

2. **Ordinance 3rd Reading - Consent**

3. **Ordinance 2nd Reading - Consent**

- a. **An Ordinance Approving and Authorizing an Amendment to Ordinance 3872 and Associated Villas at Tenth Hole Estates Phase I, Planned Unit Development Plat to be Known as Final PUD Plat, A Resubdivision of Lots 1-13, Tracts A and B, Block 2, Villas at Tenth Hole Estates, to the City of Gillette, Wyoming. (Planning Commission Vote: 6/0)**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

4. **Bills and Claims**

- a. **Bills and Claims**

Staff Reference: Michelle Henderson, Finance Director

5. **Other - Consent**

E. Approval of Conflict Claims.

F. Comments.

1. Council
2. Written
3. Public
4. Other - Comments

- a. **A Proclamation Designating the Month of October 2020 as *Domestic Violence Awareness Month*. ~ Shawna McDonald, Gillette Abuse Refuge Foundation**

Staff Reference:

- b. **For the Good of the Community Video**

Staff Reference:

G. Unfinished Business.

1. Ordinance 2nd Reading.
2. Ordinance 3rd Reading.
3. Other.

H. New Business.

1. Minute Action

- a. **Council Consideration of a Street Closure on the 3rd Street Plaza, Including Parking Lot B and the Intersection of Gillette Avenue, on October 31, 2020 from 9:00 a.m. to 5:00 p.m. for the Annual Boofest Event, Requested by the Gillette Main Street.**

Staff Reference: **MAP** - Michelle Henderson, Finance Director

- b. **Council Consideration for the Acceptance of Public Improvements for the Dalbey Park to Gillette College Pathway – Phase 2 Project, Installed by Wyoming Earthmoving Corporation in the Amount of \$497,884.12 (WYDOT TAP Grant and 1% Project).**

Staff Reference: **MAP/VIDEO** - Ry Muzzarelli, P.E., Development Services Director

- c. **Council Consideration of a Resolution Approving and Authorizing the Final Plat of the Copper Ridge Estates, Phase II Subdivision, to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 3/0/1)**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

- d. **Council Consideration of a Professional Services Agreement for the Gillette Regional Water Supply Project - Phase V District Extensions, for Design, Bidding, and Construction Phase Services for the Airport Regional Water Line Extension to Morrison Maierle, Inc., in the Amount of \$587,861.00.**

Staff Reference: **MAP** - Michael H. Cole, P.E., Utilities Director

2. Ordinance 1st Reading.

- a. **An Ordinance to Amend Chapter 14, Section 14-39 of the Gillette City Code to Raise the Legal Age to Buy or Sell Tobacco Products or Electronic Cigarettes from Eighteen to Twenty-One Years of Age.**

Staff Reference: Anthony Reyes, City Attorney

3. Appointments

I. Public Hearings and Considerations

J. Executive Session

K. Adjournment

City Council Meeting Comment Form

MAYOR
Louise Carter-King

COUNCIL MEMBERS BY WARDS

WARD 1

Bruce Brown
Gregory Schreurs

WARD 2

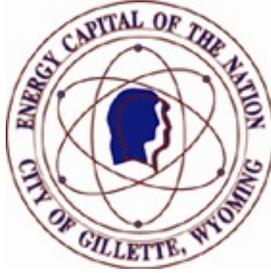
Billy Montgomery
Timothy Carsrud

WARD 3

Laura Chapman
Nathan McLeland

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P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

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DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Swearing-in of Newly Appointed Ward I Council Member, Gregory Schreurs

BACKGROUND:

ACTUAL COST VS. BUDGET:

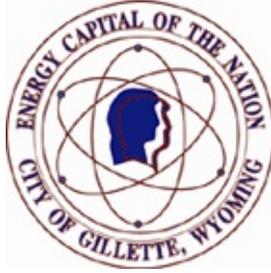
SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

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DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Invocation & Pledge of Allegiance Led by Reverend Ed Sisti of the Open Door Church.

BACKGROUND:

ACTUAL COST VS. BUDGET:

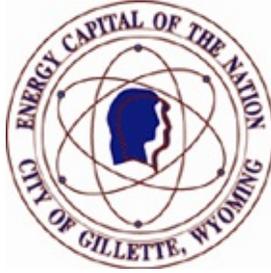
SUGGESTED MOTION:

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DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Work Session - September 8, 2020

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

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[Work Session - September 8, 2020](#)

A Work Session Meeting of the City Council was held in City Hall Council Chambers on Tuesday the 8th day of September 2020.

Present were Council Members Brown, Carsrud, Chapman, McLeland, Montgomery, and Mayor Carter-King; City Administrator Davidson and City Attorney Reyes; Director Muzzarelli; Managers Lt. Wasson, Palazzari, and Toscana; Sr. Planner Sanders and Planner Duvall; and City Clerk Staskiewicz.

Chicken Discussion

Administrator Davidson informed Council of the history of previous urban chicken discussions in 2012 and 2015. He explained that after public meetings, discussions, research, and the drafting of an Ordinance in 2012, the public input indicated little interest in allowing urban chickens and there was no action taken on the Ordinance. In 2015 the chicken discussion received little public interest resulting in no action taken by City Council. Administrator Davidson gave an overview of the process of drafting an ordinance to regulate chickens. He stated that while review of other municipality’s ordinances is helpful, all cities have different zoning and animal regulations. The Ordinance would need to be geared toward Gillette’s regulations. Administrator Davidson informed Council that the City’s Planning and Zoning Staff are in the process of updating zoning regulations, and would present proposed changes to Council in the near future. Citizens Sara Marchbank (202 Primrose Dr), Ben Gauthier (Ward III), Renee Edwards (3218 Alberta Dr), Kristen Brown (2200 Jane Ct), Mason Edwards (3218 Alberta Dr), Ernie Gibson (4605 Triple T Ct, Ward III), Darin Edmonds (806 Lafayette Dr), and Dennis Carson (2209 Jane Ct), spoke in support of allowing chickens within city limits. Megan Nelms (2125 Big Lost Dr), Bruce Blackburn (1600 Monte Vista Ln), Alicia LePard (4207 Quarter Horse Ave), and Betsy Jones (808 Beech St), spoke in opposition of allowing chickens within city limits. The Mayor, Council, and Staff discussed assorted aspects for inclusion in the draft ordinance. Councilman Carsrud suggested the formation of a community task force, headed by the City Attorney, to provide input for the draft ordinance. The task force would be comprised of three citizens in favor of allowing chickens in city limits (Sara Marchbank, Renee Edwards, and Ben Gauthier), and three citizens opposing chickens within city limits (Alicia Lepard, Megan Nelms, and Betsy Jones). City Attorney Reyes informed Council that an ordinance would be drafted, discussed with the task force, and then presented to Council for review and discussion.

Review September 15th Council Agenda

Administrator Davidson and the Council reviewed the upcoming Council agenda items.

Adjournment

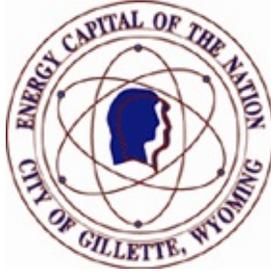
There being no further business to come before the Council, the meeting adjourned at 7:30 p.m.

(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk

Louise Carter-King, Mayor



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DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Pre-Meeting - September 15, 2020

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

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[Pre-Meeting - September 15, 2020](#)

A Pre-Meeting of the City Council was held on Tuesday the 15th day of September 2020 in the 2nd Floor Community Room.

Present were Council Members Carsrud, Chapman, McLeland, Montgomery, and Mayor Carter-King; City Administrator Davidson and City Attorney Reyes; Directors Aguirre and Muzzarelli; Managers Lt. Deaton, Palazzari, and Toscana; and City Clerk Staskiewicz.

Warm Ups

Councilwoman Chapman announced the upcoming Gillette Main Street Brewfest on September 19th, which will feature a special veteran recognition at 3:00 p.m. Nathan McLeland spoke about a recent Matt Sorenson disk golf tournament, which was a great family event.

Mayor Carter-King requested information about the crack seal project occurring around the City. City Administrator Davidson explained the crack seal process and stated that the surface “film” would biodegrade and was environmentally safe. He stated that the added “film” would allow more time for the crack sealant to set. He noted that the City is looking at a variety of ways to extend road life.

Administrator Davidson informed Council that loan pre-payment, in the amount of \$40 million, to the Wyoming Water Development Commission for the Madison Project was submitted last week. The remaining balance will be due when all wells are complete, which would be in 2021 or 2022. The Mayor stated that the \$40 million payment was not required until the project was complete, but the City decided to pre-pay the loan to help the State during the current economic downturn.

Employee Benefits Presentation

Human Resources Director Aguirre presented Council with an annual update of the Employee Health Benefits, Medical Fund, and Wellness Program. Director Aguirre reported statistical data resulting in the recommendation of a 5% increase in employee health insurance premiums. He informed Council that a Resolution addressing Employee Benefits would be on the September 15th Consent Agenda for Council approval.

Employee Handbook Presentation

Human Resources Director Aguirre presented Council with an update of changes to the Employee Handbook. He informed Council that a Resolution addressing the Employee Handbook would be on the September 15th Consent Agenda for Council approval.

Employee Appreciation Holiday

Human Resources Director Aguirre reminded Council that the criteria for qualification for employees to receive the day after Thanksgiving as a paid holiday consisted of 1) keeping the incident rate at or below the national average, or 2) a reduction in preventable at-fault incidents, or if the City does not meet the first two requirements, then, 3) description of what the City has done to improve the overall safety culture. Director Aguirre stated that the recommendation to approve the 2020 employee appreciation holiday was based on the facts that the City’s incident rate was 306% below the national average, the DART (Days Away, Restricted or Transfers) remained at 175% below the national average, and preventable incidents decreased from last fiscal year. The Mayor and Council agreed that City employees earned November 27th as an employee appreciation holiday.

Review September 15th Council Agenda

City Administrator Davidson reviewed the upcoming agenda items with the Mayor and Council.

Adjournment

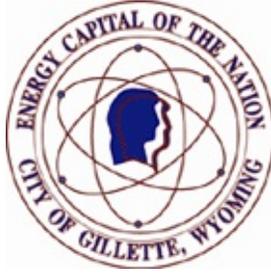
There being no further business to come before the Council, the meeting adjourned at 6:56 p.m. An audio recording of this meeting is available in the City Clerk’s Office.

(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk

Louise Carter-King, Mayor



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DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Regular Meeting - September 15, 2020

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

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[Regular Meeting - September 15, 2020](#)

A meeting of the City Council was held on Tuesday the 15th day of September 2020 in City Hall Council Chambers.

Present were Council Members Carsrud, Chapman, McLeland, Montgomery, and Mayor Carter-King; City Administrator Davidson and City Attorney Reyes; Directors Cole and Muzzarelli; Managers Tyrell, Schoen, Lt. Deaton, Lt. Wasson, Palazzari, and Toscana; Parks Operator Fiske and City Clerk Staskiewicz.

Invocation and Pledge of Allegiance

The invocation and pledge of allegiance were led by Pastor Judith England of the Church of the Nazarene.

Approval of General Agenda

Councilman Carsrud moved to approve the General Agenda; seconded by Councilman McLeland. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes

Pre-Meeting – September 1, 2020; Regular Meeting – September 1, 2020

Bills and Claims

1st Class Realty, 204.84; Absolute Auto, LLC, 108.45; Advance Auto Parts, 792.03; Agosto Holdings, LLC, 3.98; Air Tech Inc, 801.00; ALSCO, 829.03; AM Signal Inc, 10,600.00; Ameri-Tech Equipment Company, 229.52; Anixter Power Solutions, 28,648.15; Arete Design Group, 1,037.70; Arrow Printing and Graphics Inc, 84.00; AT&T Mobility National Accounts, 1,680.49; Badger Daylighting Corp, 1,044.75; Bank of Gillette, 76,721.37; Big Horn Tire Inc, 1,243.50; Bighorn Hydraulics Inc, 1,341.75; BJ Nelson Inc/Nelson Auto Glass, 1,124.63; Black Cat Construction LLC, 10,976.00; Black Hills Wyoming LLC, 3,673.01; Blue Cross Blue Shield of Wyoming, 119,798.65; Blue Cross Blue Shield of Wyoming, 69,999.52; Blue Cross Blue Shield of Wyoming, 56,434.37; Border States Electric, 14,534.42; Brad Wasson, 250.00; Campbell County Conservation District, 7,500.00; Campbell County Landfill, 451.25; Campbell County Public Health, 56.00; Campbell County Sheriff, 4,200.00; Carter, Anthony, 142.59; Carter, Steven, 193.98; Central Truck & Diesel Inc, 540.00; CenturyLink, 477.04; CenturyLink, 2,340.67; Charter Media, 899.00; Christopher Paulk, 3,307.50; City of Gillette, 6.50; City of Gillette, 67.96; City of Gillette - Petty Cash, 216.68; Clements, Derek, 17.25; Collins Communications Inc, 100.00; CPS Distributors, 7,187.75; Craig Furman, 100.00; Croell Inc, 1,170.00; Croell Inc, 305.00; Cross, Kevin, 134.67; Crum Electric Supply Company, 177,076.06; Cruz Hernandez, Rigoberto, 44.04; Cues Inc, 961.66; Dana Kepner Company Inc, 110.00; Dawson, Taylor, 164.51; Deric Culey, 100.00; Ditch Witch of South Dakota, 243.74; Doll, William, 63.80; DOWL LLC, 4,934.70; DRM Inc, 409,953.35; Dustin Fisher, 500.00; Elowsky, Wendi, 22.06; Employment Testing Services Inc, 288.00; Energy Laboratories Inc, 539.25; Eternity Rentals, 91.74; Everbridge Inc, 18,557.51; Fairway LLC, 12.32; Farmer Brothers Company, 27.48; Fastenal Company, 71.39; FedEx, 477.60; Firemaster Dept 1019, 32.50; First Class Auto, 43,648.75; First National Bank of Gillette, 40,424.65; First Northern Bank of Wyoming, 40,898.18; Frandson Safety Inc, 1,445.80; Gall, Rachel & John, 98.01; Galls, An Aramark Company, 134.30; Garvin, Keelie, 45.23; Gillette College, 170.00; Gillette Contractors Supply Inc, 4,378.06; Gillette Winnelson Company, 121.38; Gillette Wrestling, 203.06; Girl Scout Troop 1160, 203.06; GW Construction, LLC, 2,665.00; H&H Safety, 1,175.00; Harnish, Mariah, 55.27; HDR Inc - US Engineering Accounts Receivable, 176,861.15; Herrera, Janell, 33.68; Hladky Construction, 6,256.80; Home Fire Foods, 146.25; Hot Iron, 700,364.36; Hub International Mountain States Limited, 50.00; Innovyze, Inc, 1,965.00; International Code Council Inc, 145.00; Jack's Truck Center Inc, 459.90; Karen Johnson, 88.74; Keystone Kennels LLC, 450.00; KLJ Engineering LLC, 27,523.33; KLJ Engineering LLC, 51,995.76; KOIS Brothers Equipment Company, 3,021.92; Kristyn Percifield, 3,000.00; Ladonna Hatch, 210.00; Louise Carter King, 32.49; Lowe Roofing Inc, 4,390.00; Machine Products Inc, 2,081.08; Mad Transportation and Towing LLC, 500.00; MCM General Contractors, 103,428.50; McNeilus Truck & Manufacturing, 1,294.55; Merchant Job Training and Safety Inc, 550.00; MFG Remington, LLC, 169.70; Michael Stulken, 350.00; Midland Implement Co Inc, 2,792.23; MII Life Insurance, Incorporated, 3,628.43; MII Life Insurance, Incorporated, 3,032.33; Morrison Maierle Inc, 91,446.47; Mountain Peaks Diagnostics, LLC, 62.40; Mountain States Pipe & Supply, 22,572.00; Nathan G Steiner, 7,919.65; Norco Inc, 3,984.63; Northern Truck Equipment Corp., 214.74; Northwest Lineman College, 1,220.00; Online Information Services Inc, 370.20; Paintbrush Sewer & Drain, 12,580.00; PCA Engineering Inc, 26,372.25; Petrigash, Alexandra, 65.11; Postal Pros Southwest Inc, 4,270.73; Powder River Construction, 142,974.34; Powder River Heating & Conditioning Corporation, 1,446.65; Premium Title Services, Inc, 4,900.00; ProElectric Inc, 18,227.84; Purvis Industries, LLC, 382.64; Randy Milliron, 147.17; Record Supply Inc

NAPA, 1,703.93; RMS Instrument & Electrical, LLC, 7,135.69; Ruger, Kendra, 197.96; Russell Industries Inc, 910.17; Safariland LLC, 177.94; Sargent, Jessica, 137.85; Sherwin Williams, 36.50; Simon Contractors, 673,674.85; Sioux Falls Children's Home Society, 659.22; Sjogren, Ryan, 44.43; Source Office Products, 61.61; Southern Computer Warehouse, 2,011.12; Steve Hurd, 73.48; Stotz Equipment, 422.99; Strand's Lawn Care LLC, 50.00; Structural Dynamics LLC, 4,716.40; Stuart C Irby Co, 1,168.82; Sundial Heating & Refrigeration Inc, 371.68; Suzi's Trophies & Awards, 2.30; Tamitha Pike, 75.00; Team Laboratory Chemical, LLC, 1,725.00; Terry Sjolin, 322.00; That Embroidery Place, 1,505.92; Thomas, Amber, 11.99; Thomson West, 216.81; Thunder Basin Ford LLC, 341.13; Tim Carsrud, 30.90; Titan Machinery Inc, 1,646.11; Traf O Teria System, 577.88; Traffic Parts Inc, 6,800.00; Tyler Technologies Inc, 26,600.00; UMB Bank, 61,707.44; Universal Athletic LLC, 81.92; Van Ewing Construction, 51,129.40; Verizon Wireless, 7,097.82; Visionary Communications, 969.14; Voiance Language Services, LLC, 39.75; Waste Connections of Wyoming, 412.75; Wesco Receivables Corp, 926.60; West Plains Engineering, 1,565.00; Western Stationers, 5,978.57; White's Frontier Motors, 326.76; WYODAK Resources Development Corp, 37,009.68; Wyoming Earthmoving Corporation, 156,895.84; Wyoming Secretary of State, 30.00; Wyoming State Revenue and Tax, 118,015.07

RESOLUTION NO. 2738

A RESOLUTION APPROVING THE CITY'S HEALTH PLAN PREMIUMS AND PLAN DESIGN CHANGES EFFECTIVE JANUARY 1, 2021

Council approval of the foregoing Resolution to approve the City's health plan premiums and plan design amendments effective January 1, 2021.

RESOLUTION NO. 2739

A RESOLUTION APPROVING THE CITY'S EMPLOYEE HANDBOOK CHANGES EFFECTIVE SEPTEMBER 15, 2020

Council approval of the foregoing Resolution to approve the City's employee handbook changes effective September 15, 2020.

Councilwoman Chapman made a motion to approve the Consent Agenda; seconded by Councilman Montgomery. All voted aye. The motion carried.

Approval of Conflict Claims

Councilman Montgomery made a motion to approve a conflict claim for Council Member Carsrud in the amount of \$30.90; seconded by Councilman McLeland. Council Members Chapman, McLeland, Montgomery, and Mayor Carter-King voted aye. Councilman Carsrud abstained. The motion carried.

Councilwoman Chapman made a motion to approve a conflict claim for Mayor Carter-King in the amount of \$32.49; seconded by Councilman Carsrud. Council Members Carsrud, Chapman, McLeland, and Montgomery voted aye. Mayor Carter-King abstained. The motion carried.

Comments

Council Comments – Councilwoman Chapman reminded the community of the upcoming Gillette Main Street Summer Brewfest and Car Show on Saturday, September 19th, including a special veterans' recognition at 3:00 p.m.

Councilman McLeland stated that he attended the annual Matthew Sorenson Memorial Disk Golf Tournament, which was a great family event. Councilman McLeland also reminded citizens of the upcoming annual Memory of the 8 Run/Walk, taking place on September 16th.

Written Comments – City Clerk Staskiewicz informed Council of written comments from Heather Arambel (1006 Warren Avenue); Benny Leonard (110 W Redwood Street); Helen Hottell (5812 Musket Court); Dale Burrer (2609 Daybreak Ct); and Hannah Burr (2913 Harder Drive) expressing support of chickens within City Limits. Katherine Rogers (4400 Alex Way) submitted a written comment opposing chickens within City Limits.

Public Comments – Toni Brown of the Civil Air Patrol asked Council to consider a Proclamation for the designation of December 19, 2020 as "Wreaths Across America Day" and stated that the proclamation is scheduled to be pronounced at the November 17th Council Meeting. Ms. Brown introduced two (2) cadets and explained the wreath sponsorship program. Jacob Tobin (no address), Sara Painter (907 Stanley Street), Mason Edwards (3218 Alberta Dr), and Ben Decker (802 Beech St), expressed varied opinions regarding the Mayor and Council and the current state of affairs.

New Business

Minute Action

Councilman Montgomery made a motion for concurrence of final acceptance of public improvements for the Wyoming Department of Transportation Highway 50 Project, and the associated pathway, installed by Simon Contractors, in the amount of \$201,173 (1% Project – City Portion); seconded by Councilman McLeland. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Montgomery made a motion to approve a professional services agreement for the development of the City of Gillette ADA Access Plan 2020, associated with the ADA Access and Pathways Master Plan Project, with DOWL, in the amount of \$103,990.48 (WYDOT TAP Grant and 1% Project); seconded by Councilman McLeland. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a professional services agreement for design and bidding services associated with the Z1-R3 Tank Rehabilitation Project with Morrison Maierle, Inc., in the amount of \$60,751 (1% Project); seconded by Councilwoman Chapman. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilwoman Chapman made a motion to approve a professional services agreement for design and bidding services associated with the Z1-R5 Tank Concrete Apron Replacement Project with Morrison-Maierle, Inc., in the amount of \$39,875 (1% Project); seconded by Councilman McLeland. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a professional services agreement for design and bidding services associated with the Dalbey Park Emergency Spillway Improvements Project with WWC Engineering, in the amount of \$236,000 (FEMA Grant and 1% Project); seconded by Councilman Montgomery. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Montgomery made a motion to approve a professional services agreement for the Gurley Railroad Overpass Planning Study with HDR, Inc., in the amount of \$121,984.44 (WYDOT Planning Grant and 1% Project); seconded by Councilwoman Chapman. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to accept public improvements for the Sage Bluffs Park Irrigation Improvements Project, installed by G & G Landscape, Inc., in the amount of \$216,701 (1% Project); seconded by Councilwoman Chapman. Administrator Davidson and Parks Operator Fiske explained the consideration. All voted aye. The motion carried.

Councilman Montgomery made a motion to authorize the Mayor to sign Amendment No. 4 of the Telecommunications Right-of-Way Use Agreement between the City of Gillette and Visionary Communications, Inc.; seconded by Councilman Carsrud. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilwoman Chapman made a motion to authorize the Mayor to sign Amendment No. 5 of the Telecommunications Raceway Lease Agreement between the City of Gillette and Visionary Communications, Inc.; seconded by Councilman McLeland. All voted aye. The motion carried.

Councilman Carsrud made a motion to accept public improvements for the EPA Sanitary Survey Tank Repairs Project, Bid Schedule A, installed by Carr Coatings, in the amount of \$31,245; seconded by Councilwoman Chapman. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to accept public improvements for the EPA Sanitary Survey Tank Repairs Project, Bid Schedules B and C, installed by Wyoming Earthmoving Corporation in the amount of \$68,666.25; seconded by Councilman McLeland. All voted aye. The motion carried.

Ordinance 1st Reading

ORDINANCE NO. 20-13

AN ORDINANCE APPROVING AND AUTHORIZING AN AMENDMENT TO ORDINANCE 3872 AND ASSOCIATED VILLAS AT TENTH HOLE ESTATES PHASE 1, PLANNED UNIT DEVELOPMENT PLAT TO BE KNOWN AS FINAL PUD PLAT, A RESUBDIVISION OF LOTS 1-13, TRACTS A AND B, BLOCK 2, VILLAS AT TENTH HOLE ESTATES TO THE CITY OF GILLETTE, WYOMING

Councilwoman Chapman made a motion to approve the foregoing Ordinance on first reading; seconded by Councilman Montgomery. Administrator Davidson explained the consideration. All voted aye. The motion carried.

Appointments

Councilman Carsrud made a motion to appoint Keenan Fitzgerald to the Board of Examiners for a partial term expiring on December 31, 2020; seconded by Councilman McLeland. All voted aye. The motion carried.

Executive Session

Councilman McLeland made a motion to move into an executive session to discuss real estate and litigation; seconded by Councilwoman Chapman. All voted aye. The motion carried.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 7:46 p.m. The next regularly scheduled meeting will be held on October 6, 2020, Council Chambers, City Hall.

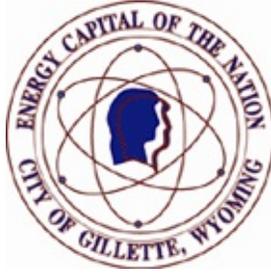
This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

Louise Carter-King, Mayor

ATTEST:

Cindy Staskiewicz, City Clerk
Publication Date: September 22, 2020



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

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DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Executive Session - September 15, 2020

BACKGROUND:

ACTUAL COST VS. BUDGET:

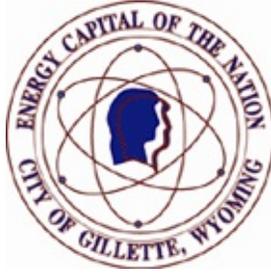
SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

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DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Special Meeting - September 22, 2020

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

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[Special Meeting - September 22, 2020](#)

A Special Meeting of the City Council was held on Tuesday the 22nd day of September 2020.

Present were Councilmembers Carsrud, Chapman, McLeland, Montgomery, and Mayor Carter-King; Councilman Brown was present via conference call; Administrator Davidson and City Attorney Reyes; Directors Aguirre, Cole, Henderson, Hloucal, and Wilde; Managers Tyrrell, Schoen, Sgt. Brothers, Palazzari, and Toscana; City Clerk Staskiewicz.

Warm Up Items

Councilman Montgomery announced that September 20-26, 2020, is *Gold Star Families Remembrance Week*.

ACTION ITEM:

Councilman Carsrud made a motion to approve a parade permit on Gillette Avenue from 7th Street to 1st Street, September 30, 2020, from 4:00 p.m. to 4:30 p.m., for the Campbell County High School Homecoming Parade, requested by Campbell County High School Student Council; seconded by Councilwoman Chapman. All voted aye. The motion carried.

Ward I Applicant Interviews

The Mayor and Council interviewed Darrel William De Jong, Elizabeth (Betsy) Jones, Dale Sander, Gregory Schreurs, and Alissa Nicole Shannon, in person, and William (Billy) James Little, II, via a telephone conference call. The interviews were conducted to fill the Ward I Council seat, expiring January 3, 2023, vacated by the resignation of Shawn Neary.

Executive Session

Councilman Montgomery made a motion to move into an executive session to discuss personnel; seconded by Councilman McLeland. All voted aye. The motion carried. Council moved into executive session at 7:33 p.m.

Councilman Carsrud made a motion to reconvene the meeting; seconded by Councilman Montgomery. All voted aye. The motion carried and the meeting reconvened at 8:22 p.m.

Appointment to the Vacant City Council Ward I Seat

Councilman Carsrud made a motion to appoint Greg Schreurs to the City Council Ward I seat; seconded by Councilman Brown. All voted aye. The motion carried. The Mayor and Council shared the basis for their decision and thanked all the applicants for their willingness to serve the community.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 8:32 p.m.

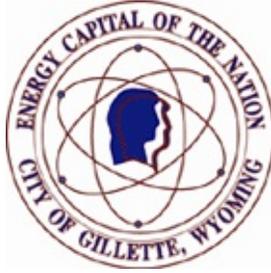
(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk

Louise Carter-King, Mayor

Publication date: September 29, 2020



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Executive Session - September 22, 2020

BACKGROUND:

ACTUAL COST VS. BUDGET:

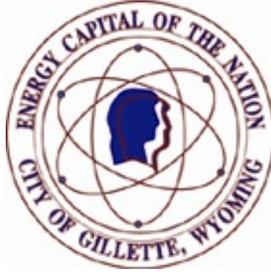
SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

[Click to download](#)

No Attachments Available



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DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Special Meeting - September 29, 2020

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

[Special Meeting - September 29, 2020](#)

A Special Meeting of the City Council was held on Tuesday the 29th day of September 2020, in the City Hall 2nd Floor Community Room.

Present were Councilmembers Brown, Chapman, McLeland, Montgomery, and Mayor Carter-King; Ward I Appointee Schreurs; Administrator Davidson and City Attorney Reyes; Directors Cole and Hloucal; Managers Schoen, Palazzari, and Toscana; Senior Planner Sanders, Planner Duvall; and City Clerk Staskiewicz.

ACTION ITEM:

Councilwoman Chapman made a motion to approve a parade permit beginning in the Thunder Basin High School parking lot, crossing Enzi Drive, continuing east on W Sinclair Street, south on College Drive, west on Slate Street, crossing Enzi Drive, and ending at the Thunder Basin High School football field, on October 5, 2020, from 4:30 p.m. to 5:30 p.m., requested by Amy Muzzarelli; seconded by Councilman McLeland. Student Council Vice-President, Sarah Cole, explained the event. All voted aye. The motion carried.

Zoning Ordinance

Senior Planner Sanders and Planner Duvall presented Council with an overview of the proposed changes to the Zoning Ordinance. Council discussed the information provided by the presentation and reviewed the timeline of the proposed Ordinance.

Review October 6th Council Agenda

City Administrator Davidson reviewed the upcoming agenda items with the Mayor and Council.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 7:03 p.m. An audio recording of this meeting is available in the City Clerk’s Office.

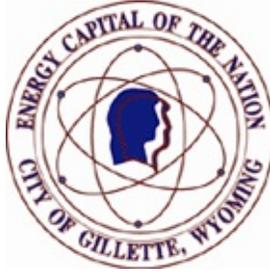
(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk

Louise Carter-King, Mayor

Publication date: October 6, 2020



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 10/6/2020 7:00:00 PM

SUBJECT:

An Ordinance Approving and Authorizing an Amendment to Ordinance 3872 and Associated Villas at Tenth Hole Estates Phase I, Planned Unit Development Plat to be Known as Final PUD Plat, A Resubdivision of Lots 1-13, Tracts A and B, Block 2, Villas at Tenth Hole Estates, to the City of Gillette, Wyoming. (Planning Commission Vote: 6/0)

BACKGROUND:

Ordinance 1st reading: 5/0 (Councilman Brown absent, Ward I seat vacant)

The Villas at Tenth Hole Estates are located south of the of the Country Club Golf Course along St. Andrews Lane, west of S Garner Lake Road. The owner is seeking to adjust the sizes of 13 lots by combining and reducing the number of lots from 13 to 8, consolidate Tract A into a Lot 1A, and reduce the size of Tract B.

Planned Unit Development plats with the accompanying Draft Ordinance regulate the zoning components of the development. The Draft Ordinance provides the zoning design components of the development; specifically, the ordinance addresses the lot size minimums, building setback requirements, building footprint size and parking. All other aspects of the ordinance governing the existing developed lots will remain unchanged and continue to follow the previous Ordinance No. 3872.

Each existing lot is currently served by water, sewer, and electrical. Prior to the recording of the final plat, the owner shall provide a service line agreement and the associated estimate and financial guarantee to remove the surplus water services this subdivision creates or remove the services prior to recording the plat. Furthermore, the owner is required to adjust the existing street light and associated wiring which is to be installed to the City of Gillette minimum standards. This item shall also be completed prior to the filing of a final plat.

This case was approved by the Planning Commission during their September 9, 2020, meeting with a vote of 6/0.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for Approval of Ordinance Approving and Authorizing an Amendment to Ordinance 3872 and Associated Villas at Tenth Hole Estates Phase I, Planned Unit Development Plat to be known as Final PUD

Plat, A Resubdivision of Lots 1-13, Tracts A and B, Block 2, Villas at Tenth Hole Estates, to the City of Gillette, Wyoming on Second Reading.

STAFF REFERENCE:

Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
<input type="checkbox"/> Planning Commission Minutes 09/09/2020
<input type="checkbox"/> Planning Requirements
<input type="checkbox"/> Plat
<input type="checkbox"/> Vicinity Map
<input type="checkbox"/> Ordinance

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Council Chambers ~ City Hall ~ September 9, 2020

PRESENT

Commission Members Present: Vice-Chair Trevor Matson, Ryan Conklin, Sheryl Martin, Jessica Seders, Shaun Hottell and Jennifer Toumela.

Commission Members Absent: Chair Cindy Reardon

Staff Present: Clark Sanders, Planner; Meredith Duvall, Planner; and Jill McCarty, Sr. Administrative Assistant

CALL TO ORDER

Vice-Chair Matson called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Ryan Conklin to approve the pre-meeting workshop minutes and regular meeting minutes of July 28, 2020. Jennifer Tuomela seconded the motion. Motion carried 6/0.

Vice-Chair Matson welcomed Shaun Hottell as the newest member to the Planning Commission.

20.022PUDF-FINAL PUD PLAT-Villas at Tenth Hole, Lots 1-13, Tract A & B, Blk 2

The owner, Gillette Land III, LLC, is seeking approval of an Amended Final Planned Unit Development Plat known as the Final PUD Plat, A Resubdivision of Lots 1-13 and Tract A and B, Block 2 of the Final PUD Plat, Villas at Tenth Hole Estates.

The Villas at Tenth Hole Estates are located south of the of the Country Club Golf Course along St. Andrews Lane, west of S Garner Lake Road. The owner is seeking to adjust the sizes of 13 lots by combining and reducing the number of lots from 13 to 8, consolidate Tract A into a Lot 1A, and reduce the size of Tract B.

Each existing lot is currently served by water, sewer, and electrical. Prior to the recording of the final plat, the owner shall provide a service line agreement and the associated estimate and financial guarantee to remove the surplus water services this subdivision creates or remove the services prior to recording the plat.

Furthermore, the owner is required to remove and replace the existing street light and associated wiring which is to be installed to the City of Gillette minimum standards. This item shall also be completed prior to the filing of a final plat.

Vice-Chair Matson asked if there were any questions or comments from the public or commission on the case.

There being no further comments or questions, Ryan Conklin made a motion to approve the case. Jennifer Tuomela seconded the motion. Motion carried 6/0.

OLD BUSINESS

None

NEW BUSINESS

Meredith Duvall said there would not be a meeting for September 22, but would be a meeting on October 13.

Vice Chair Matson said this would be Jennifer Tuomela's last meeting with the Planning Commission and thanked her for her service.

ADJOURNMENT

The meeting adjourned at 7:05 p.m.

Minutes taken and prepared by Jill McCarty, Sr. Admin Assistant.

DRAFT

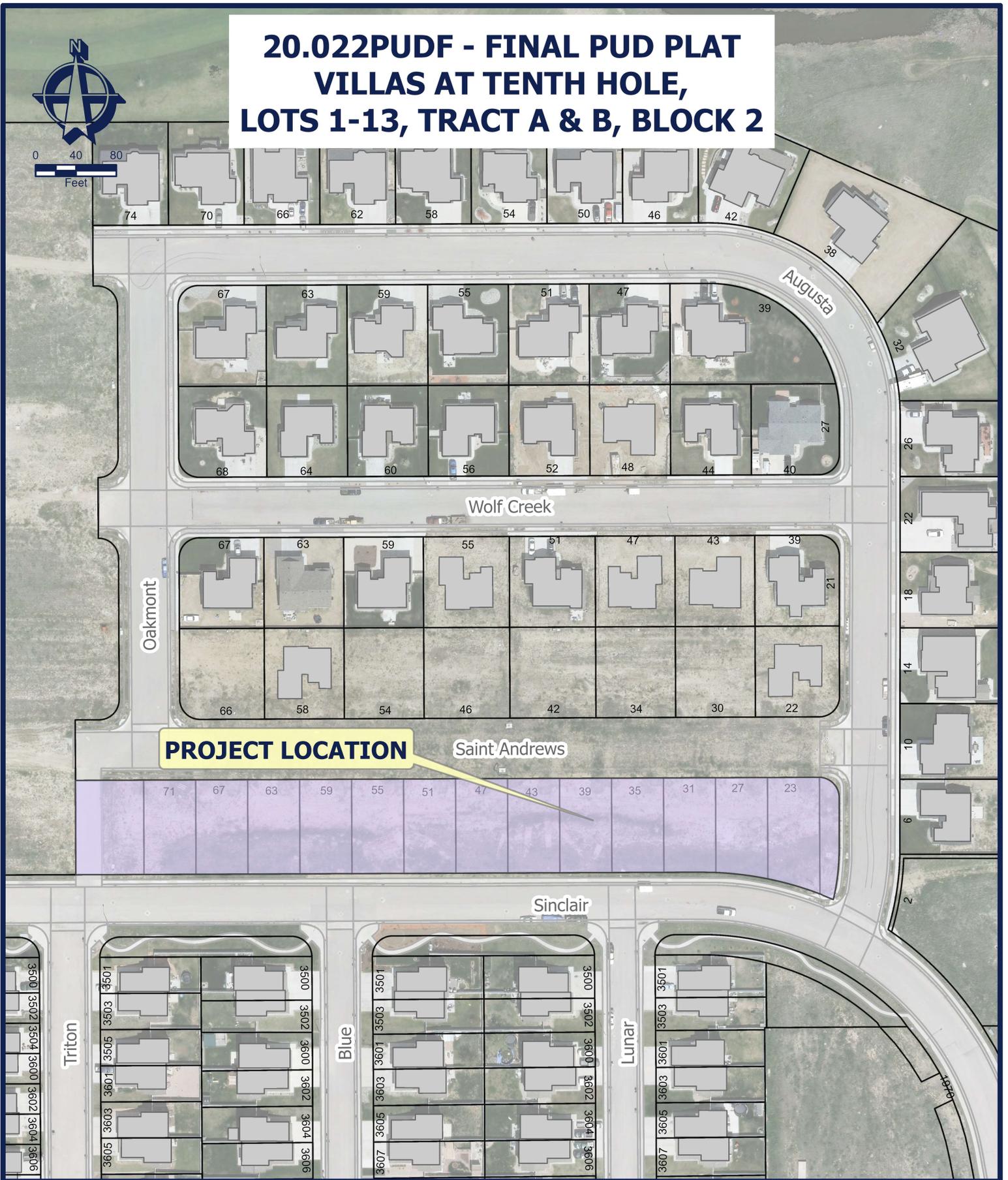
Planning Requirements

20.022PUDF

Final PUD Plat, - The Villas Tenth Hole Estates, Lots 1-13, Tract A & B, Block 2

1. The applicant will address all comments and concerns in ePlans before submitting a final, signed mylar to be recorded by the Campbell County Clerk.
2. A recording fee of \$75 (seventy-five), payable to the Campbell County Clerk must be submitted with the final mylar.
3. A Service Line Agreement will need to be executed.
4. Street light and associated wiring shall be adjusted or an agreement and financial guarantee for such work shall be required prior to the filing of the final plat.
5. A Title Report needs to be submitted to the City Planning Division.
6. The Ordinance originally recorded with the Final Planned Unit Development Plat for The Villas at Tenth Hole Estates must be amended to include the newly established lots and submitted with the plat to be recorded. The recording fee for these documents must also be submitted with the final mylar.

20.022PUDF - FINAL PUD PLAT VILLAS AT TENTH HOLE, LOTS 1-13, TRACT A & B, BLOCK 2



PROJECT LOCATION

Saint Andrews



CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

7/10/2020 3:35 PM

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

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Responsibility Integrity Dedication

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND AUTHORIZING AN AMENDMENT TO ORDINANCE 3872 AND ASSOCIATED VILLAS AT TENTH HOLE ESTATES PHASE 1, PLANNED UNIT DEVELOPMENT PLAT TO BE KNOWN AS FINAL PUD PLAT, A RESUBDIVISION OF LOTS 1-13, TRACTS A AND B, BLOCK 2, VILLAS AT TENTH HOLE ESTATES TO THE CITY OF GILLETTE, WYOMING

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION 1. The zoning of the property legally described below will be changed by amending parts of a P.U.D. overlaying the existing R-4 Single and Multiple Family Residential District for the Property, according to Section 12 and 15 of the Zoning Ordinance of the City of Gillette. Pursuant to City of Gillette Zoning Ordinance Section 3 b. (2), provision of this ordinance shall apply to all private lands within the corporate limits of the City of Gillette, Wyoming.

A PARCEL OF PROPERTY LOCATED WITHIN THE CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING DESCRIBED AS FOLLOWS:

FINAL PUD PLAT, A RESUBDIVISION OF LOTS 1A-8A AND TRACT C, BLOCK 2, VILLAS AT TENTH HOLE ESTATES.

SAID PARCELS CONTAIN 1.596 ACRES, MORE OR LESS (the "Property"). Incorporated herein by reference is City of Gillette Ordinance No. 3872, *An Ordinance to approved the Final Plat titled Final Plat for The Villas at Tenth Hole Estates, Planned Unit Residential Development in the City of Gillette, Wyoming by changing the zoning classification from R-4 to P.U.D., Planned Unit Development District*, hereinafter referred to herein as "Ordinance No. 3872".

No changes shall be made to any other property currently authorized under Ordinance No. 3872 and not specifically referenced herein as the "Property".

SECTION 2. This AMENDED Planned Unit Development zoning overlay was approved by the Gillette City Planning Commission on September 9, 2020.

SECTION 3. In accordance with Section 15c. of the Zoning Ordinance of the City of Gillette, the following Project Specific Development Standards shall govern the **FINAL PUD PLAT, A RESUBDIVISION OF LOTS 1-13, TRACTS A AND B, BLOCK 2, VILLAS AT TENTH HOLE** (the "Neighborhood") and the Property..

1. Permitted Uses:

Those Permitted Uses provided for in Ordinance No. 3872, including:

- a. Single family dwelling
- b. Condominium or Townhome

- d. Day Care (family child care home) with appropriate State license and operated from the provider's home with a special permit
- e. Accessory uses as permitted and defined in the City of Gillette Zoning Ordinance for the R-3 Single and Multiple Family Residential District.

Multiple family dwelling(s) shall be excluded from the Neighborhood.

2. Additional Uses:

Those Additional Uses provided for in Ordinance No. 3872, including:

- 1. Storm water conveyance and detention facilities
- 2. Utility infrastructure

3. Minimum Lot Size:

That Minimum Lot Size provided for in Ordinance No. 3872:
8,000 sq. ft.

That Minimum Tract Size: 2,924 sq. ft.

4. Maximum Lot Size:

15,000 sq. ft.

5. Maximum Height of Structure:

That Maximum Height of Structure provided for in Ordinance No. 3872:
Thirty-five feet (35')

6. Building/Lot Site Coverage:

a. Maximum size of building footprint:

Existing Structures:	As already approved
Single-Family Detached Home:	5,000 square feet
Single-Family Detached Structure or Townhome:	5,000 square feet
Each Unit:	2,500 square feet

b. Maximum percent of site coverage occupied by building: 60%

7. Minimum Setbacks on the Front, Side and Rear Yards:

a. Those Minimum Setbacks on the Front, Side and Rear Yards provided for within Ordinance No. 3872.

8. Project Specific Unique Development or Design Standards:

The Neighborhood provides for the following features:

- Ranch style paired homes

- Attractively designed condominiums and townhomes
- Single-family detached homes
- A variety of housing alternatives to encourage a mix of young families, traditional families, and seniors and those looking to age in place
- Common area maintenance
- Covenant controlled community
- Attractively landscaped common areas which buffer the neighborhood from Shoshone Avenue
- Consistent landscaping design from home to home
- Those Project Specific Unique Development or Design Standards provided for in Ordinance No. 3872.

9. Landscaping, Buffering and Screening Standards:

Those Landscaping, Buffering and Screening Standards provided for within Ordinance No. 3872.

10. Area Designated for Common Open Space and Facilities:

Those Area(s) Designated for Common Open Space and Facilities provided for within

11. Signage Requirements:

Those Signage Requirements provided for within Ordinance No. 3872.

12. Parking:

Each home shall have a two- or three-car garage and driveway that accommodates at least two cars.

SECTION 4. The **FINAL PUD PLAT, A RESUBDIVISION OF LOTS 17-28, BLOCK 3, VILLAS AT TENTH HOLE ESTATES, PHASE I**, in the City of Gillette is approved for filing with Campbell County Clerk and Ex-Officio Recorder of Deeds.

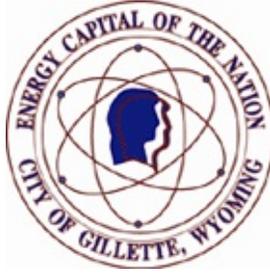
SECTION 5. This ordinance shall be in full force and effect upon its publication.

PASSED, APPROVED AND ADOPTED this day _____ of _____, 2020.

Louise Carter-King, Mayor

(Seal)
ATTEST:

Cindy Staskiewicz, City Clerk
Publish Date:



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Bills and Claims

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move that the bills and claims, excepting any and all conflict claims, be approved.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

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[Bills and Claims](#)

[Bills and Claims - Prepaids](#)

[Wire Transfers](#)

[UMB - Bank](#)

Expenditure Approval Report
Check Approval Date of 10/06/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
1351-CAMPBELL COUNTY CHAMBER OF COMMERCE			
	115524	GOLD BUCKS FOR YEARS OF SERVICE	900.00
		VENDOR TOTAL:	900.00
1511-NORCO INC			
	115662	CUSTODIAL INVENTORY	146.85
	115670	CUSTODIAL INVENTORY	150.14
	115671	CUSTODIAL INVENTORY	1,069.78
		VENDOR TOTAL:	1,366.77
2066-SOURCE OFFICE PRODUCTS			
	115682	OS INVENTORY	1,286.40
		VENDOR TOTAL:	1,286.40
2437-STATE OF WYOMING OFFICE OF THE ATTORNEY GENERAL			
	115326	JULY AND AUGUST 2020 OFFICE TRAINING FEES	360.00
		VENDOR TOTAL:	360.00
		DIVISION TOTAL:	3,913.17
		DEPARTMENT TOTAL:	3,913.17

Expenditure Approval Report
Check Approval Date of 10/06/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
01-MAYOR & COUNCIL			
3968-ANNE ZOLLINGER			
	115316	AUGUST 2020 CITY COUNCIL MEETING DINNERS	455.00
		VENDOR TOTAL:	455.00
3916-SHI INTERNATIONAL CORP			
	115677	IPADS	118.05
		VENDOR TOTAL:	118.05
1804-SIMPSON'S PRINTING			
	115317	AVENUE OF ARTS CARDS	134.00
		VENDOR TOTAL:	134.00
		DIVISION TOTAL:	707.05
02-ADMINISTRATION			
1099-LEXISNEXIS MATTHEW BENDER			
	115500	WY CODE 2020 CITATOR	156.11
		VENDOR TOTAL:	156.11
1482-NEWS RECORD			
	115169	AUGUST 2020 ADVERTISING	1,512.50
		VENDOR TOTAL:	1,512.50
		DIVISION TOTAL:	1,668.61
04-SPECIAL PROJECTS			
1349-CAMPBELL COUNTY HOSPITAL DISTRICT			
	115332	AUGUST 2020 WELLNESS	379.00
		VENDOR TOTAL:	379.00
2875-GILLETTE MAIN STREET			
	115584	FY FUNDING	4,500.00
		VENDOR TOTAL:	4,500.00
1667-INSIGHT PUBLIC SECTOR			
	115655	CITY WEST ALERTUS BEACONS	2,973.00
		VENDOR TOTAL:	2,973.00

Expenditure Approval Report
Check Approval Date of 10/06/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
04-SPECIAL PROJECTS			
2066-SOURCE OFFICE PRODUCTS			
	115681	OFFICE FURNITURE FOR CITY WEST	143,511.16
		VENDOR TOTAL:	143,511.16
		DIVISION TOTAL:	151,363.16
32-JUDICIAL			
1099-LEXISNEXIS MATTHEW BENDER			
	115500	WY CODE 2020 CITATOR	156.12
		VENDOR TOTAL:	156.12
		DIVISION TOTAL:	156.12
		DEPARTMENT TOTAL:	153,894.94

Expenditure Approval Report
Check Approval Date of 10/06/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
15-ATTORNEY			
15-ATTORNEY			
2583-BEST BEST & KRIEGER LLP			
	115222	CHARTER RENEWAL	925.25
		VENDOR TOTAL:	925.25
1099-LEXISNEXIS MATTHEW BENDER			
	115500	WY CODE 2020 CITATOR	156.12
		VENDOR TOTAL:	156.12
		DIVISION TOTAL:	1,081.37
		DEPARTMENT TOTAL:	1,081.37

Expenditure Approval Report
Check Approval Date of 10/06/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
20-HUMAN RESOURCES			
1351-CAMPBELL COUNTY CHAMBER OF COMMERCE			
	115524	GOLD BUCKS FOR YEARS OF SERVICE	3.00
		VENDOR TOTAL:	3.00
1753-EMPLOYMENT TESTING SERVICES INC			
	115172	POST ACCIDENT TESTING	204.00
	115432	PRE-EMPLOYMENT, RANDOM & POST ACCIDENT TESTING	734.00
		VENDOR TOTAL:	938.00
4196-HAND THERAPY OF WYOMING			
	115213	RETUN TO WORK SCREENS	865.00
	115411	RETURN TO WORK SCREEN	3,648.00
		VENDOR TOTAL:	4,513.00
2013-PINKERTON CONSULTING & INVESTIGATION			
	115412	BACKGROUND CHECKS	333.70
		VENDOR TOTAL:	333.70
		DIVISION TOTAL:	5,787.70
21-SAFETY			
1511-NORCO INC			
	115315	FIRST AID SUPPLIES	66.46
		VENDOR TOTAL:	66.46
		DIVISION TOTAL:	66.46
		DEPARTMENT TOTAL:	5,854.16

Expenditure Approval Report
Check Approval Date of 10/06/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
26-CUSTOMER SERVICE			
1381-CITY OF GILLETTE			
	115323	PETTY CASH REIMBURSEMENT 9/18/20	51.50
		VENDOR TOTAL:	51.50
1395-COLLECTION PROFESSIONALS GILLETTE			
	115228	AUGUST 2020 COLLECTIONS	104.58
		VENDOR TOTAL:	104.58
1627-DIEBOLD INC			
	115327	MIANTENANCE CONTRACT FOR DRIVE UP	129.17
		VENDOR TOTAL:	129.17
3369-POSTAL PROS SOUTHWEST INC			
	115171	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	2,421.98
	115320	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	2,232.00
	115431	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	1,966.08
		VENDOR TOTAL:	6,620.06
2123-RECORD SUPPLY INC NAPA			
	115328	TIE DOWN TO SECURE LADDERS IN METER READER VEHICLE	19.18
		VENDOR TOTAL:	19.18
		DIVISION TOTAL:	6,924.49
31-CITY CLERK/PRINT SHOP			
1381-CITY OF GILLETTE			
	115226	PETTY CASH REIMBURSEMENT	30.00
	115323	PETTY CASH REIMBURSEMENT 9/18/20	98.85
		VENDOR TOTAL:	128.85
1099-LEXISNEXIS MATTHEW BENDER			
	115500	WY CODE 2020 CITATOR	156.11
		VENDOR TOTAL:	156.11
1482-NEWS RECORD			
	115168	AUGUST 2020 LEGAL ADVERTISING	1,901.25
		VENDOR TOTAL:	1,901.25
		DIVISION TOTAL:	2,186.21

Expenditure Approval Report
Check Approval Date of 10/06/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
34-INFORMATION TECHNOLOGY			
4025-AGOSTO HOLDINGS, LLC			
	115475	ZIX EMAIL ENCRYPTION	11,340.00
		VENDOR TOTAL:	11,340.00
1086-AT & T MOBILITY NATIONAL ACCOUNTS			
	115470	CELLULAR	1,147.23
		VENDOR TOTAL:	1,147.23
4298-BACKUPIFY INC			
	115474	DATTO BACKUPIFY	4,914.00
		VENDOR TOTAL:	4,914.00
1358-CENTURYLINK			
	115469	LONG DISTANCE	269.45
		VENDOR TOTAL:	269.45
2625-CHARTER MEDIA			
	115511	INTERNET	629.30
		VENDOR TOTAL:	629.30
3976-GRANICUS LLC			
	115223	WEBSITE AND HOSTING	13,583.00
		VENDOR TOTAL:	13,583.00
1821-IT OUTLET INC			
	115656	DESK TELEPHONES	1,194.40
		VENDOR TOTAL:	1,194.40
2222-VERIZON WIRELESS			
	115224	AVL DATA	1,318.57
	115471	CELLULAR	4,652.76
		VENDOR TOTAL:	5,971.33
		DIVISION TOTAL:	39,048.71
		DEPARTMENT TOTAL:	48,159.41

Expenditure Approval Report
Check Approval Date of 10/06/2020



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
1381-CITY OF GILLETTE			
	115226	PETTY CASH REIMBURSEMENT	10.00
	115323	PETTY CASH REIMBURSEMENT 9/18/20	21.50
		VENDOR TOTAL:	31.50
2597-CRAIG FURMAN			
	115245	DUI BLOOD DRAW	50.00
		VENDOR TOTAL:	50.00
4273-DIGITAL INTELLIGENCE INC			
	115649	FRED FORENSIC WORKSTATION	10,348.59
		VENDOR TOTAL:	10,348.59
1798-ENTENMANN ROVIN COMPANY			
	115242	BADGES	796.65
		VENDOR TOTAL:	796.65
1916-GALLS INC			
	115243	PD EQUIPMENT	24.72
	115244	BULLET PROOF VESTS	3,915.00
	115448	PD EQUIPMENT	27.81
	115449	PD EQUIPMENT	8.99
	115450	MASKS	1,380.00
		VENDOR TOTAL:	5,356.52
5555-MISC EMPLOYEE VENDOR			
	115531	TUITION REIMBURSEMENT	1,000.00
	115537	FY20/21 EQUIPMENT REIMBURSEMENT	200.00
	115538	FY20/21 EQUIPMENT REIMBURSEMENT	200.00
	115539	FY20/21 EQUIPMENT REIMBURSEMENT	200.00
	115540	FY20/21 EQUIPMENT REIMBURSEMENT	200.00
	115541	FY20/21 EQUIPMENT REIMBURSEMENT	200.00
	115542	FY20/21 EQUIPMENT REIMBURSEMENT	200.00
	115543	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115544	FY20/21 EQUIPMENT REIMBURSEMENT	250.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
5555-MISC EMPLOYEE VENDOR			
	115545	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115546	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115547	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115548	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115549	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115550	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115551	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115552	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115553	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115554	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115555	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115556	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115557	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115558	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115559	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115560	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115561	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115562	FY20/21 EQUIPMENT REIMBURSEMENT	100.00
	115565	FY20/21 EQUIPMENT REIMBURSEMENT	250.00
	115566	TRAVEL REIMBURSEMENT	271.62
		VENDOR TOTAL:	7,571.62
4302-UNITED TACTICAL SYSTEMS, LLC			
	115522	PATROL SUPPLIES	2,299.90
		VENDOR TOTAL:	2,299.90
2435-WYOMING STATE			
	115325	NOTARY - C WEBER	30.00
		VENDOR TOTAL:	30.00
		DIVISION TOTAL:	26,484.78

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
45-ANIMAL SHELTER			
55555-MISC EMPLOYEE VENDOR			
	115535	REIMBURSEMENT	160.26
	115536	REIMBURSEMENT	57.00
		VENDOR TOTAL:	217.26
2163-ZOETIS INC			
	115512	VACCINATIONS	197.00
	115513	VACCINATIONS	170.62
	115514	VACCINATIONS	182.00
	115515	VACCINATIONS	252.75
	115516	VACCINATIONS	305.19
	115517	VACCINATIONS	302.00
		VENDOR TOTAL:	1,409.56
		DIVISION TOTAL:	1,626.82
		DEPARTMENT TOTAL:	28,111.60

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
33-MAINT OF CITY BUILDINGS			
1040-ALSCO			
	115291	RUG CLEANING	15.70
	115292	RUG CLEANING	48.76
	115304	RUG CLEANING	48.76
	115306	RUG CLEANING	48.76
	115478	RUG CLEANING	15.70
	115479	RUG CLEANING	15.70
	115480	RUG CLEANING	15.70
	115483	RUG CLEANING	48.76
	115484	RUG CLEANING	48.76
		VENDOR TOTAL:	306.60
3379-BLACK HILLS ENERGY			
	115074	NATURAL GAS - 950 W WARLOW DR	40.86
	115075	NATURAL GAS - 808 W WARLOW DR	42.18
	115076	NATURAL GAS - 201 E 5TH ST	1,207.88
		VENDOR TOTAL:	1,290.92
1397-COLLINS COMMUNICATIONS INC			
	115493	ALARM MAINTENANCE	3,450.00
		VENDOR TOTAL:	3,450.00
1844-FARMER BROTHERS COMPANY			
	115487	COFFEE AT CITY HALL	15.83
		VENDOR TOTAL:	15.83
1947-GILLETTE WINNELSON COMPANY			
	115287	RESTROOM REPAIRS AT CITY HALL	328.10
	115497	RESTROOM REPAIRS AT CITY HALL	192.50
		VENDOR TOTAL:	520.60
1527-HIGH GLASS WINDOW CLEANERS INC			
	115308	WINDOW CLEANING AT CITY HALL	2,023.00
		VENDOR TOTAL:	2,023.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
33-MAINT OF CITY BUILDINGS			
1511-NORCO INC			
	115294	CUSTODIAL SUPPLIES FOR CITY HALL	191.15
	115495	BOOT BRUSHES	24.60
	115496	BOOT BRUSHES	36.90
		VENDOR TOTAL:	252.65
1919-PAINTBRUSH SEWER & DRAIN			
	115284	RECYCLING	180.00
		VENDOR TOTAL:	180.00
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION			
	115289	CITY HALL IT ROOM HVAC	1,472.33
	115310	IT TELECOM ROOM AT CITY HALL HVAC	78.00
		VENDOR TOTAL:	1,550.33
2171-TW ENTERPRISES INC			
	115303	GENERATOR INSPECTIONS	972.52
		VENDOR TOTAL:	972.52
		DIVISION TOTAL:	10,562.45
50-PUBLIC WORKS ADMIN			
4148-TERRY SJOLIN			
	115413	CONTRACTED SPORTS FIELD SCHEDULER	184.00
		VENDOR TOTAL:	184.00
		DIVISION TOTAL:	184.00
51-PARKS			
1040-ALSCO			
	115282	UNIFORM CLEANING	5.60
	115283	UNIFORM CLEANING	38.00
	115301	UNIFORM CLEANING	5.60
	115302	UNIFORM CLEANING	38.00
	115462	UNIFORM CLEANING	38.00
		VENDOR TOTAL:	125.20

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
51-PARKS			
3926-ANTELOPE VALLEY IMPROVEMENT & SERVICE DISTRICT			
	115460	ANTELOPE VALLEYPARK WATER	1,249.35
		VENDOR TOTAL:	1,249.35
3379-BLACK HILLS ENERGY			
	115068	NATURAL GAS - 2909 S DOUGLAS HWY	52.50
		VENDOR TOTAL:	52.50
1381-CITY OF GILLETTE			
	115323	PETTY CASH REIMBURSEMENT 9/18/20	11.88
		VENDOR TOTAL:	11.88
1459-CPS DISTRIBUTORS			
	115300	SENTINAL REPLACEMENT FOR WARRANTY REPAIR	10.00
		VENDOR TOTAL:	10.00
3909-CRESTVIEW IMROVEMENT & SERVICE DISTRICT			
	115461	CRESTVIEW PARK WATER	89.45
		VENDOR TOTAL:	89.45
3188-KAY PARK REC			
	115465	GRILL REPLACEMENT AT KIWANIS & DALBEY PARKS	924.00
		VENDOR TOTAL:	924.00
5555-MISC EMPLOYEE VENDOR			
	115563	SAFETY BOOT REIMBURSEMENT	75.00
	115564	SAFETY BOOT REIMBURSEMENT	75.00
		VENDOR TOTAL:	150.00
1919-PAINTBRUSH SEWER & DRAIN			
	115488	PORTA TOILETS AT CITY PARKS	11,030.00
		VENDOR TOTAL:	11,030.00
2035-POWDER RIVER ENERGY CORPORATION			
	115083	ELECTRIC - ANTELOPE VALLEY PARK	35.17
	115084	ELECTRIC - CRESTVIEW PARK	35.00
		VENDOR TOTAL:	70.17

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001-GENERAL FUND			
50-PUBLIC WORKS			
51-PARKS			
1786-SHERWIN WILLIAMS			
	115499	LITTLE LEAGUE CONCESSION AND DUG OUT PAINT	1,319.85
		VENDOR TOTAL:	1,319.85
2261-WARNE CHEMICAL & EQUIPMENT CO			
	115467	WEED CONTROL	1,415.95
		VENDOR TOTAL:	1,415.95
		DIVISION TOTAL:	16,448.35
53-FORESTRY			
2261-WARNE CHEMICAL & EQUIPMENT CO			
	115466	CHEMICALS	554.00
		VENDOR TOTAL:	554.00
		DIVISION TOTAL:	554.00
54-STREETS			
1040-ALSCO			
	115267	UNIFORM CLEANING	38.70
	115268	UNIFORM CLEANING	38.70
	115297	UNIFORM CLEANING	38.70
	115490	UNIFORM CLEANING	62.10
	115491	UNIFORM CLEANING	38.70
		VENDOR TOTAL:	216.90
3379-BLACK HILLS ENERGY			
	115066	NATURAL GAS - 800 N BURMA AVE BLD 414	63.29
		VENDOR TOTAL:	63.29
2677-CENTRAL TRUCK & DIESEL INC			
	115269	RENTAL BOBCAT	540.00
		VENDOR TOTAL:	540.00
1275-MICHAEL'S CONSTRUCTION INC			
	115121	ROHAN ALLEY FOAM RAISING	1,620.00
		VENDOR TOTAL:	1,620.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
54-STREETS			
2035-POWDER RIVER ENERGY CORPORATION			
	115112	ELECTRIC - SIGN LIGHTING HWY 14/16	40.89
	115113	ELECTRIC - WELCOME TO GILLETTE SIGN ON SHWY 59	41.64
	115114	ELECTRIC - SIGN LIGHTING HWY 50	38.28
	115116	ELECTRIC - CRESTVIEW STREET LIGHTS	215.49
	115117	ELECTRIC - ANTELOPE VALLEY STREET LIGHTS	531.28
		VENDOR TOTAL:	867.58
1802-SIMON CONTRACTORS			
	115270	PATCH TRUCK	203.00
	115271	PATCH TRUCK	573.21
	115272	PATCH TRUCK	274.89
	115273	PATCH TRUCK	239.25
	115274	PATCH TRUCK	254.75
	115489	PATCH	257.81
		VENDOR TOTAL:	1,802.91
4135-TEAM LABORATORY CHEMICAL, LLC			
	115266	TAR BUSTER	321.50
	115275	TAR BUSTER	164.50
		VENDOR TOTAL:	486.00
2349-TRUGREEN CHEMLAWN			
	115492	WEED SPRAYING	1,000.00
		VENDOR TOTAL:	1,000.00
		DIVISION TOTAL:	6,596.68
62-TRAFFIC SAFETY			
3904-CBH CO-OP			
	115518	PROPANE FOR THERMOPLATIC ROAD MARKINGS	12.95
		VENDOR TOTAL:	12.95
1847-JAMAR TECHNOLOGIES INC			
	115659	RADAR INSTRUMENTS, TRAFFIC ENFORCEMENT TYPE	6,407.40
		VENDOR TOTAL:	6,407.40

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
62-TRAFFIC SAFETY			
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
	115321	SIGNAL MAINTENANCE	1,482.26
	115322	CROSS WALK LIGHT MAINTENANCE	141.00
		VENDOR TOTAL:	1,623.26
		DIVISION TOTAL:	8,043.61
		DEPARTMENT TOTAL:	42,389.09

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
60-ENGINEERING & DEV SERVICES			
60-ENGINEERING			
4281-ENGINEERING ASSOCIATES			
	115167	UPDATE SPECS TO CURRENT EJCDC'S	425.00
		VENDOR TOTAL:	425.00
1754-KLJ ENGINEERING LLC			
	115166	BOXELEDER RD ROW PINS	1,165.24
		VENDOR TOTAL:	1,165.24
1958-PCA ENGINEERING INC			
	115170	COMPACTION TESTING 4304 HIDDEN VALLEY	200.00
	115331	COMPACTION TESTING - 3907 TEEPEE	200.00
		VENDOR TOTAL:	400.00
2179-TYLER TECHNOLOGIES INC			
	115472	ENERGOV IMPLEMENTATION	4,200.00
	115473	ENERGOV IMPLEMENTATION	4,200.00
		VENDOR TOTAL:	8,400.00
2432-WYOMING DEPT OF TRANSPORTATION			
	115221	URBAN SYSTEMS RECON REPORT FOX PARK/SINCLAIR AVE	66.88
		VENDOR TOTAL:	66.88
		DIVISION TOTAL:	10,457.12
61-BUILDING INSPECTION			
3968-ANNE ZOLLINGER			
	115279	BOE MEETING	126.00
		VENDOR TOTAL:	126.00
2375-WYOMING CONFERENCE BUILDING OFFICAL			
	115506	CONFERENCE REGISTRATION - K ROGERS	150.00
	115507	CONFERENCE REGISTRATION - J BROWN	150.00
		VENDOR TOTAL:	300.00
		DIVISION TOTAL:	426.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
60-ENGINEERING & DEV SERVICES			
63-PLANNING			
	1381-CITY OF GILLETTE		
	115323	PETTY CASH REIMBURSEMENT 9/18/20	75.00
		VENDOR TOTAL:	75.00
		DIVISION TOTAL:	75.00
64-CODE COMPLIANCE			
	1908-DALE HELSPER		
	115425	MOWING AND WEED EATING AT 1431 BEAVER	50.00
	115426	MOWING AND WEED EATING AT 712 BEECH	245.00
	115427	MOWING AND WEED EATING AT 806 BELLE FOURCHE	50.00
	115428	MOWING AND WEED EATING AT 1909 UTAH ST	50.00
	115429	MOWING AND WEED EATING AT 3208 ALBERTA	50.00
		VENDOR TOTAL:	445.00
		DIVISION TOTAL:	445.00
		DEPARTMENT TOTAL:	11,403.12
		FUND TOTAL:	294,806.86

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	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
1477-CROELL INC			
	115607	2020 LARGE PATCHES	86,860.00
		VENDOR TOTAL:	86,860.00
1684-DRM INC			
	115319	STORM SEWER REMOVAL	786.50
		VENDOR TOTAL:	786.50
1909-G AND G LANDSCAPING INC			
	115464	DALBEY LITTLE LEAGUE LAND SCAPING	450.00
	115509	HYDROSEEDING SAGE BLUFFS PARK	9,000.00
	115510	4-J RETAINING WALL REPAIR	3,120.00
		VENDOR TOTAL:	12,570.00
4303-GREAT WESTERN INSTALLATIONS, INC			
	115523	SIERRA GLEN PLAYGROUD FIBER SURFACING	7,473.00
		VENDOR TOTAL:	7,473.00
1977-GREG'S WELDING CORPORATION			
	115295	REPAIRED SAGE BLUFFS PARK BRIDGES	7,000.00
		VENDOR TOTAL:	7,000.00
1450-HDR ENGINEERING INC			
	115601	DONKEY CREEK PATHWAY CONNECTION	807.25
		VENDOR TOTAL:	807.25
1764-JLC SIGN SYSTEMS INC			
	115281	PLAQUE FOR MEMORIAL TREE	190.00
		VENDOR TOTAL:	190.00
1754-KLJ ENGINEERING LLC			
	115176	ROADWAY BEAUTIFICATION 1 YEAR WARRANTY WALK	598.40
	115604	ECSC SPORTS COMPLEX PLAYGROUND	31,484.28
		VENDOR TOTAL:	32,082.68
1958-PCA ENGINEERING INC			
	115165	ECSD PHASE 4 MATERIALS TESTING	1,875.45
	115173	MISC TESTING SIERRA GLEN PAYGROUND	93.75

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201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
1958-PCA ENGINEERING INC			
	115174	MISC TESTING COUNTY CLUB ROAD PATCH	93.75
	115175	MISC TESTING ENERGY COURT PATCH	275.00
	115444	SIERRE GLEN PARK IMPROVEMENTS	1,481.10
	115445	SIERRE GLEN PARK IMPROVEMENTS	93.75
	115446	2020 LARGE PATCH - SHOSHONE RD	320.00
	115447	2020 LARGE PATCH	963.80
		VENDOR TOTAL:	5,196.60
1776-SCOTT BROTHERS INC			
	115455	RESTOR POWER TO GURLEY PARK CONTROLLER	222.17
		VENDOR TOTAL:	222.17
2339-TRAFFIC SIGNAL CONTROLS INC			
	115688	Traffic Controls and Equipment, Electric Parts	7,270.00
	115689	Traffic Controls and Equipment, Electric Parts	675.00
	115690	Traffic Controls and Equipment, Electric Parts	645.00
		VENDOR TOTAL:	8,590.00
2760-WAYNE E. ECKAS, P.E.			
	115298	SAGE BLUFFS IRRIGATION PROJECT	4,541.45
	115299	SAGE BLUFFS IRRIGATION PROJECT	4,721.61
		VENDOR TOTAL:	9,263.06
2432-WYOMING DEPT OF TRANSPORTATION			
	115602	HWY 50 - LAKEWAY TO SOUTHERN (200.00
	115603	GARNER LAKE/BOXELDER RD TRAFF	10.19
		VENDOR TOTAL:	210.19
		DIVISION TOTAL:	171,251.45
		DEPARTMENT TOTAL:	171,251.45
		FUND TOTAL:	171,251.45

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	Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE			
70-UTILITIES			
72-MADISON WATER LINE			
	1228-BURNS AND MCDONNELL CORPORATION		
	115599	GILLETTE MADISON PIPELINE PROJ	11,087.50
		VENDOR TOTAL:	11,087.50
	1559-DOWL LLC		
	115600	GILLETTE REGIONAL WATER SUPPLY	2,377.50
		VENDOR TOTAL:	2,377.50
	1852-FEDERAL EXPRESS CORPORATION		
	115521	MISC SHIPPING	43.14
		VENDOR TOTAL:	43.14
	1450-HDR ENGINEERING INC		
	115597	GILLETTE REGIONAL WATER SUPPLY	2,607.01
	115598	GILLETTE REGIONAL WATER SUPPLY	8,992.17
		VENDOR TOTAL:	11,599.18
		DIVISION TOTAL:	25,107.32
		DEPARTMENT TOTAL:	25,107.32
		FUND TOTAL:	25,107.32

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	Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND			
70-UTILITIES			
70-UTILITIES ADMINISTRATION			
1086-AT & T MOBILITY NATIONAL ACCOUNTS			
	115470	CELLULAR	515.42
		VENDOR TOTAL:	515.42
1358-CENTURYLINK			
	115469	LONG DISTANCE	115.48
		VENDOR TOTAL:	115.48
2625-CHARTER MEDIA			
	115511	INTERNET	269.70
		VENDOR TOTAL:	269.70
5555-MISC EMPLOYEE VENDOR			
	115532	TUITION REIMBURSEMENT	1,200.00
		VENDOR TOTAL:	1,200.00
7777-MISC ONE TIME VENDOR			
	115525	RAIN BARREL REBATE	40.00
	115526	TOILET REBATE	100.00
	115527	TOILET REBATE	50.00
	115528	TOILET REBATE	50.00
	115529	TOILET REBATE	50.00
	115530	IRRIGATION SYSTEM REBATE	120.00
		VENDOR TOTAL:	410.00
2222-VERIZON WIRELESS			
	115224	AVL DATA	416.39
	115471	CELLULAR	2,090.37
		VENDOR TOTAL:	2,506.76
2406-XEROX CORPORATION			
	115217	METER USAGE	40.36
		VENDOR TOTAL:	40.36
		DIVISION TOTAL:	5,057.72

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	Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND			
70-UTILITIES			
76-SCADA			
3916-SHI INTERNATIONAL CORP			
	115677	IPADS	117.02
	115678	IPADS	62.54
		VENDOR TOTAL:	179.56
		DIVISION TOTAL:	179.56
		DEPARTMENT TOTAL:	5,237.28
		FUND TOTAL:	5,237.28

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	Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
	114611	UE 15968 4509 UNIVERSITY	9.60
		VENDOR TOTAL:	9.60
		DIVISION TOTAL:	9.60
		DEPARTMENT TOTAL:	9.60

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	Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND			
50-PUBLIC WORKS			
55-SOLID WASTE			
1040-ALSCO			
	115277	UNIFORM CLEANING	38.99
	115296	UNIFORM CLEANING	38.99
	115456	UNIFORM CLEANING	38.99
	115463	UNIFORM CLEANING	38.99
		VENDOR TOTAL:	155.96
2434-AMERICAN WELDING & GAS INC			
	115276	CYLINDER RENT	33.14
		VENDOR TOTAL:	33.14
3894-CAMPBELL COUNTY LANDFILL			
	115118	AUGUST 2020 LANDFILL CHARGES	82,140.25
		VENDOR TOTAL:	82,140.25
3904-CBH CO-OP			
	115468	WEIGH TICKETS	210.00
		VENDOR TOTAL:	210.00
2563-PACIFIC STEEL & RECYCLING			
	115458	ENVIRONMENTAL FEE	35.00
	115459	ENVIRONMENTAL FEE	35.00
		VENDOR TOTAL:	70.00
2303-WESTERN WASTE SOLUTIONS INC			
	115278	3 YARD DUMPSTER	85.00
	115457	RECYCLING	3,810.00
		VENDOR TOTAL:	3,895.00
		DIVISION TOTAL:	86,504.35
		DEPARTMENT TOTAL:	86,504.35
		FUND TOTAL:	86,513.95

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	Invoice Number	Invoice Description	Amount
503-WATER FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
	114610	UE 28762 8691 PTARMIGAN - KADIN PARKS	55.00
		VENDOR TOTAL:	55.00
		DIVISION TOTAL:	55.00
		DEPARTMENT TOTAL:	55.00

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	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
4069-UNITED RENTALS INC			
	115230	RENTAL BOOM	1,354.31
		VENDOR TOTAL:	1,354.31
1040-ALSCO			
	115232	UNIFORM CLEANING	176.10
	115434	UNIFORM CLEANING	22.54
	115435	UNIFORM CLEANING	22.54
		VENDOR TOTAL:	221.18
2652-ASSURE CO RISK MANAGEMENT & REGULATOR COMPLIANCE			
	115236	CONTRACT MONTHLY FEE	350.00
		VENDOR TOTAL:	350.00
3379-BLACK HILLS ENERGY			
	115072	NATURAL GAS - 200 ROCK RD GEN	30.95
	115073	NATURAL GAS - 816 W WARLOW DR	108.31
		VENDOR TOTAL:	139.26
2924-CARR COATINGS LLC			
	115608	EPA SANITARY SURVEY - SCHEDULE	28,120.50
		VENDOR TOTAL:	28,120.50
1381-CITY OF GILLETTE			
	115226	PETTY CASH REIMBURSEMENT	59.42
		VENDOR TOTAL:	59.42
1574-DANA KEPNER COMPANY INC			
	115606	DUPLICATE PAYMENT	-152.00
		VENDOR TOTAL:	-152.00
1792-ENERGY LABORATORIES INC			
	115438	TESTING	465.00
	115439	TESTING	24.50
	115440	TESTING	110.00
	115505	TESTING	435.50
		VENDOR TOTAL:	1,035.00

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	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
1852-FEDERAL EXPRESS CORPORATION			
	115521	MISC SHIPPING	186.81
		VENDOR TOTAL:	186.81
1870-FLAGSHOOTER LLC			
	115238	CLEANING OF FLAG INSERTION	100.00
		VENDOR TOTAL:	100.00
2778-GW CONSTRUCTION, LLC			
	115436	REPAIRS ON CHARLIE ST	8,302.50
	115437	REPAIR AS CAMPLEX WYOMING CENTER	3,300.00
		VENDOR TOTAL:	11,602.50
1511-NORCO INC			
	115233	AUGUST 2020 CYLINDER RENT	48.36
		VENDOR TOTAL:	48.36
1919-PAINTBRUSH SEWER & DRAIN			
	115229	SEPTIC PUMPING AT DONKEY CREEK STATION	250.00
		VENDOR TOTAL:	250.00
1958-PCA ENGINEERING INC			
	115234	MISC TESTING - WIGWAM WATER REPAIR	200.00
	115235	MISC TESTING - WILAND WATER REPAIR	200.00
		VENDOR TOTAL:	400.00
2035-POWDER RIVER ENERGY CORPORATION			
	115087	ELECTRIC - COOK RD	38.53
	115088	ELECTRIC - OVERBROOK	39.21
	115089	ELECTRIC - BENNOR ESTATES	39.28
	115090	ELECTRIC - MADISON REHAB CPS #4	43.15
	115091	ELECTRIC - CPS #2	40.04
	115101	ELECTRIC - CPS #1	46.26
	115102	ELECTRIC - BOOSTER STATION REDHILLS SUBD	52.77
	115103	ELECTRIC - ROZET RANCHETTES WATER SYSTEM	38.11

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	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
2035-POWDER RIVER ENERGY CORPORATION			
	115104	ELECTRIC - 8 MILE WATER SYSTEM	38.87
	115105	ELECTRIC - SERVICE CONTRO BUILDING	39.87
	115106	ELECTRIC - FORCE RD CONTROL BLDG	35.00
	115107	ELECTRIC - AVISD	35.00
	115108	ELECTRIC - SOUTHFORK	39.62
	115109	ELECTRIC - RAFTER D	38.36
	115110	ELECTRIC - MADISON REHAB CPS #7	49.53
	115111	ELECTRIC - CPS #3	45.42
		VENDOR TOTAL:	659.02
2131-RENKEN PLUMBING LLC			
	115237	WATER METER INSTALL	162.95
		VENDOR TOTAL:	162.95
3396-SD MYERS, LLC			
	115239	M-11 OIL TEST	210.00
		VENDOR TOTAL:	210.00
4143-TANTALUS SYSTEMS INC			
	115596	AMI PROJECT	31,473.00
		VENDOR TOTAL:	31,473.00
2204-USABLUEBOOK			
	115441	PARTS	84.57
	115442	PARTS	2,171.70
		VENDOR TOTAL:	2,256.27
2296-WESTERN SERVICES LLC			
	115231	GATE OPERATOR & FENCE CONTROL BLDG-PINE RIDGE	10,150.00
		VENDOR TOTAL:	10,150.00
2364-WWQ & PCA ASSOC			
	115433	CONFERENCE REGISTRATION M PIERINI & J PORTER	220.00
		VENDOR TOTAL:	220.00
		DIVISION TOTAL:	88,846.58

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	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
77-SWIMMING POOL			
	3379	BLACK HILLS ENERGY	
	115071	NATURAL GAS - 909 S GILLETTE AVE	345.85
		VENDOR TOTAL:	345.85
1279-CAMPBELL COUNTY PARKS AND RECREATION DEPT			
	115443	AUGUST 2020 OPERATIONS	21,669.88
		VENDOR TOTAL:	21,669.88
		DIVISION TOTAL:	22,015.73
		DEPARTMENT TOTAL:	110,862.31
		FUND TOTAL:	110,917.31

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
4300-EDWARDS, CYNTHIA			
	114616	UB 20220 904 E-Z ST B2	200.00
		VENDOR TOTAL:	200.00
2683-ENERGY SHARE OF WYOMING			
	115119	FY19/20 2ND QTR CONTRIBUTIONS	1,209.35
		VENDOR TOTAL:	1,209.35
88888-MISC UTILITY OVERPAYMENTS			
	114573	UE 1462 200 RICHARDS	400.00
	114574	UE 32748 4530 RUNNING W	97.44
	114575	UE 9516 530 OREGON	25.26
	114576	UE 17316 1702 CIMARRON	115.65
	114577	UE 36152 1405 JIM	37.60
	114584	UE 27316 1001 DESERT HILLS	42.43
	114585	UE 27608 1101 DESERT HILLS	30.60
	114586	UE 11194 3201 ECHETA	75.07
	114587	UE 42598 2677 LEDOUX	110.50
	114590	UE 30876 806 GURLEY	65.29
	114591	UE 33514 820 GURLEY	159.39
	114592	UE 18542 1130 INDIAN HILLS	36.16
	114593	UE 24078 1850 WARLOW	97.34
	114612	UE 33632 828 GURLEY	138.65
	114613	UE 25240 41 MERCANTILE	160.14
	114614	UE 26234 1200 CEDAR CREEK	163.33
	114615	CYNTHIA EDWARDS - 904 E-Z	569.21
	115064	UE 18028 1107 STANLEY	145.13
	115065	UE 32962 806 GURLEY	78.79
	115092	UE 38066 804 MOUNTAIN VIEW	1,001.38
	115093	UE 12586 2408 NOGALES	109.88
	115567	UE 25926 700 ASTORIA	151.54
	115568	UE 18994 913 6TH	67.23

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
	115569	UE 3044 430 PRAIRIEVIEW	182.43
	115570	UE 27318 1001 DESERT HILLS	28.10
	115625	UE 4448 2501 EMERSON	50.58
	115626	UE 3728 201 BOXELDER	124.53
		VENDOR TOTAL:	4,263.65
4299-POOLE, SANDRA			
	114588	UB 25526 1020 COUNTRY CLUB RD 7F	200.00
		VENDOR TOTAL:	200.00
		DIVISION TOTAL:	5,873.00
		DEPARTMENT TOTAL:	5,873.00

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
1447-ANIXTER POWER SOLUTIONS			
	115120	S&C CIRCUIT SWITCH RPLC SUPPORT COLUMN WARLOW SUB	11,509.76
		VENDOR TOTAL:	11,509.76
3379-BLACK HILLS ENERGY			
	115067	NATURAL GAS - 940 W WARLOW	33.59
		VENDOR TOTAL:	33.59
3004-DEPARTMENT OF ENERGY			
	115313	AUGUST 2020 WAPA ENERGY	55,920.84
		VENDOR TOTAL:	55,920.84
1684-DRM INC			
	115587	ANNUAL TRENCHING AND BORING AG	1,586.90
		VENDOR TOTAL:	1,586.90
3822-ELECTRO-TEST AND MAINTENANCE INC			
	115501	ENERGY SUB INTERNAL CT UPGRADE	41,905.00
		VENDOR TOTAL:	41,905.00
1909-G AND G LANDSCAPING INC			
	115216	SPRINKLER SYSTEM REPLACEMENT	7,625.00
		VENDOR TOTAL:	7,625.00
1264-MCM GENERAL CONTRACTORS			
	115588	ANNUAL TRENCHING AND BORING AG	1,225.00
		VENDOR TOTAL:	1,225.00
1958-PCA ENGINEERING INC			
	115430	LOCATE PROPERTY BOUNDRY UT EASEMENT 4001 BRORBY	455.00
		VENDOR TOTAL:	455.00
2035-POWDER RIVER ENERGY CORPORATION			
	115115	ANNUAL JOINT POLE USE FEE	263.30
	115314	AUGUST 2020 69KV WHEELING	6,376.68
		VENDOR TOTAL:	6,639.98

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
	2036-POWDER RIVER HEATING & CONDITIONING CORPORATION		
	115503	WATER BACKFLOW VALVE FOR IRRIGATION	4,384.00
		VENDOR TOTAL:	4,384.00
	2071-PROELECTRIC INC		
	115589	ELECTRICIAN MAINTENANCE SERVIC	180.00
	115590	ELECTRICIAN MAINTENANCE SERVIC	180.00
	115591	ANNUAL MISCELLANOUS ELECTRICAL	910.84
	115592	ANNUAL MISCELLANOUS ELECTRICAL	1,136.25
	115593	ANNUAL MISCELLANOUS ELECTRICAL	807.90
		VENDOR TOTAL:	3,214.99
	3396-SD MYERS, LLC		
	115595	TRANSFORMER OIL ANNUAL TESTING	260.00
		VENDOR TOTAL:	260.00
	4143-TANTALUS SYSTEMS INC		
	115596	AMI PROJECT	31,473.00
		VENDOR TOTAL:	31,473.00
		DIVISION TOTAL:	166,233.06
		DEPARTMENT TOTAL:	166,233.06
		FUND TOTAL:	172,106.06

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	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
1040-ALSCO			
	115219	UNIFORM CLEANING	132.45
	115312	UNIFORM CLEANING	132.45
	115410	UNIFORM CLEANING	132.45
		VENDOR TOTAL:	397.35
1082-ARROW PRINTING AND GRAPHICS INC			
	115227	BUSINESS CARDS - S STEFANICK & R BROWN	168.00
		VENDOR TOTAL:	168.00
3379-BLACK HILLS ENERGY			
	115077	NATURAL GAS - 4520 UNIVERISTY RD	34.92
	115078	NATURAL GAS -1700 PLUM CREEK	22.85
	115079	NATURAL GAS -3101 S GARNER LAKE RD	2,305.73
		VENDOR TOTAL:	2,363.50
3894-CAMPBELL COUNTY LANDFILL			
	115476	AUGUST 2020 WW LANDFILL CHARGES	11,339.25
		VENDOR TOTAL:	11,339.25
1411-CONCRETE CONSERVATION INC			
	115280	MANHOLES	39,042.50
		VENDOR TOTAL:	39,042.50
1792-ENERGY LABORATORIES INC			
	115218	TESTING	1,372.50
	115220	TESTING	24.50
	115408	TESTING	32.00
	115409	TESTING	24.50
	115416	TESTING	24.50
	115417	TESTING	182.00
	115418	TESTING	22.00
	115419	TESTNG	144.50
	115453	TESTING	24.50
		VENDOR TOTAL:	1,851.00

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	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
1839-FALCON ENVIRONMENTAL CORPORATION			
	115504	FILTER KIT	412.07
		VENDOR TOTAL:	412.07
2778-GW CONSTRUCTION, LLC			
	115420	MANHOLE ENCLOSURES	1,900.44
		VENDOR TOTAL:	1,900.44
2866-JOHN'S WELDING AND FABRICATION LLC			
	115421	NEW PUMP INSTALLATION	1,097.21
		VENDOR TOTAL:	1,097.21
5555-MISC EMPLOYEE VENDOR			
	115533	MOVING EXPENSE REIMBURSEMENT	1,362.34
	115534	MOVING EXPENSE REIMBURSEMENT	82.50
		VENDOR TOTAL:	1,444.84
1919-PAINTBRUSH SEWER & DRAIN			
	115311	HYDROVAC TRUCK AT BITTER CREEK LIFT STATION	1,650.00
		VENDOR TOTAL:	1,650.00
2035-POWDER RIVER ENERGY CORPORATION			
	115085	ELECTRIC - GIL SEWAGE MTR STA	40.89
	115086	ELECTRIC - GIL EASTSIDE GURLEY LIFT	941.33
		VENDOR TOTAL:	982.22
2071-PROELECTRIC INC			
	115214	RUN CONDUIT IN ENERGY BUILDING	1,548.34
	115414	WASTE WATER CLARIFIER REPAIRS	1,974.94
		VENDOR TOTAL:	3,523.28
3929-PURVIS INDUSTRIES, LLC			
	115415	PARTS	54.20
	115674	PUMPING EQUIPMENT & ACCESSORIES	4,397.67
		VENDOR TOTAL:	4,451.87

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505-SEWER FUND			
70-UTILITIES			
75-SEWER			
1748-THAT EMBROIDERY PLACE			
	115451	EMBROIDERY	12.00
	115452	SWEATSHIRTS FOR WW CREW	1,334.38
		VENDOR TOTAL:	1,346.38
		DIVISION TOTAL:	71,969.91
		DEPARTMENT TOTAL:	71,969.91
		FUND TOTAL:	71,969.91

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	Invoice Number	Invoice Description	Amount
506-FIBER FUND			
70-UTILITIES			
78-FIBER			
	1684-DRM INC		
	115585	ANNUAL TRENCHING AND BORING AG	38,589.05
	115586	ANNUAL TRENCHING AND BORING AG	624.75
		VENDOR TOTAL:	39,213.80
2071-PROELECTRIC INC			
	115594	ELECTRICIAN MAINTENANCE SERVIC	1,317.31
		VENDOR TOTAL:	1,317.31
		DIVISION TOTAL:	40,531.11
		DEPARTMENT TOTAL:	40,531.11
		FUND TOTAL:	40,531.11

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	Invoice Number	Invoice Description	Amount
601-CITY WEST FUND			
50-PUBLIC WORKS			
39-CITY WEST BUILDING MAINT			
3974-AHERN RENTALS INC			
	115288	WASH BAY REPAIRS	232.08
		VENDOR TOTAL:	232.08
1040-ALSCO			
	115293	RUG CLEANING	57.88
	115305	RUG CLEANING	39.43
	115307	RUG CLEANING	57.88
	115481	RUG CLEANING	39.43
	115482	RUG CLEANING	39.43
	115485	RUG CLEANING	57.88
	115486	RUG CLEANING	57.88
		VENDOR TOTAL:	349.81
3379-BLACK HILLS ENERGY			
	115069	NATURAL GAS - 624 COMMERCIAL DR	95.65
	115080	NATURAL GAS - 611 N EXCHANGE AVE	46.28
	115081	NATURAL GAS - 611 N EXCHANGE AVE 22	184.88
	115082	NATURAL GAS - 561 COMMERCIAL DR	87.83
		VENDOR TOTAL:	414.64
1381-CITY OF GILLETTE			
	115323	PETTY CASH REIMBURSEMENT 9/18/20	48.30
		VENDOR TOTAL:	48.30
1524-CULLIGAN WATER			
	115309	WATER FOR CITY WEST PARK	123.00
		VENDOR TOTAL:	123.00
1844-FARMER BROTHERS COMPANY			
	115498	COFFEE AT CITY WEST	94.98
		VENDOR TOTAL:	94.98
1947-GILLETTE WINNELSON COMPANY			
	115286	RESTROOM REPAIRS AT CITY WEST	158.92
	115290	HOSE REELS IN VEHICLE MAINTENANCE SHOP	35.51

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	Invoice Number	Invoice Description	Amount
601-CITY WEST FUND			
50-PUBLIC WORKS			
39-CITY WEST BUILDING MAINT			
		VENDOR TOTAL:	194.43
1511-NORCO INC			
	115494	SHOVELS FOR WASH BAY	21.53
		VENDOR TOTAL:	21.53
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION			
	115285	CITY WEST ICE MACHINE	136.77
		VENDOR TOTAL:	136.77
		DIVISION TOTAL:	1,615.54
		DEPARTMENT TOTAL:	1,615.54
		FUND TOTAL:	1,615.54

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
1447-ANIXTER POWER SOLUTIONS			
	115612	ELECTRICAL INVENTORY	720.00
	115613	ELECTRICAL INVENTORY	855.00
	115614	ELECTRICAL INVENTORY	540.00
	115615	ELECTRICAL INVENTORY	1,192.80
	115616	ELECTRICAL INVENTORY	1,116.45
	115617	ELECTRICAL INVENTORY	5,196.00
	115618	ELECTRICAL INVENTORY	421.80
	115619	ELECTRICAL INVENTORY	22.20
	115620	ELECTRICAL INVENTORY	376.60
	115621	ELECTRICAL INVENTORY	619.20
	115622	ELECTRICAL INVENTORY	2,256.00
	115623	ELECTRICAL INVENTORY	147.00
	115624	ELECTRICAL INVENTORY	1,650.00
		VENDOR TOTAL:	15,113.05
1197-BORDER STATES ELECTRIC			
	115627	ELECTRICAL INVENTORY	316.57
	115628	ELECTRICAL INVENTORY	353.76
	115629	ELECTRICAL INVENTORY	10.80
	115630	ELECTRICAL INVENTORY	176.00
	115631	ELECTRICAL INVENTORY	5,070.27
		VENDOR TOTAL:	5,927.40
1459-CPS DISTRIBUTORS			
	115640	PARKS INVENTORY	1,439.83
		VENDOR TOTAL:	1,439.83
1464-CRESCENT ELECTRIC SUPPLY			
	115641	ELECTRICAL INVENTORY	11,056.00
		VENDOR TOTAL:	11,056.00
1519-CRUM ELECTRIC SUPPLY COMPANY			
	115642	ELECTRICAL INVENTORY	647.18

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
1519-CRUM ELECTRIC SUPPLY COMPANY			
	115643	ELECTRICAL INVENTORY	2,365.00
	115644	ELECTRICAL INVENTORY	254.12
	115645	ELECTRICAL INVENTORY	36.00
		VENDOR TOTAL:	3,302.30
1574-DANA KEPNER COMPANY INC			
	115646	WATER INVENTORY	2,445.00
	115647	WATER INVENTORY	100.00
		VENDOR TOTAL:	2,545.00
1870-FLAGSHOOTER LLC			
	115651	WATER INVENTORY	305.24
		VENDOR TOTAL:	305.24
1422-GILLETTE CONTRACTORS SUPPLY INC			
	115633	WATER INVENTORY	40.20
	115634	WATER INVENTORY	140.76
	115635	PARKS INVENTORY	89.52
	115636	ELECTRICAL INVENTORY	72.30
	115637	WATER INVENTORY	10.00
	115638	PARKS INVENTORY	132.82
	115639	PARKS INVENTORY	420.70
		VENDOR TOTAL:	906.30
1511-NORCO INC			
	115661	ELECTRICAL INVENTORY	241.20
	115663	CUSTODIAL INVENTORY	243.84
	115664	CUSTODIAL INVENTORY	232.71
	115665	ELECTRICAL INVENTORY	212.16
	115666	ELECTRICAL INVENTORY	74.16
	115667	ELECTRICAL INVENTORY	259.20
	115668	ELECTRICAL INVENTORY	191.04
	115669	ELECTRICAL INVENTORY	245.28

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
1511-NORCO INC			
	115672	ELECTRICAL INVENTORY	130.68
		VENDOR TOTAL:	1,830.27
2940-SOLSBURY HILL, LLC			
	115680	PARKS INVENTORY	13.26
		VENDOR TOTAL:	13.26
3970-TRENT HEBRELEE			
	115653	ELECTRICAL INVENTORY	162,008.00
		VENDOR TOTAL:	162,008.00
2731-WATERWORKS INDUSTRIES			
	115691	WATER INVENTORY	36.95
	115692	WATER INVENTORY	39.00
	115693	WATER INVENTORY	424.70
		VENDOR TOTAL:	500.65
2289-WESCO DISTRIBUTION INC			
	115696	ELECTRICAL INVENTORY	263.25
	115697	ELECTRICAL INVENTORY	270.10
	115698	ELECTRICAL INVENTORY	720.00
	115699	ELECTRICAL INVENTORY	216.60
		VENDOR TOTAL:	1,469.95
		DIVISION TOTAL:	206,417.25
		DEPARTMENT TOTAL:	206,417.25

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
25-FINANCE			
28-WAREHOUSE FUND			
1040-ALSCO			
	115240	RUG CLEANING	28.51
	115241	RUG CLEANING	28.51
	115329	RUG CLEANING	28.51
		VENDOR TOTAL:	85.53
3379-BLACK HILLS ENERGY			
	115070	NATURAL GAS - 800 BURMA AVE	107.11
		VENDOR TOTAL:	107.11
		DIVISION TOTAL:	192.64
		DEPARTMENT TOTAL:	192.64
		FUND TOTAL:	206,609.89

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	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
00-UNDEFINED			
00-UNDEFINED			
1328-ADVANCE AUTO PARTS			
	115609	VM INVENTORY	39.16
	115610	VM INVENTORY	10.10
	115611	VM INVENTORY	115.71
		VENDOR TOTAL:	164.97
3904-CBH CO-OP			
	115632	DIESEL	18,105.54
		VENDOR TOTAL:	18,105.54
4132-EQUIPMENT COMPANY OF THE ROCKIES, LLC			
	115650	VM INVENTORY	3,423.01
		VENDOR TOTAL:	3,423.01
1575-HOMAX OIL			
	115652	VM INVENTORY	495.90
		VENDOR TOTAL:	495.90
3964-INLAND TRUCK PARTS			
	115654	VM INVENTORY	248.84
		VENDOR TOTAL:	248.84
3398-JACK'S TRUCK CENTER INC			
	115657	VM INVENTORY	2,209.95
	115658	VM INVENTORY	588.40
		VENDOR TOTAL:	2,798.35
3295-MCNEILUS TRUCK & MANUFACTURING			
	115660	VM INVENTORY	206.13
		VENDOR TOTAL:	206.13
2123-RECORD SUPPLY INC NAPA			
	115675	VM INVENTORY	90.84
	115676	VM INVENTORY	82.20
		VENDOR TOTAL:	173.04

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	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
00-UNDEFINED			
00-UNDEFINED			
4286-SLATE ENERGY MARKETING LLC			
	115679	GASOLINE	20,139.15
		VENDOR TOTAL:	20,139.15
2190-SPENCER FLUID POWER			
	115684	VM INVENTORY	49.87
		VENDOR TOTAL:	49.87
2320-TITAN MACHINERY INC			
	115685	VM INVENTORY	68.96
	115686	VM INVENTORY	965.52
	115687	VM INVENTORY	77.20
		VENDOR TOTAL:	1,111.68
2269-WAUSAU EQUIPMENT COMPANY INC			
	115694	VM INVENTORY	197.87
	115695	VM INVENTORY	137.91
		VENDOR TOTAL:	335.78
		DIVISION TOTAL:	47,252.26
		DEPARTMENT TOTAL:	47,252.26

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	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
1328-ADVANCE AUTO PARTS			
	115246	PARTS	52.49
	115247	PARTS	135.89
	115248	CORE RETURN	-22.00
	115333	PARTS	299.34
	115334	PARTS	10.67
	115335	PARTS	8.53
	115336	PARTS	-68.00
	115337	PARTS	6.28
	115338	PARTS	6.08
	115339	PARTS	331.86
		VENDOR TOTAL:	761.14
1040-ALSCO			
	115211	UNIFORM CLEANING	60.31
	115396	UNIFORM CLEANING	64.31
		VENDOR TOTAL:	124.62
4213-BEAR COMMUNICATIONS INC			
	115255	PARTS	138.68
		VENDOR TOTAL:	138.68
1167-BIG HORN TIRE INC			
	115197	TIRE REPAIR	47.00
	115198	TIRES	3,112.00
	115398	TIRES	5,232.53
	115399	TIRE LABOR	21.00
	115400	TIRE LABOR	21.00
	115401	TIRE LABOR	47.00
	115402	TIRE LABOR	21.00
		VENDOR TOTAL:	8,501.53

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	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
1171-BIGHORN HYDRAULICS INC			
	115379	PARTS	4.00
	115380	PARTS	636.15
		VENDOR TOTAL:	640.15
2677-CENTRAL TRUCK & DIESEL INC			
	115375	PARTS	663.83
	115376	PARTS	651.00
	115377	PARTS	547.70
	115378	PARTS	103.51
		VENDOR TOTAL:	1,966.04
1525-CUMMINS ROCKY MOUNTAIN INC			
	115195	REPAIRS	714.44
	115196	REPAIRS	1,891.00
		VENDOR TOTAL:	2,605.44
3862-DADS TRUCK AND AUTO LLC			
	115261	TOW GARBAGE TRUCK	375.00
		VENDOR TOTAL:	375.00
1606-DELL MARKETING LP			
	115648	LAPTOP AND DOCK	1,703.23
		VENDOR TOTAL:	1,703.23
1848-FASTENAL COMPANY			
	115209	PARTS	114.15
	115259	PARTS	47.17
	115264	PARTS	9.96
	115370	PARTS	19.89
	115371	PARTS	7.00
	115372	PARTS	637.96
	115373	PARTS	100.99
	115374	PARTS	19.19
		VENDOR TOTAL:	956.31

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	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
1879-FORCE AMERICA INC			
	115265	FREIGHT	22.16
		VENDOR TOTAL:	22.16
1977-GREG'S WELDING CORPORATION			
	115212	VAC TRUCK REPAIRS	923.44
		VENDOR TOTAL:	923.44
2645-GREINER MOTOR COMPANY			
	115395	PARTS	46.18
		VENDOR TOTAL:	46.18
3964-INLAND TRUCK PARTS			
	115263	PARTS	1,355.25
	115407	PARTS	130.96
		VENDOR TOTAL:	1,486.21
1729-INTERSTATE COMPANIES INC			
	115369	REPAIRS	2,433.81
	115403	PARTS	393.30
		VENDOR TOTAL:	2,827.11
3398-JACK'S TRUCK CENTER INC			
	115201	PARTS	93.13
	115202	PARTS	1,250.16
	115203	PARTS	2,004.67
	115204	PARTS	245.50
	115205	PARTS	1,014.88
	115206	PARTS	388.04
	115207	RETURN PART	-752.68
	115262	PARTS	602.86
	115381	PARTS	1,428.06
	115382	PARTS	422.85
	115390	PARTS	53.42

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604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
	3398	JACK'S TRUCK CENTER INC	
	115391	PARTS	31.99
		VENDOR TOTAL:	6,782.88
	1587	KOIS BROTHERS EQUIPMENT COMPANY	
	115164	TREADPLATE	3,121.92
	115256	PARTS	2,126.59
		VENDOR TOTAL:	5,248.51
	1291	MIDLAND IMPLEMENT CO INC	
	115397	PARTS	77.42
		VENDOR TOTAL:	77.42
	1511	NORCO INC	
	115254	WELDING SUPPLIES	168.13
		VENDOR TOTAL:	168.13
	3929	PURVIS INDUSTRIES, LLC	
	115163	PARTS	110.14
		VENDOR TOTAL:	110.14
	2123	RECORD SUPPLY INC NAPA	
	115177	PARTS	81.44
	115178	PARTS	40.72
	115179	PARTS	29.76
	115180	PARTS	1.56
	115181	PARTS	15.05
	115186	PARTS	42.53
	115187	PARTS	274.38
	115188	PARTS	61.68
	115191	PARTS	6.04
	115192	PARTS	45.99
	115193	PARTS	13.93
	115249	PARTS	115.12

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604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
2123-RECORD SUPPLY INC NAPA			
	115340	PARTS	21.30
	115341	PARTS	28.94
	115342	PARTS	46.49
	115343	PARTS	15.20
	115344	PARTS	32.30
	115348	PARTS	62.05
	115349	PARTS	47.99
	115350	PARTS	37.11
	115351	PARTS	21.99
	115352	RETURN PARTS	-18.00
	115353	PARTS	109.11
	115354	PARTS	23.36
	115355	PARTS	21.94
	115356	PARTS	25.76
	115357	PARTS	5.78
	115363	PARTS	18.04
	115364	PARTS	27.76
	115365	PARTS	259.88
		VENDOR TOTAL:	1,515.20
4294-ROBERT OLSEN			
	115422	HEADLINER RECOVERED	171.00
	115423	HEADLINER RECOVERED	171.00
	115424	HEADLINER RECOVERED	171.00
		VENDOR TOTAL:	513.00
2190-SPENCER FLUID POWER			
	115210	CYLINDER REPAIR	400.00
		VENDOR TOTAL:	400.00

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	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
1976-STOTZ EQUIPMENT			
	115257	PARTS	523.40
	115258	PARTS	950.49
		VENDOR TOTAL:	1,473.89
2315-THUNDER BASIN FORD LLC			
	115199	PARTS	224.88
	115200	PARTS	52.66
	115392	PARTS	32.15
	115393	PARTS	47.09
	115394	RETRUN PARTS	-32.15
		VENDOR TOTAL:	324.63
2320-TITAN MACHINERY INC			
	115406	PARTS	78.00
		VENDOR TOTAL:	78.00
2309-WHITE'S FRONTIER MOTORS			
	115194	PARTS	262.16
	115251	PARTS	565.72
	115252	PARTS	13.28
	115253	PARTS	109.06
	115366	PARTS	63.76
	115367	PARTS	25.01
	115368	PARTS	27.55
		VENDOR TOTAL:	1,066.54
2385-WYOMING MACHINERY CO			
	115208	REPAIRS	1,410.20
		VENDOR TOTAL:	1,410.20
		DIVISION TOTAL:	42,245.78

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	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
37-VEHICLE REPLACEMENT			
1852-FEDERAL EXPRESS CORPORATION			
	115519	MISC SHIPPING	27.19
		VENDOR TOTAL:	27.19
1128-MACHINE PRODUCTS INC			
	115405	PARTS	1,150.20
		VENDOR TOTAL:	1,150.20
2814-PLATINUM AUTO			
	115673	16 FT TRAILER	4,384.00
		VENDOR TOTAL:	4,384.00
2123-RECORD SUPPLY INC NAPA			
	115347	PARTS	43.37
	115359	RETURN PARTS	-23.49
	115360	RETURN PARTS	-7.76
	115361	PARTS	19.88
		VENDOR TOTAL:	32.00
3942-SPRADLEY BARR MOTORS INC			
	115700	POLICE SUV'S	34,896.00
	115701	POLICE SUV'S	34,896.00
	115702	POLICE SUV'S	34,896.00
	115703	POLICE SUV'S	34,896.00
	115704	POLICE SUV'S	34,896.00
		VENDOR TOTAL:	174,480.00
		DIVISION TOTAL:	180,073.39
		DEPARTMENT TOTAL:	222,319.17
		FUND TOTAL:	269,571.43

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	Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND			
25-FINANCE			
38-LIABILITY INSURANCE			
3622-ABSOLUTE AUTO, LLC			
	115260	PARTS	8.95
		VENDOR TOTAL:	8.95
1860-FIRST CLASS AUTO			
	115122	VEHICLE REPAIRS	4,841.54
	115123	VEHICLE REPAIRS	1,835.03
	115124	VEHICLE REPAIRS	1,822.95
	115125	VEHICLE REPAIRS	1,407.29
	115126	VEHICLE REPAIRS	1,319.16
	115127	VEHICLE REPAIRS	1,572.95
	115128	VEHICLE REPAIRS	1,684.16
	115129	VEHICLE REPAIRS	2,214.20
	115130	VEHICLE REPAIRS	1,413.79
	115131	VEHICLE REPAIRS	1,233.91
	115132	VEHICLE REPAIRS	1,154.16
	115133	VEHICLE REPAIRS	1,002.78
	115134	VEHICLE REPAIRS	1,965.48
	115135	VEHICLE REPAIRS	2,151.50
	115136	VEHICLE REPAIRS	2,104.20
	115137	VEHICLE REPAIRS	1,705.04
	115138	VEHICLE REPAIRS	1,503.78
	115139	VEHICLE REPAIRS	1,957.29
	115140	VEHICLE REPAIRS	2,493.92
	115141	VEHICLE REPAIRS	811.77
	115142	VEHICLE REPAIRS	2,705.25
	115143	VEHICLE REPAIRS	810.75
	115144	VEHICLE REPAIRS	1,457.45
	115145	VEHICLE REPAIRS	1,932.50
	115146	VEHICLE REPAIRS	4,301.80
	115147	VEHICLE REPAIRS	2,167.45

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	Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND			
25-FINANCE			
38-LIABILITY INSURANCE			
1860-FIRST CLASS AUTO			
	115148	VEHICLE REPAIRS	4,125.09
	115149	VEHICLE REPAIRS	1,350.28
	115150	VEHICLE REPAIRS	4,886.50
	115151	VEHICLE REPAIRS	3,162.92
	115152	VEHICLE REPAIRS	3,382.95
	115153	VEHICLE REPAIRS	2,853.91
	115154	VEHICLE REPAIRS	1,825.70
	115155	VEHICLE REPAIRS	2,910.75
	115156	VEHICLE MAINTENANCE	7,478.80
	115157	VEHICLE REPAIRS	1,981.95
	115158	VEHICLE REPAIRS	1,934.95
	115159	VEHICLE REPAIRS	888.78
	115160	VEHICLE MAINTENANCE	1,996.25
	115161	VEHICLE REPAIRS	1,179.61
	115162	VEHICLE REPAIRS	982.29
		VENDOR TOTAL:	90,510.83
3023-HUB INTERNATIONAL MOUNTAIN STATES LIMITED			
	115225	NOTARY BOND - T LADD	50.00
	115330	NOTARY BOND - C RILEY	50.00
	115477	NOTARY BOND - W COSSART	50.00
		VENDOR TOTAL:	150.00
1312-MORRISON MAIERLE INC			
	115605	2020 WARM HAIL CLAIM	1,830.00
		VENDOR TOTAL:	1,830.00
2123-RECORD SUPPLY INC NAPA			
	115183	PARTS	49.00
	115184	PARTS	51.12
	115185	PARTS	13.99
	115189	PARTS	33.00

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	Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND			
25-FINANCE			
38-LIABILITY INSURANCE			
2123-RECORD SUPPLY INC NAPA			
	115190	PARTS	32.49
	115250	PARTS	18.32
		VENDOR TOTAL:	197.92
		DIVISION TOTAL:	92,697.70
		DEPARTMENT TOTAL:	92,697.70
		FUND TOTAL:	92,697.70
		GRAND TOTAL:	1,548,935.81

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	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
2432-WYOMING DEPT OF TRANSPORTATION			
	114561	TRANSFER PLATE AND NEW PLATE	29.00
		VENDOR TOTAL:	29.00
		DIVISION TOTAL:	29.00
		DEPARTMENT TOTAL:	29.00
		FUND TOTAL:	29.00
		GRAND TOTAL:	29.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
	114599	RETURN OF PAYMENT	1,000.00
		VENDOR TOTAL:	1,000.00
		DIVISION TOTAL:	1,000.00
		DEPARTMENT TOTAL:	1,000.00
		FUND TOTAL:	1,000.00

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	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
1864-FIRST NATIONAL BANK OF GILLETTE			
	114598	ECSC ADA PLAYGROUND AND SPLASH	51,903.20
		VENDOR TOTAL:	51,903.20
2033-POWDER RIVER CONSTRUCTION			
	114597	ECSC ADA PLAYGROUND AND SPLASH	260,897.22
		VENDOR TOTAL:	260,897.22
		DIVISION TOTAL:	312,800.42
		DEPARTMENT TOTAL:	312,800.42
		FUND TOTAL:	312,800.42

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
	114600	CORRECT PAYMENT APPLIED TO UTILITY ACCOUNT	115.00
		VENDOR TOTAL:	115.00
		DIVISION TOTAL:	115.00
		DEPARTMENT TOTAL:	115.00
		FUND TOTAL:	115.00
		GRAND TOTAL:	313,915.42

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
53-FORESTRY			
4296-RAYNE GARDENS			
	114595	TREES FOR MEMORIAL PROGRAM	4,400.00
		VENDOR TOTAL:	4,400.00
		DIVISION TOTAL:	4,400.00
		DEPARTMENT TOTAL:	4,400.00
		FUND TOTAL:	4,400.00

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	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
4296-RAYNE GARDENS			
	114594	PERENNIALS FOR 4J PLANTER	817.40
	114596	PLANTS FOR 4-J/COUNTY PLANTER	397.00
		VENDOR TOTAL:	1,214.40
		DIVISION TOTAL:	1,214.40
		DEPARTMENT TOTAL:	1,214.40
		FUND TOTAL:	1,214.40
		GRAND TOTAL:	5,614.40

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	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
	1344-CAMPBELL COUNTY COORDINATED BENEFITS TRUST		
	114569	SUPPORTLINC EAP OCTOBER - DECEMBER 2020	945.18
		VENDOR TOTAL:	945.18
	2503-DELTA DENTAL OF WYOMING		
	114567	AUGUST 2020 CLAIMS AND ADMIN FEES	29,996.78
		VENDOR TOTAL:	29,996.78
	1912-GALLAGHER BENEFIT SERVICES, INC		
	114571	SEPTEMBER 2020 STD ADMIN FEES	175.00
		VENDOR TOTAL:	175.00
	3960-MII LIFE INSURANCE, INCORPORATED		
	114570	SEPTEMBER 2020 ADMIN FEES	263.25
		VENDOR TOTAL:	263.25
	3687-OPTUM HEALTH FINANCIAL SERVICES		
	114568	AUGUST 2020 COBRA ADMIN FEES	145.75
		VENDOR TOTAL:	145.75
	4067-VISION SERVICE PLAN (WY)		
	114572	SEPTEMBER 2020 VISION	4,087.11
		VENDOR TOTAL:	4,087.11
		DIVISION TOTAL:	35,613.07
		DEPARTMENT TOTAL:	35,613.07
		FUND TOTAL:	35,613.07
		GRAND TOTAL:	35,613.07

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	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
1349-CAMPBELL COUNTY HOSPITAL DISTRICT			
	115063	JULY 2020 WELLNESS	1,695.00
		VENDOR TOTAL:	1,695.00
		DIVISION TOTAL:	1,695.00
		DEPARTMENT TOTAL:	1,695.00
		FUND TOTAL:	1,695.00
		GRAND TOTAL:	1,695.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
3960-MII LIFE INSURANCE, INCORPORATED			
	115577	WEEKLY CLAIMS	272.06
	115578	WEEKLY CLAIMS	1,449.90
	115579	WEEKLY CLAIMS	5,127.46
		VENDOR TOTAL:	6,849.42
2672-UMB BANK			
	115580	AUGUST 2020 P-CARDS	64,449.83
		VENDOR TOTAL:	64,449.83
		DIVISION TOTAL:	71,299.25
		DEPARTMENT TOTAL:	71,299.25
		FUND TOTAL:	71,299.25

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
		2493-BLACK HILLS POWER & LIGHT	
	115571	AUGUST 2020 WYGEN III ANCILLARY SERVICES	130,606.10
	115572	AUGUST 2020 CTII ENERGY	7,804.07
	115573	AUGUST 2020 TRANSMISSION	265,045.26
	115574	AUGUST 2020 WYGEN III CAPITAL AND O&M	279,304.79
		VENDOR TOTAL:	682,760.22
		2697-BLACK HILLS WYOMING LLC	
	115575	AUGUST 2020 CTII ENERGY	172,685.60
	115576	AUGUST 2020 CTII CAPITAL AND O&M	194,376.73
		VENDOR TOTAL:	367,062.33
		DIVISION TOTAL:	1,049,822.55
		DEPARTMENT TOTAL:	1,049,822.55
		FUND TOTAL:	1,049,822.55

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	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
00-UNDEFINED			
00-UNDEFINED			
2557-BLUE CROSS BLUE SHIELD OF WYOMING			
	115581	WEEKLY CLAIMS LISTING AND PRESCRIPTION DRUG COSTS	-1,646.70
		VENDOR TOTAL:	-1,646.70
		DIVISION TOTAL:	-1,646.70
		DEPARTMENT TOTAL:	-1,646.70

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	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
2557-BLUE CROSS BLUE SHIELD OF WYOMING			
	115581	WEEKLY CLAIMS LISTING AND PRESCRIPTION DRUG COSTS	53,460.67
	115582	WEEKLY CLAIMS LISTING AND PRESCRIPTION DRUG COSTS	48,361.51
	115583	WEEKLY CLAIMS LISTING AND PRESCRIPTION DRUG COSTS	619,415.77
		VENDOR TOTAL:	721,237.95
		DIVISION TOTAL:	721,237.95
		DEPARTMENT TOTAL:	721,237.95
		FUND TOTAL:	719,591.25
		GRAND TOTAL:	1,840,713.05

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
01-MAYOR & COUNCIL			
66666-MISC P-CARD VENDOR			
	114700	LUNCH MTG - MAYOR, PAT, MIKE COLE, JENNIFER	60.54
	114919	LUNCH MTG - MAYOR, PAT, JENNIFER	52.50
		VENDOR TOTAL:	113.04
		DIVISION TOTAL:	113.04
02-ADMINISTRATION			
1209-BREANNA'S BAKERY			
	115048	SLT MEETING - BREAKFAST	15.98
		VENDOR TOTAL:	15.98
1334-CASPER STAR TRIBUNE			
	114654	SUBSCRIPTION	12.00
		VENDOR TOTAL:	12.00
66666-MISC P-CARD VENDOR			
	114727	ADVERTISING	509.00
	114760	ADVERTISING	115.00
	114882	ADVERTISING	31.49
		VENDOR TOTAL:	655.49
		DIVISION TOTAL:	683.47
03-PUBLIC ACCESS			
66666-MISC P-CARD VENDOR			
	114683	CAPTIONS FOR FACEBOOK	1.25
	114910	ELECTION COVERAGE - FOOD	47.14
	114996	CLOSED CAPTIONING	1.25
	115021	CLOSED CAPTIONING	33.75
		VENDOR TOTAL:	83.39
		DIVISION TOTAL:	83.39
04-SPECIAL PROJECTS			
66666-MISC P-CARD VENDOR			
	114630	CW REMODEL	149.59
	114658	SUPPLIES ORDERED FOR JEFF HOGEN	179.80

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
04-SPECIAL PROJECTS			
66666-MISC P-CARD VENDOR			
	114679	CW REMODEL	27.41
	114947	DISHWASHER CW KITCHEN	949.99
	114963	WALL DECALS FOR CW	223.97
	115011	CANVAS PRINTS FOR CW	249.95
	115028	AMZN Mktp US*MM5U33XA0 -FITNESS ROOM WORKOUT POSTE	16.94
		VENDOR TOTAL:	1,797.65
2400-WYOMING WATER SOLUTIONS			
	114782	WYOMING WATER SOLUTIONS - FITNESS ROOM WATER SUPPL	42.00
		VENDOR TOTAL:	42.00
		DIVISION TOTAL:	1,839.65
32-JUDICIAL			
66666-MISC P-CARD VENDOR			
	114854	OFFICE SUPPLIES - STAMPS & INK	120.69
	114921	NAMEPLATE - JUDGE MICHAELS	14.35
	115029	NAMEPLATE - JUDGE MICHAELS (REDO PLATE)	9.18
		VENDOR TOTAL:	144.22
		DIVISION TOTAL:	144.22
		DEPARTMENT TOTAL:	2,863.77

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
15-ATTORNEY			
15-ATTORNEY			
66666-MISC P-CARD VENDOR			
	114719	PACKING ENVELOPES NOTE PADS THREE RING BINDERS	41.02
		VENDOR TOTAL:	41.02
		DIVISION TOTAL:	41.02
		DEPARTMENT TOTAL:	41.02

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
20-HUMAN RESOURCES			
	1842-JAMES J NARAMORE, MD, PC		
	114651	FAMILY HEALTH- PRE EMPLOYMENT MEDICAL EVALS PD X 7	3,297.00
		VENDOR TOTAL:	3,297.00
	66666-MISC P-CARD VENDOR		
	114634	OFFICE DEPOT #2635 - PRESENTATION TABS FOR BINDERS	20.98
	114650	IN *INNOVATIVE CREDIT-PRE EMPLOYMENT CREDIT REPORT	25.00
	114672	POST AND ASSOCIATES - PRE EMPLOYMENT PSYCH EVALS X	800.00
	114728	PSYCHLOGIC - PRE EMPLOYMENT PSYCH EVAL PD	325.00
	114770	CRESTLINE - MOTO IPT - NEW HIRE BAGS	621.02
	114897	J J KELLER & ASSOCIATES - LABOR LAW POSTER FOR CIT	51.90
	114955	SOURCE OFFICE - VITAL -FILING SUPPLIES/FOLDERS	66.81
	115025	CONCENTRA - PRE EMPLOYMENT DRUG SCREEN WATER DIVIS	46.50
	115026	POST AND ASSOCIATES - PRE EMPLOYMENT PSYCH EVAL PD	400.00
	115032	SOURCE OFFICE - VITAL - SHREDDER OIL FOR HR SHREDD	157.36
		VENDOR TOTAL:	2,514.57
		DIVISION TOTAL:	5,811.57
21-SAFETY			
	66666-MISC P-CARD VENDOR		
	114638	SOURCE OFFICE - VITAL-CREDIT FOR BINDERS THAT WERE	-39.32
	114673	SOURCE OFFICE - VITAL - BINDERS FOR SAFETY MANAGER	39.32
	114848	COMFORT INN AND SUITES-ACCOMMODATIONS FOR WARM MEE	105.60
	114937	Amazon.com*MM3JD7EE2 - PAPER CUTTER TO BE USED FOR	36.92
	114985	CAMPBELL COUNTY HEALTH - CPR HEARTSAVER CERT REFRE	50.00
		VENDOR TOTAL:	192.52
		DIVISION TOTAL:	192.52
		DEPARTMENT TOTAL:	6,004.09

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
25-FINANCE			
66666-MISC P-CARD VENDOR			
	114652	SHRM MEMBERSHIP THROUGH 07/31/2021	219.00
	114689	NTL CTR FOR ST CTS	1.00
	114717	UNCLAIMED PROPERTY SOFTWARE	79.00
	114836	NTL CTR FOR ST CTS	-1.00
	114868	GFOA CLASS - ACCOUNTING & FINANCIAL REPORTING FOR	85.00
	114930	GFOA CLASS - GOVERNMENT WIDE FINANCIAL STMTS & CON	85.00
	115005	LUNCH & LEARN GFOA LEASES	34.15
		VENDOR TOTAL:	502.15
		DIVISION TOTAL:	502.15
31-CITY CLERK/PRINT SHOP			
66666-MISC P-CARD VENDOR			
	114706	POSTAGE - STAMPS.COM	1,000.00
	114721	ONLINE TRAINING - WAMCAT (CITY CLERK)	275.00
	114765	JULY EBAY FEES	99.12
	114833	WAMCAT INSTITUTE - DEPUTY CLERK	275.00
	114895	STAMPS.COM MONTHLY SERVICE CHARGE & INSURANCE	67.45
	114951	STAMPS.COM POSTAGE	1,000.00
		VENDOR TOTAL:	2,716.57
		DIVISION TOTAL:	2,716.57
34-INFORMATION TECHNOLOGY			
66666-MISC P-CARD VENDOR			
	114620	WO20IT26 ONLINE PAYMENT TEST	10.00
	114647	WO20IT26 ONLINE PAYMENT TEST CREDIT	-10.00
	114669	HDMI - DISPLAY PORT ADAPTERS	39.96
	114670	WO165799 CISCO ATAS	327.00
	114678	STORAGE BINS	53.98
	114733	WO165524 NUT DRIVERS & WASHERS	26.00
	114846	SHELTER MANAGER	340.00
	114856	WO67824 CABLE TIES	14.96

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001-GENERAL FUND			
25-FINANCE			
34-INFORMATION TECHNOLOGY			
66666-MISC P-CARD VENDOR			
	114881	GILLETTEWY.GOV DOMAIN REGISTRATION	400.00
	114925	USB HUBS	44.97
		VENDOR TOTAL:	1,246.87
		DIVISION TOTAL:	1,246.87
		DEPARTMENT TOTAL:	4,465.59

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001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
66666-MISC P-CARD VENDOR			
	114699	TST* EGGINGTON S - HUNTER TRAINING IN CASPER	15.38
	114701	EVENT* TASER - BARTHEL AXON TRAINING	299.00
	114702	MENARDS GILLETTE WY - PATROL SUPPLIES	11.88
	114703	SIRCHIE FINGER PRINT LABO	274.80
	114708	BEARS NATURALLY CLEAN - JUNE & JULY DRY CLEANING	365.97
	114710	TEXAS ROADHOUSE #2497 - HUNTER TRAINING IN CASPER	29.87
	114711	TST* EGGINGTON S - HUNTER TRAINING IN CASPER	17.44
	114712	J'S PUB & GRILL - HUNTER TRAINING IN CASPER	26.56
	114713	TRITECH FORENSICS - NOSE PLUGS FOR PATROL	99.99
	114730	TST* EGGINGTON S - HUNTER TRAINING IN CASPER	10.49
	114736	SPORTSMANS WAREHOUSE 255 - FIREARMS	36.98
	114745	WYOMING ALE WORKS - HUNTER TRAINING IN CASPER	31.61
	114746	CMON INN EVANSVILLE - HUNTER TRAINING IN CASPER	431.96
	114749	CULVER S OF CHEYENNE #282 - SMALL PROFFER IN CHEYE	9.42
	114750	GOALZ DH CHEYENNE - SMALL PROFFER IN CHEYENNE	15.66
	114751	CHEYENNE HOLIDAY INN EXP - SMALL PROFFER IN CHEYEN	105.60
	114766	HOTEL KETCHUM - WEINHARDT & JOHNSON TRAINING	650.52
	114767	ZORO TOOLS INC - PARKING CHALK	112.82
	114777	WENDY'S 4006 - WEINHARDT & JOHNSON TRAINING	23.72
	114778	MCDONALD'S F13380 - WEINHARDT & JOHNSON TRAINING	15.48
	114790	DSASUMO THAI CUISINE - ROCKY MOUNTAIN COMMAND TRAI	138.28
	114791	19TH HOLE RESTAURANT & LO - ROCKY MOUNTAIN COMMAND	39.08
	114792	ALBERTSONS #0130 - WEINHARDT & JOHNSON TRAINING	78.63
	114793	ALBERTSONS #0130 - WEINHARDT & JOHNSON TRAINING	5.92
	114794	TST* THE WICKED SPUD - WEINHARDT & JOHNSON TRAININ	34.92
	114795	MCDONALD'S F13380 - WEINHARDT & JOHNSON TRAINING	15.07
	114799	GILLETTE NEWS RECORD - NEWS RECORD RENEWAL	97.50
	114807	BOSCOS ITALIAN RESTAURAN - ROCKY MOUNTAIN COMMAND	88.35
	114813	WHOVA INC. - POWER DMS VIRTUAL CONFERENCE BARTHEL	37.91

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
66666-MISC P-CARD VENDOR			
	114817	19TH HOLE RESTAURANT & LO - ROCKY MOUNTAIN COMMAND	44.82
	114818	ROCKY MOUNTAIN DISCOUNT - PATROL SUPPLIES	449.97
	114819	THE BURGER GRILL - WEINHARDT & JOHNSON TRAINING	62.27
	114820	MCDONALD'S F13380 - WEINHARDT & JOHNSON TRAINING	15.07
	114822	WHOVA INC. - FOSTER POWER DMS VIRTUAL CONFERENCE	37.91
	114834	HARDDOGS REQUISITES LLP - K9 MUZZLE FOR NEW DOG	249.95
	114837	SQ *5150? WOOD FIRED PIZZ - ROCKY MOUNTAIN COMMAND	66.41
	114838	MCDONALD'S F13380 - WEINHARDT & JOHNSON TRAINING	16.24
	114859	RAMKOTA HOTEL AND CONFERE - FOOD	8.64
	114860	RAMKOTA HOTEL AND CONFERE - BROTHERS ROCKY MOUNTAI	523.20
	114861	TEXAS ROADHOUSE #2497 - ROCKY MOUNTAIN COMMAND TRA	80.43
	114864	RAMKOTA HOTEL AND CONFERE - ROCKY MOUNTAIN COMMAND	384.00
	114869	RAMKOTA HOTEL AND CONFERE - ROCKY MOUNTAIN COMMAND	418.56
	114870	MCDONALD'S F36056 - WEINHART & JOHNSON TRAINING	15.34
	114871	APPLEBEES REXB50250216 - WEINHARDT & JOHNSON TRAIN	53.73
	114872	RED LOBSTER 0661 - WEINHARDT & JOHNSON TRAINING	85.16
	114880	AMZN MKTP US*MM8Y45F42 AM - TAPE DISPENSER	34.99
	114886	PILOT 00005991 - TRAVEL FOR K9 DOG	8.47
	114887	BLARNEY STONE PUB - TRAVEL FOR K9 DOG	62.57
	114888	WAL-MART #1535 - K9 SUPPLIES	45.36
	114892	SPRINGHILL SUITES - WEINHARDT & JOHNSON TRAINING	103.68
	114893	FIREROCK STEAKHOUSE - FBI TRAINING	140.53
	114894	FIVE GUYS WY 1515 QSR - FBI TRAINING	55.84
	114896	CAMPBELL COUNTY HEAL - CPR COURSE / CARDS	76.00
	114903	GRILLE 100 - TRAVEL FOR K9 DOG	32.48
	114904	RAMKOTA HOTEL AND CONFERE - CREDIT FOR THE TAXES T	-51.84
	114906	BOSCOS ITALIAN RESTAURAN - FBI TRAINING	127.36
	114907	HOLIDAY INN CITY CENTRE - TRAVEL FOR NEW K9 DOG	139.86
	114911	EB 40-HOUR SHOOTING I - STUBER TRAINING IN BILLING	700.00

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001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
66666-MISC P-CARD VENDOR			
	114917	SQ *307 STREET TACO - FBI TRAINING	24.15
	114918	SQ *307 STREET TACO - HUNTER TRAINING IN CASPER	13.28
	114922	SQ *307 STREET TACO - WINTERHOLLER FBI COURSE IN C	13.28
	114931	800-781-2677*ATLANTCTC - PEPPER SPRAY FOR PATROL	459.71
	114932	JERSEY MIKES 40002 - FBI TRAINING	54.71
	114933	SQ *307 STREET TACO - FBI TRAINING	12.08
	114943	SUBWAY 04354023 - FBI TRAINING	10.88
	114945	CITY BREW COFFEE CB20 - FBI COURSE IN CASPER	39.69
	114946	FIREROCK STEAKHOUSE - FBI COURSE IN CASPER	107.15
	114948	PIZZA RANCH CASPER - FBI TRAINING	40.96
	114949	FIREROCK STEAKHOUSE - FBI TRAINING	29.27
	114952	PAYPAL *FCUNIFORMS - NAMEPLATES	26.97
	114961	BOMGAARS #66 GILLETTE - K9 ANIMAL CARE	25.98
	114968	SQ *COLE SPORTS - 307 PATRIOTS SOFTBALL GAME SHIRT	210.00
	114973	800-781-2677*ATLANTCTC - INVESTIGATIVE SUPPLIES	225.24
	115004	CITY BREW COFFEE CB20 - FBI TRAINING	48.93
	115008	HOLIDAY INN & SUITES CAS - HUNTER / WAGNER FBI TRA	375.16
	115009	HOLIDAY INN & SUITES CAS - WINTERHOLLER / MARGARET	375.16
	115016	HOLIDAY INN & SUITES CAS - FBI TRAINING	375.16
	115018	USPS PO 5738000483 - POSTAGE FOR PKG TO CRIME LAB	8.70
	115027	SPRINGHILL STES CHEYEN - STROUP TRAINING	211.20
	115036	AMZN Mktp US*MF0NO55Z0 - EVIDENCE SUPPLIES	198.25
	115039	CHEWY.COM - K9 DOG FOOD	153.95
	115053	ANIMAL MEDICAL CENTER OF - K9 ANIMAL CARE	159.00
	115054	ANIMAL MEDICAL CENTER OF - K9 ANIMAL CARE	14.40
	115059	BOTACH INC - PATROL SUPPLIES	1,483.85
		VENDOR TOTAL:	11,804.92

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
2400-WYOMING WATER SOLUTIONS			
	114823	WYOMING WATER SOLUTIONS - WATER FOR PD & ACO	217.00
		VENDOR TOTAL:	217.00
		DIVISION TOTAL:	12,021.92
41-DISPATCH			
66666-MISC P-CARD VENDOR			
	114805	AMZN Mktp US*MM8WX6NC1 - DISPATCH SUPPLIES	57.98
	114832	AMZN Mktp US*MM9F263B1 - DISPATCH SUPPLIES	39.40
	114901	AMZN Mktp US*MM6YV0J82 - DISPATCH SUPPLIES	45.96
		VENDOR TOTAL:	143.34
		DIVISION TOTAL:	143.34
44-ANIMAL CONTROL			
66666-MISC P-CARD VENDOR			
	114756	PAYPAL *COMMUNITYCA - TRAINING	10.00
		VENDOR TOTAL:	10.00
		DIVISION TOTAL:	10.00
45-ANIMAL SHELTER			
2675-GILLETTE PET VET CLINIC			
	114927	GILLETTE PET VET CLINIC - RABIES	38.50
		VENDOR TOTAL:	38.50
66666-MISC P-CARD VENDOR			
	114624	RED HILLS VETERINARY HOSP - SPAY & NEUTER	150.00
	114657	RED HILLS VETERINARY HOSP - SPAY & NEUTER	125.00
	114660	COMMUNITY VETERINARY CLI - RABIES	6.00
	114674	COMMUNITY VETERINARY CLI - SPAY & NEUTER	56.00
	114675	GALLS - SHELTER UNIFORMS	71.93
	114680	ANIMAL MEDICAL CENTER OF - VACCINATIONS	61.50
	114681	RED HILLS VETERINARY HOSP - SPAY & NEUTER	50.00
	114682	COMMUNITY VETERINARY CLI - RABIES	6.00

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001-GENERAL FUND			
40-POLICE DEPARTMENT			
45-ANIMAL SHELTER			
66666-MISC P-CARD VENDOR			
	114684	RED HILLS VETERINARY HOSP - SPAY & NEUTER	75.00
	114685	RED HILLS VETERINARY HOSP - SPAY & NEUTER	47.25
	114688	COMMUNITY VETERINARY CLI - RABIES	6.00
	114718	RED HILLS VETERINARY HOSP - SPAY & NEUTER	50.00
	114737	WAL-MART #1485 - ANIMAL CARE SUPPLIES / OFFICE SUP	53.26
	114757	TOMAHAWK LIVE TRAP 1 - ANIMAL CARE TRAPS	84.12
	114761	RED HILLS VETERINARY HOSP - SPAY & NEUTER / DONATI	98.67
	114762	COMMUNITY VETERINARY CLI - RABIES	18.00
	114776	COMMUNITY VETERINARY CLI - SPAY & NEUTER / RABIES	112.00
	114814	COMMUNITY VETERINARY CLI - SPAY & NEUTER / RABIES	56.00
	114835	RED HILLS VETERINARY HOSP - SPAY & NEUTER / DONAT	410.00
	114839	RED HILLS VETERINARY HOSP - RABIES	36.00
	114873	COMMUNITY VETERINARY CLI - SPAY & NEUTER / RABIES	56.00
	114874	RED HILLS VETERINARY HOSP - SPARY & NEUTERS	225.00
	114905	ANIMAL MEDICAL CENTER OF - RABIES	342.00
	114908	COMMUNITY VETERINARY CLI - SPAY & NEUTER / RABIES	112.00
	114909	RED HILLS VETERINARY HOSP - SPAY & NEUTER	25.00
	114926	COMMUNITY VETERINARY CLI - SPAY & NEUTER / RABIES	112.00
	114956	RED HILLS VETERINARY HOSP - SPAY & NEUTER	75.00
	114970	ANIMAL MEDICAL CENTER OF - RABIES / DONATIONS	114.54
	114993	RED HILLS VETERINARY HOSP - SPAY & NEUTER	25.00
	115019	RED HILLS VETERINARY HOSP - SPAY & NEUTER / DONATI	71.08
	115020	RED HILLS VETERINARY HOSP - SPAY & NEUTER	75.00
	115037	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	56.00
	115057	ANIMAL MEDICAL CENTER OF - DONATIONS	32.96
	115058	RED HILLS VETERINARY HOSP - SPAY & NEUTER	100.00
	VENDOR TOTAL:		2,994.31

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001-GENERAL FUND			
40-POLICE DEPARTMENT			
45-ANIMAL SHELTER			
	1511-NORCO INC		
	115060	NORCO INC - ANIMAL CARE CLEANING PRODUCTS	97.28
		VENDOR TOTAL:	97.28
		DIVISION TOTAL:	3,130.09
		DEPARTMENT TOTAL:	15,305.35

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
33-MAINT OF CITY BUILDINGS			
66666-MISC P-CARD VENDOR			
	114631	VM COVID - 19 SUPPLIES	217.38
	114632	VM COVID-19 SUPPLIES	28.34
	114633	NEW OFFICE STAMPS	127.50
	114786	CUSTODIAL SUPPLIES	31.04
	114843	CH/PD GATE	56.81
	114936	TRUCK TOOL BOX SET UP	72.44
	114953	SAFETY INSPECTIONS CITY BUILDINGS	77.67
	114954	BOOT BRUSHES CITY BUILDINGS	228.39
	115023	PAINT FOR BOOT BRUSHES	30.18
		VENDOR TOTAL:	869.75
		DIVISION TOTAL:	869.75
50-PUBLIC WORKS ADMIN			
66666-MISC P-CARD VENDOR			
	114773	OFFICE SUPPLIES STACK ABLE TRAY	30.52
	114774	CLOCK FOR CONFERENCE ROOM	11.74
		VENDOR TOTAL:	42.26
		DIVISION TOTAL:	42.26
51-PARKS			
66666-MISC P-CARD VENDOR			
	114635	DALBEY MEMORIAL PARK REPAIR & UPDATE STATION 16	36.90
	114642	PLUMBING SUPPLIES FOR IRRIGATION LINE BREAK DALBEY	5.48
	114648	RAIN GEAR	179.95
	114655	TOOLS & MATERIALS TO MONT BENCHES, TABLES, TRASH R	65.70
	114656	TOOLS & MATERIALS TO REMOVE OLD BENCHES, TABLES, T	63.80
	114671	SOD ROLLER FOR LITTLE LEAGUE FIELDS	259.14
	114676	TOOLS FOR UNIT #96	17.64
	114714	PAINT FOR SAFETY GATE INSTALLATION AT HERITAGE PAR	20.82
	114716	PIPE & FITTINGS FOR MAINLINE VALVE REPAIR 4J/Front	628.71
	114734	PIPE FITTINGS FOR MAINLINE REPAIR 4J/Frontier	297.52

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
51-PARKS			
66666-MISC P-CARD VENDOR			
	114735	RETURN INCORRECT FITTINGS FOR MAINLINE REPAIR 4J/F	-31.02
	114741	MEASURING TOOLS FOR LANDSCAPING	70.45
	114742	MARKER PAINT	9.88
	114743	ROLLER PARTS LITTLE LEAGUE	7.65
	114748	WEED CONTROL CHEMICAL	115.50
	114755	VALVE BOXES FOR MAINLINE REPAIR 4J/FRONTIER	71.60
	114784	SD CARD FOR TRAIL CAMERA IR# 20-17948	23.78
	114804	REPLACEMENT TIE DOWN SAFETY STRAPS	140.94
	114855	PIN FOR AUGER ON TOOL CAT TO DRILL HOLES FOR GRILL	8.35
	114857	EQUIPMENT FOR FIELD MAINTENANCE ECSC	469.00
	114858	EQUIPMENT FOR FIELD MAINTENANCE ECSC	595.00
	114865	TOOLS FOR ELECTRIC/IRRIGATION REPAIR	41.99
	114866	FILTER FOR IRRIGATION VALVE	44.65
	114879	TOILET PLUNGERS FOR DALBEY MAIN	40.91
	114885	SD CARD FOR SECURITY CAMERA SUNFLOWER PARK	26.48
	114898	IRRIGATION REPAIR PARTS	64.12
	114900	BATTERIES FOR SECURITY CAMERA SUNFLOWER PARK	12.78
	114914	SPRAYING WEEDS	307.97
	114915	DALBEY BRIDGE/ BOARDWALK	39.29
	114916	DALBEY BRIDGE/BOARDWALK	38.91
	114920	TOOLS FOR HANDLING MULCH	66.46
	114928	FITTINGS TO REPAIR VALVES HIDDEN VALLEY PARK	46.77
	114929	FITTINGS TO REPAIR VALVES HIDDEN VALLEY PARK	12.22
	114971	PARTS FOR MAINLINE REPAIR KIWANIS PARK	60.86
	115034	CHEMICAL/SPRAYING DALBEY PARK	255.98
	115041	TOOLS FOR UNIT 70	111.77
	115042	SOD STAPLES TRUCK STOCK	44.92
		VENDOR TOTAL:	4,272.87

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
51-PARKS			
2400-WYOMING WATER SOLUTIONS			
	114942	LL FIELDS DRINKING WATER DALBEY	32.50
		VENDOR TOTAL:	32.50
		DIVISION TOTAL:	4,305.37
53-FORESTRY			
66666-MISC P-CARD VENDOR			
	114863	SPECIMEN JARS FOR PEST AND DISEASE SAMPLING	5.99
	114965	PLANT APPRAISAL GUIDE FOR ESTABLISHING TREE VALUES	140.62
	114975	3 NEW CHAIN SAW CHAIN FOR POLESAW	46.65
	114976	RETURN ON CHAIN SAW CHAIN WRONG SIZE	-14.35
		VENDOR TOTAL:	178.91
1511-NORCO INC			
	114715	REPLACEMENT SUPPLIES FOR FIRST AID KITS	24.54
		VENDOR TOTAL:	24.54
		DIVISION TOTAL:	203.45
54-STREETS			
66666-MISC P-CARD VENDOR			
	114618	WADDLES FOR EROSION CONTROL ON BUTLER SPAETH	181.00
	114627	BOOTS FOR LONNIE	134.99
	114725	STREET LIGHT SPLICES	136.54
	114796	PLOW TRUCK TOOLS	22.62
	114797	PLOW TRUCK TOOLS	103.96
	114902	PLUMBING SAGE BLUFF PARK DE WATERING WELL	10.42
	114939	STREET LIGHT SPLICES	146.13
	114959	PATCH TRUCK TOOLS	120.34
	114972	BOOTS FOR LEONARD	150.00
	115017	GURLEY BRIDGE PAINT	234.41

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
54-STREETS			
	66666-MISC P-CARD VENDOR		
	115033	LUNCH MEETING IN SHERIDAN FOR 4 PEOPLE	73.33
		VENDOR TOTAL:	1,313.74
		DIVISION TOTAL:	1,313.74
62-TRAFFIC SAFETY			
	66666-MISC P-CARD VENDOR		
	114899	RIVETS FOR MOUNTING SIGNS	5.80
	114966	FOR THERMO PLASTIC & TOOLS WE NEEDED	74.44
	115050	CHISEL & BUCKET FOR CLEANING THERMOPLASTIC	40.95
		VENDOR TOTAL:	121.19
		DIVISION TOTAL:	121.19
		DEPARTMENT TOTAL:	6,855.76

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
60-ENGINEERING & DEV SERVICES			
35-GEOGRAPHIC INFO SYSTEMS			
66666-MISC P-CARD VENDOR			
	115022	FLAGGING TAPE, MARKING STAKES	23.70
		VENDOR TOTAL:	23.70
		DIVISION TOTAL:	23.70
60-ENGINEERING			
66666-MISC P-CARD VENDOR			
	114643	PLANNING COMMISSION DINNER	88.31
	114662	CAR DETAILING - 2008 CHEVY TRAILBLAZER	165.00
	114738	OFFICE SUPPLIES-MAILER ENVELOPES	16.99
	114798	SAFETY SUPPLIES-FACE MASK	25.48
	114840	MEMBER DUES-JOSH ITS ROCKY MTN	50.00
	114875	OFFICE SUPPLIES-LABEL TAPE	18.49
	115038	SAFETY SUPPLIES-FACE MASKS	98.23
	115061	OFFICE SUPPLIES-ENGINEER PAPER ROLL	34.40
		VENDOR TOTAL:	496.90
		DIVISION TOTAL:	496.90
61-BUILDING INSPECTION			
66666-MISC P-CARD VENDOR			
	114692	SQ *WYOMING CHAPTER IAEI - CREDIT FOR NOT ATTENDIN	-340.00
	114707	SQ *WYOMING CHAPTER IAEI - CREDIT FOR NOT ATTENDIN	-340.00
	115062	OFFICE SUPPLIES-CONTRACTOR LICENSE CARDS	42.23
		VENDOR TOTAL:	-637.77
		DIVISION TOTAL:	-637.77
		DEPARTMENT TOTAL:	-117.17
		FUND TOTAL:	35,418.41

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Check Approval Date of 08/31/2020



	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
66666-MISC P-CARD VENDOR			
	114659	SCREWS & BITS FOR 4J COUNTY PLANTER	31.94
	114781	DALBEY PLANTER	768.70
	114958	DALBEY LANDSCAPING PULL BOXES FOR LIGHTING	260.29
	114964	PLANTS FOR 4J PLANTER	99.90
	114977	DALBEY LANDSCAPING PULL BOXES FOR LIGHTING	276.25
	114991	PARTS FOR INSTALLATION OF NEW PLANTER LITTLE LEAGU	97.82
	115002	DALBEY PLANTER	58.75
	115003	DALBEY PLANTER	38.72
	115043	DALBEY LANDSCAPING PULL BOXES FOR LIGHTING	78.10
	115047	DALBEY PLANTER	29.99
		VENDOR TOTAL:	1,740.46
		DIVISION TOTAL:	1,740.46
		DEPARTMENT TOTAL:	1,740.46
		FUND TOTAL:	1,740.46

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	Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE			
70-UTILITIES			
72-MADISON WATER LINE			
66666-MISC P-CARD VENDOR			
	114617	TAP CONS	70.58
	114665	CONDUIT UNIONS	50.88
	114666	DIAMOND HOLE SAW	49.94
	114667	WIRE AND ELECTRICAL PARTS	177.45
	114691	CASE OF PANDUIT AND COVERS	682.80
	114723	UNISTRUT STRAPS	15.32
	114957	DIAMOND HOLE SAW	44.91
	114997	ELECTRICAL PARTS	180.00
		VENDOR TOTAL:	1,271.88
		DIVISION TOTAL:	1,271.88
		DEPARTMENT TOTAL:	1,271.88
		FUND TOTAL:	1,271.88

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	Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND			
70-UTILITIES			
70-UTILITIES ADMINISTRATION			
66666-MISC P-CARD VENDOR			
	114704	CLIPS FOR NEW DESKS TO HANG NOTES UP FOR CONNIE AN	36.64
	114849	HOTEL-WARM/WWDC MEETINGS (8.12.20 TO 8.14.20)	322.80
	114850	HOTEL/TAX EXEMPT REIMBURSE	-25.80
	114867	MONTHLY SERVICE CHARGE (7.15.20 TO 8.15.20)	37.49
	114960	DINNER ON 8/25/20 (WY RURAL WATER CONF)	30.76
	114981	LUNCH ON 8/25/20 (WY RURAL WATER CONF)	16.72
	114982	LUNCH ON 8/26/20 (WY RURAL WATER CONF)	37.87
	115045	DINNER ON 8/26/20 (WY RURAL WATER CONF)	22.49
	115046	DINNER ON 8/27/20 (WY RURAL WATER CONF)	40.40
		VENDOR TOTAL:	519.37
		DIVISION TOTAL:	519.37
71-ELECTRICAL ENGINEERING			
66666-MISC P-CARD VENDOR			
	114876	Project Board Detail Tape	15.96
		VENDOR TOTAL:	15.96
		DIVISION TOTAL:	15.96
76-SCADA			
66666-MISC P-CARD VENDOR			
	114694	SCADA - SAFTEY BOOTS	152.09
	114695	SCADA - SAFTEY BOOTS	150.00
	114696	SCADA - SAFTEY BOOTS	-152.09
	114821	SCADA - SAFETY EQUIPMENT	150.00
	115040	REVERSAL OF FRAUDULENT CHARGE	-74.94
		VENDOR TOTAL:	225.06
		DIVISION TOTAL:	225.06
		DEPARTMENT TOTAL:	760.39
		FUND TOTAL:	760.39

Expenditure Approval Report
Check Approval Date of 08/31/2020



	Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND			
50-PUBLIC WORKS			
55-SOLID WASTE			
66666-MISC P-CARD VENDOR			
	114831	STEP LADDER FOR UNIT 000171/ HOOKS & BUNGEEES TO MO	151.84
VENDOR TOTAL:			151.84
DIVISION TOTAL:			151.84
DEPARTMENT TOTAL:			151.84
FUND TOTAL:			151.84

Expenditure Approval Report
Check Approval Date of 08/31/2020



	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
66666-MISC P-CARD VENDOR			
	114622	MEAL DURING TRAINING IN ROCK SPRINGS	34.76
	114623	MEAL DURING TRAINING IN ROCK SPRINGS	12.77
	114626	HOWARD, COOPER AND LESLIE CONFERENCE REGISTRATION	790.00
	114639	MEAL DURING TRAINING IN ROCK SPRINGS	4.29
	114641	LEVEL 2 EXAM FOR WATER TREATMENT PLANT	100.00
	114649	PIPE FOR SERVICE LINE REPAIRS	24.00
	114677	WA - BLANK 4 SQUARE COVERS	2.82
	114709	BOOTS AND BACKPACK FOR LESLIE SMITH	133.18
	114724	WATER TREATMENT AND DISTRIBUTION BOOKS	1,904.60
	114740	HEX KEYS FOR UNIT 39	6.97
	114759	ALUMINUM STORAGE CLIPBOARD FOR MICHAEL PIERINI	32.73
	114763	WATER QUALITY AND TREATMENT SIXTH EDITION ORDERED	210.50
	114764	WAT - PRDF OUTSIDE WALLPACK LED DRIVER	70.13
	114772	DISTRIBUTION SYSTEMS LEVEL 2 EXAM	100.00
	114775	PAINT AND SUPPLIES FOR AIR RELEASES	64.87
	114787	PRESCRIPTION SAFETY GLASSES	141.00
	114788	RENTAL CAR DURING WATER TREATMENT PLANT TOURS	509.78
	114789	ROOM DURING WATER PLANT TOURS	90.70
	114809	NEW WORK BOOTS	134.09
	114810	AIRLINE TICKET FOR WATER PLANT TOURS	193.60
	114811	AIRLINE TICKET FOR WATER PLANT TOURS	142.10
	114841	WAT - PS 5 BOOSTER PUMP 3 TERMINATIONS	112.68
	114842	WAT - DCPS 2 BAY LIGHTING LED UPGRADE	1,102.56
	114889	PAINT SUPPLIES	234.38
	114890	DISTRIBUTION - LEVEL 2 EXAM FEE/MICHAEL PIERINI	100.00
	114891	WATER TREATMENT LEVEL 2 EXAM FEES - MICHAEL PIERIN	100.00
	114924	WATER TREATMENT PLANT LEVEL 2 EXAM	100.00
	114934	WAT - REGIONAL MAINT	75.42
	114938	MANOMETER FOR PRDF	260.00

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	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
66666-MISC P-CARD VENDOR			
	114967	MEALS DURING WATER CONFERENCE IN CASPER	16.19
	114969	MEALS DURING WARWS CONFERENCE: HOWARD, COOPER AND	44.78
	114986	OIL FOR PRESSURE WASHER	2.79
	114987	WATER - BRINE TANK RED LION	304.46
	114988	MEALS DURING WATER CONFERENCE: MATT AND LESLIE	25.02
	114989	MEAL DURING WATER CONFERENCE	11.37
	114990	MEALS DURING WARWS CONFERENCE: HOWARD, COOPER AND	42.76
	114999	TRAILER DECK REINFORCEMENT FOR LIFT	99.84
	115000	TAPE MEASURING OUT CATWALK PINE RIDGE	7.97
	115001	CONNECTORS FOR FLUORIDE ANALYZER	31.40
	115012	WOOD AND BUILDING SUPPLIES	48.46
	115013	SWEATSHIRTS FOR NEW EMPLOYEES: NILS AND COOPER	89.98
	115014	THE HOME DEPOT #6005 PRDF BLOWER 51 FITTINGS	35.12
	115031	BORDER STATES INDUSTRIES-M5 BACKUP UPS BATTERY	27.78
	115044	BOOTS	150.00
	115051	MEAL DURING WATER CONFERENCE	26.42
	115052	MEAL DURING WATER CONFERENCE	25.41
	115055	MEALS DURING WARWS CONFERENCE: HOWARD, COOPER AND	94.75
	115056	MEALS DURING WARWS CONFERENCE: HOWARD, COOPER AND	74.15
		VENDOR TOTAL:	7,946.58
2038-POWDER RIVER POWER			
	114847	HOSES FOR NEW 3" PUMP	554.73
		VENDOR TOTAL:	554.73
		DIVISION TOTAL:	8,501.31
77-SWIMMING POOL			
66666-MISC P-CARD VENDOR			
	114729	POOL LOCKS FOR CONCESSION AREA	20.16
		VENDOR TOTAL:	20.16
		DIVISION TOTAL:	20.16

Expenditure Approval Report
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Invoice Number	Invoice Description	Amount
503-WATER FUND		
	DEPARTMENT TOTAL:	8,521.47
	FUND TOTAL:	8,521.47

Expenditure Approval Report
Check Approval Date of 08/31/2020



	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
66666-MISC P-CARD VENDOR			
	114619	FAKE OWLS FOR SUBSTATION	41.42
	114636	FAKE OWLS FOR SUBSTATION	91.41
	114637	FAKE OWLS FOR SUBSTATION	39.90
	114663	F.R. PANTS	142.18
	114668	FAKE OWLS FOR SUBSTATION	47.88
	114690	PROBES FOR ELBOWS	60.75
	114693	TOOLS	33.57
	114705	WATER COOLER	35.99
	114726	DEWALT IMPACT	146.99
	114802	SHOVELS	75.97
	114812	AIRFARE/INFRARED CAMERA TRAINING SCHOOL	216.20
	114824	SHOP SUPPLIES	8.98
	114845	BATTERY TOOL CASES	434.44
	114940	RATCHET CUTTERS	714.68
	114950	OIL SAMPLE SHIPPING	16.51
	114983	F.R. PANTS	287.96
	114984	SHOP SUPPLIES	23.88
	114992	F.R. PANTS/NATHAN	449.95
	115010	STEEL TOE BOOTS	150.00
		VENDOR TOTAL:	3,018.66
1482-NEWS RECORD			
	114661	NEWS RECORD/ANNUAL SUBSCRIPTION	97.50
		VENDOR TOTAL:	97.50
		DIVISION TOTAL:	3,116.16
		DEPARTMENT TOTAL:	3,116.16
		FUND TOTAL:	3,116.16

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	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
66666-MISC P-CARD VENDOR			
	114621	NEW FAUCET AND TOOL TO CHANGE FAUCET FOR BREAKROOM	94.98
	114644	FLIGHT FOR EQUIPMENT TOURS	284.60
	114645	FLIGHT FOR EQUIPMENT TOURS-BRANDON	284.60
	114646	BUSINESS CARDS-BRANDON	84.00
	114664	VALVES FOR BLDG 100 JANITORS CLOSET FAUCET	67.96
	114686	GLOVES AND FILTERS	608.25
	114687	LAB SUPPLIES	82.88
	114697	PAINT FOR P1100	23.88
	114698	PAINT FOR PUMPS AND LINES	59.50
	114720	WWTF - CENTRIFUGE POLY TANK SENSOR	271.77
	114731	SHIPPED CAMERA	36.66
	114806	LOCKOUT TAG OUT LOCKS	138.04
	114808	HOURS FOR LICENSE	138.00
	114828	THERMOMETER FOR LAB INCUBATOR	59.94
	114829	PUMP FOR DEF DISTRIBUTION	234.99
	114830	OFFICE SIGNS AND NAME PLATES	302.10
	114844	SUCTION STRAINER FOR P203	20.24
	114923	WW - OVERLOAD HEATERS	150.03
	114941	TARPS AND PARTS FOR WW SUPERVISOR'S OFFICES	84.28
	114974	OFFICE SUPPLIES FOR ROGER, BRANDON AND SHANE	457.14
	114978	GLOVES AND LAB SUPPLIES	101.40
	114980	LAB SUPPLIES	457.84
	114998	GFCI OUTLET	20.78
	115024	1600 VALVE REPLACEMENT	269.99
		VENDOR TOTAL:	4,333.85
1697-NORTHWEST SCIENTIFIC INC			
	114979	LAB GLOVES	402.99
		VENDOR TOTAL:	402.99

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	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
2038-POWDER RIVER POWER			
	114625	FLEXIBLE COUPLINGS FOR P1402, 01, 03	39.73
		VENDOR TOTAL:	39.73
2385-WYOMING MACHINERY CO			
	114732	OIL SAMPLE KITS FOR GENERATORS	33.00
		VENDOR TOTAL:	33.00
		DIVISION TOTAL:	4,809.57
		DEPARTMENT TOTAL:	4,809.57
		FUND TOTAL:	4,809.57

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Check Approval Date of 08/31/2020



	Invoice Number	Invoice Description	Amount
601-CITY WEST FUND			
50-PUBLIC WORKS			
39-CITY WEST BUILDING MAINT			
66666-MISC P-CARD VENDOR			
	114722	CW TV MOUNTS	45.88
	114739	CW TV MOUNTS	47.81
	114768	REPAIR WALLS CW	53.86
	114769	TV'S IN UT	43.30
	114779	STOCK SCREWS/ BOOT BRUSHES	59.01
	114780	REPAIR WALLS CITY WEST	30.00
	114785	SUPPLIES ORDERED FOR JEFF HOGAN	27.75
	114800	BOOT BRUSHES CITY BUILDINGS	179.27
	114801	KEEPER KEY SYSTEM	46.90
	114825	KEY KEEPER SYSTEM	16.26
	114826	KEY KEEPER SYSTEM	12.40
	114827	KEY KEEPER SYSTEM	69.93
	114862	SUPPLIES ORDERED FOR JEFF HOGAN	31.95
	114877	SCADA TV	55.41
	114912	SIGNS & REPAIR WALLS CW	75.78
	114913	MAIT CART FOR CW PW/UT	34.96
	114935	SET UP FM SHOP	269.98
	114995	CH WCS&R INSPECT	82.30
	115015	CW ICE MACHINE	14.56
	115030	CREDIT FOR DOORSTOP WEDGE	-31.95
	115049	SUPPLIES ORDERED FOR JEFF HOGAN	63.90
		VENDOR TOTAL:	1,229.26
		DIVISION TOTAL:	1,229.26
		DEPARTMENT TOTAL:	1,229.26
		FUND TOTAL:	1,229.26

Expenditure Approval Report
Check Approval Date of 08/31/2020

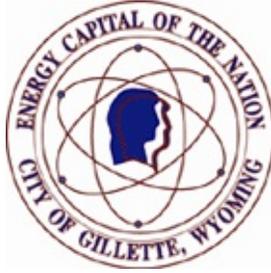


	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
66666-MISC P-CARD VENDOR			
	114628	CHIPPER CLUTCH	1,002.39
	114629	SIGN TRAILER PARTS	478.00
	114640	WATER DEPT. ROCK SPRINGS FUEL	26.50
	114653	SHELL OIL 57446511305 - FUEL RECEIPT PD 6	43.25
	114744	LOAF N JUG #0127 - FUEL PD 7	16.00
	114747	MOWER PARTS	110.45
	114758	ALIGNMENT	78.00
	114771	EXXONMOBIL 47651294 0- FUEL PD 10	29.54
	114803	EXXONMOBIL 45947843 - FUEL PD 8	18.55
	114815	STEERING CYLINDER	269.59
	114851	STINKER # 111 - FUEL PD 10	55.26
	114852	CONOCO - GRANTREE CONOCO - FUEL PD 10	35.09
	114853	BOX VIBRATOR	1,435.00
	114878	CONOCO - YESWAY 1187 CHEY - FUEL PD 10	17.60
	114883	CENEX PRAIRIE 09905035 - FUEL PD 10	30.80
	114884	LOVES TRAVEL S00004457 - FUEL PD 10	50.01
	114944	KUM & GO #952 - FUEL PD 12	24.50
	114962	TRAINING FOR FLEET	1,525.00
	114994	TRAILER DECK LUMBER	279.22
	115006	BIG D # 19 - FUEL PD 63	10.00
	115007	BIG D # 19 - FUEL PD 7	24.72
	115035	MAVERIK CNTRY STRE 239 - FUEL PD 10	33.54
		VENDOR TOTAL:	5,593.01
4134-WAYTEK INC			
	114816	CABLE TIES & BUTT CONNECTORS	1,566.68
		VENDOR TOTAL:	1,566.68
		DIVISION TOTAL:	7,159.69
		DEPARTMENT TOTAL:	7,159.69
		FUND TOTAL:	7,159.69

Expenditure Approval Report
Check Approval Date of 08/31/2020



	Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND			
25-FINANCE			
38-LIABILITY INSURANCE			
66666-MISC P-CARD VENDOR			
	114752	PAINT SUNFLOWER IRRIGATION BLD VANDALISM REPAIR	77.01
	114753	PLASTIC FOR SAFETY BARRICADE CITY PARK PLAYGROUND	74.12
	114754	SUNFLOWER PARK VANDALISM IR# 20-17626	92.45
	114783	PAINT SUPPLIES SUNFLOWER GRAFFITI IR# 20-17948	27.12
		VENDOR TOTAL:	270.70
		DIVISION TOTAL:	270.70
		DEPARTMENT TOTAL:	270.70
		FUND TOTAL:	270.70
		GRAND TOTAL:	64,449.83



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 10/6/2020 7:00:00 PM

SUBJECT:

A Proclamation Designating the Month of October 2020 as *Domestic Violence Awareness Month*. ~
Shawna McDonald, Gillette Abuse Refuge Foundation

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

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[Proclamation](#)



PROCLAMATION

WHEREAS October is Domestic Violence Awareness Month;

WHEREAS domestic violence and sexual violence are interrelated forms of violence that share common risk factors according to the National Center for Injury Prevention and Control;

WHEREAS domestic violence, also known as intimate partner violence is a serious crime that affects people of all races, ages, gender, and income levels. On average 24 people per minute are victims of sexual assault, physical violence, or stalking by an intimate partner in the United States. Domestic violence does not discriminate, over the course of one year that equals more than 12 million men and women;

WHEREAS strangulation is, alarmingly, quite common in domestic violence. The Journal of Emergency Medicine indicates that 23% to 68% of female domestic violence victims experienced at least one strangulation-related incident from their abusive male partner during their lifetime;

WHEREAS domestic violence costs our nation billions of dollars annually in medical expenses, law enforcement, court costs, shelter, foster care, sick leave, and no-productivity;

WHEREAS the COVID-19 pandemic is linked to a ten percent increase in domestic violence cases across the country, straining already limited resources in communities across the nation.

WHEREAS children exposed to domestic violence are believed to be abused and neglected at a rate higher than the national average. According to the Department of Justice, nine out of ten children who are exposed to domestic violence in their lifetime are eyewitnesses to the event;

WHEREAS in a national survey by the Department of Justice, children exposed to violence may suffer from difficulties with attachment, regressive behavior, anxiety, depression, aggression, and conduct problems. They may also be more prone to dating violence, delinquency, further victimization, and involvement with the juvenile justice system;

WHEREAS only a coordinated community effort to educate all people and support victims and survivors will help bring awareness and prevent domestic violence. Prevention efforts should start by promoting and modeling healthy and respectful relationships and creating emotionally supportive home environments;

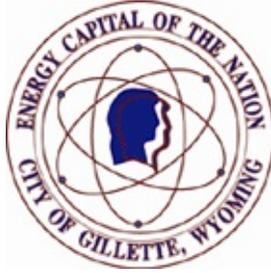
THEREFORE We, the Gillette City Council, do hereby proclaim **October 2020** as

DOMESTIC VIOLENCE AWARENESS MONTH

in Campbell County and urge all our citizens to work together, in taking a stand against domestic violence. When we prevent domestic violence, we promote safety within our families and community. If you witness or suspect domestic violence please contact our local law enforcement.

Louise Carter-King, Mayor

Cindy Staskiewicz, City Clerk
(Attest)



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 10/6/2020 7:00:00 PM

SUBJECT:

For the Good of the Community Video

BACKGROUND:

ACTUAL COST VS. BUDGET:

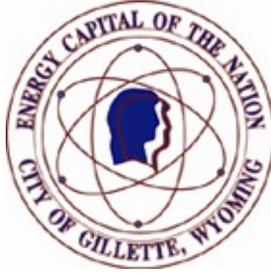
SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

[Click to download](#)

No Attachments Available



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Council Consideration of a Street Closure on the 3rd Street Plaza, Including Parking Lot B and the Intersection of Gillette Avenue, on October 31, 2020 from 9:00 a.m. to 5:00 p.m. for the Annual Boofest Event, Requested by the Gillette Main Street.

BACKGROUND:

The 2020 Boofest event was approved in December of 2019, included with the consideration of all of the 2020 Gillette Main Street events. The time of the event has been modified from the original consideration, requiring approval of Council.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move the the Approval of a Street Closure on the 3rd Street Plaza, Including Parking Lot B and the Intersection of Gillette Avenue, on October 31, 2020 from 9:00 a.m. to 5:00 p.m. for the Annual Boofest Event, Requested by the Gillette Main Street.

STAFF REFERENCE:

MAP - Michelle Henderson, Finance Director

ATTACHMENTS:

Click to download

[Application](#)

[Map](#)

CITY OF GILLETTE 3RD STREET PLAZA STREET CLOSURE APPLICATION

NAME OF APPLICANT: <u>Gillette Main Street</u>	
ADDRESS: <u>PO Box 7256</u>	
PHONE NUMBER: <u>307-689-8369</u>	
DATE OF CLOSURE: <u>Oct 31, 2020</u>	TIME OF CLOSURE: <u>9</u> a.m./p.m. TO <u>5</u> a.m./p.m.
Has the event been scheduled with the Gillette Main Street Committee Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>(If no, Applicant must schedule the event, prior to City Council Consideration)</i>	
DESCRIBE THE AREA TO BE CLOSED.	
<u>All of 3rd Street Plaza + Parking Lot behind Gillette Brewing Co, + Intersection of Gillette Ave and 3rd Street</u>	
DOES THE EVENT INCLUDE ALCOHOL? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	If yes, an alcohol permit is required from the City Clerk's Office
The City will provide up to ten (10) roll-out containers per event (96 gallon residential style). (Additional roll-out containers will be provided at a rate of \$10 per container - SEE DETAILS BELOW.)	
TOTAL NUMBER OF ROLL-OUTS REQUESTED FOR EVENT: <u>10</u>	
Quantity of Electrical Outlets Requested (Max. 12) <u>3</u> X \$10.00 \$ <u> </u> TOTAL	Additional Roll-out Garbage Containers <u>0</u> QTY X \$10.00 \$ <u> </u> TOTAL
APPLICANT SIGNATURE: <u>Jessica Seders</u>	DATE: <u>9-28-20</u>
APPROVALS	
POLICE DEPARTMENT: <u>Public works</u>	
SIGNATURE: <u>[Signature]</u>	DATE: <u>9-29-2020</u>
PUBLIC WORKS: <u>Police</u>	
SIGNATURE: <u>[Signature]</u>	DATE: <u>9-30-20</u>
ENGINEERING: <input type="checkbox"/> NOT APPLICABLE	
SIGNATURE: _____	DATE: _____
CLERK'S OFFICE	
SIGNATURE: <u>Lindy Staskiewicz</u>	DATE: <u>9-30-2020</u>
CITY COUNCIL	
APPROVAL DATE: _____	DENIAL DATE: _____

CITY OF GILLETTE

STREET CLOSURE APPLICATION

Name: GILLETTE MAIN STREET

Phone No. 307-689-8369 OR 307-660-2506

Address: PO Box 7256

Date of Closure: OCTOBER 31, 2020

Time: 9 (a.m.)/p.m. TO 5 a.m./(p.m.) (Include setup & take down times)

Area to be Closed: 3RD STREET PLAZA & Parking Lot
Behind Gillette Brewing Co., & Intersection of Gillette Ave & 3rd Street

Purpose for Closure: BOOFEST

Does the Event Include Alcohol/Malt Beverages? YES NO

(If yes, an appropriate alcohol/malt beverage/open container application form needs to be obtained through the City Clerk's Office.)
 THE APPLICANT IS REQUIRED TO CONTACT ALL PERSONS OR BUSINESSES AFFECTED BY THE PROPOSED STREET CLOSURE, OBTAINING SIGNATURES ON THE ATTACHED NOTIFICATION FORM AND SUBMIT THE FORM WITH THE APPLICATION.

Signature of Applicant: Jessica Seders

OFFICE USE ONLY

Division	Signature	Date	Approved		Comments
			Yes	No	
Police		9/30/20	✓		
Engineering		/ /			
Public Works		9/29/2020	✓		
City Clerk	C. Staskiewicz	9/30/2020	✓		

Emergency Group Notified _____ Date Notified: ____/____/____

Special Instructions: _____

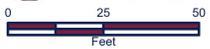
Boofest October 31, 2020 from 9:00 am to 5:00 pm



THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORDS AND FIELD SURVEY. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

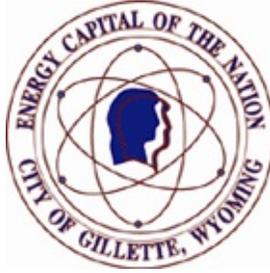


CITY OF GILLETTE
GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov



September 30, 2020

Productivity *Service With P.R.I.D.E.* Enthusiasm
Responsibility Integrity Dedication



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Council Consideration for the Acceptance of Public Improvements for the Dalbey Park to Gillette College Pathway – Phase 2 Project, Installed by Wyoming Earthmoving Corporation in the Amount of \$497,884.12 (WYDOT TAP Grant and 1% Project).

BACKGROUND:

This project is the second phase of the Donkey Creek Pathway System and is for the section between Dalbey Park's path at the Edwards Street/Highway 59 intersection to the walk next to the Gillette Technical Center near the 4-J/Enzi/West 4-J intersection, mostly along Donkey Creek. The project consists of a 4850 feet of 10' wide concrete walk including benches, trash containers and animal waste bag dispensers. The WYDOT Tap grant is providing for 80% of the funds for this work.

ACTUAL COST VS. BUDGET:

Funding for this project was allocated from the 1% Optional Sales Account 201-10-05-419-70-47406 in the amount of \$600,000.00. The WYDOT TAP grant will reimburse the City \$398,000.00 for this project (17EN33).

SUGGESTED MOTION:

I move for Approval of the Acceptance of Public Improvements for the Dalbey Park to Gillette College Pathway – Phase 2 Project, Installed by Wyoming Earthmoving Corporation in the Amount of \$497,884.12 (WYDOT TAP Grant and 1% Project).

STAFF REFERENCE:

MAP/VIDEO - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
<input type="checkbox"/> Map
<input type="checkbox"/> Warranty
<input type="checkbox"/> Affidavit on Behalf of Contractor
<input type="checkbox"/> Certificate of Final Completion

Figure 1

Dalbey Park - Gillette College Pathway - Phase II

11/27/2019



CITY OF GILLETTE
 GIS Division
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-5364
 www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch = 333.33 feet
 1 in = 0.06 miles

November 26, 2019

Service With P.R.I.D.E.
 Responsibility Integrity Dedication Enthusiasm

City of Gillette, GIS Division, Campbell County, City of Gillette, GIS Division, National Hydrography Dataset, City of Gillette, City of Gillette GIS Division, Public Land Survey System, Bureau of Land Management

WARRANTY

(Contractor)

Wyoming Earthmoving Corporation hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the Dalbey Park to Gillette College Pathway Phase 2 FOR A PERIOD OF **One Year** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **ONE YEAR** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.

CONTRACTOR and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for Dalbey Park to Gillette College Pathway Phase 2

DATED this 9th day of September, 2020

Wyoming Earthmoving Corporation
CONTRACTOR (COMPANY NAME)

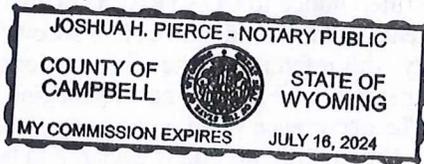

SIGNATURE

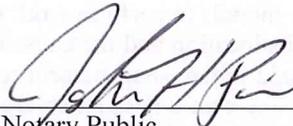
President
(TITLE)

STATE OF WYOMING }
 }
 } SS
COUNTY OF CAMPBELL }

The foregoing instrument was acknowledged before me by David Wise,
this 9th day of September, 2020

Witness my hand and official seal




Notary Public

My commission Expires:

APPROVED BY CITY OF GILLETTE

MAYOR, CITY OF GILLETTE

ATTEST:

GILLETTE CITY CLERK

AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Wyoming

CITY: Gillette

COUNTY: Campbell

DATE: 9/9/2020

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and Wyoming Earthmoving Corporation the Contractor, dated _____.

For the Dalbey Park to Gillette College Pathway Phase 2
Project

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contact.

In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every kind and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

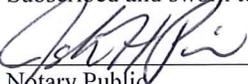
Wyoming Earthmoving Corporation

Contractor
P.O. Box 454
Address
Rozet
City
WY
State
82727
Zip Code

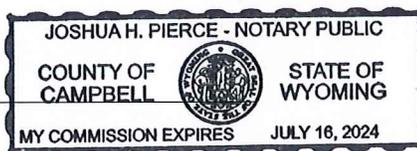
September 9, 2020
Date


Signed by
President
Title

Subscribed and sworn to before me this 9th day of September, 2020


Notary Public

My Commission Expires: _____



**CITY OF GILLETTE
CERTIFICATE OF FINAL COMPLETION**

Project: Dalbey Park to Gillette College Pathway – Phase 2

Project No.: 17EN33

Date of Contract: 5/19/2020

Owner: City of Gillette

Contractor: Wyoming Earthmoving, Corporation

Engineer: City of Gillette

This Certificate of Final Completion applies to:

X All Work under the Contract Documents:

 The following specified portions:

10/ /2020
Date of Final Completion

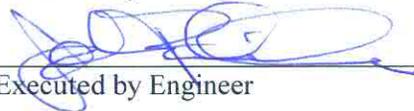
The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete in accordance with the Contract Documents.

The project will be advertised according to W.S. 16-6-116, and the Affidavit on Behalf of the Contractor is attached to and made part of this Certificate.



Executed by Contractor

9/16/20
Date



Executed by Engineer

9/16/20
Date

Executed by Owner

Date



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Council Consideration of a Resolution Approving and Authorizing the Final Plat of the Copper Ridge Estates, Phase II Subdivision, to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 3/0/1)

BACKGROUND:

The proposed development seeks to construct 23 residential lots which average 19,754 acres in size. The lot area and dimensions meet the minimum requirements for an R-1, Single Family Residential zoning district. There are 4 tracts dedicated to the City of Gillette for the purpose of drainage. The developer is required to provide Warranty Deeds for these tracts prior to the plat being forwarded to the City Council for acceptance.

The developer will install water, sewer, storm drainage, curb, gutter, sidewalks and streets. One week prior to being forwarded to the City Council for review, the developer is required to obtain a Permit to Construct from the City Engineering Division. Further a recorded or unrecorded plat agreement shall be submitted for approval and acceptance by the City Engineer. A Recorded Plat Agreement shall be accompanied by an engineer's estimate and a financial guarantee for 100% of the cost of the development.

The development is currently seeking a Zoning Map Amendment to change this area from R-S, Suburban Residential District to R-1, Single Family Residential District. The final plat will be reviewed by the City Council at the time of the third reading of the Zoning Map Amendment. The amendment's third reading is tentatively scheduled for September 1, 2020.

The Parks and Beautification Board recommended the Developer pay a fee-in-lieu of any parkland dedication. The Parks and Pathways Master Plan does not indicate the need for additional parkland in this area. The interconnectivity of streets, sidewalks and pathways, provide residents with access to the Westover Park which, in total is over 6 acres in size. The Subdivision Regulations require a \$350 per lot fee be assessed when parkland area is not required as part of the Parks and Pathways Master Plan. For the proposed 23 Residential lots, this fee amounts to \$8,050 which will be required to be paid prior to obtaining a Permit to Construct.

This case was approved by the Planning Commission during their July 28, 2020, meeting with a vote of 3/0/1.

ACTUAL COST VS. BUDGET:

N/A

SUGGESTED MOTION:

I Move for Approval of Resolution Approving and Authorizing the Final Plat of the Copper Ridge Estates, Phase II Subdivision; to the City of Gillette, Wyoming, Subject to all Planning Requirements.

STAFF REFERENCE:

Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
<input type="checkbox"/> Planning Commission Minutes 7/28/2020
<input type="checkbox"/> Planning Requirements
<input type="checkbox"/> Permit to Construct
<input type="checkbox"/> Unrecorded Plat Agreement
<input type="checkbox"/> Aerial and Vicinity Sketch
<input type="checkbox"/> Plat Map
<input type="checkbox"/> Resolution

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Council Chambers ~ City Hall ~ July 28, 2020

PRESENT

Commission Members Present: Vice-Chair Trevor Matson, Ryan Conklin, Sheryl Martin and Jennifer Toumela.

Commission Members Absent: Chair Cindy Reardon and Jessica Seders.

Staff Present: Clark Sanders, Planner; Meredith Duvall, Planner; and Jill McCarty, Sr. Administrative Assistant

CALL TO ORDER

Vice-Chair Matson called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Ryan Conklin to approve the pre-meeting workshop minutes and regular meeting minutes of July 14, 2020. Jennifer Tuomela seconded the motion. Motion carried 4/0.

20.015SFP-FINAL
PLAT-Aspen Heights II
Addition

The owner, Leitzke Investments LLC, is proposing to subdivide 26.447 acres into five tracts of varying sizes.

The property is located off Southern Drive. The lots are currently zoned C-1, General Commercial and will remain C-1.

The proposed lots meet the minimum lot size and minimum width requirements.

Access for Lots 1A, 2, 3, and 4 will be off Wheel Drive, a privately-owned street. Future development will trigger Wheel Drive to be brought up to city standards and once this is done, the Engineering Division will review the road improvements with the possibility of city acceptance of the infrastructure. Access to Lot 5 requires a letter from the County Road and Bridge Division granting permission for a new access off Southern Drive. This proposed subdivision is for ownership purposes only.

The Planning Divisions has concerns about the buildability of Lots 3 and 4 due to the existing and proposed locations of easements crossing both lots. Also, if access off Southern Drive is not granted by the County Road and Bridge Division, then a new configuration for access will be required for Lot 5.

Vice-Chair Matson asked if there were any questions or comments from the public or commission on the case. Ryan Conklin asked if the exact width of the easements indicated on the plat were known.

Meredith said the city does not have all the dimensions for all of the easements running across the lots at this time, and more research is being done as they may have not been recorded. Meredith said for one of the gas line easements going across lots 3, 4 and 5, the width of the easement would affect the future development of the lots. Meredith said some of the utilities such as gas, electrical and sewer are requiring additional easements to be placed as well.

There being no further comments or questions, Ryan Conklin made a motion to approve the case. Jennifer Tuomela seconded the motion. Motion carried 3/1.

20.016SFP-FINAL
PLAT-Copper Ridge
Estates Phase II

The owner, ISKK, LLC, is seeking approval of a 15.62-acre development located at the west end of Mountain Shadow Drive.

The proposed development seeks to construct 23 residential lots which average 19,754 sq.ft. in size. The lot area and dimensions meet the minimum requirements for an R-1, Single Family Residential zoning district.

The development is currently seeking a Zoning Map Amendment to change this area from R-S, Suburban Residential District to R-1, Single Family Residential District. The final plat will be reviewed by the City Council at the time of the third reading of the Zoning Map Amendment. The amendment's third reading is tentatively scheduled for September 1, 2020.

The Parks and Beautification Board recommended the Developer pay a fee-in-lieu of any parkland dedication. The Parks and Pathways Master Plan does not indicate the need for additional parkland in this area. For the proposed 23 Residential lots, this fee amounts to \$8,050 which will be required to be paid prior to obtaining a Permit to Construct.

Clark Sanders said the city received two phone calls from the public on this case. They were both inquiries with the zoning of the lots, as they did not want multi-family zoning. Clark said he let them know it was for single family residential lots.

Vice-Chair Matson asked if there were any questions or comments from the public or commission on the case. There being no further comments or questions, Sheryl Martin made a motion to approve the case. Jennifer Tuomela seconded the motion. Motion carried 3/0/1.

OLD BUSINESS

None

NEW BUSINESS

Clark Sanders said there were no cases scheduled for the August 11, and August 25, 2020, meetings.

ADJOURNMENT

The meeting adjourned at 7:13 p.m.

Minutes taken and prepared by Jill McCarty, Sr. Admin Assistant.

Planning Requirements

20.016SPP

Final Plat - Copper Ridge Estates Phase II

The Planning Requirements are as follows:

1. All comments and concerns listed in ePlans shall be addressed.
2. A Parkland Fee of \$8,050 is required to be paid prior to obtaining a Permit to Construct.
3. A Permit to Construct is required and shall be issued one week prior to City Council acting on the final plat.
4. Appropriate corporate documentation for ISKK, LLC shall be submitted prior to recording the final plat.
5. A Recorded or Unrecorded Plat Agreement and necessary attachments and financial guarantees shall be submitted and approved one week prior to City Council acting on the final plat.
6. The Zoning Map Amendment shall be approved by the City Council, prior to the Council acting on the final plat.
7. All City Engineering Division comments shall be addressed prior to a Permit to Construct being issued.
8. A filing fee of \$75 shall accompany the final signed mylar, payable to the Campbell County Clerk.
9. Filing fees for all Warranty Deeds shall accompany the submittal documentation.

**CITY OF GILLETTE
PERMIT TO CONSTRUCT
DEVELOPMENT**

 X NEW PERMIT NO. 20-009
 RENEWAL
 MODIFIED

Copper Ridge Estates Phase 2
(Name of Facility)

This permit hereby authorizes the applicant (name and address)

ISKK, LLC
3706 Links Lane
Gillette WY 82718

to construct, install, or modify Street, Water, and Sewer system extensions associated with a 23 lot subdivision with all associated work
facilities according to the procedures and conditions of the application No. 20-009

The facility is located in $\frac{1}{4}$, NW $\frac{1}{4}$, Sec. 30 T 50 N, R 72 W.
the

Special conditions pertaining to this permit are:

1. All work shall conform to the City of Gillette Standard Construction Specifications, as amended.
2. The proposed improvements will be constructed as shown on the approved set of plans. Any modifications to the proposed improvements shall be submitted to the City Engineer.
3. The owner and his engineer are responsible for complying with Sections §102 and §103 of the City of Gillette Design Standards. These correspond to general requirements and procedures for construction and for City approval of a project.
4. All improvements must be completed within 24 months of the date the Permit to Construct is issued or 18 months from the date of approval of the final plat by the City Council. All quality control testing shall be done in accordance with the City of Gillette Standard Construction Specifications and the City of Gillette Design Standards. Copies of all test reports will be provided to the City Engineer.
5. The Project Engineer shall submit weekly reports to the City Engineer outlining the progress made. Photo copies of the Engineer's and/or Project Inspector's daily reports are satisfactory. You are required to provide ties to all water and sewer services installed, including depth at the property line. This information shall be provided in summary form when all services are installed.

6. The contractor will provide dust control on the site at all times. Dust control will be provided immediately upon the request of the City Engineer or his representative.
7. Tracking of mud by the contractor onto existing streets that require additional effort by City street sweepers to clean will be billed to the project owner at the City's actual cost to complete the additional work.
8. This permit does not cover the electrical system. A separate Permit will be issued by the City Electrical Engineer.
9. Construction signage and traffic control shall be in accordance with the latest edition of the Manual of Uniform Traffic Control Devices. The contractor will be responsible to notify the appropriate authorities of any street closure, 48 hours in advance of the closure.
10. The owner is responsible for sediment and erosion control during construction. All disturbed areas shall be revegetated at the direction of the City Engineer. The Owner is responsible for obtaining any required DEQ or EPA stormwater discharge permits.
11. No construction may be commenced until after a standard recorded plat agreement and a guarantee or a nonrecorded plat agreement has been approved by City Council.
12. This permit does not apply to any vertical construction on the site. Any building within the scope of this project must be permitted by the City of Gillette Building Inspection Department prior to construction.

This permit shall be effective for a period of two (2) years from the date of issuance.

The issuance of this permit provides that the City of Gillette has evaluated and determined that the application meets minimum applicable construction and design standards. The compliance with construction standards and the operation and maintenance of the facility to meet the applicant's engineer's design are the responsibility of the applicant, owner, or operator.

Nothing in this permit constitutes an endorsement of the construction or the design of the facility described herein. This permit indicates only that standards of design and construction required by the Construction Specifications and Design Standards have been met. The City assumes no liability for, and does not in any way guarantee, the performance of, the permittee in the exercise of its activities allowed under this permit. The permittee understands that it is solely responsible to any third parties for any liability arising from the construction or operation of the facility described herein.

The permittee shall allow authorized representatives from the Department of Environmental Quality, Water Quality Division, and the City of Gillette, upon the presentation of credentials and during working hours, to have access to inspect the facilities, at the above location, for the purpose of compliance with the provision of this construction permit.

The permittee shall notify representatives from the City of Gillette the day construction commences and give an estimate of completion of this project.

Nothing in this permit shall be construed to preclude the institution of any legal action or relieve the permittee from any responsibilities, liabilities, or penalties, established pursuant to any applicable State or City law or regulation.

The issuance of this permit does not convey any property rights in either real or personal property, or any exclusive privileges, nor does it authorize any injury to private property or any invasion of personal rights, nor any infringement of Federal, State, or Local laws or regulations.

AUTHORIZED BY:



Civil Engineer, City of Gillette

July 24 2020

Date of Issuance

UNRECORDED PLAT AGREEMENT

AGREEMENT RELATING TO THE COMPLETION OF IMPROVEMENTS IN THE Copper Ridge Estates, Ph. II SUBDIVISION.

THIS AGREEMENT, entered into as of this 29th day of September, 2020, by and between the CITY OF GILLETTE, WYOMING, (hereinafter called CITY), and ISKK, LLC, hereinafter called SUBDIVIDER).

WITNESSETH:

- 1) That the SUBDIVIDER has submitted to the CITY for approval, an application for a Permit to Construct and a subdivision plat of the Copper Ridge Estates, Ph. II SUBDIVISION, (hereinafter called SUBDIVISION); and
- 2) That certain subdivision improvements are required by the City of Gillette Subdivision Regulations, (hereinafter called REGULATIONS) to be installed by the SUBDIVIDER; and
- 3) That the SUBDIVIDER is required by the REGULATIONS to install or guarantee the installation of all required subdivision improvements, according to plans and specifications submitted for a permit to construct and approved by the City Engineer, prior to approval of the subdivision plat; and
- 4) That building permits may not be issued for land within the subdivision until the final plat is recorded in the Office of the Clerk of Campbell County and Ex-officio Recorder of Deeds; and
- 5) That Certificates of Occupancy may not be issued until all subdivision improvements, except sidewalks outside of the lot for which the Certificate of Occupancy is sought, have been installed and approved by the City Engineer.

NOW THEREFORE, the parties hereto do mutually agree as follows:

1. All subdivision improvements designated on Addendum "A" to this AGREEMENT, attached hereto and incorporated herein by this reference, and being a list of the required improvements and Engineer's estimate of construction costs, as approved by the City Engineer, shall be constructed and completed by the SUBDIVIDER, according to plans and specifications prepared by Charles J. Sloan, P.E. and submitted and approved by the City Engineer.
2. All subdivision improvements designated on Addendum "A" shall be installed, constructed and completed by the SUBDIVIDER within twenty-four (24) months from the date of conditional approval of the final plat by the City Council. Date of conditional approval of the City Council was _____. The completion

date for the required subdivision improvements is _____. All construction shall be performed in a good and workmanlike manner, in accordance with applicable City, County and State standards, rules and regulations governing such construction. All required SUBDIVISION improvements shall be installed by the SUBDIVIDER and inspected by the City Engineering Division, and accepted by the CITY COUNCIL prior to the CITY recording the plat. All City requirements shall be met prior to recording the plat. Any required deeds shall be submitted to the CITY and any required parkland fees shall be paid in full to the CITY by the SUBDIVIDER prior to the CITY recording the plat.

3. The SUBDIVIDER shall inform the City Engineer at least once a month as to the progress of construction, shall give written notice to the City Engineer of completion of the SUBDIVISION improvements or categories thereof and shall cooperate in the reasonable inspection of improvements by the City Engineer.
4. Within ten (10) days after receipt of the above notice of completion, the City Engineer shall inspect the SUBDIVISION improvements to which notice of completion applies, and within ten (10) days after receipt, give the SUBDIVIDER either written notice of approval or denial and corrective action required. Upon completion of any required corrective action, notice, inspection and approval or denial shall be required in like manner as cited above.
5. When the completed SUBDIVISION improvements are inspected and approved by the City Engineer, and if proposed for City maintenance, accepted by the City, the plat shall be recorded, and the sale of lots may proceed according to the approved and recorded plat. In the event of default by the SUBDIVIDER on the terms of this AGREEMENT, the City Council may repeal the approval of the plat.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT in duplicate, each of which is deemed an original, as of the date first above written.

CITY OF GILLETTE, WYOMING

LOUISE CARTER-KING, Mayor

(SEAL)

ATTEST:

CINDY STASKIEWICZ, City Clerk

SUBDIVIDER:

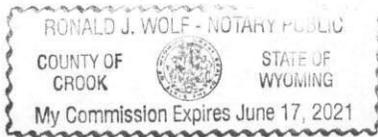
Patel 9.29.2020

SUBDIVIDER NAME & TITLE
Notary Required

STATE OF WYOMING)
) ss.
County of Campbell)

The foregoing instrument was acknowledged before me by
KIRTIKUMAR L. PATEL, SUBDIVIDER, this 29th day of September
2020

Witness my hand and official seal.



Ronald Wolf
Notary Public

My Commission Expires:
JUNE 17, 2021

State of Wyoming)
) ss.
County of Campbell)

On the ___ day of _____, 20__, personally appeared before me Tom
Murphy, Mayor of the City of Gillette, Wyoming, whom I know personally to be the
signer of the above and he acknowledged that he signed it.

Witness my hand and official seal.

Notary Public

My Commission expires:

**COPPER RIDGE ESTATES, PH. II
DEMOLITION, BMPs, & EARTHWORK BID FORM (sheet 1 of 4)**

ITEM NO.	ITEM DESCRIPTION	UNIT	PLAN QTY	UNIT PRICE	TOTAL PRICE
GENERAL	MOBILIZATION	LS	1	\$ 30,772.00	\$ 30,772.00
GENERAL	BONDING	LS	1	\$ 7,432.00	\$ 7,432.00
BMPs	EXCAVATED CONCRETE WASHOUT AREA	LS	1	\$ 185.00	\$ 185.00
BMPs	INSTALL INLET PROTECTION	EA	6	\$ 260.00	\$ 1,560.00
BMPs	INSTALL OUTLET PROTECTION	EA	4	\$ 500.00	\$ 2,000.00
BMPs	EROSION CONTROL MAT	SY	6,261	\$ 1.85	\$ 11,582.85
BMPs	INSTALL 12" DIAMETER WATTLES	LF	864	\$ 5.25	\$ 4,536.00
EARTHWORK	STRIP TOPSOIL	CY	1,868	\$ 1.15	\$ 2,148.20
EARTHWORK	STOCKPILE TOPSOIL	CY	1,868	\$ 1.15	\$ 2,148.20
EARTHWORK	EXCAVATION (CUT) (APPROXIMATION)	CY	1,700	\$ 2.00	\$ 3,400.00
EARTHWORK	EMBANKMENT (FILL) (APPROXIMATION)	CY	2,200	\$ 3.00	\$ 6,600.00
EARTHWORK	IMPORTED FILL (MATERIAL ONLY)	CY	500	\$ 13.75	\$ 6,875.00

TOTAL AMOUNT **\$79,239.26**

- 0 SF
- 0 SY
- 0 CF OF TOPSOIL REMOVAL (6")
- 0 CY OF TOPSOIL REMOVAL (6")
- 0 TOTAL LF OF BOTH BUILDING FOUNDATION WALLS
- 0 CF OF FOUNDATION WALL/FOOTING EXCAVATION
- 0 CF OF BUILDING FLOOR EXCAVATION (x" DEPTH X xxxx SF)

**COPPER RIDGE ESTATES, PH. II
UTILITIES BID FORM (sheet 2 of 4)**

ITEM NO.	ITEM DESCRIPTION	UNIT	PLAN QTY	UNIT PRICE	TOTAL PRICE
STORM	18" HDPE STORM PIPE	LF	258	\$ 45.00	\$ 11,610.00
STORM	24" HDPE STORM PIPE	LF	255	\$ 53.25	\$ 13,578.75
STORM	36" HDPE STORM PIPE	LF	240	\$ 95.02	\$ 22,804.80
STORM	18" HDPE FLARED END	EA	2	\$ 350.00	\$ 700.00
STORM	24" HDPE FLARED END	EA	1	\$ 415.00	\$ 415.00
STORM	36" HDPE FLARED END	EA	1	\$ 1,500.00	\$ 1,500.00
STORM	SINGLE COMBINATION INLET BOX	EA	4	\$ 3,500.00	\$ 14,000.00
STORM	DETENTION POND OUTLET STRUCTURE	EA	2	\$ 5,000.00	\$ 10,000.00
STORM	RIPRAP	CY	84	\$ 110.00	\$ 9,240.00

WATER	TIE TO EXISTING 8" MAIN	EA	1	\$ 717.00	\$ 717.00
WATER	8" PVC WATER MAIN	LF	1,655	\$ 26.25	\$ 43,443.75
WATER	FIRE HYDRANT ASSEMBLY	EA	5	\$ 4,200.00	\$ 21,000.00
WATER	TRACER STATION	EA	5	\$ 135.00	\$ 675.00
WATER	8" GATE VALVE	EA	5	\$ 1,800.00	\$ 9,000.00
WATER	6" GATE (HYDRANT SHUTOFF) VALVE	EA	5	\$ 1,300.00	\$ 6,500.00
WATER	8"X6"X8" TEE	EA	5	\$ 725.00	\$ 3,625.00
WATER	8"X8"X8" TEE	EA	1	\$ 925.00	\$ 925.00
WATER	1" RESIDENTIAL WATER SERVICE TAP	EA	23	\$ 1,055.00	\$ 24,265.00
WATER	1" WATER SERVICE LINE (BLUE BRUTE)	LF	672	\$ 26.00	\$ 17,472.00

SANITARY	8" PVC SANITARY SEWER MAIN (11.5' AVERAGE BURY DEPTH)	LF	1,498	\$ 38.50	\$ 57,673.00
SANITARY	4" RESIDENTIAL SANITARY SERVICE TAP	EA	18	\$ 235.00	\$ 4,230.00
SANITARY	4" PVC SANITARY SEWER SERVICE LINE	LF	600	\$ 36.25	\$ 21,750.00
SANITARY	48" DIAMETER SANITARY SEWER MANHOLE (8')	EA	6	\$ 4,150.00	\$ 24,900.00
SANITARY	48" DIAMETER (ADDITIONAL VERTICAL DEPTH)	LF	17.29	\$ 390.00	\$ 6,743.10
SANITARY	48" DIAMETER (2' BARREL SECTION FOR EXISTING MANHOLE)	EA	1.00	\$ 780.00	\$ 780.00
SANITARY	CONNECTION TO EXISTING MANHOLE	EA	1	\$ 280.00	\$ 280.00

GENERAL	WATER VALVE BOX/RISER	EA	10	\$ 0.01	\$ 0.10
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TOTAL AMOUNT \$327,827.50

**COPPER RIDGE ESTATES, PH. II
ELECTRICAL BID FORM (sheet 3 of 4)**

ITEM NO.	ITEM DESCRIPTION	UNIT	PLAN QTY	UNIT PRICE	TOTAL PRICE
ELECTRICAL	STREETLIGHTS - RESIDENTIAL (installation cost only)	EA	8	\$ 475.00	\$ 3,800.00
ELECTRICAL	STREETLIGHT PEDESTAL (installation cost only)	EA	8	\$ 68.00	\$ 544.00
ELECTRICAL	STREETLIGHT - PHOTO EYE (installation cost only)	EA	8	\$ 34.00	\$ 272.00
ELECTRICAL	LED LUMINAIRE (installation cost only)	EA	8	\$ 68.00	\$ 544.00
ELECTRICAL	TRANSFORMER PAD (installation cost only)	EA	4	\$ 1,055.00	\$ 4,220.00
ELECTRICAL	SECONDARY PEDESTAL (installation cost only)	EA	8	\$ 205.00	\$ 1,640.00
ELECTRICAL	MARKING BALL (installation cost only)	EA	1	\$ 34.00	\$ 34.00
ELECTRICAL	GRC 90° (2.5")	EA	9	\$ 40.75	\$ 366.75
ELECTRICAL	10' GRC STICK (2.5")	EA	9	\$ 200.00	\$ 1,800.00
ELECTRICAL	GRC FULL RADIUS SWEEP (2.5")	EA	4	\$ 165.00	\$ 660.00
ELECTRICAL	2.5" CONDUIT	LF	4,000	\$ 5.25	\$ 21,000.00
ELECTRICAL	1" CONDUIT	LF	250	\$ 1.50	\$ 375.00
ELECTRICAL	STREETLIGHT WIRE	LF	300	\$ 3.50	\$ 1,050.00
ELECTRICAL	GROUND ROD	EA	4	\$ 34.00	\$ 136.00

TOTAL AMOUNT **\$36,441.75**

*NOTE 1: The City of Gillette will provide all of the materials from the top list and will invoice the owner for those costs. DRM will be responsible for **installation only** of all items from the **top list** after pulling an Electrical Permit To Construct.

*NOTE 2: DRM will be responsible for providing all **materials and installation** (including, trenching, install, compaction, etc.) for all items on the **bottom list**.

COPPER RIDGE ESTATES, PH. II
STREETS, C&G, SIDEWALK BID FORM (sheet 4 of 4)

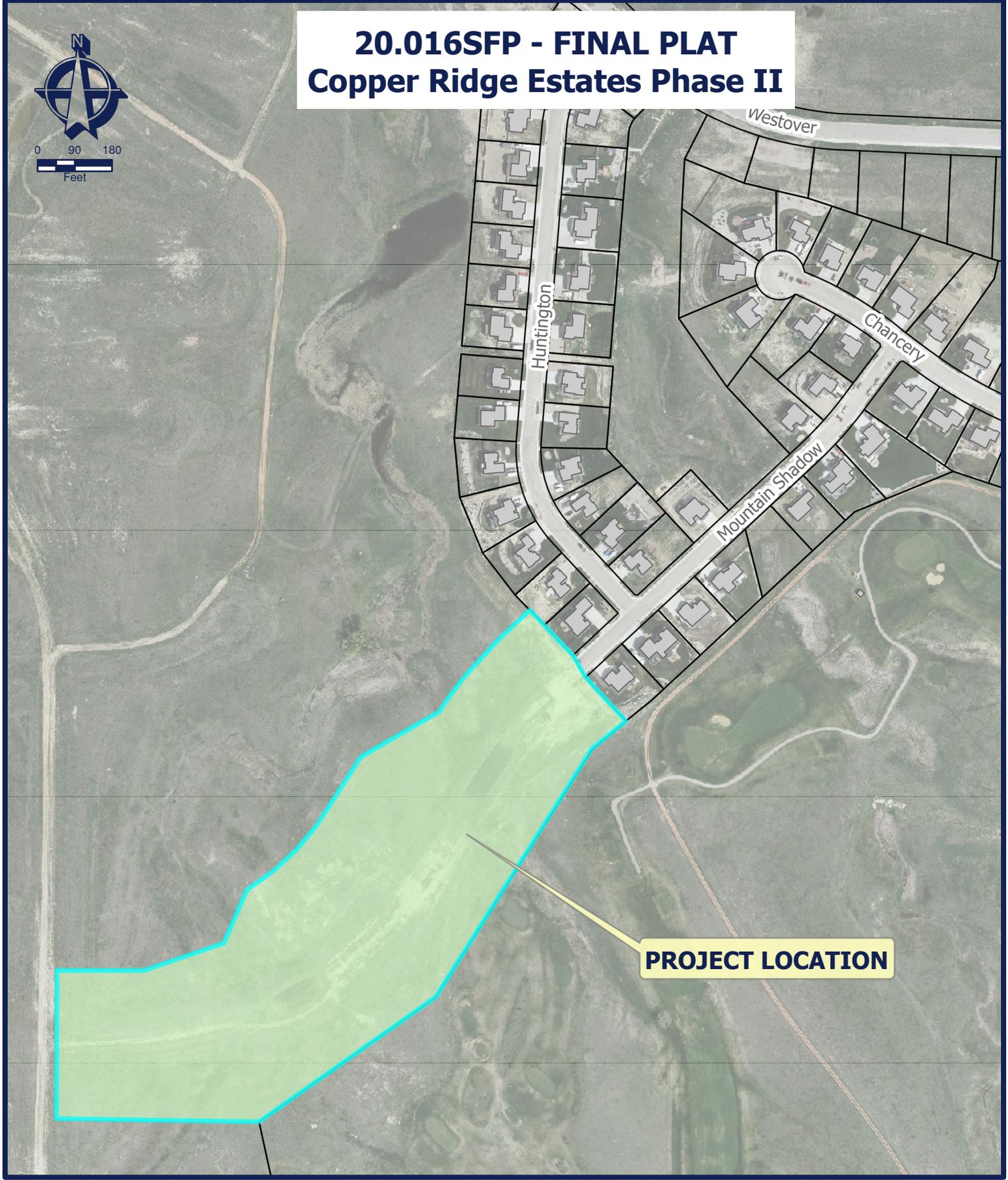
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
SUB PREP.	12" SUBGRADE PREPARATION	SY	7000	\$ 2.00	\$ 14,000.00
ASPHALT	4.5" ASPHALT	SY	5722	\$ 30.50	\$ 174,527.78
BASE	6" CRUSHED AGGREGATE BASE COURSE	SY	7000	\$ 12.25	\$ 85,750.00
CONCRETE	4' WIDE, 4" THICK SIDEWALK (only adjacent to drainage areas)	SF	2579	\$ 7.15	\$ 18,439.85
CONCRETE	30" CURB & GUTTER (TANGENT)	LF	779	\$ 27.00	\$ 21,033.00
CONCRETE	30" CURB & GUTTER (RADIAL)	LF	1145	\$ 27.00	\$ 30,915.00
CONCRETE	FILLET SECTION (8" THICK)	SF	419	\$ 11.50	\$ 4,818.50
CONCRETE	VALLEY GUTTER SECTION (8" THICK)	SF	186	\$ 11.50	\$ 2,139.00
GENERAL	CONCRETE WATER VALVE BOX COLLAR	EA	10	\$ 500.00	\$ 5,000.00
GENERAL	CONCRETE SANITARY SEWER MANHOLE COLLAR	EA	7	\$ 825.00	\$ 5,775.00
GENERAL	SIGNING AND STRIPING (1 Stop Sign)	LS	1	\$ 700.00	\$ 700.00

TOTAL AMOUNT \$363,098.13

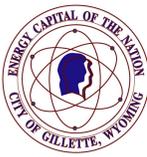
STREET ASPHALT AREA	51500 SF		EARTHWORK/BMPs	\$ 79,239.25
	5722 SY		UTILITIES	\$ 327,827.50
ROAD BASE AREA (6" PAST OUTSIDE EDGES OF C&G)	63000 SF		ELECTRICAL	\$ 36,441.75
	7000 SY		STREETS, C&G, SIDEWALKS	\$ 363,098.13
GRAND TOTAL				\$ 806,606.63

20.016SFP - FINAL PLAT

Copper Ridge Estates Phase II



PROJECT LOCATION



CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

6/23/2020 11:30 AM

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RESOLUTION NO.

**A RESOLUTION APPROVING AND AUTHORIZING THE
FINAL PLAT OF THE COPPER RIDGE ESTATES, PHASE II
SUBDIVISION; TO THE CITY OF GILLETTE, WYOMING,
SUBJECT TO ALL PLANNING REQUIREMENTS.**

WHEREAS, the Final Plat of the Copper Ridge Estates, Phase II; to the City of Gillette, Wyoming has been approved by the City of Gillette Planning Commission by a majority of its members on July 28, 2020, with Planning Requirements.

WHEREAS, the recording of the Copper Ridge Estates, Phase II Subdivision; to the City of Gillette, Wyoming; with the Campbell County Clerk and Ex-Officio Recorder of Deeds, is subject to meeting all Planning Requirements approved by the Planning Commission on June 28, 2020

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, THAT:

the Final Plat of Copper Ridge Estates, Phase II Subdivision; to the City of Gillette, Wyoming, Wyoming has been approved by the City of Gillette, Wyoming as prepared by Doyle Surveying, Inc., signed by Richard T. Doyle, Professional Land Surveyor, Wyoming Registration Number 2333, is hereby approved for filing with the Campbell County Clerk and Ex-Officio Recorder of Deeds.

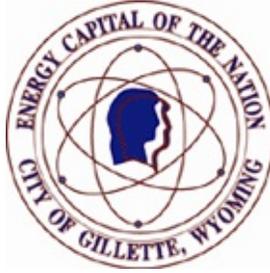
PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2020.

Louise Carter-King, Mayor

(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 10/6/2020 7:00:00 PM

SUBJECT:

Council Consideration of a Professional Services Agreement for the Gillette Regional Water Supply Project - Phase V District Extensions, for Design, Bidding, and Construction Phase Services for the Airport Regional Water Line Extension to Morrison Maierle, Inc., in the Amount of \$587,861.00.

BACKGROUND:

This project will provide the design, bidding, and construction phase services for regional connections for the Means First Ext. Water and Sewer District and the Northeast Wyoming Regional Airport water system (wholesale customers). Morrison Maierle, Inc. (MMI) will design the pipeline, County and Highway crossings, valves, buildings, and all necessary appurtenances starting at the intersection of Warlow Dr. and Hannum Rd. to each of the wholesale customer connection points.

ACTUAL COST VS. BUDGET:

MMI's fees for this project will be \$587,861.00 and includes design, bidding, and construction phase services.

This project is funded through a combination of grant funding from the Wyoming Water Development Commission, which will cover 67% of the cost, and CAP Tax, which will cover the remaining 33%.

Budget Account No.: 301-70-72-441-70-47418

Project No.: 20UT02

SUGGESTED MOTION:

I Move to Approve a Professional Services Agreement for the Gillette Regional Water Supply Project - Phase V District Extensions, for Design, Bidding, and Construction Phase Services for the Airport Regional Water Line Extension to Morrison Maierle, Inc., in the Amount of \$587,861.00.

STAFF REFERENCE:

MAP - Michael H. Cole, P.E., Utilities Director

ATTACHMENTS:

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[Agreement](#)

[Project Exhibit](#)



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(202) 347-7474
www.acec.org

American Society of Civil Engineers
1801 Alexander Bell Drive, Reston, VA 20191-4400
(800) 548-2723
www.asce.org

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2. the presence at the Site of any Constituent of Concern; or
3. any relevant, material defect or nonconformance in: (a) Engineer's services, (b) the Work, (c) the performance of any Constructor, or (d) Owner's performance of its responsibilities under this Agreement.

ARTICLE 3 – SCHEDULE FOR RENDERING SERVICES

3.01 Commencement

- A. Engineer is authorized to begin rendering services as of the Effective Date.

3.02 Time for Completion

- A. Engineer shall complete its obligations within a reasonable time. Specific periods of time for rendering services, or specific dates by which services are to be completed, are provided in Exhibit A, and are hereby agreed to be reasonable.
- B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's services is impaired, or Engineer's services are delayed or suspended, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.
- C. If Owner authorizes changes in the scope, extent, or character of the Project or Engineer's services, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.
- D. Owner shall make decisions and carry out its other responsibilities in a timely manner so as not to delay the Engineer's performance of its services.
- E. If Engineer fails, through its own fault, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then Owner shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.

ARTICLE 4 – INVOICES AND PAYMENTS

4.01 Invoices

- A. *Preparation and Submittal of Invoices:* Payment shall be made upon submission of invoice pursuant to WYO. STAT. § 16-6-602. No payment shall be made for work performed before the date upon which the last required signature is affixed to this Agreement.

4.02 Payments

- A. *Application to Interest and Principal:* Payment will be credited first to any interest owed to Engineer and then to principal.
- B. *Disputed Invoices:* If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion subject to

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the terms of Paragraph 4.01. After a disputed item has been settled, Engineer shall include the settled amount on a subsequent regularly scheduled invoice or on a special invoice for the disputed item only.

- C. *Availability of Funds.* Each payment obligation of the Owner is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by Engineer and/or the Contractor, the Agreement may be terminated by the Owner at the end of the period for which the funds are available. The Owner shall notify Engineer and/or the Contractor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Owner in the event this provision is exercised, and the Owner shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit the Owner to terminate this Contract to acquire similar services from another party.

ARTICLE 5 – OPINIONS OF COST

5.01 *Opinions of Probable Construction Cost*

- A. Engineer's opinions (if any) of probable Construction Cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. If Owner requires greater assurance as to probable Construction Cost, then Owner agrees to obtain an independent cost estimate.

5.02 *Reserved*

5.03 *Opinions of Total Project Costs*

- A. The services, if any, of Engineer with respect to Total Project Costs shall be limited to assisting the Owner in tabulating the various categories that comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.

ARTICLE 6 – GENERAL CONSIDERATIONS

6.01 *Standards of Performance*

- A. *Standard of Care:* The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality.
- B. *Technical Accuracy:* Owner shall not be responsible for discovering deficiencies in the technical accuracy of Engineer's services. Engineer shall correct deficiencies in technical

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accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in Owner-furnished information.

- C. *Consultants:* Engineer may retain such Consultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by Owner.
- D. *Reliance on Others:* Subject to the standard of care set forth in Paragraph 6.01.A, Engineer and its Consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- E. *Compliance with Laws and Regulations, and Policies and Procedures:*
 - 1. Engineer and Owner shall comply with applicable Laws and Regulations.
 - 2. Engineer shall comply with any and all policies, procedures, and instructions of Owner that are applicable to Engineer's performance of services under this Agreement and that Owner provides to Engineer in writing, subject to the standard of care set forth in Paragraph 6.01.A, and to the extent compliance is not inconsistent with professional practice requirements.
 - 3. This Agreement is based on Laws and Regulations and Owner-provided written policies and procedures as of the Effective Date. The following may be the basis for modifications to Owner's responsibilities or to Engineer's scope of services, times of performance, or compensation:
 - a. changes after the Effective Date to Laws and Regulations;
 - b. the receipt by Engineer after the Effective Date of Owner-provided written policies and procedures;
 - c. changes after the Effective Date to Owner-provided written policies or procedures.
- F. Engineer shall not be required to sign any document, no matter by whom requested, that would result in the Engineer having to certify, guarantee, or warrant the existence of conditions whose existence the Engineer cannot ascertain. Owner agrees not to make resolution of any dispute with the Engineer or payment of any amount due to the Engineer in any way contingent upon the Engineer signing any such document.
- G. The general conditions for any construction contract documents prepared hereunder are to be EJCDC® C-700 "Standard General Conditions of the Construction Contract" (2013 Edition), prepared by the Engineers Joint Contract Documents Committee, unless expressly indicated otherwise in Exhibit J or elsewhere in this Agreement.
- H. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a Constructor to comply with Laws and

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Regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.

- I. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's, failure to furnish and perform the Work in accordance with the Construction Contract Documents.
- J. Engineer shall not be responsible for any decision made regarding the Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Engineer or its Consultants.
- K. Engineer is not required to provide and does not have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements.
- L. Engineer's services do not include providing legal advice or representation.
- M. Engineer's services do not include (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission, or (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances.
- N. While at the Site, Engineer, its Consultants, and their employees and representatives shall comply with the applicable requirements of Contractor's and Owner's safety programs of which Engineer has been informed in writing.

6.02 *Design Without Construction Phase Services*

- A. Engineer shall be responsible only for those Construction Phase services expressly required of Engineer in Exhibit A, Paragraph A1.05. With the exception of such expressly required services, Engineer shall have no design, Shop Drawing review, or other obligations during construction, and Owner assumes all responsibility for the application and interpretation of the Construction Contract Documents, review and response to Contractor claims, Construction Contract administration, processing of Change Orders and submittals, revisions to the Construction Contract Documents during construction, construction observation and review, review of Contractor's payment applications, and all other necessary Construction Phase administrative, engineering, and professional services. Owner waives all claims against the Engineer that may be connected in any way to Construction Phase administrative, engineering, or professional services except for those services that are expressly required of Engineer in Exhibit A.

6.03 *Use of Documents*

- A. All Documents are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the Engineer) whether or not the Project is completed.
- B. If Engineer is required to prepare or furnish Drawings or Specifications under this Agreement, Engineer shall deliver to Owner at least one original printed record version of such Drawings and Specifications, signed and sealed according to applicable Laws and Regulations.
- C. Owner may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Project. Engineer grants Owner a limited license to use the Documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations: (1) Owner acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer; (2) any such use or reuse, or any modification of the Documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and Consultants;; and (3) such limited license to Owner shall not create any rights in third parties.
- D. If Engineer at Owner's request verifies the suitability of the Documents, completes them, or adapts them for extensions of the Project or for any other purpose, then Owner shall compensate Engineer at rates or in an amount to be agreed upon by Owner and Engineer.

6.04 *Electronic Transmittals*

- A. Owner and Engineer may transmit, and shall accept, Project-related correspondence, Documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- B. If this Agreement does not establish protocols for electronic or digital transmittals, then Owner and Engineer shall jointly develop such protocols.
- C. When transmitting items in electronic media or digital format, the transmitting party makes no representations as to long term compatibility, usability, or readability of the items resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the items, or from those established in applicable transmittal protocols.

6.05 Insurance

- A. Engineer shall procure and maintain insurance as set forth in Exhibit G, including Professional Liability (Errors & Omissions) Insurance. Engineer shall cause Owner to be listed as an additional insured on any applicable general liability insurance policy carried by Engineer.
- B. Owner shall require Contractor to purchase and maintain policies of insurance covering workers' compensation, general liability, motor vehicle damage and injuries, and other insurance necessary to protect Owner's and Engineer's interests in the Project. Owner shall require Contractor to cause Engineer and its Consultants to be listed as additional insureds with respect to such liability insurance purchased and maintained by Contractor for the Project.
- C. All insurance policies required by this Agreement, except workers' compensation and professional liability insurance, shall name the Owner as an additional insured, and shall contain a waiver of subrogation against the Owner, its agents and employees. Engineer shall provide, upon request, a copy of an endorsement providing this coverage.
- D. All policies required under this Agreement shall be in effect for the duration of this Agreement and project. All policies shall be primary and not contributory. Engineer shall pay the premiums on all insurance policies, and all insurance certificates must include a clause stating that the insurance may not be revoked, canceled, amended, or allowed to lapse until the expiration of at least thirty (30) days advance written notice to the Owner.
- E. The insurance requirements set out above apply to all Subcontractors. It is the Engineer's responsibility to ensure that its Subcontractors meet these insurance requirements. The Owner has the right to review the Certificates of any and all subcontractors used by the Agreement.

The Owner reserves the right to reject a certificate of insurance if the Engineer's insurance company is widely regarded in the insurance industry as financially unstable. This would include, but is not limited to, insurance companies with an A.M. Best's rating of less than A:VII.

- F. At any time, Owner may request that Engineer or its Consultants, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified in Exhibit G. If so requested by Owner, and if commercially available, Engineer shall obtain and shall require its Consultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by Owner, and Exhibit G will be supplemented to incorporate these requirements.

6.06 Suspension and Termination

- A. *Suspension:*
 - 1. *By Owner:* Owner may suspend the Project for up to 90 days upon seven days written notice to Engineer.

2. *By Engineer:* Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement in response to the presence of Constituents of Concern at the Site, as set forth in Paragraph 6.10.D.
- B. *Termination:* The obligation to provide further services under this Agreement may be terminated:
1. For cause,
 - a. by either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
 - b. by Engineer:
 - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 6.10.D.
 - c. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 6.06.B.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
 2. For convenience, by Owner effective upon Engineer's receipt of notice from Owner.
- C. *Effective Date of Termination:* The terminating party under Paragraph 6.06.B may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to demobilize personnel and equipment from the Site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.
- D. *Payments Upon Termination:*
1. In the event of any termination under Paragraph 6.06, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all Reimbursable Expenses incurred through the effective date of termination. Upon making such payment, Owner shall have the limited right to the use of Documents, at Owner's sole risk, subject to the provisions of Paragraph 6.03.

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6.07 *Controlling Law/Venue*

- A. The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties, and the venue shall be the Sixth Judicial District, Campbell County, Wyoming. The parties intend and agree that the Owner does not waive governmental immunity by entering into this Agreement and specifically retains governmental immunity and all defenses available to it pursuant to WYO. STAT. §§ 1-39-101-121 and all other applicable law.

6.08 *Successors, Assigns, and Beneficiaries*

- A. Owner, to the extent authorized by law, and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 6.08.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise in this Agreement:
 - 1. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them.
 - 2. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.
 - 3. Owner agrees that the substance of the provisions of this Paragraph 6.08.C shall appear in the Construction Contract Documents.

6.09 *Dispute Resolution*

- A. Owner and Engineer agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights at law.
- B. If the parties fail to resolve a dispute through negotiation under Paragraph 6.09.A, then either or both may exercise their rights at law.

6.10 *Environmental Condition of Site*

- A. Owner represents to Engineer that as of the Effective Date to the best of Owner's knowledge no Constituents of Concern, other than those disclosed in writing to Engineer, exist at or adjacent to the Site.
- B. If Engineer encounters or learns of an undisclosed Constituent of Concern at the Site, then Engineer shall notify (1) Owner and (2) appropriate governmental officials if Engineer reasonably concludes that doing so is required by applicable Laws or Regulations.
- C. It is acknowledged by both parties that Engineer's scope of services does not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an undisclosed Constituent of Concern, then Owner shall promptly determine whether to retain a qualified expert to evaluate such condition or take any necessary corrective action.
- D. If investigative or remedial action, or other professional services, are necessary with respect to undisclosed Constituents of Concern, or if investigative or remedial action beyond that reasonably contemplated is needed to address a disclosed or known Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until such portion of the Project is no longer affected.
- E. If the presence at the Site of undisclosed Constituents of Concern adversely affects the performance of Engineer's services under this Agreement, then the Engineer shall have the option of (1) accepting an equitable adjustment in its compensation or in the time of completion, or both; or (2) terminating this Agreement for cause on seven days notice.
- F. Owner acknowledges that Engineer is performing professional services for Owner and that Engineer is not and shall not be required to become an "owner," "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, which are or may be encountered at or near the Site in connection with Engineer's activities under this Agreement.

6.11 *Indemnification and Mutual Waiver*

- A. *Indemnification by Engineer:* The Engineer shall indemnify, defend, and hold harmless the Owner, and its officers, agents, employees, successors, and assignees from any and all claims, lawsuits, losses, and liability arising out of Engineer's failure to perform any of Engineer's duties and obligations hereunder or in connection with the negligent performance of Engineer's duties, obligations, or otherwise, including but not limited to any claims, lawsuits, losses, or liability arising out of Engineer's actions.

6.12 *Records Retention*

- A. Engineer shall maintain on file in legible form, for a period of five years following completion or termination of its services, all Documents, records (including cost records), and design calculations related to Engineer's services or pertinent to Engineer's

performance under this Agreement. Upon Owner's request, Engineer shall provide a copy of any such item to Owner at cost.

6.13 *Miscellaneous Provisions*

- A. *Notices:* Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.
- B. *Survival:* All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.
- C. *Severability:* Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- D. *Waiver:* The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- E. *Accrual of Claims:* To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of Substantial Completion.
- F. *Governmental Immunity.* The Owner does not waive governmental immunity by entering into this Agreement and specifically retains all immunities and defenses available to it pursuant to Wyo. Stat. §§ 1-39-101-121 and all other applicable law. Designations of venue, choice of law, enforcement actions, and similar provisions should not be construed as a waiver of governmental immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to governmental immunity shall be construed in favor of governmental immunity.
- G. *Force Majeure.* Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party. The parties intend and agree that the Owner does not waive governmental immunity by entering into this Agreement and specifically retains all immunities and defenses available to it pursuant to WYO. STAT. §§ 1 39 101-120 and all other applicable law.

ARTICLE 7 – DEFINITIONS

7.01 *Defined Terms*

- A. Wherever used in this Agreement (including the Exhibits hereto) terms (including the singular and plural forms) printed with initial capital letters have the meanings indicated in the text above, in the exhibits, or in the following definitions:
1. *Addenda*—Written or graphic instruments issued prior to the opening of bids which clarify, correct, or change the bidding requirements or the proposed Construction Contract Documents.
 2. *Additional Services*—The services to be performed for or furnished to Owner by Engineer in accordance with Part 2 of Exhibit A of this Agreement.
 3. *Agreement*—This written contract for professional services between Owner and Engineer, including all exhibits identified in Paragraph 8.01 and any duly executed amendments.
 4. *Application for Payment*—The form acceptable to Engineer which is to be used by Contractor during the course of the Work in requesting progress or final payments and which is to be accompanied by such supporting documentation as is required by the Construction Contract.
 5. *Basic Services*—The services to be performed for or furnished to Owner by Engineer in accordance with Part 1 of Exhibit A of this Agreement.
 6. *Change Order*—A document which is signed by Contractor and Owner and authorizes an addition, deletion, or revision in the Work or an adjustment in the Construction Contract Price or the Construction Contract Times, or other revision to the Construction Contract, issued on or after the effective date of the Construction Contract.
 7. *Change Proposal*—A written request by Contractor, duly submitted in compliance with the procedural requirements set forth in the Construction Contract, seeking an adjustment in Construction Contract Price or Construction Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Construction Contract Documents or the acceptability of Work under the Construction Contract Documents; challenging a set-off against payments due; or seeking other relief with respect to the terms of the Construction Contract.
 8. *Constituent of Concern*—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. (“CERCLA”); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5501 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. (“RCRA”); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance,

resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

9. *Construction Contract*—The entire and integrated written contract between the Owner and Contractor concerning the Work.
10. *Construction Contract Documents*—Those items designated as “Contract Documents” in the Construction Contract, and which together comprise the Construction Contract.
11. *Construction Contract Price*—The money that Owner has agreed to pay Contractor for completion of the Work in accordance with the Construction Contract Documents.
12. *Construction Contract Times*—The number of days or the dates by which Contractor shall: (a) achieve milestones, if any, in the Construction Contract; (b) achieve Substantial Completion; and (c) complete the Work.
13. *Construction Cost*—The cost to Owner of the construction of those portions of the entire Project designed or specified by or for Engineer under this Agreement, including construction labor, services, materials, equipment, insurance, and bonding costs, and allowances for contingencies. Construction Cost does not include costs of services of Engineer or other design professionals and consultants; cost of land or rights-of-way, or compensation for damages to property; Owner’s costs for legal, accounting, insurance counseling, or auditing services; interest or financing charges incurred in connection with the Project; or the cost of other services to be provided by others to Owner. Construction Cost is one of the items comprising Total Project Costs.
14. *Constructor*—Any person or entity (not including the Engineer, its employees, agents, representatives, and Consultants), performing or supporting construction activities relating to the Project, including but not limited to Contractors, Subcontractors, Suppliers, Owner’s work forces, utility companies, other contractors, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
15. *Consultants*—Individuals or entities having a contract with Engineer to furnish services with respect to this Project as Engineer’s independent professional associates and consultants; subcontractors; or vendors.
16. *Contractor*—The entity or individual with which Owner enters into a Construction Contract.
17. *Documents*—Data, reports, Drawings, Specifications, Record Drawings, building information models, civil integrated management models, and other deliverables, whether in printed or electronic format, provided or furnished in appropriate phases by Engineer to Owner pursuant to this Agreement.
18. *Drawings*—That part of the Construction Contract Documents that graphically shows the scope, extent, and character of the Work to be performed by Contractor.

19. *Effective Date*—The date indicated in this Agreement on which it becomes effective, but if no such date is indicated, the date on which this Agreement is signed and delivered by the last of the parties to sign and deliver.
20. *Engineer*—The individual or entity named as such in this Agreement.
21. *Field Order*—A written order issued by Engineer which requires minor changes in the Work but does not change the Construction Contract Price or the Construction Contract Times.
22. *Laws and Regulations; Laws or Regulations*—Any and all applicable laws, statutes, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.
23. *Owner*—The individual or entity named as such in this Agreement and for which Engineer's services are to be performed. Unless indicated otherwise, this is the same individual or entity that will enter into any Construction Contracts concerning the Project.
24. *Project*—The total undertaking to be accomplished for Owner by engineers, contractors, and others, including planning, study, design, construction, testing, commissioning, and start-up, and of which the services to be performed or furnished by Engineer under this Agreement are a part.
25. *Record Drawings*—Drawings depicting the completed Project, or a specific portion of the completed Project, prepared by Engineer and based on Contractor's record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, and written interpretations and clarifications, as delivered to Engineer and annotated by Contractor to show changes made during construction.
26. *Reimbursable Expenses*—The expenses incurred directly by Engineer in connection with the performing or furnishing of Basic Services and Additional Services for the Project.
27. *Resident Project Representative*—The authorized representative of Engineer assigned to assist Engineer at the Site during the Construction Phase. As used herein, the term Resident Project Representative or "RPR" includes any assistants or field staff of Resident Project Representative. The duties and responsibilities of the Resident Project Representative, if any, are as set forth in Exhibit D.
28. *Samples*—Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and that establish the standards by which such portion of the Work will be judged.
29. *Shop Drawings*—All drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Construction Contract Documents.
30. *Site*—Lands or areas to be indicated in the Construction Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way

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and easements, and such other lands furnished by Owner which are designated for the use of Contractor.

31. *Specifications*—The part of the Construction Contract Documents that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.
 32. *Subcontractor*—An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work.
 33. *Substantial Completion*—The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Construction Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms “substantially complete” and “substantially completed” as applied to all or part of the Work refer to Substantial Completion thereof.
 34. *Supplier*—A manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.
 35. *Total Project Costs*—The total cost of planning, studying, designing, constructing, testing, commissioning, and start-up of the Project, including Construction Cost and all other Project labor, services, materials, equipment, insurance, and bonding costs, allowances for contingencies, and the total costs of services of Engineer or other design professionals and consultants, together with such other Project-related costs that Owner furnishes for inclusion, including but not limited to cost of land, rights-of-way, compensation for damages to properties, Owner’s costs for legal, accounting, insurance counseling, and auditing services, interest and financing charges incurred in connection with the Project, and the cost of other services to be provided by others to Owner.
 36. *Work*—The entire construction or the various separately identifiable parts thereof required to be provided under the Construction Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction; furnishing, installing, and incorporating all materials and equipment into such construction; and may include related services such as testing, start-up, and commissioning, all as required by the Construction Contract Documents.
 37. *Work Change Directive*—A written directive to Contractor issued on or after the effective date of the Construction Contract, signed by Owner and recommended by Engineer, ordering an addition, deletion, or revision in the Work.
- B. *Day*:
1. The word “day” means a calendar day of 24 hours measured from midnight to the next midnight.

ARTICLE 8 – EXHIBITS AND SPECIAL PROVISIONS

8.01 *Exhibits Included:*

- A. Exhibit A, Engineer's Services.
- B. Exhibit B, Owner's Responsibilities.
- C. Exhibit C, Payments to Engineer for Services and Reimbursable Expenses.
- D. Exhibit D, Duties, Responsibilities and Limitations of Authority of Resident Project Representative.
- E. Exhibit E, Notice of Acceptability of Work.
- F. Exhibit F, Not Used.
- G. Exhibit G, Insurance.
- H. Exhibit H, Not Used.
- I. Exhibit I, Not Used.
- J. Exhibit J, Special Provisions.
- K. Exhibit K, Amendment to Owner-Engineer Agreement.

8.02 *Total Agreement*

- A. This Agreement, (together with the exhibits included above) constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a written instrument duly executed by both parties. Amendments should be based whenever possible on the format of Exhibit K to this Agreement.

8.03 *Designated Representatives*

- A. With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the services to be performed or furnished by Engineer and responsibilities of Owner under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to this Agreement on behalf of the respective party whom the individual represents.

8.04 *Engineer's Certifications*

- A. Engineer certifies that it has not engaged in corrupt, fraudulent, or coercive practices in competing for or in executing the Agreement. For the purposes of this Paragraph 8.04:

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1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the selection process or in the Agreement execution;
2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the selection process or the execution of the Agreement to the detriment of Owner, or (b) to deprive Owner of the benefits of free and open competition;
3. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the selection process or affect the execution of the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner: [City of Gillette, Wyoming]

Engineer: [Morrison-Maierle, Inc.]

By: _____
Print name: [Louise Carter-King]
Title: [Mayor]
Date Signed: []

By: Randy Bomar
Print name: [Randy Bomar, PE]
Title: [Vice President]
Date Signed: [9/21/2020]

Engineer License or Firm's Certificate No. (if required):
[6505]
State of: [Wyoming]

Address for Owner's receipt of notices:
[201 E. 5th Street
Gillette, WY 82716]

Address for Engineer's receipt of notices:
[2200 Foothills Blvd., Suite A
Gillette, WY 82716]

Designated Representative (Paragraph 8.03.A):
[Levi Jensen, PE]
Title: [Utilities Project Manager]
Phone Number: [307-686-5265]
E-Mail Address: [levij@gillettewy.gov]

Designated Representative (Paragraph 8.03.A):
[Zane Green, PE]
Title: [Senior Water/Wastewater Engineer]
Phone Number: [307-687-1812]
E-Mail Address: [zgreen@m-m.net]

This is **EXHIBIT A**, consisting of [18] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [October 6, 2020].

Engineer's Services

Article 1 of the Agreement is supplemented to include the following agreement of the parties.

Engineer shall provide Basic and Additional Services as set forth below.

PART 1 – BASIC SERVICES

A1.01 Study and Report Phase

A. Engineer shall:

1. Consult with Owner to define and clarify Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations, and identify available data, information, reports, facilities plans, and site evaluations.
 - a. If Owner has already identified one or more potential solutions to meet its Project requirements, then proceed with the study and evaluation of such potential solutions: []
 - 1) Prepare the preparation of alignment options:
 - a) Include pipe sizes of pipe,
 - b) PRV locations and settings
 - c) Control Building Site Locations (2 Sites)
 - d) Establish Ownership Boundaries & Identify Easement Needs
 - e) Engineer's Opinion of Probable Cost for each option
 - b. If Owner has not identified specific potential solutions for study and evaluation, then assist Owner in determining whether Owner's requirements, and available data, reports, plans, and evaluations, point to a single potential solution for Engineer's study and evaluation, or are such that it will be necessary for Engineer to identify, study, and evaluate multiple potential solutions.
 - c. If it is necessary for Engineer to identify, study, and evaluate multiple potential solutions, then identify [3] alternative solutions potentially available to Owner, unless Owner and Engineer mutually agree that some other specific number of alternatives should be identified, studied, and evaluated.
 2. Identify potential solution(s) to meet Owner's Project requirements, as needed.
 3. Study and evaluate the potential solution(s) to meet Owner's Project requirements.

Exhibit A – Engineer's Services

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4. Visit the Site, or potential Project sites, to review existing conditions and facilities, unless such visits are not necessary or applicable to meeting the objectives of the Study and Report Phase.
5. Advise Owner of any need for Owner to obtain, furnish, or otherwise make available to Engineer additional Project-related data and information, for Engineer's use in the study and evaluation of potential solution(s) to Owner's Project requirements, and preparation of a related report.
6. After consultation with Owner, recommend to Owner the solution(s) which in Engineer's judgment meet Owner's requirements for the Project.
7. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Project to be designed or specified by Engineer, including but not limited to mitigating measures identified in an environmental assessment for the Project.
8. Prepare a report (the "Report") which will, as appropriate, contain schematic layouts, sketches, and conceptual design criteria with appropriate exhibits to indicate the agreed-to requirements, considerations involved, and Engineer's recommended solution(s). For each recommended solution Engineer will provide the following, which will be separately itemized: opinion of probable Construction Cost; proposed allowances for contingencies; the estimated total costs of design, professional, and related services to be provided by Engineer and its Consultants; and, on the basis of information furnished by Owner, a tabulation of other items and services included within the definition of Total Project Costs.
9. Advise Owner of any need for Owner to provide data or services of the types described in Exhibit B, for use in Project design, or in preparation for Contractor selection and construction.
10. When mutually agreed, assist Owner in evaluating the possible use of building information modeling; civil integrated management; geotechnical baselining of subsurface site conditions; innovative design, contracting, or procurement strategies; or other strategies, technologies, or techniques for assisting in the design, construction, and operation of Owner's facilities. The subject matter of this paragraph shall be referred to in Exhibit A and B as "Project Strategies, Technologies, and Techniques."
11. If requested to do so by Owner, assist Owner in identifying opportunities for enhancing the sustainability of the Project, and pursuant to Owner's instructions plan for the inclusion of sustainable features in the design.
12. Use ASCE 38, "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data" as a means to advise the Owner on a recommended scope of work and procedure for the identification and mapping of existing utilities.
13. Develop a scope of work and survey limits for any topographic and other surveys necessary for design.

Exhibit A – Engineer's Services

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14. Perform or provide the following other Study and Report Phase tasks or deliverables:
[electronic versions of the study results and recommendations]
 15. Furnish [3] review copies of the Report and any other Study and Report Phase deliverables to Owner within [60] days of the Effective Date and review it with Owner. Within [14] days of receipt, Owner shall submit to Engineer any comments regarding the furnished items.
 16. Revise the Report and any other Study and Report Phase deliverables in response to Owner's comments, as appropriate, and furnish [1 electronic] copies of the revised Report and any other Study and Report Phase deliverables to the Owner within [21] days of receipt of Owner's comments.
- B. Engineer's services under the Study and Report Phase will be considered complete on the date when Engineer has delivered to Owner the revised Report and any other Study and Report Phase deliverables.

A1.02 *Preliminary Design Phase*

- A. After acceptance by Owner of the Report and any other Study and Report Phase deliverables; selection by Owner of a recommended solution; issuance by Owner of any instructions of for use of Project Strategies, Technologies, and Techniques, or for inclusion of sustainable features in the design; and indication by Owner of any specific modifications or changes in the scope, extent, character, or design requirements of the Project desired by Owner, (1) Engineer and Owner shall discuss and resolve any necessary revisions to Engineer's compensation (through application of the provisions regarding Additional Services, or otherwise), or the time for completion of Engineer's services, resulting from the selected solution, related Project Strategies, Technologies, or Techniques, sustainable design instructions, or specific modifications to the Project, and (2) upon written authorization from Owner, Engineer shall:
1. Prepare Preliminary Design Phase documents consisting of final design criteria, preliminary drawings, outline specifications, and written descriptions of the Project.
 2. In preparing the Preliminary Design Phase documents, use any specific applicable Project Strategies, Technologies, and Techniques authorized by Owner during or following the Study and Report Phase, and include sustainable features, as appropriate, pursuant to Owner's instructions.
 3. Provide necessary field surveys and topographic and utility mapping for Engineer's design purposes. Comply with the scope of work and procedure for the identification and mapping of existing utilities selected and authorized by Owner pursuant to advice from Engineer based on ASCE 38, "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data," as set forth in Paragraph A1.01.A.12 above. If no such scope of work and procedure for utility mapping has been selected and authorized, then at a minimum the utility mapping will include Engineer contacting utility owners and obtaining available information.

Exhibit A – Engineer's Services

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4. Visit the Site as needed to prepare the Preliminary Design Phase documents.
5. Advise Owner if additional reports, data, information, or services of the types described in Exhibit B are necessary and assist Owner in obtaining such reports, data, information, or services.
6. Continue to assist Owner with Project Strategies, Technologies, and Techniques that Owner has chosen to implement.
7. Based on the information contained in the Preliminary Design Phase documents, prepare a revised opinion of probable Construction Cost, and assist Owner in tabulating the various cost categories which comprise Total Project Costs.
8. Obtain and review Owner's instructions regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), Owner's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of Owner's bidding-related documents (or requests for proposals or other construction procurement documents), and Construction Contract Documents. Also obtain and review copies of Owner's design and construction standards, Owner's standard forms, general conditions (if other than EJCDC® C-700, Standard General Conditions of the Construction Contract, 2013 Edition), supplementary conditions, text, and related documents or content for Engineer to include in the draft bidding-related documents (or requests for proposals or other construction procurement documents), and in the draft Construction Contract Documents, when applicable.
9. Perform or provide the following other Preliminary Design Phase tasks or deliverables:
[REDACTED]
 - a. Provide Geotechnical Services
 - 1) Geotechnical investigations of the project will be completed under the guidance of the Engineer to include preliminary proctors, subsurface drill holes, groundwater documentation, bearing pressure calculations for thrust blocks, and other documentation required for subsurface waterline design and construction.
 - b. Provide a 50% level Project Manual & Plan Set. This includes:
 - 1) Final Pipeline Alignment
 - 2) Final Control Building Locations
 - 3) Preliminary Connection Details
 - 4) Geotechnical Investigation
 - 5) Recommended Easements
 - 6) Evaluation of Necessary Permits
 - 7) 50% Engineer's Estimate of Construction Costs

Exhibit A – Engineer's Services

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10. Furnish [3] review copies of the Preliminary Design Phase documents, opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables to Owner within [60] days of authorization to proceed with this phase, and review them with Owner. Within [] days of receipt, Owner shall submit to Engineer any comments regarding the furnished items.
 11. Revise the Preliminary Design Phase documents, opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables in response to Owner's comments, as appropriate, and furnish to Owner [1 electronic] copies of the revised Preliminary Design Phase documents, revised opinion of probable Construction Cost, and any other deliverables within [14] days after receipt of Owner's comments.
- B. Engineer's services under the Preliminary Design Phase will be considered complete on the date when Engineer has delivered to Owner the revised Preliminary Design Phase documents, revised opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables.

A1.03 *Final Design Phase*

- A. After acceptance by Owner of the Preliminary Design Phase documents, revised opinion of probable Construction Cost as determined in the Preliminary Design Phase, and any other Preliminary Design Phase deliverables, subject to any Owner-directed modifications or changes in the scope, extent, character, or design requirements of or for the Project, and upon written authorization from Owner, Engineer shall:
1. Prepare final Drawings and Specifications indicating the scope, extent, and character of the Work to be performed and furnished by Contractor.
 2. Visit the Site as needed to assist in preparing the final Drawings and Specifications.
 3. Provide technical criteria, written descriptions, and design data for Owner's use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design; assist Owner in consultations with such authorities; and revise the Drawings and Specifications in response to directives from such authorities, as appropriate.
 4. Advise Owner of any recommended adjustments to the opinion of probable Construction Cost.
 5. After consultation with Owner, include in the Construction Contract Documents any specific protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website. Any such protocols shall be applicable to transmittals between and among Owner, Engineer, and Contractor during the Construction Phase and Post-Construction Phase, and unless agreed otherwise shall supersede any conflicting protocols previously established for transmittals between Owner and Engineer.

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6. Assist Owner in assembling known reports and drawings of Site conditions, and in identifying the technical data contained in such reports and drawings upon which bidders or other prospective contractors may rely.
 7. In addition to preparing the final Drawings and Specifications, assemble drafts of other Construction Contract Documents based on specific instructions and contract forms, text, or content received from Owner.
 8. Prepare or assemble draft bidding-related documents (or requests for proposals or other construction procurement documents), based on the specific bidding or procurement-related instructions and forms, text, or content received from Owner.
 9. Perform or provide the following other Final Design Phase tasks or deliverables:
[]
 - a. Provide a 90% level Project Manual & Plan Set. This includes:
 - 1) Final Pipeline Alignment
 - 2) Final Control Building Locations
 - 3) Final Connection Details
 - 4) Geotechnical Investigation Results
 - 5) Final Easements
 - 6) Necessary Permits
 - 7) 90% Engineer's Estimate of Construction Costs
 10. Furnish for review by Owner, its legal counsel, and other advisors, [3] copies of the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables, within [14] days of authorization to proceed with the Final Design Phase, and review them with Owner. Within [21] days of receipt, Owner shall submit to Engineer any comments regarding the furnished items, and any instructions for revisions.
 11. Revise the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables in accordance with comments and instructions from the Owner, as appropriate, and submit [1 electronic] final copies of such documents to Owner within [14] days after receipt of Owner's comments and instructions.
- B. Engineer's services under the Final Design Phase will be considered complete on the date when Engineer has delivered to Owner the final Drawings and Specifications, other assembled Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables.

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- C. In the event that the Work designed or specified by Engineer is to be performed or furnished under more than one prime contract, or if Engineer's services are to be separately sequenced with the work of one or more prime Contractors (such as in the case of fast-tracking), Owner and Engineer shall, prior to commencement of the Final Design Phase, develop a schedule for performance of Engineer's services during the Final Design, Bidding or Negotiating, Construction, and Post-Construction Phases in order to sequence and coordinate properly such services as are applicable to the work under such separate prime contracts. This schedule is to be prepared and included in or become an amendment to Exhibit A whether or not the work under such contracts is to proceed concurrently.
- D. The number of prime contracts for Work designed or specified by Engineer upon which the Engineer's compensation has been established under this Agreement is [1]. If more prime contracts are awarded, Engineer shall be entitled to an equitable increase in its compensation under this Agreement.

A1.04 *Bidding or Negotiating Phase*

- A. After acceptance by Owner of the final Drawings and Specifications, other Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and the most recent opinion of probable Construction Cost as determined in the Final Design Phase, and upon written authorization by Owner to proceed, Engineer shall:
 - 1. Assist Owner in advertising for and obtaining bids or proposals for the Work, assist Owner in issuing assembled design, contract, and bidding-related documents (or requests for proposals or other construction procurement documents) to prospective contractors, and, where applicable, maintain a record of prospective contractors to which documents have been issued, attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the issued documents.
 - 2. Prepare and issue Addenda as appropriate to clarify, correct, or change the issued documents.
 - 3. Provide information or assistance needed by Owner in the course of any review of proposals or negotiations with prospective contractors.
 - 4. Consult with Owner as to the qualifications of prospective contractors.
 - 5. Consult with Owner as to the qualifications of subcontractors, suppliers, and other individuals and entities proposed by prospective contractors, for those portions of the Work as to which review of qualifications is required by the issued documents.
 - 6. If the issued documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective contractors, provided that such proposals are allowed by the bidding-related documents (or requests for proposals or other construction procurement documents) prior to award of contracts for the Work. Services under this paragraph are subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A.

Exhibit A – Engineer's Services

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7. Attend the bid opening, prepare bid tabulation sheets to meet Owner's schedule, and assist Owner in evaluating bids or proposals, assembling final contracts for the Work for execution by Owner and Contractor, and in issuing notices of award of such contracts.
8. If Owner engages in negotiations with bidders or proposers, assist Owner with respect to technical and engineering issues that arise during the negotiations.
9. Perform or provide the following other Bidding or Negotiating Phase tasks or deliverables: []
 - a. Manage the Bidding Process including:
 - 1) Furnish five (5) hard copies and an electronic copy of Bidding Documents
 - 2) Run Pre-Bid Meeting
 - 3) Answer Bidders' Questions
 - 4) Issue any necessary addenda
 - 5) Attend Bid Opening
 - 6) Review and Recommend Bids for Recommendation of Award
 - B. The Bidding or Negotiating Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors (except as may be required if Exhibit F is a part of this Agreement).

A1.05 Construction Phase

- A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner, Engineer shall:
 1. *General Administration of Construction Contract:* Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer shall be as assigned in EJCDC® C-700, Standard General Conditions of the Construction Contract (2013 Edition), prepared by the Engineers Joint Contract Documents Committee, or other construction general conditions specified in this Agreement. If Owner, or Owner and Contractor, modify the duties, responsibilities, and authority of Engineer in the Construction Contract, or modify other terms of the Construction Contract having a direct bearing on Engineer, then Owner shall compensate Engineer for any related increases in the cost to provide Construction Phase services. Engineer shall not be required to furnish or perform services contrary to Engineer's responsibilities as a licensed professional. All of Owner's instructions to Contractor will be issued through Engineer, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.
 2. *Resident Project Representative (RPR):* Provide the services of an RPR at the Site to assist the Engineer and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in Exhibit D. The furnishing of

Exhibit A – Engineer's Services

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such RPR's services will not limit, extend, or modify Engineer's responsibilities or authority except as expressly set forth in Exhibit D.

3. *Reserved.*
4. *Pre-Construction Conference:* Conduct a pre-construction conference prior to commencement of Work at the Site. Provide meeting minutes to all conference attendees.
5. *Electronic Transmittal Protocols:* If the Construction Contract Documents do not specify protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, then together with Owner and Contractor jointly develop such protocols for transmittals between and among Owner, Contractor, and Engineer during the Construction Phase and Post-Construction Phase.
6. *Original Documents:* If requested by Owner to do so, maintain and safeguard during the Construction Phase at least one original printed record version of the Construction Contract Documents, including Drawings and Specifications signed and sealed by Engineer and other design professionals in accordance with applicable Laws and Regulations. Throughout the Construction Phase, make such original printed record version of the Construction Contract Documents available to Contractor and Owner for review.
7. *Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
8. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Contractor to proceed.
9. *Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:
 - a. Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design professional the progress of Contractor's executed Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment, as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine

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in general if the Work is proceeding in accordance with the Construction Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.

- b. The purpose of Engineer's visits to the Site, and representation by the Resident Project Representative, if any, at the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Construction Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Construction Contract Documents. Engineer shall not, during such visits or as a result of such observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to any Constructor's work in progress, for the coordination of the Constructors' work or schedules, nor for any failure of any Constructor to comply with Laws and Regulations applicable to furnishing and performing of its work. Accordingly, Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish or perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents.
10. *Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work is defective under the terms and standards set forth in the Construction Contract Documents. Provide recommendations to Owner regarding whether Contractor should correct such Work or remove and replace such Work, or whether Owner should consider accepting such Work as provided in the Construction Contract Documents. However, neither Engineer's authority to reject Work nor Engineer's decision to exercise or not exercise such authority shall give rise to a duty or responsibility of the Engineer to Contractors, Subcontractors, material and equipment suppliers, their agents or employees, or any other person(s) or entities performing any of the Work, including but not limited to any duty or responsibility for Contractors' or Subcontractors' safety precautions and programs incident to the Work.
 11. *Compatibility with Design Concept:* If Engineer has express knowledge that a specific part of the Work that is not defective under the terms and standards set forth in the Construction Contract Documents is nonetheless not compatible with the design concept of the completed Project as a functioning whole, then inform Owner of such incompatibility, and provide recommendations for addressing such Work.
 12. *Clarifications and Interpretations:* Accept from Contractor and Owner submittal of all matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. With reasonable promptness, render a written clarification, interpretation, or decision

Exhibit A – Engineer's Services

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on the issue submitted, or initiate an amendment or supplement to the Construction Contract Documents.

13. *Non-reviewable Matters:* If a submitted matter in question concerns the Engineer's performance of its duties and obligations, or terms and conditions of the Construction Contract Documents that do not involve (1) the performance or acceptability of the Work under the Construction Contract Documents, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, then Engineer will promptly give written notice to Owner and Contractor that Engineer will not provide a decision or interpretation.
14. *Field Orders:* Subject to any limitations in the Construction Contract Documents, Engineer may prepare and issue Field Orders requiring minor changes in the Work.
15. *Change Proposals, Change Orders and Work Change Directives:* Recommend Change Proposals, Change Orders and Work Change Directives to Owner, as appropriate, and prepare Change Orders and Work Change Directives as required.
16. *Differing Site Conditions:* Respond to any notice from Contractor of differing site conditions, including conditions relating to underground facilities such as utilities, and hazardous environmental conditions. Promptly conduct reviews and prepare findings, conclusions, and recommendations for Owner's use.
17. *Shop Drawings, Samples, and Other Submittals:* Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other required Contractor submittals, but only for conformance with the information given in the Construction Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Construction Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.
18. *Substitutes and "Or-equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor, but subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A.
19. *Inspections and Tests:*
 - a. Receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Construction Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Construction Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Construction Contract Documents. Engineer shall be entitled to rely on the results of such inspections and tests.

Exhibit A – Engineer's Services

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- b. As deemed reasonably necessary, request that Contractor uncover Work that is to be inspected, tested, or approved.
 - c. Pursuant to the terms of the Construction Contract, require special inspections or testing of the Work, whether or not the Work is fabricated, installed, or completed.
20. *Change Proposals and Claims:* (a) Review and respond to Change Proposals. Review each duly submitted Change Proposal from Contractor and, within 30 days after receipt of the Contractor's supporting data, either deny the Change Proposal in whole, approve it in whole, or deny it in part and approve it in part. Such actions shall be in writing, with a copy provided to Owner and Contractor. If the Change Proposal does not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer will not resolve the Change Proposal. (b) Provide information or data to Owner regarding engineering or technical matters pertaining to Claims.
21. *Applications for Payment:* Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:
- a. Determine the amounts that Engineer recommends Contractor be paid. Recommend reductions in payment (set-offs) based on the provisions for set-offs stated in the Construction Contract. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the Work is generally in accordance with the Construction Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Construction Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work. In the case of unit price Work, Engineer's recommendations of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Construction Contract Documents).
 - b. By recommending payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control the Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or

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Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the money paid to Contractor by Owner; to determine that title to any portion of the Work, including materials or equipment, has passed to Owner free and clear of any liens, claims, security interests, or encumbrances; or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

22. *Contractor's Completion Documents:* Receive from Contractor, review, and transmit to Owner maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents, certificates of inspection, tests and approvals, and Shop Drawings, Samples, and other data approved as provided under Paragraph A1.05.A.17. Receive from Contractor, review, and transmit to Owner the annotated record documents which are to be assembled by Contractor in accordance with the Construction Contract Documents to obtain final payment. The extent of Engineer's review of record documents shall be to check that Contractor has submitted all pages.
23. *Substantial Completion:* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Site to review the Work and determine the status of completion. Follow the procedures in the Construction Contract regarding the preliminary certificate of Substantial Completion, punch list of items to be completed, Owner's objections, notice to Contractor, and issuance of a final certificate of Substantial Completion. Assist Owner regarding any remaining engineering or technical matters affecting Owner's use or occupancy of the Work following Substantial Completion.
24. *Other Tasks:* Perform or provide the following other Construction Phase tasks or deliverables: []
 - a. Full-time inspection is not required for construction items that can be verified by visual inspection later in the project. All items that will be enclosed, hidden, or are located underground require full-time inspection by the Engineer's RPR at the time they are being constructed.
 - b. Geotechnical Testing
 - 1) Geotechnical Testing services will be provided by the Engineer. This includes proctors, moisture density tests, and concrete strength tests as required and specified within the current version of the City of Gillette Construction Standards.
 - c. Provide Closeout Documents:
 - 1) Any Permit Certificates of Substantial Completion
 - 2) Four (4) Hard Copies of Record Drawings

Exhibit A – Engineer's Services

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- 3) One (1) Electronic Copy of Record Drawings (in PDF & DWG formats)
 - 4) Closeout Report
2. *Final Notice of Acceptability of the Work:* Conduct a final visit to the Project to determine if the Work is complete and acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice to Owner and Contractor in the form attached hereto as Exhibit E (“Notice of Acceptability of Work”) that the Work is acceptable (subject to the provisions of the Notice and Paragraph A1.05.A.21.b) to the best of Engineer’s knowledge, information, and belief, and based on the extent of the services provided by Engineer under this Agreement.
 3. *Standards for Certain Construction-Phase Decisions:* Engineer will render decisions regarding the requirements of the Construction Contract Documents, and judge the acceptability of the Work, pursuant to the specific procedures set forth in the Construction Contract for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality to Owner or Contractor, and will not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.
- B. *Duration of Construction Phase:* The Construction Phase will commence with the execution of the first Construction Contract for the Project or any part thereof and will terminate upon written recommendation by Engineer for final payment to Contractors. If the Project involves more than one prime contract as indicated in Paragraph A1.03.D, then Construction Phase services may be rendered at different times in respect to the separate contracts. Subject to the provisions of Article 3, Engineer shall be entitled to an equitable increase in compensation if Construction Phase services (including Resident Project Representative services, if any) are required after the original date for completion and readiness for final payment of Contractor as set forth in the Construction Contract.

C1.02 *Post-Construction Phase*

- A. Upon written authorization from Owner during the Post-Construction Phase, Engineer shall:
1. Together with Owner, visit the Project to observe any apparent defects in the Work, make recommendations as to replacement or correction of defective Work, if any, or the need to repair of any damage to the Site or adjacent areas, and assist Owner in consultations and discussions with Contractor concerning correction of any such defective Work and any needed repairs.
 2. Together with Owner, visit the Project within one month before the end of the Construction Contract’s correction period to ascertain whether any portion of the Work or the repair of any damage to the Site or adjacent areas is defective and therefore subject to correction by Contractor.

Exhibit A – Engineer’s Services

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3. Perform or provide the following other Post-Construction Phase tasks or deliverables:
[]

- B. The Post-Construction Phase services may commence during the Construction Phase and, if not otherwise modified in this Exhibit A, will terminate twelve months after the commencement of the Construction Contract's correction period.

PART 2 – ADDITIONAL SERVICES

A2.01 Additional Services Requiring Owner's Written Authorization

- A. If authorized in writing by Owner, Engineer shall provide Additional Services of the types listed below. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Exhibit C.
 1. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
 2. Services to make measured drawings of existing conditions or facilities, to conduct tests or investigations of existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.
 3. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer, or the Project's design requirements, including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Construction Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.
 4. Services resulting from Owner's request to evaluate additional Study and Report Phase alternative solutions beyond those agreed to in Paragraph A1.01.A.1 and 2.
 5. Services required as a result of Owner's providing incomplete or incorrect Project information to Engineer.
 6. Providing renderings or models for Owner's use, including services in support of building information modeling or civil integrated management.
 7. Undertaking investigations and studies including, but not limited to:
 - a. detailed consideration of operations, maintenance, and overhead expenses;

Exhibit A – Engineer's Services

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- b. the preparation of feasibility studies (such as those that include projections of output capacity, utility project rates, project market demand, or project revenues) and cash flow analyses, provided that such services are based on the engineering and technical aspects of the Project, and do not include rendering advice regarding municipal financial products or the issuance of municipal securities;
 - c. preparation of appraisals;
 - d. evaluating processes available for licensing, and assisting Owner in obtaining process licensing;
 - e. detailed quantity surveys of materials, equipment, and labor; and
 - f. audits or inventories required in connection with construction performed or furnished by Owner.
8. Furnishing services of Consultants for other than Basic Services.
 9. Providing data or services of the types described in Exhibit B, when Owner retains Engineer to provide such data or services instead of Owner furnishing the same.
 10. Providing the following services:
 - a. Services attributable to more prime construction contracts than specified in Paragraph A1.03.D.
 - b. Services to arrange for performance of construction services for Owner by contractors other than the principal prime Contractor, and administering Owner's contract for such services.
 11. Services during out-of-town travel required of Engineer, other than for visits to the Site or Owner's office as required in Basic Services (Part 1 of Exhibit A).
 12. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructibility review requested by Owner; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other documents as a result of such review processes.
 13. Preparing additional bidding-related documents (or requests for proposals or other construction procurement documents) or Construction Contract Documents for alternate bids or cost estimates requested by Owner for the Work or a portion thereof.
 14. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services, except when such assistance is required to complete services required by Paragraph 5.02.A and Exhibit F.

Exhibit A – Engineer's Services

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15. Preparing conformed Construction Contract Documents that incorporate and integrate the content of all Addenda and any amendments negotiated by Owner and Contractor.
16. Providing Construction Phase services beyond the original date for completion and readiness for final payment of Contractor, but only if such services increase the total quantity of services to be performed in the Construction Phase, rather than merely shifting performance of such services to a later date.
17. Reserved.
18. Supplementing Record Drawings with information regarding the completed Project, Site, and immediately adjacent areas obtained from field observations, Owner, utility companies, and other reliable sources.
19. Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Contractor, Owner, utility companies, and other sources; revise and supplement Record Drawings as needed.
20. Reserved.
21. Protracted or extensive assistance in refining and adjusting of Project equipment and systems (such as initial startup, testing, and balancing).
22. Assistance to Owner in training Owner's staff to operate and maintain Project equipment and systems.
23. Assistance to Owner in developing systems and procedures for (a) control of the operation and maintenance of Project equipment and systems, and (b) related recordkeeping.
24. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, lien or bond claim, or other legal or administrative proceeding involving the Project.
25. Reserved.
26. Providing construction surveys and staking to enable Contractor to perform its work other than as required under Paragraph A1.05.A.8; any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys.
27. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner.
28. Extensive services required during any correction period, or with respect to monitoring Contractor's compliance with warranties and guarantees called for in the Construction Contract (except as agreed to under Basic Services).

Exhibit A – Engineer's Services

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29. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.

A2.02 Additional Services Not Requiring Owner's Written Authorization

- A. Engineer shall advise Owner that Engineer is commencing to perform or furnish the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance written authorization from Owner. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice to cease from Owner.
 1. Services in connection with Work Change Directives, Change Proposals and Change Orders to reflect changes requested by Owner.
 2. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or equal" items; services after the award of the Construction Contract in evaluating and determining the acceptability of a proposed "or equal" or substitution which is found to be inappropriate for the Project; evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract.
 3. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
 4. Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during construction, (d) a significant amount of defective, neglected, or delayed Work, (e) acceleration of the progress schedule involving services beyond normal working hours, or (f) default by Contractor.
 5. Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of the Work by Owner prior to Substantial Completion.
 6. Evaluating unreasonable or frivolous requests for interpretation or information (RFIs), Change Proposals, or other demands from Contractor or others in connection with the Work, or an excessive number of RFIs, Change Proposals, or demands.
 7. Reviewing a Shop Drawing or other Contractor submittal more than three times, as a result of repeated inadequate submissions by Contractor.
 8. While at the Site, compliance by Engineer and its staff with those terms of Owner's or Contractor's safety program provided to Engineer subsequent to the Effective Date that exceed those normally required of engineering personnel by federal, State, or local safety authorities for similar construction sites.

Exhibit A – Engineer's Services

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This is **EXHIBIT B**, consisting of [4] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [October 6, 2020].

Owner's Responsibilities

Article 2 of the Agreement is supplemented to include the following agreement of the parties.

B2.01 In addition to other responsibilities of Owner as set forth in this Agreement, Owner shall at its expense:

- A. Provide Engineer with all criteria and full information as to Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations.
- B. Give instructions to Engineer regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), Owner's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of Owner's bidding-related documents (or requests for proposals or other construction procurement documents), and Construction Contract Documents. Furnish copies (or give specific directions requesting Engineer to use copies already in Engineer's possession) of all design and construction standards, Owner's standard forms, general conditions (if other than EJCDC® C-700, Standard General Conditions of the Construction Contract, 2013 Edition), supplementary conditions, text, and related documents and content for Engineer to include in the draft bidding-related documents (or requests for proposals or other construction procurement documents), and draft Construction Contract Documents, when applicable. Owner shall have responsibility for the final content of (1) such bidding-related documents (or requests for proposals or other construction procurement documents), and (2) those portions of any Construction Contract other than the design (as set forth in the Drawings, Specifications, or otherwise), and other engineering or technical matters; and Owner shall seek the advice of Owner's legal counsel, risk managers, and insurance advisors with respect to the drafting and content of such documents.
- C. Furnish to Engineer any other available information pertinent to the Project including reports and data relative to previous designs, construction, or investigation at or adjacent to the Site.
- D. Following Engineer's assessment of initially-available Project information and data and upon Engineer's request, obtain, furnish, or otherwise make available (if necessary through title searches, or retention of specialists or consultants) such additional Project-related information and data as is reasonably required to enable Engineer to complete its Basic and Additional Services. Such additional information or data would generally include the following:
 - 1. Property descriptions.

Exhibit B – Owner's Responsibilities

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2. Zoning, deed, and other land use restrictions.
 3. Utility and topographic mapping and surveys.
 4. Reserved.
 5. ~~Explorations and tests of subsurface conditions at or adjacent to the Site; drawings of physical conditions relating to existing surface or subsurface structures at the Site; hydrographic surveys, laboratory tests and inspections of samples, materials, and equipment; with appropriate professional interpretation of such information or data.~~
 6. Environmental assessments, audits, investigations, and impact statements, and other relevant environmental, historical, or cultural studies relevant to the Project, the Site, and adjacent areas.
 7. Data or consultations as required for the Project but not otherwise identified in this Agreement.
- E. Arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform services under the Agreement.
- F. Recognizing and acknowledging that Engineer's services and expertise do not include the following services, provide, as required for the Project:
1. Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.
 2. Legal services with regard to issues pertaining to the Project as Owner requires, Contractor raises, or Engineer reasonably requests, including but not limited to the review of Contract Documents supplied by Engineer.
 3. Such auditing services as Owner requires to ascertain how or for what purpose Contractor has used the money paid.
- G. Provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of samples, materials, and equipment required by the Construction Contract Documents (other than those required to be furnished or arranged by Contractor), or to evaluate the performance of materials, equipment, and facilities of Owner, prior to their incorporation into the Work with appropriate professional interpretation thereof. Provide Engineer with the findings and reports generated by testing laboratories, including findings and reports obtained from or through Contractor.
- H. Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by Engineer and such reviews,

Exhibit B – Owner's Responsibilities

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approvals, and consents from others as may be necessary for completion of each phase of the Project.

- I. Advise Engineer of the identity and scope of services of any independent consultants employed by Owner to perform or furnish services in regard to the Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructibility review.
- J. If Owner designates a construction manager or an individual or entity other than, or in addition to, Engineer to represent Owner at the Site, define and set forth as an attachment to this Exhibit B the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of Engineer.
- K. If more than one prime contract is to be awarded for the Work designed or specified by Engineer, then designate a person or entity to have authority and responsibility for coordinating the activities among the various prime Contractors, and define and set forth the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of Engineer as an attachment to this Exhibit B that is to be mutually agreed upon and made a part of this Agreement before such services begin.
- L. Inform Engineer in writing of any specific requirements of safety or security programs that are applicable to Engineer, as a visitor to the Site.
- M. Examine all alternative solutions, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by Engineer (including obtaining advice of an attorney, risk manager, insurance counselor, financial/municipal advisor, and other advisors or consultants as Owner deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.
- N. Inform Engineer regarding any need for assistance in evaluating the possible use of Project Strategies, Technologies, and Techniques, as defined in Exhibit A.
- O. Advise Engineer as to whether Engineer's assistance is requested in identifying opportunities for enhancing the sustainability of the Project.
- P. Place and pay for advertisement for Bids in appropriate publications.
- Q. Furnish to Engineer data as to Owner's anticipated costs for services to be provided by others (including, but not limited to, accounting, bond and financial, independent cost estimating, insurance counseling, and legal advice) for Owner so that Engineer may assist Owner in collating the various cost categories which comprise Total Project Costs.
- R. Attend and participate in the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings, and Site visits to determine Substantial Completion and readiness of the completed Work for final payment.

Exhibit B – Owner's Responsibilities

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- S. Authorize Engineer to provide Additional Services as set forth in Part 2 of Exhibit A of the Agreement, as required.
- T. Perform or provide the following: []

Exhibit B – Owner's Responsibilities

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This is **EXHIBIT C**, consisting of [6] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [October 6, 2020].

Payments to Engineer for Services and Reimbursable Expenses
COMPENSATION PACKET BC-2: Basic Services – Standard Hourly Rates

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 2 – OWNER’S RESPONSIBILITIES

C2.01 Compensation For Basic Services (other than Resident Project Representative) – Standard Hourly Rates Method of Payment

A. Owner shall pay Engineer for Basic Services set forth in Exhibit A, except for services of Engineer’s Resident Project Representative, if any, as follows:

1. An amount equal to the cumulative hours charged to the Project by each class of Engineer’s personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and Engineer’s Consultants’ charges, if any.
2. The Standard Hourly Rates charged by Engineer constitute full and complete compensation for Engineer’s services, including labor costs, overhead, and profit; the Standard Hourly Rates do not include Reimbursable Expenses or Engineer’s Consultants’ charges.
3. Engineer’s Reimbursable Expenses Schedule and Standard Hourly Rates are attached to this Exhibit C as Appendices 1 and 2.
4. The total compensation for services under Paragraph C2.01 is estimated to be \$[587,861.00] based on the following estimated distribution of compensation:

a. Study and Report Phase	\$[24,160.00]
b. Preliminary Design Phase	\$[150,292.00]
c. Final Design Phase	\$[44,340.00]
d. Bidding or Negotiating Phase	\$[12,000.00]
e. Construction Phase	\$[357,069.00]
f. Post-Construction Phase	\$[0.00]

5. Engineer may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed

the total estimated compensation amount unless approved in writing by Owner. See also C2.03.C.2 below.

6. The total estimated compensation for Engineer's services included in the breakdown by phases as noted in Paragraph C2.01.A.4 incorporates all labor, overhead, profit, Reimbursable Expenses, and Engineer's Consultants' charges.
7. The amounts billed for Engineer's services under Paragraph C2.01 will be based on the cumulative hours charged to the Project during the billing period by each class of Engineer's employees times Standard Hourly Rates for each applicable billing class, plus Reimbursable Expenses and Engineer's Consultants' charges.

C2.02 *Compensation For Reimbursable Expenses*

- A. Owner shall pay Engineer for all Reimbursable Expenses at the rates set forth in Appendix 1 to this Exhibit C.
- B. Reimbursable Expenses include the expenses identified in Appendix 1 and the following: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items; and Consultants' charges. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.
- C. The amounts payable to Engineer for Reimbursable Expenses will be the Project-related internal expenses actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to the Project, the latter multiplied by a factor of [1.0].

C2.03 *Other Provisions Concerning Payment*

- A. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of [1.0].
- B. *Factors:* The external Reimbursable Expenses and Engineer's Consultants' factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.
- C. *Estimated Compensation Amounts:*
 1. Engineer's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.
- D. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

This is **Appendix 1 to EXHIBIT C**, consisting of [2] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [October 6, 2020].

Reimbursable Expenses Schedule

Reimbursable Expenses are subject to review and adjustment per Exhibit C. Rates and charges for Reimbursable Expenses as of the date of the Agreement are:

EQUIPMENT RATES

<u>Company Vehicle: highway miles - Pickups</u>	\$.723/mile
<u>highway miles – Medium SUV</u>	\$.684/mile
<u>highway miles - Small SUV</u>	\$.560/mile
<u>highway miles - Sedan</u>	\$.576/mile
<u>on-site mileage</u>	\$.576/mile plus \$5.00/hour
<u>Private Vehicle</u>	\$.575/mile
<u>ATV</u>	\$50.00/day
<u>UTV</u>	\$100.00/day
<u>Survey-Grade GNSS (1 Receiver)</u>	\$120.00/day
<u>Survey-Grade GNSS (2 Receivers)</u>	\$30.00/hour, \$240.00/day
<u>Resource-Grade (GIS) GNSS Receivers</u>	\$65.00/day
<u>Robotic Total Station</u>	\$30.00/hour, \$240.00/day
<u>Total Station</u>	\$80.00/day
<u>Trimble SX10 Scanning Total Station</u>	\$40.00/hour, \$300.00/day
<u>FARO Focus 3D X 130 Laser Scanner</u>	\$50.00/hour, \$400.00/day
<u>Hydrolite – TM Echosounder Kit</u>	\$100.00/day
<u>sUAS Survey Drone</u>	\$400.00/day
<u>Nuclear Density Meter</u>	\$10.00/hour, \$35.00/day
<u>Airflow Balancing Hood</u>	\$75.00/day
<u>Core Drill</u>	\$10.00/hole
<u>Digital Level</u>	\$50.00/day

HYDROLOGICAL EQUIPMENT

<u>Conductivity Meter</u>	\$15.00/day
<u>Disposable Bailers</u>	\$10.00/each
<u>Dissolved Oxygen Meter</u>	\$20.00/day
<u>PH Meter</u>	\$15.00/day
<u>PH/Temp/Conductivity Meter</u>	\$25.00/day
<u>Water Sample Fee</u>	\$10.00/each
<u>In Situ Level Troll 700</u>	\$63.00/day, \$250.00/week
<u>AquaCalc Pro</u>	\$60.00/day, \$120.00/week
<u>Marsh McBirney 2000 Flowmeter</u>	\$60.00/day, \$120.00/week
<u>Global Water FP 111 Flowmeter</u>	\$25.00/day, \$75.00/week
<u>Submersible Pump (Redi Flo 2)</u>	\$155.00/day
<u>Water Level Meter, 300 Ft.</u>	\$25.00/day, \$50.00/week
<u>Water Level Meter, 500 Ft.</u>	\$35.00/day, \$75.00/week
<u>Oil/Water Interface Well Probe</u>	\$40.00/day, \$120.00/week
<u>Hach Flo-Dar (logger & sensor)</u>	\$400.00/week, \$1,000.00/month
<u>Rain Gauge Sensor</u>	\$15.00/week, \$60.00/month

PRINTING EXPENSES

<u>Black & White Copies</u>	\$.10/8.5X11, \$.13/8.5x14, \$.20/11x17
<u>Color Copies</u>	\$.20/8.5X11, \$.20/8.5x14, \$.40/11x17
<u>Binding</u>	\$.25/each
<u>Lamination</u>	\$1.00/each
<u>Oversize Print Black & White</u>	\$5.00/each
<u>Oversize Print Color</u>	\$6.00/each
<u>Print & Basic Mount</u>	\$12.00/each
<u>Print & Machine Mount</u>	\$20.00/each
<u>Print, Machine & Laminate White Board</u>	\$32.00/each

MISCELLANEOUS EXPENSE

<u>Lodging</u>	Current Rates
<u>Meals</u>	\$50.00/day

Materials and other direct costs will be invoiced at current rates with no markup. The following are included as direct costs: approved employee meals, lodging, transportation, premium delivery services (UPS, Federal Express, etc.), testing and survey supplies, premiums for special insurance, performance bonds, and consultants. Cost of professional liability insurance is included in the hourly rates of personnel.

This is **Appendix 2 to EXHIBIT C**, consisting of [2] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [October 6, 2020].

Standard Hourly Rates Schedule

A. *Standard Hourly Rates:*

1. Standard Hourly Rates are set forth in this Appendix 2 to this Exhibit C and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.
2. The Standard Hourly Rates apply only as specified in Article C2.

B. *Schedule:*

Hourly rates for services performed on or after the date of the Agreement are:

Standard Billing Rate Schedule
Effective Thru
December 31, 2020

			Standard Rate	Overtime Rate
Professional Services	Engineer	Supervising Engineer IV	222.00	222.00
		Supervising Engineer III	207.00	207.00
		Supervising Engineer II	197.00	197.00
		Supervising Engineer I	186.00	186.00
		Senior Engineer II	176.00	176.00
		Senior Engineer I	160.00	160.00
		Design Engineer II	150.00	150.00
		Design Engineer I	140.00	140.00
		Engineer Intern II	122.00	122.00
		Engineer Intern I	107.00	107.00
Planner	Supervising Senior Planner	192.00	192.00	
	Senior Planner	160.00	160.00	
	Planner III	129.00	129.00	
	Planner II	118.00	118.00	
	Planner I	103.00	103.00	
Scientist	Supervising Environmental Scientist	200.00	200.00	
	Environmental Scientist III	160.00	160.00	
	Environmental Scientist II	120.00	120.00	
	Environmental Scientist I	103.00	103.00	
	Environmental Technician	90.00	90.00	
	Supervising Geologist	201.00	201.00	
	Senior Geologist	190.00	190.00	
	Geologist III	164.00	164.00	
	Geologist II	140.00	140.00	
	Geologist I	120.00	120.00	
Engineering Technician	Senior Engineering Technician	155.00	155.00	
	Engineering Technician	107.00	107.00	
	Cad Designer III	133.00	133.00	
	Cad Designer II	123.00	123.00	
	Cad Designer I	114.00	171.00	
	Cad Tech III	112.00	168.00	
	Cad Tech II	97.00	145.50	
	Cad Tech I	85.00	127.50	
Resident Project Representative	Senior Resident Project Representative	149.00	149.00	
	Resident Project Representative III	142.00	142.00	
	Resident Project Representative II	125.00	125.00	
	Resident Project Representative I	108.00	162.00	
Clerical and Graphics	Administrative Manager	108.00	108.00	
	Administrative Coordinator III	100.00	100.00	
	Administrative Coordinator II	94.00	141.00	
	Administrative Coordinator I	77.00	115.50	
	Project Coordinator III	101.00	151.50	
	Project Coordinator II	89.00	133.50	
	Project Coordinator I	77.00	115.50	
	Technical Intern	74.00	111.00	
	Senior Communication Specialist	106.00	106.00	
	Graphic Designer	90.00	90.00	
Health & Safety Administrator	120.00	120.00		
Surveying Services	Survey	Senior Survey Manager	175.00	175.00
		Survey Manager	150.00	150.00
		Land Surveyor IV	144.00	144.00
		Land Surveyor III	135.00	135.00
		Land Surveyor II	124.00	124.00
		Land Surveyor I	114.00	114.00
		Remote Sensing Specialist	109.00	163.50
		Survey Technician IV	103.00	154.50
		Survey Technician III	98.00	147.00
		Survey Technician II	85.00	127.50
		Survey Technician I	72.00	108.00
		Expert Witness	Recommended rate for expert witness services (depositions and/or time in court) is charged at an hourly rate of 150-200% of the standard billing rate.	

This is **EXHIBIT D**, consisting of [5] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [October 6, 2020].

[Note to User: Delete this Exhibit D if Engineer will not be providing Resident Project Representative Services under Paragraph A1.05.A.2.]

Duties, Responsibilities, and Limitations of Authority of Resident Project Representative

Article 1 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 1 - SERVICES OF ENGINEER

D1.01 Resident Project Representative

- A. Engineer shall furnish a Resident Project Representative (“RPR”) to assist Engineer in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is Engineer’s representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR’s actions.
- B. Through RPR’s observations of the Work, including field checks of materials and installed equipment, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, as a result of such RPR observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to the Work or any Constructor’s work in progress, for the coordination of the Constructors’ work or schedules, or for any failure of any Constructor to comply with Laws and Regulations applicable to the performing and furnishing of its work. The Engineer (including RPR) neither guarantees the performances of any Constructor nor assumes responsibility for any Constructor’s failure to furnish and perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents. In addition, the specific terms set forth in Exhibit A, Paragraph A1.05, of this Agreement are applicable.
- C. The duties and responsibilities of the RPR are as follows:
 - 1. *General:* RPR’s dealings in matters pertaining to the Work in general shall be with Engineer and Contractor. RPR’s dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of Engineer.
 - 2. *Schedules:* Review the progress schedule, schedule of Shop Drawing and Sample submittals, schedule of values, and other schedules prepared by Contractor and consult with Engineer concerning acceptability of such schedules.

3. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings (but not including Contractor's safety meetings), and as appropriate prepare and circulate copies of minutes thereof.
4. *Safety Compliance:* Comply with Site safety programs, as they apply to RPR, and if required to do so by such safety programs, receive safety training specifically related to RPR's own personal safety while at the Site.
5. *Liaison:*
 - a. Serve as Engineer's liaison with Contractor. Working principally through Contractor's authorized representative or designee, assist in providing information regarding the provisions and intent of the Construction Contract Documents.
 - b. Assist Engineer in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-Site operations.
 - c. Assist in obtaining from Owner additional details or information, when required for proper execution of the Work.
6. *Clarifications and Interpretations:* Receive from Contractor submittal of any matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. Report to Engineer regarding such RFIs. Report to Engineer when clarifications and interpretations of the Construction Contract Documents are needed, whether as the result of a Contractor RFI or otherwise. Transmit Engineer's clarifications, interpretations, and decisions to Contractor. ,
7. *Shop Drawings and Samples:*
 - a. Record date of receipt of Samples and Contractor-approved Shop Drawings.
 - b. Receive Samples that are furnished at the Site by Contractor, and notify Engineer of availability of Samples for examination.
 - c. Advise Engineer and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal, if RPR believes that the submittal has not been received from Contractor, or has not been approved by Contractor or Engineer.
8. *Proposed Modifications:* Consider and evaluate Contractor's suggestions for modifications to the Drawings or Specifications, and report such suggestions, together with RPR's recommendations, if any, to Engineer. Transmit Engineer's response (if any) to such suggestions to Contractor.
9. *Review of Work; Defective Work:*

- a. Report to Engineer whenever RPR believes that any part of the Work is defective under the terms and standards set forth in the Construction Contract Documents, and provide recommendations as to whether such Work should be corrected, removed and replaced, or accepted as provided in the Construction Contract Documents.
- b. Inform Engineer of any Work that RPR believes is not defective under the terms and standards set forth in the Construction Contract Documents, but is nonetheless not compatible with the design concept of the completed Project as a functioning whole, and provide recommendations to Engineer for addressing such Work. ; and
- c. Advise Engineer of that part of the Work that RPR believes should be uncovered for observation, or requires special testing, inspection, or approval.

10. *Inspections, Tests, and System Start-ups:*

- a. Consult with Engineer in advance of scheduled inspections, tests, and systems start-ups.
- b. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate Owner's personnel, and that Contractor maintains adequate records thereof.
- c. Observe, record, and report to Engineer appropriate details relative to the test procedures and systems start-ups.
- d. Observe whether Contractor has arranged for inspections required by Laws and Regulations, including but not limited to those to be performed by public or other agencies having jurisdiction over the Work.
- e. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work, record the results of these inspections, and report to Engineer.

11. *Records:*

- a. Maintain at the Site orderly files for correspondence, reports of job conferences, copies of Construction Contract Documents including all Change Proposals, Change Orders, Field Orders, Work Change Directives, Addenda, additional Drawings issued subsequent to the execution of the Construction Contract, RFIs, Engineer's clarifications and interpretations of the Construction Contract Documents, progress reports, approved Shop Drawing and Sample submittals, and other Project-related documents.
- b. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Proposals, Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Engineer.

- c. Upon request from Owner to Engineer, photograph or video Work in progress or Site conditions.
- d. Record and maintain accurate, up-to-date lists of the names, addresses, fax numbers, e-mail addresses, websites, and telephone numbers (including mobile numbers) of all Contractors, Subcontractors, and major Suppliers of materials and equipment.
- e. Maintain records for use in preparing Project documentation.
- f. Upon completion of the Work, furnish original set of all RPR Project documentation to Engineer.

12. *Reports:*

- a. Furnish to Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.
- b. Draft and/or recommend to Engineer Change Proposals, Change Orders, Work Change Directives, and Field Orders. Obtain backup material from Contractor.
- c. Furnish to Engineer and Owner copies of all inspection, test, and system start-up reports.
- d. Immediately inform Engineer of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.

13. *Payment Requests:* Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.

14. *Certificates, Operation and Maintenance Manuals:* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals and other data required by the Contract Documents to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have these documents delivered to Engineer for review and forwarding to Owner prior to payment for that part of the Work.

15. *Completion:*

- a. Participate in Engineer's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of a Certificate of Substantial Completion submit a punch list of observed items requiring completion or correction.

- b. Participate in Engineer's visit to the Site in the company of Owner and Contractor, to determine completion of the Work, and prepare a final punch list of items to be completed or corrected by Contractor.
 - c. Observe whether all items on the final punch list have been completed or corrected, and make recommendations to Engineer concerning acceptance and issuance of the Notice of Acceptability of the Work (Exhibit E).
- D. Resident Project Representative shall not:
- 1. Authorize any deviation from the Construction Contract Documents or substitution of materials or equipment (including "or-equal" items).
 - 2. Exceed limitations of Engineer's authority as set forth in this Agreement.
 - 3. Undertake any of the responsibilities of Contractor, Subcontractors, or Suppliers, or any Constructor.
 - 4. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by Contractor or any other Constructor.
 - 5. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.
 - 6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
 - 7. Accept Shop Drawing or Sample submittals from anyone other than Contractor.
 - 8. Authorize Owner to occupy the Project in whole or in part.

This is **EXHIBIT E**, consisting of [3] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [October 6, 2020].



NOTICE OF ACCEPTABILITY OF WORK

PROJECT:

OWNER:

CONTRACTOR:

OWNER'S CONSTRUCTION CONTRACT IDENTIFICATION:

EFFECTIVE DATE OF THE CONSTRUCTION CONTRACT:

ENGINEER:

NOTICE DATE:

To: _____
Owner

And To: _____
Contractor

From: _____
Engineer

The Engineer hereby gives notice to the above Owner and Contractor that Engineer has recommended final payment of Contractor, and that the Work furnished and performed by Contractor under the above Construction Contract is acceptable, expressly subject to the provisions of the related Contract Documents, the Agreement between Owner and Engineer for Professional Services dated _____, and the following terms and conditions of this Notice:

CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK

The Notice of Acceptability of Work ("Notice") is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.

2. This Notice reflects and is an expression of the Engineer's professional opinion.
3. This Notice is given as to the best of Engineer's knowledge, information, and belief as of the Notice Date.
4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's work) under Engineer's Agreement with Owner, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the related Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Construction Contract Documents, or to otherwise comply with the Construction Contract Documents or the terms of any special guarantees specified therein.
6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

By: _____

Title: _____

Dated: _____

This is **EXHIBIT F**, consisting of [1] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [] .

Reserved

Exhibit F – Reserved.

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Page 1

This is **EXHIBIT G**, consisting of [1] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [October 6, 2020].

Insurance

Paragraph 6.05 of the Agreement is supplemented to include the following agreement of the parties:

G6.05 Insurance

A. The limits of liability for the insurance required by Paragraph 6.05.A and 6.05.B of the Agreement are as follows:

1. By Engineer:

a. Workers' Compensation: Statutory

b. Employer's Liability --

1) Bodily injury, each accident:	\$1,000,000
2) Bodily injury by disease, each employee:	\$1,000,000
3) Bodily injury/disease, aggregate:	\$2,000,000

c. General Liability --

1) Each Occurrence (Bodily Injury and Property Damage):	\$1,000,000
2) General Aggregate:	\$2,000,000

d. Excess or Umbrella Liability --

1) Per Occurrence:	\$9,000,000
2) General Aggregate:	\$9,000,000

e. Automobile Liability --Combined Single Limit (Bodily Injury and Property Damage):

\$1,000,000

f. Professional Liability (Errors Omissions) --

1) Each Claim Made	\$2,000,000
2) Annual Aggregate	\$4,000,000

[\$]

2. The Owner shall be listed on Engineer's general liability policy as provided in Paragraph 6.05.A.

Exhibit G – Insurance.

This is **EXHIBIT H**, consisting of [1] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [].

Reserved

This is **EXHIBIT I**, consisting of [1] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [] .

Reserved

Exhibit I - Limitations on Liability.

EJDC® E-500, Agreement Between Owner and Engineer for Professional Services.

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Page 1

This is **EXHIBIT J**, consisting of [1] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [] .

Special Provisions

Paragraph(s) [] of the Agreement is/are amended to include the following agreement(s) of the parties:

None.

This is **EXHIBIT K**, consisting of [2] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [October 6, 2020].

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. _____

The Effective Date of this Amendment is: _____.

Background Data

Effective Date of Owner-Engineer Agreement:

Owner: City of Gillette

Engineer: Morrison-Maierle, Inc.

Project: **Gillette Regional Water Supply Project, District Extensions Phase V**

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- ___ Additional Services to be performed by Engineer
- ___ Modifications to services of Engineer
- ___ Modifications to responsibilities of Owner
- ___ Modifications of payment to Engineer
- ___ Modifications to time(s) for rendering services
- ___ Modifications to other terms and conditions of the Agreement

Description of Modifications:

Agreement Summary:

Original agreement amount:	\$ _____
Net change for prior amendments:	\$ _____
This amendment amount:	\$ _____
Adjusted Agreement amount:	\$ _____

Change in time for services (days or date, as applicable): _____

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

City of Gillette

Morrison-Maierle, Inc.

By: _____
Print name: _____

By: _____
Print name: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

Gillette Regional Water Supply Phase V



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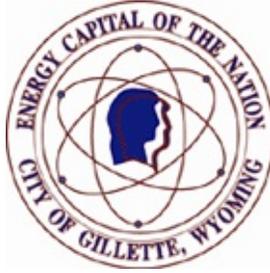
CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

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September 22, 2020

Productivity Responsibility Integrity Publication



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 10/6/2020 7:00:00 PM

SUBJECT:

An Ordinance to Amend Chapter 14, Section 14-39 of the Gillette City Code to Raise the Legal Age to Buy or Sell Tobacco Products or Electronic Cigarettes from Eighteen to Twenty-One Years of Age.

BACKGROUND:

In 2020, the federal government and the State of Wyoming, changed the legal age to purchase tobacco products from 18 to 21. The ordinance adopts those changes.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I Move to Approve an Ordinance to Amend Chapter 14, Section 14-39 of the Gillette City Code to Raise the Legal Age to Buy or Sell Tobacco Products or Electronic Cigarettes from Eighteen to Twenty-One Years of Age.

STAFF REFERENCE:

Anthony Reyes, City Attorney

ATTACHMENTS:

Click to download

[Tobacco Age Change First Reading](#)

ORDINANCE NO. __

AN ORDINANCE TO AMEND CHAPTER 14, SECTION 14-39 OF THE GILLETTE CITY CODE TO RAISE THE LEGAL AGE TO BUY OR SELL TOBACCO PRODUCTS OR ELECTRONIC CIGARETTES FROM EIGHTEEN TO TWENTY-ONE YEARS OF AGE.

WHEREAS, the Governing Body of the City of Gillette desires to revise Amend Chapter 14, Section 14-39 of the Gillette City Code.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE. §14-39 of the Gillette City Code, is amended to read as follows:

§14-39 Smoking Regulations Concerning People Below the Age of twenty-one (21).

A. Legislative Finding and declaration.

(1) The City of Gillette expressly finds and declares that:

(a) Nicotine use is dangerous to human health;

(b) Substantial scientific evidence suggests that the use of Tobacco Products causes cancer, heart disease and other medical disorders;

(c) Legislation has been ineffective in preventing persons under the age of twenty-one (21) from using nicotine products.

(2) This Ordinance is adopted to promote the health, safety and welfare of the citizens of the City of Gillette. (Ord. No. 1801 08/19/91; Ord. 3954 12/18/2018)

B. Definitions.

For the purposes of this Chapter only, the following words and phrases shall have the following meanings:

(1) "Tobacco Products" means any substance containing tobacco leaf, or any product made or derived from tobacco that contains nicotine, including, but not limited to, cigarettes, Electronic Cigarettes, vials of liquid intended for use in

Electronic Cigarettes including but not limited to: E-Juice; E-Liquid, Pods, and Vape-Juice, cigars, pipe tobacco, snuff, chewing tobacco or dipping tobacco.

(2) "Vending Machine" means any mechanical, electric or electronic, self-service device which, upon insertion of money, tokens or any other form of payment, dispenses Tobacco Products or Electronic Cigarettes.

(3) "Electronic Cigarette" means a product that employs any mechanical heating element, battery or electronic circuit, regardless of shape or size, that can be used to deliver doses of nicotine vapor by means of heating a liquid nicotine solution contained in a cartridge or other delivery system, including but not limited to: Juul; Suorin; Mods; and Vaporizers. (Ord. No. 1801 08/19/91; Ord. 3815, 3-3-2014; Ord. 3823, 6-3-2014; Ord. 3954 12/18/2018)

C. Prohibited sales, or delivery

(1) It is unlawful for any person to sell, offer to sell, give away or deliver Tobacco Products or Electronic Cigarettes to any person under the age of twenty-one (21) years. (Ord. 3823, 6-3-2014; Ord. 3954 12/18/2018)

D. Posted notice required; location of vending machines.

(1) Any person who sells Tobacco Products shall post signs, at or near every display of Tobacco Products or Electronic Cigarettes and on or upon every Vending Machine which offers Tobacco Products or Electronic Cigarettes for sale, informing the public of the age restrictions to purchase tobacco. Each sign shall be plainly visible and state in red letters on a white background with letters at least one inch (1") high:

"THE SALE OF TOBACCO PRODUCTS OR ELECTRONIC CIGARETTES TO PERSONS UNDER TWENTY-ONE YEARS OF AGE IS PROHIBITED BY LAW."

(2) It is unlawful for any person to sell or offer Tobacco Products or Electronic Cigarettes for sale by use of a Vending Machine unless the machine is located in a business premises where alcoholic or malt beverages are sold or

dispensed, or where access by persons under the age of twenty-one (21) years is prohibited by law, or places not open to the general public. (Ord. 3823, 6-3-2014; Ord. 3954 12/18/2018)

E. Purchase by minors prohibited.

(1) It is unlawful for any person under the age of twenty-one (21) years to purchase Tobacco Products or Electronic Cigarettes. It is unlawful for any person under the age of twenty-one (21) years to misrepresent their identity or age, or use any false or altered identification for the purpose of purchasing Tobacco Products or Electronic Cigarettes is prohibited. (Ord. 3823, 6-3-2014; Ord. 3954 12/18/2018)

F. Possession or use by minors prohibited.

(1) It is unlawful for any person under the age of twenty-one (21) years to possess or use any Tobacco Products or Electronic Cigarettes. (Ord. 3954 12/18/2018)

G. Fines and Costs.

(1) Any violation of § 14-39, G.C.C., shall be a misdemeanor punishable by a fine, and added court costs, as follows:

(a) For any conviction for a violation of 14-39, G.C.C., a fine of up to one hundred dollars (\$100.00); a minimum of twenty (20) hours of community service; a mandatory tobacco education class to be completed within one hundred twenty (120) days of sentencing; and thirty-five dollars (\$35.00) court costs.

(b) In lieu of the fine under subsections (a) of this section, the court may allow the defendant to perform community service and be granted credit against his or her fine at the rate of five dollars (\$5.00) for each hour of work performed.

(2) Each day or part thereof on which a violation continues shall constitute a separate violation. (Ord. 3954 12/18/2018)

PASSED, APPROVED, AND ADOPTED this 3rd day of November 2020.

Louise Carter-King, Mayor

(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk