



CITY COUNCIL AGENDA
COUNCIL CHAMBERS, 201 E 5TH ST.
CITY OF GILLETTE
Tuesday, September 3, 2024
6:00 PM

- A. Call to Order.**
- B. Invocation and Pledge of Allegiance.**
 - 1. Invocation and Pledge of Allegiance led by Reverend Phil Jones of Roadway Alliance Church.**
- C. Approval of General Agenda.**
- D. Approval of Consent Agenda.**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- 1. Minutes**
 - a. Regular Meeting Minutes - August 20, 2024**
Special Meeting Minutes - August 27, 2024

- 2. Other - Consent**
- 3. Ordinance 3rd Reading - Consent**
- 4. Ordinance 2nd Reading - Consent**
- 5. Bills and Claims**
 - a. Bills and Claims**

Staff Reference: Michelle Henderson, Finance Director

- E. Approval of Conflict Claims.**

- F. Comments.**

- 1. Council**
- 2. Liaison Reports**
- 3. Written**
- 4. Other - Comments**
 - a. Recognition of the City of Gillette 2024 2nd Quarter P.R.I.D.E. Award Recipient, Vavi Domingo, Police Officer.**
Staff Reference: Michael H. Cole, City Administrator
 - b. A Proclamation Designating September 2024 as *Childhood Cancer Awareness Month*.
~ *Katey Stevenson, Jason's Friends Foundation***
Staff Reference: Michael H. Cole, City Administrator

- c. **A Proclamation Designating September 2024 as *Hunger Action Month*.**
~ Jill Stillwagon & Danica Sveda, Wyoming Food Bank
Staff Reference: Michael H. Cole, City Administrator
- d. **A Proclamation Designating September 2024 as *Suicide Awareness and Prevention Month***
~ Ashley McRae, Campbell County Prevention Council
Staff Reference: Michael H. Cole, City Administrator

G. Unfinished Business.

- 1. Ordinance 2nd Reading.
- 2. Ordinance 3rd Reading.
- 3. Other.
 - a. **TABLED ITEM: Council Consideration to Enter into an Advance Agreement Between the City of Gillette and Robert Ostlund for 2500 E Hwy 14-16. (Planning Commission Vote: 5/0)**
Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director
 - b. **TABLED ITEM: Council Consideration to Enter into an Advance Agreement Between the City of Gillette and North Park Transportation Co, Inc. for 700 Axel's Avenue. (Planning Commission Vote: 5/0)**
Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

H. New Business.

- 1. Presentations
- 2. Minute Action
 - a. **Council Consideration of a Street Closure on Gillette Avenue from East 5th Street to East 6th Street on September 4, 2024 from 5:30 p.m. to 7:30 p.m. for a Fall Kickoff event Requested by Gillette First Baptist.**
Staff Reference: MAP - Jennifer Toscana, Public Affairs Director
 - b. **Council Consideration of a Street Closure on 10th Street from 4-J Road to Richards Ave. on September 16, 2024 from 3:00 p.m. to 8:00 p.m. for the Memory of the 8 Run/Walk Event Requested by Razor City Runners.**
Staff Reference: MAP - Jennifer Toscana, Public Affairs Director
 - c. **Council Consideration of a Parade Permit from Twin Spruce to 1st Street on September 11, 2024 from 3:30 p.m. to 5:30 p.m. for Campbell County High School's Homecoming Parade, Requested by Joshua Dillinger.**
Staff Reference: MAP - Jennifer Toscana, Public Affairs Director
 - d. **Council Consideration of a Parade Permit on Elon Street, 12th Avenue, Church Avenue, and 9th Street on September 21, 2024 from 1:00 p.m. to 2:00 p.m. for a St. Matthew's Church event, Requested by Mariana Garcia.**
Staff Reference: MAP - Jennifer Toscana, Public Affairs Director
 - e. **Council Consideration of a Parade Permit on Sinclair, Enzi Road, College Drive, Slate Street, and Christinck Ave on September 23, 2024 from 4:30 p.m. to 5:30 p.m. for Thunder Basin High School's Homecoming Parade, Requested by Amy Muzzarelli.**
Staff Reference: MAP - Jennifer Toscana, Public Affairs Director
 - f. **Council Consideration for the Acceptance of Public Improvements for the 2024 4-J Road/6th Street and Shoshone Avenue Street Improvement Project to S & S Builders, in the Amount of \$322,858.36 (1% Project).**
Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director
 - g. **Council Consideration of a Bid Award for the 2024 Pothole Concrete Repair Phase 2 Project, to S & S Builders, LLC (1% Project).**
Staff Reference: Ry Muzzarelli, P.E., Development Services Director
 - h. **Council Consideration of a Bid Award to Eaton Sales and Service, Casper, Wyoming, for a**

Fuelmaster FMIlive Fuel Management Unit (FMU) with AIM System Upgrade in the amount of \$92,855.00.

Staff Reference: Sawley Wilde, Public Works Director

- i. Council Consideration of a Quote Award for the Abatement of 407 Oregon Avenue and 427 Oregon Avenue, to Silver Nail Construction, in the Amount of \$35,400.00.**

Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

- j. Council Consideration of a Request from Energy Capital Economic Development to Adjust Expenditures for the \$25,000 Start-Up Challenge Funding approved by the City of Gillette for FY2025.**

Staff Reference: Michael H. Cole, City Administrator

- k. Council Consideration to Authorize the Mayor to Sign a Utility Pole Attachment Lease Agreement Between Powder River Energy Corporation and the City of Gillette, Campbell County, Wyoming.**

Staff Reference: Joff Pilon, P.E., Utilities Director

3. Ordinance 1st Reading.

4. Appointments

I. Public Hearings and Considerations

J. Public Comment

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

K. Administrator's Report

L. Executive Session

M. Adjournment

City Council Meeting Comment Form

MAYOR

Shay Lundvall

COUNCIL MEMBERS BY WARDS

WARD 1

Tricia Simonson

Jim West

WARD 2

Billy Montgomery

Timothy Carsrud

www.gillettewy.gov

WARD 3

Heidi Gross

Nathan McLeland





CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Invocation and Pledge of Allegiance led by Reverend Phil Jones of Roadway Alliance Church.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

[Click to download](#)

No Attachments Available



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Regular Meeting Minutes - August 20, 2024

Special Meeting Minutes - August 27, 2024

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

ATTACHMENTS:

Click to download

[Regular Meeting Minutes 08.20.2024](#)

[Special Meeting Minutes 08.27.2024](#)

A regular meeting of the City Council was held on Tuesday the 20th day of August 2024, in the City Hall Council Chambers.

Present were Councilmembers Simonson, Carsrud, McLeland, Gross, Montgomery, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Chief of Police Deaton, Directors Henderson, Muzzarelli, Pilon, Toscana, Wasson, and Wilde; Fleet Manager Williamson; City Engineer Schoen; City Clerk Allen and Deputy City Clerk Clymer.

Invocation and Pledge of Allegiance

The Invocation and Pledge of Allegiance was led by Council President Carsrud.

Approval of General Agenda

Councilmember West made a motion to approve the General Agenda; seconded by Councilmember Montgomery. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes

Regular Meeting Minutes – August 6, 2024

Bills and Claims

Action Lock & Key LLC, 71.60; Adams, Harry, 163.43; Advanced Network Management Inc, 41,870.88; Agosto Holdings, LLC, 3,487.76; AlSCO, 1,090.59; Amanda Muhlbauer, 983.15; American Equipment Inc, 2,713.82; American Track Generations LLC, 1,189.80; American Welding & Gas Inc, 39.52; Anixter Power Solutions, 2,762.20; Antelope Valley Improvement & Service District, 7.50; Architectural Specialties LLC, 6,580.04; Axon Enterprise Inc, 37,736.89; Baker Hughes, A Ge Company, LLC, 1,172.93; Beacon Athletics LLC, 1,097.00; Bear's Naturally Clean, 100.00; Bennett Weber & Hermstad LLP, 8,475.00; Bentz, Aaron & Caitlin, 92.49; Best Best & Krieger LLP, 3,394.00; Big Horn Tire Inc, 9,334.88; Bighorn Hydraulics Inc, 19.48; Black Hills Energy, 32.20; Black Hills Wyoming LLC, 4,391.28; Blessings In A Backpack - Gillette, 20,000.00; Blue Cross Blue Shield Of Wyoming, 102,882.51; Blue Cross Blue Shield Of Wyoming, 84,910.13; Blue Cross Blue Shield Of Wyoming, 279,592.36; Boesem, Randy, 14.60; Border States Electric, 3,522.00; Boys And Girls Club Of Campbell County, 40,000.00; Burns And McDonnell Corporation, 34,477.63; Campbell County Chamber Of Commerce, 1,750.00; Campbell County Commissioners, 15,000.00; Campbell County Community Resource Coalition, 1,000.00; Campbell County Conservation District, 50,000.00; Campbell County Juvenile, 15,000.00; Campbell County Landfill, 87,385.50; Campbell County Parks And Recreation Dept, 4,000.00; Campbell County Senior Citizen Center, 169,000.00; Campbell County Sheriff, 6,225.00; Car-Knack Inc, 1,500.00; Cbh Co-Op, 1,925.13; Central Truck & Diesel Inc, 95.01; CenturyLink, 2,503.77; City Of Gillette - Petty Cash, 232.97; Climb Wyoming, 29,500.00; Collins Communications Inc, 32,030.00; Compass Indian Hills LLC, 40,529.70; Consolidated Engineers Inc, 9,093.95; Council Of Community Services, 50,000.00; Cps Distributors, 61.56; Craig Furman, 150.00; Crestview Improvement & Service District, 16.69; Crum Electric Supply Company, 612.48; Dana Kepner Company Inc, 28,117.91; Daniel, Joshua, 19.50; Derric Culey, 75.00; Dj Woehl, 279.00; Dowl LLC, 10,417.30; Drm Inc, 503,639.93; Dykman Electrical Inc, 1,018.65; Edible Prairie Project, 5,000.00; Employment Testing Center Of Wyoming, 655.00; Employment Testing Services Inc, 1,400.00; Energy Capital Economic Development, 90,000.00; Energy Laboratories Inc, 6,861.70; Farmer Brothers Company, 459.79; Fath, Michael, 96.78; FedEx, 177.28; Ferguson Enterprises, Inc #1116, 957.86; Ferguson, Sarah, 95.75; First American Title, 500.00; First National Bank Of Gillette, 57,309.83; First Northern Bank Of Wyoming, 26,507.36; Flagshooter LLC, 1,754.25; Gabriel Project Of Wyoming Inc, 23,000.00; Gary Darlow, 2,730.00; Gillette Abuse Refuge Corporation, 37,500.00; Gillette Community College District, 9,000.00; Gillette Contractors Supply Inc, 37,179.33; Gillette Main Street, 15,000.00; Gillette Reproductive Health, 30,000.00; Gillette Steel Center, 223.75; Global Payments Inc, 4,083.33; Greiner Motor Company, 487.49; Happy Girls Don't Do That, 5,000.00; Hawkins Inc, 16,975.65; HD Supply Inc, 472.28; HDR Engineering Inc, 48,189.84; Homax Oil, 62,740.66; Hot Iron, 357,994.15; Interstate Engineering, Inc, 27,721.15; Jack's Truck Center Inc, 1,312.92; Jalbert, Victoria, 69.66; Jaramillo, Chaeli, 159.48; Jlc Sign Systems Inc, 129.08; Joe Johnson Equipment, LLC, 1,451.62; Keith Jacobson, 18,477.00; Klj Engineering LLC, 49,031.89; Knecht Home Center - Gillette, 714.16; Knudsvig, Kalyn, 160.59; Kone Inc, 2,064.12; Korey, Joseph, 92.73; Lawson Products, Inc., 22.30; Legend Communications Of Wyoming, 720.00; Line Finders, LLC, 4,226.25; Little Horn State Bank, 5,308.75; Ljs Concrete & Excavating, LLC, 100,866.25; Louis Bustos, 175.00; Lynn, Marky Wrey & Deb, 8.29; Machin, Julia, 71.56; Maynard, Forrest, 66.72; Mckown, Paige, 173.69; Mcm General Contractors, 9,865.35; McMaster, Inara, 159.54; Mcneilus Truck & Manufacturing, 2,142.31; Mejia, Cesar, 165.76; Mid West Pest Management, 11,134.15; Middleton, Veronica, 253.69; Midland Implement Co Inc, 84.03; Mii Life Insurance, Incorporated, 4,397.88; Mii

Life Insurance, Incorporated, 2,152.24; Moelter, Felecia, 129.44; Moritz, Randy, 184.91; Morrison Maierle Inc, 79,265.95; Motorola Government Markets Sales, 17,382.70; Mountain Peaks Diagnostics, LLC, 242.40; Municipal Treatment Equipment, 1,106.02; Najera, Gisselle, 1.58; Nathan G Steiner, 9,517.30; News Record, 8,331.32; Norco Inc, 174.96; Norco Inc, 5,448.43; One Call Of Wyoming Corp, 768.00; Online Information Services Inc, 349.68; Paintbrush Sewer & Drain, 1,995.00; Pca Engineering Inc, 42,675.75; Personal Frontiers Inc, 29,040.00; Petra Construction, 32.00; Phil Gonzales, 2,925.00; Postal Pros Southwest Inc, 2,815.18; Powder River Construction, 1,088,886.87; Powder River Energy Corporation, 1,782.56; Powder River Heating & Conditioning Corporation, 542.00; Prewitt, Wyatt, 44.28; Pricer, Jason, 66.56; Pro Force Law Enforcement, 1,815.68; Proelectric Inc, 7,263.32; Project Works LLC, 26.16; Purvis Industries, LLC, 117.63; Pvs Dx Inc, 6,560.28; Railroad Management Co LLC, 771.48; Rampart USA Corp, 4,644.88; Ranch Creek Prop Inc, 35.78; Rdo Equipment Co, 1,132.64; Record Supply Inc Napa, 3,167.88; Rms Instrument & Electrical, LLC, 6,791.70; Rocked Co LLC, 325.00; Saltus Technologies, LLC, 12,150.00; Salvation Army, 25,000.00; Sarah Ferguson, 76.70; Schultz, Robert, 106.80; Schumacher, Dylan, 91.06; Second Chance Ministries, 25,000.00; Security State Bank, 18,841.80; Sherwin Williams, 52.92; Shi International Corp, 31,617.50; Silver Spur Trading LLC, 0.07; Simon Contractors, 3,010.71; Smith, Kandace, 155.15; Source Office Products, 33.80; Southern Computer Warehouse, 2,370.91; Spencer Fluid Power, 506.17; State Of Wyoming Office Of The Attorney General, 135.00; Sterling Infosystems, Inc, 477.32; Stotz Equipment, 219.03; Structural Dynamics LLC, 11,860.86; Stuart C. Irby Co, 579.00; Team Laboratory Chemical, LLC, 364.50; Terry Sjolin, 450.00; That Embroidery Place, 318.40; Thate, Daryl, 132.23; Thunder Basin Ford LLC, 12,362.56; Tmimi, LLC, 632.41; Torgerson's, LLC, 29.00; Trugreen Chemlawn, 7,788.00; United Central Industrial Supply Co, 746.82; Untamed Design LLC, 20.00; Vavi Domingo, 475.00; Verdunity, 47,283.90; Villages At Gillette Apartments LLC, 21.33; Visionary Communications, 2,884.49; Visitation & Advocacy For 6th Judicial District, 35,926.00; Wayne E. Eckas, P.E., 9,760.00; Wesco Receivables Corp, 28,386.65; Western Stationers, 619.16; Western Waste Solutions Inc, 6,877.00; White's Frontier Motors, 981.36; Williams, Dustin, 339.63; Williams, Tiara, 114.85; Wwc Engineering, 2,686.00; Wyodak Resources Development Corp, 44,247.06; Wyodak Resources Development Corp, (44,247.06); Wyoming Department Of Transportation, 896.28; Wyoming Dept Of Transportation, 10.00; Wyoming Machinery Co, 18,500.00; Wyoming Machinery Co, 453.90; Wyoming Peace Officer Assoc, 660.00; Wyoming State Revenue And Tax, 123,048.64; Wyoming Water Solutions, 139.00; Wyostar, 5,050.00; Xerox Corporation, 29.79; Youth Emergency Services Inc, 96,000.00; Zabel & Associates, 3,000.00

Councilmember Gross made a motion to approve the Consent Agenda; seconded by councilmember McLeland. All voted aye. The motion carried.

Comments

Liaison Reports

Councilmember Gross stated that she attended the Land Board meeting last week where they discussed the recent Camporee event. Gross followed up with a shoutout to Larry Mills on the Land Board for all his work into the Camporee. Gross also thanked staff at the Complex for their work that went into Camporee.

Councilmember Simonson stated that she attended the Fire Board meeting where they approved financial items on the agenda.

Councilmember McLeland gave a shoutout to the firefighters for their hard work during this fire season.

Written

City Clerk Allen announced that the Clerk's Office received a Written Comment from Lindsey Alvord, who was a participant of the recent Camporee Event. She expressed gratitude for Gillette's warm welcome to the Pathfinders but has concerns about planning performed by Camporee organizers.

Other

The 18u Gillette Havoc, 12u Gillette Havoc, and 10u Wicked 307 girls fastpitch softball club teams were recognized for their recent championship during the State Softball Tournament. Councilmember West and Mayor Lundvall gave their congratulations and wished them the best.

New Business

Presentations

Joe Schoen, City Engineer, and Craig Russell, Russell Mills Consultant, gave an overview presentation of the Dalbey Park Master Plan. Schoen and Russell elaborated on topics in their presentation which included the history of Dalbey Park, current and future outlook of the park, and continuing public outreach for input as well as from stakeholders. Schoen stated that a public survey will be performed in the fall. Councilmember West questioned what they are looking for from the community for the existing football fields. Schoen added that they are currently looking into what the public is wishing to see going

forward. Councilmember Simonson questioned if there is anything that can be done for the water flow. Schoen informed council that a specialty sub consultant was hired to evaluate options. Councilmember Gross asked if the water quality is tested for humans and pets in which Schoen answered yes.

Joe Schoen, City Engineer, updated council with a presentation pertaining to the Enzi Ball Fields Project. Schoen and Administrator Cole asked council for guidance for the bidding process. Councilmember Gross stated that she supports the bid process and asked how many fields the money would fund. Schoen informed council that the funds would be to create 4 fields. Councilmembers deliberated on how they wish to move forward, and provided guidance to staff to proceed with bidding the base options, with future consideration for lighting

Scott Taylor, District Engineer for WYDOT District 4 covering Northeast Wyoming, presented an overview of WYDOT's State Transportation Improvement Program (STIP) which included strategic objectives, development, and upcoming projects. Mayor Lundvall questioned if Hwy 59 near Camel Drive will be patched or overlaid. Taylor stated that they continue to keep an eye on it, but overall yes it will be repaired.

Minute Action

Councilmember Carsrud made a motion to approve a Street Closure on the 200 block of Ross Avenue for a Good Guys Hall of Fame Road Tour from 3:00 p.m. to 6:00 p.m. on September 10, 2024, Requested by Frontier Auto Museum; seconded by councilmember Simonson. All voted aye. The motion carried.

Councilmember Simonson made a motion to approve a Street Closure on Wenger Drive for the 11th Annual Marine Corps League 5k, from 4:30 p.m. to 7:30 p.m., on September 11, 2024, Requested by Joseph Bolton; seconded by councilmember Gross. All voted aye. The motion carried.

Councilmember Montgomery made a motion to approve a Parade Permit on November 11th, from 1:00 p.m. to 2:00 p.m., on 2nd Street from 4-J Road to Osborne Avenue for the Veterans Day Parade, Requested by the Veterans Day Parade Committee; seconded by councilmember Simonson. All voted aye. The motion carried.

Councilmember West made a motion to approve an Amendment for Professional Services for the Heritage Lift Station Replacement Project, with HDR Inc., in the Amount of \$57,545.00; seconded by councilmember Simonson. All voted aye. The motion carried.

Councilmember Simonson made a motion to approve a Professional Services Agreement for Design and Bidding Services Associated for the Echeta Road Reconstruction Project, with PCA Engineering, Inc, in the Amount of \$241,418.00 (1% Project); seconded by councilmember McLeland. Councilmember West questioned if this agreement is a part of the budget. Administrator Cole sated that this is more than just a road replacement since it does include water and sewer mains as well. All voted aye. The motion carried.

Council President Carsrud made a motion to approve a Bid Award for the 2024 Pothole Concrete Repair Phase 1, to S&S Builders, LLC (1% Project); seconded by councilmember McLeland. All voted aye. The motion carried.

Councilmember McLeland made a motion to approve a Bid Award for the 2024 Asphalt Pothole Repair Project, to S&S Builders, LLC (1% Project); seconded by councilmember Simonson. Mayor Lundvall and Councilmember McLeland thanked staff for this project. All voted aye. The motion carried.

Administrator Cole explained that the next seven action items are for various equipment and vehicles. Cole added a brief explanation regarding the difference in definitions for "in state" vs "out of state" bidders for bidding purposes.

Councilmember Gross made a motion to approve Four (4) New 2025 1 Ton 4 Wheel Drive Long Wheelbase Crew Cab Pickups; seconded by councilmember Simonson. Administrator Cole sated the overall total bid is \$200,776.00 for all four vehicles. All voted aye. The motion carried.

Council President Carsrud made a motion to approve the Acceptance of the bid to Ken Garff Motors, Cheyenne, Wyoming in the amount of \$50,305 for their bid on One (1) New 2025 4 Wheel Drive Police Interceptor Crew Cab Pickup; seconded by councilmember McLeland. All voted aye. The motion carried.

Councilmember McLeland made a motion to approve the Acceptance of the bid to Floyd's Truck Center, Gillette, Wyoming in the amount of \$408,532 for their bid on One (1) New 2026 Autocar right hand

steer, low entry, cab forward cab & chassis with One (1) New McNeilus automated refuse compactor body; seconded by councilmember Simonson. All voted aye. The motion carried.

Councilmember Gross made a motion to approve the Acceptance of the bid to Griener Ford, Casper, Wyoming in the amount of \$272,424 or \$45,404 each for their bid on Six (6) New 2025 Utility Police Interceptor AWD SUV; seconded by councilmember Simonson. All voted aye. The motion carried.

Council President Carsrud made a motion to approve the Acceptance of the bid to Tri State Truck and Equipment, Casper, Wyoming in the amount of \$448,164 for their bid on Two (2) 2023 or newer Extended Reach Wheel Loader with less than 20 Hours with Full Warranty; seconded by councilmember Simonson. All voted aye. The motion carried.

Councilmember Simonson made a motion to approve the Acceptance of the bid to Floyd's Truck Center, Gillette, Wyoming in the amount of \$307,589 for their bid on One (1) New 2026 Tandem Axle Dump Truck, Body, Hydraulics, Plow, Sander and Required Miscellaneous Equipment; seconded by councilmember McLeland. The motion carried.

Councilmember Gross made a motion to approve the Acceptance of the bid to Bobcat of Gillette, Wyoming in the amount of \$28,337.19 for their bid on One (1) New Diesel 4x4 Enclosed Cab Utility Vehicle; seconded by councilmember McLeland. All voted aye. The motion carried.

Councilmember Simonson made a motion to approve a Quote Award for the Abatement of 5 Garden Circle, to Silver Nail Construction, in the Amount of \$6,240.00; seconded by councilmember McLeland. Councilmember Simonson stated that she is very happy to see this item before council and thanked staff for their work in this item. All voted aye. The motion carried.

RESOLUTION 2880

A RESOLUTION CREATING A CITY OF GILLETTE ROADSIDE MEMORIAL PROGRAM

Councilmember Simonson made a motion to approve the foregoing Resolution; seconded by councilmember West. Administrator Cole stated that the city received inquiries to enhance memorials for loved ones who passed away on city roads. Cole added that there will be an application process that, if approved, would allow the city to erect a sign for remembrance that the city would maintain to for 5 years free of charge to the family of the deceased. All voted aye. The motion carried.

RESOLUTION 2881

A RESOLUTION ADOPTING THE 2024 WYOMING REGION 1 REGIONAL HAZARD MITIGATION PLAN FOR CAMPBELL, CROOK, JOHNSON, SHERIDAN, AND WESTON COUNTIES

Councilmember West made a motion to approve the foregoing Resolution; seconded by councilmember McLeland. All voted aye. The motion carried.

Administrators Report

Administrator Cole gave a preliminary statistics presentation pertaining to the recent Camporee. Cole expressed gratitude to all the work from different departments and entities who were involved in the Camporee event. Councilmember Gross questioned when economic data would be available such as Sales Tax receipts. Cole stated that the information would be more readily available in October.

Adjournment:

There being no further business to come before the Council, the meeting was adjourned at 7:25 p.m. The meeting can be viewed on the City's website, www.gillettewy.gov/gpa. The next regularly scheduled meeting will be held on Tuesday, September 3, 2024, in the City Hall Council Chambers.

(S E A L)

Shay Lundvall, Mayor

ATTEST:

Seanna Clymer, Deputy City Clerk
Publication Date: August 27, 2024

A Special Meeting of the City Council was held on Tuesday the 27th day of August 2024, at CAM-PLEX Energy Hall, located at 1635 Reata Dr, Gillette, WY 82718.

Present were City of Gillette Mayor Lundvall; Councilmembers Carsrud, Gross, McClelland, and Montgomery; City Administrator Cole; Public Affairs Director Toscana; and, City Attorney Brown.

Also present: members of the Board of Campbell County Commissioners; County Executive Director of Administrator Sandra Beeman; board members of the Campbell County Fire Department; Fire Chief Jeff Bender; Deputy Fire Chief JR Fox; representatives from the State of Wyoming, including Governor Mark Gordon; representatives from the Wyoming State Forestry Division; representatives from the Southwest Area Incident Management Team 5; and, members of the public.

Presentation

City council members attended the Fire Information Public Meeting. At this meeting, representatives from the Campbell County Fire Department, State of Wyoming, Wyoming State Forestry Division, Southwest Area Incident Management Team 5, and Governor Mark Gordon presented information on the past, present, and anticipated future of the fires currently burning in Campbell County Wyoming. After this presentation, the members of the above-listed agencies split into groups and received questions from and provided further information to members of the public. A recording of this meeting may be found at:

<https://www.gillettewy.gov/city-government/departments/administration/gillette-public-access-gpa>.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 7:30 p.m.

(S E A L)
ATTEST:

Alicia Allen, City Clerk

Shay Lundvall, Mayor



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Bills and Claims

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move that the bills and claims, excepting any and all conflict claims, be approved.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

Click to download

[Bills and Claims](#)

[Bills and Claims-Prepays](#)

[Wire Transfers](#)

[UMB-Bank](#)

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
4555-ATLAS OFFICE PRODUCTS			
	178264	OS INVENTORY	125.48
	178265	OS INVENTORY	527.56
	178266	OS INVENTORY	214.90
	178267	OS INVENTORY	953.29
	178268	OS INVENTORY	450.24
	178269	OS INVENTORY	518.06
	178270	CUSTODIAL INVENTORY	858.29
	178271	CUSTODIAL INVENTORY	163.60
	178272	OS INVENTORY	772.83
	178273	OS INVENTORY	133.29
		VENDOR TOTAL:	4,717.54
7777-MISC ONE TIME VENDOR			
	178122	SUPPLEMENTAL INSURANCE REFUND	162.66
		VENDOR TOTAL:	162.66
1511-NORCO INC			
	178318	OFFICE SUPPLY INVENTORY	214.83
	178319	CUSTODIAL INVENTORY	280.59
	178321	CUSTODIAL INVENTORY	706.14
	178324	CUSTODIAL INVENTORY	78.10
		VENDOR TOTAL:	1,279.66
		DIVISION TOTAL:	6,159.86
		DEPARTMENT TOTAL:	6,159.86

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
01-MAYOR & COUNCIL			
1101-B & H PHOTO VIDEO PRO-AUDIO			
	178274	REPLACEMENT MONITORS	723.00
	178276	REPLACEMENT IPADS	2,464.05
		VENDOR TOTAL:	3,187.05
2026-POKEYS BBQ			
	178027	NATIONAL GUARD DEPLOYMENT LUNCH	1,000.00
		VENDOR TOTAL:	1,000.00
1748-THAT EMBROIDERY PLACE			
	178026	BABY LAMB	45.00
	178237	BABY LAMB	45.00
		VENDOR TOTAL:	90.00
		DIVISION TOTAL:	4,277.05
02-ADMINISTRATION			
1516-HP INC			
	178313	REPLACEMENT PRINTERS	367.08
		VENDOR TOTAL:	367.08
		DIVISION TOTAL:	367.08
04-SPECIAL PROJECTS			
1572-ARETE DESIGN GROUP			
	178066	CH DESIGN	9,697.50
		VENDOR TOTAL:	9,697.50
7777-MISC ONE TIME VENDOR			
	178120	EMPLOYEE RECOGNITION	10.00
		VENDOR TOTAL:	10.00
5045-ROCKPILE MUSEUM ASSOCIATION			
	178206	LANDSCAPE INCENTIVE GRANT	2,500.00
		VENDOR TOTAL:	2,500.00
		DIVISION TOTAL:	12,207.50
		DEPARTMENT TOTAL:	16,851.63

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
15-ATTORNEY			
15-ATTORNEY			
1101-B & H PHOTO VIDEO PRO-AUDIO			
	178274	REPLACEMENT MONITORS	723.00
	178275	REPLACEMENT DESKTOP SCANNERS	869.00
	178276	REPLACEMENT IPADS	821.35
		VENDOR TOTAL:	2,413.35
1821-IT OUTLET INC			
	178314	DESK TELEPHONES	165.96
		VENDOR TOTAL:	165.96
2312-THOMSON WEST			
	178222	SOFTWARE SUBSCRIPTION	421.91
		VENDOR TOTAL:	421.91
		DIVISION TOTAL:	3,001.22
		DEPARTMENT TOTAL:	3,001.22

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
20-HUMAN RESOURCES			
	1101-B & H PHOTO VIDEO PRO-AUDIO		
	178275	REPLACEMENT DESKTOP SCANNERS	869.00
		VENDOR TOTAL:	869.00
4458-EMPLOYMENT TESTING CENTER OF WYOMING			
	178227	RTW AND POPH1	610.00
		VENDOR TOTAL:	610.00
		DIVISION TOTAL:	1,479.00
21-SAFETY			
	1511-NORCO INC		
	178021	SAFETY SUPPLIES	10.02
	178022	SAFETY SUPPLIES	19.98
		VENDOR TOTAL:	30.00
		DIVISION TOTAL:	30.00
		DEPARTMENT TOTAL:	1,509.00

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
26-CUSTOMER SERVICE			
1395-COLLECTION PROFESSIONALS GILLETTE			
	178205	JULY 2024 COLLECTIONS	905.07
		VENDOR TOTAL:	905.07
3369-POSTAL PROS SOUTHWEST INC			
	178024	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	2,009.01
	178207	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	2,546.04
	178216	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	2,015.98
		VENDOR TOTAL:	6,571.03
		DIVISION TOTAL:	7,476.10
34-INFORMATION TECHNOLOGY			
4893-ADVANCED NETWORK MANAGEMENT INC			
	178252	RUBRIK EXPANSION - IT	45,414.62
		VENDOR TOTAL:	45,414.62
5041-ALERTUS TECHNOLOGIES, LLC			
	178062	ALERTUS SUPPORT	4,950.00
		VENDOR TOTAL:	4,950.00
1101-B & H PHOTO VIDEO PRO-AUDIO			
	178274	REPLACEMENT MONITORS	723.00
		VENDOR TOTAL:	723.00
1358-CENTURYLINK			
	178063	LONG DISTANCE SERVICE	149.85
		VENDOR TOTAL:	149.85
1535-D & B POWER ASSOCIATES INC			
	178190	UPS MAINTENANCE, IT DATA CENTER, WWTF UV	2,337.00
		VENDOR TOTAL:	2,337.00
4762-GOVERNMENTJOBS.COM			
	178064	NEOGOV POWERSCHEDULE	1,980.00
		VENDOR TOTAL:	1,980.00
1821-IT OUTLET INC			
	178314	DESK TELEPHONES	829.81
		VENDOR TOTAL:	829.81

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
34-INFORMATION TECHNOLOGY			
1954-PC NATION			
	178325	REPLACEMENT CAMERA STORAGE	30,744.00
	178326	REPLACEMENT CAMERA STORAGE	15,018.00
		VENDOR TOTAL:	45,762.00
2222-VERIZON WIRELESS			
	178023	AVL DATA	1,791.53
	178191	CELLULAR SERVICE	11,385.58
		VENDOR TOTAL:	13,177.11
		DIVISION TOTAL:	115,323.39
		DEPARTMENT TOTAL:	122,799.49

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
1101-B & H PHOTO VIDEO PRO-AUDIO			
	178275	REPLACEMENT DESKTOP SCANNERS	869.00
		VENDOR TOTAL:	869.00
4481-BALCO UNIFORM CO., INC			
	178210	OFFICE EQUIPMENT	119.58
		VENDOR TOTAL:	119.58
1916-GALLS INC			
	178211	NEW OFFICER EQUIPMENT	2,416.06
	178212	UNIFORMS	252.00
	178214	UNIFORMS	120.00
	178215	UNIFORMS	334.36
	178217	UNIFORMS	385.95
	178218	OFFICE EQUIPMENT	69.88
	178220	UNIFORMS	290.00
		VENDOR TOTAL:	3,868.25
4857-HID GLOBAL CORPORATION			
	178312	REPLACEMENT FINGER PRINTER	7,443.00
		VENDOR TOTAL:	7,443.00
1254-MANNING WRECKER SERVICE LLC			
	178057	VEHCILE TOW	150.00
		VENDOR TOTAL:	150.00
5555-MISC EMPLOYEE VENDOR			
	178119	FY24/25 SAFETY BOOT ALLOWANCE	144.64
		VENDOR TOTAL:	144.64
2122-RDJ SPECIALTIES INC			
	178221	KID SUPPLIES	1,019.80
		VENDOR TOTAL:	1,019.80
2309-WHITE'S FRONTIER MOTORS			
	178149	MATS FOR NEW VEHICLES	201.57
		VENDOR TOTAL:	201.57

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
4865-WYOMING CENTER FOR CLINICAL EXCELLENCE			
	178047	PD COUNSELING	200.00
	178048	PD COUNSELING	200.00
	178049	PD COUNSELING	200.00
	178050	PD COUNSELING	200.00
	178051	PD COUNSELING	200.00
	178052	PD COUNSELING	200.00
	178053	PD COUNSELING	200.00
	178054	PD COUNSELING	200.00
	178223	PD COUNSELING	200.00
	178224	PD COUNSELING	200.00
	178225	PD COUNSELING	200.00
		VENDOR TOTAL:	2,200.00
2435-WYOMING STATE			
	178240	NOTARY RENEWAL - M WASSON	60.00
		VENDOR TOTAL:	60.00
		DIVISION TOTAL:	16,075.84
41-DISPATCH			
1101-B & H PHOTO VIDEO PRO-AUDIO			
	178274	REPLACEMENT MONITORS	3,118.95
		VENDOR TOTAL:	3,118.95
		DIVISION TOTAL:	3,118.95
		DEPARTMENT TOTAL:	19,194.79

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
33-CITY HALL BUILDING MAINTENANCE			
1040-ALSCO			
	178032	RUG CLEANING	57.75
	178033	RUG CLEANING	28.69
	178034	RUG CLEANING	19.82
	178068	RUG CLEANING	46.10
	178073	RUG CLEANING	46.10
		VENDOR TOTAL:	198.46
1197-BORDER STATES ELECTRIC			
	178280	BM & WT - BOTTLED WATER	323.40
		VENDOR TOTAL:	323.40
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION			
	178036	REPAIRS	385.00
	178067	HVAC#1 REPAIR	472.23
	178075	REPAIRS	6,470.39
		VENDOR TOTAL:	7,327.62
		DIVISION TOTAL:	7,849.48
50-PUBLIC WORKS ADMIN			
4148-TERRY SJOLIN			
	178242	SCHEDULING FOR THE FIELDS	500.00
		VENDOR TOTAL:	500.00
		DIVISION TOTAL:	500.00
51-PARKS			
1040-ALSCO			
	178035	UNIFORM CLEANING	64.04
		VENDOR TOTAL:	64.04
1999-HAWKINS INC			
	178186	CHEMICALS	154.04
		VENDOR TOTAL:	154.04

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
51-PARKS			
1516-HP INC			
	178313	REPLACEMENT PRINTERS	367.08
		VENDOR TOTAL:	367.08
1919-PAINTBRUSH SEWER & DRAIN			
	178039	PORA TOILETS	12,615.52
	178040	PORTA TOILET CAMPOREE	875.00
		VENDOR TOTAL:	13,490.52
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION			
	178041	REPAIRS	1,666.32
		VENDOR TOTAL:	1,666.32
2400-WYOMING WATER SOLUTIONS			
	178043	WATER DALBY SHOP	18.50
		VENDOR TOTAL:	18.50
		DIVISION TOTAL:	15,760.50
53-FORESTRY			
3228-PROJECT WORKS LLC			
	178185	CAM AND BUSHINGS FOR WATER TRUCK	13.35
		VENDOR TOTAL:	13.35
		DIVISION TOTAL:	13.35
54-STREETS			
1040-ALSCO			
	178192	UNIFORM CLEANING	52.23
	178197	UNIFORM CLEANING	55.49
		VENDOR TOTAL:	107.72
4887-GMCO CORPORATION			
	178199	ICE SLICER	20,791.50
		VENDOR TOTAL:	20,791.50

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
54-STREETS			
2035-POWDER RIVER ENERGY CORPORATION			
	178193	ELECTRIC - SIGN LIGHTING HWY 50	42.71
	178194	ELECTRIC - WELCOME TO GILLETTE SIGN ON SHWY 59	44.43
	178196	ELECTRIC - SIGN LIGHTING HWY14/16	43.44
		VENDOR TOTAL:	130.58
		DIVISION TOTAL:	21,029.80
		DEPARTMENT TOTAL:	45,153.13

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
60-ENGINEERING & DEV SERVICES			
60-ENGINEERING			
	1101-B & H PHOTO VIDEO PRO-AUDIO		
	178274	REPLACEMENT MONITORS	2,079.30
		VENDOR TOTAL:	2,079.30
		DIVISION TOTAL:	2,079.30
62-TRAFFIC SAFETY			
	4228-RMS INSTRUMENT & ELECTRICAL, LLC		
	178198	SIGNAL MAINTENANCE	9,057.50
		VENDOR TOTAL:	9,057.50
		DIVISION TOTAL:	9,057.50
63-PLANNING			
	1516-HP INC		
	178313	REPLACEMENT PRINTERS	367.08
		VENDOR TOTAL:	367.08
		DIVISION TOTAL:	367.08
64-CODE COMPLIANCE			
	1101-B & H PHOTO VIDEO PRO-AUDIO		
	178275	REPLACEMENT DESKTOP SCANNERS	2,481.13
		VENDOR TOTAL:	2,481.13
		DIVISION TOTAL:	2,481.13
		DEPARTMENT TOTAL:	13,985.01

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
65-PUBLIC AFFAIRS DEPARTMENT			
31-CITY CLERK/PRINT SHOP			
	1101-B & H PHOTO VIDEO PRO-AUDIO		
	178275	REPLACEMENT DESKTOP SCANNERS	1,738.00
		VENDOR TOTAL:	1,738.00
		DIVISION TOTAL:	1,738.00
32-JUDICIAL			
	4966-APRIL SHIPPY		
	178208	INTERPRETER	40.00
		VENDOR TOTAL:	40.00
	1101-B & H PHOTO VIDEO PRO-AUDIO		
	178275	REPLACEMENT DESKTOP SCANNERS	869.00
		VENDOR TOTAL:	869.00
	4969-WEISHEIMER LAW, LLC		
	178233	PUBLIC DEFENDER	500.00
	178234	PUBLIC DEFENDER	500.00
	178235	PUBLIC DEFENDER	500.00
	178236	PUBLIC DEFENDER	500.00
		VENDOR TOTAL:	2,000.00
		DIVISION TOTAL:	2,909.00
		DEPARTMENT TOTAL:	4,647.00
		FUND TOTAL:	233,301.13

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
1381-CITY OF GILLETTE			
	178244	2024 CHIP SEAL PROJECT - RETAI	22,028.88
	178246	2024 CHIP SEAL PROJECT - RETAI	858.67
		VENDOR TOTAL:	22,887.55
1589-HOT IRON			
	178229	SMALL PATCH REPAIR	4,970.00
		VENDOR TOTAL:	4,970.00
1958-PCA ENGINEERING INC			
	178248	2024 CHIP SEAL PROJECT	7,226.45
		VENDOR TOTAL:	7,226.45
3885-SAWTOOTH MATERIALS			
	178328	PARKS * GORILLA HAIR	22,290.00
		VENDOR TOTAL:	22,290.00
1802-SIMON CONTRACTORS			
	178243	2024 CHIP SEAL PROJECT	418,548.68
	178245	2024 CHIP SEAL PROJECT	16,314.77
		VENDOR TOTAL:	434,863.45
2363-WWC ENGINEERING			
	178250	2024 TWIN SPRUCE SEWER REPAIR	7,791.00
		VENDOR TOTAL:	7,791.00
		DIVISION TOTAL:	500,028.45
		DEPARTMENT TOTAL:	500,028.45
		FUND TOTAL:	500,028.45

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE			
70-UTILITIES			
72-MADISON WATER LINE			
	1559-DOWL LLC		
	178247	GILLETTE REGIONAL WATER SUPPLY	606.58
		VENDOR TOTAL:	606.58
1250-FIRST AMERICAN TITLE			
	178030	TITLE SEARCH AND RECORD OWNER	125.00
	178031	TITLE SEARCH AND RECORD OWNER	125.00
	178159	TITLE SEARCH AND RECORD OWNER	125.00
	178163	TITLE SEARCH AND RECORD OWNER	125.00
	178165	TITLE SEARCH AND RECORD OWNER	125.00
	178167	TITLE SEARCH AND RECORD OWNER	125.00
	178174	TITLE SEARCH AND RECORD OWNER	125.00
	178187	TITLE SEARCH AND RECORD OWNER	125.00
	178189	TITLE SEARCH AND RECORD OWNER	125.00
		VENDOR TOTAL:	1,125.00
		DIVISION TOTAL:	1,731.58
		DEPARTMENT TOTAL:	1,731.58
		FUND TOTAL:	1,731.58

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND			
70-UTILITIES			
70-UTILITIES ADMINISTRATION			
	1101-B & H PHOTO VIDEO PRO-AUDIO		
	178275	REPLACEMENT DESKTOP SCANNERS	869.00
		VENDOR TOTAL:	869.00
		DIVISION TOTAL:	869.00
76-SCADA			
	1447-ANIXTER POWER SOLUTIONS		
	178259	FR JEANS - CASEY	153.18
	178260	FR JEANS - CASEY	172.00
		VENDOR TOTAL:	325.18
		DIVISION TOTAL:	325.18
		DEPARTMENT TOTAL:	1,194.18
		FUND TOTAL:	1,194.18

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND			
50-PUBLIC WORKS			
55-SOLID WASTE			
	1040-ALSCO		
	178084	UNIFORM CLEANING	20.14
		VENDOR TOTAL:	20.14
	3904-CBH CO-OP		
	178201	WEIGH TICKETS JULY	260.00
		VENDOR TOTAL:	260.00
		DIVISION TOTAL:	280.14
		DEPARTMENT TOTAL:	280.14
		FUND TOTAL:	280.14

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
1197-BORDER STATES ELECTRIC			
	178280	BM & WT - BOTTLED WATER	323.40
		VENDOR TOTAL:	323.40
4983-CAHOY PUMP SERVICE			
	178209	WEL M-7	62,185.00
	178213	WELL S-18	56,029.00
		VENDOR TOTAL:	118,214.00
1852-FEDERAL EXPRESS CORPORATION			
	178204	SHIPPING	54.06
		VENDOR TOTAL:	54.06
1802-SIMON CONTRACTORS			
	178241	ROAD BASE	851.38
		VENDOR TOTAL:	851.38
		DIVISION TOTAL:	119,442.84
		DEPARTMENT TOTAL:	119,442.84
		FUND TOTAL:	119,442.84

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
	177529	UE 35376 715 EXPRESS	64.25
	177530	UE 35216 707 EXPRESS	33.64
	177531	UE 35144 705 EXPRESS	62.26
	177532	UE 35352 715 EXPRESS	39.51
	177533	UE 4366 2205 EMERSON	19.12
	177534	UE 12878 3414 FOOTHILLS	164.51
	177535	UE 26654 305 COMMERCE	220.80
	177536	UE 40384 2507 LEDOUX	136.51
	177537	UE 4206 110 LAUREL	177.18
	177538	UE 35306 713 EXPRESS	197.82
	177539	UE 3084 434 PRAIRIEVIEW	191.10
	177540	UE 3082 434 PRAIRIEVIEW	133.70
	177541	UE 11088 3201 ECHETA	18.91
	177542	UE 39820 3923 ARIEL	45.40
	177543	UE 27620 1101 DESERT HILLS	143.53
	177544	UE 20681 8390 PTARMIGAN	64.71
	177545	UE 18254 1024 CHURCH	156.02
	177546	UE 18660 1051 TETON	122.44
	177547	UE 27316 1001 DESERT HILLS	134.03
		VENDOR TOTAL:	2,125.44
5044-WITKOWSKI, FELISHA			
	177549	UB 3180 305 COTTONWOOD LN 19	200.00
		VENDOR TOTAL:	200.00
		DIVISION TOTAL:	2,325.44
		DEPARTMENT TOTAL:	2,325.44

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
	4968-COMPUTERSHARE TRUST COMPANY, N.A.		
	178219	CT2 BOND TRUSTEE FEE	2,750.00
		VENDOR TOTAL:	2,750.00
3004-DEPARTMENT OF ENERGY			
	178153	JULY 2024 ENERGY	76,125.23
		VENDOR TOTAL:	76,125.23
2035-POWDER RIVER ENERGY CORPORATION			
	178152	69 KV WHEELING CHARGES	6,762.85
		VENDOR TOTAL:	6,762.85
1785-SHERMAN & REILLY INC			
	178329	ELECTRICAL* WIRE - MICK	5,282.00
		VENDOR TOTAL:	5,282.00
		DIVISION TOTAL:	90,920.08
		DEPARTMENT TOTAL:	90,920.08
		FUND TOTAL:	93,245.52

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
1040-ALSCO			
	178044	UNIFORMS	31.05
	178045	UNIFORM CLEANING	154.67
	178188	UNIFORM CLEANING	143.18
		VENDOR TOTAL:	328.90
1101-B & H PHOTO VIDEO PRO-AUDIO			
	178274	REPLACEMENT MONITORS	1,446.00
		VENDOR TOTAL:	1,446.00
1165-BIG D SANITATION			
	178058	PORTA TIOLET	250.00
	178059	PORTA TOILET	250.00
		VENDOR TOTAL:	500.00
4918-BIOLOGICAL CONSULTING SERVICES OF			
	178177	TESTING	1,015.00
		VENDOR TOTAL:	1,015.00
1182-BLACK CAT CONSTRUCTION LLC			
	178085	REPAIR/MAINTAIN BUILDINGS	11,821.35
		VENDOR TOTAL:	11,821.35
5032-BLACKMORE AND GLUNT, INC			
	178277	WW PUMP - BRETT	4,463.00
		VENDOR TOTAL:	4,463.00
1397-COLLINS COMMUNICATIONS INC			
	178230	PARTS	484.96
		VENDOR TOTAL:	484.96
1522-CUES INC			
	178086	REPAIRS	1,844.75
	178087	REPAIRS	4,018.45
		VENDOR TOTAL:	5,863.20

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
1535-D & B POWER ASSOCIATES INC			
	178190	UPS MAINTENANCE, IT DATA CENTER, WWTF UV	5,106.00
		VENDOR TOTAL:	5,106.00
1892-FRANDSON SAFETY INC			
	178195	SAFETY SUPPLIES	90.00
		VENDOR TOTAL:	90.00
1909-G AND G LANDSCAPING INC			
	178180	REPAIRS	1,750.00
		VENDOR TOTAL:	1,750.00
1549-HILLCREST SPRING WATER INC			
	178065	DISTILLED WATER	123.50
		VENDOR TOTAL:	123.50
1821-IT OUTLET INC			
	178314	DESK TELEPHONES	663.84
	178315	HEADWORKS INTERCOM	3,666.00
		VENDOR TOTAL:	4,329.84
1919-PAINTBRUSH SEWER & DRAIN			
	178060	SEWER MAINTENANCE	660.00
	178061	SEWER MAINTENANCE	285.00
		VENDOR TOTAL:	945.00
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION			
	178226	REPAIRS	280.00
		VENDOR TOTAL:	280.00
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
	178079	HEADWORKS FIBER CONDUIT ADMIN BUILDING	7,379.43
	178083	HEADWORKS FIBER DEMARK TRUCK STOP	397.69
	178200	FLOOD SWITCH FOR THE CENTRIFUGE	2,171.49
	178203	FLOW METER DSIPLAY IN THE BASEMENT OF THE INPLANT	3,933.88
		VENDOR TOTAL:	13,882.49

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
	2797-TRU-TECH PRODUCTS		
	178232	CAMPLEX LIFT STATION BACKUP PUMP & PIPE RENTAL	18,116.00
		VENDOR TOTAL:	18,116.00
	2171-TW ENTERPRISES INC		
	178231	LIFT STATION GENERATOR CONTROL BOARD REPLACEMENT	1,299.99
		VENDOR TOTAL:	1,299.99
	2385-WYOMING MACHINERY CO		
	178025	REPAIRS	11,008.32
		VENDOR TOTAL:	11,008.32
		DIVISION TOTAL:	82,853.55
		DEPARTMENT TOTAL:	82,853.55
		FUND TOTAL:	82,853.55

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
601-CITY WEST FUND			
50-PUBLIC WORKS			
39-CITY WEST BUILDING MAINT			
1040-ALSCO			
	178069	RUG CLEANING	42.89
	178070	RUG CLEANING	57.75
	178071	RUG CLEANING	28.69
	178072	RUG CLEANING	42.89
		VENDOR TOTAL:	172.22
1077-ARCHITECTURAL SPECIALTIES LLC			
	178038	ECSC DOOR REPAIR	38.80
		VENDOR TOTAL:	38.80
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION			
	178037	REPAIR RTU #9 CW	4,425.00
		VENDOR TOTAL:	4,425.00
		DIVISION TOTAL:	4,636.02
		DEPARTMENT TOTAL:	4,636.02
		FUND TOTAL:	4,636.02

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
1447-ANIXTER POWER SOLUTIONS			
	178253	ELECTRICAL INVENTORY	448.44
	178254	ELECTRICAL INVENTORY	1,328.00
	178255	ELECTRICAL INVENTORY	8.67
	178256	ELECTRICAL INVENTORY	208.08
	178257	ELECTRICAL INVENTORY	116.40
	178258	ELECTRICAL INVENTORY	368.60
	178261	ELECTRICAL INVENTORY	217.00
	178262	ELECTRICAL INVENTORY	86.40
	178263	ELECTRICAL INVENTORY	602.64
		VENDOR TOTAL:	3,384.23
1197-BORDER STATES ELECTRIC			
	178278	ELECTRICAL INVENTORY	2,221.60
	178281	ELECTRICAL INVENTORY	2,959.00
	178282	ELECTRICAL INVENTORY	155.70
	178283	ELECTRICAL INVENTORY	278.75
		VENDOR TOTAL:	5,615.05
4845-CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC			
	178284	ELECTRICAL INVENTORY	292.52
		VENDOR TOTAL:	292.52
1459-CPS DISTRIBUTORS			
	178300	PARKS INVENTORY	1,300.00
		VENDOR TOTAL:	1,300.00
1519-CRUM ELECTRIC SUPPLY COMPANY			
	178301	ELECTRICAL INVENTORY	809.50
	178302	ELECTRICAL INVENTORY	23.25
	178303	ELECTRICAL INVENTORY	343.88
		VENDOR TOTAL:	1,176.63

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
4813-DYKMAN ELECTRICAL, INC			
	178304	WATER INVENTORY	347.80
		VENDOR TOTAL:	347.80
1870-FLAGSHOOTER LLC			
	178305	ELECTRICAL INVENTORY	827.89
		VENDOR TOTAL:	827.89
1911-GADES SALES COMPANY INC			
	178306	TRAFFIC SAFETY INVENTORY	13,695.00
	178307	TRAFFIC SAFETY INVENTORY	2,000.00
		VENDOR TOTAL:	15,695.00
1422-GILLETTE CONTRACTORS SUPPLY INC			
	178285	PARKS INVENTORY	1,445.04
	178286	WATER INVENTORY	206.30
	178287	WATER INVENTORY	83.40
	178288	PARKS INVENTORY	166.98
	178289	WATER INVENTROY	680.52
	178290	WATER INVENTORY	1,377.99
	178291	WATER INVENTORY	129.60
	178292	WATER INVENTORY	29,517.74
	178293	PARKS INVENTORY	1,062.10
	178294	PARKS INVNETORY	12.60
	178295	PARKS INVNETORY	475.52
	178296	TRAFFIC SAFETY INVENTORY	40.15
	178297	PARKS INVNETORY	1,315.52
	178298	WATER INVENTORY	2,905.63
	178299	WATER INVENTORY	3,792.71
		VENDOR TOTAL:	43,211.80

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
4895-HD SUPPLY INC			
	178309	WATER INVENTORY *NEW ITEMS*	4,250.44
	178310	WATER INVENTORY	115.80
		VENDOR TOTAL:	4,366.24
1479-NEWMAN SIGNS INC			
	178316	TRAFFIC SAFETY INVENTORY	1,680.67
	178317	TS	1,977.54
		VENDOR TOTAL:	3,658.21
1511-NORCO INC			
	178320	ELECTRICAL INVENTORY	144.24
	178322	ELECTRICAL INVENTORY	152.31
	178323	ELECTRICAL INVENTORY	97.86
		VENDOR TOTAL:	394.41
3014-UNITED CENTRAL INDUSTRIAL SUPPLY CO			
	178330	ELECTRICAL INVENTORY	543.65
	178331	TRAFFIC SAFETY INVENTORY	117.00
		VENDOR TOTAL:	660.65
4761-VEGA AMERICAS, INC			
	178332	ELECTRICAL INVENTORY	339.67
		VENDOR TOTAL:	339.67
2731-WATERWORKS INDUSTRIES			
	178333	WATER INVENTORY	1,425.00
		VENDOR TOTAL:	1,425.00
5028-WYOMING MECHANICAL SUPPLY			
	178334	WATER INVENTORY	1,090.92
	178335	WATER INVENTORY	49.88
		VENDOR TOTAL:	1,140.80
		DIVISION TOTAL:	83,835.90
		DEPARTMENT TOTAL:	83,835.90
		FUND TOTAL:	83,835.90

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
3622-ABSOLUTE AUTO, LLC			
	178114	PARTS	7.75
	178173	PARTS	12.25
		VENDOR TOTAL:	20.00
1040-ALSCO			
	178098	UNIFORM CLEANING	109.86
	178157	UNIFORM CLEANING	106.07
		VENDOR TOTAL:	215.93
1101-B & H PHOTO VIDEO PRO-AUDIO			
	178275	REPLACEMENT DESKTOP SCANNERS	869.00
		VENDOR TOTAL:	869.00
1167-BIG HORN TIRE INC			
	178092	TIRE REPAIR	65.00
	178093	TIRES	752.04
	178100	TIRE REPAIR	65.00
	178102	TIRE	120.00
	178110	TIRE REPAIR	73.00
	178164	TIRES	139.56
	178184	TIRES	1,919.52
		VENDOR TOTAL:	3,134.12
1171-BIGHORN HYDRAULICS INC			
	178101	PARTS	7.71
	178169	PARTS	5.60
	178176	PARTS	43.18
	178178	PARTS	57.61
		VENDOR TOTAL:	114.10
1178-BJ NELSON/NELSON AUTO GLASS			
	178103	REPAIRS	65.00
	178171	WINDSHIELD REPLACEMENT	264.27
		VENDOR TOTAL:	329.27

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
2594-BOMGAARS SUPPLY			
	178183	PARTS	35.98
		VENDOR TOTAL:	35.98
4001-BRYAN MILLER			
	178181	PARTS	97.72
		VENDOR TOTAL:	97.72
4364-CHRISTOPHER ROGGE			
	178170	WINDSHIELD REPLACEMENT	545.00
		VENDOR TOTAL:	545.00
1525-CUMMINS ROCKY MOUNTAIN INC			
	178111	PARTS	297.81
	178166	REPAIRS	1,916.91
		VENDOR TOTAL:	2,214.72
3862-DADS TRUCK AND AUTO LLC			
	178113	TOW	546.00
		VENDOR TOTAL:	546.00
2645-GREINER MOTOR COMPANY			
	178088	RADIO	686.46
	178094	PARTS	711.68
	178095	PARTS	14.03
	178161	PARTS	1,244.31
		VENDOR TOTAL:	2,656.48
4289-IDENTIFIX INC			
	178099	SHOP	1,428.00
		VENDOR TOTAL:	1,428.00
3398-JACK'S TRUCK CENTER INC			
	178091	PARTS	317.12
	178104	PARTS	260.11
	178182	PARTS	565.11

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
		VENDOR TOTAL:	1,142.34
4462-JOE JOHNSON EQUIPMENT, LLC			
	178097	PARTS	172.64
		VENDOR TOTAL:	172.64
4987-LAWSON PRODUCTS, INC.			
	178109	PARTS	533.15
		VENDOR TOTAL:	533.15
1125-MG OIL COMPANY			
	178046	VEHICLE MAINTENANCE SUPPLIES	204.18
		VENDOR TOTAL:	204.18
1291-MIDLAND IMPLEMENT CO INC			
	178105	PARTS	1,079.35
	178158	PARTS	455.73
		VENDOR TOTAL:	1,535.08
3983-MOUNTAIN PEAKS DIAGNOSTICS, LLC			
	178089	PARTS	55.95
		VENDOR TOTAL:	55.95
1511-NORCO INC			
	178090	SUPPLIES	122.51
		VENDOR TOTAL:	122.51
4967-RDO EQUIPMENT CO			
	178168	PARTS	155.29
		VENDOR TOTAL:	155.29
2123-RECORD SUPPLY INC NAPA			
	178117	PARTS	72.97
	178118	PARTS	14.34
	178124	PARTS	58.38
	178125	RETURN FROM INVOICE 319332	-21.19
	178127	PARTS	227.06
	178130	PARTS	19.99

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
2123-RECORD SUPPLY INC NAPA			
	178132	PARTS	28.24
	178133	PARTS	9.90
	178143	PARTS	35.98
	178144	PARTS	12.21
	178145	PARTS	58.35
	178147	PARTS	90.25
		VENDOR TOTAL:	606.48
2152-ROCKY MOUNTAIN HOIST SERVICE			
	178155	ANNUAL HOIST INSPECTION AND MINOR REPAIRS	4,406.20
		VENDOR TOTAL:	4,406.20
2190-SPENCER FLUID POWER			
	178108	REPAIRS	3,541.73
		VENDOR TOTAL:	3,541.73
1976-STOTZ EQUIPMENT			
	178115	PARTS	54.98
	178116	PARTS	82.95
		VENDOR TOTAL:	137.93
2315-THUNDER BASIN FORD LLC			
	178175	PARTS	325.45
	178179	REPAIRS	178.25
		VENDOR TOTAL:	503.70
4454-TORGERSON'S, LLC			
	178096	PARTS	40.00
	178107	PARTS	227.37
		VENDOR TOTAL:	267.37
2309-WHITE'S FRONTIER MOTORS			
	178150	PARTS	12.19
		VENDOR TOTAL:	12.19
		DIVISION TOTAL:	25,603.06

Expenditure Approval Report
Check Approval Date of 09/03/2024



	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
37-VEHICLE REPLACEMENT			
1197-BORDER STATES ELECTRIC			
	178279	VM * TOOL DRAWERS * JIM	5,908.58
		VENDOR TOTAL:	5,908.58
4128-GROSSENBURG IMPLEMENT INCORPORATED			
	178308	VM * MOWER * JIM	14,400.00
		VENDOR TOTAL:	14,400.00
		DIVISION TOTAL:	20,308.58
		DEPARTMENT TOTAL:	45,911.64
		FUND TOTAL:	45,911.64
		GRAND TOTAL:	1,166,460.95

Expenditure Approval Report
Check Approval Date of 08/27/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
21-SAFETY			
1349-CAMPBELL COUNTY HOSPITAL DISTRICT			
	177576	AUDIOGRAM	60.00
		VENDOR TOTAL:	60.00
		DIVISION TOTAL:	60.00
		DEPARTMENT TOTAL:	60.00

Expenditure Approval Report
Check Approval Date of 08/27/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
		3379-BLACK HILLS ENERGY	
	177558	NATURAL GAS - 528 EXCHANGE AVE	34.90
		VENDOR TOTAL:	34.90
		DIVISION TOTAL:	34.90
45-ANIMAL SHELTER			
		3379-BLACK HILLS ENERGY	
	177559	NATURAL GAS - 950 W WARLOW-ANIMAL SHELTER	147.46
		VENDOR TOTAL:	147.46
		DIVISION TOTAL:	147.46
		DEPARTMENT TOTAL:	182.36

Expenditure Approval Report
Check Approval Date of 08/27/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
33-CITY HALL BUILDING MAINTENANCE			
3379-BLACK HILLS ENERGY			
	177560	NATURAL GAS - 950 W WARLOW	42.25
	177561	NATURAL GAS - 808 W WRLOW DR	42.25
	177562	NATURAL GAS - 201 E 5TH AND 3903 FOOTHILLS BLVD	1,068.67
		VENDOR TOTAL:	1,153.17
		DIVISION TOTAL:	1,153.17
51-PARKS			
3379-BLACK HILLS ENERGY			
	177563	NATURAL GAS - 2909 S DOUGLAS HWY	45.65
		VENDOR TOTAL:	45.65
		DIVISION TOTAL:	45.65
54-STREETS			
3379-BLACK HILLS ENERGY			
	177564	NATURAL GAS - 800 N BURMA AVE, BLD 414	101.05
		VENDOR TOTAL:	101.05
		DIVISION TOTAL:	101.05
		DEPARTMENT TOTAL:	1,299.87
		FUND TOTAL:	1,542.23

Expenditure Approval Report
Check Approval Date of 08/27/2024



	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
3379-BLACK HILLS ENERGY			
	177562	NATURAL GAS - 201 E 5TH AND 3903 FOOTHILLS BLVD	44.53
	177565	NATURAL GAS - 200 ROCK RD, GEN	42.80
	177566	NATURAL GAS - 816 W WARLOW DR	101.61
	177571	NATURAL GAS-1103 W LAKEWAY,5000 DOUD,611 N EXCHANG	85.95
		VENDOR TOTAL:	274.89
		DIVISION TOTAL:	274.89
		DEPARTMENT TOTAL:	274.89
		FUND TOTAL:	274.89

Expenditure Approval Report
Check Approval Date of 08/27/2024



	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
3379-BLACK HILLS ENERGY			
	177567	NATURAL GAS - 940 W WARLOW DR	42.25
		VENDOR TOTAL:	42.25
		DIVISION TOTAL:	42.25
		DEPARTMENT TOTAL:	42.25
		FUND TOTAL:	42.25

Expenditure Approval Report
Check Approval Date of 08/27/2024



	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
3379-BLACK HILLS ENERGY			
	177568	NATURAL GAS - 4520 UNIVERSITY RD	45.65
	177569	NATURAL GAS - 1700 PLUM CRK	36.57
	177570	NATURAL GAS - 3101 S GARNER LAKE RD	418.88
		VENDOR TOTAL:	501.10
		DIVISION TOTAL:	501.10
		DEPARTMENT TOTAL:	501.10
		FUND TOTAL:	501.10

Expenditure Approval Report
Check Approval Date of 08/27/2024



	Invoice Number	Invoice Description	Amount
601-CITY WEST FUND			
50-PUBLIC WORKS			
39-CITY WEST BUILDING MAINT			
3379-BLACK HILLS ENERGY			
	177571	NATURAL GAS-1103 W LAKEWAY,5000 DOUD,611 N EXCHANG	42.25
	177572	NATURAL GAS - 611 N EXCHANGE AVE, 22	153.45
	177573	NATURAL GAS - 561 COMMERCIAL DR	101.05
	177574	NATURAL GAS - 624 COMMERCIAL DR	208.15
		VENDOR TOTAL:	504.90
		DIVISION TOTAL:	504.90
		DEPARTMENT TOTAL:	504.90
		FUND TOTAL:	504.90

Expenditure Approval Report
Check Approval Date of 08/27/2024



	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
25-FINANCE			
28-WAREHOUSE FUND			
3379-BLACK HILLS ENERGY			
	177575	NATURAL GAS - 800 BURMA AVE	116.87
		VENDOR TOTAL:	116.87
		DIVISION TOTAL:	116.87
		DEPARTMENT TOTAL:	116.87
		FUND TOTAL:	116.87
		GRAND TOTAL:	2,982.24

Expenditure Approval Report
Check Approval Date of 08/16/2024



	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
2503-DELTA DENTAL OF WYOMING			
	177522	JULY 2024 ADMIN FEES AND CLAIMS	19,045.67
		VENDOR TOTAL:	19,045.67
1912-GALLAGHER BENEFIT SERVICES, INC			
	177523	JULY - SEPTEMBER 2024 CONSULTING SERVICES	9,125.00
	177528	AUGUST 2024 SHORT TERM DISABILITY ADMIN FEES	137.50
		VENDOR TOTAL:	9,262.50
3960-MII LIFE INSURANCE, INCORPORATED			
	177527	AUGUST 2024 ADMIN FEES	240.50
		VENDOR TOTAL:	240.50
3687-OPTUM HEALTH FINANCIAL SERVICES			
	177524	JULY 2024 HSA MAINTENANCE FEE	187.00
	177525	JULY 2024 COBRA PARTICIPANT FEE	145.75
		VENDOR TOTAL:	332.75
		DIVISION TOTAL:	28,881.42
		DEPARTMENT TOTAL:	28,881.42
		FUND TOTAL:	28,881.42
		GRAND TOTAL:	28,881.42

Expenditure Approval Report
Check Approval Date of 08/26/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
	3960-MII LIFE INSURANCE, INCORPORATED		
	178136	WEEKLY CLAIMS	924.31
	178137	WEEKLY CLAIMS	4,418.15
		VENDOR TOTAL:	5,342.46
	2672-UMB BANK		
	178138	JULY 2024 P-CARDS	81,022.43
		VENDOR TOTAL:	81,022.43
		DIVISION TOTAL:	86,364.89
		DEPARTMENT TOTAL:	86,364.89
		FUND TOTAL:	86,364.89

Expenditure Approval Report
Check Approval Date of 08/26/2024



	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
2493-BLACK HILLS POWER & LIGHT			
	178126	JULY 2024 WYGEN III CAPITAL AND O&M	351,692.85
	178128	JULY 2024 CTII ENERGY	24,892.58
	178129	JULY 2024 WYGEN III ACNILLARY SERVICES	124,121.11
	178131	JULY 2024 TRANSMISSION	270,811.24
		VENDOR TOTAL:	771,517.78
2697-BLACK HILLS WYOMING LLC			
	178134	JULY 2024 CTII CAPITAL AND O&M	282,173.48
	178135	JULY 2024 CTII ENERGY	367,391.18
		VENDOR TOTAL:	649,564.66
2365-WYODAK RESOURCES DEVELOPMENT CORP			
	178139	JULY 2024 WYGEN III COAL	196,579.80
		VENDOR TOTAL:	196,579.80
		DIVISION TOTAL:	1,617,662.24
		DEPARTMENT TOTAL:	1,617,662.24
		FUND TOTAL:	1,617,662.24

Expenditure Approval Report
Check Approval Date of 08/26/2024



	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
2557-BLUE CROSS BLUE SHIELD OF WYOMING			
	178142	PRESCRIPTION DRUG COSTS, WEEKLY CLAIMS, COTIVITI	75,277.60
	178146	PRESCRIPTION DRUG COSTS, WEEKLY CLAIMS, COTIVITI	140,295.42
		VENDOR TOTAL:	215,573.02
		DIVISION TOTAL:	215,573.02
		DEPARTMENT TOTAL:	215,573.02
		FUND TOTAL:	215,573.02
		GRAND TOTAL:	1,919,600.15

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
66666-MISC P-CARD VENDOR			
	177872	REWARD GATEWAY (US) ERC	1,000.00
		VENDOR TOTAL:	1,000.00
		DIVISION TOTAL:	1,000.00
		DEPARTMENT TOTAL:	1,000.00

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
01-MAYOR & COUNCIL			
66666-MISC P-CARD VENDOR			
	177758	MEETING EXPENSE	27.70
	177772	LUNCH MEETING-CAMPOREE WEBSITE	51.30
	177777	WYO BUSINESS COUNCIL - BEST PRACTICES TRIP - AIRFA	1,149.94
	177805	CHILDREN'S MEMORIAL CEREMONY - BUTTERFLY COOKIES	223.20
	177806	GILLETTE STICKERS - GENERAL COMMUNITY	179.55
	177874	LUNCH MTG - DOLLAR SHAVE CLUB VISIT	314.70
	177983	RAILYARD - LUNCH MTG - MAYOR, MIKE, BWXT	77.52
		VENDOR TOTAL:	2,023.91
		DIVISION TOTAL:	2,023.91
02-ADMINISTRATION			
1334-CASPER STAR TRIBUNE			
	177609	SUBSCRIPTION	30.99
		VENDOR TOTAL:	30.99
66666-MISC P-CARD VENDOR			
	177773	WYO BUS COUNCIL BEST PRACTICES TRIP - SEAT CHARGE	20.99
	177774	WYO BUS COUNCIL BEST PRACTICES TRIP - SEAT CHARGE	20.99
	177775	WYO BUSINESS COUNCIL - BEST PRACTICES TRIP - SEAT	20.99
	177776	WYO BUSINESS COUNCIL - BEST PRACTICES TRIP - SEAT	20.99
	177778	WYO BUSINESS COUNCIL - BEST PRACTICES TRIP - AIRFA	1,149.94
	177832	A2A WORKSHOP - BREAKFAST	21.00
	177833	A2A WORKSHOP - BREAKFAST	22.74
		VENDOR TOTAL:	1,277.64
		DIVISION TOTAL:	1,308.63
04-SPECIAL PROJECTS			
66666-MISC P-CARD VENDOR			
	177579	4TE*CULLIGAN OF GILLETTE water	54.00
	177762	FITNESS PLUS EQUIPMENT S - FITNESS ROOM CRANK ARM	101.40
	177803	SQ *THAT EMBROIDERY PLACE Prizes for BrainHQ	161.75
	177859	ANNUAL PICNIC SNOW CONES/ICE CREAM	402.50

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
04-SPECIAL PROJECTS			
	66666-MISC P-CARD VENDOR		
	177992	4TE*CULLIGAN OF GILLETTE Water	54.00
		VENDOR TOTAL:	773.65
		DIVISION TOTAL:	773.65
		DEPARTMENT TOTAL:	4,106.19

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
20-HUMAN RESOURCES			
66666-MISC P-CARD VENDOR			
	177613	IDWHOLESALEERLEVATA printer ribbon	146.98
	177614	IN *INNOVATIVE CREDIT PD Credit report	25.00
	177631	WWW.WYOMINGBAR.ORG Job listing	100.00
	177746	HR CERTIFICATION INSTITUT MEMBERSHIP	169.00
	177831	SOCIETYFORHUMANRESOURCE Membership	264.00
		VENDOR TOTAL:	704.98
		DIVISION TOTAL:	704.98
21-SAFETY			
1458-NATIONAL SAFETY COUNCIL			
	177804	NATIONAL SAFETY COUNCIL Membership	849.00
		VENDOR TOTAL:	849.00
		DIVISION TOTAL:	849.00
		DEPARTMENT TOTAL:	1,553.98

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
25-FINANCE			
66666-MISC P-CARD VENDOR			
	177779	GOVERNMENT FINANCE OFFIC GAAP UPDATE	135.00
	177849	AMAZON MKTPL*RS49L02N0 RAMSEY FILE FOLDERS	106.74
	177860	ASSN *ORDER TRAINING FOR LINDSEY	195.00
	177864	ASSN *ORDER TRAINING FOR AMANDA	245.00
	177906	SOVOS COMPLIANCE LLC SOVOS COMPLIANCE OVERAGE RECO	127.33
	177951	NGMA MEMBERSHIP RENEWAL AMANDA	174.00
		VENDOR TOTAL:	983.07
		DIVISION TOTAL:	983.07
34-INFORMATION TECHNOLOGY			
66666-MISC P-CARD VENDOR			
	177582	THE HOME DEPOT 6005 MULTI TOOL FOR PORTABLE VAC	437.00
	177590	THE HOME DEPOT #6005 PRECISION SCREW DRIVER SET	39.97
	177816	WYOMING WORK WAREHOUSE SHIRTS	26.99
	177829	AMAZON MKTPL*RS6KO1XR1 SAFETY SHOES & FIBER ATTENU	232.80
	177830	AMZN MktP US*RS2288191 POLE CLAMPS	104.36
	177904	AMAZON RET* 112-255536 REPLACEMENT NAS DRIVE	449.99
	177944	AMAZON MKTPL*RJ4BG8RG2 HEADSET BATTERIES	67.56
	177959	SHELTERMANAGER LTD SHELTER MANAGER	380.00
	177966	AMAZON RET* 113-191418 IPAD POWER ADAPTERS	81.76
		VENDOR TOTAL:	1,820.43
		DIVISION TOTAL:	1,820.43
		DEPARTMENT TOTAL:	2,803.50

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
66666-MISC P-CARD VENDOR			
	177585	CHICK-FIL-A #02346 - TRUJILLO / SPRAGUE TRAINING	22.02
	177586	TACO JOHNS 9222 - TRUJILLO / SPRAGUE TRAINING	29.18
	177596	DOUBLETREE HOTELS - SRO BASIC	612.80
	177597	JERSEY MIKES 41002 - MARBRY SRO BASIC	25.23
	177598	STELLAS KITCHEN & BAKERY - MARBRY SRO BASIC	19.40
	177602	FAIRFIELD INN & SUITES - TRUJILLO TRAINING	585.00
	177603	FAIRFIELD INN & SUITES - SPRAGUE TRAINING	585.00
	177622	DOUBLETREE BILLINGS F AND - MARBRY SRO TRAINING	19.00
	177623	SIRCHIE ACQUISITION COMPA - INVESTIGATIVE INVOICES	525.94
	177641	AMERICAN ASSOCIATION OF P - WAGEMAN DUES	125.00
	177642	AMERICAN ASSOCIATION OF P - ROZIER DUES	125.00
	177643	UOFL SPI - VOS HOMICIDE INVESTIGATION SCHOOL	1,425.00
	177644	POCKETPRESS - PATROL POCKET BOOKS	569.43
	177647	ICM*InstantCheckmate.com - INVESTIGATIVE MONTHLY A	35.12
	177707	VOIANCE LLC - INTERPRETATION SERVICES	29.85
	177716	MONTANASHER - BRASTRUP SWAT BASIC	980.00
	177723	IN *ACTION LOCK AND KEY - LOCK OUT CALL	90.00
	177725	BKGBOOKING.COM HOTEL - WRONG CARD WAS CHARGED, WIL	225.70
	177743	IN *KRAV MAGA WORLDWIDE I - PRATHER TRAINING	925.00
	177744	IN *KRAV MAGA WORLDWIDE I - PALO TRAINING	725.00
	177759	PETCO 2419 - CLEMENS K9 SUPPLIES	48.28
	177763	CHEWY.COM - LUCUS K9 ANIMAL CARE	125.87
	177764	LLRMI - TRAINING	150.00
	177780	JIMMY JOHNS - 2009 - ECOM - INTERVIEWS	64.77
	177781	BLUE360 MEDIA LLC - WYOMING LAW BOOKS FOR ADMIN	185.64
	177782	BLUE360 MEDIA LLC - WYOMING LAW BOOKS FOR DETECTIV	928.20
	177784	DOUBLETREE BILLINGS F AND - MARBRY SRO TRAINING	28.00
	177785	USPS PO 5738000483 - PACKAGE TO CRIME LAB	6.65
	177788	IN *WYOMING WATER SOLUTIO - WATER FOR PD & ACO	165.00

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
66666-MISC P-CARD VENDOR			
	177789	BISMARCK HOTEL AND CONFER - WRONG CARD CHARGE, WI	200.00
	177798	ALBERTSONS #4008 - BRASTRUP SWAT BASIC	11.98
	177799	MACKENZIE RIVER PIZZA HEL - BRASTRUP SWAT BASIC	21.00
	177821	CHEWY.COM - K9 DOG FOOD	348.93
	177822	IN *CRYPTO TRACK LLC - CRYPTO TRACK FOR INVESTIGAT	3,588.00
	177823	AMZN Mktp US*RS8FY5ZN1 - KEYBOARD FOR DISPATCH	74.70
	177851	4 ALL PROMOS - KID SUPPLIES	882.43
	177852	AMAZON MKTPL*RS99X2890 - ACCIDENT RECONSTRUCTION I	26.98
	177869	AMAZON.COM*RS1XR16B2 - KEYBOARD FOR DISPATCH	184.64
	177870	AMAZON.COM*RS7J21WI0 - KEYBOARD FOR DISPATCH	184.64
	177871	AMAZON.COM*RS46L2DD2 - KEYBOARD FOR DISPATCH	184.64
	177886	TRENDS FURNITURE - DETECTIVE INTERVIEW ROOM	900.00
	177891	QDOBA 2790 - BRASTRUP SWAT BASIC	11.55
	177893	TRENDS FURNITURE - DETECTIVE INTERVIEW ROOM	656.96
	177894	HOBBY LOBBY #920 - DETECTIVE INTERVIEW ROOM	304.53
	177919	CIT INTERNATIONAL - WINTERHOLLER TRAINING	150.00
	177999	RUNNINGS OF BELLE FOURCH - HOANG K9 SUPPLIES	38.21
		VENDOR TOTAL:	17,150.27
		DIVISION TOTAL:	17,150.27
41-DISPATCH			
66666-MISC P-CARD VENDOR			
	177702	FAMILY DOLLAR - CLEANING SUPPLIES FOR DISPATCH	28.67
		VENDOR TOTAL:	28.67
		DIVISION TOTAL:	28.67
44-ANIMAL CONTROL			
66666-MISC P-CARD VENDOR			
	177671	5.11 INC. - ANIMAL CONTROL UNIFORMS	173.25
	177722	OFFICE DEPOT #2635 - ANIMAL CONTROL OFFICE SUPPLIE	33.99
	177741	GALLS - ANIMAL CONTROL UNIFORMS	88.03

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
44-ANIMAL CONTROL			
66666-MISC P-CARD VENDOR			
	177749	SQ *THAT EMBROIDERY PLACE - ANIMAL CONTROL UNIFORM	161.88
	177786	GALLS - ANIMAL CONTROL UNIFORMS	17.64
		VENDOR TOTAL:	474.79
		DIVISION TOTAL:	474.79
45-ANIMAL SHELTER			
66666-MISC P-CARD VENDOR			
	177601	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	328.00
	177607	RED HILLS VETERINARY HOSP - LOCAL GRANT	130.09
	177608	ANIMAL MEDICAL CENTER OF - LOCAL GRANT	56.00
	177666	AMAZON MKTPL*R77MM03U2 - DONATIONS	169.94
	177682	RED HILLS VETERINARY HOSP - LOCAL GRANT	429.00
	177683	ANIMAL MEDICAL CENTER OF - LOCAL GRANT	62.00
	177684	ANIMAL MEDICAL CENTER OF - RABIES	10.00
	177717	MWI ANIMAL HEALTH - VACCINATIONS	29.83
	177738	RED HILLS VETERINARY HOSP - LOCAL GRANT	180.12
	177747	Ariat International Inc. - SHELTER UNIFORM	146.97
	177750	ANIMAL MEDICAL CENTER OF - RABIES	20.00
	177751	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	122.00
	177793	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	288.00
	177794	ANIMAL MEDICAL CENTER OF - RABIES	10.00
	177838	AMAZON MKTPLACE PMTS - REFUND	-54.72
	177839	MWI ANIMAL HEALTH - SHELTER VACCINATIONS	103.44
	177840	ANIMAL CARE EQUIPMENT & - ANIMAL CARE	67.36
	177850	RED HILLS VETERINARY HOSP - RABIES / SPAY & NEUTER	369.00
	177861	AMAZON MKTPL*RS9N82W00 - DONATIONS	94.70
	177866	SQ *THAT EMBROIDERY PLACE - ANIMAL SHELTER UNIFORM	80.94
	177873	GALLS - SHELTER UNIFORMS	125.98
	177898	SULLIVAN SUPPLY INC - ANIMAL CARE	29.22

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
45-ANIMAL SHELTER			
66666-MISC P-CARD VENDOR			
	177899	ANIMAL MEDICAL CENTER OF - RABIES	80.00
	177900	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	325.00
	177953	ANIMAL MEDICAL CENTER OF - RABIES	10.00
	177969	HARBOR FREIGHT TOOLS3046 - ANIMAL CARE	19.99
	177978	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	138.00
	177979	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	181.00
	177987	WAL-MART #1485 - OFFICE SUPPLIES	9.85
	177997	MED VET INTERNATIONAL - VACCINATIONS	41.19
	178004	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	319.69
		VENDOR TOTAL:	3,922.59
2163-ZOETIS INC			
	177615	ZOETIS INC - VACCINATIONS	175.50
		VENDOR TOTAL:	175.50
		DIVISION TOTAL:	4,098.09
		DEPARTMENT TOTAL:	21,751.82

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
33-CITY HALL BUILDING MAINTENANCE			
66666-MISC P-CARD VENDOR			
	177593	HVAC AIR FILTERS PD WEST	107.77
	177595	ACO SOAP HOLDERS/ HVAC INSPECTION TOOL	622.14
	177600	REPAIR FLUSH VALVE 3RD FLOOR CH	41.64
	177621	REPAIR 3RD FLOOR FLUSH VLAVE	33.06
	177655	MAIL ROOM LIGHTING CH	637.87
	177810	BUILD WATER SPRAY TANK CH	61.98
	177811	WATER FILTERS CW/CH	814.23
	177820	BUILD WATER SPRAY TANK CH	43.73
	177847	CONCRETE PATCHING CH	17.46
	177848	CONCRETE PATCHING CH	563.63
	177862	REPAIR CUSTOMER SERVICE FRIDGE	8.91
	177863	CUSTOMER SERVICE REPAIRS	131.96
	177865	WATER LEAK BASEMENT CH	106.46
	177892	CH WATER LEAK	14.87
	177916	FINANCE SPEAKERS	42.97
	177926	LIGHTING PARTS CH LEDS	52.28
	177938	FINANCE SPEAKERS	62.81
	177977	WASHING MACHINE ACO	1,229.00
		VENDOR TOTAL:	4,592.77
		DIVISION TOTAL:	4,592.77
50-PUBLIC WORKS ADMIN			
66666-MISC P-CARD VENDOR			
	177591	WORKBOOTS FOR DENA	166.49
		VENDOR TOTAL:	166.49
		DIVISION TOTAL:	166.49
51-PARKS			
66666-MISC P-CARD VENDOR			
	177630	PEST REPELLENT PLANTERS	85.95
	177632	EXTRA KEYS FOR 3RD ST RESTROOM	12.97

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
51-PARKS			
66666-MISC P-CARD VENDOR			
	177633	DALBEY SHOP SHELIVING	189.99
	177648	OVERLOOK PARK BACKFLOW REPAIR PARTS	155.94
	177649	PLUMBERS GREASE FOR O-RINGS IRRIGATION SUPPLY	4.88
	177654	FLAG POLE LITTLE LEAGUE	14.99
	177656	SPORTS BALL AIR PUMP CW SHELTER RESERVATIONS	5.98
	177665	PARTS FOR BULL PIN BACKSTEPS	49.57
	177672	OVERLOOK PARK BACKFLOW REPAIR PARTS	49.18
	177675	PART TO REPAIR BOOM SPRAYER UNIT 150121	29.99
	177691	PAINT SUPPLIES DALBEY	104.76
	177692	COMPOST REPAIRS DALBEY PARK	63.00
	177693	COMPOST DALBEY PARK	63.00
	177696	BAG FOR TOW ROPE/ SOCKET FOR ECSC	30.97
	177708	ECSC TREE LINE	19.16
	177714	WATER	6.49
	177726	REPLACEMENT TOILET SEAT FOR RR @ KIWANIS	28.98
	177727	MATERIAL TO REPAIR PAVILLION LIGHT AND OUTLET COVE	48.46
	177731	DALBEY PARK IRRIGATION BASELINE CENTRAL SUBSCRIPTI	538.00
	177735	VOLE REPELLENT	34.99
	177760	STRAP FOR MOWERS	95.94
	177765	WESTRIDGE PARK	0.85
	177812	IRRIGATION COUPLINGS	6.25
	177815	SNOW CONES FOR SEASONALS	45.00
	177853	REPAIR PARTS GILLETTE AVE SOUTH	60.26
	177856	SOFTBALL FIELDS REPAIR PARTS ECSC COMPLEX	15.46
	177910	ECSC SOFTBALL FEILDS REPAIR ECSC COMPLEX	77.76
	177918	SECURE ELEC PANLES @ MAIN PANEL FIELDS 4,5,6	49.80
	177922	LATERAL REPAIR ECSC SOFTBALL	13.24
	177932	MULTI METER 1-WIRE IRRIGATION TESTING	34.97
	177940	CAMPOREE SUPPLIES	200.29

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
51-PARKS			
66666-MISC P-CARD VENDOR			
	177946	1" PVC PIPE/ COUPLINGS ECSC SOFTBALL	13.92
	177964	DALBEY IRRIGATION REPAIR	79.92
	177970	SNOW CONES FOR SEASONALS	14.00
	177982	WAND/ NOZZLE FOR VACTORING IRRIGATION	138.31
	177985	ECSC SOFTBALL FEILDS REPAIR ECSC COMPLEX	20.60
	177986	ECSC SOFTBALL FIELDS REPAIR ECSC COMPLEX	36.07
	177991	PAINT SUPPLIES FOR VANDALISM	273.49
	177993	CAMPOREE SUPPLIES	29.99
	177996	FOAM BOARD INSULATION FOR OFFICE ECSC	97.23
	178008	REPAIR PARTS HWY 59 IRRIGATION	33.33
	178009	ECSC SOFTBALL COMPLEX OFFICE PROJECT/ OUTDOOR CORN	20.15
	178014	REPLACEMENT HEAD FOR WEED TRIMMER	34.97
		VENDOR TOTAL:	2,929.05
1511-NORCO INC			
	177713	SQUENCHERS	177.48
		VENDOR TOTAL:	177.48
		DIVISION TOTAL:	3,106.53
53-FORESTRY			
66666-MISC P-CARD VENDOR			
	177718	PVC FOR UNIT 91 WATER TRUCK	6.52
	177719	PVC FOR UNIT 91 WATER TRUCK	10.93
	177948	RAKES FOR CAMPOREE PROJECTS	441.44
		VENDOR TOTAL:	458.89
		DIVISION TOTAL:	458.89
54-STREETS			
66666-MISC P-CARD VENDOR			
	177740	WORK BOOTS FOR WILL ELLIS	166.49
	177754	WATER LINES/ FITTINGS FOR VAC SWEEPERS	24.76
	177768	WATER LINES/ FITTINGS FOR VAC SWEEPERS	7.28

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
54-STREETS			
	66666-MISC P-CARD VENDOR		
	177846	TAP-CON SCREW FOR SETTING DELINIATORS	27.47
	177976	FOR PATCH TRUCK	35.60
	177994	PAINTING SUPPLIES/ TIE DOWN STRAPS FOR CAMPOREE.	50.87
		VENDOR TOTAL:	312.47
		DIVISION TOTAL:	312.47
		DEPARTMENT TOTAL:	8,637.15

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
60-ENGINEERING & DEV SERVICES			
60-ENGINEERING			
	3583-BELL NOB GOLF SHOP		
	177578	ENGINEERING MEETING	174.00
		VENDOR TOTAL:	174.00
	66666-MISC P-CARD VENDOR		
	177581	UNITED FLIGHT - STORMCON 2024 - CLARK	587.94
	177583	STORMCON 2024 REGISTRATION - CLARK SANDERS	670.00
	177610	MOTEL STORM CON 2024-CLARK	106.41
	177698	PLANNING AND ENGINEERING OFFICE SUPPLIES	24.74
	177826	MEAL-URBAN RENEWAL CONFERENCE-RY, MEREDITH	42.47
	177879	MEAL - URBAN RENEWAL CONFERENCE - RY	16.20
	177887	MOTEL-URBAN RENEWL CONFERENCE-RY	179.67
		VENDOR TOTAL:	1,627.43
		DIVISION TOTAL:	1,801.43
62-TRAFFIC SAFETY			
	66666-MISC P-CARD VENDOR		
	177828	SAFETY GLASSSES	108.86
	177921	CONCRETE ANCHORS	28.95
	177943	TRAFFIC STUDY COUNTER TUBE, RADAR COUNTER SQUARE P	251.00
		VENDOR TOTAL:	388.81
		DIVISION TOTAL:	388.81
63-PLANNING			
	66666-MISC P-CARD VENDOR		
	177698	PLANNING AND ENGINEERING OFFICE SUPPLIES	21.86
	177736	COMP PLAN PUBLIC MEETING	292.77
	177755	COMP PLAN PRE-WORKSHOP MEETING	12.75
	177756	COMP PLAN PRE-WORKSHOP MEETING	3.80
	177757	MEAL - COMP PLAN	38.24
	177826	MEAL-URBAN RENEWAL CONFERENCE-RY, MEREDITH	42.48
	177834	MEAL-URBAN RENEWAL CONFERENCE-MEREDITH	5.66
	177888	MOTEL-URBAN RENEWL CONFERENCE-MEREDITH	179.67

Expenditure Approval Report

Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
60-ENGINEERING & DEV SERVICES			
63-PLANNING			
		VENDOR TOTAL:	597.23
		DIVISION TOTAL:	597.23
		DEPARTMENT TOTAL:	2,787.47

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
65-PUBLIC AFFAIRS DEPARTMENT			
03-PUBLIC ACCESS			
66666-MISC P-CARD VENDOR			
	177709	TRAVEL: TRANSPORTATION	8.55
	177710	TRAVEL: TRANSPORTATION	57.00
	177791	TRAVEL: FOOD	24.91
	177792	TRAVEL: HOTEL	1,000.84
	177867	REPLACEMENT SD CARDS	41.98
	177868	BROKEN HEADPHONES REPLACEMENT	36.96
		VENDOR TOTAL:	1,170.24
		DIVISION TOTAL:	1,170.24
31-CITY CLERK/PRINT SHOP			
66666-MISC P-CARD VENDOR			
	177619	WAMCAT ANNUAL DUES	75.00
	177620	POSTAGE	500.00
	177640	CLERK VIRTUAL TRAINING	60.00
	177681	CLERKS OFFICE PLANNER	40.99
	177818	DEPUTY CLERK VIRTUAL TRAINING	60.00
	177844	STAMPS STATEMENT	48.74
	177845	POSTAGE	500.00
	178001	CLERK VIRTUAL TRAINING	60.00
	178002	DEPUTY CLERK CMC VIRTUAL TRAINING	60.00
		VENDOR TOTAL:	1,404.73
		DIVISION TOTAL:	1,404.73
32-JUDICIAL			
66666-MISC P-CARD VENDOR			
	177711	OFFICE SUPPLIES: DESK FOOT RESTS	54.85
	177878	OFFICE SUPPLIES: JUDGE'S ROBE	58.88
		VENDOR TOTAL:	113.73
		DIVISION TOTAL:	113.73

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
65-PUBLIC AFFAIRS DEPARTMENT			
65-PUBLIC AFFAIRS ADMINISTRATION			
66666-MISC P-CARD VENDOR			
	177903	ASCAP ANNUAL LICENSE FEE	441.00
	177963	CLERK'S BUSINESS CARDS-PERMITS & RECORDS REQUEST	80.19
		VENDOR TOTAL:	521.19
		DIVISION TOTAL:	521.19
		DEPARTMENT TOTAL:	3,209.89
		FUND TOTAL:	45,850.00

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
66666-MISC P-CARD VENDOR			
	177858	PD WEST BUILDING FAN	999.99
		VENDOR TOTAL:	999.99
		DIVISION TOTAL:	999.99
		DEPARTMENT TOTAL:	999.99
		FUND TOTAL:	999.99

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND			
70-UTILITIES			
70-UTILITIES ADMINISTRATION			
66666-MISC P-CARD VENDOR			
	177599	HOSE HIDE	59.00
	177669	HOSE HIDE (RETURN)	-59.00
	177670	HOSE HIDE	39.98
	177697	BUDGET HEARING NOTICE	134.46
	177809	MONTHLY SERVICE CHARGE (06.15.2024 TO 07.15.2024)	37.49
		VENDOR TOTAL:	211.93
		DIVISION TOTAL:	211.93
71-ELECTRICAL ENGINEERING			
66666-MISC P-CARD VENDOR			
	177917	UNITED - FLIGHTS - GEOGRAPH CONFERENCE	1,152.82
		VENDOR TOTAL:	1,152.82
		DIVISION TOTAL:	1,152.82
76-SCADA			
66666-MISC P-CARD VENDOR			
	177686	SCADA SHOP	22.94
	177896	SCADA - ARC FLASH HANDBOOK	298.40
	177897	SCADA - TOOLS	48.24
	177956	AIRFARE/2024 GEOGRAPH USERS CONFERENCE	1,387.60
	177995	THE HOME DEPOT #6005 - FIBER VAULT SUPPLIES	14.47
		VENDOR TOTAL:	1,771.65
		DIVISION TOTAL:	1,771.65
		DEPARTMENT TOTAL:	3,136.40
		FUND TOTAL:	3,136.40

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND			
50-PUBLIC WORKS			
55-SOLID WASTE			
	66666-MISC P-CARD VENDOR		
	177957	SAFETY BOOTS FOR DAVE PATTON	179.09
		VENDOR TOTAL:	179.09
		DIVISION TOTAL:	179.09
		DEPARTMENT TOTAL:	179.09
		FUND TOTAL:	179.09

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
66666-MISC P-CARD VENDOR			
	177587	BORDER STATES INDUSTRIES - WATER TANK INTRUSION	139.16
	177588	HYDRANT PAINT	233.28
	177589	HYDRANT PAINT	204.40
	177611	PARTS FOR TEMP WATER ON SUNRISE CT	265.89
	177616	SUNFLOWER ELEM. FILLOGATIM TAPE	574.70
	177625	3/4" PEX FOR TEMPORARY SVC. MCCANN HEIGHTS	175.00
	177626	SUPPLIES FOR SOLDERING	58.30
	177629	PARTS FOR D.I. TANK @ PRDF	35.59
	177634	SHIRT - CLOTHING ALLOWANCE	12.99
	177637	SHIRTS - CLOTHING ALLOWANCE	57.98
	177638	PANTS & SHIRTS - CLOTHING ALLOWANCE	153.95
	177650	SHIRTS - CLOTHING ALLOWANCE	20.98
	177651	WATER OPERATOR EXAM (LUNCH 7/1/24)	38.74
	177652	BRASS FITTINGS FOR TEMPORARY METER SETTING 25 SUNR	61.66
	177657	PANTS & SHIRTS - CLOTHING ALLOWANCE	233.94
	177660	PAINT & SUPPLIES FOR HYDRANTS	101.72
	177662	LEVEL 2 DISTRIBUTION SYSTEM EXAM - ROY	106.00
	177663	PAINTS & SHIRTS - CLOTHING ALLOWANCE	250.00
	177664	WORK BOOTS	193.49
	177667	SHIRTS - CLOTHING ALLOWANCE	69.98
	177668	PANTS - CLOTHING ALLOWANCE	74.97
	177673	SHIRTS - CLOTHING ALLOWANCE	67.47
	177674	BELT - CLOTHING ALLOWANCE	35.96
	177677	PANTS - CLOTHING ALLOWANCE	202.96
	177678	RETURN OF PEX PIPE	-140.00
	177679	PARTS FOR DC-2 BP2 TRANSDUCER LINE	41.28
	177680	PANTS & SHIRT - CLOTHING ALLOWANCE	119.97
	177687	SHIRTS - CLOTHING ALLOWANCE	44.98
	177690	STRING TRIMMER FOR WATER	400.00

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
66666-MISC P-CARD VENDOR			
	177700	HYDRANT PAINT	32.40
	177701	HYDRANT PAINT	251.16
	177706	BOMGAARS #66 GILLETTE - WATER TANK INTRUSION	0.90
	177720	8 GA. RING TERMINALS TO CONNECT CATHOTIC WIRE TO F	114.55
	177721	COG LOGO ON WATER HAT	16.99
	177724	WORK BOOTS	250.00
	177732	PARTS	24.57
	177733	PARTS	701.16
	177748	HYDRANT PAINT	183.42
	177752	BOOTS FOR METER TECH	161.99
	177766	HYDRANT PAINT	65.78
	177767	PS-3 SWAMP COOLER FLOAT VALVE	7.49
	177790	PANTS & SHIRTS - CLOTHING ALLOWANCE	225.89
	177797	PANTS - CLOTHING ALLOWANCE	84.98
	177800	PVC CONDUIT FITTING FOR SOUTH FORK CONTROL BUILDIN	0.54
	177801	PVC CONDUIT FITTINGS FOR SOUTHFORK CONTROL BUILDIN	10.56
	177802	PARTS	271.36
	177813	PVC TEE CONDUIT FITTING FOR SOUTHFORK CONTROL BUIL	5.25
	177814	BOX KNIFE BLADES	10.97
	177827	PAINT FOR BOLLARDS	64.71
	177842	CTS POLY TO RUN SERVICE LINE @ 301 VILLA	57.00
	177854	PRESSURE GUAGES FOR PRESSURE TEST CALLS	67.16
	177855	HYDRANT PAINT	47.84
	177875	REIMBURSE PERSONAL CHARGE	2.09
	177876	HYDRANT PAINT	35.88
	177877	HYDRANT PAINT	168.48
	177881	SUPPLIES FOR PIPE	31.20
	177901	3 PHASE POWER MONITOR FOR CENTRIFUGE	239.07
	177911	GASKET FOR Z3R1	206.70

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
66666-MISC P-CARD VENDOR			
	177915	IMPACT ADAPTERS/POWERFULL FLASHLIGHT/DEADBLOW FOR	104.95
	177920	HYDRANT PAINT	29.90
	177925	8GA. RING TERMINALS TO CONNECT CATHOTIC WIRE TO FI	183.28
	177936	PIPE WRENCH FOR UNIT 33	95.98
	177941	HYDRANT PAINT	32.40
	177942	HYDRANT PAINT	131.56
	177945	SPRAY PAINT FOR HYDRANTS	35.88
	177949	4-J IRRIGATION	14.74
	177954	WATER - Z3R1 TANK INTRUSION CONDUIT	360.38
	177962	NUT DRIVERS FOR DRILL/SAWZALL BLADES FOR UNIT 42	32.96
	177965	COG LOGO EMBROIDERY	19.00
	177967	SPRAY PAINT FOR HYDRANTS	50.34
	177971	DRINKS TO KEEP GUYS HYDRATED DURING 100° HEAT	54.86
	177972	EXCAVATION SAFETY TRAINING FOR ROY B.	135.00
	177973	HANDHELD RADIOS TO PREPARE IF CELL PHONES GO DOWN	435.82
	177984	COG LOGO FOR WATER HAT	16.00
	177988	AWWA TEXTBOOK	106.50
	177989	BOLTS FOR PS-1	4.96
	178003	CLOTHING ALLOWANCE (ELI LETURGEY)	19.27
	178011	TOOLS FOR UNIT 103/FORM BOARDS FOR CONCRETE	122.37
	178012	SHIRTS & PANTS - CLOTHING ALLOWANCE	87.63
	178013	HARDWARE FOR PS-1 AERATOR	55.22
		VENDOR TOTAL:	9,304.43
1511-NORCO INC			
	177653	GAS FOR SOLDERING	39.29
	177974	NECK SHADES FOR GUYS DURNING 100° HEAT	26.90
		VENDOR TOTAL:	66.19

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
2038-POWDER RIVER POWER			
	177937	BEARING FOR DC2 HVAC	264.28
		VENDOR TOTAL:	264.28
		DIVISION TOTAL:	9,634.90
		DEPARTMENT TOTAL:	9,634.90
		FUND TOTAL:	9,634.90

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
66666-MISC P-CARD VENDOR			
	177624	STEEL TOE BOOTS/NATHAN SCHILD	200.00
	177685	DISTILLED WATER/SUB BATTERIES	7.32
	177699	GAS LEAK DETECTOR FOR SUBS	15.73
	177734	EMBROIDERY	27.00
	177745	FISH TAPE	56.36
	177769	TOOLS	164.82
	177928	WD-40	13.46
	177980	SCREWS	25.00
	178005	DRILL WATER PUMP	29.99
		VENDOR TOTAL:	539.68
		DIVISION TOTAL:	539.68
		DEPARTMENT TOTAL:	539.68
		FUND TOTAL:	539.68

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
66666-MISC P-CARD VENDOR			
	177577	GREEN PUMP TAPE	10.48
	177584	PIPE PARTS FOR POTENTIAL EMERGENCY	446.70
	177592	WATER INLET FOR BLDG1500'S TOILET	7.83
	177612	LAVA PVC CEMENT	10.97
	177617	BOLTS FOR 1400 PUMPS	48.69
	177618	PVC PARTS FOR NACL PUMPS	159.36
	177635	CUES CAMERA LIGHTHEAD BULBS	331.06
	177636	REGISTRATION FEE FOR RECTIFIER SCHOOL IN SEPT.	300.00
	177639	GAS CANS	149.96
	177646	CHAIN FOR LIFTING JERSEY BARRIERS FOR CAMPOREE	303.44
	177658	SHOVELS & PITCHFORKS	172.93
	177659	NEW RUBBERS FOR BP100 & BP201	790.05
	177661	CAMPOREE DUMP STATION GRATES	571.00
	177676	WW - CL2 BUILDING UPGRADE	211.96
	177694	BELT GUAGE	30.39
	177704	BELT GUAGE	41.83
	177705	WATER DAMPENER FOR DAF	29.48
	177715	FITTINGS FOR COG WWTP	74.75
	177729	CONDUIT FITTINGS FOR RR LIFTSTATION	72.15
	177730	CONDUIT FITTINGS FOR RR LIFTSTATION	84.09
	177737	BOLT FOR PLANT	64.06
	177739	ONLINE CLASSES	223.00
	177753	CONDUIT FITTINGS FOR RR LIFTSTATION	43.12
	177783	PLYWOOD FOR NORTH PRI. CLR. EFFLUENT GATE	26.50
	177787	WWTF - GRIT GRINDER'S PHASE MONITORS	716.00
	177795	WW - HEADWORKS PROJECT	1,856.40
	177796	WW - BUILDING 700 UPGRADE	338.00
	177808	DRILL BITS FOR NORTH PRI. CLR. PROJECT	26.66
	177825	LED DISPLAY AND ENCLOSURE	578.87

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
66666-MISC P-CARD VENDOR			
	177835	THE HOME DEPOT #6005 MISC PARTS	127.03
	177843	HOSES/GAS CANS	449.94
	177880	COMPOST THERMOMETER	795.54
	177889	THE HOME DEPOT #6005 TAPCONS	37.63
	177890	THE HOME DEPOT #6005 REPLACEMENT BITS & CAULK	52.25
	177895	WWTF - CAT 6 CABLE	365.36
	177907	PARTS FOR TEMP JACKET PUMP BYPASS	49.08
	177908	PARTS FOR TEMP JACKET PUMP BYPASS	336.29
	177912	PARTS FOR FILTER BAG HOUSING	109.37
	177929	GATES FOR CAMPOREE	329.98
	177930	HINGES FOR GATE FOR CAMPOREE	56.84
	177931	RAKES FOR NEW SEPTAGE DUMP	89.94
	177935	THE HOME DEPOT #6005 REPLACEMENT BITS	16.24
	177950	LADDER/SCRUB BRUSHES	298.79
	177955	WWTF - GRIT GRINDER CABINET & BACKPLATE	484.64
	177958	REPLACEMENT COOLER FOR PRIMARY EFF SAMPLER	532.00
	177960	CHEMICAL ADDITIVE TANK FOR HOT WATER REPAIR	104.14
	177961	2 SILENT CHECK VALVES FOR P1205 & P1200 IN ENERGY	298.32
	177968	MENARDS GILLETTE WY - WW Headworks	20.92
	177981	STRAPS FOR TRAILER	19.98
	178000	HOSES/NOZZLES	153.96
	178006	PH STRIPS FOR TESTING @ TEMPORARY SEPTAGE DUMPS	40.77
	178007	SUPPLIES FOR CAMPOREE SEPTAGE DUMP	162.09
		VENDOR TOTAL:	12,650.83
1697-NORTHWEST SCIENTIFIC INC			
	177627	LAB CHEMICALS	234.14
	177628	GAS MEASUREMENT	235.41
	177688	LAB SUPPLIES	138.06
	177689	LAB SUPPLIES	326.43

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
	1697-NORTHWEST SCIENTIFIC INC		
	177712	NORTHWEST SCIENTIFIC INC	169.94
	177913	LAB SUPPLIES	260.77
	177914	LAB CHEMICALS	201.20
		VENDOR TOTAL:	1,565.95
2038-POWDER RIVER POWER			
	177695	HYDRAULIC HOSE, SHIEVES, BEARING, & PARTS	1,435.90
	177807	HOSES & CAMS FOR WASH DOWN @ COG WWTP	282.24
	177836	BELTS FOR C1610 @ COG WWTP	201.97
	177837	REPLACEMENT CHAIN FOR DAF	27.77
	177975	OIL ABSORBENT MATS	238.16
	177990	HOSE & CLAMPS FOR TEMPORARY BYPASS FOR P1206 IN EN	178.48
		VENDOR TOTAL:	2,364.52
		DIVISION TOTAL:	16,581.30
		DEPARTMENT TOTAL:	16,581.30
		FUND TOTAL:	16,581.30

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
601-CITY WEST FUND			
50-PUBLIC WORKS			
39-CITY WEST BUILDING MAINT			
66666-MISC P-CARD VENDOR			
	177594	STARTER KIT FOR NEW CW GRILL	20.78
	177645	REPLACE VM WATER HEATER	162.92
	177761	ECSC	63.00
	177770	REPAIR NORTH GATE CW	90.94
	177817	ECSC BREAKERS	108.32
	177824	AMZN Mktp US*RS8R31NE1 REPLACEMENT DOOR STRIKE FOR	447.00
	177927	ECSC DRAIN FILTERS	123.26
	177952	ECSC DRAIN FILTERS	59.50
		VENDOR TOTAL:	1,075.72
		DIVISION TOTAL:	1,075.72
		DEPARTMENT TOTAL:	1,075.72
		FUND TOTAL:	1,075.72

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
66666-MISC P-CARD VENDOR			
	177580	MAVERIK #296 - FUEL PD 14	43.80
	177604	DETAIL FOR UNIT 171 FLOOR REBUILD	120.00
	177606	SERVICE MANUAL FOR 220224	167.99
	177703	FUEL FOR 20068 WASTEWATER RAPID CITY TRIP	54.86
	177728	TAX REFUND FOR SERVICE MANUAL	-8.00
	177771	CONOCO - LIVINGSTON 3 130 - FUEL PD 12	50.45
	177819	VENTRAC CASTERS	57.98
	177841	ICE CREAM FOR VEHICLE MAINT. SHOP	43.01
	177857	ALIGNMENT FOR 172	100.00
	177882	FUEL FOR 200068 TRIP TO LARAMIE	50.00
	177883	HOLIDAY STATIONS 0080 - FUEL PD 12	15.00
	177884	EXXON DAVE'S EXPRESS - FUEL PD 12	39.31
	177885	CHILLY TOWELS FOR MECHANICS	101.98
	177902	FUEL FOR 240126 TRIP TO BILLINGS	121.56
	177905	FOOD IN BUFFALO	13.64
	177909	FOOD FOR TRAVEL TO CASPER, BILLINGS	10.80
	177923	FOOD IN BILLINGS	48.96
	177924	LODGING IN BILLINGS	96.00
	177933	FOOD FOR CASPER/ BILLINGS TRIP	45.38
	177934	LODGING FOR CASPER/ BILLINGS TRIP	96.00
	177939	FUEL FOR 240126 IN BILLINGS	53.68
	177947	FOOD IN BILLINGS	35.71
	177998	NEW TPMS SCANNER FOR SHOP	1,021.00
	178010	MATERIAL FOR CLEANING OUT RADIATOR'S	178.84
		VENDOR TOTAL:	2,557.95
		DIVISION TOTAL:	2,557.95
		DEPARTMENT TOTAL:	2,557.95
		FUND TOTAL:	2,557.95

Expenditure Approval Report
Check Approval Date of 07/31/2024



	Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND			
25-FINANCE			
38-LIABILITY INSURANCE			
66666-MISC P-CARD VENDOR			
	177605	MATERIAL TO REMOVE GRAFFITTI @ CRESTVIEW	57.40
	177742	GENLOCK REPLACEMENT FROM POWER OUTAGE	410.00
		VENDOR TOTAL:	467.40
		DIVISION TOTAL:	467.40
		DEPARTMENT TOTAL:	467.40
		FUND TOTAL:	467.40
		GRAND TOTAL:	81,022.43



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Recognition of the City of Gillette 2024 2nd Quarter P.R.I.D.E. Award Recipient, Vavi Domingo, Police Officer.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

Click to download

[nomination](#)



2024 2nd QUARTER P.R.I.D.E. AWARD

~ Vavi Domingo ~

I would like to take this opportunity to nominate Officer Vavi Domingo for the Quarterly P.R.I.D.E. award. Officer Domingo goes above and beyond his duties as a line officer displaying a positive attitude daily. Officer Domingo is currently assigned to D-shift and has taken it upon himself to step up and contribute to the team by taking on additional roles. Such as volunteering to teach our new officer a weeklong firearms course for the in-house academy and assisting with the Gillette Police Department's bi-annually firearms training.

Officer Domingo has also taken on the responsibility of the less lethal organizer for our shift. This means he is responsible for ensuring the less lethal equipment is checked in and out daily. By doing so, Officer Domingo makes sure on-duty officers are properly equipped while responding to calls for service to enhance the officers' and citizens' safety. His efforts also ensure the Gillette Police Department adheres to the federal guidelines. As a supervisor, I cannot stress how important this job is and how thankful I am for Officer Domingo taking on this extra responsibility.

Due to his knowledge, skills, and enthusiasm, Officer Domingo has taken on a prominent role in our Field Training Officer Program (FTO program). As a Field Training Officer, he trains new recruits during various phases of the FTO Program, such as Court Room Testimony and Firearms. This is one of the most important roles and responsibilities an officer can take on as the role of the FTO is to teach and prepare our new officers for their careers as Gillette Police Department officers.

Finally, Officer Domingo does not shy away from a challenge. Recently, Officer Domingo has taken on several very in-depth, convoluted, and time-consuming cases. Officer Domingo worked diligently to obtain justice for each of the victims and remained positive throughout. Officer Domingo's hard work and dedication has made him an invaluable member of our team.

The Mayor, Council and City Administrator would like to congratulate Vavi Domingo in the Police Department for achieving the 2nd Quarter P.R.I.D.E. Award for 2024. This individual was nominated by his peers for outstanding commitment to the City of Gillette and was chosen based on his ability to exemplify the City's core values. Productivity, Responsibility, Integrity, Dedication, and Enthusiasm.

Sincerely,

Mike Cole
City Administrator

Shay Lundvall
Mayor



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

A Proclamation Designating September 2024 as *Childhood Cancer Awareness Month*.

~ Katey Stevenson, Jason's Friends Foundation

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

Click to download

[Proclamation](#)



PROCLAMATION

WHEREAS, an estimated 15,780 children younger than 19 in the United States are diagnosed with cancer each year, including more than 15 Wyoming children; and,

WHEREAS, an estimated 1,600 deaths from cancer occur in the United States each year in children younger than 19, with approximately 7 Wyoming children losing their battle in 2022 alone; and,

WHEREAS, cancer affects children and young adults differently from cancer that arises later in life, as their bodies are still developing and even the side effects of the cancer treatments themselves can cause more harm to their maturing systems and organs than they do to adults; and,

WHEREAS, parents have reported that they resigned or reduced their work hours after a childhood cancer diagnosis, and have experienced financial instability due to rising medical bills and added costs of travel; and,

WHEREAS, September is observed internationally as Childhood Cancer Awareness Month.

NOW, THEREFORE, I, Shay Lundvall, Mayor of the City of Gillette, Wyoming, do hereby proclaim September 2024, as

CHILDHOOD CANCER AWARENESS MONTH

in this community and encourage our citizens to help raise awareness for pediatric cancer and to support programs such as Jason's Friends Foundation that give financial and emotional assistance to the victims and their families.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official Seal of the City of Gillette, Wyoming, to be affixed this 3rd day of September 2024.

Shay Lundvall, Mayor

Alicia Allen, City Clerk (Attest)



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

A Proclamation Designating September 2024 as *Hunger Action Month*.
~ Jill Stillwagon & Danica Sveda, Wyoming Food Bank

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

Click to download

[Proclamation](#)



PROCLAMATION

WHEREAS, hunger and poverty are issues of vital concern in Wyoming where 14.4% of people face hunger in Wyoming and one in every five children do not know where their next meal will come from; and

WHEREAS, everyone needs nutritious food to thrive, and in every community in America, people are working hard to provide for themselves and their families—yet in 2022, 44 million people—1 in 7—including more than 13 million children—1 in 5—faced food insecurity in the U.S. That includes 83,780 in Wyoming; and

WHEREAS, the City of Gillette is committed to taking steps to combat hunger in every part of our community and to provide additional resources that those in Wyoming need; and

WHEREAS, the City of Gillette is committed to working with Food Bank of Wyoming, a member of the Feeding America® nationwide network of food banks, in educating people about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

WHEREAS, the members of Food Bank of Wyoming distributed more than 8.7 million meals across Wyoming in 2023 through its network of food pantries, soup kitchens, shelters, and other community organizations; and

WHEREAS, the month of September has been designated “Hunger Action Month” in order to bring attention to food insecurity in our communities and to enlist the public in the movement to end hunger by taking action – including volunteer shifts, social media shares, and donations – to ensure every community, and everybody in it, has the food they need to thrive.

WHEREAS, food banks across the country, including the members of Food Bank of Wyoming – will host numerous events throughout the month of September to bring awareness and help end hunger in their local community;

NOW, THEREFORE, I, Mayor Lundvall do hereby recognize September 2024 as

HUNGER ACTION MONTH

in the City of Gillette, and I call this observance to the attention of our citizens.

Shay Lundvall, Mayor

Alicia Allen, City Clerk (Attest)



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

A Proclamation Designating September 2024 as *Suicide Awareness and Prevention Month*
~ Ashley McRae, Campbell County Prevention Council

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

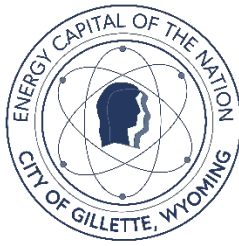
STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

Click to download

[Proclamation](#)



PROCLAMATION

WHEREAS; with September being recognized as “Suicide Awareness and Prevention Month”, the Suicide Awareness and Prevention Month Proclamation was created to raise the visibility of mental health and pro-active suicide prevention resources in our community. We also want to start the conversation, destigmatize it, and help connect people with the appropriate support services; and

WHEREAS; suicide is a major public health issue that requires vigilant attention and prevention action with 19 deaths by suicide recorded in Campbell County in 2023; and

WHEREAS; each death by suicide directly impacts numerous family members, friends, loved ones, and by extension the entire community; and

WHEREAS; Campbell County Suicide Coalition is committed to raising awareness, providing education and training on suicide prevention, and reducing stigma; and

WHEREAS; the City of Gillette is committed to ensuring that those in need have access to services by healthcare providers trained in best practices to reduce suicide risk, to reducing the stigma associated with using behavioral health treatment or losing a loved one to suicide; and

WHEREAS, Campbell County Suicide Prevention Coalition conducts suicide alertness, awareness, and prevention training monthly for community members with dozens of individuals trained last year; and

WHEREAS; no single suicide prevention effort will be sufficient or appropriate for all populations or communities; all community members are asked to join together to take a stand and help those who are contemplating suicide; and

WHEREAS; the week of September 8-14, 2024 is recognized across the United States as a suicide prevention week; and September is recognized across the United States and provides the opportunity to educate oneself about the warning signs, and how to help those in a suicidal crisis;

NOW THEREFORE, I, Mayor Shay Lundvall and the Gillette City Council declare September 2024 as

“Suicide Awareness and Prevention Month”

in the City of Gillette, Wyoming and call upon all members of our City to support efforts that increase community awareness, understanding and action to promote mental health awareness in Gillette and across our Nation.

Signed this 3rd day of September 2024

Shay Lundvall, Mayor

Alicia Allen, City Clerk (Attest)



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

TABLED ITEM: Council Consideration to Enter into an Advance Agreement Between the City of Gillette and Robert Ostlund for 2500 E Hwy 14-16. (Planning Commission Vote: 5/0)

BACKGROUND:

This item was tabled at the July 16, 2024 City Council Meeting.

The Owner is seeking an Advance Agreement with the City of Gillette for 2500 E Hwy 14-16. The landowner is requesting that the Advance Agreement allow them to install and utilize a septic system on their property that is within city limits. The request was submitted after it was discovered that neighboring property owners to the south executed an Advance Agreement with the Gillette City Council in July of 1985. Citing the cost associated with a sewer main extension, the property owner is seeking an exception to the standard development requirements and are proposing that they be allowed to install and utilize in perpetuity a septic system until the time when the existing sewer main is extended and within two hundred and fifty feet (250') of Axel's Avenue, at which time they will be required to hook-up to the City sewer system.

The requested property is Tract A, of the Mary Sue Addition and is currently zoned I-1, Light Industrial; the property is currently vacant and has no structures located on the lot.

See attached documents:

- Plat
- Proposed Advance Agreement
- Planning Case File of Advance Agreement from 1985
- Other supporting documents

This case was approved by the Planning Commission during their July 9, 2024, meeting with a vote of 5/0.

ACTUAL COST VS. BUDGET:

N/A

SUGGESTED MOTION:

I move to Grant Approval for City Council to Enter into an Advance Agreement Between the City of Gillette

and Robert Ostlund for 2500 E Hwy 14-16.

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
<input type="checkbox"/> Planning Case File of Advance Agreement from 1985
<input type="checkbox"/> Administrator Letter
<input type="checkbox"/> Letter Requesting Advance Agreement
<input type="checkbox"/> Vicinity Map
<input type="checkbox"/> Plat
<input type="checkbox"/> Advance Agreement
<input type="checkbox"/> Meeting Minutes 7.9.24



City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

DEPARTMENT OF PLANNING
AND DEVELOPMENT
686-5281

72

December 5, 1985

David A. Potter, President
Norwest Bank of Gillette
P. O. Box 3012
Gillette, WY 82716

RE: Irrevocable Letter of Credit No. 57

Dear Mr. Potter:

This office has been holding the above-referenced letter of credit in the amount of \$23,300.00 to secure public improvements associated with the Resubdivision of Tract C, Mary Sue Addition. Those improvements have now been completed and accepted by the City of Gillette.

Therefore, we are releasing the attached letter of credit by marking it "VOID" and returning it to you.

Should you have any questions, please do not hesitate to call.

Sincerely,

Tom Drake

Tom Drake
Zoning Administrator

TD/fr

xc: Axel Ostlund (w/att.)
P. O. Box 989
Gillette, WY 82716

IRREVOCABLE LETTER OF CREDIT

July 29, 1965

City of Gillette
201 East 5th Street
Gillette, WY 82716

Irrevocable Letter of Credit No. 57

Gentlemen:

We hereby establish our Irrevocable Letter of Credit in your favor and authorize you to draw on us, up to an aggregate amount of Twenty-Three Thousand Three Hundred Dollars (\$23,300.00), available by your draft (s) at sight accompanied by your written certification that Axel R. Olstund has failed to install water line in the Mary Sue Addition.

We engage with you that all draft (s) drawn under and in compliance with the terms of this credit will be duly honored by us as specified if presented at this office on or before 4:30 o'clock p.m., May 05, 1967 or any extended date, it being a condition of this Irrevocable Letter of Credit that it shall be automatically extended for additional periods of one year from the present or each future expiration date unless thirty days prior to such date we shall notify you in writing by registered mail at the above address, that we elect not to renew this Letter of Credit for such additional period. Upon receipt by you of such notice, you may draw on us hereunder by means of your draft on us at sight for the full amount of this Letter of Credit.

Except so far as otherwise expressly stated, this Credit is subject to the Uniform Customs and Practices for Commercial Documentary Credits fixed by the International Chamber of Commerce applicable at the date of this letter.

Very truly yours,

NORWEST BANK GILLETTE, N.A.

By: 
David A. Potter, President

ADDENDUM "A"

Summary and Engineer's Estimate of Costs of Required
Public Improvements Resubdivision of Tract 'C', Mary Sue Addition
Subdivision as approved by the City Engineer.

IMPROVEMENTS	ESTIMATED COSTS
12" PVC Water Main:	^{1,406} 1,408 L.F. x \$ 20/L.F. = \$28,160
Fire Hydrants:	✓ 3 Each x \$1300/Each = 3,900
12" Tap to Madison Line:	✓ 1 Each x \$6000/Each = 6,000
12" x 12" x 6" Tees:	✓ 3 Each x \$ 380/Each = 1,140
12" Tees:	✓ 1 Each x \$ 380/Each = 380
12" 45° Elbows:	✓ 2 Each x \$ 300/Each = 600
12" Gate Valve:	✓ 4 Each x \$ 800/Each = 3,200
12" Plug:	✓ 2 Each x \$ 150/Each = 300
2" Service Taps:	✓ 4 Each x \$ 350/Each = 1,400
Test:	✓ 1 Each x \$ 500/Each = 500
4" Electrical Conduit:	✓ 40 L.F. x \$ 10/L.F. = 400
Construction Engineering:	= 2,200
	TOTAL = \$48,180

TSM,
OK Roger 12-2-85

PREPARED BY: Edward S. Smith / July 12, 1985
Engineer: P.C.A. Date

APPROVED BY: _____ / _____
City Engineer Date

RECORDED PLAT

AGREEMENT RELATING TO THE COMPLETION OF IMPROVEMENTS IN THE
Resubdivision of Tract 'C', Mary Sue Addition _____ SUBDIVISION.

THIS AGREEMENT, entered into as of this _____ day of
_____, 19____, by and between the CITY OF GILLETTE,
WYOMING, (hereinafter called "City"), and Axel R. Ostlund
_____, (hereinafter called "Subdivider").

W I T N E S S E T H:

- 1) That the Subdivider has submitted to the City for approval an application for a subdivision permit and a subdivision plat of the Resubdivision of Tract 'C' Mary Sue Addition _____ Subdivision; and
- 2) That certain public improvements are required by the City of Gillette Subdivision Regulations, (hereinafter called "Regulations"), to be installed by the Subdivider; and
- 3) That the Subdivider is required by the Regulations to install or guarantee the installation of all required public improvements according to plans and specifications approved by the City Engineer and the Wyoming Department of Environmental Quality prior to approval of the subdivision plat; and
- 4) Once the plat is recorded, the City Building Department may issue building permits if none of the land within the subdivision is zoned R-S, R-1, R-2, R-3, R-4 or M-H. In all other cases, building permits may not be issued until all required sewer and water improvements are installed and approved by the City Engineer and the final subdivision grading plan is prepared and approved.
- 5) Certificates of occupancy may not be issued until all public improvements except streets and sidewalks have been installed and approved by the City Engineer. Certificates of occupancy may be issued before all streets are completed once the temporary surface is constructed and approved by the City Engineer.

Approval of a particular temporary surface shall not relieve the subdivider of the responsibility to complete all improvements according to the approved plans and specifications within the eighteen month construction time limit in Section 6-c-(11)-(k) of the City Subdivision Regulations.

- 6) That the amount of the guarantee is based on an estimate made by the City Engineer and is in an amount not less than seventy-five percent (75%) of the estimated cost of all required public improvements remaining to be installed and approved; and
- 7) That the Subdivider has furnished to the City a guarantee of the proper installation of public improvements in the following form: An Irrevocable Letter of Credit, Number 57, from the Norwest Bank Gillette, N.A. Bank of Gillette, Wyoming in the amount of Twenty-three Thousand Three Hundred Dollars (\$ 23,300.00). That the expiration date of the Letter of Credit is no less than 120 days after the date of completion of the improvements as specified herein.

NOW THEREFORE, the parties hereto do mutually agree as follows:

1. All public improvements designated on Addendum A to this contract, attached hereto and incorporated herein by this reference, and being a list of the required improvements and Engineer's estimate of construction costs as approved by the City Engineer, shall be constructed and completed by the Subdivider according to plans and specifications prepared by Professional Consulting Associates and approved by the City Engineer.
2. All improvements designated on Addendum A shall be installed, constructed and completed by the Subdivider within seventeen (17) months from the date of approval of the final plat by the City Council. All construction shall be performed in a good and workmanlike manner in accordance with applicable City, County and State standards, rules and regulations governing such construction.
3. The Subdivider shall inform the City Engineer at least once a month as to the progress of construction,

shall give written notice to the City Engineer of completion of improvements or categories thereof and shall cooperate in the reasonable inspection of improvements by the City Engineer.

4. Within ten (10) days after receipt of the above notice of completion, the City Engineer shall inspect the improvements to which notice of completion applies and, within ten (10) days after receipt, give the Subdivider either written notice of approval or disapproval and corrective action required. Upon completion of corrective action, notice, inspection and approval or disapproval shall be required in a like manner as above. Written notice of approval of the City Engineer of an improvement or corrective action, or failure of the City Engineer to inspect and approve or disapprove the same, within ten (10) business days from receipt of the compliance notice, shall constitute approval by the City of Gillette under the terms of this agreement.

5. The estimated cost of constructing the public improvements is agreed to be that set forth on Addendum A. The Irrevocable Letter of Credit, Number 57, from the Norwest Bank Gillette, N.A. Bank of Gillette, Wyoming in the amount of Twenty-Three Thousand Three Hundred Dollars, (\$ 23,300.00) is to guarantee that the funds are available for the completion of all public improvements described in Addendum A. Upon completion of all public improvements, approval of the public improvements by the City Engineer, and acceptance by the City Council, this agreement shall become null and void and of no force effect in which event the Irrevocable Letter of Credit shall be returned to the Subdivider. If the improvements are not completed and approved on or before the end of the contract period, then the City shall obtain funds from the Irrevocable Letter of Credit to complete the described improvements and to recover the cost thereof including administrative costs incurred as a result of the failure of timely completion. In the event the amount of the Irrevocable Letter of Credit is not sufficient to complete the improvements as designated in Addendum A to the approval of the City Engineer then the Subdivider shall be liable for any such insufficiency. In the event the City does bring legal action to enforce such liability, then, it shall be entitled to all its costs of suit and reasonable attorney fees. The liability of the institution issuing the Irrevocable Letter of Credit shall not exceed the fact amount thereof.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate, each of which is deemed an original, as of the date first above written.

ATTEST:

CITY OF GILLETTE, WYOMING

City Clerk

Mayor, City of Gillette

(Corporate Seal or Notary)

SUBDIVIDER

Axel R. Ostlund

Axel R. Ostlund

STATE OF WYOMING)
) ss.
County of Campbell)

The above and foregoing Agreement was acknowledged before me by AXEL R. OSTLUND this 29 day of July, 1985.

Witness my hand and official seal.

Robert L. Ostlund

Notary Public

My Commission Expires: JUNE 17, 1989

ADDENDUM "A"

Summary and Engineer's Estimate of Costs of Required
Public Improvements Resubdivision of Tract 'C', Mary Sue Addition
Subdivision as approved by the City Engineer.

IMPROVEMENTS	ESTIMATED COSTS
6" PVC Water Main:	1,408 L.F. x \$ 10/L.F. = \$14,080
Fire Hydrants:	3 Each x \$1300/Each = 3,900
6" Tap to Madison Line:	1 Each x \$6000/Each = 6,000
6" Tees:	4 Each x \$ 150/Each = 600
6" 45° Elbows:	2 Each x \$ 100/Each = 200
6" Gate Valve:	4 Each x \$ 400/Each = 1,600
6" Plug:	2 Each x \$ 80/Each = 160
2" Service Taps:	4 Each x \$ 350/Each = 1,400
Test:	1 Each x \$ 500/Each = 500
4" Electrical Conduit:	40 L.F. x \$ 10/L.F. = 400
Construction Engineering:	= 2,200
	TOTAL = \$31,040

PREPARED BY: Edward S. Scott / July 12, 1985
 Engineer: P.C.A. Date

APPROVED BY: [Signature] / 7-19-85
 City Engineer Date

ADDENDUM "A"

Summmary and Engineer's Estimate of Costs of Required
 Public Improvements Resubdivision of Tract 'C', Mary Sue Addition
 Subdivision as approved by the City Engineer.

IMPROVEMENTS	ESTIMATED COSTS
12" PVC Water Main:	1,408 L.F. x \$ 20/L.F. = \$28,160
Fire Hydrants:	3 Each x \$1300/Each = 3,900
12" Tap to Madison Line:	1 Each x \$6000/Each = 6,000
12" x 12" x 6" Tees:	3 Each x \$ 380/Each = 1,140
12" Tees:	1 Each x \$ 380/Each = 380
12" 45° Elbows:	2 Each x \$ 300/Each = 600
12" Gate Valve:	4 Each x \$ 800/Each = 3,200
12" Plug:	2 Each x \$ 150/Each = 300
2" Service Taps:	4 Each x \$ 350/Each = 1,400
Test:	1 Each x \$ 500/Each = 500
4" Electrical Conduit:	40 L.F. x \$ 10/L.F. = 400
Construction Engineering:	= 2,200
	TOTAL = \$48,180

PREPARED BY: Edward S. Scott / July 12, 1985
 Engineer: P.C.A. Date

APPROVED BY: _____ / _____
 City Engineer Date

JH2

CITY PLANNING COMMISSION
REGULAR MEETING - CITY COUNCIL CHAMBERS
JULY 8, 1985 - 8:00 P.M.

PRESENT: Carolee Gazzolo, Dale Roth, Bob Kovacich, Dave Ham and
Chris Hard, Vice Chairman.

ABSENT: Marty Gulley and Rich Omland.

CALL TO ORDER: Vice Chairman Hard called the regular meeting of the Planning
Commission to order at 8:05 p.m.

APPROVAL OF MINUTES: Mr. Roth made a motion to approve the minutes of the June 24,
1985, regular meeting, as written. Mrs. Gazzolo seconded the
motion. The motion carried - 4/0.

FINAL PLAT:
CASE NO. 85.029SP
Resub. Tract "C",
Mary Sue Addn.

Tom Drake, Planner II, made the staff presentation for the final plat of the Resubdivision of Tract "C", Mary Sue Addition. The applicant, Axel Ostlund, seeks to subdivide an existing industrial tract into 3 lots. The property is located about 700' south of U.S.14/16 on the west side of Axel's Avenue, and extending south about $\frac{1}{4}$ mile. The existing Tract "C" has 33.6 acres and is zoned I-1, Light Industrial District. The proposed resubdivision would create two smaller lots of about $2\frac{1}{2}$ acres each on the northern 600' of the tract and a larger 28-acre third lot. The property is presently vacant, except for some horse barns in the southern portion. Mr. Drake also listed the surrounding uses which are adjacent to this property. He also discussed the proposed paving for this resubdivision.

Mr. Drake also stated that a 12" water line will be installed along Axel's Avenue in conjunction with CAMPLEX. The subdivider intends to pursue a recorded plat, with letter of credit, so that lots may be sold before the improvements are completed. Septic tanks are proposed for sewage disposal. The nearest City sewer is about 400' south of the SW corner of proposed Lot C-3. Over $\frac{1}{2}$ mile of sewer line would be needed to serve the 3 lots. Mr. Drake also discussed Section 17-10 of the Gillette City Code which explains how properties within the City should connect onto public sewer. Staff is recommending approval of the septic tanks for this resubdivision because it would not be practical to serve the lots with public sewer. However, a soils report will be needed to verify that the soils are suitable for septic systems. In addition, a waiver of protest to a future local improvement district must be executed by the current property owner, such that a sewer serving all lots in this resubdivision must be constructed when a public sewer is available within 250' of Axel's Avenue.

Also, Mr. Drake said that a drainage study will be needed for each proposed lot, and he listed deficiencies which are on the plat at this time. In conclusion, Mr. Drake stated that staff recommends APPROVAL of this plat, with the following

CASE NO. 85.029SP
(continued)

conditions: 1) completion of all final checklist items, including an O & E Report; 2) correction of all plat deficiencies; and, 3) completion of a soils report verifying the suitability of septic systems for these lots, and execution of a waiver of protest to a future local improvement district to provide sewer to these lots at such time as public sewer is available within 250' of Axel's Avenue.

Mr. Roth asked what would be done if the soils report showed that the soils are not suitable for a septic system. Mr. Drake discussed the alternatives which could be used if this happened. Ed Scott, representing the petitioner, stated that the soils will be checked to see if there is enough leaching capability for absorption. He also stated that other options include leach pits or evapotranspiration. He further stated that Salt Creek Freightways to the north is on a septic system, so suitable soils should be found. Mr. Scott also said that the necessary corrections have been made and submitted today to the Planning Department. He also discussed the water line installation and easement dedications, as well as other aspects of this resubdivision. There were no questions for Mr. Scott from the Commission.

There being no further discussion, Mr. Kovacich made a motion to recommend APPROVAL of this proposed resubdivision plat, subject to staff recommendations. Mr. Roth seconded the motion. The motion carried - 4/0.

OLD BUSINESS:

Joe Racine, Planning Director, discussed the proposed annexation task force. He also mentioned that \$15,000 has been approved for an economic base study, and how the Campbell County Economic Development Corporation and Planning Department will be involved with this project.

ADJOURNMENT:

There being no further business, Mr. Kovacich made a motion to adjourn the meeting. Mr. Ham seconded the motion. The motion carried - 4/0. The meeting adjourned at 8:20 p.m.


Floy E. Rogers, Secretary



file

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

RECEIVED JUL 03 1985

July 3, 1985

Mr. Ed Scott, P.E.
Professional Consulting Associates
P. O. Box 2185
Gillette, WY 82716

RE: Mary Sue Addition

Dear Ed:

We have reviewed the final plans for the above subdivision. The following deficiencies were noted.

1. No cover sheet was submitted.
2. The engineer must sign the improvement plans.
3. The watermain must extend south to serve lot C-3 and a valve installed.
4. If there is a bench mark in the vicinity, please note it on the plans.

There is no drainage report for the subdivision. A drainage study and report must be filed with the development of each lot in this subdivision. Also, the 12 inch main must be extended to the south line of Lot C-3 at the time the lot is developed.

Please contact me at 686-5265 if you have any questions.

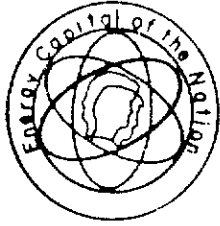
Sincerely,

Handwritten signature of Tom Berkland in cursive.

Tom Berkland
Engineer II

TB/kmc

cc: Planning Department ✓



City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

MEMORANDUM

TO: The Mayor and Members of the City Council

FROM: John Darrington, City Administrator

SUBJECT: Resubdivision of Tract "C", Mary Sue Addition -
Final (Minor) Plat

DATE: July 10, 1985

Recommendation

It is recommended that the Mayor and City Council approve on first reading, the resubdivision plat of Tract "C", Mary Sue Addition. Also, the staff recommends that the Council approve a variance to the Subdivision Regulations requirement for sewer service ~~for~~ ^{and} pavement of the entire length of the street, as described below.

Background

This property is located about 700 feet south of U.S. Highway 14/16 on the west side of Axel's Avenue, just south of the Salt Creek Freight terminal. The property is zoned I-1, Light Industrial District, and is currently vacant except for some horse barns.

CAMPLEX is across Axel's Avenue to the east. A 12-inch water line is to be installed along Axel's Avenue in cooperation with CAMPLEX. The water line will be on the west side of the street. City electric is on the east side. It is proposed that those lines cross Axel's Avenue just south of the end of the pavement.

The resubdivision would create three lots from one existing tract. Two lots would be about 2½ acres each in size at the northern end of the property, and a large 28-acre lot would occupy the remainder of the tract. Axel's Avenue is paved almost to the 28-acre lot. No further paving of Axel's Avenue is being proposed. The staff agrees with this proposal. However, at such time that the 28-acre lot is further resubdivided or a building permit issued, paving would be required.

Approximately ½ mile of sewer line would need to be installed to service these three lots, which does not appear to be practicable. The staff recommends allowing septic tanks. However, a waiver of protest to a future local improvement district should be executed, providing that a sewer will be constructed to these lots when public sewer is available within 250 feet of Axel's Avenue.

The Planning Commission voted to **CONDITIONALLY APPROVE** this plat at their regular meeting on July 8, 1985. That approval was conditioned upon:

MEMORANDUM
The Mayor and City Council
July 10, 1985
Page 2

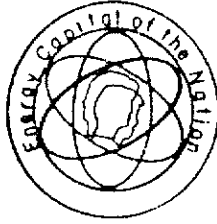
- 1) Completion of all final checklist items, including an Ownership and Encumbrance Report.
- 2) Completion of a soils report verifying the suitability of the lots for septic systems.
- 3) Execution of a waiver of protest to a future local improvement district to construct a sewer to these lots when a public sewer is available within 250 feet of Axel's Avenue.

The applicant was notified of the above conditions and provided a tentative schedule of City Council considerations of this plat. He has also been advised that staff will recommend tabling the plat at third reading if those conditions and other requirements have not been met.

It is recommended that the plat be approved on first reading at the Council's July 15, 1985, meeting.

John Darrington
City Administrator

TD/JD/fr



City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

August 13, 1985

Axel R. Ostlund
P. O. Box 989
Gillette, WY 82716

RE: Resubdivision of Tract C, Mary Sue Addition

Dear Mr. Ostlund:

This letter is to inform you that the above-referenced plat was filed for recording at the office of the Campbell County Clerk on Friday, August 9, 1985. The Plat was recorded in Book 4 of Plats, Page 225, at 11:30 a.m.

Should you have any questions, please do not hesitate to call.

Sincerely,

Tom Drake

Tom Drake
Planner II

TD/fr

xc: Ed Scott
Professional Consulting Associates
P. O. Box 2185
Gillette, WY 82716

John Darrington, City Administrator
Wyoming Televents, Inc.
Mountain Bell, Sheridan

ADDENDUM "A"

Summary and Engineer's Estimate of Costs of Required
Public Improvements Resubdivision of Tract 'C', Mary Sue Addition
Subdivision as approved by the City Engineer.

IMPROVEMENTS	ESTIMATED COSTS
6" PVC Water Main:	1,408 L.F. x \$ 10/L.F. = \$14,080
Fire Hydrants:	3 Each x \$1300/Each = 3,900
6" Tap to Madison Line:	1 Each x \$6000/Each = 6,000
6" Tees:	4 Each x \$ 150/Each = 600
6" 45° Elbows:	2 Each x \$ 100/Each = 200
6" Gate Valve:	4 Each x \$ 400/Each = 1,600
6" Plug:	2 Each x \$ 80/Each = 160
2" Service Taps:	4 Each x \$ 350/Each = 1,400
Test:	1 Each x \$ 500/Each = 500
4" Electrical Conduit:	40 L.F. x \$ 10/L.F. = 400
Construction Engineering:	= 2,200
	TOTAL = \$31,040

PREPARED BY: Edward S. [Signature] / July 12, 1985
 Engineer: P.C.A. Date

APPROVED BY: [Signature] / 7-19-85
 City Engineer Date

July 29, 1985

JOHN DARRINGTON
CITY ADMINISTRATOR
CITY OF GILLETTE
201 E 5TH STREET
GILLETTE WY 82716

Re: Resubdivision of Tract 'C' of the Mary Sue Addition

Dear Mr. Darrington:

I wish to request emergency final approval of the referenced resub-
division at the City Council's next regular meeting on August 5, 1985.
I request this action so that the closing on the land sale may be held
and then the buyer can commence with his building plans. My buyer is
anxious to begin so that he may be in his building before winter.

Respectfully Requested,



Axel R. Ostlund
P.O. Box 989
Gillette, Wyoming 82716

Professional Consulting Associates

P.O. Box 2185
Gillette, Wyoming 82716
(307) 687-0600

LETTER OF TRANSMITTAL

TO TOM DRAKE
PLANNING DEPT
CITY OF GILLETTE

DATE	7-30-85	JOB NO.	850795.1
ATTENTION			
RE: <u>RESUB. TRACT 'C', MARY JOE</u>			
<u>ADDITION</u>			

GENTLEMEN:

WE ARE SENDING YOU Attached Under separate cover via delivery the following items:

Shop drawings Prints Plans Samples Specifications

Copy of letter Change order _____

COPIES	DATE	REV. NO.	DESCRIPTION
1	7-30-85	-	Final Plat Checklist
1	7-10-85	-	Ownership and Encumbrance Report
1	7-29-85	-	Check for \$50.00 filing fee
1	7-29-85	-	Letter to J. Darrington requesting emergency approval
1	7-29-85	-	Advance Agreement To Join A.L.I.D.
1		-	Improvements Agreement
1	7-29-85	-	Irrevocable Letter of Credit No. 57 from Norwest

THESE ARE TRANSMITTED as checked below:

- For approval Approved as submitted Resubmit _____ copies for approval
- For your use Approved as noted Submit _____ copies for distribution
- As requested Returned for corrections Return _____ corrected prints
- For review and comment _____
- FOR BIDS DUE _____ 19 _____ PRINTS RETURNED AFTER LOAN TO US

REMARKS TOM - I BELIEVE THAT THIS FULFILLS ALL THE SUBMITAL
REQUIREMENTS FOR THE REFERENCED PROJECT. THE PERMIT TO
CONSTRUCT HAS BEEN OBTAINED FROM THE ENGINEERING DIVISION
AND THE SOILS/PERCOLATION REPORT HAS PREVIOUSLY BEEN SUBMITTED
TO THEM.

PLEASE SCHEDULE THIS PLAT FOR EMERGENCY APPROVAL
AT THE NEXT CITY COUNCIL MEETING.

COPY TO BOB OSTLUND

SIGNED: Ed Seth



ROCKY MOUNTAIN TITLE INSURANCE AGENCY
of Gillette

316 South Gillette Avenue • P.O. Box 879 • Gillette, WY 82716 • (307) 686-2244

OWNERSHIP AND ENCUMBRANCE REPORT

Case No. 85-7-18

ROCKY MOUNTAIN TITLE INSURANCE AGENCY OF GILLETTE, duly licensed abstracters in and for the County of Campbell, State of Wyoming, hereby reports the following information after a careful search of the records in the offices of the County Clerk, County Treasurer and Clerk of the District Court, in and for the County of Campbell, State of Wyoming, concerning subject property:

Tract C of
THE MARY SUE ADDITION
According to the official plat thereof,
County of Campbell, State of Wyoming

OWNER(S) OF RECORD: Axel R. Ostlund, of Box 989, Gillette, Wyoming, by reason of Warranty Deed dated February 15, 1983 and recorded April 21, 1983 in Photos Book 675, Page 63; and by reason of Warranty Deed dated August 25, 1971 and recorded August 27, 1971 in Photos Book 226, Page 30.

NOTE: There is a Notice of Agreement For Quitclaim Deed by and between MARY E. SHIPPY as grantor and Axel R. Ostlund as grantee, dated June 28, 1983 and recorded July 7, 1983 in Photos Book 690, Page 122. Said agreement is on a tract of land 30 feet wide off the east half of the west half of the northwest quarter of Section Twenty-five, Township Fifty North, Range Seventy-two West.

JUDGMENTS: None

STATUS OF TAXES: Taxes for the year 1984 have been paid in full in the amount of \$232.34 in the names of John C. Ostlund and Axel R. Ostlund and are shown as Tax Notice #4175.

SPECIAL ASSESSMENTS: None

The foregoing is not to be considered an abstract of title; and the liability of the undersigned is considered to be no greater than the sum rendered.

Dated and signed this 10th day of July, A.D., 1985 at 8:00 a.m.

ROCKY MOUNTAIN TITLE INSURANCE AGENCY OF GILLETTE

By: 

Abstracter

ct

CAMPBELL COUNTY PUBLIC LAND BOARD
801 E. 4TH, SUITE 7
GILLETTE, WY 82716
(307) 686-0108

June 19, 1985

Axel R. Ostlund
P. O. Box 989
Gillette, WY 82716

Dear Mr. Ostlund:

Per our conversation of June 6, 1985, this is to advise of the Campbell County Public Land Board's agreed level of participation in the cost of the proposed waterline along the west side of Axel's Avenue.

Firstly, the Board concluded that they would participate only in construction cost and not engineering cost. Secondly, the Board will participate in the construction cost only if the line is twelve inches (12") in diameter, as this line would become part of the Board's "loop" through the active recreation area, back to the Madison waterline. Thirdly, the Board wants a twelve inch (12") stub run easterly across Axel's Avenue, to their property on the east side thereof.

The Board then agreed to pay fifty percent (50%) of the cost of constructing the following items:

- Tap to the Madison waterline
- 12 inch diameter main along Axel's Avenue
- 12 inch T and valve for the stub to the east
- 12 inch diameter stub to the east.

As we discussed, to preclude the possibility of any financing problems, on the part of the Land Board, it would be most desirable were the project advertised and let publicly. You, being the controlling agent should retain the right to reject any bids for irregularities etc., or reject all bids, in order to preclude construction by an undesirable entity. With no federal money involved, the 5% Wyoming Resident Contractor rule should also be put in the specifications.

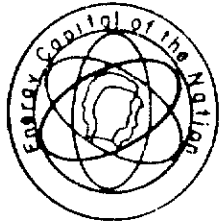
I would appreciate the opportunity to review the plans and specifications prior to bidding.

Sincerely,



Robert L. Stephany
Executive Manager

RLS/kjb



City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

July 9, 1985

Axel R. Ostlund
P. O. Box 989
Gillette, WY 82716

RE: Resubdivision of Tract "C", Mary Sue Addition - Final Plat

Dear Mr. Ostlund:

This letter is to inform you that, at their regular meeting on July 8, 1985, the Gillette Planning Commission voted to **CONDITIONALLY APPROVE** the above-referenced resubdivision. That approval is conditioned upon the following:

1. Completion of all final checklist items, including an Ownership and Encumbrance Report.
2. Completion of a soils report verifying that these lots are suitable for septic systems.
3. Execution of a waiver of protest to a future local improvement district to provide sewer to these lots at such time as a public sewer is available within 250 feet of Axel's Avenue.

This plat will now be forwarded to the City Council for first reading consideration at their regular meeting at 7:30 p.m., Monday, July 15, 1985, in the City Council Chambers, 201 East Fifth Street. The plat is scheduled to receive third and final reading on August 19, 1985.

However, before recommending approval for third reading, this Department requires that the plat be completed in all respects; that all conditions of approval be satisfied; that all signatures, recording fees and separate instruments be provided. In addition, all final engineering drawings, specifications, etc., must be completed.

Should you have any questions, please do not hesitate to call.

Sincerely,

Tom Drake
Planner II/Zoning Administrator

TD/fr

xc: Ed Scott, Professional Consulting Associates
Rich Omland, Planning Commission Chairman

**Professional
Consulting
Associates**

P.O. Box 2185
Gillette, Wyoming 82716
(307) 687-0600

Edward S. Scott, P.E.

Bob R. Butler, L.S.

July 8, 1985

TOM BERKLAND
ENGINEERING DIVISION
CITY OF GILLETTE
201 E 5th ST
GILLETTE WY 82716

Re: Mary Sue Addition Water Line

Dear Tom:


The plans have been revised per our review and your letter of July 3, 1985.

1. Sheet 1/2 is the cover sheet as previously submitted.
2. I had previously signed the plans.
3. The line was extended to the south to serve Lot C-3, and a valve was shown.
4. There was a bench mark shown on the plan. It is on the base of the street light along Hwy 51.
5. The conduit is shown across Axel's Ave.
6. The easements are now shown on the plan.

Enclosed are two revised sets of plans for your approval.

Sincerely,

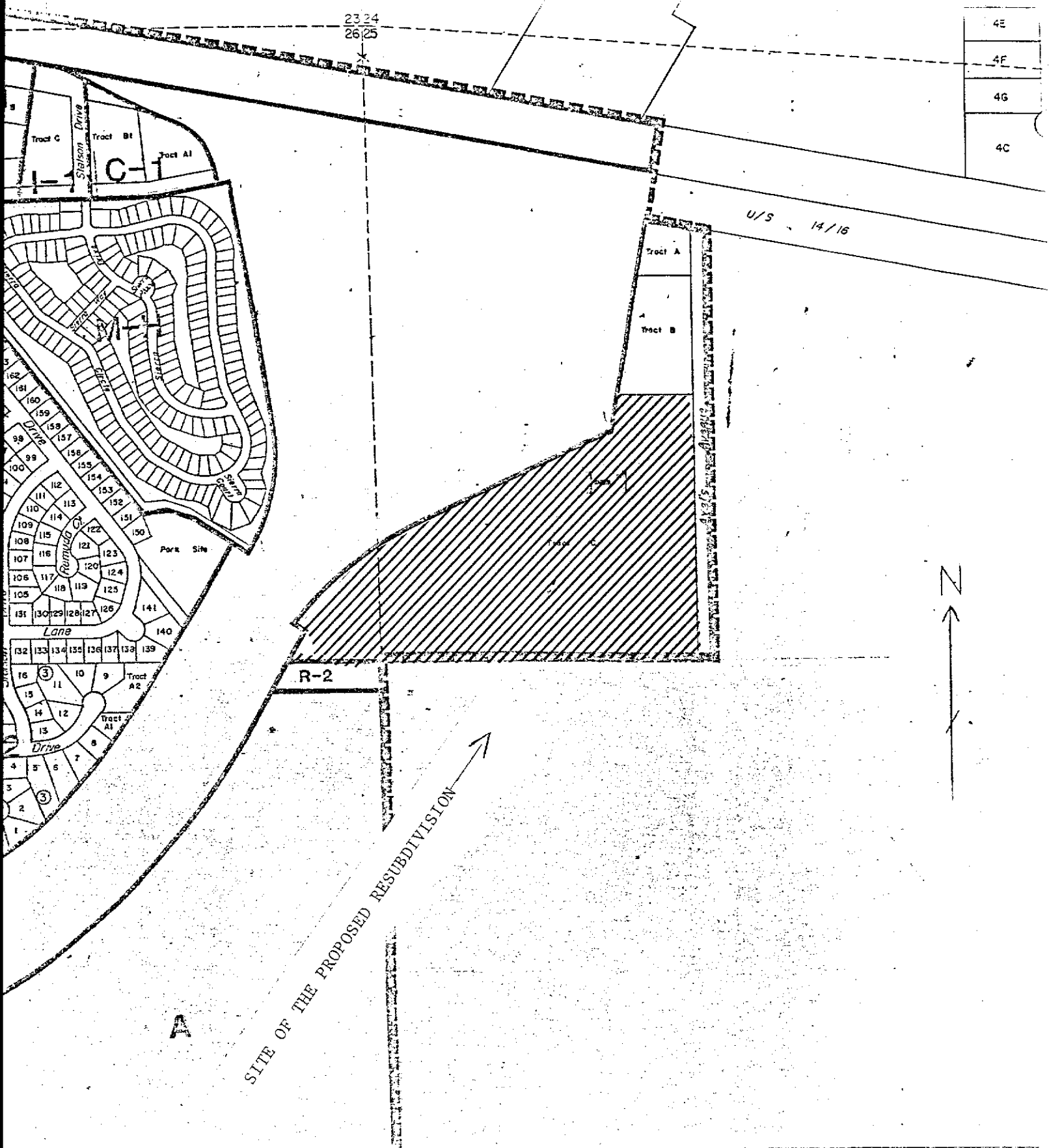
PROFESSIONAL CONSULTING ASSOCIATES


Edward S. Scott, P.E.

Enclosure

cc: Bob Ostlund
Tom Drake ✓

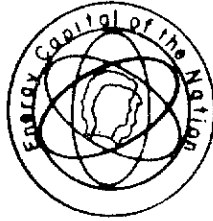
ESS/sg



4E
4F
4G
4C

SITE OF THE PROPOSED RESUBDIVISION





City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

July 5, 1985

Axel R. Ostlund
P. O. Box 989
Gillette, WY 82716

RE: Resubdivision of Tract "C", Mary Sue Addition -
Final Plat

Dear Mr. Ostlund:

This letter is to remind you that the above-referenced case will be reviewed by the City Planning Commission, at its next regular meeting on Monday, July 8, 1985, beginning at 8:00 p.m. in the City Council Chambers, 201 East Fifth Street. I have attached a copy of the case sheet to familiarize you with staff recommendations.

You or your representative should be at the meeting to answer any questions the Commission may have. Please call prior to the meeting if you have any questions.

Sincerely,

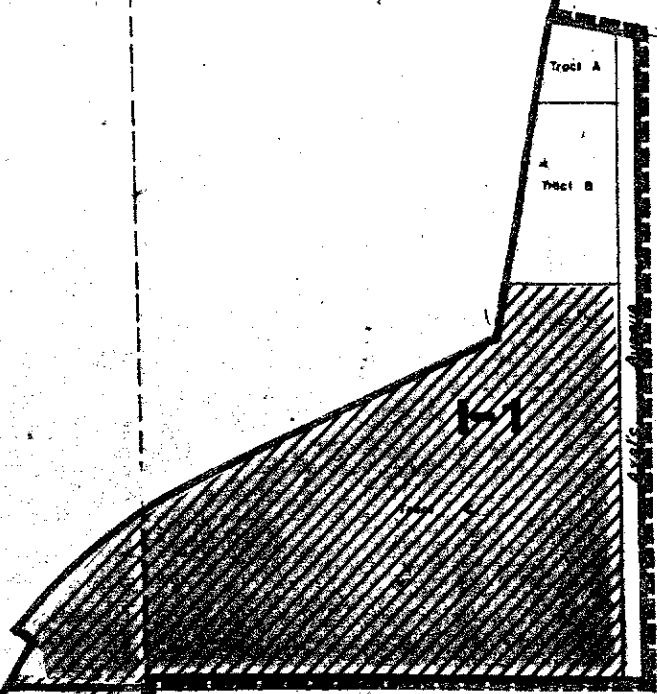
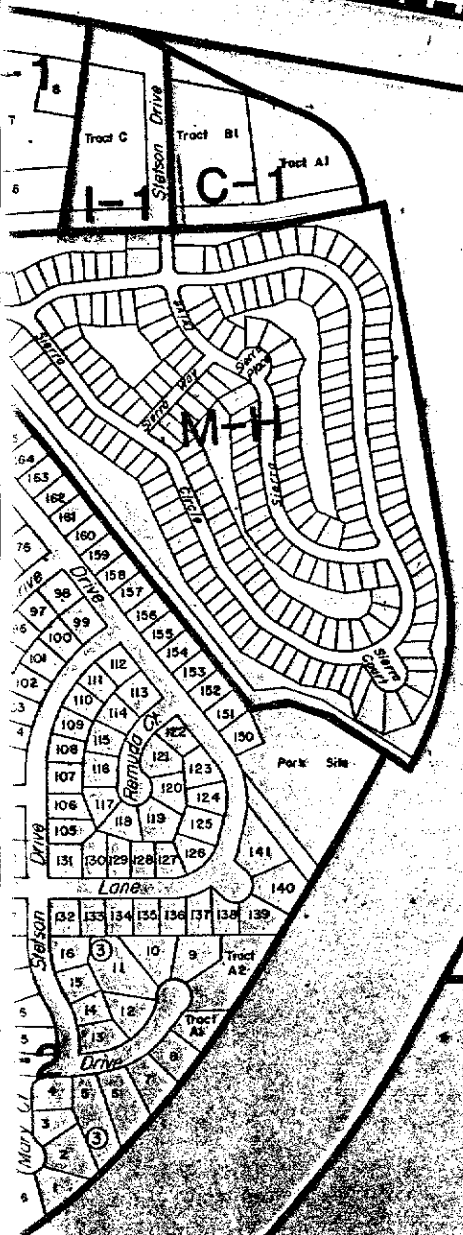
Tom Drake
Zoning Administrator/Planner II

TD/fo
Attachment

xc: Professional Consulting Associates
P. O. Box 2185
Gillette, WY 82716

2324
2625

4E
4F
4G
4C



U/S 14/16

R-2

SITE OF THE PROPOSED RESUBDIVISION →



A

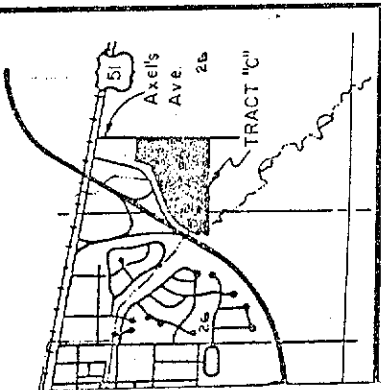
BASIS OF BEARINGS:

AXELS AVE, ALL ACCORDING TO THE MARY SUE ADDITION PLAT FILED IN BOOK 4 OF PLATS, PAGE 115 CAMPBELL CO. RECORDS.

SCALE: 1"=2000'

RESUBDIVISION

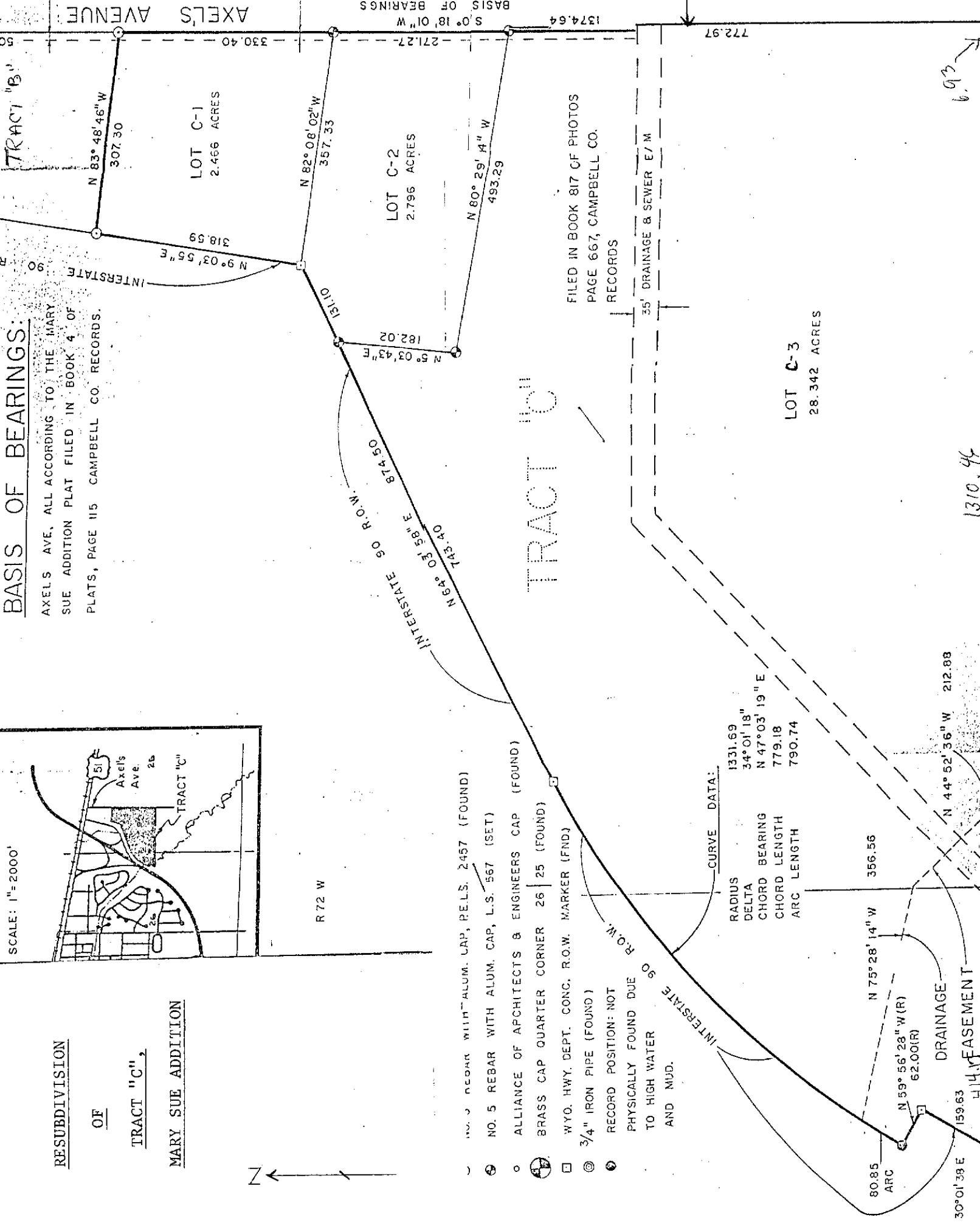
OF
TRACT "C",
MARY SUE ADDITION



- NO. 5 REBAR WITH ALUM. CAP, RELS. 2457 (FOUND)
- NO. 5 REBAR WITH ALUM. CAP, L.S. 567 (SET)
- ALLIANCE OF ARCHITECTS & ENGINEERS CAP (FOUND)
- BRASS CAP QUARTER CORNER 26 25 (FOUND)
- W.Y.O. HWY. DEPT. CONC. R.O.W. MARKER (FND)
- ⊙ 3/4" IRON PIPE (FOUND)
- ⊙ RECORD POSITION: NOT PHYSICALLY FOUND DUE TO HIGH WATER AND MUD.

CURVE DATA:

RADIUS	1331.69
DELTA	34° 01' 18"
CHORD BEARING	N 47° 03' 19" E
CHORD LENGTH	779.18
ARC LENGTH	790.74



FILED IN BOOK 817 OF PHOTOS
PAGE 667, CAMPBELL CO.
RECORDS

6.93

1310.44

30° 01' 38" E 159.63

DRAINAGE EASEMENT

N 75° 28' 14" W 356.56

N 59° 56' 28" W (R) 62.00(R)

80.85 ARC

N 44° 52' 36" W 212.88

LOT C-3
28.342 ACRES

35' DRAINAGE & SEWER E/M

LOT C-2
2.796 ACRES

LOT C-1
2.466 ACRES

AXELS AVENUE

TRACT "B"

TRACT "C"

60' DEDICATED R.O.W.

5.0° 18' 01" W 1374.64

772.97

N 80° 29' 14" W 493.29

N 82° 08' 02" W 357.33

N 83° 48' 46" W 307.30

N 9° 03' 55" E 318.59

N 5° 03' 43" E 182.02

N 64° 03' 58" E 743.40

N 84° 03' 58" E 874.50

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

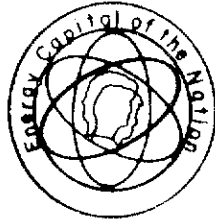
INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.



City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

July 1, 1985

RE: Resubdivision of Tract C, Mary Sue Addition -
Final Plat

Dear Property Owner:

The City Planning Commission will be considering the above-referenced minor plat in your area at its next regular meeting on Monday, July 8, 1985, beginning at 8:00 p.m. in the City Council Chambers, 201 East Fifth Street. I have attached a vicinity sketch showing the location of the proposed resubdivision.

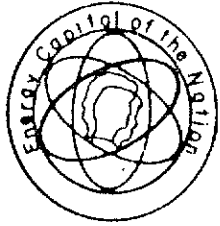
You are welcome to attend the meeting and be heard on this matter. Please feel free to call prior to the meeting if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Tom Drake".

Tom Drake
Planner II/Zoning Administrator

TD/fr *A*
Attachment



City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

June 26, 1985

Axel R. Ostlund
P. O. Box 989
Gillette, WY 82716

RE: Resubdivision of Tract "C", Mary Sue Addition

Dear Mr. Ostlund:

This letter is to acknowledge receipt of the above-referenced minor plat submittal. This item has been scheduled for consideration at the regular City Planning Commission meeting on Monday, July 8, 1985, beginning at 8:00 p.m. in the City Council Chambers, 201 East Fifth Street.

A staff review meeting to discuss issues related to this plat will be held on Tuesday, July 2, 1985, beginning at 3:00 p.m. in the Engineering Conference Room, Second Floor, 201 East Fifth Street. You are strongly urged to attend this meeting so that any staff concerns can be resolved prior to the Planning Commission meeting. You are welcome to bring your engineer and/or surveyor to this meeting. Attached is a copy of the agenda for the staff review meeting.

Please feel free to call if you have any questions.

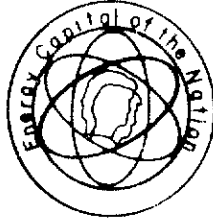
Sincerely,

A handwritten signature in cursive script that reads "Tom Drake".

Tom Drake
Zoning Administrator

TD/fr *fr*
Attachment

xc: Professional Consulting Associates
P. O. Box 2185
Gillette, WY 82716

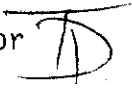


City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

MEMORANDUM

TO: John Darrington, City Administrator
Jeff Smith, City Engineer
Paul Schamp, City Electrical Engineer
Mike Rickabaugh, Chief Building Inspector
Bernard Saunders, Fire Warden
Mountain Bell Telephone, Attn: Engineering Dept.
Petrolane Gas Company
Wyoming Televents, Inc.
Postmaster
Wyoming Highway Department

FROM: Tom Drake, Zoning Administrator 

SUBJECT: Final Plat - Resubdivision of Tract "C",
Mary Sue Addition

DATE: June 26, 1985

Attached is the above-referenced minor plat for your review. The City Planning Commission will be considering this plat at its regular meeting on Monday, July 8, 1985, beginning at 8:00 p.m. in the City Council Chambers, 201 East Fifth Street.

A staff review meeting to discuss issues related to this plat will be held on Tuesday, July 2, 1985, beginning at 3:00 p.m. in the Engineering Conference Room, Second Floor, City Hall. You are welcome to attend this meeting and discuss any concerns you may have regarding the proposed plat. Attached is a copy of the agenda for the staff review meeting.

Please contact this office prior to the staff review meeting if you have any comments and cannot attend the meeting, or if you have any questions.

Tom Drake
Zoning Administrator

TD/ff 
Attachments

**Professional
Consulting
Associates**

P.O. Box 2185
Gillette, Wyoming 82716
(307) 687-0600

Edward S. Scott, P.E.

Bob R. Butler, L.S.

June 24, 1985

TOM DRAKE
CITY PLANNING DEPT
CITY OF GILLETTE
201 E 5TH ST
GILLETTE WY 82716

RECEIVED JUN 24 1985

Re: Resub of Tract 'C', Mary Sue Addition

Dear Tom:

Submitted herewith are the following materials on the subject project:

- 1) Twelve (12) copies of the Final Plat
- 2) Subdivision Application Summary Sheet
- 3) Final Planning Commission Subdivision Checklist
- 4) List of Adjacent Property Owners
- 5) Two sets of Water Line Plans
- 6) Check for \$100.00 for Plat Review Fee
- 7) Application for Permit to Construct
- 8) Permit to Construct
- 9) Final Submittal Checklist

Please schedule this resubdivision for the July 8, 1985, Planning Commission meeting. If you have any questions, please call.

Sincerely,

PROFESSIONAL CONSULTING ASSOCIATES



Edward S. Scott, P.E.

Enclosures

cc: Bob Ostlund

ESS/sg

ADJACENT OWNERS
TRACT 'C', MARY SUE ADDITION

Stonepile Limited Partnership
P.O. Box 613
Gillette, WY 82716

ARCOAL, Inc.
555 17th Street
Denver, CO 80217

Salt Creek Freightway's, Inc.
P.O. Box 3
Gillette, WY 82716

CAMPLEX
Campbell County Public Land Board
801 East 4th Street, Suite 7
Gillette, WY 82716

RECEIVED JUN 3 4 1985



CITY OF GILLETTE

www.gillettewy.gov

ADMINISTRATION

PHONE 307-686-5203

via email: tschilling@schillingcompanies.com

May 20, 2024

Trevor Schilling
Schilling Companies, LLC
PO Box 1052
Gillette WY, 82717

RE: Confirmation of Septic Systems
Resubdivision of Tract C Mary Sue Addition, Recorded August 9, 1985

Mr. Schilling:

I am in receipt of your letter dated May 7, 2024 to seek confirmation of the continued use, upgrades, or replacement of septic systems for the property along Axel's Avenue directly adjoining Hwy 51, otherwise known as the Mary Sue Addition to the City of Gillette. Your letter follows a conversation we had at City Hall on Monday, May 6, 2024, with Brian Brown and Ryan Conklin. I apologize for the delay in responding. It took us a while to locate the applicable case files and action from the 1980's and 1990's.

Lots C-1 (current Lot C-4), C-2 and C-3

Based on our review, there was a Resubdivision of Tract C of the Mary Sue Addition in 1985. During the review and approval for this Resubdivision in 1985, it was determined that due to the cost, a sewer main was not practical for the small number of lots it would serve in Tract C. Also at the time, the City did require the developer to execute a Petition to join a Local Improvement District in the future to extend streets, install curbs, gutters, sidewalks, water lines, sewer lines, and perform grading at such time as a public sewer is available within 250 feet of Axel's Avenue, adjacent to the Mary Sue Addition. This "Advance Agreement" to Join a Local Improvement District was indeed executed on July 19, 1985 by the owner of Lots C-1, C-2 and C-3 of the above referenced subdivision. This Advance Agreement was subsequently recorded with the Campbell County Clerk (Book 113 of Photos, Page 586-587) on November 9, 1994, following a separate request to rezone Lot C-3 from I-1, Light Industrial to A, Agricultural zoning district. Based on this information, continued use, upgrades, or replacement of septic systems within lots C-4 (C-1 prior to 8/18/2023), C-2 and C-3 for the above referenced subdivision are permitted, subject to the conditions described later in this letter.

Tract B (current Tract B1)

It is our understanding that an existing building is located within Tract B1 of this subdivision (aka Tract B, prior to 8/18/2023). The Advance Agreement to Join a Local Improvement District did not include Tract A or Tract B. It is our understanding that the current structure existed prior to annexation by the City in 1984. As such, continued use, upgrades, or replacement of the septic system for this building on Tract B1 is permitted provided it continues to serve the original building.

Tract A

The City has no record of any existing structures located on Tract A within this subdivision since at least 1995. It appears a structure was present in 1982, and possibly existed when this subdivision was annexed in 1984. Since there has not been a structure on this lot for nearly 30 years, and it is unknown as to the condition of any septic systems on this lot, public sewer will need to be extended to serve any improvements constructed on Tract A in accordance with the City's Ordinances, Design Standards and Subdivision Regulations.

Conditions for Continued Use of Septic Systems

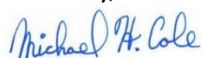
1. Permission for continued use, upgrades, or replacement of septic systems for lots C-4 (C-1 prior to 8/18/2023), C-2 and C-3 within the above reference subdivision are permitted in accordance with the Advance Agreement provided that no further subdivision of the land occurs. Any upgrades or replacement of septic systems within these lots shall be designed and permitted in accordance with Wyoming DEQ and Campbell County standards.
2. Permission for continued use, upgrades, or replacement of the septic system for the existing building on Tract B1 is permitted provided it continues to serve the original building, and no further subdivision of this lot occurs. Any upgrades or replacement of septic systems within this lot shall be designed and permitted in accordance with Wyoming DEQ and Campbell County standards. Public sewer will need to be extended to serve any new or replacement buildings constructed on Tract B1 in accordance with the City's Ordinances, Design Standards and Subdivision Regulations.
3. Septic Systems are not permitted on Tract A of this subdivision. Public sewer will need to be extended to serve any new or replacement buildings constructed on Tract A in accordance with the City's Ordinances, Design Standards and Subdivision Regulations.

Future Development

I understand your company is exploring the potential purchase of these lots to consolidate existing tracts and lots, and/or demolish existing structures for future commercial or industrial development. Based on our conversation last week, I don't believe the conditions described above would satisfy your proposed plans, while still maintaining existing septic systems. Based on the potential use of your proposed development plan within these consolidated lots, I can recommend to the City Council that an exception be made for the need to extend sewer to this area, with conditions similar to the "Advance Agreement" requirements permitting septic systems for the Tract C lots in 1985. Unfortunately, our current ordinances and regulations do not authorize the City Administrator to grant exceptions like this; it will require action by both the Planning Commission and the City Council to allow this exemption to proceed.

Please feel free to reach out to Ry Muzzarelli or contact me if you have any questions.

Sincerely,



Michael H. Cole
City Administrator

email - Ry Muzzarelli, PE, Development Services Director
Ryan Conklin, RE/MAX Professionals

Enclosure: Prior City Action (1984, 1985 & 1994), Resubdivision of Tract C of the Mary Sue Addition

2500 E. Highway 14-16
Gillette, WY
Owner: Robert Ostlund

To the City of Gillette:

It is hereby requested that the property located at 2500 E. Highway 14-16 be granted an Advance Agreement, similar to that attached, allowing this lot to utilize a septic system. The lot was annexed into the City around 1984, and an Advance Agreement was put into place in 1985 (Book 1313, page 586) for lots to the south of the subject lot. It is requested a similar Advance Agreement be put into place for the subject lot.

This Advance Agreement will allow the lot to utilize, maintain, repair or install a septic system till such time a public sewer is available within 250 feet of this lot. Due to the location of the current public sewer line, it is not cost effective to alter or improve the site if a city requirement is to connect to public sewer. This also creates an issue with the use and salability of the site.

Ryan Conklin at RE/MAX Professionals will be acting on behalf of the landowners to help complete the application process through the City of Gillette.

Sincerely,

Robert L. Ostlund

Robert Ostlund

2500 E Hwy 14-16



 **CITY OF GILLETTE**
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 167 feet
1 inch equals 0.03 miles

July 08, 2024

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication

THE MARY SUE ADDITION ANNEXATION & SUBDIVISION PLAT

COPY
Original May Be Inspected At
Campbell County Clerks Office

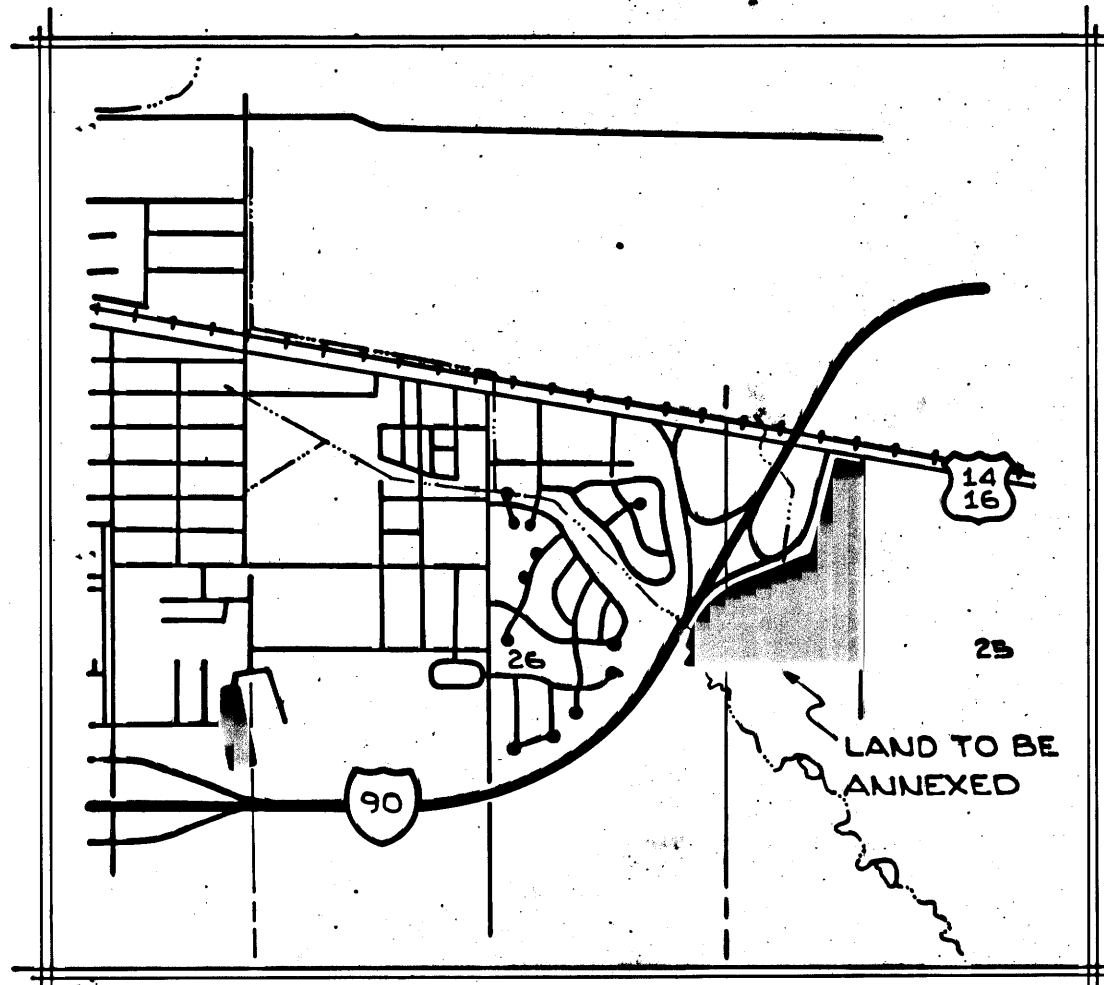
LEGAL DESCRIPTION

A TRACT OF LAND BEING SITUATE IN THE NORTHWEST ONE-QUARTER OF SECTION 25, AND THE SOUTHEAST ONE-QUARTER OF SECTION 26, TOWNSHIP 50 NORTH, RANGE 72 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CAMPBELL COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST ONE-QUARTER CORNER COMMON TO SECTION 25 AND SECTION 26, SAID CORNER BEING MONUMENTED BY AN ORIGINAL SET STONE AND A BRASS CAP; THENCE N 89° 09' 08" W ALONG THE EAST-WEST MID-SECTION LINE OF SECTION 26 A DISTANCE OF 411.30 FEET TO A POINT OF INTERSECTION WITH THE EAST RIGHT-OF-WAY LINE OF INTERSTATE 90; SAID POINT BEING MONUMENTED BY A NO. 5 REBAR WITH AN ALUMINUM CAP MARKED P.E.L.S. 2457; THENCE N 30° 03' 32" E ALONG SAID EAST RIGHT-OF-WAY LINE A DISTANCE OF 153.90 FEET TO A CONCRETE HIGHWAY RIGHT-OF-WAY MARKER; THENCE N 59° 56' 28" W ALONG SAID EAST RIGHT-OF-WAY LINE A DISTANCE OF 62.00 FEET TO A POINT, SAID POINT BEING MONUMENTED BY A NO. 5 REBAR WITH AN ALUMINUM CAP MARKED P.E.L.S. 2457 AND BEING THE BEGINNING OF A CURVE WHICH IS CONCAVE TO THE EAST, THE RADIUS OF WHICH IS 1332.40 FEET, THE CENTRAL ANGLE OF WHICH IS 34° 00' 00", THE CHORD OF WHICH BEARS N 47° 02' 16" E A DISTANCE OF 779.11 FEET; THENCE ALONG THE EAST RIGHT-OF-WAY LINE OF INTERSTATE 90 AN ARC DISTANCE OF 790.66 FEET TO A CONCRETE HIGHWAY RIGHT-OF-WAY MARKER; THENCE N 64° 04' 17" E ALONG SAID EAST RIGHT-OF-WAY LINE A DISTANCE OF 874.40 FEET TO A CONCRETE HIGHWAY RIGHT-OF-WAY MARKER; THENCE N 9° 04' 04" E ALONG SAID EAST RIGHT-OF-WAY LINE A DISTANCE OF 1026.18 FEET TO A POINT OF INTERSECTION WITH THE SOUTH RIGHT-OF-WAY LINE OF WYOMING HIGHWAY 51; SAID POINT BEING MONUMENTED BY A CONCRETE HIGHWAY RIGHT-OF-WAY MARKER; THENCE S 81° 11' 16" E ALONG SAID SOUTH RIGHT-OF-WAY LINE A DISTANCE OF 260.70 FEET TO A NO. 5 REBAR WITH AN ALUMINUM CAP MARKED P.E.L.S. 2457; THENCE S 0° 18' 01" W A DISTANCE OF 2066.97 FEET TO A POINT OF INTERSECTION WITH THE EAST-WEST MID-SECTION LINE OF SECTION 25; SAID POINT BEING MONUMENTED BY A NO. 5 REBAR WITH AN ALUMINUM CAP MARKED P.E.L.S. 2457; THENCE N 89° 35' 35" W ALONG SAID EAST-WEST MID-SECTION LINE A DISTANCE OF 1377.34 FEET TO THE POINT OF BEGINNING.

SAID TRACT OF LAND CONTAINS 39.82 ACRES MORE OR LESS.

MODIFICATION IN ANY WAY OF THE FOREGOING DESCRIPTION TERMINATES LIABILITY OF SURVEYOR.



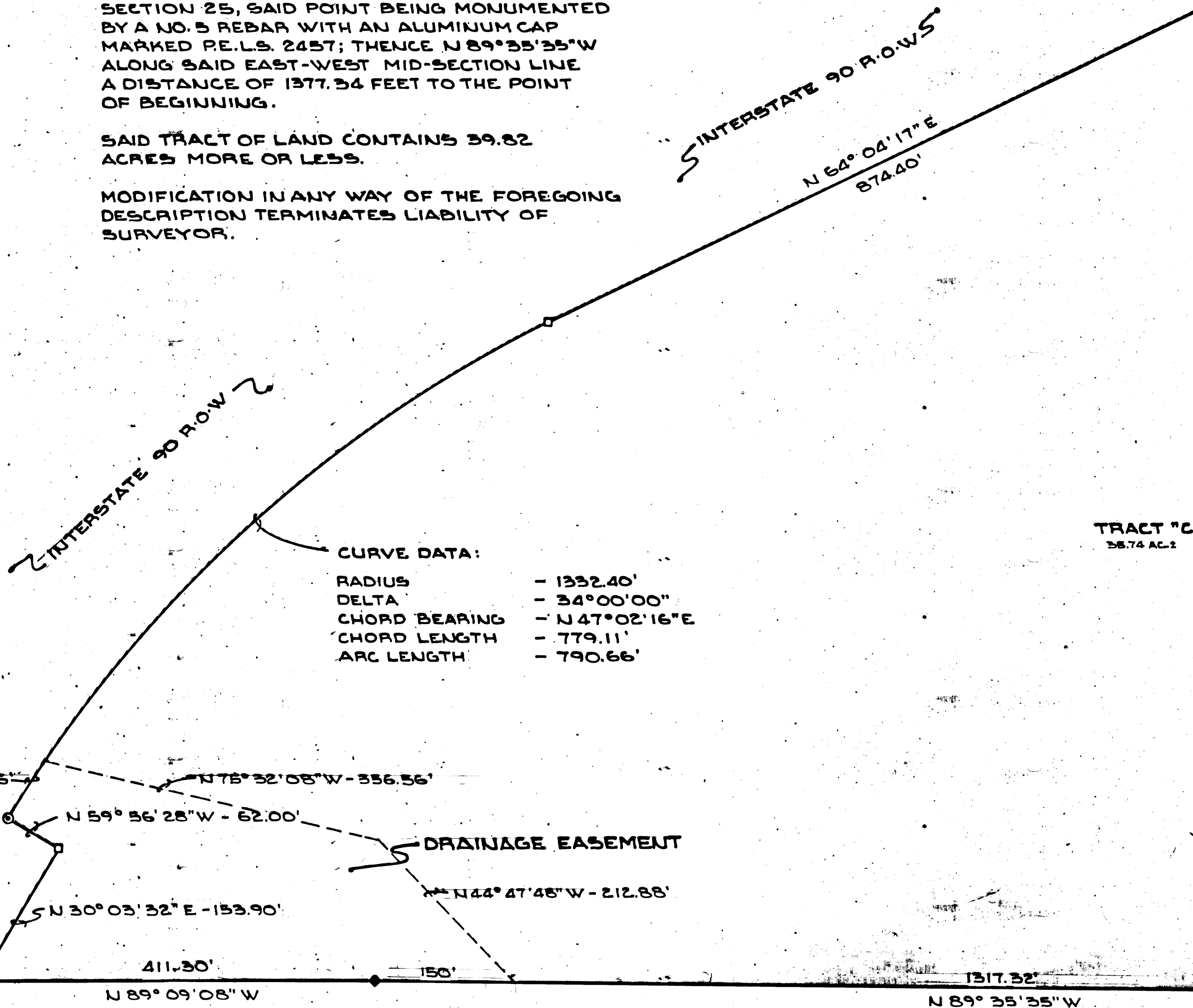
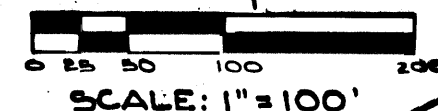
VICINITY SKETCH
SCALE: 1"=2000'

LEGEND

- NO. 5 REBAR WITH AN ALUMINUM CAP MARKER P.E.L.S. 2457 (SET)
- ◆ BRASS CAP AT WEST 1/4 CORNER (FOUND)
- CONCRETE HIGHWAY RIGHT-OF-WAY MARKER (FOUND)

BASIS OF BEARING:

SOLAR OBSERVATION



THE UNDERSIGNED OWNERS OF THE LAND SHOWN AND DESCRIBED ON THIS PLAT DO HEREBY DEDICATE TO THE CITY OF GILLETTE, AND ITS LICENSEES FOR PERPETUAL PUBLIC USE ALL STREETS, ALLEYS, EASEMENTS, AND OTHER PUBLIC LANDS WITHIN THE BOUNDARY LINES OF THE PLAT AS INDICATED AND NOT ALREADY OTHERWISE DEDICATED FOR PUBLIC USE.

UTILITY EASEMENTS AS DESIGNATED ON THIS PLAT ARE HEREBY DEDICATED TO THE CITY OF GILLETTE AND ITS LICENSEES FOR PERPETUAL PUBLIC USE FOR THE PURPOSE OF INSTALLING, REPAIRING, RE-INSTALLING, REPLACING AND MAINTAINING SEWERS, WATER LINES, GAS LINES, ELECTRIC LINES, TELEPHONE LINES, CABLE T.V. LINES AND OTHER FORMS AND TYPES OF PUBLIC UTILITIES NOW OR HEREAFTER GENERALLY UTILIZED BY THE PUBLIC.

IN TESTIMONY WHEREOF: AXEL R. OSTLUND HAS CAUSED THESE PRESENTS TO BE SIGNED THIS 20 DAY OF September 1985.

Axel R. Ostlund
AXEL R. OSTLUND

STATE OF WYOMING) S.S. (NO CORPORATE SEAL)
COUNTY OF CAMPBELL)

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 20 DAY OF September 1985 BY AXEL R. OSTLUND.

[Signature]
NOTARY PUBLIC
WITNESS MY HAND AND OFFICIAL SEAL.
MY COMMISSION EXPIRES May 3, 1987

IN TESTIMONY WHEREOF: WAYNE TUCKER, SENIOR VICE-PRESIDENT AND SECRETARY FOR SALT CREEK FREIGHTWAYS INC., HAS CAUSED THESE PRESENTS TO BE SIGNED THIS 22 DAY OF Oct, 1985 BY WAYNE TUCKER.

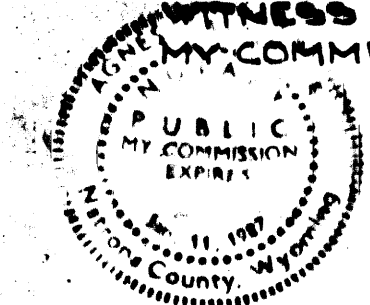
Wayne Tucker
WAYNE TUCKER
(SENIOR VICE PRESIDENT AND SECRETARY)

STATE OF WYOMING) S.S.
COUNTY OF NATRONA)

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 22 DAY OF October, 1985, BY WAYNE TUCKER.

Alvin Marking
NOTARY PUBLIC

WITNESS MY HAND AND OFFICIAL SEAL.
MY COMMISSION EXPIRES 1-1-87



APPROVAL BY THE CITY OF GILLETTE PLANNING COMMISSION

THE CITY OF GILLETTE PLANNING COMMISSION HEREWITH RECOMMENDS APPROVAL OF THE FOREGOING ANNEXATION THIS 18th DAY OF OCTOBER 1985.

W.L. Stone
CHAIRMAN

Fred E. Rogers
SECRETARY

APPROVAL BY THE CITY OF GILLETTE

THE FOREGOING PLAT IS APPROVED FOR ANNEXATION BY THE UNDERSIGNED MAYOR AND CITY CLERK IN AND FOR THE CITY OF GILLETTE, COUNTY OF CAMPBELL, STATE OF WYOMING, THIS 16th DAY OF JANUARY 1985, 1984

Hal Carter
MAYOR

Nellie J. Sussman
CITY CLERK

CAMPBELL COUNTY CLERK AND RECORDER

STATE OF WYOMING) S.S.
COUNTY OF CAMPBELL)

I HEREBY CERTIFY THAT THE ABOVE ANNEXATION PLAT WAS FILED FOR RECORD IN MY OFFICE AT 11 O'CLOCK A.M. ON THIS 16 DAY OF JANUARY, 1985, AND RECORDED IN PLAT BOOK NUMBER ON PAGE NUMBER .

[Signature]
CAMPBELL COUNTY CLERK

CERTIFICATE OF SURVEYOR

STATE OF WYOMING) S.S.
COUNTY OF CAMPBELL)

I, R.J. TIMM, OF GILLETTE, WYOMING HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM NOTES TAKEN DURING AN ACTUAL SURVEY PERFORMED DURING THE MONTHS OF JULY AND AUGUST, 1985, BY PETER A. ROMANENKO, FOR WHOM WORK I STAND PERSONALLY RESPONSIBLE, AND THAT SAID SURVEY IS ACCURATELY REPRESENTED ON THIS PLAT, AND IS SET OUT ON THE GROUND AS SHOWN HEREON.

R.J. Timm
R.J. TIMM
WYOMING REGISTRATION NO. 5878

ANNEXATION & SUBDIVISION PLAT

A PART OF THE WEST 1/4 OF THE NORTH-WEST 1/4 SEC. 25 AND THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 T. 50 N., R. 72 W. - 6TH P.M.

CITY OF GILLETTE,
P.O. BOX 5003
GILLETTE, WYOMING 82716
PHONE: (307) 682-5265

TIMM & ASSOCIATES
Consulting Engineers & Surveyors
P.O. Box 726
Gillette, Wyoming 82716
Ph. 307/686-0228

DATE DRAWN AUG. 27, 1985 DRAWN BY R.W. CALVERT
CHECKED BY C.P. WOSTER FIELD BY _____ PAGE 1
PROJ. NO. 15-0583-029 FILE NO _____

M 8

ADVANCE AGREEMENT
BETWEEN THE CITY OF GILLETTE, WY
AND ROBERT OSTLUND FOR 2500 E HWY 14-16

THIS ADVANCE AGREEMENT made this _____ day of _____, 2024, by and between Robert Ostlund, hereinafter referred to as LANDOWNER, and the City of Gillette, Wyoming, a municipal corporation and City of the First Class, hereinafter referred to as CITY.

WHEREAS, the LANDOWNER is the record owner of a certain tract of land, described as follows:

TRACT "A" OF THE MARY SUE ADDITION, BEING SITUATED IN A PORTION OF THE NW1/4, SECTION 25, TOWNSHIP 50 NORTH, RANGE 72 WEST (A.K.A 2500 E HWY 14-16)

The above-described tract of land shall hereinafter be referred to as the LAND.

WHEREAS, the LAND is currently within the limits of the CITY but has been determined to be of great distance from CITY sewer services, infrastructure and systems; and

WHEREAS, the LANDOWNER desires to install and use in perpetuity a septic system for the LAND within CITY limits, in exchange for a commitment to hook-up to the CITY's sewer infrastructure at a future date, at the determination of the CITY, if any only if the CITY sewer infrastructure is within two hundred and fifty feet (250') of Axel's Avenue, as further described below; and

NOW, THEREFORE, the parties above named have decided to set forth all of their agreements concerning the execution of this ADVANCE AGREEMENT pertaining to the LAND as follows:

1. The parties acknowledge that the LAND is within the limits of the CITY and is under the jurisdiction of all CITY codes. Notwithstanding the State utilities statutes and CITY codes, after execution of this ADVANCE AGREEMENT by the Mayor of Gillette, under the direction of the City Council, the LANDOWNER shall have the right to install and use in perpetuity a septic system for and on the LAND within CITY limits and the LANDOWNER agrees and covenants to hook-up to the CITY sewer infrastructure at a future date, at the determination of the CITY, only after (i) the CITY sewer infrastructure is within two hundred and fifty feet (250') of Axel's Avenue and (ii) the CITY sewer system has been accepted by the CITY Council for public use (the "Hook-Up Requirement"). Except as otherwise set forth in this ADVANCE AGREEMENT, the LANDOWNER shall adhere to the applicable City Zoning Map, Zoning Ordinance, Subdivision Regulations, Design and Construction Standards, Building Codes, and adopted Utility Codes.
2. The LANDOWNER shall incorporate this Hook-Up Requirement on each and every deed for any parcel of land existing or created within the LAND. A commitment shall be included in every deed or land sale contract executed by the LANDOWNER, subsequent to the date of full execution of this ADVANCE AGREEMENT, noting that the LANDOWNER of the parcel "shall hook-up to the CITY sewer system without protest, at the discretion and direction of the Gillette CITY Council, if and only if the CITY sewer infrastructure is within two hundred and fifty feet (250') of Axel's Avenue and only after the sewer system has been accepted by the CITY Council for public use". The commitment to this ADVANCE AGREEMENT shall be recorded as part of each deed and is an agreement running with the LAND, enforceable by the CITY.

3. This ADVANCE AGREEMENT does not relieve the LANDOWNER, or any successor in interest, from any requirements of the City of Gillette Subdivision Regulations except as otherwise set forth herein, including, without limitation, when the LAND is further subdivided, the subdivision shall be in accordance with all relevant CITY ordinances and other regulations then in effect.
3. Upon hook-up to the CITY sewer infrastructure, the CITY shall provide municipal services to the LAND on the same level as provided to other areas of the CITY, according to State statutes and local ordinances.
4. The parties further agree as follows:

REQUEST AND APPROVAL

The CITY hereby approves, subject to the requirements set forth below, the installation, use, maintenance, and repair of one (1) septic system for use for and on the LAND and the ability to replace said septic system at the time of failure if the CITY sewer infrastructure is not available within two hundred and fifty feet (250') of Axel's Avenue for connection at the time of such failure.

REQUIREMENTS

The LANDOWNER agrees to do the following prior to the installation of the septic system:

- a. The LANDOWNER is required to acquire all necessary permits and approvals through the CITY and the Department of Environmental Quality (DEQ).
- b. The LANDOWNER must submit a Soils Report to the CITY Planning Division, the CITY Engineering Division, and the CITY Clerk's Office.

Once the CITY sewer infrastructure is within two hundred and fifty feet (250') of Axel's Avenue, the LANDOWNER agrees to the following:

- a. The LANDOWNER will connect to the CITY sewer system only after the system has been accepted by the CITY Council for public use.
 - b. The LANDOWNER will pay the CITY a Plant Investment Fee, which is calculated on the size of the water meter required to serve the LAND as established by City Ordinance, at the prevailing rate at the time of connection for sewer service. The LANDOWNER will be responsible for establishing a billing account with the CITY and payment of each monthly sewer billing.
 - c. All costs of making the sewer service connection from the LAND to the CITY's sewer infrastructure (the "Service Line"), including the construction, installation, and extension of required mains and related appurtenances between the LAND and the point of service reasonably determined by the CITY, are the responsibility of the LANDOWNER.
 - d. The CITY has no responsibility to maintain the Service Line. The LANDOWNER agrees to install the Service Line according to CITY codes.
 - e. The LANDOWNER will connect all buildings requiring sanitary sewer service to the Service Line connecting to the CITY's sewer system and remove or render inoperable all privies, vaults, septic tanks, etc. presently serving those buildings.
 - f. The LANDOWNER will obtain a plumbing permit and submit to all required inspections from the CITY.
 - g. No service connections may be made for service outside of the LAND without prior approval of the City Council.
5. In the event of a subdivision taking place prior to the CITY sewer infrastructure being within two hundred and fifty (250') of Axel's Avenue, any additional septic system(s) will not be permitted for the newly created lot(s),

provided, however, the existing septic system(s) shall continue serving such newly created lot(s).

6. The LANDOWNER hereby recognizes that this ADVANCE AGREEMENT serves as acknowledgement of the LANDOWNER that the LAND is currently within CITY limits and further acknowledges all CITY codes as the rule of law and binding, except as set forth in this ADVANCE AGREEMENT. LANDOWNER is the owner of all LAND described above. LANDOWNER and CITY agree that this ADVANCE AGREEMENT may be acted upon any time at the sole discretion of the CITY, subject to the terms and conditions contained herein.
7. LANDOWNER waives his right to protest the Hook-Up Requirement and the requirements set forth in Section Four above. The LANDOWNER specifically agrees and acknowledges that the timing of (i) the CITY bringing the CITY sewer infrastructure within two hundred and fifty feet (250') of Axel's Ave. and (ii) the CITY Council accepting the CITY sewer system for public use is within the sole discretion of the CITY.
8. This ADVANCE AGREEMENT, and every part thereof, shall constitute an agreement running with the LAND described above and may be enforced by the CITY or LANDOWNER by an action at law or equity.
9. This ADVANCE AGREEMENT shall inure to the benefit of, and be binding upon the parties hereto, their respective heirs, successors in interest and assigns. This ADVANCE AGREEMENT shall bind each and every successor of interest in the LAND or any portion or parcel thereof.
10. This ADVANCE AGREEMENT shall be governed by the laws of the State of Wyoming. The District Court of the Sixth Judicial District in Campbell County, Wyoming, shall have venue and jurisdiction exclusively for any action in law or equity which may be instituted to enforce the terms of this ADVANCE AGREEMENT.
11. If any legal action is instituted to enforce any of the terms of this ADVANCE AGREEMENT, the unsuccessful party shall pay the successful party's reasonable attorneys' fees and all costs of the action including court costs, expert witness fees and all other actual expenses incurred in the prosecution of the action.
12. If any section, subsection, sentence, clause, phrase or portion of this ADVANCE AGREEMENT is for any reason held invalid or unconstitutional by any Court or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portions hereof, which shall remain in full force and effect.

[SIGNATURE PAGES FOLLOW.]

SIGNATURE PAGE TO
ADVANCE AGREEMENT
BETWEEN THE CITY OF GILLETTE, WY
AND ROBERT OSTLUND FOR 2500 E HWY 14-16

CITY OF GILLETTE:

Shay Lundvall, Mayor

(S E A L)
ATTEST:

Alicia Allen, City Clerk

STATE OF WYOMING)
)ss.
County of Campbell)

On _____, 20___, personally appeared before me Shay Lundvall, Mayor of the City of Gillette, Wyoming, whom I know personally, to be the signer of the above and he acknowledged that he signed it.

Notary Public
My Commission Expires:

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Community Room ~ City Hall ~ July 9, 2024 ~ 5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Ryan Conklin, Richard Cone, Matthew Nelson, Cristal Pratt, and Ian Scott.

Commission Members Absent: Jack Colson.

Staff Present: Meredith Duvall, Planning Manager; Shannon Stefanick, Planner; Jill McCarty, Administrative Coordinator; Sean Brown, City Attorney.

CALL TO ORDER

Chair Shaun Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF THE
MINUTES

A motion was made by Ian Scott to approve the meeting minutes of June 11, 2024. Richard Cone seconded the motion. Motion carried 5/0.

Case No.
PL2024-0070
ADVANCE
AGREEMENT –
700 Axle's Ave

Commissioner Ryan Conklin excused himself from consideration from this matter due to a conflict. The property owner, North Park Transportation Co, Inc., is requesting an Advance Agreement waiving the development requirement of hooking up to the City sewer system and subsequently requesting the allowance of the installation and use of a septic system within City limits.

The request was submitted after it was discovered that neighboring property owners to the south executed an Advance Agreement with the Gillette City Council in July of 1985. Citing the cost associated with a sewer main extension, the property owner is seeking an exception to the standard development requirements and are proposing that they be allowed to install and utilize in perpetuity a septic system until the time when the existing sewer main is extended and within two hundred and fifty feet (250') of Axel's Avenue, at which time they will be required to hook-up to the City sewer system.

Meredith Duvall said the city received no calls from the public on the case.

Chair Hottell asked if there were any comments from the public or Commission on the case.

Richard Cone asked how far it was from the property to the nearest sewer main. Ryan Conklin, agent for the property, said there was a sewer line under the highway and railroad that would require a lift station to be built that was approximately 1,800 feet in distance. There was another sewer line to the south approximately ½ mile in distance that might also require a lift station. Mr. Cone asked if the trucking facility located on the property previously had access to water or sewer. Mr. Conklin said the water was hooked into the Madison water line and the sewer was on a septic system which was allowed when it was built. Mr. Cone asked why the septic system was not being grandfathered in if it already existed. Meredith Duvall said the original agreement for the septic system was for a lot that had since been part of a new subdivision, and since that happened when that septic fails it would then be required to hook up city sewer.

Chair Hottell asked why this request was being brought up now after all this. Meredith Duvall said new or potential new property owners are requesting the use of septic. Ms. Duvall said the current development requirements are to hook up to city utilities and the

burden of extending a main is on the developer. Chair Hottell asked if there are codes in place that would make sure the septic would be done properly. Ms. Duvall said it is detailed out in the advanced agreement that the property owners would initiate a permit with Department of Environmental Quality and Campbell County would take over the permitting process as they coordinate septic permits with DEQ.

Richard Cone asked if obtaining the septic permit was a condition of the sale of the property and Ryan Conklin said it was, and the current owner wants to pursue the septic permit even if the sale does not go through.

There being no further comments or questions Richard Cone made a motion to approve the case, and Matthew Nelson seconded. The Motion carried 5/0.

Case No.
PL2024-0071
ADVANCE
AGREEMENT –
2500 E Hwy 14-
16

Commissioner Ryan Conklin excused himself from consideration from this matter due to a conflict. The property owner, Robert Ostlund, is requesting an Advance Agreement waiving the development requirement of hooking up to the City sewer system and subsequently requesting the allowance of the installation and use of a septic system within City limits.

The request was submitted after it was discovered that neighboring property owners to the south executed an Advance Agreement with the Gillette City Council in July of 1985. Citing the cost associated with a sewer main extension, the property owner is seeking an exception to the standard development requirements and are proposing that they be allowed to install and utilize in perpetuity a septic system until the time when the existing sewer main is extended and within two hundred and fifty feet (250') of Axel's Avenue, at which time they will be required to hook-up to the City sewer system.

Meredith Duvall said the city received no calls from the public on the case.

Chair Hottell asked if there were any comments from the public or Commission on the case.

There being no further comments or questions Ian Scott made a motion to approve the case, and Cristal Pratt seconded. The Motion carried 5/0.

OLD BUSINESS None.

NEW BUSINESS Meredith Duvall said there will be upcoming public meetings for the Comp Plan July 10 and July 11, 2024. And the July 23, 2024, and August 13, 2024, Planning Commission meetings are canceled.

ADJOURNMENT The meeting was adjourned at 5:31 p.m.

Minutes taken and prepared by Jill McCarty, Administrative Coordinator.



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

TABLED ITEM: Council Consideration to Enter into an Advance Agreement Between the City of Gillette and North Park Transportation Co, Inc. for 700 Axel's Avenue. (Planning Commission Vote: 5/0)

BACKGROUND:

This item was tabled at the July 16, 2024 City Council Meeting.

The Owner is seeking an Advance Agreement with the City of Gillette for 700 Axel's Ave. The landowner is requesting that the Advance Agreement allow them to install and utilize a septic system on their property that is within city limits. The request was submitted after it was discovered that neighboring property owners to the south executed an Advance Agreement with the Gillette City Council in July of 1985. Citing the cost associated with a sewer main extension, the property owner is seeking an exception to the standard development requirements and are proposing that they be allowed to install and utilize in perpetuity a septic system until the time when the existing sewer main is extended and within two hundred and fifty feet (250') of Axel's Avenue, at which time they will be required to hook-up to the City sewer system.

The requested property is Tract B-1, of Lot "C-4" & Tract "B-1", Mary Sue Addition, and is currently zoned I-1, Light Industrial; the property currently has multiple structures located on the lot.

See attached documents:

- Plat
- Proposed Advance Agreement
- Planning Case File of Advance Agreement from 1985
- Other supporting documents

This case was approved by the Planning Commission during their July 9, 2024, meeting with a vote of 5/0.

ACTUAL COST VS. BUDGET:

N/A

SUGGESTED MOTION:

I move to Grant Approval for City Council to Enter into an Advance Agreement Between the City of Gillette

and North Park Transportation Co, Inc. for 700 Axel's Avenue.

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
<input type="checkbox"/> Administrator Letter
<input type="checkbox"/> Letter Requesting Advance Agreement
<input type="checkbox"/> Vicinity Map
<input type="checkbox"/> Planning Case File of Advance Agreement from 1985
<input type="checkbox"/> Plat
<input type="checkbox"/> Advance Agreement
<input type="checkbox"/> Meeting Minutes 7.9.24



CITY OF GILLETTE

www.gillettewy.gov

ADMINISTRATION

PHONE 307-686-5203

via email: tschilling@schillingcompanies.com

May 20, 2024

Trevor Schilling
Schilling Companies, LLC
PO Box 1052
Gillette WY, 82717

RE: Confirmation of Septic Systems
Resubdivision of Tract C Mary Sue Addition, Recorded August 9, 1985

Mr. Schilling:

I am in receipt of your letter dated May 7, 2024 to seek confirmation of the continued use, upgrades, or replacement of septic systems for the property along Axel's Avenue directly adjoining Hwy 51, otherwise known as the Mary Sue Addition to the City of Gillette. Your letter follows a conversation we had at City Hall on Monday, May 6, 2024, with Brian Brown and Ryan Conklin. I apologize for the delay in responding. It took us a while to locate the applicable case files and action from the 1980's and 1990's.

Lots C-1 (current Lot C-4), C-2 and C-3

Based on our review, there was a Resubdivision of Tract C of the Mary Sue Addition in 1985. During the review and approval for this Resubdivision in 1985, it was determined that due to the cost, a sewer main was not practical for the small number of lots it would serve in Tract C. Also at the time, the City did require the developer to execute a Petition to join a Local Improvement District in the future to extend streets, install curbs, gutters, sidewalks, water lines, sewer lines, and perform grading at such time as a public sewer is available within 250 feet of Axel's Avenue, adjacent to the Mary Sue Addition. This "Advance Agreement" to Join a Local Improvement District was indeed executed on July 19, 1985 by the owner of Lots C-1, C-2 and C-3 of the above referenced subdivision. This Advance Agreement was subsequently recorded with the Campbell County Clerk (Book 113 of Photos, Page 586-587) on November 9, 1994, following a separate request to rezone Lot C-3 from I-1, Light Industrial to A, Agricultural zoning district. Based on this information, continued use, upgrades, or replacement of septic systems within lots C-4 (C-1 prior to 8/18/2023), C-2 and C-3 for the above referenced subdivision are permitted, subject to the conditions described later in this letter.

Tract B (current Tract B1)

It is our understanding that an existing building is located within Tract B1 of this subdivision (aka Tract B, prior to 8/18/2023). The Advance Agreement to Join a Local Improvement District did not include Tract A or Tract B. It is our understanding that the current structure existed prior to annexation by the City in 1984. As such, continued use, upgrades, or replacement of the septic system for this building on Tract B1 is permitted provided it continues to serve the original building.

Tract A

The City has no record of any existing structures located on Tract A within this subdivision since at least 1995. It appears a structure was present in 1982, and possibly existed when this subdivision was annexed in 1984. Since there has not been a structure on this lot for nearly 30 years, and it is unknown as to the condition of any septic systems on this lot, public sewer will need to be extended to serve any improvements constructed on Tract A in accordance with the City's Ordinances, Design Standards and Subdivision Regulations.

Conditions for Continued Use of Septic Systems

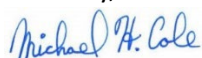
1. Permission for continued use, upgrades, or replacement of septic systems for lots C-4 (C-1 prior to 8/18/2023), C-2 and C-3 within the above reference subdivision are permitted in accordance with the Advance Agreement provided that no further subdivision of the land occurs. Any upgrades or replacement of septic systems within these lots shall be designed and permitted in accordance with Wyoming DEQ and Campbell County standards.
2. Permission for continued use, upgrades, or replacement of the septic system for the existing building on Tract B1 is permitted provided it continues to serve the original building, and no further subdivision of this lot occurs. Any upgrades or replacement of septic systems within this lot shall be designed and permitted in accordance with Wyoming DEQ and Campbell County standards. Public sewer will need to be extended to serve any new or replacement buildings constructed on Tract B1 in accordance with the City's Ordinances, Design Standards and Subdivision Regulations.
3. Septic Systems are not permitted on Tract A of this subdivision. Public sewer will need to be extended to serve any new or replacement buildings constructed on Tract A in accordance with the City's Ordinances, Design Standards and Subdivision Regulations.

Future Development

I understand your company is exploring the potential purchase of these lots to consolidate existing tracts and lots, and/or demolish existing structures for future commercial or industrial development. Based on our conversation last week, I don't believe the conditions described above would satisfy your proposed plans, while still maintaining existing septic systems. Based on the potential use of your proposed development plan within these consolidated lots, I can recommend to the City Council that an exception be made for the need to extend sewer to this area, with conditions similar to the "Advance Agreement" requirements permitting septic systems for the Tract C lots in 1985. Unfortunately, our current ordinances and regulations do not authorize the City Administrator to grant exceptions like this; it will require action by both the Planning Commission and the City Council to allow this exemption to proceed.

Please feel free to reach out to Ry Muzzarelli or contact me if you have any questions.

Sincerely,



Michael H. Cole
City Administrator

email - Ry Muzzarelli, PE, Development Services Director
Ryan Conklin, RE/MAX Professionals

Enclosure: Prior City Action (1984, 1985 & 1994), Resubdivision of Tract C of the Mary Sue Addition

700 Axel's Avenue
Gillette, WY
Owner: North Park Transportation – Keith Lilly

To the City of Gillette:

It is hereby requested that the property located at 700 Axel's Avenue be granted an Advance Agreement, similar to that attached, allowing this lot to utilize a septic system. The lot was annexed into the City around 1984, and an Advance Agreement was put into place in 1985 (Book 1313, page 586) for lots to the south of the subject lot. It is requested a similar Advance Agreement be put into place for the subject lot.

This Advance Agreement will allow the lot to utilize, maintain, repair or install a septic system till such time a public sewer is available within 250 feet of this lot. Due to the location of the current public sewer line, it is not cost effective to alter or improve the site if a city requirement is to connect to public sewer. This also creates an issue with the use and salability of the site.

Ryan Conklin at RE/MAX Professionals will be assisting the landowners to coordinate and help complete the application process through the City of Gillette.

Sincerely,

Keith Lilly


Keith Lilly
North Park Transportation

700 Axel's Avenue



 **CITY OF GILLETTE**
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

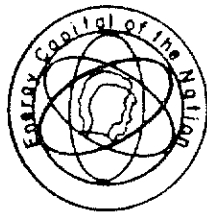
THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 167 feet
1 inch equals 0.03 miles

July 08, 2024

Service With P.R.I.D.E. Enthusiasm
Responsibility Integrity Dedication



City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

DEPARTMENT OF PLANNING
AND DEVELOPMENT
686-5281

72

December 5, 1985

David A. Potter, President
Norwest Bank of Gillette
P. O. Box 3012
Gillette, WY 82716

RE: Irrevocable Letter of Credit No. 57

Dear Mr. Potter:

This office has been holding the above-referenced letter of credit in the amount of \$23,300.00 to secure public improvements associated with the Resubdivision of Tract C, Mary Sue Addition. Those improvements have now been completed and accepted by the City of Gillette.

Therefore, we are releasing the attached letter of credit by marking it "VOID" and returning it to you.

Should you have any questions, please do not hesitate to call.

Sincerely,

Tom Drake

Tom Drake
Zoning Administrator

TD/fr

xc: Axel Ostlund (w/att.)
P. O. Box 989
Gillette, WY 82716

IRREVOCABLE LETTER OF CREDIT

July 29, 1965

City of Gillette
201 East 5th Street
Gillette, WY 82716

Irrevocable Letter of Credit No. 57

Gentlemen:

We hereby establish our Irrevocable Letter of Credit in your favor and authorize you to draw on us, up to an aggregate amount of Twenty-Three Thousand Three Hundred Dollars (\$23,300.00), available by your draft (s) at sight accompanied by your written certification that Axel R. Olstund has failed to install water line in the Mary Sue Addition.

We engage with you that all draft (s) drawn under and in compliance with the terms of this credit will be duly honored by us as specified if presented at this office on or before 4:30 o'clock p.m., May 05, 1967 or any extended date, it being a condition of this Irrevocable Letter of Credit that it shall be automatically extended for additional periods of one year from the present or each future expiration date unless thirty days prior to such date we shall notify you in writing by registered mail at the above address, that we elect not to renew this Letter of Credit for such additional period. Upon receipt by you of such notice, you may draw on us hereunder by means of your draft on us at sight for the full amount of this Letter of Credit.

Except so far as otherwise expressly stated, this Credit is subject to the Uniform Customs and Practices for Commercial Documentary Credits fixed by the International Chamber of Commerce applicable at the date of this letter.

Very truly yours,

NORWEST BANK GILLETTE, N.A.

By: 
David A. Potter, President

ADDENDUM "A"

Summary and Engineer's Estimate of Costs of Required
Public Improvements Resubdivision of Tract 'C', Mary Sue Addition
Subdivision as approved by the City Engineer.

IMPROVEMENTS	ESTIMATED COSTS
12" PVC Water Main:	^{1,406} 1,408 L.F. x \$ 20/L.F. = \$28,160
Fire Hydrants:	✓ 3 Each x \$1300/Each = 3,900
12" Tap to Madison Line:	✓ 1 Each x \$6000/Each = 6,000
12" x 12" x 6" Tees:	✓ 3 Each x \$ 380/Each = 1,140
12" Tees:	✓ 1 Each x \$ 380/Each = 380
12" 45° Elbows:	✓ 2 Each x \$ 300/Each = 600
12" Gate Valve:	✓ 4 Each x \$ 800/Each = 3,200
12" Plug:	✓ 2 Each x \$ 150/Each = 300
2" Service Taps:	✓ 4 Each x \$ 350/Each = 1,400
Test:	✓ 1 Each x \$ 500/Each = 500
4" Electrical Conduit:	✓ 40 L.F. x \$ 10/L.F. = 400
Construction Engineering:	= 2,200
	TOTAL = \$48,180

TSM,
OK Roger 12-2-85

PREPARED BY: Edward S. Smith / July 12, 1985
Engineer: P.C.A. Date

APPROVED BY: _____ /
City Engineer Date

RECORDED PLAT

AGREEMENT RELATING TO THE COMPLETION OF IMPROVEMENTS IN THE
Resubdivision of Tract 'C', Mary Sue Addition _____ SUBDIVISION.

THIS AGREEMENT, entered into as of this _____ day of
_____, 19____, by and between the CITY OF GILLETTE,
WYOMING, (hereinafter called "City"), and Axel R. Ostlund
_____, (hereinafter called "Subdivider").

W I T N E S S E T H:

- 1) That the Subdivider has submitted to the City for approval an application for a subdivision permit and a subdivision plat of the Resubdivision of Tract 'C' Mary Sue Addition _____ Subdivision; and
- 2) That certain public improvements are required by the City of Gillette Subdivision Regulations, (hereinafter called "Regulations"), to be installed by the Subdivider; and
- 3) That the Subdivider is required by the Regulations to install or guarantee the installation of all required public improvements according to plans and specifications approved by the City Engineer and the Wyoming Department of Environmental Quality prior to approval of the subdivision plat; and
- 4) Once the plat is recorded, the City Building Department may issue building permits if none of the land within the subdivision is zoned R-S, R-1, R-2, R-3, R-4 or M-H. In all other cases, building permits may not be issued until all required sewer and water improvements are installed and approved by the City Engineer and the final subdivision grading plan is prepared and approved.
- 5) Certificates of occupancy may not be issued until all public improvements except streets and sidewalks have been installed and approved by the City Engineer. Certificates of occupancy may be issued before all streets are completed once the temporary surface is constructed and approved by the City Engineer.

Approval of a particular temporary surface shall not relieve the subdivider of the responsibility to complete all improvements according to the approved plans and specifications within the eighteen month construction time limit in Section 6-c-(11)-(k) of the City Subdivision Regulations.

- 6) That the amount of the guarantee is based on an estimate made by the City Engineer and is in an amount not less than seventy-five percent (75%) of the estimated cost of all required public improvements remaining to be installed and approved; and
- 7) That the Subdivider has furnished to the City a guarantee of the proper installation of public improvements in the following form: An Irrevocable Letter of Credit, Number 57, from the Norwest Bank Gillette, N.A. Bank of Gillette, Wyoming in the amount of Twenty-three Thousand Three Hundred Dollars (\$ 23,300.00). That the expiration date of the Letter of Credit is no less than 120 days after the date of completion of the improvements as specified herein.

NOW THEREFORE, the parties hereto do mutually agree as follows:

1. All public improvements designated on Addendum A to this contract, attached hereto and incorporated herein by this reference, and being a list of the required improvements and Engineer's estimate of construction costs as approved by the City Engineer, shall be constructed and completed by the Subdivider according to plans and specifications prepared by Professional Consulting Associates and approved by the City Engineer.
2. All improvements designated on Addendum A shall be installed, constructed and completed by the Subdivider within seventeen (17) months from the date of approval of the final plat by the City Council. All construction shall be performed in a good and workmanlike manner in accordance with applicable City, County and State standards, rules and regulations governing such construction.
3. The Subdivider shall inform the City Engineer at least once a month as to the progress of construction,

shall give written notice to the City Engineer of completion of improvements or categories thereof and shall cooperate in the reasonable inspection of improvements by the City Engineer.

4. Within ten (10) days after receipt of the above notice of completion, the City Engineer shall inspect the improvements to which notice of completion applies and, within ten (10) days after receipt, give the Subdivider either written notice of approval or disapproval and corrective action required. Upon completion of corrective action, notice, inspection and approval or disapproval shall be required in a like manner as above. Written notice of approval of the City Engineer of an improvement or corrective action, or failure of the City Engineer to inspect and approve or disapprove the same, within ten (10) business days from receipt of the compliance notice, shall constitute approval by the City of Gillette under the terms of this agreement.

5. The estimated cost of constructing the public improvements is agreed to be that set forth on Addendum A. The Irrevocable Letter of Credit, Number 57, from the Norwest Bank Gillette, N.A. Bank of Gillette, Wyoming in the amount of Twenty-Three Thousand Three Hundred Dollars, (\$ 23,300.00) is to guarantee that the funds are available for the completion of all public improvements described in Addendum A. Upon completion of all public improvements, approval of the public improvements by the City Engineer, and acceptance by the City Council, this agreement shall become null and void and of no force effect in which event the Irrevocable Letter of Credit shall be returned to the Subdivider. If the improvements are not completed and approved on or before the end of the contract period, then the City shall obtain funds from the Irrevocable Letter of Credit to complete the described improvements and to recover the cost thereof including administrative costs incurred as a result of the failure of timely completion. In the event the amount of the Irrevocable Letter of Credit is not sufficient to complete the improvements as designated in Addendum A to the approval of the City Engineer then the Subdivider shall be liable for any such insufficiency. In the event the City does bring legal action to enforce such liability, then, it shall be entitled to all its costs of suit and reasonable attorney fees. The liability of the institution issuing the Irrevocable Letter of Credit shall not exceed the fact amount thereof.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate, each of which is deemed an original, as of the date first above written.

ATTEST:

CITY OF GILLETTE, WYOMING

City Clerk

Mayor, City of Gillette

(Corporate Seal or Notary)

SUBDIVIDER

Axel R. Ostlund

Axel R. Ostlund

STATE OF WYOMING)
) ss.
County of Campbell)

The above and foregoing Agreement was acknowledged before me by AXEL R. OSTLUND this 29 day of July, 1985.

Witness my hand and official seal.

Robert L. Ostlund
Notary Public

My Commission Expires: JUNE 17, 1989

ADDENDUM "A"

Summary and Engineer's Estimate of Costs of Required
 Public Improvements Resubdivision of Tract 'C', Mary Sue Addition
 Subdivision as approved by the City Engineer.

IMPROVEMENTS	ESTIMATED COSTS
6" PVC Water Main:	1,408 L.F. x \$ 10/L.F. = \$14,080
Fire Hydrants:	3 Each x \$1300/Each = 3,900
6" Tap to Madison Line:	1 Each x \$6000/Each = 6,000
6" Tees:	4 Each x \$ 150/Each = 600
6" 45° Elbows:	2 Each x \$ 100/Each = 200
6" Gate Valve:	4 Each x \$ 400/Each = 1,600
6" Plug:	2 Each x \$ 80/Each = 160
2" Service Taps:	4 Each x \$ 350/Each = 1,400
Test:	1 Each x \$ 500/Each = 500
4" Electrical Conduit:	40 L.F. x \$ 10/L.F. = 400
Construction Engineering:	= 2,200
	<u>TOTAL = \$31,040</u>

PREPARED BY: Edward S. Scott / July 12, 1985
 Engineer: P.C.A. Date

APPROVED BY: [Signature] / 7-19-85
 City Engineer Date

ADDENDUM "A"

Summmary and Engineer's Estimate of Costs of Required
 Public Improvements Resubdivision of Tract 'C', Mary Sue Addition
 Subdivision as approved by the City Engineer.

IMPROVEMENTS	ESTIMATED COSTS
12" PVC Water Main:	1,408 L.F. x \$ 20/L.F. = \$28,160
Fire Hydrants:	3 Each x \$1300/Each = 3,900
12" Tap to Madison Line:	1 Each x \$6000/Each = 6,000
12" x 12" x 6" Tees:	3 Each x \$ 380/Each = 1,140
12" Tees:	1 Each x \$ 380/Each = 380
12" 45° Elbows:	2 Each x \$ 300/Each = 600
12" Gate Valve:	4 Each x \$ 800/Each = 3,200
12" Plug:	2 Each x \$ 150/Each = 300
2" Service Taps:	4 Each x \$ 350/Each = 1,400
Test:	1 Each x \$ 500/Each = 500
4" Electrical Conduit:	40 L.F. x \$ 10/L.F. = 400
Construction Engineering:	= 2,200
	TOTAL = \$48,180

PREPARED BY: Edward S. Scott / July 12, 1985
 Engineer: P.C.A. Date

APPROVED BY: _____ / _____
 City Engineer Date

JH2

CITY PLANNING COMMISSION
REGULAR MEETING - CITY COUNCIL CHAMBERS
JULY 8, 1985 - 8:00 P.M.

PRESENT: Carolee Gazzolo, Dale Roth, Bob Kovacich, Dave Ham and
Chris Hard, Vice Chairman.

ABSENT: Marty Gulley and Rich Omland.

CALL TO ORDER: Vice Chairman Hard called the regular meeting of the Planning
Commission to order at 8:05 p.m.

APPROVAL OF MINUTES: Mr. Roth made a motion to approve the minutes of the June 24,
1985, regular meeting, as written. Mrs. Gazzolo seconded the
motion. The motion carried - 4/0.

FINAL PLAT:
CASE NO. 85.029SP
Resub. Tract "C",
Mary Sue Addn.

Tom Drake, Planner II, made the staff presentation for the final plat of the Resubdivision of Tract "C", Mary Sue Addition. The applicant, Axel Ostlund, seeks to subdivide an existing industrial tract into 3 lots. The property is located about 700' south of U.S.14/16 on the west side of Axel's Avenue, and extending south about ¼ mile. The existing Tract "C" has 33.6 acres and is zoned I-1, Light Industrial District. The proposed resubdivision would create two smaller lots of about 2½ acres each on the northern 600' of the tract and a larger 28-acre third lot. The property is presently vacant, except for some horse barns in the southern portion. Mr. Drake also listed the surrounding uses which are adjacent to this property. He also discussed the proposed paving for this resubdivision.

Mr. Drake also stated that a 12" water line will be installed along Axel's Avenue in conjunction with CAMPLEX. The subdivider intends to pursue a recorded plat, with letter of credit, so that lots may be sold before the improvements are completed. Septic tanks are proposed for sewage disposal. The nearest City sewer is about 400' south of the SW corner of proposed Lot C-3. Over ½ mile of sewer line would be needed to serve the 3 lots. Mr. Drake also discussed Section 17-10 of the Gillette City Code which explains how properties within the City should connect onto public sewer. Staff is recommending approval of the septic tanks for this resubdivision because it would not be practical to serve the lots with public sewer. However, a soils report will be needed to verify that the soils are suitable for septic systems. In addition, a waiver of protest to a future local improvement district must be executed by the current property owner, such that a sewer serving all lots in this resubdivision must be constructed when a public sewer is available within 250' of Axel's Avenue.

Also, Mr. Drake said that a drainage study will be needed for each proposed lot, and he listed deficiencies which are on the plat at this time. In conclusion, Mr. Drake stated that staff recommends APPROVAL of this plat, with the following

CASE NO. 85.029SP
(continued)

conditions: 1) completion of all final checklist items, including an O & E Report; 2) correction of all plat deficiencies; and, 3) completion of a soils report verifying the suitability of septic systems for these lots, and execution of a waiver of protest to a future local improvement district to provide sewer to these lots at such time as public sewer is available within 250' of Axel's Avenue.

Mr. Roth asked what would be done if the soils report showed that the soils are not suitable for a septic system. Mr. Drake discussed the alternatives which could be used if this happened. Ed Scott, representing the petitioner, stated that the soils will be checked to see if there is enough leaching capability for absorption. He also stated that other options include leach pits or evapotranspiration. He further stated that Salt Creek Freightways to the north is on a septic system, so suitable soils should be found. Mr. Scott also said that the necessary corrections have been made and submitted today to the Planning Department. He also discussed the water line installation and easement dedications, as well as other aspects of this resubdivision. There were no questions for Mr. Scott from the Commission.

There being no further discussion, Mr. Kovacich made a motion to recommend APPROVAL of this proposed resubdivision plat, subject to staff recommendations. Mr. Roth seconded the motion. The motion carried - 4/0.

OLD BUSINESS:

Joe Racine, Planning Director, discussed the proposed annexation task force. He also mentioned that \$15,000 has been approved for an economic base study, and how the Campbell County Economic Development Corporation and Planning Department will be involved with this project.

ADJOURNMENT:

There being no further business, Mr. Kovacich made a motion to adjourn the meeting. Mr. Ham seconded the motion. The motion carried - 4/0. The meeting adjourned at 8:20 p.m.


Floy E. Rogers, Secretary



file

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

RECEIVED JUL 03 1985

July 3, 1985

Mr. Ed Scott, P.E.
Professional Consulting Associates
P. O. Box 2185
Gillette, WY 82716

RE: Mary Sue Addition

Dear Ed:

We have reviewed the final plans for the above subdivision. The following deficiencies were noted.

1. No cover sheet was submitted.
2. The engineer must sign the improvement plans.
3. The watermain must extend south to serve lot C-3 and a valve installed.
4. If there is a bench mark in the vicinity, please note it on the plans.

There is no drainage report for the subdivision. A drainage study and report must be filed with the development of each lot in this subdivision. Also, the 12 inch main must be extended to the south line of Lot C-3 at the time the lot is developed.

Please contact me at 686-5265 if you have any questions.

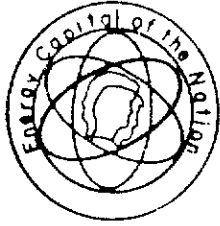
Sincerely,

A handwritten signature in cursive script that reads "Tom Berkland".

Tom Berkland
Engineer II

TB/kmc

cc: Planning Department ✓



City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

MEMORANDUM

TO: The Mayor and Members of the City Council

FROM: John Darrington, City Administrator

SUBJECT: Resubdivision of Tract "C", Mary Sue Addition -
Final (Minor) Plat

DATE: July 10, 1985

Recommendation

It is recommended that the Mayor and City Council approve on first reading, the resubdivision plat of Tract "C", Mary Sue Addition. Also, the staff recommends that the Council approve a variance to the Subdivision Regulations requirement for sewer service ~~for~~ ^{and} pavement of the entire length of the street, as described below.

Background

This property is located about 700 feet south of U.S. Highway 14/16 on the west side of Axel's Avenue, just south of the Salt Creek Freight terminal. The property is zoned I-1, Light Industrial District, and is currently vacant except for some horse barns.

CAMPLEX is across Axel's Avenue to the east. A 12-inch water line is to be installed along Axel's Avenue in cooperation with CAMPLEX. The water line will be on the west side of the street. City electric is on the east side. It is proposed that those lines cross Axel's Avenue just south of the end of the pavement.

The resubdivision would create three lots from one existing tract. Two lots would be about 2½ acres each in size at the northern end of the property, and a large 28-acre lot would occupy the remainder of the tract. Axel's Avenue is paved almost to the 28-acre lot. No further paving of Axel's Avenue is being proposed. The staff agrees with this proposal. However, at such time that the 28-acre lot is further resubdivided or a building permit issued, paving would be required.

Approximately ½ mile of sewer line would need to be installed to service these three lots, which does not appear to be practicable. The staff recommends allowing septic tanks. However, a waiver of protest to a future local improvement district should be executed, providing that a sewer will be constructed to these lots when public sewer is available within 250 feet of Axel's Avenue.

The Planning Commission voted to **CONDITIONALLY APPROVE** this plat at their regular meeting on July 8, 1985. That approval was conditioned upon:

MEMORANDUM
The Mayor and City Council
July 10, 1985
Page 2

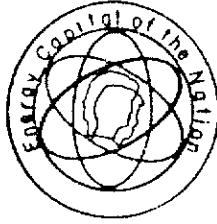
- 1) Completion of all final checklist items, including an Ownership and Encumbrance Report.
- 2) Completion of a soils report verifying the suitability of the lots for septic systems.
- 3) Execution of a waiver of protest to a future local improvement district to construct a sewer to these lots when a public sewer is available within 250 feet of Axel's Avenue.

The applicant was notified of the above conditions and provided a tentative schedule of City Council considerations of this plat. He has also been advised that staff will recommend tabling the plat at third reading if those conditions and other requirements have not been met.

It is recommended that the plat be approved on first reading at the Council's July 15, 1985, meeting.

John Darrington
City Administrator

TD/JD/fr



City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

August 13, 1985

Axel R. Ostlund
P. O. Box 989
Gillette, WY 82716

RE: Resubdivision of Tract C, Mary Sue Addition

Dear Mr. Ostlund:

This letter is to inform you that the above-referenced plat was filed for recording at the office of the Campbell County Clerk on Friday, August 9, 1985. The Plat was recorded in Book 4 of Plats, Page 225, at 11:30 a.m.

Should you have any questions, please do not hesitate to call.

Sincerely,

Tom Drake

Tom Drake
Planner II

TD/fr *fr*

xc: Ed Scott
Professional Consulting Associates
P. O. Box 2185
Gillette, WY 82716

John Darrington, City Administrator
Wyoming Televents, Inc.
Mountain Bell, Sheridan

ADDENDUM "A"

Summary and Engineer's Estimate of Costs of Required
Public Improvements Resubdivision of Tract 'C', Mary Sue Addition
Subdivision as approved by the City Engineer.

IMPROVEMENTS	ESTIMATED COSTS
6" PVC Water Main:	1,408 L.F. x \$ 10/L.F. = \$14,080
Fire Hydrants:	3 Each x \$1300/Each = 3,900
6" Tap to Madison Line:	1 Each x \$6000/Each = 6,000
6" Tees:	4 Each x \$ 150/Each = 600
6" 45° Elbows:	2 Each x \$ 100/Each = 200
6" Gate Valve:	4 Each x \$ 400/Each = 1,600
6" Plug:	2 Each x \$ 80/Each = 160
2" Service Taps:	4 Each x \$ 350/Each = 1,400
Test:	1 Each x \$ 500/Each = 500
4" Electrical Conduit:	40 L.F. x \$ 10/L.F. = 400
Construction Engineering:	= 2,200
	TOTAL = \$31,040

PREPARED BY: Edward S. [Signature] / July 12, 1985
 Engineer: P.C.A. Date

APPROVED BY: [Signature] / 7-19-85
 City Engineer Date

July 29, 1985

JOHN DARRINGTON
CITY ADMINISTRATOR
CITY OF GILLETTE
201 E 5TH STREET
GILLETTE WY 82716

Re: Resubdivision of Tract 'C' of the Mary Sue Addition

Dear Mr. Darrington:

I wish to request emergency final approval of the referenced resub-
division at the City Council's next regular meeting on August 5, 1985.
I request this action so that the closing on the land sale may be held
and then the buyer can commence with his building plans. My buyer is
anxious to begin so that he may be in his building before winter.

Respectfully Requested,



Axel R. Ostlund
P.O. Box 989
Gillette, Wyoming 82716

Professional Consulting Associates

P.O. Box 2185
Gillette, Wyoming 82716
(307) 687-0600

LETTER OF TRANSMITTAL

TO TOM DRAKE
PLANNING DEPT
CITY OF GILLETTE

DATE	7-30-85	JOB NO.	850795.1
ATTENTION			
RE: <u>RESUB. TRACT 'C', MARY JOE</u>			
<u>ADDITION</u>			

GENTLEMEN:

WE ARE SENDING YOU Attached Under separate cover via delivery the following items:

Shop drawings Prints Plans Samples Specifications

Copy of letter Change order _____

COPIES	DATE	REV. NO.	DESCRIPTION
1	7-30-85	-	Final Plat Checklist
1	7-10-85	-	Ownership and Encumbrance Report
1	7-29-85	-	Check for \$50.00 filing fee
1	7-29-85	-	Letter to J. Darrington requesting emergency approval
1	7-29-85	-	Advance Agreement To Join A.L.I.D.
1		-	Improvements Agreement
1	7-29-85	-	Irrevocable Letter of Credit No. 57 from Norwest

THESE ARE TRANSMITTED as checked below:

- For approval Approved as submitted Resubmit _____ copies for approval
- For your use Approved as noted Submit _____ copies for distribution
- As requested Returned for corrections Return _____ corrected prints
- For review and comment _____
- FOR BIDS DUE _____ 19 _____ PRINTS RETURNED AFTER LOAN TO US

REMARKS TOM - I BELIEVE THAT THIS FULFILLS ALL THE SUBMITAL
REQUIREMENTS FOR THE REFERENCED PROJECT. THE PERMIT TO
CONSTRUCT HAS BEEN OBTAINED FROM THE ENGINEERING DIVISION
AND THE SOILS/PERCOLATION REPORT HAS PREVIOUSLY BEEN SUBMITTED
TO THEM.

PLEASE SCHEDULE THIS PLAT FOR EMERGENCY APPROVAL
AT THE NEXT CITY COUNCIL MEETING.

COPY TO BOB OSTWUD

SIGNED: Ed Seth



ROCKY MOUNTAIN TITLE INSURANCE AGENCY
of Gillette

316 South Gillette Avenue • P.O. Box 879 • Gillette, WY 82716 • (307) 686-2244

OWNERSHIP AND ENCUMBRANCE REPORT

Case No. 85-7-18

ROCKY MOUNTAIN TITLE INSURANCE AGENCY OF GILLETTE, duly licensed abstracters in and for the County of Campbell, State of Wyoming, hereby reports the following information after a careful search of the records in the offices of the County Clerk, County Treasurer and Clerk of the District Court, in and for the County of Campbell, State of Wyoming, concerning subject property:

Tract C of
THE MARY SUE ADDITION
According to the official plat thereof,
County of Campbell, State of Wyoming

OWNER(S) OF RECORD: Axel R. Ostlund, of Box 989, Gillette, Wyoming, by reason of Warranty Deed dated February 15, 1983 and recorded April 21, 1983 in Photos Book 675, Page 63; and by reason of Warranty Deed dated August 25, 1971 and recorded August 27, 1971 in Photos Book 226, Page 30.

NOTE: There is a Notice of Agreement For Quitclaim Deed by and between MARY E. SHIPPY as grantor and Axel R. Ostlund as grantee, dated June 28, 1983 and recorded July 7, 1983 in Photos Book 690, Page 122. Said agreement is on a tract of land 30 feet wide off the east half of the west half of the northwest quarter of Section Twenty-five, Township Fifty North, Range Seventy-two West.

JUDGMENTS: None

STATUS OF TAXES: Taxes for the year 1984 have been paid in full in the amount of \$232.34 in the names of John C. Ostlund and Axel R. Ostlund and are shown as Tax Notice #4175.

SPECIAL ASSESSMENTS: None

The foregoing is not to be considered an abstract of title; and the liability of the undersigned is considered to be no greater than the sum rendered.

Dated and signed this 10th day of July, A.D., 1985 at 8:00 a.m.

ROCKY MOUNTAIN TITLE INSURANCE AGENCY OF GILLETTE

By: 

Abstracter

ct

CAMPBELL COUNTY PUBLIC LAND BOARD
801 E. 4TH, SUITE 7
GILLETTE, WY 82716
(307) 686-0108

June 19, 1985

Axel R. Ostlund
P. O. Box 989
Gillette, WY 82716

Dear Mr. Ostlund:

Per our conversation of June 6, 1985, this is to advise of the Campbell County Public Land Board's agreed level of participation in the cost of the proposed waterline along the west side of Axel's Avenue.

Firstly, the Board concluded that they would participate only in construction cost and not engineering cost. Secondly, the Board will participate in the construction cost only if the line is twelve inches (12") in diameter, as this line would become part of the Board's "loop" through the active recreation area, back to the Madison waterline. Thirdly, the Board wants a twelve inch (12") stub run easterly across Axel's Avenue, to their property on the east side thereof.

The Board then agreed to pay fifty percent (50%) of the cost of constructing the following items:

- Tap to the Madison waterline
- 12 inch diameter main along Axel's Avenue
- 12 inch T and valve for the stub to the east
- 12 inch diameter stub to the east.

As we discussed, to preclude the possibility of any financing problems, on the part of the Land Board, it would be most desirable were the project advertised and let publicly. You, being the controlling agent should retain the right to reject any bids for irregularities etc., or reject all bids, in order to preclude construction by an undesirable entity. With no federal money involved, the 5% Wyoming Resident Contractor rule should also be put in the specifications.

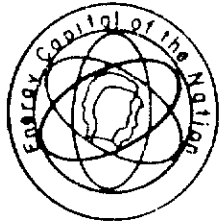
I would appreciate the opportunity to review the plans and specifications prior to bidding.

Sincerely,



Robert L. Stephany
Executive Manager

RLS/kjb



City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

July 9, 1985

Axel R. Ostlund
P. O. Box 989
Gillette, WY 82716

RE: Resubdivision of Tract "C", Mary Sue Addition - Final Plat

Dear Mr. Ostlund:

This letter is to inform you that, at their regular meeting on July 8, 1985, the Gillette Planning Commission voted to **CONDITIONALLY APPROVE** the above-referenced resubdivision. That approval is conditioned upon the following:

1. Completion of all final checklist items, including an Ownership and Encumbrance Report.
2. Completion of a soils report verifying that these lots are suitable for septic systems.
3. Execution of a waiver of protest to a future local improvement district to provide sewer to these lots at such time as a public sewer is available within 250 feet of Axel's Avenue.

This plat will now be forwarded to the City Council for first reading consideration at their regular meeting at 7:30 p.m., Monday, July 15, 1985, in the City Council Chambers, 201 East Fifth Street. The plat is scheduled to receive third and final reading on August 19, 1985.

However, before recommending approval for third reading, this Department requires that the plat be completed in all respects; that all conditions of approval be satisfied; that all signatures, recording fees and separate instruments be provided. In addition, all final engineering drawings, specifications, etc., must be completed.

Should you have any questions, please do not hesitate to call.

Sincerely,

Tom Drake
Planner II/Zoning Administrator

TD/fr

xc: Ed Scott, Professional Consulting Associates
Rich Omland, Planning Commission Chairman

**Professional
Consulting
Associates**

P.O. Box 2185
Gillette, Wyoming 82716
(307) 687-0600

Edward S. Scott, P.E.

Bob R. Butler, L.S.

July 8, 1985

TOM BERKLAND
ENGINEERING DIVISION
CITY OF GILLETTE
201 E 5th ST
GILLETTE WY 82716

Re: Mary Sue Addition Water Line

Dear Tom:


The plans have been revised per our review and your letter of July 3, 1985.

1. Sheet 1/2 is the cover sheet as previously submitted.
2. I had previously signed the plans.
3. The line was extended to the south to serve Lot C-3, and a valve was shown.
4. There was a bench mark shown on the plan. It is on the base of the street light along Hwy 51.
5. The conduit is shown across Axel's Ave.
6. The easements are now shown on the plan.

Enclosed are two revised sets of plans for your approval.

Sincerely,

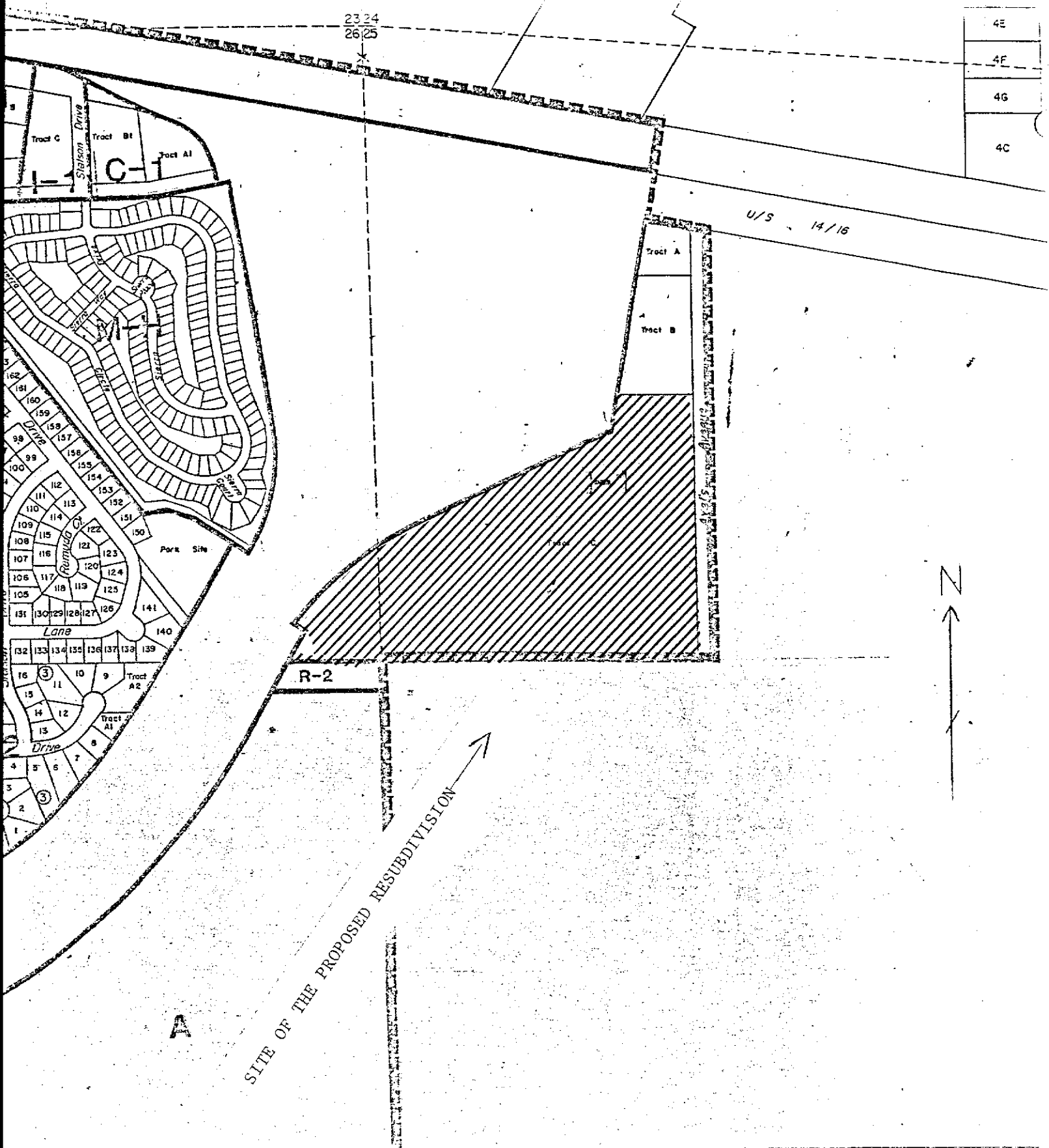
PROFESSIONAL CONSULTING ASSOCIATES


Edward S. Scott, P.E.

Enclosure

cc: Bob Ostlund
Tom Drake ✓

ESS/sg



4E
4F
4G
4C

U/S 14/16

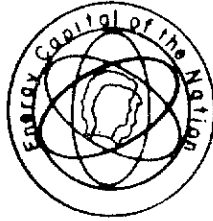
23 24
26 25

SITE OF THE PROPOSED RESUBDIVISION

R-2

A





City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

July 5, 1985

Axel R. Ostlund
P. O. Box 989
Gillette, WY 82716

RE: Resubdivision of Tract "C", Mary Sue Addition -
Final Plat

Dear Mr. Ostlund:

This letter is to remind you that the above-referenced case will be reviewed by the City Planning Commission, at its next regular meeting on Monday, July 8, 1985, beginning at 8:00 p.m. in the City Council Chambers, 201 East Fifth Street. I have attached a copy of the case sheet to familiarize you with staff recommendations.

You or your representative should be at the meeting to answer any questions the Commission may have. Please call prior to the meeting if you have any questions.

Sincerely,

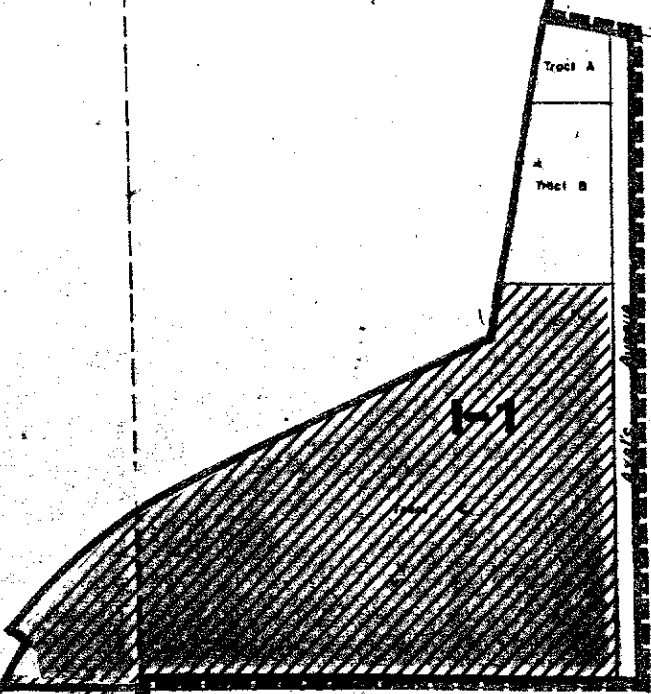
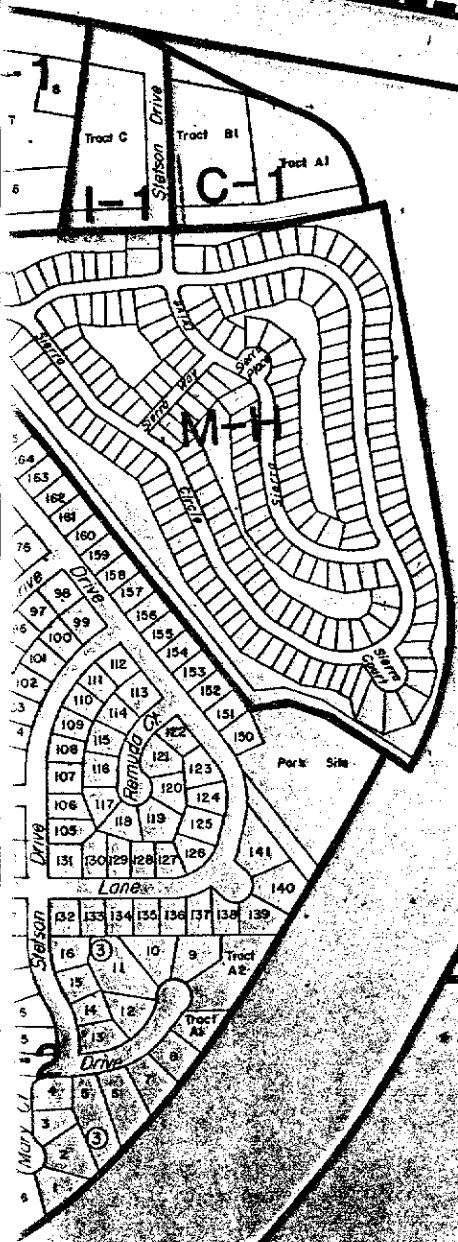
Tom Drake
Zoning Administrator/Planner II

TD/fc
Attachment

xc: Professional Consulting Associates
P. O. Box 2185
Gillette, WY 82716

2324
2625

4E
4F
4G
4C



SITE OF THE PROPOSED RESUBDIVISION →



U/S 14/16

A

R-2

Tract A

Tract B

Tract C

Tract B1

Tract A1

C-1

M-H

R-1

Station Drive

Lone Lane

Park Site

M-H

R-2

R-1

R-3

R-4

R-5

R-6

R-7

R-8

R-9

R-10

R-11

R-12

R-13

R-14

R-15

R-16

R-17

R-18

R-19

R-20

R-21

R-22

R-23

R-24

R-25

R-26

R-27

R-28

R-29

R-30

R-31

R-32

R-33

R-34

R-35

R-36

R-37

R-38

R-39

R-40

R-41

R-42

R-43

R-44

R-45

R-46

R-47

R-48

R-49

R-50

R-51

R-52

R-53

R-54

R-55

R-56

R-57

R-58

R-59

R-60

R-61

R-62

R-63

R-64

R-65

R-66

R-67

R-68

R-69

R-70

R-71

R-72

R-73

R-74

R-75

R-76

R-77

R-78

R-79

R-80

R-81

R-82

R-83

R-84

R-85

R-86

R-87

R-88

R-89

R-90

R-91

R-92

R-93

R-94

R-95

R-96

R-97

R-98

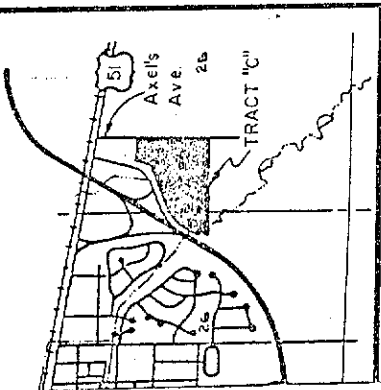
R-99

R-100

BASIS OF BEARINGS:

AXELS AVE, ALL ACCORDING TO THE MARY SUE ADDITION PLAT FILED IN BOOK 4 OF PLATS, PAGE 115 CAMPBELL CO. RECORDS.

SCALE: 1"=2000'



RESUBDIVISION

OF
TRACT "C",

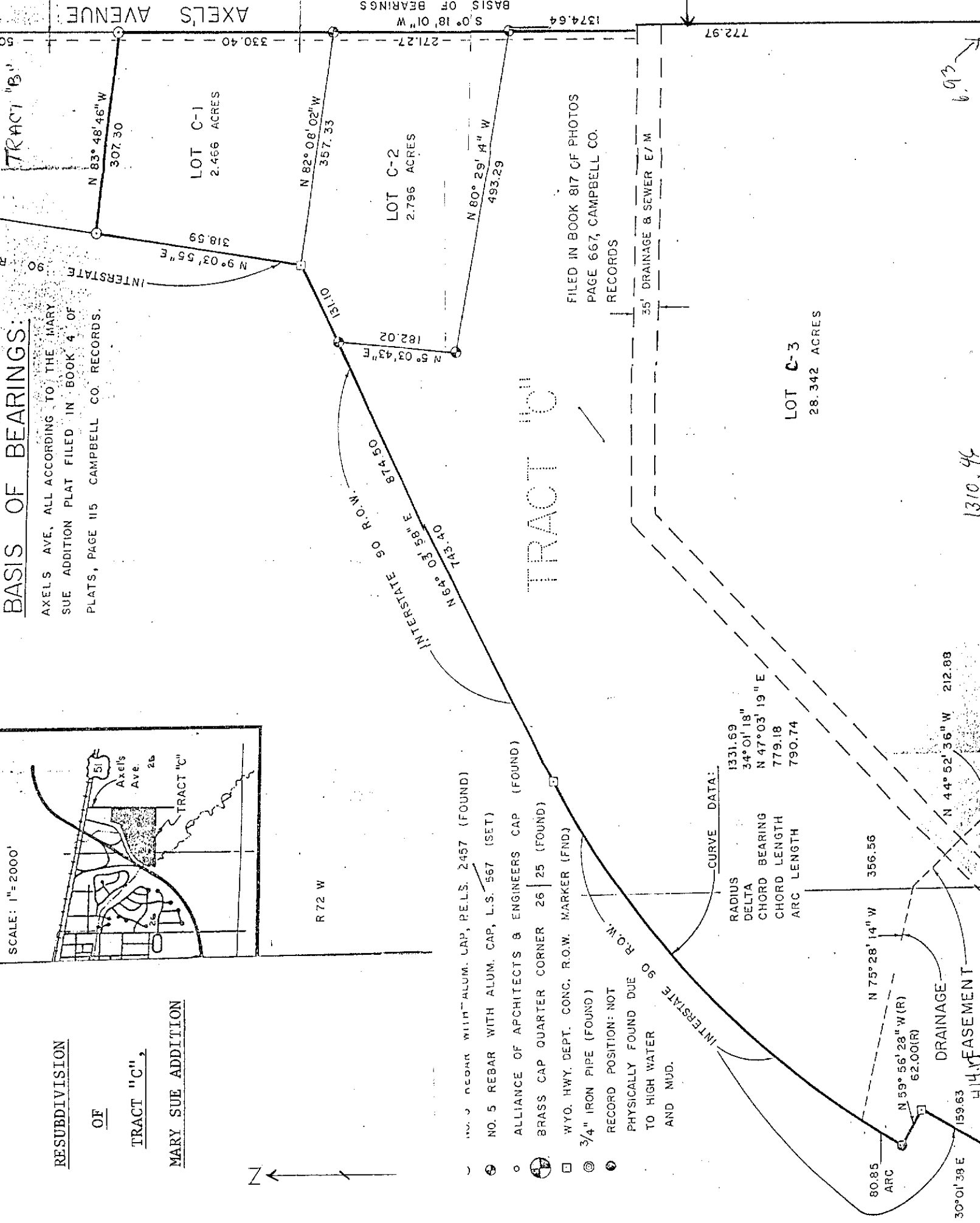
MARY SUE ADDITION



- NO. 5 REBAR WITH ALUM. CAP, RELS. 2457 (FOUND)
- NO. 5 REBAR WITH ALUM. CAP, L.S. 567 (SET)
- ALLIANCE OF ARCHITECTS & ENGINEERS CAP (FOUND)
- BRASS CAP QUARTER CORNER 26 25 (FOUND)
- W.Y.O. HWY. DEPT. CONC. R.O.W. MARKER (FND)
- ⊙ 3/4" IRON PIPE (FOUND)
- ⊙ RECORD POSITION: NOT PHYSICALLY FOUND DUE TO HIGH WATER AND MUD.

CURVE DATA:

RADIUS	1331.69
DELTA	34° 01' 18"
CHORD BEARING	N 47° 03' 19" E
CHORD LENGTH	779.18
ARC LENGTH	790.74



FILED IN BOOK 817 OF PHOTOS
PAGE 667, CAMPBELL CO.
RECORDS

6.93

1310.46

30° 01' 38" E 159.63

80.85 ARC

N 59° 56' 28" W (R)
62.00(R)

N 75° 28' 14" W 356.56

DRAINAGE
EASEMENT

N 44° 52' 36" W 212.88

LOT C-3
28.342 ACRES

35' DRAINAGE & SEWER E/M

LOT C-2
2.796 ACRES

LOT C-1
2.466 ACRES

AXELS AVENUE

TRACT "C"

INTERSTATE 90 R.O.W.

INTERSTATE 90 R.O.W.

60' DEDICATED R.O.W.

GENERAL UTILITY E/M

GENERAL UTILITY E/M, BY SEPARATE INSTRUMENT

TRACT "B"

N 83° 48' 46" W
307.30

N 9° 03' 55" E
318.59

N 82° 08' 02" W
357.33

N 80° 29' 14" W
493.29

N 5° 03' 43" E
182.02

N 64° 03' 58" E
743.40

N 84° 03' 58" E
874.50

R 72 W

5.0° 18' 01" W
1374.64

772.97

1331.69

34° 01' 18"

N 47° 03' 19" E

779.18

790.74

80.85

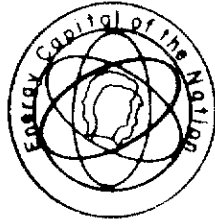
62.00

356.56

159.63

212.88

60'



City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

July 1, 1985

RE: Resubdivision of Tract C, Mary Sue Addition -
Final Plat

Dear Property Owner:

The City Planning Commission will be considering the above-referenced minor plat in your area at its next regular meeting on Monday, July 8, 1985, beginning at 8:00 p.m. in the City Council Chambers, 201 East Fifth Street. I have attached a vicinity sketch showing the location of the proposed resubdivision.

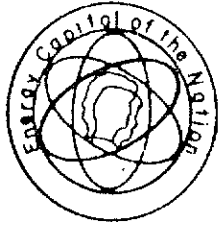
You are welcome to attend the meeting and be heard on this matter. Please feel free to call prior to the meeting if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Tom Drake".

Tom Drake
Planner II/Zoning Administrator

TD/fr *A*
Attachment



City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

June 26, 1985

Axel R. Ostlund
P. O. Box 989
Gillette, WY 82716

RE: Resubdivision of Tract "C", Mary Sue Addition

Dear Mr. Ostlund:

This letter is to acknowledge receipt of the above-referenced minor plat submittal. This item has been scheduled for consideration at the regular City Planning Commission meeting on Monday, July 8, 1985, beginning at 8:00 p.m. in the City Council Chambers, 201 East Fifth Street.

A staff review meeting to discuss issues related to this plat will be held on Tuesday, July 2, 1985, beginning at 3:00 p.m. in the Engineering Conference Room, Second Floor, 201 East Fifth Street. You are strongly urged to attend this meeting so that any staff concerns can be resolved prior to the Planning Commission meeting. You are welcome to bring your engineer and/or surveyor to this meeting. Attached is a copy of the agenda for the staff review meeting.

Please feel free to call if you have any questions.

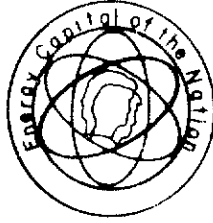
Sincerely,

A handwritten signature in cursive script that reads "Tom Drake".

Tom Drake
Zoning Administrator

TD/fr *fr*
Attachment

xc: Professional Consulting Associates
P. O. Box 2185
Gillette, WY 82716

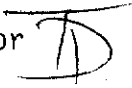


City of Gillette

P. O. Box 3003 • Gillette, Wyoming 82716
Phone (307) 686-5200

MEMORANDUM

TO: John Darrington, City Administrator
Jeff Smith, City Engineer
Paul Schamp, City Electrical Engineer
Mike Rickabaugh, Chief Building Inspector
Bernard Saunders, Fire Warden
Mountain Bell Telephone, Attn: Engineering Dept.
Petrolane Gas Company
Wyoming Televents, Inc.
Postmaster
Wyoming Highway Department

FROM: Tom Drake, Zoning Administrator 

SUBJECT: Final Plat - Resubdivision of Tract "C",
Mary Sue Addition

DATE: June 26, 1985

Attached is the above-referenced minor plat for your review. The City Planning Commission will be considering this plat at its regular meeting on Monday, July 8, 1985, beginning at 8:00 p.m. in the City Council Chambers, 201 East Fifth Street.

A staff review meeting to discuss issues related to this plat will be held on Tuesday, July 2, 1985, beginning at 3:00 p.m. in the Engineering Conference Room, Second Floor, City Hall. You are welcome to attend this meeting and discuss any concerns you may have regarding the proposed plat. Attached is a copy of the agenda for the staff review meeting.

Please contact this office prior to the staff review meeting if you have any comments and cannot attend the meeting, or if you have any questions.

Tom Drake
Zoning Administrator

TD/ff 
Attachments

**Professional
Consulting
Associates**

P.O. Box 2185
Gillette, Wyoming 82716
(307) 687-0600

Edward S. Scott, P.E.

Bob R. Butler, L.S.

June 24, 1985

TOM DRAKE
CITY PLANNING DEPT
CITY OF GILLETTE
201 E 5TH ST
GILLETTE WY 82716

RECEIVED JUN 24 1985

Re: Resub of Tract 'C', Mary Sue Addition

Dear Tom:

Submitted herewith are the following materials on the subject project:

- 1) Twelve (12) copies of the Final Plat
- 2) Subdivision Application Summary Sheet
- 3) Final Planning Commission Subdivision Checklist
- 4) List of Adjacent Property Owners
- 5) Two sets of Water Line Plans
- 6) Check for \$100.00 for Plat Review Fee
- 7) Application for Permit to Construct
- 8) Permit to Construct
- 9) Final Submittal Checklist

Please schedule this resubdivision for the July 8, 1985, Planning Commission meeting. If you have any questions, please call.

Sincerely,

PROFESSIONAL CONSULTING ASSOCIATES



Edward S. Scott, P.E.

Enclosures

cc: Bob Ostlund

ESS/sg

ADJACENT OWNERS
TRACT 'C', MARY SUE ADDITION

Stonepile Limited Partnership
P.O. Box 613
Gillette, WY 82716

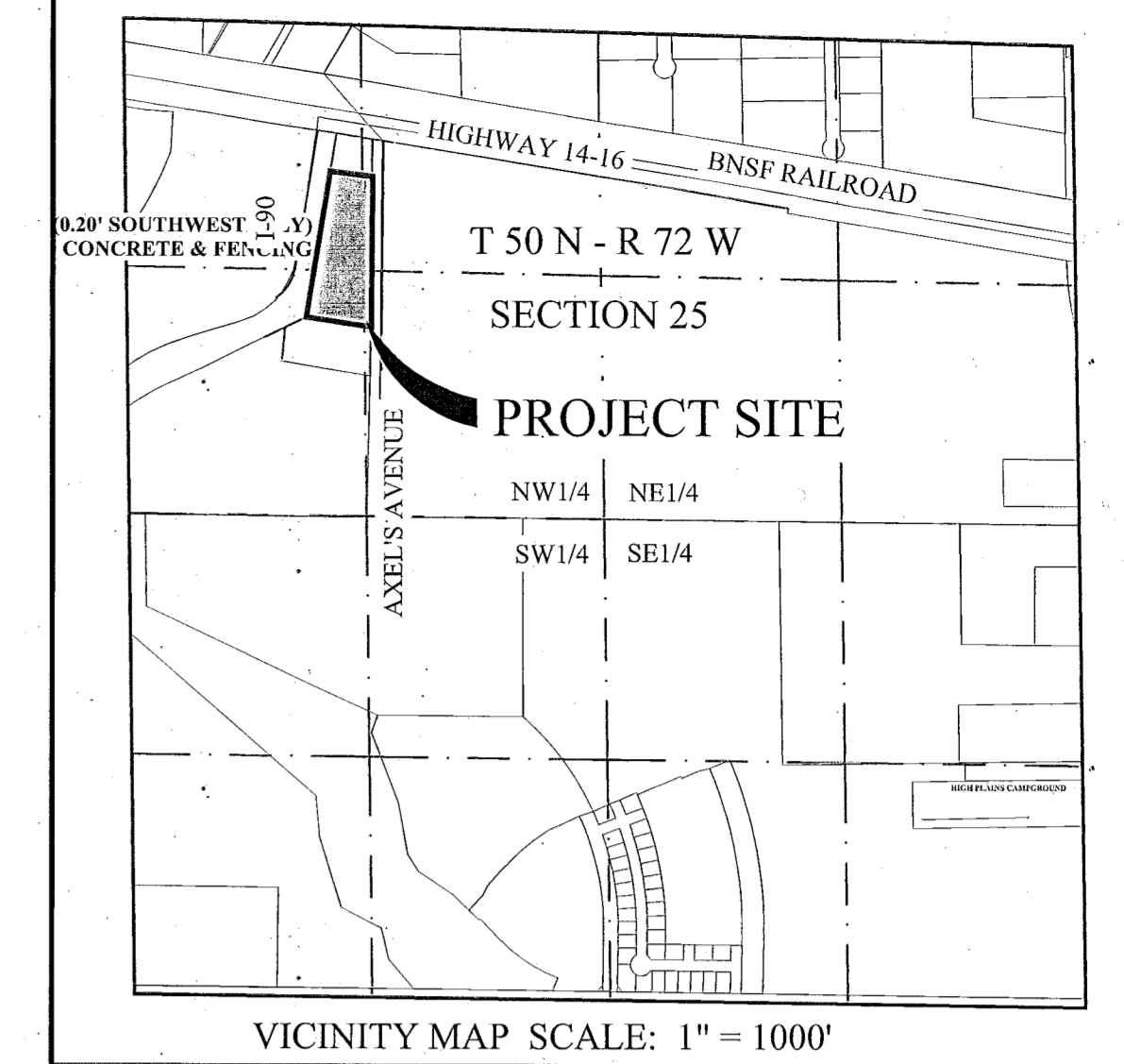
ARCOAL, Inc.
555 17th Street
Denver, CO 80217

Salt Creek Freightway's, Inc.
P.O. Box 3
Gillette, WY 82716

CAMPLEX
Campbell County Public Land Board
801 East 4th Street, Suite 7
Gillette, WY 82716

RECEIVED JUN 3 4 1985

**RESUBDIVISION PLAT OF
LOT "C-1" & TRACT "B", MARY SUE ADDITION,
TO BE KNOWN AS
LOT "C-4" & TRACT "B-1", MARY SUE ADDITION,
BEING SITUATED IN PORTIONS OF THE NW1/4, SECTION 25,
TOWNSHIP 50 NORTH, RANGE 72 WEST, OF THE 6TH P.M.,
CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING**



SUMMARY

TOTAL LOTS: 2
TOTAL AREA: 5.53 ACRES
EXISTING ZONING: I-1 (LIGHT INDUSTRIAL)

BASIS OF BEARING

CITY OF GILLETTE CONTROL

DECLARATION VACATING PREVIOUS PLATTING:

THIS PLAT IS THE RE-SUBDIVISION OF LOT "C-1" & TRACT "B", MARY SUE ADDITION, AS RECORDED IN BOOK 4 OF PLATS, PAGE 225 & BOOK 4 OF PLATS, PAGE 115, OF THE OFFICIAL RECORDS OF THE CAMPBELL COUNTY CLERK. ALL EARLIER PLATS OR PORTIONS HEREOF, ENCOMPASSED BY THE BOUNDARIES OF THIS PLAT ARE HEREBY VACATED.

CERTIFICATE OF OWNERSHIP

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED GREG WALKUP, VICE PRESIDENT OF NORTH PARK TRANSPORTATION COMPANY, INC., BEING THE OWNERS, PROPRIETOR(S) OR PARTIES OF INTEREST IN THE LAND SHOWN ON THIS PLAT, DO HEREBY CERTIFY:

THAT THE FOREGOING PLAT DESIGNATED AS LOT "C-1" & TRACT "B", MARY SUE ADDITION, IS LOCATED IN PORTIONS OF THE NW1/4, SECTION 25, TOWNSHIP 50 NORTH, RANGE 72 WEST, CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

LOT "C-4" & TRACT "B-1", MARY SUE ADDITION, BEING SITUATED IN PORTIONS OF THE NW1/4, OF SECTION 25, TOWNSHIP 50 NORTH, RANGE 72 WEST, OF THE 6TH P.M., CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING AND CONTAINS AN AREA OF 5.53 ACRES, MORE OR LESS, AND

THAT THIS SUBDIVISION, AS IT IS DESCRIBED AND AS IT APPEARS ON THIS PLAT, IS MADE WITH THE FREE CONSENT AND IS ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS, AND THAT THIS IS A CORRECT PLAT OF THE AREA AS IT IS DIVIDED INTO LOTS, BLOCKS, STREETS AND EASEMENTS.

THAT THE UNDERSIGNED OWNER(S) OF THE LAND SHOWN AND DESCRIBED ON THIS PLAT DOES (DO) HEREBY DEDICATE TO THE CITY OF GILLETTE AND ITS LICENSEES FOR PERPETUAL PUBLIC USE, ALL STREETS, ALLEYS, EASEMENTS AND OTHER PUBLIC LANDS WITHIN THE BOUNDARY LINES OF THE PLAT, AS INDICATED, AND NOT ALREADY OTHERWISE DEDICATED FOR PUBLIC USE.

UTILITY EASEMENTS, AS DESIGNATED ON THIS PLAT, ARE HEREBY DEDICATED TO THE CITY OF GILLETTE AND ITS LICENSEES FOR PERPETUAL PUBLIC USE, FOR THE PURPOSE OF INSTALLING, REPAIRING, REINSTALLING, REPLACING AND MAINTAINING SANITARY SEWER LINES, WATER LINES, GAS LINES, ELECTRIC LINES, TELEPHONE LINES, CABLE TV LINES AND OTHER FORMS AND TYPES OF PUBLIC UTILITIES NOW OR HEREAFTER GENERALLY UTILIZED BY THE PUBLIC.

EXECUTED THIS 8 DAY OF AUGUST, 2023 A.D. BY:

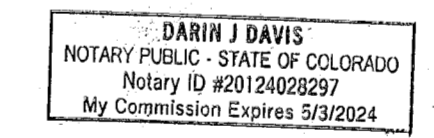
Greg Walkup
GREG WALKUP, VICE PRESIDENT OF NORTH PARK TRANSPORTATION COMPANY, INC.

STATE OF COLORADO
COUNTY OF DENVER

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE THIS 8 DAY OF AUGUST, 2023 A.D., BY GREG WALKUP, VICE PRESIDENT OF NORTH PARK TRANSPORTATION COMPANY, INC., AS A FREE AND VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC *Don J Davis*
MY COMMISSION EXPIRES: 5/3/2024



APPROVALS

THE RESUBDIVISION OF LOT "C-1" & TRACT "B", MARY SUE ADDITION, TO BE KNOWN AS LOT "C-4" & TRACT "B-1", MARY SUE ADDITION, IS HEREBY APPROVED FOR RECORDING AS AN ADMINISTRATIVE PLAT ON 8/16/23 THROUGH AUTHORITY GRANTED BY THE CITY OF GILLETTE SUBDIVISION REGULATIONS.

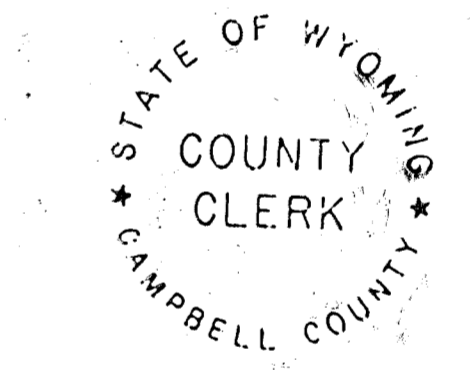
M. J. Lovelace
CITY ADMINISTRATOR

Don J Davis
DIRECTOR OF ENGINEERING AND DEVELOPMENT SERVICES

RECORDING INFORMATION

THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE CLERK AND RECORDER AT 2:00 O'CLOCK P.M. THIS 18th DAY OF AUGUST, 2023 A.D., AND IS DULY RECORDED IN BOOK NUMBER 11 OF PLATS, PAGE NUMBER 284.

Kari Clausen
COUNTY CLERK



SURVEYOR'S CERTIFICATE

I, CEVIN C. IMUS, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, LICENSED UNDER THE LAWS OF THE STATE OF WYOMING, THAT THIS PLAT IS A TRUE, CORRECT, AND COMPLETE PLAT OF THE RESUBDIVISION OF LOT "C-1" & TRACT "B", MARY SUE ADDITION, TO BE KNOWN AS LOT "C-4" & TRACT "B-1", MARY SUE ADDITION, AS LAID OUT, PLATTED, AND SHOWN HEREOF, THAT SUCH PLAT WAS MADE FROM AN ACCURATE SURVEY OF SAID PROPERTY AND IMPROVEMENTS BY ME AND UNDER MY DIRECT SUPERVISION.

DATE OF PLAT OR MAP: JULY, 2023 (CEVIN C. IMUS)



**RESUBDIVISION PLAT OF
LOT "C-1" & TRACT "B", MARY SUE ADDITION,
TO BE KNOWN AS
LOT "C-4" & TRACT "B-1", MARY SUE ADDITION,
BEING SITUATED IN PORTIONS OF THE NW1/4, SECTION 25,
TOWNSHIP 50 NORTH, RANGE 72 WEST, OF THE 6TH P.M.,
CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING**

PREPARED FOR:
NORTH PARK TRANSPORTATION COMPANY, INC.
800 AXEL'S AVENUE
GILLETTE, WY 82718

PREPARED BY:
LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716
1-307-682-1661 www.lsi-inc.us

SCALE: 1" = 60'

LEGEND - PROPERTY CORNERS

- ◆ (SET) 2023 ALUMINUM CAP, PLS 9328
- ◇ (FOUND) ALUMINUM CAP, LS 567
- (FOUND) WYDOT BRASS CAP
- (FOUND) ILLUMINATED ALUMINUM CAP
- (FOUND) 1992 ALUMINUM CAP, PLS 538
- ▲ (FOUND) BARE REBAR, NO CAP
- WC = WITNESS CORNER

ALL COURSES ARE MEASURED, UNLESS NOTED

PAGE: 1 OF 1
DATE: 7/27/2023
FILE: 23101A.AP

Book 11 of Plats, Page 284, Folder 78

ADVANCE AGREEMENT
BETWEEN THE CITY OF GILLETTE, WY
AND NORTH PARK TRANSPORTATION COMPANY
FOR 700 AXEL'S AVENUE

THIS ADVANCE AGREEMENT made this ____ day of _____, 2024, by and between North Park Transportation Company, a Colorado corporation (erroneously stated as North Park Transportation Company, Inc., in the Warranty Deed recorded at Book 1684, Page 269-270 on July 30, 2001) and its heirs, assigns and successors in interest, hereinafter referred to as LANDOWNER, and the City of Gillette, Wyoming, a municipal corporation and City of the First Class, hereinafter referred to as CITY.

WHEREAS, the LANDOWNER is the record owner of a certain tract of land, described as follows:

TRACT B-1, MARY SUE ADDITION, A RESUBDIVISION PLAT OF LOT C-1 & TRACT B, MARY SUE ADDITION, CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING, ACCORDING TO THE OFFICIAL PLAT THEREOF FILED FOR RECORD AUGUST 18, 2023 IN BOOK 11 OF PLATS, PAGE 284 OF THE RECORDS OF CAMPBELL COUNTY, WYOMING

Property Address: 700 Axel's Avenue, Gillette, WY 82718

The above-described tract of land shall hereinafter be referred to as the LAND.

WHEREAS, the LAND is currently within the limits of the CITY but has been determined to be of great distance from CITY sewer services, infrastructure and systems; and

WHEREAS, the LANDOWNER desires to install and use in perpetuity a septic system for the LAND within CITY limits, in exchange for a commitment to hook-up to the CITY's sewer infrastructure at a future date, at the determination of the CITY, if any only if the CITY sewer infrastructure is within two hundred and fifty feet (250') of Axel's Avenue, as further described below; and

NOW, THEREFORE, the parties above named have decided to set forth all of their agreements concerning the execution of this ADVANCE AGREEMENT pertaining to the LAND as follows:

1. The parties acknowledge that the LAND is within the limits of the CITY and is under the jurisdiction of all CITY codes. Notwithstanding the State utilities statutes and CITY codes, after execution of this ADVANCE AGREEMENT by the Mayor of Gillette, under the direction of the City Council, the LANDOWNER shall have the right to install and use in perpetuity a septic system for and on the LAND within CITY limits and the LANDOWNER agrees and covenants to hook-up to the CITY sewer infrastructure at a future date, at the determination of the CITY, only after (i) the CITY sewer infrastructure is within two hundred and fifty feet (250') of Axel's Avenue and (ii) the CITY sewer system has been accepted by the CITY Council for public use (the "Hook-Up Requirement"). Except as otherwise set forth in this ADVANCE AGREEMENT, the LANDOWNER shall adhere to the applicable City Zoning Map, Zoning Ordinance, Subdivision Regulations, Design and Construction Standards, Building Codes, and adopted Utility Codes.
2. The LANDOWNER shall incorporate this Hook-Up Requirement on each and every deed for any parcel of land existing or created within the LAND. A commitment shall be included in every deed or land sale contract executed by the LANDOWNER, subsequent to the date of full execution of this ADVANCE AGREEMENT, noting that the LANDOWNER of the parcel "shall hook-up to

the CITY sewer system without protest, at the discretion and direction of the Gillette CITY Council, if and only if the CITY sewer infrastructure is within two hundred and fifty feet (250') of Axel's Avenue and only after the sewer system has been accepted by the CITY Council for public use". The commitment to this ADVANCE AGREEMENT shall be recorded as part of each deed and is an agreement running with the LAND, enforceable by the CITY.

3. This ADVANCE AGREEMENT does not relieve the LANDOWNER, or any successor in interest, from any requirements of the City of Gillette Subdivision Regulations except as otherwise set forth herein, including, without limitation, when the LAND is further subdivided, the subdivision shall be in accordance with all relevant CITY ordinances and other regulations then in effect.
3. Upon hook-up to the CITY sewer infrastructure, the CITY shall provide municipal services to the LAND on the same level as provided to other areas of the CITY, according to State statutes and local ordinances.
4. The parties further agree as follows:

REQUEST AND APPROVAL

The CITY hereby approves, subject to the requirements set forth below, the installation, use, maintenance, and repair of one (1) septic system for use for and on the LAND and the ability to replace said septic system at the time of failure if the CITY sewer infrastructure is not available within two hundred and fifty feet (250') of Axel's Avenue for connection at the time of such failure.

REQUIREMENTS

The LANDOWNER agrees to do the following prior to the installation of the septic system:

- a. The LANDOWNER is required to acquire all necessary permits and approvals through the CITY and the Department of Environmental Quality (DEQ).
- b. The LANDOWNER must submit a Soils Report to the CITY Planning Division, the CITY Engineering Division, and the CITY Clerk's Office.

Once the CITY sewer infrastructure is within two hundred and fifty feet (250') of Axel's Avenue, the LANDOWNER agrees to the following:

- a. The LANDOWNER will connect to the CITY sewer system only after the system has been accepted by the CITY Council for public use.
- b. The LANDOWNER will pay the CITY a Plant Investment Fee, which is calculated on the size of the water meter required to serve the LAND as established by City Ordinance, at the prevailing rate at the time of connection for sewer service. The LANDOWNER will be responsible for establishing a billing account with the CITY and payment of each monthly sewer billing.
- c. All costs of making the sewer service connection from the LAND to the CITY's sewer infrastructure (the "Service Line"), including the construction, installation, and extension of required mains and related appurtenances between the LAND and the point of service reasonably determined by the CITY, are the responsibility of the LANDOWNER.
- d. The CITY has no responsibility to maintain the Service Line. The LANDOWNER agrees to install the Service Line according to CITY codes.
- e. The LANDOWNER will connect all buildings requiring sanitary sewer service to the Service Line connecting to the CITY's sewer system and remove or render inoperable all privies, vaults, septic tanks, etc. presently serving those buildings.

- f. The LANDOWNER will obtain a plumbing permit and submit to all required inspections from the CITY.
 - g. No service connections may be made for service outside of the LAND without prior approval of the City Council.
5. In the event of a subdivision taking place prior to the CITY sewer infrastructure being within two hundred and fifty (250') of Axel's Avenue, any additional septic system(s) will not be permitted for the newly created lot(s), provided, however, the existing septic system(s) shall continue serving such newly created lot(s).
6. The LANDOWNER hereby recognizes that this ADVANCE AGREEMENT serves as acknowledgement of the LANDOWNER that the LAND is currently within CITY limits and further acknowledges all CITY codes as the rule of law and binding, except as set forth in this ADVANCE AGREEMENT. LANDOWNER is the owner of all LAND described above. LANDOWNER and CITY agree that this ADVANCE AGREEMENT may be acted upon any time at the sole discretion of the CITY, subject to the terms and conditions contained herein.
7. LANDOWNER waives his right to protest the Hook-Up Requirement and the requirements set forth in Section Four above. The LANDOWNER specifically agrees and acknowledges that the timing of (i) the CITY bringing the CITY sewer infrastructure within two hundred and fifty feet (250') of Axel's Ave. and (ii) the CITY Council accepting the CITY sewer system for public use is within the sole discretion of the CITY.
8. This ADVANCE AGREEMENT, and every part thereof, shall constitute an agreement running with the LAND described above and may be enforced by the CITY or LANDOWNER by an action at law or equity.
9. This ADVANCE AGREEMENT shall inure to the benefit of, and be binding upon the parties hereto, their respective heirs, successors in interest and assigns. This ADVANCE AGREEMENT shall bind each and every successor of interest in the LAND or any portion or parcel thereof.
10. This ADVANCE AGREEMENT shall be governed by the laws of the State of Wyoming. The District Court of the Sixth Judicial District in Campbell County, Wyoming, shall have venue and jurisdiction exclusively for any action in law or equity which may be instituted to enforce the terms of this ADVANCE AGREEMENT.
11. If any legal action is instituted to enforce any of the terms of this ADVANCE AGREEMENT, the unsuccessful party shall pay the successful party's reasonable attorneys' fees and all costs of the action including court costs, expert witness fees and all other actual expenses incurred in the prosecution of the action.
12. If any section, subsection, sentence, clause, phrase or portion of this ADVANCE AGREEMENT is for any reason held invalid or unconstitutional by any Court or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portions hereof, which shall remain in full force and effect.

[SIGNATURE PAGES FOLLOW.]

SIGNATURE PAGE TO
ADVANCE AGREEMENT
BETWEEN THE CITY OF GILLETTE, WY
AND NORTH PARK TRANSPORTATION COMPANY
FOR 700 AXEL'S AVE

CITY OF GILLETTE:

Shay Lundvall, Mayor

(S E A L)
ATTEST:

Alicia Allen, City Clerk

STATE OF WYOMING)
)ss.
County of Campbell)

On _____, 20__, personally appeared before me Shay Lundvall, Mayor of the City of Gillette, Wyoming, whom I know personally, to be the signer of the above and he acknowledged that he signed it.

Notary Public
My Commission Expires:

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Community Room ~ City Hall ~ July 9, 2024 ~ 5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Ryan Conklin, Richard Cone, Matthew Nelson, Cristal Pratt, and Ian Scott.

Commission Members Absent: Jack Colson.

Staff Present: Meredith Duvall, Planning Manager; Shannon Stefanick, Planner; Jill McCarty, Administrative Coordinator; Sean Brown, City Attorney.

CALL TO ORDER

Chair Shaun Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF THE
MINUTES

A motion was made by Ian Scott to approve the meeting minutes of June 11, 2024. Richard Cone seconded the motion. Motion carried 5/0.

Case No.
PL2024-0070
ADVANCE
AGREEMENT –
700 Axle's Ave

Commissioner Ryan Conklin excused himself from consideration from this matter due to a conflict. The property owner, North Park Transportation Co, Inc., is requesting an Advance Agreement waiving the development requirement of hooking up to the City sewer system and subsequently requesting the allowance of the installation and use of a septic system within City limits.

The request was submitted after it was discovered that neighboring property owners to the south executed an Advance Agreement with the Gillette City Council in July of 1985. Citing the cost associated with a sewer main extension, the property owner is seeking an exception to the standard development requirements and are proposing that they be allowed to install and utilize in perpetuity a septic system until the time when the existing sewer main is extended and within two hundred and fifty feet (250') of Axel's Avenue, at which time they will be required to hook-up to the City sewer system.

Meredith Duvall said the city received no calls from the public on the case.

Chair Hottell asked if there were any comments from the public or Commission on the case.

Richard Cone asked how far it was from the property to the nearest sewer main. Ryan Conklin, agent for the property, said there was a sewer line under the highway and railroad that would require a lift station to be built that was approximately 1,800 feet in distance. There was another sewer line to the south approximately ½ mile in distance that might also require a lift station. Mr. Cone asked if the trucking facility located on the property previously had access to water or sewer. Mr. Conklin said the water was hooked into the Madison water line and the sewer was on a septic system which was allowed when it was built. Mr. Cone asked why the septic system was not being grandfathered in if it already existed. Meredith Duvall said the original agreement for the septic system was for a lot that had since been part of a new subdivision, and since that happened when that septic fails it would then be required to hook up city sewer.

Chair Hottell asked why this request was being brought up now after all this. Meredith Duvall said new or potential new property owners are requesting the use of septic. Ms. Duvall said the current development requirements are to hook up to city utilities and the

burden of extending a main is on the developer. Chair Hottell asked if there are codes in place that would make sure the septic would be done properly. Ms. Duvall said it is detailed out in the advanced agreement that the property owners would initiate a permit with Department of Environmental Quality and Campbell County would take over the permitting process as they coordinate septic permits with DEQ.

Richard Cone asked if obtaining the septic permit was a condition of the sale of the property and Ryan Conklin said it was, and the current owner wants to pursue the septic permit even if the sale does not go through.

There being no further comments or questions Richard Cone made a motion to approve the case, and Matthew Nelson seconded. The Motion carried 5/0.

Case No.
PL2024-0071
ADVANCE
AGREEMENT –
2500 E Hwy 14-
16

Commissioner Ryan Conklin excused himself from consideration from this matter due to a conflict. The property owner, Robert Ostlund, is requesting an Advance Agreement waiving the development requirement of hooking up to the City sewer system and subsequently requesting the allowance of the installation and use of a septic system within City limits.

The request was submitted after it was discovered that neighboring property owners to the south executed an Advance Agreement with the Gillette City Council in July of 1985. Citing the cost associated with a sewer main extension, the property owner is seeking an exception to the standard development requirements and are proposing that they be allowed to install and utilize in perpetuity a septic system until the time when the existing sewer main is extended and within two hundred and fifty feet (250') of Axel's Avenue, at which time they will be required to hook-up to the City sewer system.

Meredith Duvall said the city received no calls from the public on the case.

Chair Hottell asked if there were any comments from the public or Commission on the case.

There being no further comments or questions Ian Scott made a motion to approve the case, and Cristal Pratt seconded. The Motion carried 5/0.

OLD BUSINESS None.

NEW BUSINESS Meredith Duvall said there will be upcoming public meetings for the Comp Plan July 10 and July 11, 2024. And the July 23, 2024, and August 13, 2024, Planning Commission meetings are canceled.

ADJOURNMENT The meeting was adjourned at 5:31 p.m.

Minutes taken and prepared by Jill McCarty, Administrative Coordinator.



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Street Closure on Gillette Avenue from East 5th Street to East 6th Street on September 4, 2024 from 5:30 p.m. to 7:30 p.m. for a Fall Kickoff event Requested by Gillette First Baptist.

BACKGROUND:

The applicant wrote "We would like to host a fall kickoff to celebrate the beginning of events that will be offered at our church. We will be hosting a hot dog meal, musical entertainment, and a bounce house (which will be located on the church lawn). This event will be open to the public, not just our church members."

The applicant is requesting barricades and 0 roll-outs.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move to approve a Street Closure on Gillette Avenue from East 5th Street to East 6th Street on September 4, 2024 from 5:30 p.m. to 7:30 p.m. for a Fall Kickoff event Requested by Gillette First Baptist.

STAFF REFERENCE:

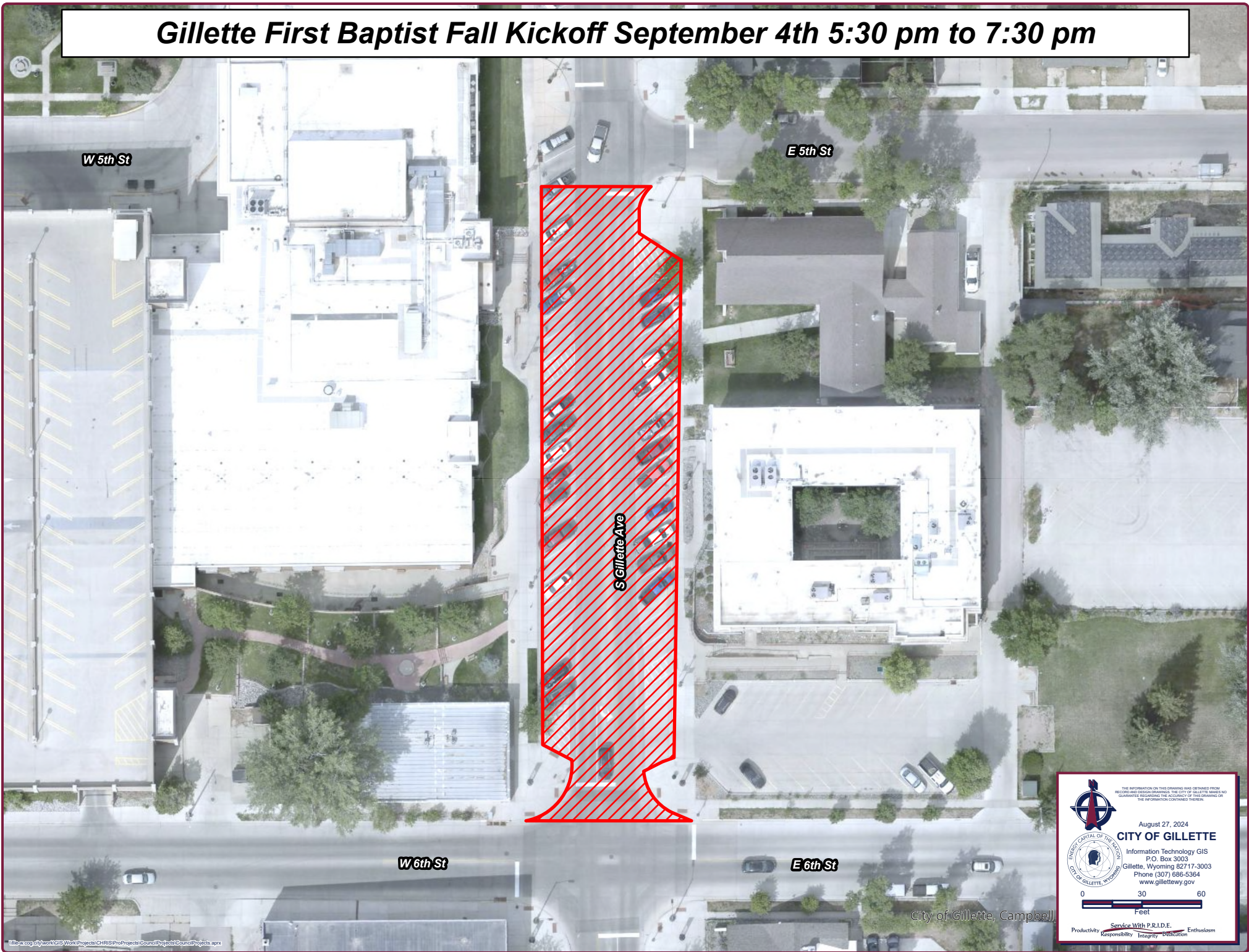
MAP - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:

Click to download

[Map](#)

Gillette First Baptist Fall Kickoff September 4th 5:30 pm to 7:30 pm



THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORDS AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

August 27, 2024
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

0 30 60
Feet

Service With P.R.I.D.E.
Productivity Responsibility Integrity Passion Enthusiasm



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Street Closure on 10th Street from 4-J Road to Richards Ave. on September 16, 2024 from 3:00 p.m. to 8:00 p.m. for the Memory of the 8 Run/Walk Event Requested by Razor City Runners.

BACKGROUND:

Sergio Roberts has requested this street closure for the purpose of setting up the Hamm Radio Command Center that will monitor the route for the Run/Walk.

The applicant is requesting barricades and 3 roll-outs.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move for the approval of of a Street Closure on 10th Street from 4-J Road to Richards Ave. on September 16, 2024 from 3:00 p.m. to 8:00 p.m. for the Memory of the 8 Run/Walk Event Requested by Razor City Runners.

STAFF REFERENCE:

MAP - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:

Click to download

[MAP](#)

[Street Closure Notification Form](#)

Memory of The Eight September 16th 3:00 pm to 8:00 pm



THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORDS AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

August 29, 2024
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

0 25 50
Feet

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Parade Permit from Twin Spruce to 1st Street on September 11, 2024 from 3:30 p.m. to 5:30 p.m. for Campbell County High School's Homecoming Parade, Requested by Joshua Dillinger.

BACKGROUND:

The applicant wrote: Gillette Ave from Twin Spruce to 1st Street. We will use 8th Street along Legacy Park as the Staging Area. We will have our SRO escort the parade.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move to approve a Parade Permit from Twin Spruce to 1st Street on September 11, 2024 from 3:30 p.m. to 5:30 p.m. for Campbell County High School's Homecoming Parade, Requested by Joshua Dillinger.

STAFF REFERENCE:

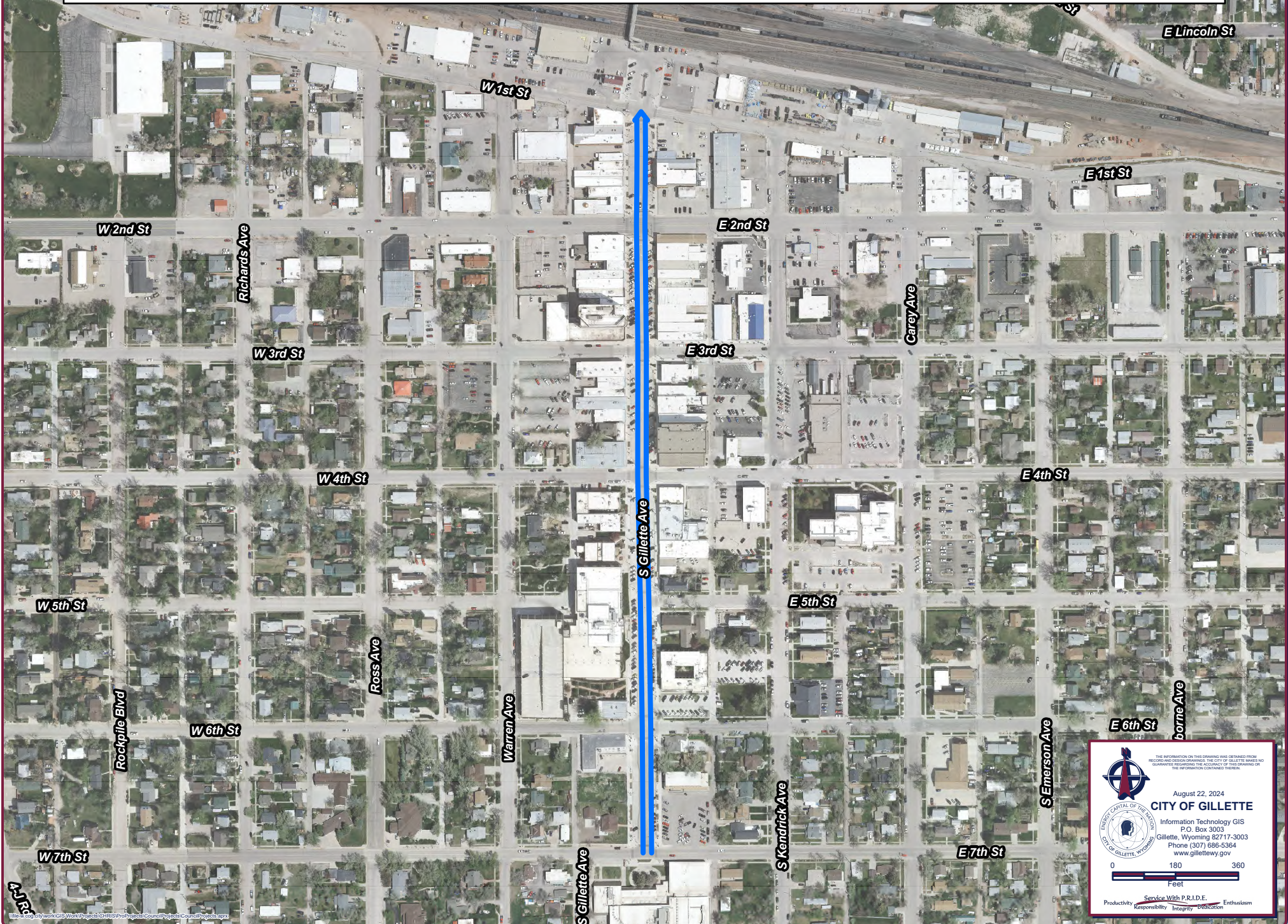
MAP - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:

Click to download

[Map](#)

Campbell County High School Homecoming September 11 3:30 pm to 5:30 pm



THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORDS AND RECORDS MAINTAINED BY THE CITY OF GILLETTE. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

August 22, 2024
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

0 180 360
Feet

Productivity *Service With P.R.I.D.E.* Endurance
Responsibility Integrity Dedication



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Parade Permit on Elon Street, 12th Avenue, Church Avenue, and 9th Street on September 21, 2024 from 1:00 p.m. to 2:00 p.m. for a St. Matthew's Church event, Requested by Mariana Garcia.

BACKGROUND:

The applicant wrote: This is going to be a walking parade. We will start on Elon Street,, we will turn right on 12th ave, then will turn right on Church ave, then turn right on 9th ave. We will finish at the St. Matthews Church parking lot.

A police escort is requested.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move to approve a Parade Permit on September 21, 2024 from 1:00 p.m. to 2:00 p.m. for a St. Matthew's Church event, Requested by Mariana Garcia.

STAFF REFERENCE:

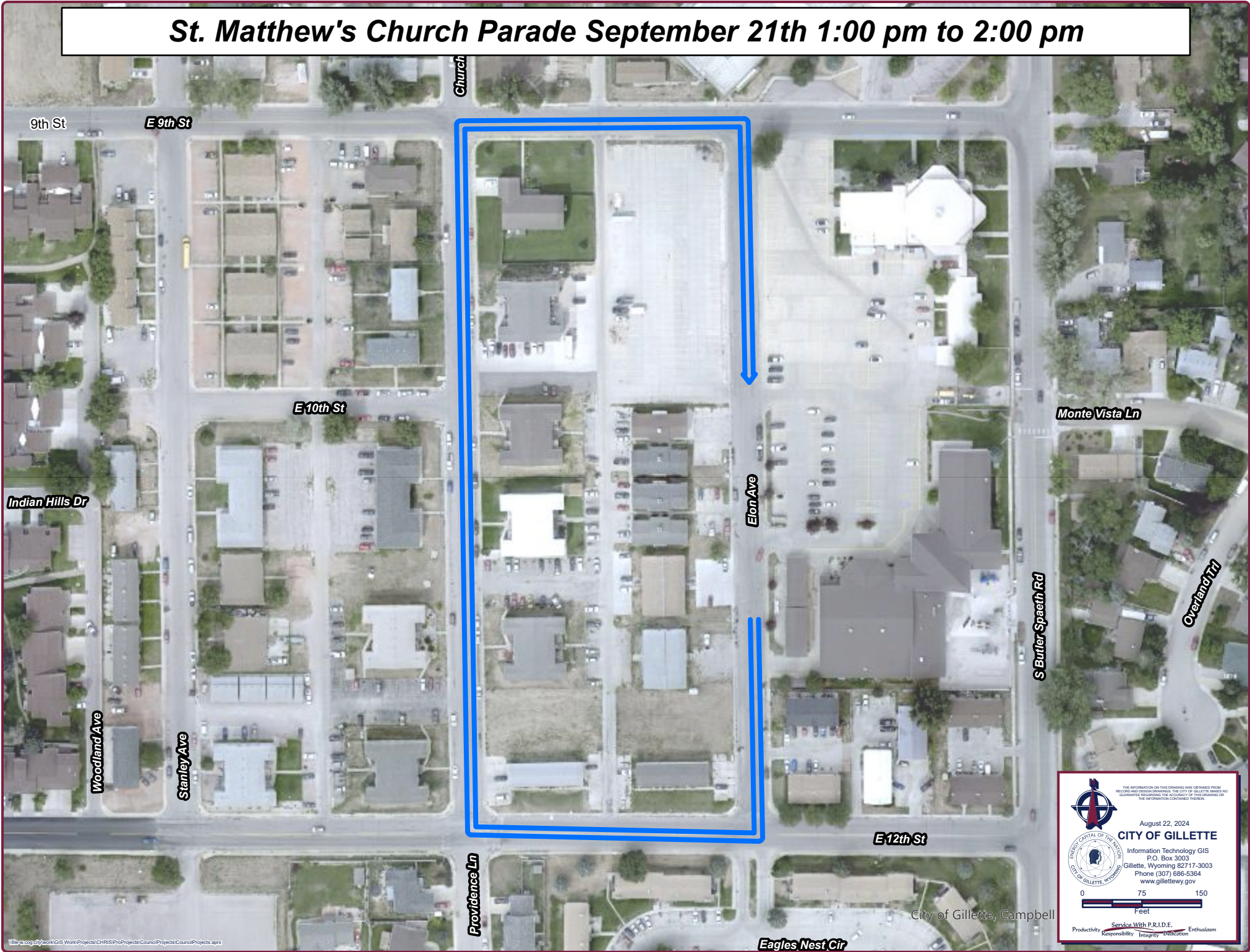
MAP - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:

Click to download

[Map](#)

St. Matthew's Church Parade September 21th 1:00 pm to 2:00 pm



August 22, 2024
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

0 75 150
Feet

Productivity Service With P.R.I.D.E. Endorsement
Responsibility Integrity Dedication



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Parade Permit on Sinclair, Enzi Road, College Drive, Slate Street, and Christinck Ave on September 23, 2024 from 4:30 p.m. to 5:30 p.m. for Thunder Basin High School's Homecoming Parade, Requested by Amy Muzzarelli.

BACKGROUND:

The applicant wrote: Start at TBHS, take Sinclair across Enzi Rd to College Dr and return to TBHS on Slate Street and Christink Ave.

A police escort is requested.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I move to approve a Parade Permit on Sinclair, Enzi Road, College Drive, Slate Street, and Christinck Ave on September 23, 2024 from 4:30 p.m. to 5:30 p.m. for Thunder Basin High School's Homecoming Parade, Requested by Amy Muzzarelli.

STAFF REFERENCE:

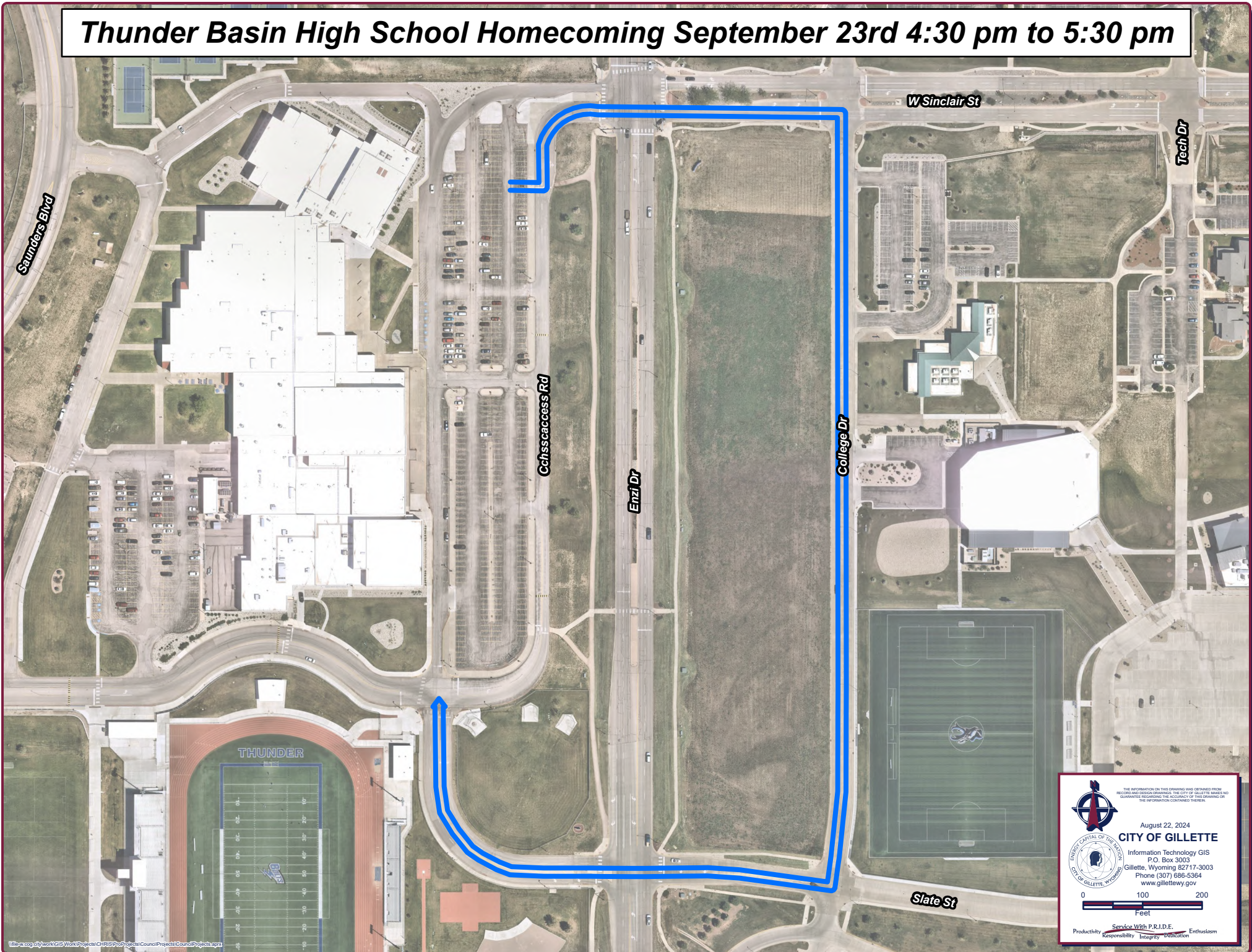
MAP - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:

Click to download

[Map](#)

Thunder Basin High School Homecoming September 23rd 4:30 pm to 5:30 pm



August 22, 2024
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

0 100 200
Feet

Productivity Service With P.R.I.D.E. Enthusiasm
Responsibility Integrity Dedication



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Council Consideration for the Acceptance of Public Improvements for the 2024 4-J Road/6th Street and Shoshone Avenue Street Improvement Project to S & S Builders, in the Amount of \$322,858.36 (1% Project).

BACKGROUND:

This project encompassed two separate locations: 4-J Road at the intersection of 6th Street, and Shoshone Avenue (see attached map). The 4-J Road area included replacing sanitary sewer main and water fittings under the new surfacing. The Shoshone Avenue asphalt surfacing was replaced between Hwy 59 and Wigwam Ave with a new concrete surface.

WHY NEEDED:

Due to the age and condition (many distresses) of the existing concrete surfacing within 4-J Road and 6th Street, this area was in need of being reconstructed. Discussions with the Wastewater Division included replacing the 1948 era sewer main under the new surfacing. Water valves, fittings and hydrants were also replaced with the project due to having very hot soils which corrode the metal water main fittings.

The Shoshone Avenue area was constructed in 1984 with a surfacing section consisting of 5" base and 3.5" of asphalt. In 2004, this area also had a 2" mill and overlay completed to attempt to address the already apparent rutting and shoving problem. Most of the distresses were caused by the street grade being so steep and having a lot of vehicles stop for the traffic signal on an uphill incline. The existing surfacing was showing major fatigue with rutting and alligator cracking distresses.

ACTUAL COST VS. BUDGET:

The Project was awarded to S&S Builders in the amount of \$325,015.00. The actual cost of the project was \$322,858.36 with a savings of \$2,156.64.

This project is fully funded with the Optional 1% Sales Tax Fund with an allocation of \$364,367.00 from FY24.

SUGGESTED MOTION:

I move for Approval of the Acceptance of Public Improvements for the 2024 4-J Road/6th Street and Shoshone Avenue Street Improvement Project to S & S Builders, in the Amount of \$322,858.36 (1% Project).

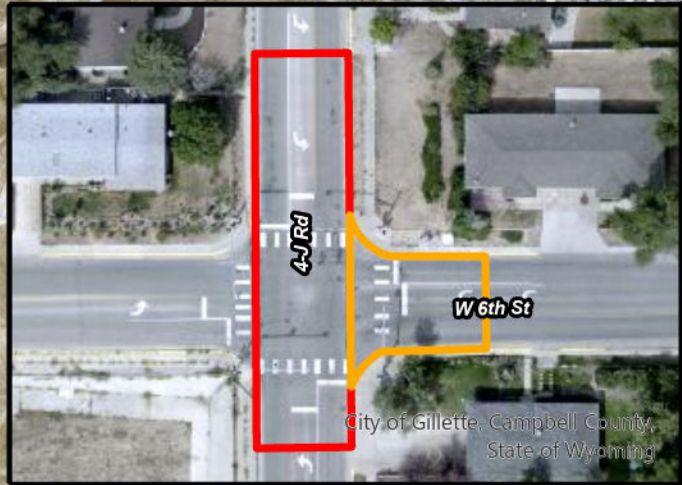
STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
<input type="checkbox"/> Location Map
<input type="checkbox"/> Affidavit
<input type="checkbox"/> warranty
<input type="checkbox"/> Cert of Final Completion
<input type="checkbox"/> Cert of Substantial completion

2024 4J & 6th St & Shoshone Rd Improvement Project



November 01, 2023
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov



0 940 1,880
Feet

Productivity *Service With P.R.I.D.E.* Responsibility Integrity *DISCOUNT*

AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Wyoming

CITY: Gillette

COUNTY: Campbell

DATE: 7-22-24

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and S&S Builders, LLC the Contractor, dated 12/27/23.

For the 4-J & 6th St. and Shoshone & 59 Patching Project

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contact.

In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every kind and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

S&S Builders, LLC

Contractor

P.O. Box 1867

Address

Gillette

City

Wyoming

State

82717

Zip Code

Signed by [Signature]

BRANCA MANDLER

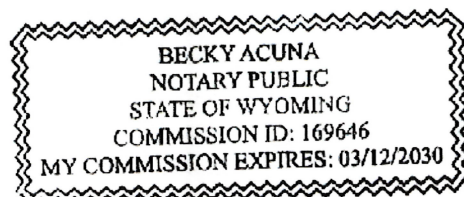
Title

Subscribed and sworn to before me this 23 day of July, 2024

Becky Acuna

Notary Public

My Commission Expires: 3/12/2030



WARRANTY

S&S Builders, LLC.

S&S Builders, LLC hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the 4-J & 6th Street and Shoshone & 59 Patching Project FOR A PERIOD OF **One Year** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **ONE YEAR** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.

CONTRACTOR and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for 4-J & 6th Street and Shoshone & 59 Patching Project.

DATED this 20th day of August, 2024

SK BUILDERS, LLC
CONTRACTOR (COMPANY NAME)

[Signature] Branch Manager
SIGNATURE (TITLE)

STATE OF WYOMING }
 } SS
COUNTY OF CAMPBELL }

The foregoing instrument was acknowledged before me by Jason Tystad,
this 20th day of August, 2024

Witness my hand and official seal

Desiree Hippen - Notary Public
STATE OF WYOMING
Commission Number: 156187
My Commission Expires: February 4, 2028
My commission Expires: 2/4/28

[Signature]
Notary Public

APPROVED BY CITY OF GILLETTE

MAYOR, CITY OF GILLETTE

ATTEST:

GILLETTE CITY CLERK

**CITY OF GILLETTE
CERTIFICATE OF FINAL COMPLETION**

Project Name: 4-J & 6th St. and Shoshone & 59 Patching Project

Project No.: 24EN03

Date of Contract: 12/27/23

Owner: City of Gillette

Contractor: S&S Builders, LLC

Engineer: WWC Engineering

This Certificate of Final Completion applies to:

All Work under the Contract Documents:

The following specified portions:

July 3, 2024
Date of Final Completion

**CITY OF GILLETTE
CERTIFICATE OF SUBSTANTIAL COMPLETION**

Project: 4-J & 6th Street and Shoshone & 59 Patching Project

Project No.: 24EN03

Owner: City of Gillette

Date of Contract: 12/27/2023

Contractor: S&S Builders, LLC.

This Certificate of Substantial Completion applies to:

All Work under the Contract Documents:

The following specified portions:

Punch List as attached.

July 3, 2024
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

Amended Responsibilities
 Not Amended

Owner's Amended Responsibilities:

Contractor's Amended Responsibilities:

The following documents are attached to and made part of this Certificate:

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

DATED this 19th day of JULY, 2024

S+S BUILDERS, LLC
CONTRACTOR (COMPANY NAME)

[Signature] Branch Manager
SIGNATURE (TITLE)

STATE OF WYOMING }
 } SS
COUNTY OF CAMPBELL }

The foregoing instrument was acknowledged before me by Jason Tystad,
this 19th day of July, 2024

Witness my hand and official seal



[Signature]
Notary Public

My commission Expires: 1-5-2025

CITY OF GILLETTE

(Name), Mayor

Date

(S E A L)
ATTEST:

(Name), City Clerk

PUNCH LIST

PROJECT: 4-J & 6th Street and Shoshone & 59 Patching Project

PROJECT NO.: 24EN03

Inspection was conducted at above project by Jason Tystad, Shane Stefanick, Kerwin Burton, Josh Richardson, Ty Woodall & Naomi (Traffic Safety), Scott Ostlund (Streets Division), Shay & Aaron (Wastewater Division).

at 9:00 am o'clock this date July 17, 2024.

CONTRACTOR:

OWNER:

S&S Builders, LLC

City of Gillette

ENGINEER:

WWC Engineering

Items noted represent specific deviations and discrepancies which must be corrected. Any and all such deviations and discrepancies, whether or not specifically noted, are hereby included by reference.

The following items are to be completed or corrected to comply with the Contract Documents.

DESCRIPTION/ITEM	APPROVED BY ENG./ DATE COMPLETE
Walkthrough did not provide any punch list items.	7-17-2024



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Bid Award for the 2024 Pothole Concrete Repair Phase 2 Project, to S & S Builders, LLC (1% Project).

BACKGROUND:

Due to normal traffic and weathering, potholes regularly form and grow in our city streets as time progresses. A pothole is typically made when a crack forms in the surfacing, then water runs into the crack, the water freezes causing ice to form and therefore widen the crack. As the crack widens and vehicles continually hit the crack, the surfacing begins to deteriorate and breaks off. To help maintain the current pavement condition index for the street network infrastructure and minimize the number of potholes in the streets the council has allocated funding to repair potholes throughout the City of Gillette. Utilizing this funding, this will be an ongoing and multi-year effort to repair potholes. The current locations are known concrete panels in need of repair to maintain drivability.

WHY NEEDED: Normal wear and tear as well as weathering on city streets creates conditions for potholes to form and grow. The Streets Division currently goes out with a dura-patcher and mixes clean rock with asphalt oil to fill in potholes. This is a temporary repair. This project will install concrete to complete the repairs.

HOW WILL IT BE COMPLETED: The contractor will remove the existing surfacing, recompact the existing gravel and place concrete in the repair area. The selected potholes and repair areas will be repaired on a case by case basis determined on the greatest need and available funds for Phase 2.

SCHEDULE: The anticipated schedule for construction is to begin in the fall with all work needed to be completed by end of December 2024.

ACTUAL COST VS. BUDGET:

The project was bid with unit pricing for a base bid and no alternates. The bid will provide the city with a "per square yard" cost, where pre-determined locations will be repaired at the bid cost. The contract documents clarified that comparison pricing would be for an assumed pothole repair area of 10'x10'x1.5'. This example quantity provided a means to compare the unit pricing to a quantity to confirm the lowest price for an example repaired area. Repair of potholes will continue until the allocated amount (\$240,000) is spent.

BID ITEM DESCRIPTION	UNIT	CONTRACT UNIT QUANTITY	PRC		S & S		ENGINEERS EST.	
			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
Removal of Asphalt Pavement	SY	1	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 60.00	\$ 60.00
Removal of PCCP	SY	1	\$ 47.50	\$ 47.50	\$ 54.00	\$ 54.00	\$ 67.50	\$ 67.50
Surplus Material	SY	1	\$ 50.00	\$ 50.00	\$ 45.00	\$ 45.00	\$ 84.00	\$ 84.00
Import Borrow	SY	1	\$ 25.00	\$ 25.00	\$ 45.00	\$ 45.00	\$ 30.00	\$ 30.00
6"Aggregate Base	SY	1	\$ 50.00	\$ 50.00	\$ 22.00	\$ 22.00	\$ 66.00	\$ 66.00
PCCP "Pothole" Repair 6"	SY	1	\$180.00	\$ 180.00	\$ 190.00	\$ 190.00	\$240.00	\$ 240.00
TOTAL OF BASE BID				\$ 392.50		\$ 396.00		\$ 547.50

This construction project is fully funded from the Optional 1% Sales Tax Fund. FY25 budget allocated \$1,000,000.00 for this project which is broken into four phases at \$250,000 per phase.

SUGGESTED MOTION:

I move for Approval of a Bid Award for the 2024 Pothole Concrete Repair Phase 2 Project, to S & S Builders, LLC (1% Project).

STAFF REFERENCE:

Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
<input type="checkbox"/> Location Map
<input type="checkbox"/> Engineer Recommendation Letter


239 Overdale Drive

Westover Rd

25.1 SY PAVEMENT

25.2 SY PAVEMENT

Overd



July 12, 2024
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 586-6364
www.gillettewy.gov

0 5.5 11
Feet

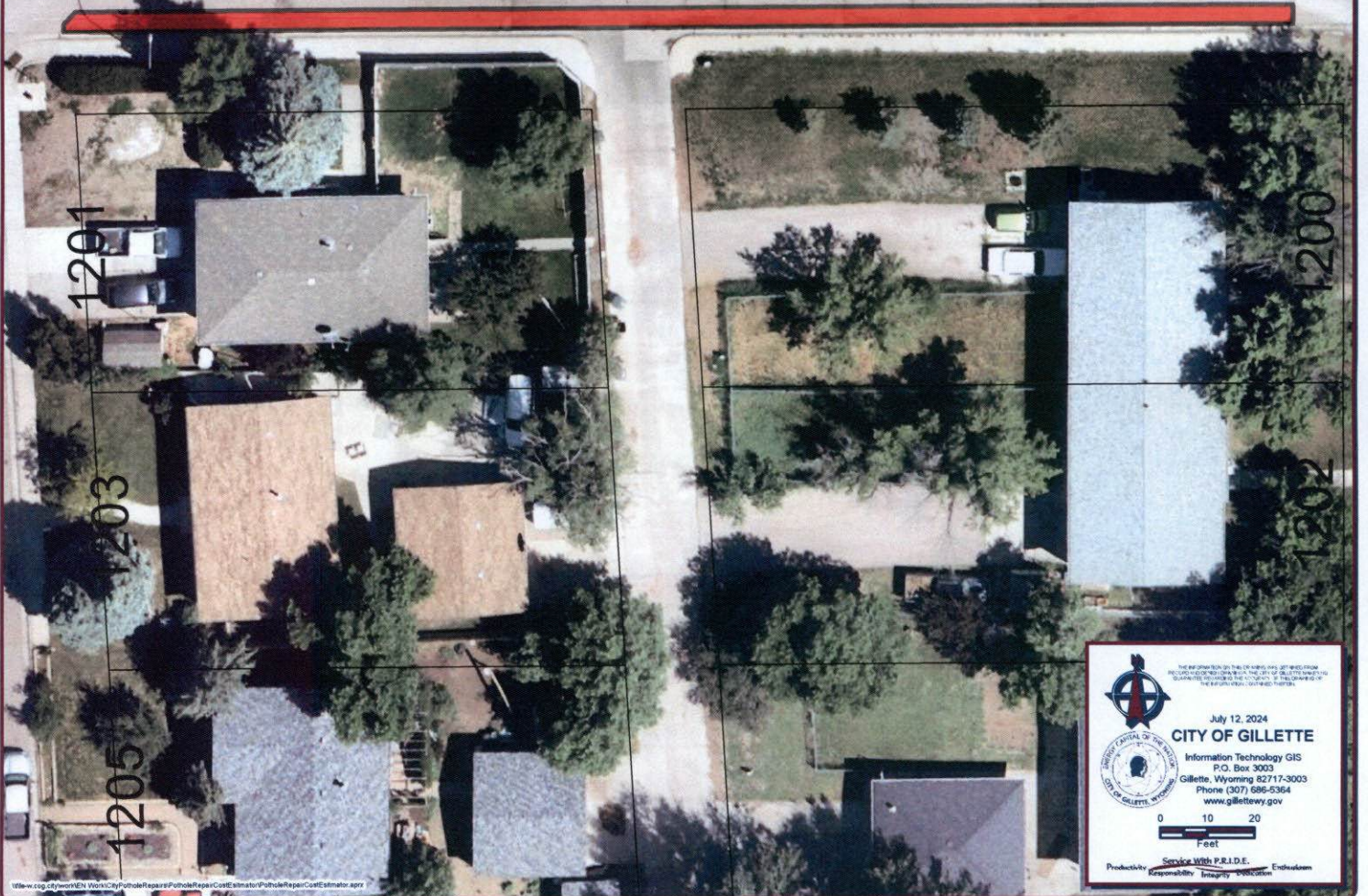
Productivity Service With P.R.I.D.E. Endurance
Responsibility Integrity Dedication

12 Street/ Dalbey to Ross



122 SY PAVEMENT

W 12th St



July 12, 2024
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-6364
www.gillettewy.gov

0 10 20
Feet

Productivity Service With P.R.I.D.E. Endorsement
Responsibility Integrity Innovation

Kinner/ Almon to Jason Ct

Almon Cir

Almon Dr

Kinner Dr

133 SY PAVEMENT

Jason Ct



July 12, 2024
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-6364
www.gillettewy.gov

0 20 40
Feet

Service With P.R.I.D.E.
Productivity Responsibility Integrity Excellence

Westover & Fairway Drive

58 SY PAVEMENT

Westover Rd

Fairway Dr

4201

4205

1102



July 16, 2024
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 586-5364
www.gillettewy.gov

0 10 20
Feet

Productivity **Service With P.R.I.D.E.** Endorsement
responsibility Integrity Innovation

2102 Mint Avenue

2102

Mint Ave

42 SY PAVEMENT



62 SY PAVEMENT

Milton St

4

4702

4704

July 12, 2024

CITY OF GILLETTE

Information Technology GIS
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-5364
 www.gillettewy.gov

0 8.5 17
Feet

Service With P.R.I.D.E.
 Productivity Responsibility Integrity Dedication

2506 Sammye Avenue

2506

2506

12.5 SY PAVEMENT



Sammye Ave

24.6 SY PAVEMENT



Gordon St

July 12, 2024

CITY OF GILLETTE
 Information Technology GIS
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-5364
 www.gillettewy.gov

0 5.5 11
Feet

Productivity **Service With P.R.I.D.E.**
 Responsibility Integrity 686-2266 Endurance

Mountain Shadow



July 16, 2024

CITY OF GILLETTE

Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

0 25 50
Feet

Service With P.R.I.D.E.
Productivity Responsibility Integrity Excellence



8/22/2024

Kerwin Burton
City of Gillette
Engineering Department
201 E 5th Street
Gillette, WY 82716

**RE: 2024 Concrete Pothole Repair Phase 2
Project No. 25EN12**

Dear Kerwin,

Bids were received at 2:00 p.m. on Wednesday, August 21, 2024, for the above referenced project. A total of two (2) contractors submitted bids. There was one (1) addendum for this project and was acknowledged on all bids. Proper Bid Security in the form of a Bid Bond in the amount of five percent (5%) of the bid amounts was included with both bids, all bids included the "Certificate of Residency Status."

There were no mathematical errors found with any of the bids submitted. This was set up as just providing unit prices, so no quantities were included in the bid form, thus there are no summations. The bids are tabulated as follows:

S&S Builders

Removal of Asphalt Pavement - \$40.00
Removal of PCC Pavement - \$54.00
Surplus Material Disposal - \$45.00
Imported Borrow - \$45.00
6" Aggregate Base - \$22.00
PCCP "Pothole" Repair 6" - \$190.00

Powder River Const.

Removal of Asphalt Pavement - \$40.00
Removal of PCC Pavement - \$47.50
Surplus Material Disposal - \$50.00
Imported Borrow - \$25.00
6" Aggregate Base - \$50.00
PCCP "Pothole" Repair 6" - \$180.00

Engineer's Estimate

Removal of Asphalt Pavement - \$60.00
Removal of PCC Pavement - \$67.50
Surplus Material Disposal - \$84.00
Imported Borrow - \$30.00
6" Aggregate Base - \$66.00
PCCP "Pothole" Repair 6" - \$240.00

QUALITY

INTEGRITY

SERVICE

A bid tabulation form with the comparable unit pricing is attached. Also attached is a comparison of pricing with the application of quantities based on the criteria established in Addendum No. 1, as follows; using a 10'x10' repair area with asphalt removal, 6" Aggregate Base, 6" PCCP Pothole Repair, and to include 6" Surplus Material Removal (1.9 CY), and 6" Imported Borrow (1.9 CY). This represents a fair comparison of the unit prices. Per this comparison of pricing, S&S Builders unit prices would make them the apparent low bidder for consideration of awarding the work.

The two (2) bidders are local contractors and have worked on similar projects throughout the region and for the City of Gillette.

The low bidder has met the requirements for bidding. If the funds are available, I recommend the City of Gillette award the 2024 Concrete Pothole Repair Phase 2 project to S&S Builders per the unit prices provided.

If you have any questions concerning this evaluation, please do not hesitate to contact me at (307) 687-0600, or e-mail at syltet@pcaengsur.com.

Sincerely,



PCA Engineering, Inc.

Thomas A. Sylte, P.E.
Project Engineer

TAS/tas

Attachments: Bid Tabulation Form
Contractor Bids





CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Bid Award to Eaton Sales and Service, Casper, Wyoming, for a Fuelmaster FMlive Fuel Management Unit (FMU) with AIM System Upgrade in the amount of \$92,855.00.

BACKGROUND:

This project was budgeted and approved in FY24 for phase 1 (not executed due to supply chain issues) and rolled into FY25 for phase 2. This project is ongoing to complete an upgrade to the existing Fuel Management Unit to automate mile and hour entry for input into our Tyler accounting system for Vehicle Maintenance. Remaining funds will be utilized in case of cost increases within the budget allotment approved by Council in FY24 and 25.

ACTUAL COST VS. BUDGET:

Actual amount budgeted for FY24 and FY25 is \$127,000. Amount to be charged to account is \$92,855; a difference of #34,145.00.

SUGGESTED MOTION:

I move for approval of a Bid Award to Eaton Sales and Service, Casper, Wyoming, for a Fuelmaster FMlive Fuel Management Unit (FMU) with AIM System Upgrade in the amount of \$92,855.00.

STAFF REFERENCE:

Sawley Wilde, Public Works Director

ATTACHMENTS:

Click to download

[Memo](#)



CITY OF GILLETTE

www.gillettewy.gov

TO: Mayor and City Council
FROM: Sawley Wilde, Public Works Director
DATE: August 26, 2024
RE: Bid Tabulation for **Fuelmaster FMIive Fuel Management Unit (FMU) with AIM system upgrade to Existing Fuelmaster FMU**

Recommendation:

City of Gillette awards the project to Eaton Sales and Service, Casper, Wyoming in the amount of \$92,855 for their quote on **Fuelmaster FMIive Fuel Management Unit (FMU) with AIM system upgrade to Existing Fuelmaster FMU**.

Vendor	Make/ Model	Project Price	Notes
Eaton Sales and Service, Casper, Wyoming	Fuelmaster FMIive Fuel Management Unit (FMU) with AIM system upgrade to Existing Fuelmaster FMU	\$92,855	Meets all specifications

Account Number	Budgeted Amount	Amount Charged to Account	Balance
604-50-36-419-70-47510	\$22,000 FY24 \$105,000 FY25	\$92,855	\$34,145

Background

This project was budgeted and approved in FY24 for phase 1 (not executed due to supply chain issues) and rolled into FY25 for phase 2. This project is ongoing to complete an upgrade to the existing Fuel Management Unit to automate mile and hour entry for input into our Tyler accounting system for Vehicle Maintenance. Remaining funds will be utilized in case of cost increases within the budget allotment approved by Council in FY24 and 25.

JW/jw



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Quote Award for the Abatement of 407 Oregon Avenue and 427 Oregon Avenue, to Silver Nail Construction, in the Amount of \$35,400.00.

BACKGROUND:

Based on the inspections from the public way of the Subject Property on May 15, 2024, the Building Official determined that the buildings located on Subject Properties are Dangerous Buildings according to the terms of Sections 302, (2), (5), (12) and (17). During the inspections from the public way of the Subject Properties the following conditions were observed:

1. The building on the Subject Property has walking surfaces on required means of exit that are so warped, worn, loose, torn or otherwise unsafe as to not provide safe and adequate means of exit in case of fire or panic. The subject property has required exit ways at front entrance and parking access isles that are deteriorated and dilapidated, that these conditions will directly affect safe access and exit from the building. Therefore, the conditions and defects of the building on the Subject Property is deemed a dangerous building under Section 302(2) of the 1997 Uniform Code for the Abatement of Dangerous Buildings.
2. The building on the Subject Property has portions or members or appurtenances that have failed and are likely to fail, or become detached or dislodged, or to collapse and thereby injure persons or damage property. The building has failed and failing overhangs, broken windows with glass that has fallen, and windows and overhangs that are likely to fail, fall, and injure persons or therefore, the conditions and defects of the building on the Subject Property is deemed a dangerous building under Section 302(5) of the 1997 Uniform Code for the Abatement of Dangerous Buildings.
3. The building on the Subject Property is so dilapidated and deteriorated it has become (I) an attractive nuisance to children; (II) a harbor for vagrants, criminals, or immoral persons; and (III) is likely to enable persons to resort to using the building for purposes of committing unlawful or immoral acts. The building has several broken windows and broken glass patio doors that are not secured against entry. The building appears to have had these issues for a substantial period of time. Therefore, the conditions and defects of the building on the Subject Property constitutes a dangerous building under Section 302(12) of the 1997 Uniform Code for the Abatement of Dangerous Buildings.

Because of the conditions identified above, the building on the Subject Property is in such a condition as to constitute a public nuisance. Therefore, the conditions and defects of the building on the Subject Property is deemed a dangerous building under Section 302(17) of the 1997 Uniform Code for the Abatement of Dangerous Buildings.

WHY NEEDED:

Based on the foregoing, the Building Official has determined the following actions are necessary:

1. Written consent for Right of Entry is requested, for inspection of unsafe, dangerous, or hazardous conditions.
2. The building located on the Subject Property is required to be abated, the building located on the Subject Property must be secured and maintained against entry.

The dilapidated, deteriorated, and unsecure members shall be repaired, replaced and secured.

HOW WILL IT BE COMPLETED:

The Contractor shall board up, from the exterior, all broken or missing windows and doors. The Contractor shall secure, with the use of wood from the exterior all dilapidated, deteriorated unsecured members of the structure. The contractor shall remove all debris, that is on or touching the structure. The contractor shall at 407 Oregon Ave, securely fence with 6' chain link fencing the parking area and structure.

SCHEDULE: Work to be completed by October 18, 2024.

ACTUAL COST VS. BUDGET:

Quotes were received at 2:00 p.m. on Friday, August 23, 2024, for the above referenced project. One contractor submitted regular and responsive bids as shown below:

Contractor	Base Bid
Silver Nail Construction	\$ 35,400.00

This construction project is fully funded from the Abatement Fund. FY25 budget allocated \$50,000.00 for completing abatements on structures that are deemed unsafe.

SUGGESTED MOTION:

I move for Approval of a Quote Award for the Abatement of 407 Oregon Avenue and 427 Oregon Avenue, to Silver Nail Construction, in the Amount of \$35,400.00.

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

Click to download
<input type="checkbox"/> Quote Form
<input type="checkbox"/> 407 Oregon Ave Exhibit A
<input type="checkbox"/> 427 Oregon Ave Exhibit A
<input type="checkbox"/> Map

QUOTE FORM

Proposal of Silver Nail Construction, LLC (hereafter called CONTRACTOR'),
organized and existing under the laws of the State of Wyoming doing business as
Silver Nail Construction, LLC CONTRACTOR hereby proposes to furnish all
materials and labor for:

Abatement of a multi-family residential structure, by boarding up all missing or broken windows and doors from the exterior, secure all loose exterior elements of structure, all debris from broken windows and doors to be removed from property and securely fence with 6' chain link fencing the parking area and the structure. The property is located at 407 Oregon Ave, Lot 1, Block 6, Westover Hills Subdivision Phase I, City of Gillette, Wyoming.

And,

Abatement of a multi-family residential structure, by boarding up all windows and doors from the exterior, remove all debris from broken windows and doors to be removed from property. The property is located at 427 Oregon Ave, Lot 3, Block 6, Westover Hills Subdivision Phase 1, City of Gillette, Wyoming

This work will conform to the latest edition of the City of Gillette Construction Specifications and all current City Codes.

By submission of this QUOTE, each CONTRACTOR certifies, and in the case of a joint QUOTE each party thereto certifies as to his own organization, that this QUOTE has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this QUOTE with any other CONTRACTOR or with any competitor.

CONTRACTOR hereby agrees to commence WORK under this contract on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the PROJECT in 21 calendar days after the Notice to Proceed is issued.

CONTRACTOR further agrees to pay as liquidated damages, the sum of **\$150.00**

for each consecutive calendar day that expires after the specified completion date until the work is completed.

CONTRACTOR shall pull applicable abatement permit per each address. A **pre-bid meeting** will be held at locations 407 and 427 Oregon Ave, on August 13, 2024 at 9:00 AM for any potential bidders. All potential bidders are encouraged to attend this meeting.

CONTRACTOR agrees to perform all the work described in the QUOTE for the following sum: \$ 35,400.00. The quantities are lump sum for work completed at both properties. In case of changes in quantities, unit prices govern.

Work Shall Be Completed by: October 18, 2024

A 5% preferential treatment shall be given to all Bids submitted by Wyoming Bidders

Quote Due Date: Friday August 23, 2024 at 2:00 PM

Quotes shall be submitted to the City of Gillette's Purchasing Division at the following location:

City of Gillette
Purchasing Division
800 N Burma
Gillette, WY 82718
Fax: 682-7942

Bid Tabulation:

NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
1	Abatements (repairs) located at 407 and 427 Oregon Ave.	LS	1	\$17,700.00	\$35,400.00
TOTAL OF BID					

RESPECTFULLY SUBMITTED:


Contractor's Signature

BUBBY MOORMAN
Printed Name

OWNER / OPERATOR
Title

307.299.8999
Phone Number

1858
Contractor's License

P.O. Box 1031
Address

Gillette, WY 82717
City

WYOMING
State

8-19-24
Date

(Seal-If Quote is by Corporation)

ATTEST: _____

STATE OF WYOMING

CITY OF GILLETTE

COUNTY OF CAMPBELL

BUILDING INSPECTION DIVISION

IN THE MATTER OF THE REPAIR OR ABATEMENT OF
THE BUILDING LOCATED AT:
407 OREGON AVE
LEGALLY DESCRIBED AS LOT 1
BLOCK 6, WESTOVER HILLS SUBDIVISION PHASE 1 TO THE
CITY OF GILLETTE, WYOMING

NOTICE AND ORDER OF VACATION AND REPAIR OR ABATEMENT

TO: Michael David Wenz and Ruth Ann Wenz
P. O. Box 1943
Gillette, WY 82717

Pinnacle Bank Wyoming
Gillette Branch
815 Madison St.
Gillette, WY 82718

TAKE NOTICE that David Strickland, Chief Building Official for the City of Gillette, Wyoming (“Building Official”) has determined that the building upon your property at **407 Oregon Ave**, legally described as Lot 1, Block 6, WESTOVER HILLS SUBDIVISION PHASE 1, Gillette, Wyoming (“Subject Property”) is a **DANGEROUS BUILDING** according to the 1997 Uniform Code for the Abatement of Dangerous Buildings as adopted by Section 5-I-10 (A) of the Gillette City Code, according to the following Statements and Conditions and has made the following ORDER based thereon.

STATEMENT OF CONDITIONS

Based on an inspection from the public way of the Subject Property on May 15, 2024, the Building Official determined that the building located on Subject Property is a Dangerous Building according to the terms of Sections 302 (2), (5), (12) and (17). During the inspection from the public way of the Subject Property the following conditions were observed:

1. The building on the Subject Property has walking surfaces on required means of exit that are so warped, worn, loose, torn or otherwise unsafe as to not provide safe and adequate means of exit in case of fire or panic. The subject property has required exit ways at front entrance and parking access isles that are deteriorated and dilapidated, that these conditions will directly affect safe access and exit from the building. Therefore, the conditions and defects of the building on the Subject Property is deemed a dangerous building under Section 302(2) of the 1997 Uniform Code for the Abatement of Dangerous Buildings.
2. The building on the Subject Property has portions or members or appurtenances that have failed and are likely to fail, or become detached or dislodged, or to collapse and thereby injure persons or damage property. The building has failed and failing overhangs, broken windows with glass that has fallen, and windows and overhangs that are likely to fail, fall, and injure persons or therefore, the conditions and defects of the building on the Subject Property is deemed a

dangerous building under Section 302(5) of the 1997 Uniform Code for the Abatement of Dangerous Buildings.

3. The building on the Subject Property is so dilapidated and deteriorated it has become (I) an attractive nuisance to children; (II) a harbor for vagrants, criminals, or immoral persons; and (III) is likely to enable persons to resort to using the building for purposes of committing unlawful or immoral acts. The building has several broken windows and broken glass patio doors that are not secured against entry. The building appears to have had these issues for a substantial period of time. Therefore, the conditions and defects of the building on the Subject Property constitutes a dangerous building under Section 302(12) of the 1997 Uniform Code for the Abatement of Dangerous Buildings.
4. Because of the conditions identified above, the building on the Subject Property is in such a condition as to constitute a public nuisance. Therefore, the conditions and defects of the building on the Subject Property is deemed a dangerous building under Section 302(17) of the 1997 Uniform Code for the Abatement of Dangerous Buildings.

STATEMENT OF REQUIRED ACTIONS

Based on the foregoing, the Building Official has determined the following actions are necessary:

1. The building located on Subject Property must be vacated.
2. After the building located on the Subject Property has been vacated, the building located on the Subject Property must be secured and maintained against entry.
3. The building and all windows and doors must be boarded up from the exterior to prevent further break-ins and broken window glass from falling around the exterior of the building.
4. The building and parking areas shall be completely fenced in to deter and prevent further damage to the building and the building's continued status, as an attractive and public nuisance may be mitigated.

IT IS THEREFORE ORDERED that:

1. No later than seven (7) days from the date of this Notice and Order, the Subject Property must be vacated.
2. No later than thirty (30) days from the date of this Notice and Order, all work required to secure and maintain the building located on the Subject Property against entry must be completed. This work must include, but is not limited to, covering all windows and patio doors with OSB or Plywood from the exterior of the building, and the property must be completely fenced in and locked.

FAILURE TO COMMENCE ADVISAL

If any repair or demolition work (without vacation also being required) is not commenced within the time specified, the Building Official (I) will order the building vacated and posted to prevent further occupancy until the work is completed, and (II) may proceed to cause the work to be done and charge the costs thereof against the property or its owner.

APPEAL ADVISAL

Any person having recorded title or legal interest in the building may appeal this Notice and Order or any action of the Building Official to the Board of Examiners. Appeals must be in writing and filed with the Building Official within thirty (30) days from the date of service of this Notice and Order, in accordance with the 1997 Uniform Code for the Abatement of Dangerous Buildings. Failure to appeal constitutes a waiver of all rights to an administrative hearing and determination of the matter.

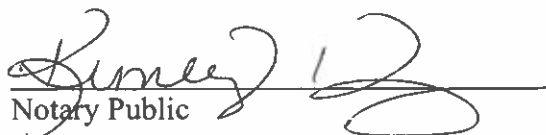
DATED this 17 day of May 2024.



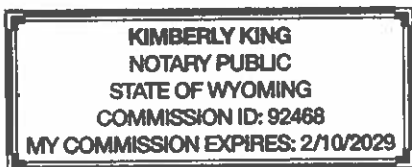
David Strickland, Chief Building Official
City of Gillette
201 E. Fifth Street
Gillette, Wyoming 82716
(307) 686-5260

STATE OF WYOMING)
)
COUNTY OF CAMPBELL)

On this 17 day of May, 2024, the above and foregoing Notice and Order of Vacation and Repair or Abatement was subscribed to and acknowledged before me by David Strickland, in his official capacity as the Chief Building Officer for the City of Gillette, Wyoming, who first being duly sworn by me upon his oath, says that the statements contained herein are true and correct to the best of his knowledge and belief.


Notary Public

My Commission Expires: February 10, 2029



STATE OF WYOMING

CITY OF GILLETTE

COUNTY OF CAMPBELL

BUILDING INSPECTION DIVISION

IN THE MATTER OF THE REPAIR OR ABATEMENT OF
THE BUILDING LOCATED AT:
427 OREGON AVE
LEGALLY DESCRIBED AS LOT 3
BLOCK 6, WESTOVER HILLS SUBDIVISION PHASE 1 TO THE
CITY OF GILLETTE, WYOMING

NOTICE AND ORDER OF VACATION AND REPAIR OR ABATEMENT

TO: Michael David Wenz and Ruth Ann Wenz
P. O. Box 1943
Gillette, WY 82717

Pinnacle Bank Wyoming
Gillette Branch
815 Madison St.
Gillette, WY 82718

TAKE NOTICE that David Strickland, Chief Building Official for the City of Gillette, Wyoming (“Building Official”) has determined that the building upon your property at **427 Oregon Ave**, legally described as Lot 3, Block 6, WESTOVER HILLS SUBDIVISION PHASE 1, Gillette, Wyoming (“Subject Property”) is a **DANGEROUS BUILDING** according to the 1997 Uniform Code for the Abatement of Dangerous Buildings as adopted by Section 5-I-10 (A) of the Gillette City Code, according to the following Statements and Conditions and has made the following ORDER based thereon.

STATEMENT OF CONDITIONS

Based on an inspection from the public way of the Subject Property on May 15, 2024, the Building Official determined that the building located on Subject Property is a Dangerous Building according to the terms of Sections 302(12) and (17). During the inspection from the public way of the Subject Property the following conditions were observed:

1. The building on the Subject Property is so dilapidated and deteriorated it has become (i) an attractive nuisance to children; (ii) a harbor for vagrants, criminals, or immoral persons; and (iii) is likely to enable persons to resort to using the building for purposes of committing unlawful or immoral acts. The building has several broken windows and broken glass patio doors that are not secured against entry. The building appears to have had these issues for a substantial period of time. Therefore, the conditions and defects of the building on the Subject Property constitutes a dangerous building under Section 302(12) of the 1997 Uniform Code for the Abatement of Dangerous Buildings.
2. Because of the conditions identified above, the building on the Subject Property is in such a condition as to constitute a public nuisance. Therefore, the conditions and defects of the building on the Subject Property constitutes a dangerous building under Section 302(17) of the 1997 Uniform Code for the Abatement of Dangerous Buildings.

STATEMENT OF REQUIRED ACTIONS

Based on the foregoing, the Building Official has determined the following actions are necessary:

1. The building located on Subject Property must be vacated.
2. After the building located on the Subject Property has been vacated, the building located on the Subject Property must be secured and maintained against entry.
3. The windows and doors must be boarded up from the exterior to deter and prevent further damage to exposed windows and doors, and glass falling around the exterior of the building.

IT IS THEREFORE ORDERED that:

1. No later than seven (7) days from the date of this Notice and Order, the Subject Property must be vacated.
2. No later than thirty (30) days from the date of this Notice and Order, all work required to secure and maintain the building located on the Subject Property against entry must be completed. This work may include, but is not limited to, covering all windows and patio doors with OSB or Plywood from the exterior of the building.

FAILURE TO COMMENCE ADVISAL

If any repair or demolition work (without vacation also being required) is not commenced within the time specified, the Building Official (I) will order the building vacated and posted to prevent further occupancy until the work is completed, and (II) may proceed to cause the work to be done and charge the costs thereof against the property or its owner.

APPEAL ADVISAL

Any person having recorded title or legal interest in the building may appeal this Notice and Order or any action of the Building Official to the Board of Examiners. Appeals must be in writing and filed with the Building Official within thirty (30) days from the date of service of this Notice and Order, in accordance with the 1997 Uniform Code for the Abatement of Dangerous Buildings. Failure to appeal constitutes a waiver of all rights to an administrative hearing and determination of the matter.

DATED this 17 day of May 2024.



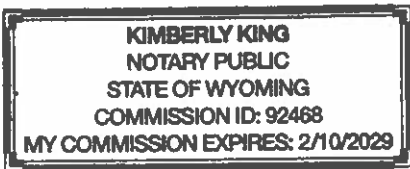
David Strickland, Chief Building Official
City of Gillette
201 E. Fifth Street
Gillette, Wyoming 82716
(307) 686-5260

STATE OF WYOMING)
)
COUNTY OF CAMPBELL)

On this 17 day of May 2024, the above and foregoing Notice and Order of Vacation and Repair or Abatement was subscribed to and acknowledged before me by David Strickland, in his official capacity as the Chief Building Officer for the City of Gillette, Wyoming, who first being duly sworn by me upon his oath, says that the statements contained herein are true and correct to the best of his knowledge and belief.


Notary Public

My Commission Expires: February 10, 2029



407 & 427 Oregon Ave



Georgia Cir

Oregon Ave

407

427

City of Gillette, Campbell

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORDS AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

August 26, 2024
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

0 30 60
Feet

Productivity Service With P.R.I.D.E. Enthusiasm
Responsibility Integrity Dedication



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Council Consideration of a Request from Energy Capital Economic Development to Adjust Expenditures for the \$25,000 Start-Up Challenge Funding approved by the City of Gillette for FY2025.

BACKGROUND:

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

Click to download

[Letter](#)

Mike Cole
City Administrator
City of Gillette
201 E. 5th Street
Gillette, WY 82716

August 27, 2024

RE: Energy Capital Startup Challenge

Dear Mr. Cole,

I hope this message finds you well. I am writing to follow up on the generous support of \$25,000 that the City of Gillette has provided for Energy Capital Economic Development's (ECED) 2024 Energy Capital Startup Challenge.

Since the initial funding request, several significant developments have occurred. IMPACT307 was originally to provide administrative support for this year's Startup Challenge. Unfortunately, IMPACT307 can no longer fulfill this role, which will increase our costs for hosting the event. Additionally, IMPACT307 is no longer supporting the Sheridan Startup Challenge.

In light of these changes, we have received requests from key supporters, including The Wyoming Business Council and Powder River Energy Corporation, to expand the 2024 Energy Capital Startup Challenge to include residents of Sheridan and Johnson Counties, alongside the current participation from Campbell, Crook, and Weston Counties.

We would like to request if the funds provided by the City of Gillette could be allocated to cover the increased administrative costs, marketing, and seed funding for the expanded event. Additionally, we seek your support in opening the Startup Challenge to Sheridan and Johnson Counties residents.

In previous years, several finalists from Campbell County, such as Lisa Durgin and RJ Bungert, have successfully pitched their business ideas at Sheridan's Startup Challenges. Expanding the Challenge to these additional counties would provide valuable opportunities for even more innovative business ideas to emerge and grow.

We are excited about the prospect of another successful Energy Capital Startup Challenge and look forward to collaborating with the region's top business talent to foster economic growth and diversification.

Thank you for your continued support and consideration.

Sincerely,



Mike Shober
VP of Operations
Energy Capital Economic Development



CITY OF GILLETTE
201 E. 5th Street
Phone (307)686-5200
CITY OF GILLETTE

www.gillettewy.gov

DATE: 9/3/2024 6:00:00 PM

SUBJECT:

Council Consideration to Authorize the Mayor to Sign a Utility Pole Attachment Lease Agreement Between Powder River Energy Corporation and the City of Gillette, Campbell County, Wyoming.

BACKGROUND:

As Powder River Energy Corporation serves power to the County, there are areas where the City powerlines and PreCorp lines overlap. In order to minimize congesting the right-of-way, when appropriate, PreCorp will attach to City poles as well as attach to theirs. This agreement defines the specific details as well as establishes a lease rate of \$15 per pole per year.

The term of the agreement will be for five years with successive five year renewals unless a party chooses to terminate.

ACTUAL COST VS. BUDGET:

SUGGESTED MOTION:

I Move for Approval to Authorize the Mayor to Sign a Utility Pole Attachment Lease Agreement Between Powder River Energy Corporation and the City of Gillette, Campbell County, Wyoming.

STAFF REFERENCE:

Joff Pilon, P.E., Utilities Director

ATTACHMENTS:

Click to download

[Utility Pole Attachment Lease Agreement](#)

**UTILITY POLE ATTACHMENT LEASE AGREEMENT BETWEEN
POWDER RIVER ENERGY CORPORATION AND THE CITY OF GILLETTE,
CAMPBELL COUNTY, WYOMING**

1. **Parties.** The parties to this Agreement are Powder River Energy Corporation (“Company”), whose address is _____; and the City of Gillette, Campbell County, Wyoming, (“City”) whose address is 201 East 5th Street, Gillette, WY 82716.

2. **Purpose of Contract.** To permit Company’s limited use of the City’s electric utility poles for the installation of overhead electrical lines, overhead fiber optic cables, overhead television cables and other telecommunication cables to maintain an electric distribution system, cable television system, fiber optic communications system, or other communication systems for companies authorized to operate said systems within the City’s corporate limits. For the purposes of this Agreement only, the terms below are defined as follows:
 - A. The term “City” means the City of Gillette, Wyoming, a municipal corporation organized under the laws of the State of Wyoming.
 - B. The term “Company” means the entity described above, together with any affiliate of the entity described above, which is authorized to do business in the State of Wyoming.
 - C. The term “Utility Pole” means poles owned and maintained by the City for which the primary purpose is to support the City’s overhead power conductors as part of the City’s electric distribution system.
 - D. The term “Attachment” means the physical connection of Company’s overhead electrical lines, overhead fiber optic cable, overhead television cable, or other overhead telecommunication cable to the City’s Utility Pole(s).
 - E. The term “Light Pole” means poles owned and maintained by the City for which the primary purpose is to support an overhead light to illuminate a street, alley, or other open space. Light Pole(s) are not intended to support Attachments. Light Pole(s) are specifically excluded from this Agreement.
 - F. The term “Facilities” means the constructed, installed and attached conductors or cables for electric distribution systems, cable television systems, fiber optic systems, or other communication systems, and other related and approved equipment on Utility Poles.
 - G. The term “Right-of-Way” means the entire width between the boundary lines of easements and rights-of-way created through subdivision plats, property descriptions or similar instruments duly recorded with the office

of the Campbell County Wyoming Clerk and Recorder that are dedicated to the public and managed by the City for the purposes of installing, maintaining, operating and replacing streets, alleys and public utilities.

The City's Electrical Engineering Division may be contacted at the Utilities Department at City West, located at 611 N. Exchange Ave., Gillette WY 82716 Phone (307) 686-5277.

3. **Term of Contract and Required Approvals.** This Agreement is effective when all parties have executed it, and all required approvals have been granted. The term of the Agreement is five (5) years from the date of last execution. At the expiration of the initial term or any renewal thereof, this Agreement will automatically renew for successive five (5) year terms unless either party provides written notice of its intent to terminate this Agreement at least thirty (30) days prior to the expiration of the current term. If either party terminates the Agreement, the parties will work together to establish an acceptable timeline, which shall not be more than one year, for relocating Company's attachment so that Company's provision of service is not unduly interrupted. This Agreement will remain in effect until Company's infrastructure has been relocated.
4. **Payment.** Company agrees to pay an annual lease fee at the calendar year 2024 current rate of fifteen dollars (\$15.00) per Attachment per Utility Pole beginning on the first day of January following the effective date of this Agreement,
5. **Responsibilities of Company.**
 - A. Company's Facilities shall be located, constructed, and maintained so that none of its Facilities shall endanger the lives or property of City or its citizens; or interfere with any improvements of City; or hinder or obstruct the free use of streets by the public.
 - B. When installing the Attachment, the Company agrees to maintain proper Facility clearance from the ground surface and from other overhead utilities in accordance with the National Electric Safety Code.
 - C. When proposing to install a new Attachment, Company agrees to retain a Professional Engineer licensed to perform work in the State of Wyoming to perform a structural analysis to verify the additional loading is acceptable for the Utility Pole for which a new Attachment is proposed. Existing attachments do not require review or analysis. City shall furnish the design criteria necessary to complete the evaluation, such as but not limited to system voltage, NESC District Loading, environmental conditions, conductor size and conductor maximum design tension.
 - D. Company agrees to limit Attachments to a single riser conduit per Utility Pole.

- E. Company shall relocate overhead Facilities within a mutually agreed to timeframe, but not more than one year, following reasonable notice by the City when Utility Poles are planned for removal and will not be replaced. Additionally, agrees to retire their old overhead Facilities within 30 days thereafter the relocation has been completed.
- F. Company shall relocate overhead Facilities attached to Utility Poles to new Utility Poles within a mutually agreed upon timeframe following reasonable notice by City, but not more than one year if the City chooses to replace old overhead structures with new overhead structures. Additionally, the Company agrees to retire their old overhead Facilities within 30 days after the relocation has been completed.
- G. Company agrees to employ competent personnel trained to work within minimum approach distances of energized power lines.
- H. Company agrees and understands in the event the City determines it is necessary to make public improvements in or upon any City street(s) or City land, including but not limited to altering the grade of any street(s), Company shall, at its own expense, if underground, abandon in place, or remove and relocate its facilities and restore the street(s) to which the underground facilities are relocated in accordance with standards for such work set by City Code and as directed by the City Engineer. Company shall not place fixtures that interfere with any other utility. Nothing in the section is intended nor should be construed to prevent Company from performing necessary repairs in the event of an emergency. In the event of street(s) closure, notice shall be given to the City Engineer immediately.
- I. Company agrees that all Attachments, which may include conductors, cable, wireless communication equipment, metering equipment, switches, transformers, or similar Facility components, shall be approved by the City prior to installation on Utility Poles.
- J. Company agrees that all Facilities shall be relocated, retired (removed) or installed underground if City's electrical facilities are also installed underground in the same Right-of-Way corridor. If Company relocates or retires their Facilities, the parties will work together to determine an acceptable timeline in which Company's Facilities are to be relocated or retired from service.
- K. Company agrees that mainline pole-to-pole installations are not allowed in specific areas.
- L. Company agrees that aerial trespassing is not allowed; Company shall install its facilities entirely within established Right-of-Way.

- M. Company shall notify the City Engineer of all substantial repairs or replacement of existing Facilities within Right-of-Ways managed by the City. In addition, Company shall, at its expense, provide the City with a plan for significant repairs or replacement of existing facilities within Right-of-Way managed by the City at least thirty (30) days prior to commencement of the repair or replacement.
- N. Company shall, when working in any City Street(s), use the appropriate warning signs, in accordance with the current edition of the Manual on Uniform Traffic Control Devices, Section 7-1 and 7-2 of the Gillette City Code, and any other applicable local, state or federal law. In the event a City Street(s) is not completely repaired at the conclusion of a working day, Company shall perform all cleanup work and erect and monitor signage, approved by the City Engineer's Office, adequate to provide notice to the public of the condition of the street(s).
- O. Company shall comply with the Chapter 18 of the City Code, Streets and Sidewalks, in its entirety.
- P. Company understands and agrees that Company may provide a Representative to observe work by the City or others in the vicinity of Company's facilities; however, the inability of Company to provide an inspector shall not preclude the City, its contractors, agents, permittees, or employees from working in the vicinity of Company's facilities.
- Q. Company shall comply with the Wyoming Underground Facilities Notification Act, Wyo. Stat. §§ 37-12-301-306 (017) in its entirety.
- R. Company shall provide, at no cost to the City, as-built maps to City Electrical Engineering within ninety (90) days of the completion of any overhead installation and shall perform the work required to locate its System. All maps shall be presented digitally either in AutoCAD, ArcMap, or other digital formats acceptable by the City. All data shall be layered to allow for identification of disparate systems. All data shall be attributed; recommended attributes may include Utility Pole number, conductor size, cable size, other identification numbers, or installation year. All data presented shall be in a projection system and datum recognized by AutoCAD or ArcMap and be presented in Wyoming NAD 83, State Plane, Ease Zone, Feet units.
- S. Company agrees and understands that this Agreement is not a franchise agreement. Its terms are limited to the installation and operation of Facilities described in Exhibit A and any amendments authorized by the City.
- T. All Company Facilities shall comply with the City Code in effect at the

time of the commencement of construction, including but not limited to all construction Codes in Chapter 5 of the City Code, the City of Gillette Standard Construction Specifications, and Design Standards of Chapter 7 of the City Code.

- U. Company agrees and understands that when working in any public right-of-way, Company shall comply with the current City Code including but not limited to Chapters 7 and 18 of the City Code.
- V. Company shall submit new construction designs to City Electrical Engineering for approval. Designs shall meet the then current edition of City's Electrical Engineering Construction Standards unless an alternate design is approved in writing by City Electrical Engineering.
- W. Company shall pay the appropriate compensation for any installation in accordance with Section 4 of this Agreement and receive design approval from City Electrical Engineering before commencing work.
- X. Company may install additional Attachments, with the approval of City Electrical Engineering Division, on Utility Poles within established Right-of-Ways, upon execution of a written amendment to this Agreement, a revised Facility Location Map, and the appropriate compensation.

6. **Responsibilities of City.**

- A. Per this Agreement, the City shall grant Company limited permission to install Utility Pole Attachments within established Right-of-Ways within the corporate limits of the City of Gillette, Wyoming.

7. **General Provisions**

- A. **Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed and signed by all parties to this Agreement.
- B. **Applicable Law/Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties, and the venue shall be the Sixth Judicial District, Campbell County, Wyoming. The parties intend and agree that the City does not waive governmental immunity by entering into this Agreement and specifically retains governmental immunity and all defenses available to them pursuant to Wyo. Stat. §§ 1-39-101-121 and all other applicable law.
- C. **Assignment/Agreement Not Used as Collateral.** Neither party shall assign

or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. Company shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of the City.

- D. **Audit/Access to Records.** The City and any of its representatives shall have reasonable access to any books, documents, papers, and records of Company which are pertinent to this Agreement and necessary for City to perform its obligations and/or monitor the performance of Company's obligations hereunder.
- E. **Certificate of Good Standing.** Company shall provide a Certificate of Good Standing verifying compliance with the unemployment insurance and workers' compensation programs before performing work under this Agreement.
- F. **Compliance with Laws.** Company shall keep informed of and comply with all applicable federal, state, and local laws and regulations in the performance of this Agreement.
- G. **Entirety of Agreement.** This Agreement, and Exhibit A, Facility Location Map, provided by Company, represent the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.
- H. **Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics (including COVID-19), quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party. The parties intend and agree that the City does not waive governmental immunity by entering into this Agreement and specifically retain immunity and all defenses available to them pursuant to Wyo. Stat. §§ 1-39-101-121 and all other applicable law.
- I. **Indemnification.** Company shall indemnify, defend, and hold harmless City and its officers, agents, employees, successors, and assignees from any and all claims, lawsuits, losses, and liability arising out of Company's failure to perform any of its duties and obligations hereunder or in connection with

the negligent performance of its duties or obligations, including but not limited to any claims, lawsuits, losses, or liability arising out of Company's actions arising out of Company's negligence or other tortious conduct.

- J. **Independent Contractor.** Company shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the City for any purpose. Company shall assume sole responsibility for any debts or liabilities that may be incurred by Company in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing Company or its agents and/or employees to act as an agent or representative for or on behalf of the City or to incur any obligation of any kind on the behalf of the City. Company agrees that no health/hospitalization benefits, workers' compensation, and/or similar benefits available to City employees will inure to the benefit of Company or Company's agents and/or employees as a result of this Agreement.
- K. **Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing and given to the parties at the address provided under this Agreement, either by regular mail, facsimile, e-mail, or delivery in person.
- L. **Notice and Approval of Proposed Sale or Transfer of Company.** Company shall provide the City with the earliest possible advance notice of any proposed sale or transfer of any controlling interest in Company or any proposed merger or consolidation of the assets of Company. Such notice shall be provided in accordance with the notices provision of this Agreement. If the City determines that the proposed merger, consolidation, sale, or transfer of assets is not consistent with the continued satisfactory performance of Company's obligations under this Agreement, then the city may, at its option, terminate or renegotiate the Agreement.
- M. **Ownership of Documents/Work Product.** All documents, reports, records, field notes, materials, and data of any kind created by the City of any of its personnel and resulting from performance of this Agreement are at all times the property of City.
- N. **Patent or Copyright Protection.** Company recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by Company, or its subcontractors will violate any such restriction. Company shall defend and indemnify City for any violation or alleged violation of such patent, trademark, copyright, license, or other restrictions.

O. Proof of Insurance.

- (i) Workers' Compensation and Company's Liability Insurance. Company shall provide to the City proof of workers' compensation coverage for all its employees who are to work on the project described in this Agreement. Company's coverage shall be under the Wyoming Worker's Safety and Compensation program, if statutorily required, or such workers' compensation insurance as appropriate. Company's insurance shall include Company's Liability coverage, in an amount not less than one million dollars (\$1,000,000.00) per employee for each accident and disease. Company shall also supply to the City proof of workers' compensation and employer's liability insurance on any subcontractor before allowing that subcontractor on the job site.
- (ii) Commercial General Liability Insurance. Company shall provide coverage, during the entire term of this Agreement, against claims arising out of bodily injury, death, damage to or destruction of the property of others, including loss of use thereof, and including underground collapse and explosion, and products and completed operations, in an amount not less than two million dollars (\$2,000,000.00) per occurrence and four million dollars (\$4,000,000.00) general aggregate.
- (iii) Business Automobile Liability. Company shall maintain, during the entire term of this Agreement, automobile liability insurance in an amount not less than one million dollars (\$1,000,000.00) per occurrence.
- (iv) All policies required under this Agreement shall be in effect for the duration of this Agreement and project. All policies shall be primary and not contributory. Company shall pay the premiums on all insurance policies, and all insurance certificates must include a clause stating that the insurance may not be revoked, canceled, amended, or allowed to lapse until the expiration of at least thirty (30) days advance written notice to the City.
- (v) City as Additional Insured. All insurance policies required by this Agreement, except workers' compensation, shall name the City as an additional insured, and shall contain a waiver of subrogation against the City, its agents and employees. Company shall provide, upon request, a copy of an endorsement providing this coverage.
- (vi) City's Right to Reject. The City reserves the right to reject a certificate of insurance if Company's insurance Company is widely

regarded in the insurance industry as financially unstable.

- (vii) Subcontractors. The insurance requirements set out above apply to all subcontractors. It is Company's responsibility to ensure that its subcontractors meet these insurance requirements. The City has the right to review the Certificates of any and all subcontractors used by Company.
- P. **Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- Q. **Governmental Immunity.** The city does not waive governmental immunity by entering into this Agreement and specifically retains all immunities and defenses available to them pursuant to Wyo. Stat. §§ 1-39-101-121 and all other applicable law. Designations of venue, choice of law, enforcement actions, and similar provisions should not be construed as a waiver of governmental immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to governmental immunity shall be construed in favor of governmental immunity.
- R. **Taxes.** Company shall pay all taxes and other such amounts required by federal, state, and local law, including but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- S. **Termination of Agreement.** This Agreement may be terminated, without cause, by either party upon one hundred eighty (180) days written notice. This Agreement may be terminated immediately for cause if Company fails to perform in accordance with the terms of this Agreement.
- T. **Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- U. **Titles Not Controlling.** Titles of paragraphs are for reference only and shall not be used to construe the language in this Agreement.

- V. **Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

8. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The effective date of this Agreement is the date of the signature last affixed to this page.

CITY OF GILLETTE

Shay Lundvall, Mayor Date

Powder River Energy Corp (COMPANY)

Brian J. Mills, CEO Date

(S E A L)
ATTEST:

Alicia Allen, City Clerk

CITY ATTORNEY'S OFFICE APPROVAL AS TO FORM

Davis & Cannon, LLP Date